



Mary Taylor, CPA
Auditor of State

**WARREN COUNTY VOCATIONAL SCHOOL DISTRICT
WARREN COUNTY**

TABLE OF CONTENTS

TITLE	PAGE
Independent Accountants' Report	1
Management's Discussion and Analysis	3
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Assets - June 30, 2009.....	13
Statement of Activities – For the Fiscal Year Ended June 30, 2009	14
Fund Financial Statements:	
Balance Sheet – Governmental Funds.....	15
Statement of Revenues, Expenditures, and Changes In Fund Balances – Governmental Funds	16
Statement of Revenues, Expenditures, and Changes In Fund Balance - Budget and Actual (Budget Basis) – General Fund	17
Statement of Revenues, Expenditures, and Changes In Fund Balance - Budget and Actual (Budget Basis) – Adult Education Fund.....	18
Statement of Net Assets – Proprietary Funds.....	19
Statement of Revenues, Expenditures and Changes in Net Assets– Proprietary Funds	20
Statement of Cash Flows – Proprietary Funds.....	21
Statement of Fiduciary Net Assets – Fiduciary Funds.....	22
Notes to the Basic Financial Statements	23
Schedule of Federal Awards Receipts and Expenditures – For the Fiscal Year Ended June 30, 2009.....	53
Notes to the Schedule of Federal Awards Receipts and Expenditures – For the Fiscal Year Ended June 30, 2009.....	54
Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required By <i>Government Auditing Standards</i>	55
Independent Accountants' Report on Compliance with Requirements Applicable To Each Major Federal Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133.....	57
Schedule of Findings.....	59
Schedule of Prior Year Audit Findings	61
Independent Accountants' Report on Applying Agreed Upon Procedures.....	63

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Warren County Vocational School District
Warren County
3529 N. State Route 48
Lebanon, Ohio 45036

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Warren County Vocational School District, Warren County, Ohio (the District), as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Warren County Vocational School District, Warren County, Ohio, as of June 30, 2009, and the respective changes in financial position and the budgetary comparison for the General Fund and Adult Education funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 25, 2010, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine on the financial statements that collectively comprise the District's basic financial statements. The federal awards receipts and expenditures schedule is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. We subjected the federal awards receipts and expenditures schedule to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

Mary Taylor, CPA
Auditor of State

January 25, 2010

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

The management's discussion and analysis of Warren County Vocational School District's (the School District) financial performance provides an overall review of the financial activities for the fiscal year ended June 30, 2009. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the notes to the financial statement and financial statements to enhance their understanding of the School District's financial performance.

Financial Highlights

Key financial highlights for 2009 are as follows:

- Governmental total assets exceeded total liabilities at the close of the most recent fiscal year by \$15.01 million for governmental activities.
- General revenues accounted for \$14.47 million in revenue or 80.88 percent of all revenues. Program specific revenues in charges for services and grants and contributions accounted for \$3.42 million or 19.12 percent of \$17.89 million in total revenue.
- The business-type activities were financed through programs revenues of \$0.15 million resulting in year end net assets of \$0.19 million.
- At the end of the current fiscal year, cash and cash equivalents of \$14.94 million accounted for 62.40 percent of total assets, excluding capital assets, an increase of over fifty-five percent from last year.
- The School District had \$16.74 million in expenses relating to governmental activities; only \$3.27 million of these expenses were offset by program specific revenues. General revenues were adequate to cover the \$13.47 million net expense of governmental programs.
- Among major funds, the general fund had \$14.59 million in revenues and \$11.88 in expenditures. The general fund's balance at the close of the current year was 76.95 percent of the current year's expenditures.
- The School District issued \$7 million in certificates of participation notes for construction of a new school facility and was recently rating AA by Standard and Poor's.

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

Overview of the Financial Statements

The discussion and analysis is intended to serve as an introduction to the School District's basic financial statements. The School District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the School District's finances, in a manner similar to private-sector business.

The *statement of net assets* presents information on all the School District's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating.

The *statement of activities* presents information showing how the School District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave.)

Both of the government-wide financial statements distinguish functions of the School District that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include general instruction of secondary students and the associated support for those services. The business-type activities include general customer services for the School District. The government-wide financial statements can be found on pages 13-14 of this report.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the funds of the School District can be divided into three categories: governmental, proprietary and fiduciary funds.

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the School District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between the governmental activities statement of net assets and statement of activities.

The School District maintains twenty-four individual governmental funds. Information is presented separately in the governmental fund balance sheet and the statement of fund revenues, expenditures and changes in fund balance for the general, adult education and permanent improvement funds, which are considered major funds. Data from the other twenty-one governmental funds are combined into a single, aggregate presentation.

The School District adopts an annual appropriation budget for all of its governmental funds. Budgetary comparison statements have been provided for the major funds to demonstrate compliance with this budget. The basic governmental fund financial statements can be found on pages 15-18 of this report.

Proprietary Funds. The School District maintains one type of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The School District uses enterprise funds to account for its customer service. The proprietary fund statements can be found on pages 19-21.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the School District. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the School District's own programs. The accounting used for fiduciary funds is much like that used for governmental funds. The basic fiduciary fund financial statement can be found on page 22 of this report.

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

Notes to the Financial Statement. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements start on page 23 of this report.

Government-Wide Financial Analysis

Recall that the Statement of Net Assets provides the perspective of the School District as a whole. Table 1 provides a comparison of the School District's net assets for 2008 to 2009.

*Table 1
Net Assets*

	<i>Governmental Activities</i>			<i>Business-Type Activities</i>		
	<i>(In millions)</i>					
	2008	2009	Change	2008	2009	Change
Assets						
Current and Other Assets	\$19.17	\$23.77	\$4.60	\$173,883	\$171,274	(\$2,609)
Capital Assets	4.96	9.19	4.23	25,500	24,564	(936)
Total Assets	<u>24.13</u>	<u>32.96</u>	<u>8.83</u>	<u>199,383</u>	<u>195,838</u>	<u>(3,545)</u>
Liabilities						
Long-term Liabilities	1.18	7.91	6.73	0	0	0
Other Liabilities	8.95	10.04	1.09	1,679	2,096	417
Total Liabilities	<u>10.13</u>	<u>17.95</u>	<u>7.82</u>	<u>1,679</u>	<u>2,096</u>	<u>417</u>
Net Assets						
Invested in Capital Assets, net of related debt	4.27	1.80	(2.47)	25,500	24,564	(936)
Restricted	2.72	4.26	1.54	0	0	0
Unrestricted	7.01	8.95	1.94	172,204	169,178	(3,026)
Total Net Assets	<u>\$14.00</u>	<u>\$15.01</u>	<u>\$1.01</u>	<u>\$197,704</u>	<u>\$193,742</u>	<u>(\$3,962)</u>

Total liabilities for governmental activities increased with the issuance of the notes to pay for renovation and new construction of the school facility. The School District continues to increase current and other assets in the governmental activities mainly due to the increase in the cash balance for (\$4.21 million) additional state dollars and reduction in expenses. As noted in the financial highlights, the School District was able to increase the cash and cash equivalents over fifty-five percent during the fiscal year.

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

The School District is maintaining larger cash reserves and currently is transferring those reserves when available to the permanent improvement fund and other capital improvement fund to address facility as well as technology replacement issues over the next five years. The main facility is over thirty years old and will require support from the General fund revenues to repay the note obligations. The School District was rated during the year as part of the long term financing plan. The School District's levy on the ballot for November 2009 was not successful requiring the School District to use General Fund cash reserves to cover the maintenance costs on the new facility and for any future capital improvements. Graph 1 breaks down the School District's governmental activities revenues into percentages by type of revenue.

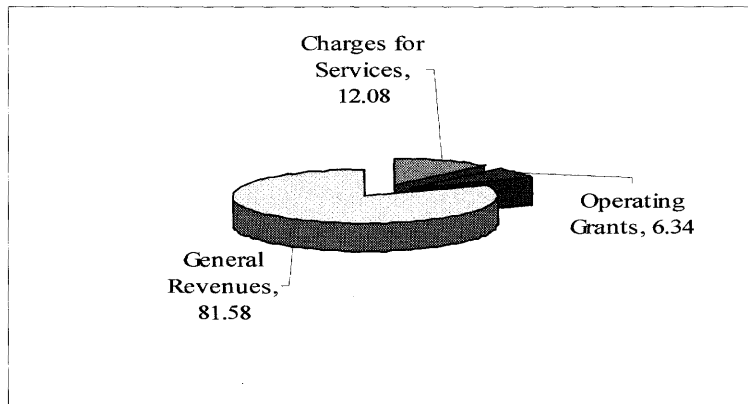


Table 2 details the actual amounts (in thousands) for the School District as a whole from 2008 to 2009.

	Governmental Activities		Business-Type Activities		Primary Government	
	2008	2009	2008	2009	2008	2009
Program Revenues						
Charges for Services	\$1,290	\$2,143	\$139	\$155	\$1,429	\$2,298
Operating Grants and Contributions	1,066	1,124	0	0	1,066	1,124
Total Program Revenues	2,356	3,267	139	155	2,495	3,422
General Revenues						
Property Taxes	7,631	7,867	0	0	7,631	7,867
Payment in Lieu of Taxes	185	219	0	0	185	219
Unrestricted Grants and Contributions	5,814	5,987	0	0	5,814	5,987
Investment Earnings	423	392	0	0	423	392
Miscellaneous	14	9	0	0	14	9
Total General Revenues	14,067	14,474	0	0	14,067	14,474
All Revenues	\$16,423	\$17,741	\$139	\$155	\$16,562	\$17,896

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

Table 3 compares total program expenses from fiscal year 2008 to 2009.

*Table 3
(in thousands)*

	Governmental Activities		Business-Type Activities		Primary Government	
	2008	2009	2008	2009	2008	2009
Program Expenses						
<i>Instruction:</i>						
Regular	\$0	\$2	\$0	\$0	\$0	\$2
Special	144	161	0	0	144	161
Vocational	7,432	8,620	0	0	7,432	8,620
Adult/Continuing	273	196	0	0	273	196
<i>Support Services:</i>						
Pupils	1,028	1,141	0	0	1,028	1,141
Instructional Staff	540	711	0	0	540	711
Board of Education	14	22	0	0	14	22
Administration	1,289	1,572	0	0	1,289	1,572
Fiscal	498	574	0	0	498	574
Business	67	75	0	0	67	75
Operation and Maintenance	1,340	950	0	0	1,340	950
Pupil Transportation	131	188	0	0	131	188
Central	1,367	1,955	0	0	1,367	1,955
<i>Operation on Non-Instructional Services</i>						
Food Service	24	50	0	0	24	50
Extracurricular Activities	293	323	0	0	293	323
Rotary	77	71	0	0	77	71
Interest and Fiscal Charges	0	0	371	158	371	158
	34	127	0	0	34	127
Total Expenses	14,551	16,738	371	158	14,922	16,896
Transfers	(233)	0	233	0	0	0
Change in Net Assets	1,639	1,003	1	(3)	1,640	1,000
Beginning Net Assets	12,367	14,006	197	197	12,564	14,204
Ending Net Assets	\$14,006	\$15,009	\$198	\$194	\$14,204	\$15,204

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

The School District saw an increase property taxes from the prior year as valuation increased over \$87 million from 2008. The School District was able to see an increase foundation and grant revenue compared to it staying relatively flat in the prior years and throughout the State, the School District relies heavily on these increases to increase cash reserves.

The School District did increase expenses by over fifteen percent specifically additional vocational instruction expenses (eight percent) and several of the supporting service areas saw increases such as central services (four percent) and administration and fiscal services (two percent). The School District was able to increase expenses without cutting into the fund balances and was actually able to increase the net assets through solid financial planning.

The Major Funds

The School District's major funds start on page 15 for governmental funds. These funds are accounted for using the modified accrual basis of accounting, focusing on the near term financial resources of the School District. The major funds account for 93.96% of the \$17.71 million in total revenue and 94.76% percent of the \$21.27 million in total expenditures. The general fund received a majority of their revenues from property taxes and intergovernmental revenues. Revenues were greater than expenditures in the general fund creating a year end fund balance of \$9.1 million even with the School District transferring \$0.77 million for permanent improvement purposes. The adult education fund received a majority of its revenues from charges for services or fees; although the fund operated at a deficit for the fiscal year. The permanent improvement fund qualifies as a major fund in 2009 with over \$5.15 million in assets, mainly the cash balance.

The general fund recognized \$0.96 million in current liabilities (less deferred revenue) for fiscal year 2009. Accrued salaries and benefits accounted for 80.37% of those liabilities. The general fund maintained a cash balance of \$9.28 million, which accounted for 62.83% of total School District governmental funds cash balance.

One of the School District express purposes is to service the adult community through various programs. The School District served over 7,400 adults during 2009. With \$2.29 million in expenditures, the adult education fund is third behind the general fund and permanent improvement fund in expenditures that the School District incurs on an annual basis. The School District saw the adult education fund balance shrink to \$0.06 million for the fiscal year. The School District will need to make sure the fund generates sufficient revenue during fiscal year 2010 to maintain a positive balance.

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

General Fund Budgetary

Graph 3 depicts the change from the original to the final general fund revenue budget for the fiscal year ended June 30, 2009.

*Graph 3
Original Budget versus Final Budget for General Fund*

	Budget	
	Original	Final
<u>Revenues:</u>		
Property Taxes	\$7,425,989	\$7,626,496
Intergovernmental	6,537,685	5,987,192
Other	449,709	696,868
Total Revenues	14,413,383	14,310,556
<u>Expenditures:</u>		
Current:		
Instruction	10,955,804	7,226,612
Support Services	2,233,342	4,860,351
Other	198,630	210,931
Total Expenditures	13,387,776	12,297,894

The major difference in anticipated revenues was intergovernmental revenues decreasing \$550,493 as the Ohio Department of Education making cuts to school funding at the end of the fiscal year that the School District had budgeted higher earlier in the year. The property taxes and payment in lieu of taxes (other revenues) both increased with the new appraisal values.

Final budgeted expenditures were reduced by just over eight percent from the original budgeted expenditures. Most of the line items saw an increase from original to final budget but the vocational education line item realized a reduction \$3.86 million as the School District originally budgeted to spend a significant portion of operating funds for the new facility before the certificates of participation notes were issued.

Final Budget versus Actual Results

The School District prepared the final budget towards the end of June 2009 when actual results were known. There is a slight difference in the final revenue amounts of \$132, which is for interest the School District received at the end of June. For actual expenditures to final budgeted amounts, the School District completed the final budget during the last week of June when the final expenditures amounts were known.

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

Capital Assets

During 2009, the School District saw an increase of \$4.95 million invested in land, buildings, equipment, and vehicles. A schedule showing accumulated depreciation and the breakdown of current year depreciation can be found in note 8 of the financial statements. Table 4 shows the breakdown of the individual classes for capital assets (not including accumulated depreciation).

*Table 4
Capital Assets, net of depreciation*

	Governmental		Business-Type		Total		Percentage Change 2008-09
	Activities		Activities				
	2008	2009	2008	2009	2008	2009	
Land	\$456,000	\$456,000	\$0	\$0	\$456,000	\$456,000	0.00%
Construction in Process	136,252	4,645,113	0	0	136,252	4,645,113	340.09%
Land Improvements	314,563	314,563	0	0	314,563	314,563	0.00%
Buildings and Improvements	7,969,766	8,128,801	8,530	8,530	7,978,296	8,137,331	2.00%
Furniture and Equipment	5,172,073	5,516,509	32,136	37,905	5,204,209	5,554,414	6.73%
Vehicles	643,362	672,677	0	0	643,362	672,677	4.56%
Accumulated Depreciation	(9,729,245)	(10,540,078)	(15,166)	(21,871)	(9,744,411)	(10,561,949)	8.39%
Total	\$4,962,771	\$9,193,585	\$25,500	\$24,564	\$4,988,271	\$9,218,149	184.80%

The School District saw a significant increase in capital assets due to the construction in progress that was occurring on the school facility. The School District will complete the renovation/reconstruction during 2010.

Debt Administration

The School District issued certificates of participation of \$7 million during 2009. The School District paid down the capital lease obligation in the amount of \$356,589. In 2005, 2007 and 2008, the School District entered into capitalized leases relating to the purchase of CAT equipment and replacing the roof on the main instructional building. For further information on the School District's obligations refer to notes 13 and 14 of the financial statements.

**WARREN COUNTY VOCATION SCHOOL DISTRICT
WARREN COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2009
(UNAUDITED)**

Other items impacting the financial strength of the School District

The School District is located within Warren County and benefits from development occurring throughout the County. As one of the fastest growing counties in the State, the School District saw assessed valuations on properties increase over \$1.99 billion or double from 2000 to 2009. Given the size of the valuation for the School District, this continued increase in valuation signifies that the area is a growing community and the School District should continue to see economic growth throughout its jurisdictional boundaries.

Request for Information

This financial report is designed to provide a general overview of the School District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Treasurer, Warren County VSD, 3529 N. SR 48, Lebanon, Ohio 45036.

Treasurer
Warren County
Vocational School District

Warren County Vocational School District
Warren County, Ohio
Statement of Net Assets
June 30, 2009

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<u>Assets</u>			
Equity in Pooled Cash and Investments	\$ 14,768,495	\$ 169,869	\$ 14,938,364
Cash and Cash Equivalents with Escrow Agent	133,003	0	133,003
Receivables:			
Property and Other Taxes	8,574,230	0	8,574,230
Accounts	27,345	2,623	29,968
Accrued Interest	55,239	0	55,239
Intergovernmental	8,068	0	8,068
Materials and Supplies Inventory	82,935	0	82,935
Internal Balances	1,218	(1,218)	0
Issuance Costs	116,402	0	116,402
Nondepreciable Capital Assets	5,101,113	0	5,101,113
Depreciable Capital Assets	4,092,472	24,564	4,117,036
Total Assets	<u>32,960,520</u>	<u>195,838</u>	<u>33,156,358</u>
<u>Liabilities</u>			
Payables:			
Accounts	140,676	196	140,872
Contracts	956,412	0	956,412
Intergovernmental	146,164	1,900	148,064
Interest	20,237	0	20,237
Salaries and Employee Benefits	809,467	0	809,467
Retainage	164,903	0	164,903
Deferred Revenue	7,799,960	0	7,799,960
Noncurrent Liabilities:			
Due within one year	822,707	0	822,707
Due in more than one year	7,090,388	0	7,090,388
Total Liabilities	<u>17,950,914</u>	<u>2,096</u>	<u>17,953,010</u>
<u>Net Assets</u>			
Invested in capital assets, net of related debt	1,799,576	24,564	1,824,140
Restricted for:			
Grants	16,265	0	16,265
Capital Improvements	4,239,282	0	4,239,282
Unrestricted	8,954,483	169,178	9,123,661
Total Net Assets	<u>\$ 15,009,606</u>	<u>\$ 193,742</u>	<u>\$ 15,203,348</u>

See accompanying notes to the basic financial statements

Warren County Vocational School District
Warren County, Ohio
Statement of Activities
For the Fiscal Year Ended June 30, 2009

Function/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		Total
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities	
Governmental Activities:						
Instruction:						
Regular	\$ 1,922	\$0	\$0	(\$1,922)	\$0	(\$1,922)
Special	160,666	0	0	(160,666)	0	(160,666)
Vocational	8,620,054	884,983	355,814	(7,379,257)	0	(7,379,257)
Adult/Continuing	196,112	0	89,883	(106,229)	0	(106,229)
Support Services:						
Pupils	1,140,702	7,128	199,841	(933,733)	0	(933,733)
Instructional Staff	711,434	0	130,073	(581,361)	0	(581,361)
Board of Education	22,477	0	0	(22,477)	0	(22,477)
Administration	1,572,410	346,650	81,518	(1,144,242)	0	(1,144,242)
Fiscal	574,326	0	0	(574,326)	0	(574,326)
Business	74,627	0	0	(74,627)	0	(74,627)
Operation and Maintenance of Plant	949,861	8,807	750	(940,304)	0	(940,304)
Pupil Transportation	188,166	0	0	(188,166)	0	(188,166)
Central	1,954,668	709,331	188,537	(1,056,800)	0	(1,056,800)
Operation of Non-Instructional Services	49,502	0	0	(49,502)	0	(49,502)
Food Service	323,085	186,548	77,910	(58,627)	0	(58,627)
Extracurricular Activities	71,251	0	0	(71,251)	0	(71,251)
Interest and Fiscal Charges	127,264	0	0	(127,264)	0	(127,264)
Total Governmental Activities	16,738,527	2,143,447	1,124,326	(13,470,754)	0	(13,470,754)
Business-Type Activities:						
Customer Service	158,463	154,501	0	0	(3,962)	(3,962)
Total Business-Type Activities	158,463	154,501	0	0	(3,962)	(3,962)
Total Primary Government	\$ 16,896,990	\$ 2,297,948	\$ 1,124,326	(13,470,754)	(3,962)	(13,474,716)
General Revenues:						
Property Taxes				7,866,080	0	7,866,080
Payment in Lieu of Taxes				219,464	0	219,464
Grants and Contributions not restricted to specific programs				5,987,192	0	5,987,192
Unrestricted investment earnings				391,970	0	391,970
Miscellaneous				9,512	0	9,512
Total General Revenues				14,474,218	0	14,474,218
Changes in Net Assets				1,003,464	(3,962)	999,502
Net Assets-Beginning				14,006,142	197,704	14,203,846
Net Assets-Ending				\$ 15,009,606	\$ 193,742	\$ 15,203,348

See accompanying notes to the basic financial statements

Warren County Vocational School District
Warren County, Ohio
Balance Sheet - Governmental Funds
June 30, 2009

	General	Adult Education	Permanent Improvement	Other Governmental Funds	Total Governmental Funds
Assets					
Equity in Pooled Cash and Investments	\$ 9,279,683	\$ 187,979	\$ 5,002,353	\$ 298,480	\$ 14,768,495
Cash and Cash Equivalents with Escrow Agent	0	0	133,003	0	133,003
Receivables:					
Property and Other Taxes	8,574,230	0	0	0	8,574,230
Accounts	21,570	2,135	0	3,640	27,345
Interfund	65,508	0	13,158	0	78,666
Accrued Interest	55,239	0	0	0	55,239
Intergovernmental	0	0	0	8,068	8,068
Materials and Supplies Inventory	79,858	0	0	3,077	82,935
Total Assets	18,076,088	190,114	5,148,514	313,265	23,727,981
Liabilities and Fund Balances					
Liabilities					
Payables:					
Accounts	69,930	15,167	49,179	6,400	140,676
Contracts	0	0	956,412	0	956,412
Due to Local Governments	118,317	16,783	0	11,064	146,164
Salaries and Employee Benefits	770,703	33,289	0	5,475	809,467
Interfund	0	56,146	0	21,302	77,448
Retainage	0	0	164,903	0	164,903
Matured Leave Payable	0	13,554	0	0	13,554
Deferred Revenue	7,974,190	0	0	0	7,974,190
Total Liabilities	8,933,140	134,939	1,170,494	44,241	10,282,814
Fund Balances					
Reserved for:					
Encumbrances	352,996	51,947	2,456,602	1,552	2,863,097
Property Taxes	600,040	0	0	0	600,040
Unreserved, reported in:					
General	8,189,912	0	0	0	8,189,912
Special Revenue	0	3,228	0	6,210	9,438
Capital Projects	0	0	1,521,418	261,262	1,782,680
Total Fund Balances	9,142,948	55,175	3,978,020	269,024	13,445,167
Total Liabilities and Fund Balances	\$ 18,076,088	\$ 190,114	\$ 5,148,514	\$ 313,265	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and; therefore, are not reported in the funds.	9,193,585
Other long term assets are not available to pay for current period expenditures and; therefore, are deferred in the funds.	290,632
Long-term liabilities are not due and payable in the current period and; therefore, are not reported in the funds.	(7,919,778)
	<u>\$ 15,009,606</u>

See accompanying notes to the basic financial statements

Warren County Vocational School District
Warren County, Ohio
Statement of Revenues, Expenditures and Changes in Fund Balances -
Governmental Funds
For the Fiscal Year Ended June 30, 2009

	General	Adult Education	Permanent Improvement	Other Governmental Funds	Total Governmental Funds
Revenues:					
Property and Other Taxes	\$7,839,378	\$0	\$0	\$0	\$7,839,378
Intergovernmental	5,987,192	388,180	0	736,146	7,111,518
Charges for Services	0	0	0	171,200	171,200
Tuition and Fees	151,684	1,649,606	0	139,441	1,940,731
Interest	379,715	0	12,255	0	391,970
Gifts and Donations	5,000	0	0	2,121	7,121
Payment in Lieu of Taxes	219,464	0	0	0	219,464
Rent	8,807	233	0	0	9,040
Miscellaneous	1,131	7	0	21,790	22,928
Total Revenues	<u>14,592,371</u>	<u>2,038,026</u>	<u>12,255</u>	<u>1,070,696</u>	<u>17,713,350</u>
Expenditures:					
Current:					
Instruction:					
Regular	0	1,922	0	0	1,922
Special	148,623	0	0	0	148,623
Vocational	6,811,151	708,023	72,268	297,752	7,889,194
Adult Education	0	84,940	8,984	81,910	175,834
Support Services:					
Pupils	885,350	88,975	0	72,868	1,047,193
Instructional Staff	358,370	56,862	4,465	228,684	648,381
Board of Education	20,792	0	0	0	20,792
Administration	1,051,535	396,981	972	0	1,449,488
Fiscal	527,431	0	76	0	527,507
Business	59,474	0	0	0	59,474
Operation and Maintenance of Plant	840,457	0	17,836	750	859,043
Pupil Transportation	127,554	0	24,904	0	152,458
Central	646,869	859,775	3,269	21,744	1,531,657
Operation of Non-Instructional Services	17,014	1,452	0	323,835	342,301
Extracurricular Activities	65,910	0	0	0	65,910
Capital Outlay	117,289	0	5,772,819	0	5,890,108
Debt Service:					
Principal Retirement	195,683	80,453	0	80,453	356,589
Interest and Fiscal Charges	8,067	7,674	79,598	7,674	103,013
Total Expenditures	<u>11,881,569</u>	<u>2,287,057</u>	<u>5,985,191</u>	<u>1,115,670</u>	<u>21,269,487</u>
Excess (deficiency) of Revenues Over (Under) Expenditures	2,710,802	(249,031)	(5,972,936)	(44,972)	(3,556,137)
Other Financing Sources (Uses):					
Proceeds from Sale of Capital Assets	3,851	0	0	0	3,851
Proceeds from Sale of Certificates of Participation	0	0	7,000,000	0	7,000,000
Inception of Capital Leases	0	0	58,182	0	58,182
Transfers - In	0	157,367	300,000	310,654	768,021
Transfers - Out	(768,021)	0	0	0	(768,021)
Other Financing Uses	0	0	(120,416)	0	(120,416)
Total Other Financing Sources (Uses)	<u>(764,170)</u>	<u>157,367</u>	<u>7,237,766</u>	<u>310,654</u>	<u>6,941,617</u>
Net Change in Fund Balances	1,946,632	(91,664)	1,264,830	265,682	3,385,480
Fund Balances - beginning	7,196,316	146,839	2,713,190	3,342	
Fund Balances - ending	<u>\$ 9,142,948</u>	<u>\$ 55,175</u>	<u>\$ 3,978,020</u>	<u>\$ 269,024</u>	

Amounts reported in governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period. 4,230,814

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. 26,702

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items. (6,583,252)

Some items reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. (56,280)

Change in net assets of governmental activities \$ 1,003,464

See accompanying notes to the basic financial statements

Warren County Vocational School District
Warren County, Ohio
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual -
General Fund
For the Fiscal Year Ended June 30, 2009

	General Fund			Variance with Final Budget Positive (Negative)
	Budgeted Amounts		Actual	
	Original	Final		
Revenues:				
Property and Other Local Taxes	\$7,425,898	\$7,626,496	\$7,626,496	\$0
Intergovernmental	6,537,685	5,987,192	5,987,192	0
Tuition and Fees	80,000	151,684	151,684	0
Interest	300,000	326,430	326,562	132
Rent	9,700	8,807	8,807	0
Gifts and Donations	5,100	5,000	5,000	0
Payment in Lieu of Taxes	50,000	198,516	198,516	0
Miscellaneous	5,000	6,431	6,431	0
Total Revenues	14,413,383	14,310,556	14,310,688	132
Expenditures:				
Current:				
Instruction:				
Special	15,060	147,997	147,997	0
Vocational	10,940,744	7,078,615	7,078,615	0
Support Services:				
Pupils	125,785	879,375	879,375	0
Instructional Staff	105,594	347,438	347,438	0
Board of Education	19,500	21,257	21,257	0
Administration	322,132	1,024,491	1,024,491	0
Fiscal	232,530	521,679	521,679	0
Business	11,790	59,455	59,455	0
Operation and Maintenance of Plant	917,187	1,149,635	1,149,633	2
Pupil Transportation	56,529	130,842	130,842	0
Central	442,295	726,179	726,180	(1)
Operation of Non-				
Instructional Services	11,267	17,749	17,749	0
Extracurricular Activities	53,636	74,393	74,393	0
Capital Outlay	133,727	118,789	118,789	0
Total Expenditures	13,387,776	12,297,894	12,297,893	1
Excess of Revenues				
Over Expenditures	1,025,607	2,012,662	2,012,795	133
Other Financing Sources (Uses):				
Proceeds from Sale of Capital Assets	5,000	3,851	3,851	0
Refund of Prior Year Expenditures	1,000	144,886	144,886	0
Refund of Prior Year Receipts	(100)	0	0	0
Advances In	175,000	484,604	484,604	0
Advances Out	(175,000)	(516,318)	(516,318)	0
Transfers Out	(5,980,000)	(768,021)	(768,021)	0
Total Other Financing Sources (Uses)	(5,974,100)	(650,998)	(650,998)	0
Net Change in Fund Balance	(4,948,493)	1,361,664	1,361,797	133
Fund Balances at Beginning of Year	7,357,009	7,357,009	7,357,009	0
Prior Year Encumbrances Appropriated	141,584	141,584	141,584	0
Fund Balances at End of Year	\$2,550,100	\$8,860,257	\$8,860,390	\$133

See accompanying notes to the basic financial statements

Warren County Vocational School District
Warren County, Ohio
Statement of Revenues, Expenditures and Changes
in Fund Balance - Budget (Non-GAAP Basis) and Actual -
Adult Education Fund
For the Fiscal Year Ended June 30, 2009

	Adult Education			Variance with Final Budget Positive (Negative)
	Budgeted Amounts		Actual	
	Original	Final		
Revenues:				
Intergovernmental	\$429,930	\$388,435	\$388,435	\$0
Tuition and Fees	2,070,271	1,647,611	1,648,971	1,360
Rent	1,000	233	233	0
Gifts and Donations	1,000	0	0	0
Miscellaneous	6,000	7	7	0
Total Revenues	2,508,201	2,036,286	2,037,646	1,360
Expenditures:				
Current:				
Instruction:				
Regular	0	1,919	1,919	0
Vocational	757,512	731,509	731,510	(1)
Adult/Continuing	84,805	84,325	84,325	0
Support Services:				
Pupils	45,717	89,415	89,415	0
Instructional Staff	76,836	60,759	60,759	0
Administration	418,938	405,669	405,669	0
Central	985,420	984,887	984,890	(3)
Operation of Non-				
Instructional Services	2,200	1,756	1,756	0
Capital Outlay	1,000	0	0	0
Total Expenditures	2,372,428	2,360,239	2,360,243	(4)
Excess of Revenues Over (Under) Expenditures	135,773	(323,953)	(322,597)	1,356
Other Financing Sources (Uses):				
Advances In	0	398,305	398,305	0
Advances Out	0	(362,150)	(362,150)	0
Transfers In	278,644	413,043	413,043	0
Transfers Out	0	(255,676)	(255,676)	0
Total Other Financing Sources (Uses)	278,644	193,522	193,522	0
Net Change in Fund Balance	414,417	(130,431)	(129,075)	1,356
Fund Balances at Beginning of Year	179,533	179,533	179,533	0
Prior Year Encumbrances Appropriated	74,002	74,002	74,002	0
Fund Balances at End of Year	\$667,952	\$123,104	\$124,460	\$1,356

See accompanying notes to the basic financial statements

Warren County Vocational School District
Warren County, Ohio
Statement of Net Assets
Proprietary Funds
June 30, 2009

	<u>Customer Service Fund</u>
<u>Assets</u>	
<i>Current Assets</i>	
Equity in Pooled Cash and Cash Equivalents	\$ 169,869
Receivables:	
Accounts	2,623
	<u>172,492</u>
Total Current Assets	
<i>Noncurrent Assets</i>	
Capital Assets (net of accumulated depreciation)	24,564
	<u>197,056</u>
Total Assets	<u><u>197,056</u></u>
<u>Liabilities</u>	
<i>Current Liabilities</i>	
Payables:	
Accounts	196
Intergovernmental	1,900
Interfund	1,218
	<u>3,314</u>
Total Current Liabilities	
<u>Net Assets</u>	
Invested in capital assets, net of related debt	24,564
Unrestricted	169,178
	<u>193,742</u>
Total Net Assets	<u><u>\$ 193,742</u></u>

See accompanying notes to the basic financial statements

Warren County Vocational School District
Warren County, Ohio
Statement of Revenues, Expenses and Changes in Net Assets
Proprietary Funds
For the Fiscal Year Ended June 30, 2009

	Customer Service Fund
<u>Operating Revenues:</u>	
Charges for Services	\$154,274
Other	187
	154,461
Total Operating Revenues	154,461
<u>Operating Expenses:</u>	
Salaries	1,062
Fringe Benefits	7,913
Purchased Services	6,400
Materials and Supplies	136,383
Depreciation	6,705
	158,463
Total Operating Expenses	158,463
Operating Loss	(4,002)
<u>Non-Operating Revenues:</u>	
Other	40
	40
Total Non-Operating Revenues	40
Change in Net Assets	(3,962)
Net Assets - Beginning of Year	197,704
Net Assets - End of Year	\$193,742

See accompanying notes to the basic financial statements

Warren County Vocational School District
Warren County, Ohio
Statement of Cash Flows
Proprietary Funds
For the Fiscal Year Ended June 30, 2009

	<u>Customer Service Fund</u>
<u>Decrease in Cash and Cash Equivalents:</u>	
<u>Cash Flows from Operating Activities:</u>	
Cash Received from Customers	\$151,923
Cash Payments to Suppliers for Goods and Services	(144,124)
Cash Payments to Employees for Services	(7,217)
Cash Received from Other Operating Revenues	187
Cash Received from Non-Operating Revenues	40
	<hr/>
<i>Net Cash Provided by Operating Activities</i>	809
	<hr/>
<u>Cash Flows from Capital and Related Financing Activities:</u>	
Payments for Capital Acquisitions	(5,769)
	<hr/>
<i>Net Cash Used For Capital and Related Financing Activities</i>	(5,769)
	<hr/>
Net Decrease in Cash and Cash Equivalents	(4,960)
Cash and Cash Equivalents at Beginning of Year	174,829
	<hr/>
Cash and Cash Equivalents at End of Year	169,869
	<hr/> <hr/>
<u>Reconciliation of Operating Loss to Net Cash Provided by Operating Activities:</u>	
Operating Loss	(4,002)
<u>Adjustments to Reconcile Operating Loss to Net Cash Provided by Operating Activities:</u>	
Depreciation	6,705
Non-operating Revenue	40
<u>Changes in Assets and Liabilities:</u>	
Increase in Accounts Receivable	(2,351)
Decrease in Accounts Payable	(1,341)
Increase in Intergovernmental Payable	1,758
	<hr/>
Total Adjustments	4,811
	<hr/>
Net Cash Provided by Operating Activities	\$809
	<hr/> <hr/>

See accompanying notes to the basic financial statements

Warren County Vocational School District
Warren County, Ohio
Statement of Fiduciary Assets and Liabilities -
Fiduciary Funds
June 30, 2009

	<u>Agency</u>
<u>Assets</u>	
Equity in Pooled Cash and Cash Equivalents	\$ 57,756
	<u> </u>
<u>Liabilities</u>	
Accounts Payable	182
Due to Students	<u>57,574</u>
	<u> </u>
Total Liabilities	<u>\$57,756</u>

See accompanying notes to the basic financial statements

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 2009

NOTE 1 - DESCRIPTION OF THE DISTRICT AND REPORTING ENTITY

Warren County Vocational School District (the School District) is a distinct political subdivision of the State of Ohio operated under the direction of a seven member Board of Education. The Board of Education is not directly elected. The Board of Education is comprised of members of other elected boards who, by charter, also serve as board members of the Warren County Vocational School District. None of the school districts that appoint Board members are financially accountable for the School District nor do any appoint a voting majority of the Board.

The School District employs 106 certified and 29 classified staff members who serve approximately 1,407 secondary students and 7,430 adult students. A vocational school exposes high school and adult students to academic preparation and job training which leads to employment and/or further education upon graduation from high school.

Reporting Entity

A reporting entity is composed of the primary government, component units, and other organizations that are included to insure that the financial statements are not misleading. The primary government of the School District consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For the School District, this includes general operations, food service, adult education, preschool and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organizations' governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organizations' resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organizations; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

The School District is associated with three organizations, two jointly governed organizations and one insurance purchasing pool. These organizations are the Southwest Ohio Computer Association, the Jewell Education Foundation, and the Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Plan. These organizations are discussed in Notes 16 and 17.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 2009

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the School District's accounting policies are described below.

A. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. The effect of interfund activity has been removed from these statements. *Governmental activities*, normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise fund are reported as separate columns in the fund financial statements.

B. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences are recorded only when payment is due.

Property taxes, grants and entitlements, tuition, fees and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when cash is received by the District.

Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The District employs the use of three categories of funds: governmental, proprietary and fiduciary.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The District reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *adult education fund* accounts for transactions made in connection with adult education classes. Receipts include, but are not limited to, tuition from residents and students and reimbursements from the State Department of Education.

The *permanent improvement fund* is used to account for all transactions related to acquiring, constructing, or improving of such permanent improvements as are authorized by Chapter 5705, Revised Code.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The District reports the following major proprietary fund:

The *customer service fund* accounts for transactions made in connection with goods and services provided by the School District. As an example, this fund is used to account for receipts and purchases made in connection, but not limited to, culinary training, landscape services and aviation.

Additionally, the District reports the following fund types:

Fiduciary Agency Funds reporting focuses on net assets and changes in net assets. The District maintains two fiduciary funds, agency funds known as the Pell Grant and Student Activities Funds. The Pell Grant fund accounts for grant proceeds and disbursement to various students within the District. The Student Activities fund was established to account for revenues generated by student managed activities. The District's agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions (although no such grants or contributions were received for the year ending June 30, 2009). Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the customer service and internal service funds are charges to customers for sales and services. Operating expenses for the enterprise funds and internal service fund include the cost of sales, administration and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

When both restricted and unrestricted resources are available for use, it is the District's policy to use the restricted resources first, then unrestricted resources as they are needed.

C. Budgetary Data

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the fund level. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

Tax Budget:

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The expressed purpose of this budget document is to reflect the need for existing (or increased) tax rates.

By no later than January 20, the Board-adopted budget is filed with the Warren County Budget Commission for rate determination.

Estimated Resources:

Prior to April 1, the Board of Education accepts by formal resolution the tax rates as determined by the County Budget Commission and receives the Commission's Certificate of Estimated Resources, which states the projected revenue of each fund. Prior to June 30, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the Certificate of Estimated Resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the Certificate is amended to include any unencumbered balances from the preceding year. The Certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statement reflect the amounts set forth in the final Amended Certificate issued during fiscal year 2009.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Appropriations:

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. Resolution appropriations by fund must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education. The School District has chosen to present the budgetary statements in the basic financial statements at the fund and function level even though the legal level of control is at the fund level.

The Board of Education may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. The final budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts.

Encumbrances:

As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

Lapsing of Appropriations:

At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

D. Cash and Cash Equivalents

To improve cash management, cash received by the School District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through the School District's records. Each fund's interest in the pool is presented as equity in pooled cash and investments on the statement of net assets and fund balance sheets.

During the current fiscal year and at year-end, investments were limited to governmental sponsored enterprise securities.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during the current fiscal year amounted to \$379,715 with \$27,964 assigned from other funds. The permanent improvement capital projects fund also received interest of \$12,255.

For purpose of the statement of cash flows and for the presentation on the statement of net assets and fund balance sheets, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the School District are considered to be cash equivalents.

E. Inventory (Materials and Supplies)

Inventories are valued at lower of cost (first-in, first-out method) or market and are determined by physical count. Inventories consist of donated food, purchased food and school supplied held for resale and are expensed when used.

F. Capital Assets

Capital assets, which include property, plant, equipment, and vehicles, are reported on the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if actual amounts were not available. Donated capital assets are recorded at estimated fair market value at the date of donation. The School District reviewed possible infrastructure assets (roads, bridges, culverts, etc.) which could be required to be capitalized. The School District has no infrastructure assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property, plant, and equipment of the primary government are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and Improvements	50
Vehicles and Equipment	5-15

G. Interfund Assets/Liabilities

On fund financial statements, receivables and payables resulting from transaction-like activities between a government's various funds are classified as interfund receivables/payables. These transactions are eliminated in the statement of net assets and the balances are eliminated in the governmental activities column of the statement of net assets.

H. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year-end, taking into consideration any limits specified in the School District's termination policy. The School District records a liability for accumulated unused sick leave for all employees after twenty years of current service with the School District.

Expenditures or liabilities related to compensated absences are reported in governmental funds only if they are due for payment as matured leave payable. The entire liability is reported on the government-wide statement of net assets.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

I. Accrued Liabilities and Long-Term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. Payments made more than sixty days after year-end are considered not to have used current available financial resources. Capital leases and long term notes payable are reported as a liability on the statement of net assets. Long-term obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

J. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures in the purchase funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the financial statements.

K. Fund Balance Reserves

The School District records reservations for portions of fund equity which are legally separated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure in the governmental fund balance sheet. Fund balances represent the difference between assets and liabilities in the Balance Sheet - Governmental Funds, while unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for encumbrances and property taxes.

L. Net Assets

Net assets represent the difference between assets and liabilities in the statement of net assets. Net assets invested in capital assets are calculated, net of accumulated depreciation and reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

M. Deferred Revenues

Deferred revenues arise when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2009, but which were levied to finance fiscal year 2010 operations, have been recorded as deferred revenues. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenues.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

N. Exchange/Non-Exchange Transactions

Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

O. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those statements.

P. Reconciliation of government-wide and fund financial statements

Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets

The governmental fund balance sheet includes reconciliation between *fund balance - total governmental funds* and *net assets - governmental activities* as reported in the government-wide statement of net assets. One element of that reconciliation explains that long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. The details of this (\$7,919,778) difference are as follows:

Capital Lease Payable	(\$337,766)
Certificate of Participation Notes	(7,056,243)
Accrued Interest Payable	(20,237)
Compensated Absences	(505,532)
Net Adjustment to reduce <i>fund balance - total governmental funds</i> to arrive at <i>net assets - governmental activities</i>	<u>(7,919,778)</u>

Another element of that reconciliation explains that capital assets used in governmental activities are not financial resources and, therefore, are not reported in the fund. The details of \$9,193,585 difference are as follows:

Capital Assets	\$19,733,663
Accumulated Depreciation	(10,540,078)
Net Adjustment to increase <i>fund balance - total governmental funds</i> to arrive at <i>net assets - governmental activities</i>	<u>\$9,193,585</u>

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities

An element of that reconciliation states that repayment of long-term obligations is reported as an expenditure in government funds, the repayment reduces long-term liabilities in the statement of net assets. The details of this (\$56,280) are as follows:

Change in Benefit Balances	(\$36,043)
Change in interest due on long term notes	(20,237)
Net Adjustment - current financial resources focus to reduce <i>fund balance - total governmental funds</i> to arrive at <i>net assets - governmental activities</i>	(\$56,280)

An element of that reconciliation states that “The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction however, has any affect of net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.” The details of this (\$6,583,252) are as follows:

Proceeds from the sale of long term notes	(\$7,000,000)
Principal paid on the capital lease obligation	356,589
Net impact of issuance costs for the current year	116,403
Net impact of the premium on the issuance of long term notes	(56,244)
Net Adjustment - current financial resources focus to reduce <i>fund balance - total governmental funds</i> to arrive at <i>net assets - governmental activities</i>	(\$6,583,252)

Another element of that reconciliation states that “Capital additions are reported as expenditures in governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. The details of this \$4,230,814 are as follows:

Current Capital Additions	\$5,065,009
Loss on Disposal of Assets	(2,222)
Depreciation Expense	(831,973)
Net Adjustment - capital assets to increase <i>fund balance - total governmental funds</i> to arrive at <i>net assets - governmental activities</i>	\$4,230,814

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 3 - BUDGETARY BASIS OF ACCOUNTING

Budgetary Basis of Accounting:

While the School District is reporting financial position, results of operations and changes in fund balance retained earnings on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) - General Fund and Major Special Revenue Funds are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and GAAP basis are that:

- A. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- B. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- C. Encumbrances are treated as expenditure/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types and as note disclosure in the proprietary fund type (GAAP basis).
- D. Advances-In and Advances-Out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements for major funds with required budgetary supplemental information. Only the general and major special revenue funds are reported for comparison.

Net Change in Fund Balance
Major Funds

	General Fund	Adult Education Fund
GAAP Basis	\$1,946,632	(\$91,664)
Adjustments:		
Revenue Accrual	(136,797)	(380)
Expenditure Accrual	(33,807)	(9,664)
Advances	(31,714)	36,155
Encumbrances	(382,517)	(63,522)
Budget Basis	\$1,361,797	(\$129,075)

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 4 - ACCOUNTABILITY

At June 30, 2009 the following fund had deficit fund balances:

Nonmajor Funds:	Amount
Lunchroom Fund	\$4,980
Uniform School Supplies Fund	5,629
Adult Education Full Service Fund	1,810
State Preschool Grant Fund	5,743
Early Entry Fund	745
Vocational Education Fund	294

The deficits resulted from adjustments for accrued liabilities. The general fund is liable for any deficit by providing operating transfers when cash is required, not when accruals occur.

NOTE 5 - EQUITY IN POOLED CASH AND INVESTMENTS

Monies held by the School District are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the School District treasury. Active monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 5 - EQUITY IN POOLED CASH AND INVESTMENTS (continued)

Interim monies held by the School District can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations;
7. The State Treasurer's investment pool (STAR Ohio).
8. Commercial paper and bankers acceptances if training requirements have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. Investments may only be made through specified dealers and institutions.

Deposits

Custodial credit risk for deposits is the risk that in the event of bank failure, the School District will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, \$5,961,005 of the School District's bank balance of \$6,323,764 was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the School District's name.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 5 - EQUITY IN POOLED CASH AND INVESTMENTS (continued)

The School District has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the School District or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

Investments

As of June 30, 2009, the School District had the following investments.

	Carrying and Fair Value	Average Maturity (in years)
	<hr/>	<hr/>
Federal Home Loan Bank Note	\$1,263,997	0.32
Federal National Mortgage Association Note	1,417,799	0.76
Federal Farm Credit Bureau Note	2,115,439	4.31
Federal Home Mortgage Corporation Note	2,748,787	2.89
Certificates of Deposit	1,500,097	1.91
Bankers Acceptance	240,309	0.30
Money Market Mutual Fund	52,556	0.10
Total Investments	<hr/> <hr/>	
	\$9,338,984	

The School District has no investment policy that addresses interest rate risk. State statute requires that an investment mature within five years from the date of purchase, unless matched to a specific obligation or debt of the School District, and that an investment must be purchased with the expectation that it will be held to maturity.

Credit Risk - Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The District limits their investments to securities in U.S governmental agency notes. Below are the credit ratings of the School District's investments:

Security	Rating Agency	
	Moody's	Standard & Poor's
<hr/>	<hr/>	<hr/>
Federal Home Loan Bank Note	Aaa	AAA
Federal National Mortgage Association Note	Aaa	AAA
Federal Farm Credit Bureau Note	Aaa	AAA
Federal Home Mortgage Corporation Note	Aaa	AAA

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 5 - EQUITY IN POOLED CASH AND INVESTMENTS (continued)

Custodial Credit Risk - For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the School District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The governmental agency notes are exposed to custodial credit risk in that they are uninsured, unregistered, and held by the counterparty's trust department or agent but not in the School District's name. The School District has no investment policy dealing with investment custodial risk beyond the requirement in state statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the treasurer or qualified trustee.

Concentration of Credit Risk - The School District places no limit on the amount it may invest in any one issuer. The School District's investment in Federal Home Loan Bank Notes represents 13.25% of the total investments, Federal National Mortgage Association Notes represents 13.43% of the total investments, the Federal Farm Credit Bureau Notes represents 23.38% of the total investments, the Federal Home Mortgage Corporation Notes represents 33.31% of the total investments, the Certificates of Deposits represents 16.58% of the total investments and the remaining 0.05% is invested in the money market mutual fund.

NOTE 6- PROPERTY TAXES

Property taxes include amounts levied against real, public utility and tangible personal (business) property. The assessed value, by property classification, upon which taxes collected in 2009 were based, is as follows:

	2008 First- Half Collections		2009 Second- Half Collection	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$3,803,411,790	95.72%	\$3,944,391,220	97.13%
Public Utility Personal	98,517,670	2.48	106,283,980	2.62
Tangible Personal Property	71,643,571	1.80	10,149,230	0.25
Total Assessed Value	<u>\$3,973,573,031</u>	<u>100.00%</u>	<u>\$4,060,824,430</u>	<u>100.00%</u>
Tax rate per \$1,000 of assessed valuation	\$4.50		\$4.50	

Property taxes are levied and assessed on a calendar year basis. First half tax collections are received by the School District in the second half of the fiscal year. Second half distributions occur in a new fiscal year. Property taxes include amounts levied against all real, public utility and tangible personal (used in business) property located in the District. Real property taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Public utility property taxes attached as a lien on December 31 of the prior year, were levied April 1, and are collected with real property taxes. Assessed values for property taxes are established by State law at 35 percent of appraised market value. All property is required to be revalued every six years. Public utility property taxes are assessed on tangible personal property at 88 percent of true value (with certain exceptions) and on real property at 35 percent of true value.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 6- PROPERTY TAXES (continued)

2009 tangible personal property taxes are levied after April 1, 2008, on the value as of December 31, 2008. Collections are made in 2009. Tangible personal property assessments are six and one-quarter percent of true value.

Real property taxes are payable annually or semi-annually. If paid annually, payment was due by February 27. If paid semi-annually, the first payment (at least one-half of amount billed) was due February 27, with the remainder due on July 24.

The County Auditor remits portions of the taxes collected with periodic settlements of Real and Public Utility property taxes in February and August and Tangible Personal Property taxes in June and October to all taxing districts.

The District received property taxes from the County Auditor. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2009 are available to finance current fiscal year operations. The amount available to be advanced can vary based on the date the tax bills are sent.

NOTE 7 - RECEIVABLES

Receivables at June 30, 2009, consisted of property taxes, accounts (tuition and student fees), interfund, intergovernmental (grants and rentals), charges for services, and interest. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds. A summary of intergovernmental receivables follows:

<u>Fund</u>	<u>Amount</u>
Nonmajor Governmental Fund:	
Lunchroom Fund	\$8,068

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 8 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2009, was as follows:

	Balance 07/01/08	Increases	Decreases	Balance 6/30/09
Governmental Activities				
Capital Assets, not depreciated				
Land	\$456,000	\$0	\$0	\$456,000
Construction in Progress	136,252	4,645,113	(136,252)	4,645,113
Capital Assets, being depreciated				
Land Improvements	314,563	0	0	314,563
Buildings and Improvements	7,969,766	159,035	0	8,128,801
Furniture and Equipment	5,172,073	353,900	(9,464)	5,516,509
Vehicles	643,362	43,213	(13,898)	672,677
Total at Historical Cost	<u>14,692,016</u>	<u>5,201,261</u>	<u>(159,614)</u>	<u>19,733,663</u>
Less Accumulated Depreciation	<u>(9,729,245)</u>	<u>(831,973)</u>	<u>21,140</u>	<u>(10,540,078)</u>
Governmental Activities Capital Assets, Net	<u><u>4,962,771</u></u>	<u><u>4,369,228</u></u>	<u><u>(138,474)</u></u>	<u><u>9,193,585</u></u>
Business-Type Activities				
Capital Assets, being depreciated				
Buildings and Improvements	8,530	0	0	8,530
Furniture and Equipment	32,136	5,769	0	37,905
Less Accumulated Depreciation	<u>(15,166)</u>	<u>(6,705)</u>	<u>0</u>	<u>(21,871)</u>
Business-Type Activities Capital Assets, Net	<u><u>\$25,500</u></u>	<u><u>(\$936)</u></u>	<u><u>(\$239,265)</u></u>	<u><u>\$24,564</u></u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Instruction:	
Vocational	\$406,097
Adult Education	3,744
Support Services:	
Administration	12,173
Operation and Maintenance of Plant	28,945
Pupil Transportation	46,038
Central	308,969
Other	20,811
Non-operational Instruction	5,196
Total Depreciation Expense	<u><u>\$831,973</u></u>

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

NOTES TO THE BASIC FINANCIAL STATEMENTS FISCAL YEAR ENDED JUNE 30, 2009

NOTE 9 - RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year 2009, the School District contracted with Governmental Underwriters of America (GUA) for general liability insurance with a \$1,000,000 single occurrence limit and a \$3,000,000 aggregate and property and building replacement of \$24,130,502 carrying a \$1,000 deductible and 90% coinsurance. Vehicles are also covered under a business policy with GUA which carries a \$1,000 deductible for buses and \$250/\$500 comprehensive/collision on other vehicles and a \$2,000,000 limit on liability with \$5,000 for medical and \$1,000,000 for uninsured motorists.

Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in insurance coverage from the prior year.

For fiscal year 2009, the School District participated in the Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Plan (GRP), and insurance purchasing pool. The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund. This "equity pooling arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Comp Management provides administrative, cost control and actuarial services to the GRP.

The School District provided an option for medical/surgical benefits (PPO) administered by Anthem for health care coverage. The School District paid \$832.86 for family coverage or \$332.96 for individual coverage per month through October 30, 2008. Effective November 1, 2008, the School District paid \$848.04 for family coverage, \$339.04 for single coverage and offered a new option of "Employee+Kids" for \$610.25 per month, all of which represents eighty-five percent of the premium required.

The School District paid \$5.40 to Ft. Dearborn Life Insurance Company. The School District paid \$13.49 for family coverage and \$5.81 for single coverage per month to VSP for vision coverage which presents eighty-five percent of the premium required.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 9 - RISK MANAGEMENT (continued)

The School District paid the following to Dental Care Plus, which represents eighty-five percent of the premium required:

- In-Network Family \$69.76 and Out-of-Network Family \$78.13
- In-Network Single \$24.05 and Out-of-Network Single \$26.94

NOTE 10 - DEFINED BENEFIT PENSION PLANS

A. School Employee Retirement System

Plan Description - The School District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2009, 9.09 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2009, 2008, and 2007 were \$130,153, \$124,666, and \$145,155 respectively; 91 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

B. State Teachers Retirement System

Plan Description - The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 10 - DEFINED BENEFIT PENSION PLANS (continued)

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For the fiscal year ended June 30, 2009, plan members were required to contribute 10 percent of their annual covered salaries. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2008, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2009, 2008, and 2007 were \$929,446, \$863,184, and \$781,833 respectively; 92 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007. Contributions to the DC and Combined Plans for fiscal year 2009 were \$16,641 made by the School District and \$45,874 made by the plan members.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 11 – POSTEMPLOYMENT BENEFITS

A. School Employee Retirement System

Plan Description – The School District participates in two cost-sharing multiple employer defined benefit OPEB plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 401h. For 2009, 4.25 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2009, this amount was \$25,537.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The School District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$84,390, \$56,889, and \$45,123 respectively; 91 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For 2009, this actuarially required allocation was 0.66 percent of covered payroll. The School District's contributions for Medicare Part B for the fiscal year ended June 30, 2009 and 2008 (2008 was the first year required disclosure) was \$9,450 and \$8,983, 91 percent has been contributed for fiscal year 2009 with 100% for fiscal year 2008.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 11 – POSTEMPLOYMENT BENEFITS (continued)

B. State Teachers Retirement System

Plan Description – The School District contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians’ fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2009, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The School District’s contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$71,496, \$66,399, and \$60,141 respectively; 92 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

NOTE 12 - COMPENSATED ABSENCES

The criteria for determining vested vacation and sick leave components are derived from negotiated agreements and State laws. Eligible classified employees may earn up to ten to twenty days of vacation per year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees upon termination of employment. Teachers do not earn vacation time.

Teachers, administrators and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 240 days. Upon retirement, payment shall be made for accrued but unused sick days on the basis of 25 percent of member’s actual accumulated sick leave days to a maximum of 56 days.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 13 - CAPITALIZED LEASES - LESSEE DISCLOSURE

In prior years, the School District entered into capitalized leases for the computer equipment of \$68,658, acquisition of CAT equipment for \$800,000 and roof replacement \$600,000. The terms of the one agreement provides an option to purchase the equipment. The leases meet the criteria of a capital lease as defined by Statement of Financial Accounting Standards No. 13, Accounting for Leases, which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the governmental funds. These expenditures are reflected as program/function expenditures on a budgetary basis. Principal payments in fiscal year 2009 totaled \$356,589 and interest payments of \$23,415.

The following is a schedule of the future minimum lease payments required under the capital leases and the present value of the minimum lease payments as of June 30, 2009:

Fiscal Year Ending June 30,	Governmental Activities
2010	\$231,246
2011	89,269
2012	31,327
Total	351,842
Less: Amount Representing Interest	(14,076)
Present Value of Net Minimum Lease Payments	<u>\$337,766</u>

Fiscal Year Ending June 30,	<u>Capital Leases Payable</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$221,246	\$10,000	\$231,246
2011	85,595	3,674	89,269
2012	30,925	402	31,327
Totals	<u>\$337,766</u>	<u>\$14,076</u>	<u>\$351,842</u>

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 14 - LONG-TERM LIABILITIES

The changes in the School District's long-term obligations (non-current liabilities) during the year consist of the following:

	Obligation Outstanding June 30, 2008	Additions	Deletions	Obligation Outstanding June 30, 2009	Amounts Due in One Year
Governmental Activities					
Certificates of Participation	\$0	\$7,000,000	\$0	\$7,000,000	\$415,000
Premium	0	58,182	1,939	56,243	0
Compensated Absences	\$482,515	478,275	441,704	519,086	186,461
Capital Leases Payable	694,355	0	356,589	337,766	221,246
Total Governmental	\$1,176,870	\$7,536,457	\$800,232	\$7,913,095	\$822,707

Certificates of Participation Notes - On February 3, 2009, the School District issued \$7,000,000 in certificates of participation notes for the purpose of renovating the current building and related increased capacity. The notes were issued for a fifteen year period with a final maturity of December 1, 2023. The notes will be retired from the general fund and pay interest at rates ranging from 2.00% to 4.35%.

The School District's overall legal debt margin was \$365,747,199 with an energy conservation debt margin of \$36,547,420 and an unvoted debt margin of \$4,060,824 at June 30, 2009.

Compensated absences will be paid from the fund from which the person is paid which is typically the General Fund. Capital leases will be paid from the General fund, Adult Education and Carl Perkins special revenue funds.

Fiscal Year Ending June 30,	Certificates of Participation		
	Principal	Interest	Total
2010	\$415,000	\$239,140	\$654,140
2011	380,000	229,790	609,790
2012	390,000	220,165	610,165
2013	400,000	209,790	609,790
2014	415,000	198,065	613,065
2015-2019	2,270,000	776,869	3,046,869
2019-2024	2,730,000	297,411	3,027,411
Totals	\$7,000,000	\$2,171,230	\$9,171,230

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 15 - INTERFUND TRANSACTIONS

Interfund balances at June 30, 2009, consist of the following individual receivables and payables and operating transfers in the governmental and proprietary fund balance sheets (such amounts are removed from consolidated columns in the statement of net assets):

	Interfund Receivable	Interfund Payable	Transfers In	Transfers Out
General Fund	\$65,508	\$0	\$0	\$768,021
Adult Education	0	56,146	157,367	0
Permanent Improvement	13,158	0	300,000	0
Customer Service	0	1,218	0	0
Nonmajor Funds:				
Special Revenue	0	21,302	49,392	0
Capital Projects	0	0	261,262	0
Total All Funds	<u>\$78,666</u>	<u>\$78,666</u>	<u>\$768,021</u>	<u>\$768,021</u>

The interfund payables are expected to be repaid within one year. The School District is currently evaluating the user charges in adult education major fund to bring revenue generation in line with expenditures. The transfers are routine in nature with the majority of the money being transferred to the permanent improvement capital projects fund for the School District's share of the roof replacement cost and preparation for School District's contribution to new building program.

NOTE 16 - JOINTLY GOVERNED ORGANIZATION

The School District is a participant in the Southwest Ohio Computer Association (SWOCA), which is a computer consortium. SWOCA is an association of public schools and educational service centers within the boundaries of Butler, Preble, and Warren Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The governing board of SWOCA consists of the superintendent (or the superintendent's designee) from each member district. The School District paid \$28,186 for services provided during the fiscal year. Financial information can be obtained from the fiscal agent, Butler County JVS, 3603 Hamilton-Middletown Road, Hamilton, Ohio 45011.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 16 - JOINTLY GOVERNED ORGANIZATION (continued)

The School District is a participant in the Jewell Education Foundation, which is a jointly governed educational foundation established to benefit the school districts in Warren County. The Foundation was created to promote and assist in funding through soliciting grants and charitable contributions for distributions to member educational institutions of participating school districts. The governing board is made up of the Warren County Vocational School District superintendent, one member of the Warren County Vocational School District Board of Education, not on the current board, and one member submitted by each participating school district. The district made no financial contribution to the Foundation. Financial information can be obtained from the Director of Planned Giving, Rick Wood, at P. O. Box 854, Lebanon, Ohio 45036.

NOTE 17 - INSURANCE PURCHASING POOL

The School District participates in the Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Plan (GRP). The GRP's business and affairs are conducted by a fourteen-member committee consisting of various Educational Purchasing Council representatives that are elected by the general assembly. Either the superintendent or treasurer from each participating school district serves on the general assembly. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

NOTE 18 - STATUTORY RESERVES

As stated in H.B. 412 the District is required to maintain through reserves; one for textbooks and one for capital acquisitions. A reserve represents resources whose use is limited because of contractual or statutory restrictions.

	Textbooks	Capital Acquisition	Totals
Set-aside Carryover Balance as of June 30, 2008	(\$3,055,572)	\$0	(\$3,055,572)
Current Year Set-aside Requirement	135,826	135,826	271,652
Offsets	0	(300,000)	(300,000)
Qualifying Disbursements	(565,793)	(5,507,812)	(6,073,605)
Total	<u>(3,485,539)</u>	<u>(5,671,986)</u>	<u>(\$9,157,525)</u>
Set-aside Carryover Balance as of June 30, 2009	<u>(\$3,485,539)</u>	<u>\$0</u>	

Although the School District had qualifying disbursements during the year that reduced the capital acquisition and textbook set-aside amounts to below zero, only the amount for the textbooks set-aside may be used to reduce the set-aside requirement of future years. The capital acquisition negative amount is therefore not presented as being carried forward to the next fiscal year.

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

**NOTES TO THE BASIC FINANCIAL STATEMENTS
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE 19 - CONTINGENCIES

Grants:

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2009.

Litigation:

As of June 30, 2009, the School District did not have any pending litigation.

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WARREN COUNTY VOCATIONAL SCHOOL DISTRICT
WARREN COUNTY

FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2009

Federal Grantor/ Pass Through Grantor Program Title	Grant Year & Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
<u>U.S. DEPARTMENT OF AGRICULTURE</u>						
<i>Passed Through Ohio Department of Education:</i>						
<i>Child Nutrition Cluster:</i>						
Non-Cash Assistance (Food Distribution):						
School Breakfast Program		10.553		727		727
Cash Assistance:						
School Breakfast Program	2009-3L70	10.553	\$14,685		\$14,685	
Total School Breakfast Program - Child Nutrition Cluster			<u>14,685</u>	<u>727</u>	<u>14,685</u>	<u>727</u>
Non-Cash Assistance (Food Distribution):						
National School Lunch Program		10.555		11,198		11,417
Cash Assistance:						
National School Lunch Program	2009-3L60	10.555	\$53,315		\$53,315	
Total National School Lunch Program - Child Nutrition Cluster			<u>53,315</u>	<u>11,198</u>	<u>53,315</u>	<u>11,417</u>
Total U.S. Department of Agriculture			<u>68,000</u>	<u>11,925</u>	<u>68,000</u>	<u>12,144</u>
<u>U.S. DEPARTMENT OF EDUCATION</u>						
<i>Student Financial Assistance Cluster:</i>						
Federal Pell Grant Program	direct	84.063	102,493		102,493	
Total Federal Pell Grant Program			<u>102,493</u>	<u>0</u>	<u>102,493</u>	<u>0</u>
Total Student Financial Assistance Cluster:			<u>102,493</u>	<u>0</u>	<u>102,493</u>	<u>0</u>
<i>Passed Through Ohio Department of Education:</i>						
<i>Special Education Cluster:</i>						
Special Education_Grants to States	2008-3660	84.002	6,301		6,301	
	2009-3660		128,784		118,291	
Total Special Education_Grants to States			<u>135,085</u>	<u>0</u>	<u>124,592</u>	<u>0</u>
Special Education_Preschool Grants	2009-3C50	84.173	300		300	
Total Special Education_Preschool Grants			<u>300</u>	<u>0</u>	<u>300</u>	<u>0</u>
Total Special Education Cluster			<u>135,385</u>	<u>0</u>	<u>124,892</u>	<u>0</u>
Safe and Drug-Free Schools and Communities_State Grants	2009-3D10	84.186	2,115		2,115	
Total Safe and Drug-Free Schools and Communities_State Grants			<u>2,115</u>	<u>0</u>	<u>2,115</u>	<u>0</u>
State Grants for Innovative Programs	2009-3M10	84.298	813		813	
Total State Grants for Innovative Programs			<u>813</u>	<u>0</u>	<u>813</u>	<u>0</u>
Improving Teacher Quality State Grants	2009-3Y60	84.367	1,751		1,751	
Total Improving Teacher Quality State Grants			<u>1,751</u>	<u>0</u>	<u>1,751</u>	<u>0</u>
Vocational Education_Basic Grants to States	2009	84.048	226,012		226,012	
Total Vocational Education_Basic Grants to States			<u>226,012</u>	<u>0</u>	<u>226,012</u>	<u>0</u>
<i>Total Passed Through Ohio Department of Education:</i>			<u>366,076</u>	<u>0</u>	<u>355,583</u>	<u>0</u>
Total U.S. Department of Education			<u>468,569</u>	<u>0</u>	<u>458,076</u>	<u>0</u>
<u>U.S. DEPARTMENT OF HOMELAND SECURITY</u>						
<i>Passed Through Ohio Emergency Management Agency:</i>						
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	PA-05-OH- 1805-PW- 00985	97.036	750	0	750	0
Total U.S. Department of Homeland Security						
Total Federal Assistance			<u>\$537,319</u>	<u>\$11,925</u>	<u>\$526,826</u>	<u>\$12,144</u>

The accompanying notes to this schedule are an integral part of this schedule.

**WARREN COUNTY VOCATIONAL SCHOOL DISTRICT
WARREN COUNTY**

**NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE
FISCAL YEAR ENDED JUNE 30, 2009**

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Federal Awards Receipts and Expenditures Schedule (the Schedule) reports the Warren County Vocational School District's (the Government's) federal award programs' receipts and disbursements. The schedule has been prepared on the cash basis of accounting.

NOTE B - CHILD NUTRITION CLUSTER

The Government commingles cash receipts from the U.S. Department of Agriculture with similar State grants. When reporting expenditures on this Schedule, the Government assumes it expends federal monies first.

NOTE C – FOOD DONATION PROGRAM

Program regulations do not require the Government to maintain separate inventory records for purchased food versus food commodities it receives from the U.S. Department of Agriculture. The government reports commodities consumed on the Schedule at the fair value.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Warren County Vocational School District
Warren County
3529 N. State Route 48
Lebanon, Ohio 45036

To the Board of Education:

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Warren County Vocational School District, Warren County, Ohio (the District), as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements and have issued our report thereon dated January 25, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted a certain matter that we reported to the District's management in a separate letter dated January 25, 2010.

Compliance and Other Matters

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, Board of Education, and federal awarding agencies and pass-through entities. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

January 25, 2010



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Warren County Vocational School District
Warren County
3529 N. State Route 48
Lebanon, Ohio 45036

To the Board of Education

Compliance

We have audited the compliance of the Warren County Vocational School District, Warren County, Ohio (the District), with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to its major federal programs for the year ended June 30, 2009. The Summary of Auditor's Results section of the accompanying Schedule of Findings identifies each of the District's major federal programs. The District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the Warren County Vocational School District complied, in all material respects, with the requirements referred to above that apply to each of its major federal programs for the year ended June 30, 2009.

Internal Control Over Compliance

The District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

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A *control deficiency* in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to administer a federal program such that there is more than a remote likelihood that the District's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the District's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, we noted a matter involving the internal control over federal compliance not requiring inclusion in this report, that we reported to the District's management in a separate letter dated January 25, 2010.

We intend this report solely for the information and use of the audit committee, management, Board of Education, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.



Mary Taylor, CPA
Auditor of State

January 25, 2010

**WARREN COUNTY VOCATIONAL SCHOOL DISTRICT
WARREN COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 § .505
JUNE 30, 2009**

1. SUMMARY OF AUDITOR'S RESULTS

<i>(d)(1)(i)</i>	Type of Financial Statement Opinion	Unqualified
<i>(d)(1)(ii)</i>	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(ii)</i>	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(iii)</i>	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
<i>(d)(1)(iv)</i>	Were there any material internal control weaknesses reported for major federal programs?	No
<i>(d)(1)(iv)</i>	Were there any other significant deficiencies in internal control reported for major federal programs?	No
<i>(d)(1)(v)</i>	Type of Major Programs' Compliance Opinion	Unqualified
<i>(d)(1)(vi)</i>	Are there any reportable findings under § .510?	No
<i>(d)(1)(vii)</i>	Major Programs (list):	Student Financial Aid Cluster CFDA# 84.063 Vocational Education Basic Grants to States CFDA# 84.048
<i>(d)(1)(viii)</i>	Dollar Threshold: Type A/B Programs	Type A: > \$ 300,000 Type B: all others
<i>(d)(1)(ix)</i>	Low Risk Auditee?	No

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

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**WARREN COUNTY VOCATIONAL SCHOOL DISTRICT
WARREN COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2009**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2008-001	Material Weakness – Failure to Accurately Prepare Financial Statements	Yes	

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Mary Taylor, CPA

Auditor of State

Independent Accountant's Report on Applying Agreed-Upon Procedures

Warren County Vocational School District
Warren County
3529 N. State Route 48
Lebanon, Ohio 45036

To the Board of Education:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Warren County Vocational School District (the District) has adopted an anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted an anti-harassment policy at its meeting on December 18, 2008.
2. We read the policy, noting it included the following requirements from Ohio Rev. Code Section 3313.666(B):
 - (1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
 - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Rev. Code Section 3313.666;
 - (3) A procedure for reporting prohibited incidents;
 - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
 - (5) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;

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- (6) A procedure for documenting any prohibited incident that is reported;
- (7) A procedure for responding to and investigating any reported incident;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
- (10) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.



Mary Taylor, CPA
Auditor of State

January 25, 2010



Mary Taylor, CPA
Auditor of State

VOCATIONAL SCHOOL DISTRICT

WARREN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
FEBRUARY 9, 2010