Zanesville Metropolitan Housing Authority

Financial Statements For the Year Ended June 30, 2009



Mary Taylor, CPA Auditor of State

Board of Directors Zanesville Metropolitan Housing Authority 407 Pershing Road Zanesville, Ohio 43701

We have reviewed the *Independent Auditors' Report* of the Zanesville Metropolitan Housing Authority, Muskingum County, prepared by Salvatore Consiglio, CPA, Inc., for the audit period July 1, 2008 through June 30, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Zanesville Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

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Mary Taylor, CPA Auditor of State

January 29, 2010

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ZANESVILLE METROPOLITAN HOUSING AUTHORITY AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2009

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Independent Auditors' Report

Board of Directors Zanesville Metropolitan Housing Authority

I have audited the accompanying financial statements of the business-type activities of Zanesville Metropolitan Housing Authority, Ohio, as of and for the year ended June 30, 2009, which collectively comprise the Authority basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Zanesville Metropolitan Housing Authority, Ohio, management. My responsibility is to express an opinion on these basic financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the Zanesville Metropolitan Housing Authority, Ohio, as of June 30, 2009, and the respective change in financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report dated November 13, 2009, on my consideration of the Zanesville Metropolitan Housing Authority, Ohio's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the result of my audit.

The Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by the accounting principles generally accepted in the United State of America. I have applied certain limited procedures, which consisted principally of inquiry of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion thereon.

My Audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the Zanesville Metropolitan Housing Authority basic financial statements. The accompanying Schedule of Expenditure of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Government and Non-Profit Organizations* and is not a required part of the financial statements. The combining financial data schedule ("FDS") and the PHA statement and certification of actual costs are presented for purposes additional analysis as required by the Department of Housing and Urban Development and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly presented in all material respect in relation to the basic financial statements taken as a whole.

Salvatore Consiglio, CPA, Inc.

November 13, 2009

June 30, 2009

UNAUDITED

The following discussion and analysis of the Zanesville Metropolitan Housing Authority (the "Authority") is to provide an introduction to the basic financial statements for the fiscal year ended June 30, 2009 with selected comparative information for the fiscal year ended June 30, 2008. This discussion has been prepared by management and should be read in conjunction with the financial statements, notes to the financial statements, and supplementary information found in the report. This information taken collectively is designed to provide readers with an understanding of the Authority's finances.

Financial Highlights

The assets of the Authority exceeded its liabilities at the close of fiscal year 2009 by \$13,662,375 (net assets). Of this amount, \$2,781,149 (unrestricted net assets) may be used to meet the Authority's ongoing obligations to citizens and creditors. The restricted net assets of \$220,259 represent cash on hand reserved for housing assistance payment.

Capital assets decreased by \$250,725. The decrease is due to the net depreciation expense and capital asset additions.

Net assets decreased by \$170,685 for the fiscal year ended June 30, 2009.

Overview of the Financial Statements

The Authority is a special purpose governmental entity and accounts for its financial activities as an enterprise fund. The financial statements are prepared on the accrual basis of accounting. Therefore, revenues are recognized when earned and expenses are recognized when incurred. Capital assets are capitalized and depreciated, except for land, over their useful lives. See notes to the financial statements for a summary of the Authority's significant accounting policies and practices.

June 30, 2009

UNAUDITED

Authority Activity Highlights

Description of programs

The following are the various programs that the Authority operates. These programs are included in the single enterprise fund:

Public Housing Program

The pubic housing program is designed to provide low-cost housing within the County. Under this program, HUD provides funding via an annual contribution contract. These funds, combined with the rental income received from tenants, are available solely to meet the operating expenses of the program.

Capital Fund Program

The capital fund program provides funds annually, via a formula, to Public Housing Agencies for capital and management activities, including modernization and development housing.

Housing Choice Voucher Program

The Housing Choice Voucher Program was authorized by Section 8 of the National Housing Act and provides housing assistance payments to private, not-for-profit or public landlords to subsidize rentals for low-income persons.

Shelter Plus Care

The Shelter Plus Care program is designed to link rental assistance to supportive services for hard to serve homeless persons with disabilities. The Authority administers contracts with independent landlords that own the property. The Authority subsidizes the family's rent through a Housing Assistance Payment made to the landlord. The program is administered under and Annual Contributions Contract (ACC) with HUD. HUD provides Annual Contributions Funding to enable the Authority to structure a lease that sets the participants' rent at 30% of household income.

June 30, 2009

UNAUDITED

Resident Opportunity and Supportive Services

A grant funded by the Department of Housing and Urban Development that is intended to enable public housing residents to obtain self sufficiency and economic independence and move from welfare to work.

Section 8 New Construction Program

The Authority administers a Housing Assistance Payments contract on behalf of HUD through which HUD subsidizes the rents of low to moderate-income families when those families rent from a private landlord. That rental assistance is provided similarly to how it is under the Housing Choice Voucher program except the rental assistance is tied to the dwelling units, and the assistance is provided to the families renting those units selected by HUD.

State and Local Fund

The Authority administered a contract with Muskingum County Department of Job and Family Services to provide a Youth Employment Service Program to resident youths. Also, the Authority administers a wellness program through a contract with the Muskingum County Board of Health and a home maintenance program through a contract with the City of Zanesville.

Business Activity

The Business Activity Fund was set-up to separate the HUD funded program with non-HUD activities. This fund is mainly used to account for the rental income received from the daycare facility known as Carey Street Day Care Center and the expenses of the maintenance and utilities of the building, and repayment of the construction loan.

Financial Position

The statement of net assets presents the financial position of the Authority at the end of the fiscal year. The statement includes all assets and liabilities of the Authority. Net assets is the difference between total assets and total liabilities and is an indicator of the current fiscal health of the Authority. The following is a summarized comparison of the Authority's assets, liabilities, and net assets at June 30, 2009 and 2008:

June 30, 2009

UNAUDITED

Table 1 - Condensed Statement of Net Assets Compared to Prior Year

	<u>2009</u>		<u>2008</u>
\$	3,896,021	\$	3,805,054
	11,293,334		11,544,059
_	1,822		-
		_	
\$	15,191,177	\$	15,349,113
_			
\$	709,107	\$	1,352,342
_	819,695		163,711
	1,528,802		1,516,053
	10,660,967		10,872,629
	220,259		310,704
_	2,781,149		2,649,727
_	13,662,375		13,833,060
\$	15,191,177	\$	15,349,113
	- \$_	\$ 3,896,021 11,293,334 1,822 \$ 15,191,177 \$ 709,107 819,695 1,528,802 10,660,967 220,259 2,781,149 13,662,375	\$ 3,896,021 \$ 11,293,334 1,822 \$ 15,191,177 \$ \$ 709,107 \$ 819,695 1,528,802 10,660,967 220,259 2,781,149 13,662,375

Revenues and Expenses

The following is a summary of the results of operations of the Authority for the fiscal years ended June 30, 2009 and 2008:

June 30, 2009

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Table 2 - Statement of Revenue, Expenses & Changes in Net Assets

		<u>2009</u>	<u>2008</u>
Operating Revenue	\$	8,916,119 \$	8,134,430
Operating Expenses		9,670,953	8,938,064
Total Operating Loss	_	(754,834)	(803,634)
Newswerthe			
Nonoperating:			
Revenue		40,912	115,770
Expenses		(33,373)	(42,777)
Capital Contributions	_	580,944	798,443
Change in Net Assets		(166,351)	67,802
Prior Period Adjustment		(4,334)	-
Total Net Assets - Beginning of Year, Restated	_	13,833,060	13,765,258
Total Net Assets - End of Year	\$_	13,662,375 \$	13,833,060

The ZMHA have experienced a decrease in interest income for FYE 2009 due to the declining interest rates and a sluggish economy. We also experienced higher utilities costs than the previous year.

Housing Units Managed

The following table shows housing units managed by the Authority for the fiscal years ended June 30, 2009 and 2008:

	<u>2009</u>	2008
Owned by Authority	674	674
Units under vouchers (Over leased 2005)	919	919
Units under Shelter Plus Care	8	8
Units under NC SR	<u> 96</u>	<u>_96</u>
Total housing units managed	1,697	1,697

June 30, 2009

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Capital Assets

Capital assets is the largest asset reflected on the Authority's statement of net assets. The following is a summary of capital assets owned by the Authority at June 30, 2009:

Table 3 - Condensed Statement of Changes in Capital Assets

		<u>2009</u>
Land and Land Rights	\$	1,160,622
Building & Improvements		30,558,331
Equipment - Administrative		793,207
Equipment - Dwelling		536,347
Accumulated Depreciation	_	(21,755,173)
Total	\$_	11,293,334
Capital Assets Activity:		
Capital asset, net at June 30, 2008	\$	11,544,059
Depreciation expense		(935,460)
OBA - Van		15,231
Youthbuild Building		88,560
Capital assets additions - Capital Fund	_	580,944
Capital Assets, net at June 30, 2009	\$	11,293,334

Changes in Net Assets

Total capital assets decreased from the previous year by \$250,725. The decrease is the net result of capital asset additions and depreciation expense for the year. The largest component of net assets is *invested in capital assets, net of related debt*. The following table shows how this amount is calculated for the fiscal years ended June 30, 2009 and 2008:

June 30, 2009

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Table 4 - Investment in Capital Assets, Net of Debt

<u>2009</u>	<u>2008</u>
\$ 33,048,507 \$	32,363,773
(632,367)	(671,430)
 (21,755,173)	(20,819,714)
\$ 10,660,967 \$	10,872,629
\$ 	\$ 33,048,507 \$ (632,367) (21,755,173)

Debt Administration

Zanesville Metropolitan Housing Authority obtained a loan in the amount of \$843,000 on June 1, 2002. The proceeds were used for the Zanesville Carey Metro Childcare, Inc. building payable in monthly installments of \$5,689.93.

Table 5 - Outstanding Debt Balance

Outstanding principal balance as of June 30, 2008	\$ 671,430
Less:	
Principal payments made during the year	 (39,063)
Outstanding principal balance as of June 30, 2009	\$ 632,367

Economic Factors

The economic outlook for ZMHA is uncertain at this time. According to the most current information available on changes pending at the U.S. Department of Housing and Urban Development, Public Housing operating subsidy may be increased by 3.4%. At this time there is no further inflationary adjustments forecasted. Locally, we are being impacted by negative employment factors such as stagnant job growth and a sluggish market.

June 30, 2009

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Requests for Information

The annual financial report is designed to provide a general overview of the Authority's finances for all those with an interest in the Authority's finances. Questions concerning any information provided in this report or requests for additional information should be addressed to Teresa Brandford, Finance Director, Zanesville Metropolitan Housing Authority.

Zanesville Metropolitan Housing Authority Statement of Net Assets Proprietary Funds June 30, 2009

ASSETS **Current assets** Cash and cash equivalents \$2,006,213 **Restricted Cash** 519,204 Investments 891,796 Receivables. net 159,344 Inventories, net 229,882 Prepaid expenses and other assets 89,582 Total current assets 3,896,021 Noncurrent assets Capital assets: Land 1,160,622 31,887,885 Building and equipment Less accumulated depreciation (21,755,173)11,293,334 Capital assets, net Other noncurrent assets: 1,822 11,295,156 Total noncurrent assets \$15,191,177 **Total assets LIABILITIES Current liabilities** \$185,599 Accounts payable Accrued liabilities 280,257 197,320 Tenant security deposits Deferred revenue 10,121 Bonds, notes, and loans payable 35,810 Total current liabilities \$709,107

Zanesville Metropolitan Housing Authority Statement of Net Assets (Continued) Proprietary Funds June 30, 2009

Noncurrent liabilities	
Accrued compensated absences non-current	\$121,513
Noncurrent liabilities - other	101,625
Long-term notes payable	596,557
Total noncurrent liabilities	819,695
Total liabilities	\$1,528,802
NET ASSETS	
Invested in capital assets, net of related debt	\$10,660,967
Restricted net assets	220,259
Unrestricted net assets	2,781,149
Total net assets	\$13,662,375

Zanesville Metropolitan Housing Authority Statement of Revenues, Expenses, and Changes in Fund Net Assets Proprietary Funds For the Year Ended June 30, 2009

OPERATING REVENUES	
Tenant Revenue	\$1,443,732
Government operating grants	7,245,242
Other revenue	227,145
Total operating revenues	8,916,119
OPERATING EXPENSES	
Administrative	2,155,626
Tenant services	36,377
Utilities	745,574
Maintenance	1,859,128
Protective services	3,962
Insurance	250,933
General	17,347
Bad Debts	45,346
Compensated absence expense	159,327
Housing assistance payment	3,461,873
Depreciation	935,460
Total operating expenses	9,670,953
Operating income (loss)	(754,834)
NONOPERATING REVENUES (EXPENSES)	
Interest and investment revenue	40,912
Interest expense	(33,373)
Total nonoperating revenues (expenses)	7,539
Income (loss) before contributions and transfers	(747,295)
Capital grants	580,944
Change in net assets	(166,351)
Total net assets - beginning (restated)	13,828,726
Total net assets - ending	\$13,662,375

Zanesville Metropolitan Housing Authority Statement of Cash Flows Proprietary Funds For the Year Ended June 30, 2009

CASH FLOWS FROM OPERATING ACTIVITIES

Operating grants received	\$7,242,268
Tenant revenue received	1,446,416
Other revenue received	227,145
	,
General and administrative expenses paid	(5,126,095)
Housing assistance payments	(3,461,873)
Net cash provided (used) by operatin gactivities	327,861
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest earned received	20,396
Net cash provided (used) by investing activities	20,396
CASH FLOWS FROM CAPITAL AND RELATED ACTIVITIES	
Capital grant funds received	580,944
Property and equipment purchased	(684,734)
Net cash provided (used) by capital and related activities	(103,790)
CASH FLOWS FROM FINANCING ACTIVITIES	
Principal Payment on debt	(39,063)
Interest Payment	(33,373)
Net cash provided (used) by financing activities	(72,436)
Net increase (decrease) in cash	172,031
Cash and cash equivalents - Beginning of year	2,353,386
Cash and cash equivalents - End of year	\$2,525,417

Zanesville Metropolitan Housing Authority Statement of Cash Flows (Continued) Proprietary Funds For the Year Ended June 30, 2009

RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES

Net Operating Income (Loss) Adjustment to Reconcile Operating Loss to Net Cash Used by Operating Activities	(\$754,834)
- Depreciation	935,460
- Prior Period Adjustment	(4,334)
(Increases) Decreases in:	
- Accounts Receivables, net of allowance	81,479
- Inventory, net of allowance	36,779
- Prepaid Assets	(16,674)
- Other Noncurrent Assets	(1,822)
Increases (Decreases) in:	
- Accounts Payable	(17,930)
- Intergovernmental Payable	67,038
- Accrued Expenses Payable	(25,538)
- Accrued Compensated Absence Payable	39,500
- Deferred Revenue	(52,538)
- Tenant Security Deposits	22,525
- Noncurrent Liabilities Other (FSS Escrow Payable)	18,750
Net cash provided by operating activities	\$327,861

NOTE 1: <u>REPORTING ENTITY</u>

Introduction

The Zanesville Metropolitan Housing Authority was established for the purpose of engaging in the development, acquisition and administrative activities of the low-income housing program and other programs with similar objectives. The United States Department of Housing and Urban Development (HUD) has direct responsibility for administering the low-income housing program under the United States Housing Act of 1937, as amended. HUD is authorized to enter into contracts with local housing authorities to make grants to assist the local housing authorities in financing the acquisition, construction and/or leasing of housing units and to make annual contributions (subsidies) to the local housing authorities for the purpose of maintaining the low-rent character of the local housing program.

The financial statements of the Zanesville Metropolitan Housing Authority (the Authority) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

As required by GAAP, the basic financial statements of the reporting entity include those of the Zanesville Metropolitan Housing Authority and any component units. Component units are separate legal entities that; elected officials of a primary government are financially accountable for the entity or the nature and significance of the relationship between the entity and a primary government are such that to exclude the entity from the financial reporting entity would render the basic financial statements misleading or incomplete. Based upon the application of these criteria, this report includes all programs and activities operated by the Authority. There were no additional entities required to be included in the reporting entity under these criteria in the current fiscal year. Furthermore, the Authority is not included in any other reporting entity on the basis of such criteria. A summary of each program administered by the Authority included in the financial statements is provided to assist the reader in interpreting the basic financial statements. These programs constitute all programs subsidized by HUD and operated by the Authority.

Description of programs

The following are the various programs which are included in the single enterprise fund:

NOTE 1: <u>REPORTING ENTITY</u> (Continued)

A. Public Housing Program

The pubic housing program is designed to provide low-cost housing within the County. Under this program, HUD provides funding via an annual contribution contract. These funds, combined with the rental income received from tenants, are available solely to meet the operating expenses of the program.

B. Capital Fund Program

The capital fund program provides funds annually, via a formula, to Public Housing Agencies for capital and management activities, including modernization and development housing.

C. <u>Housing Choice Voucher Program</u>

The Housing Choice Voucher Program was authorized by Section 8 of the National Housing Act and provides housing assistance payments to private, not-for-profit or public landlords to subsidize rentals for low-income persons.

D. Shelter Plus Care

The Shelter Plus Care program is designed to link rental assistance to supportive services for hard to serve homeless persons with disabilities.

The Authority administers contracts with independent landlords that own the property. The Authority subsidizes the family's rent through a Housing Assistance Payment made to the landlord. The program is administered under and Annual Contributions Contract (ACC) with HUD. HUD provides Annual Contributions Funding to enable the Authority to structure a lease that sets the participants' rent at 30% of household income.

E. <u>Resident Opportunity and Supportive Services</u>

A grant funded by the Department of Housing and Urban Development that is intended to enable public housing residents to obtain self sufficiency and economic independence and move from welfare to work.

F. Section 8 New Construction Program

The Authority administers a Housing Assistance Payments contract on behalf of HUD through which HUD subsidizes the rents of low to moderate-income families when those families rent from a private landlord. That rental assistance is provided similarly to how it is under the Housing Choice Voucher program except the rental assistance is tied to the dwelling units, and the assistance is provided to the families renting those units selected by HUD.

NOTE 1: <u>**REPORTING ENTITY</u>** (Continued)</u>

G. State, Local and Other Federal Programs

The Authority administered a contract with Muskingum County Department of Job and Family Services to provide a Youth Employment Service Program to resident youths. Also, the Authority administers a wellness program through a contract with the Muskingum County Board of Health and a home maintenance program through a contract with the City of Zanesville.

H. Business Activity

The Business Activity Fund was set-up to separate the HUD funded program with non-HUD activities. This fund is mainly used to account for the rental income received from the daycare facility known as Carey Street Day Care Center and the expenses of the maintenance and utilities of the building, and repayment of the construction loan.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The Authority's basic financial statements consist of a statement of net assets, statement of revenue, expenses and changes net assets, and a statement of cash flows.

Fund Accounting

The Authority uses the proprietary fund to report on its financial position and the results of its operations for its programs. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. Funds are classified into three categories: governmental, proprietary and fiduciary. The Authority uses the proprietary category for its programs.

Proprietary Fund Types

Proprietary funds are used to account for the Authority's ongoing activities, which are similar to those found in the private sector. The following is the proprietary fund type:

<u>Enterprise Fund</u> - This fund is used to account for the operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods

NOTE 2: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Measurement Focus/Basis of Accounting

The proprietary funds are accounted for on the accrual basis of accounting. Revenues are recognized in the period earned and expenses are recognized in the period incurred. Pursuant to GASB Statement No. 20 Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting, the Authority follows GASB guidance as applicable to proprietary funds and FASB Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins issued after November 30, 1989, that do not conflict with or contradict GASB pronouncements.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

Cash and cash equivalents includes all cash balances and highly liquid investments with a maturity of three months or less. The Authority places its temporary cash investments with high credit quality financial institutions. Amounts in excess of FDIC insurance limits are fully collateralized.

Inventory

The Authority's inventory is comprised of maintenance materials and supplies. Inventory is valued at cost and the Authority uses the first-in, first-out (FIFO) flow assumption in determining cost.

The consumption method is used to record inventory. Under this method, the acquisition of materials and supplies is recorded initially in inventory accounts and charged as expenditures when used.

NOTE 2: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

Investments

The provisions of the HUD Regulations restrict investments. Investments are valued at market value. Interest income earned in fiscal year ending June 30, 2009 totaled \$40,912.

Capital assets

Capital assets are stated at cost. The capitalization policy of the Authority is to depreciate all non-expendable personal property having a useful life of more than one year and purchase price of \$500 or more per unit. Depreciation is calculated using the straight-line method over the estimated useful lives as follows:

Buildings & improvements	15-40 years
Furniture, fixtures & equipment	3-10 years
Vehicles	5 years

Expenditures for repairs and maintenance are charged directly to expense as they are incurred. Expenditures determined to represent additions or betterments are capitalized.

Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets – net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are recorded as restricted when there are limitations imposed on their use by internal or external restrictions.

Income Taxes

No provision for income taxes is recorded as the Authority is a non-profit, tax exempt entity under the Internal Revenue Code.

Operating Revenues and Expenses

Operating revenues and expenses are those revenues that are generated directly from the primary activities of the proprietary fund and expenses incurred for the day to day operation. For the Authority, operating revenues are tenant rent charges, operating subsidy from HUD and other miscellaneous revenue.

Capital Contributions

This represents contributions made available by HUD with respect to all federally aided projects under an annual contribution contract.

NOTE 2: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

Compensated Absences

The Authority accounts for compensated absences in accordance with GASB Statement No. 16. Sick leave and other compensated absences with similar characteristics are accrued as a liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments. To calculate the liability, these accumulations are reduced to the maximum amount allowed as a termination payment. All employees who meet the termination policy of the Authority for years of services are included in the calculation of the compensated absence accrual amount.

Vacation leave and other compensated absences with similar characteristics are accrued as a liability as the benefits are earned by the employees if both of the following conditions are met: (1) the employees' rights to receive compensation are attributable to services already rendered and are not contingent on a specific event that is outside the control of the employer and employee. (2) It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

In the proprietary fund, the compensated absences are expensed when earned with the amount reported as a fund liability.

The following is a summary of changes in compensated absence for the year ended June 30, 2009:

	Balance		Balance	
Description	06/30/08	Increases	Decreases	06/30/09
Compensated Absence Payable	\$224,790	\$159,327	(\$119,827)	\$264,290
Total	\$224,790	\$159,327	(\$119,827)	\$264,290

Budgets and Budgetary Accounting

The Authority is required by contractual agreements to adopt annual, appropriated operating budgets for all its Enterprise Funds receiving federal expenditure awards. All budgets are prepared on a HUD basis, which is materially consistent with accounting principles generally accepted in the United States of America. All annual appropriations lapse at fiscal year end. The Board of Commissioners adopts the budget through passage of a budget resolution.

NOTE 3: DEPOSIT AND INVESTMENTS

State statutes classify monies held by the ZMHA into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the ZMHA treasury, in commercial accounts payable or withdrawn on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits identified as not required for use within the current two-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit, maturing not more than one year from the date of deposit, or by savings or deposit accounts including passbook accounts.

Protection of Authority deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by collateral held by Authority or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosure," as of June 30, 2009, the Authority was not exposed to custodial risk as discussed below because all of the funds on deposit were covered by federal depository insurance or by collateral held by the Authority's agent. Custodial credit risk is the risk that in the event of bank failure, the Authority will not be able to recover the deposits.

At fiscal year end June 30, 2009, the carrying amount of the Authority's deposits totaled \$3,417,212 and its bank balance was \$3,596,937. Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosure," as of June 30, 2009, \$3,269,107 was exposed to custodial risk as discussed below, while \$327,830 was covered by the Federal Depository Insurance Corporation.

Custodial credit risk is the risk that in the event of bank failure, the Authority will

NOTE 3: <u>DEPOSIT AND INVESTMENTS</u> (Continued)

not be able to recover the deposits. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at the Federal Reserve Banks or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Authority.

Investments

In accordance with the Ohio Revised Code and HUD investment policy, the Authority is permitted to invest in certificates of deposit, savings accounts, money market accounts, certain highly rated commercial paper, obligations of certain political subdivisions of Ohio and the United States government and its agencies, and repurchase agreements with any eligible depository or any eligible dealers. Public depositories must give security for all public funds on deposit. Repurchase agreements must be secured by the specific qualifying securities upon which the repurchase agreements are based.

The Authority is prohibited from investing in any financial instruments, contracts, or obligations whose value or return is based upon or linked to another asset or index, or both, separate from the financial instrument, contract, or obligation itself (commonly known as a derivative). The Authority is also prohibited from investing in reverse purchase agreements.

Interest Rate Risk – The Authority does not have a formal investment policy that limits investments as a means of managing its exposure to fair value losses arising from increasing interest rates. However, it is the Authority practice to limit its investments to less then 5 years.

Credit Risk – HUD requires specific collateral on individual accounts in excess of amounts insured by the Federal Deposit Insurance Corporation. The Authority depository agreement specifically requires compliance with HUD requirement.

Concentration of Credit Risk – The Authority places no limit on the amount that may be invested with any one issuer. However, it is the Authority practice to do business with more then one depository.

The carrying amount of the Authority's investment was \$891,796 at June 30, 2009 with the same corresponding bank balance. The investments are held in certificate of deposits.

NOTE 4: TENANT ACCOUNT RECEIVABLES

As of June 30, 2009, tenant account receivable was \$4,516 with an allowance for doubtful accounts of \$400.

NOTE 5: DEFINED BENEFIT PENSION PLAN

All full-time employees of Authority participate in the Ohio Public Employees Retirement System (OPERS), a cost-sharing multiple-employer public employee retirement system administered by the Public Employees Retirement Board. OPERS provide basic retirement, disability and survivor benefits, based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 145 of the Ohio Revised Code. OPERS issue a publicly available financial report that includes financial statements and required supplementary information for OPERS. Interested parties may obtain a copy by making a written request to 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 466-2085 or (800) 222-PERS.

Ohio Public Employees Retirement System administers three separate pension plans as described below:

- 1. The Traditional Pension Plan A cost sharing, multiple-employer defined benefit pension plan.
- The Member-Direct Plan A defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Direct Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions, plus any investment earnings.
- 3. The Combined Plan A cost sharing, multiple-employer defined pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefits similar in nature to the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

Plan members are required to contribute 10.0 percent of their annual covered salary to fund pension obligations and the employer contribution rate was 14.0 percent. The contribution rates are determined actuarially. The Authority's contribution for the years ended June 30, 2009, 2008, and 2007 amounted to \$251,543, \$222,085, and \$229,300. These costs have been charged to the employee fringe benefit account. Ninety-Two percent has been contributed for 2009. All required contributions for the two previous years have been paid.

NOTE 6: **<u>POST-EMPLOYMENT BENEFITS</u>**

The Public Employees Retirement System of Ohio (OPERS) provides postemployment health care benefits to age and service retirants with ten or more years of qualifying Ohio service credit and to primary survivor recipients of such retirants. Health care coverage for disability recipients is also available. The health care coverage provided by the OPERS is considered an Other Post-employment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to the OPERS is set aside for the funding of post retirement health care. The Ohio Revised Code provides statutory Authority requiring public employers to fund post-employment health care through their contributions to the OPERS. The portion of the employer contribution rate (identified above) that was used to fund health care for the year ended June 30, 2009 was 7.0 percent of covered payroll, which amounted to \$125,771. The significant actuarial assumptions and calculations relating to post-employment health care benefits were based on the OPERS' latest actuarial review performed as of December 31, 2007. An entry age normal actuarial cost method of valuation is used in determining the present value of OPEB. The difference between assumed and actual experience (actuarial gains and losses) becomes part of unfunded actuarial accrued liability. All investments are carried at market value. For actuarial valuation purposes, a smoothed market approach is used. Under this approach assets are adjusted annually to reflect 25 percent of unrealized market appreciation or depreciation on investment assets. The investment assumption rate for 2007 was 6.5 percent. An annual increase of 4.0 percent compounded annually is the base portion of the individual pay increase assumption. This assumes no change in the number of active employees. Additionally, annual pay increases, over and above the 4.0 percent base increase, were assumed to range from 0.50 percent to 6.3 percent. Health care costs were assumed to increase at a project wage inflation rate plus an additional factor ranging from 0.5% to 4.0% for the next 7 years. In subsequent years (8 and beyond), health care costs were assumed to increase at 4% (the projected wage inflation rate).

Benefits are advanced-funded on an actuarially determined basis. The number of active contributing participants was 364,076. The actuarial value of the OPERS' net assets available for OPEB at December 31, 2007 was \$12.8 billion. The actuarially accrued liability and the unfunded actuarial accrued liability, based on the actuarial cost method used, were \$29.8 billion and \$17.0 billion, respectively.

NOTE 7: CAPITAL ASSETS

	Balance 06/30/08	Increases	Adjust/ Decrease	Balance 06/30/09
Capital Assets Not Deprecia	ated:			
Land	\$1,160,622	\$0	\$0	\$1,160,622
Total Capital Assets Not				
Being Depreciated	1,160,622	0	0	1,160,622
Capital Assets Being Deprec	ciated:			
Buildings	25,674,896	382,747	0	26,057,643
Furnt, Mach. & Equip	1,263,954	65,600	0	1,329,554
Leasehold Improvement	4,264,301	236,387	0	4,500,688
Total Capital Assets Being				
Depreciated	31,203,151	684,734	0	31,887,885
Accumulated Depreciated:				
Buildings	16,920,236	634,278	0	17,554,514
Furnt, Mach. & Equip	964,614	86,116	0	1,050,730
Leasehold Improvement	2,934,864	215,066	(1)	3,149,929
Total Accumulated				
Depreciated	20,819,714	935,460	(1)	21,755,173
Total Capital Assets Being	i			
Depreciated, Net	10,383,437	(250,726)	1	10,132,712
Total Capital Assets, Net	\$11,544,059	(\$250,726)	\$1	\$11,293,334

NOTE 8: LONG-TERM DEBT

Loan Payable - Bank One

Zanesville Metropolitan Housing Authority has an outstanding note payable with Bank One of \$632,367 as of June 30, 2009. The original note was for \$843,000 dated June 1, 2002 to be used for the construction of a daycare facility known as Carey Street Day Care Center. The note contains an interest rate of 5.27% fixed for five years. The loan is amortized over 20 year period with 3 five year balloons payments. The first balloon payment is due in 60 months from the date of the original loan.

NOTE 9: LONG-TERM DEBT (Continued)

The following is a summary of changes in long-term debt for the year ended June 30, 2009:

	BALANCE			BALANCE
DESCRIPTION	06/30/08	ISSUED	RETIRED	06/30/09
Loan Payable	\$671,430	\$-0-	\$39,063	\$632,367
TOTAL	\$671,430	\$-0-	\$39,063	\$632,367

Debt maturities for the next five years are estimated as follows:

YEAR	PRINCIPAL	INTEREST
2010	\$35,810	\$32,470
2011	37,744	30,536
2012	39,782	28,498
2013	41,929	26,351
2014	44,193	24,087
2015 to 2019	259,440	81,956
2020 to 2024	173,469	13,176
Total	\$632,367	\$237,074

NOTE 9: PRIOR PERIOD ADJUSTMENT

The beginning net asset balance needed to be adjusted for the following:

SECTION 8 NEW CONSTRUCTION PROGRAM

- HUD correction of settlement submission \$(4,334)

Total Adjustments \$(4,334)

NOTE 10: ECONOMIC DEPENDENCY

Both the PHA Low Rent Public Housing Program and the Voucher Program are economically dependent on annual contributions and grants from HUD. Both programs operate at a loss prior to receiving the contributions and grants.

NOTE 11: RISK MANAGEMENT

Significant losses are covered by commercial insurance for all major programs. There have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage except for deductibles.

NOTE 12: <u>CONTINGENCIES</u>

Litigations and Claims

In the normal course of operations the PHA may be subject to litigation and claims. At June 30, 2009 the PHA was involved in such matters. While the outcome of these matters cannot presently be determined, management believes that their ultimate resolution will not have a material effect on the financial statements.

NOTE 13: SCHEDULE OF EXPENDITURE OF FEDERAL AWARD

The accompanying schedule of expenditure of federal award is a summary of the activity of the Authority's federal programs. This schedule has been prepared on the accrual basis of accounting.

	Zanesville Metropolitan Housing Authority Financial Data Schedule June 30, 2009													
Line Item No.	Account Description	Business Activities	N/C S/R Section 8 Programs	Shelter Plus Care	Total Project	Resident Opportu nity and Supporti ve Services	Housing Choice Vouchers	Central Office Cost Center	State/Lo cal	WIA Youth	DOL Youthbuil d	TANF	Elimination	Total
111	Cash - Unrestricted	\$334,808	\$0	\$0	\$1,105,446	\$0	\$297,647	\$266,602	\$1,710	\$0	\$0	\$0		\$2,006,213
113	Cash - Other Restricted	\$0	\$0	\$0	\$11,061	\$0	\$310,823	\$0	\$0	\$0	\$0	\$0		\$321,884
114	Cash - Tenant Security Deposits	\$0	\$0	\$0	\$197,320	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$197,320
100	Total Cash	\$334,808	\$0	\$0	\$1,313,827	\$0	\$608,470	\$266,602	\$1,710	\$0	\$0	\$0	\$0	\$2,525,417
122	Accounts Receivable - HUD Other Projects	\$0	\$0	\$24,782	\$78,587	\$4,713	\$0	\$0	\$0	\$0	\$0	\$0		\$108,082
124	Accounts Receivable - Other Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,416	\$18,714	\$0		\$41,130
125	Accounts Receivable - Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$98	\$3,615	\$0	\$0	\$0	\$0		\$3,713
126	Accounts Receivable - Tenants - Dwelling Rents	\$0	\$0	\$0	\$4,516	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$4,516
	Allowance for Doubtful Accounts - Dwelling													
126.1	Rents	\$0 \$0	\$0 \$0	\$0	(\$400)	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		(\$400)
126.2 128	Allowance for Doubtful Accounts - Other Fraud Recovery	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		\$0 \$23,031
128	Allowance for Doubtful Accounts - Fraud	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$0 \$0	(\$20,728)	\$0 \$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0		(\$20,728)
120	Total Receivables, net of allowances for doubtful accounts	\$0	\$0	\$24,782	\$82,703	\$4,713	\$2,401	\$3,615	\$0	\$22,416	\$18,714	\$0	\$0	\$159,344
131	Investments - Unrestricted	\$0	\$0	\$0	\$891,796	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$891,796
142	Prepaid Expenses and Other Assets	\$349	\$0	\$0	\$61,243	\$0	\$2,029	\$25,961	\$0	\$0	\$0	\$0		\$89,582
143	Inventories	\$0	\$0	\$0	\$0	\$0	\$0	\$257,882	\$0	\$0	\$0	\$0		\$257,882
143.1	Allowance for Obsolete Inventories	\$0	\$0 \$0	\$0	\$0	\$0 \$0	\$0	(\$28,000)	\$0	\$0	\$0	\$0	(07.227)	(\$28,000)
144 150	Interprogram Due From Total Current Assets	\$0 \$335,157	\$0 \$0	\$0 \$24,782	\$0 \$2,349,569	\$0 \$4,713	\$24,782 \$637,682	\$58,497 \$584,557	\$0 \$1,710	\$0 \$22,416	\$0 \$18,714	\$4,058 \$4,058	(\$87,337) (\$87,337)	\$0 \$3,896,021
150	Total Current Assets	\$555,157	\$U	\$24,782	\$2,349,309	\$4,715	\$057,082	\$364,337	\$1,710	\$22,410	\$10,/14	\$4,038	(\$87,557)	\$3,890,021
161	Land	\$0	\$0	\$0	\$1,140,622	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0		\$1,160,622
162	Buildings	\$0	\$0	\$0	\$24,959,851	\$0	\$0	\$1.009.232	\$0	\$0	\$88,560	\$0		\$26,057,643
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1.02	Emilian Emilian A Martin D. III	.	¢e	.	¢274.725	#0	¢¢	¢161 611			ф.с.	\$0		¢526.245
163	Furniture, Equipment & Machinery - Dwellings	\$0	\$0	\$0	\$374,736	\$0	\$0	\$161,611	\$0	\$0	\$0	\$0		\$536,347
164	Furniture, Equipment & Machinery - Administration	\$26,601	\$0	\$0	\$196,260	\$0	\$30,166	\$540,180	\$0	\$0	\$0	\$0		\$793,207
165 166	Leasehold Improvements	\$0 (\$9,483)	\$0 \$0	\$0 \$0	\$4,488,238 (\$20,735,959)	\$0 \$0	\$0 (\$19,110)	\$12,450 (\$990,621)	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		\$4,500,688 (\$21,755,173)
100	Accumulated Depreciation	(\$7,483)	20	\$U	(\$20,735,959)	<u>\$0</u>	(\$19,110)	(\$770,021)	20	20	<u>\$</u> 0	20		(\$21,733,173)
160	Total Fixed Assets, Net of Accumulated Depreciation	\$17,118	\$0	\$0	\$10,423,748	\$0	\$11,056	\$752,852	\$0	\$0	\$88,560	\$0	\$0	\$11,293,334
174	Other assets	\$0	\$0	\$0	\$0	\$0	\$0	\$1,822	\$0	\$0	\$0	\$0		\$1,822
1,1		ψŪ	ψŲ	ψŲ	φυ	Ψ	ψŲ	91,022	40	ψŪ	ψŪ	ΨΟ		φ1,022
180	Total Non-Current Assets	\$17,118	\$0	\$0	\$10,423,748	\$0	\$11,056	\$754,674	\$0	\$0	\$88,560	\$0	\$0	\$11,295,156

Zanesville Metropolitan Housing Authority														
Financial Data Schedule June 30, 2009														
Line Item No.	Account Description	Business Activities	N/C S/R Section 8 Programs	Shelter Plus Care	Total Project	Resident Opportu nity and Supporti ve Services	Housing Choice Vouchers	Central Office Cost Center	State/Lo cal	WIA Youth	DOL Youthbuil d	TANF	Elimination	Total
	•				¥								•	
190	Total Assets	\$352,275	\$0	\$24,782	\$12,773,317	\$4,713	\$648,738	\$1,339,231	\$1,710	\$22,416	\$107,274	\$4,058	(\$87,337)	\$15,191,177
312	Accounts Payable <= 90 Days	\$1,049	\$0	\$0	\$95,158	\$83	\$15,521	\$64.031	\$0	\$1,385	\$8,371	\$0		\$185,598
313	Accounts Payable >90 Days Past Due	\$0	\$0	\$0 \$0	\$0	\$0	\$15,521	\$0	\$0	\$1,565	\$0,571	\$0 \$0		\$105,590
321	Accrued Wage/Payroll Taxes Payable	\$0	\$0	\$0	\$34,110	\$4,159	\$16,101	\$56,965	\$0	\$1,443	\$5,665	\$0		\$118,443
322	Accrued Compensated Absences - Current Portion	\$0	\$0	\$0	\$34,206	\$0	\$21,830	\$86,741	\$0	\$0	\$0	\$0		\$142,777
331	Accounts Payable - HUD PHA Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
341	Tenant Security Deposits	\$0	\$0	\$0	\$197,320	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$197,320
342	Deferred Revenues	\$0	\$0	\$0	\$65	\$0	\$0	\$0	\$1,710	\$0	\$4,288	\$4,058		\$10,121
343	Current Portion of Long-term Debt - Capital	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$40,000
345	Projects/Mortgage Revenue Bonds Accrued Liabilities - Other	\$0 \$0	<u>\$0</u> \$0	\$0 \$0	\$40,000	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		\$40,000
340	Interprogram Due To	\$0		\$24,782	\$19,037	\$471	\$10.951	\$4.059	\$0	\$19.588	\$390	\$0 \$0	(\$87,337)	\$19,037
347	Total Current Liabilities	\$1,049	\$0	\$24,782	\$446,992	\$4,713	\$64,403	\$211,796	\$1,710	\$22,416	\$18,714	\$4,058	(\$87,337)	\$713,296
510	Total Current Entomates	ψ1,017	ψυ	\$21,702	\$110,552	φ1,715	\$01,105	<i>4211,190</i>	\$1,710	<i>\\\\</i>	φ10,/14	ψ1,050	(\$67,557)	\$715,290
351	Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue Bonds	\$0	\$0	\$0	\$592,367	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$592,367
354	Accrued Compensated Absences - Non Current	\$0	\$0	\$0	\$51,405	\$0	\$23,330	\$46,778	\$0	\$0	\$0	\$0		\$121,513
353	Noncurrent Liabilities - Other	\$0	\$0	\$0	\$11,061	\$0	\$90,564	\$0	\$0	\$0	\$0	\$0		\$101,625
350	Total Noncurrent Liabilities	\$0	\$0	\$0	\$654,833	\$0	\$113,894	\$46,778	\$0	\$0	\$0	\$0	\$0	\$815,505
300	Total Liabilities	\$1,049	\$0	\$24,782	\$1,101,825	\$4,713	\$178,297	\$258,574	\$1,710	\$22,416	\$18,714	\$4,058	(\$87,337)	\$1,528,801
508.1	Invested in Capital Assets, Net of Related Debt	\$17,118	\$0	\$0	\$9,791,381	\$0	\$11,056	\$752,852	\$0	\$0	\$88,560	\$0		\$10,660,967
511.1	Restricted Net Assets	\$0	\$0	\$0	\$0	\$0	\$220,259	\$0	\$0	\$0	\$0	\$0		\$220,259
512.1	Unrestricted Net Assets	\$334,108	\$0	\$0	\$1,880,111	\$0	\$239,126	\$327,805	\$0	\$0	\$0	\$0		\$2,781,150
513	Total Equity/Net Assets	\$351,226	\$0	\$0	\$11,671,492	\$0	\$470,441	\$1,080,657	\$0	\$0	\$88,560	\$0	\$0	\$13,662,376
600	Total Liabilities and Equity/Net Assets	\$352,275	\$0	\$24,782	\$12,773,317	\$4,713	\$648,738	\$1,339,231	\$1,710	\$22,416	\$107,274	\$4,058	(\$87,337)	\$15,191,177
703	Net Tenant Rental Revenue	\$0	\$0	\$0	\$1,443,732	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$1,443,732
704	Tenant Revenue - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
705	Total Tenant Revenue	\$0	\$0	\$0	\$1,443,732	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,443,732
706	HUD PHA Operating Grants	\$0	\$0	\$26,345	\$2,511,207	\$17,400	\$3,909,960	\$0	\$0	\$0	\$0	\$0		\$6,464,912
706.1	Capital Grants	\$0	\$0	\$0	\$580,944	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$580,944
707	Fee Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$1,519,175	\$0	\$0	\$0	\$0	(\$1,512,289)	\$6,886

Zanesville Metropolitan Housing Authority Financial Data Schedule June 30, 2009														
Line Item No.	Account Description	Business Activities	N/C S/R Section 8 Programs	Shelter Plus Care	Total Project	Resident Opportu nity and Supporti ve Services	Housing Choice Vouchers	Central Office Cost Center	State/Lo cal	WIA Youth	DOL Youthbuil d	TANF	Elimination	Total
708	Other Government Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,057	\$135,396	\$627,877	\$0		\$780,330
711	Investment Income - Unrestricted	\$514	\$0	\$0	\$32,764	\$0	\$3,200	\$0	\$0	\$0	\$0	\$0		\$36,478
714	Fraud Recovery	\$0	\$0	\$0	\$0	\$0	\$33,018	\$0	\$0	\$0	\$0	\$0		\$33,018
715	Other Revenue	\$66,709	\$0	\$0	\$94,180	\$0	\$16,202	\$4,838	\$0	\$0	\$5,312	\$0		\$187,241
720	Investment Income - Restricted	\$0	\$0	\$0	\$0	\$0	\$4,434	\$0	\$0	\$0	\$0	\$0		\$4,434
700	Total Revenue	\$67,223	\$0	\$26,345	\$4,662,827	\$17,400	\$3,966,814	\$1,524,013	\$17,057	\$135,396	\$633,189	\$0	(\$1,512,289)	\$9,537,975
911	Administrative Salaries	\$0	\$0	\$2,903	\$458,022	\$9,322	\$217,261	\$329,346	\$0	\$91,426	\$306,564	\$0		\$1,414,844
912	Auditing Fees	\$0	\$0	\$0	\$11,058	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$11,058
913	Management Fee	\$0	\$0	\$0	\$374,309	\$0	\$128,644	\$0	\$0	\$0	\$0	\$0	(\$502,953)	\$0
913.1	Book-Keeping Fee	\$0	\$0	\$0	\$60,308	\$0	\$60,945	\$0	\$0	\$0	\$0	\$0	(\$121,253)	\$0
915	Employee Benefit Contributions - Administrative	\$0	\$0	\$637	\$204,571	\$4,116	\$104,746	\$100,447	\$0	\$20,610	\$39,024	\$0		\$474,151
916	Office Expense	\$16,539	\$0	\$0	\$81,186	\$0	\$87,198	\$0	\$1,100	\$21,822	\$0	\$0		\$207,845
917	Legal Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
918	Travel Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
918.1	Allocated Overhead	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
919	Other	\$0	\$0	\$0	\$0	\$0	\$0	\$47,728	\$0	\$0	\$0	\$0		\$47,728
924	Tenant Services - Other	\$16,220	\$0	\$0	\$4,200	\$0	\$0	\$0	\$15,957	\$0	\$0	\$0		\$36,377
931	Water	\$4,008	\$0	\$0	\$234,089	\$0	\$2,004	\$7,213	\$0	\$0	\$0	\$0		\$247,314
932	Electricity	\$2,244	\$0	\$0	\$190,244	\$0	\$1,122	\$5,197	\$0	\$0	\$0	\$0		\$198,807
933 935	Gas Labor	\$4,986 \$0	\$0 \$0	\$0 \$0	\$242,505 \$0	\$0 \$0	\$2,518 \$0	\$12,081 \$37,363	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		\$262,090 \$37,363
937	Employee Benefit Contributions - Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
938	Other Utilities Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
941	Ordinary Maintenance and Operations - Labor	\$0	\$0	\$0	\$0	\$0	\$0	\$576,401	\$0	\$0	\$0	\$0		\$576,401
942	Ordinary Maintenance and Operations - Materials and Other	\$0	\$0	\$0	\$0	\$0	\$0	\$157,947	\$0	\$0	\$0	\$0		\$157,947
943	Ordinary Maintenance and Operations - Contract Costs	\$0	\$0	\$0	\$1,442,409	\$0	\$14,805	\$34,464	\$0	\$0	\$195,880	\$0	(\$888,084)	\$799,474
	Employee Benefit Contributions - Ordinary													
945	Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$325,306	\$0	\$0	\$0	\$0		\$325,306
952	Protective Services - Other Contract Costs	\$0	\$0	\$0	\$0	\$3,962	\$0	\$0	\$0	\$0	\$0	\$0		\$3,962
953	Protective Services - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
961	Insurance Premiums	\$0	\$0	\$0	\$149,303	\$0	\$22,747	\$78,883	\$0	\$0	\$0	\$0		\$250,933
962	Other General Expenses	\$0	\$0	\$0	\$11,806	\$0	\$3,723	\$1,816	\$0	\$0	\$0	\$0		\$17,345
962.1	Compensated Absences	\$0 \$0	\$0	\$0	\$35,060	\$0	\$18,398	\$101,170	\$0	\$1,538	\$3,161	\$0		\$159,327
964	Bad Debt - Tenant Rents	\$0 \$0	\$0	\$0 \$0	\$2,844	\$0 \$0	\$0 \$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		\$2,844
966	Bad Debt - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$6,692	\$0	\$0	\$0	\$0		\$6,692

				Z		olitan Housir Data Schedu 30, 2009								
Line Item No.	Account Description	Business Activities	N/C S/R Section 8 Programs	Shelter Plus Care	Total Project	Resident Opportu nity and Supporti ve Services	Housing Choice Vouchers	Central Office Cost Center	State/Lo cal	WIA Youth	DOL Youthbuil d	TANF	Elimination	Total
967	Interest Expense	\$0	\$0	\$0	\$33,373	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$33,373
969	Total Operating Expenses	\$43,997	\$0	\$3,540	\$3,535,287	\$17,400	\$664,111	\$1,822,054	\$17,057	\$135,396	\$544,629	\$0	(\$1,512,290)	\$5,271,181
970	Excess Operating Revenue over Operating Expenses	\$23,226	\$0	\$22,805	\$1,127,540	\$0	\$3,302,703	(\$298,041)	\$0	\$0	\$88,560	\$0	\$1	\$4,266,794
973	Housing Assistance Payments	\$0	\$0	\$22,805	\$0	\$0	\$3,439,068	\$0	\$0	\$0	\$0	\$0		\$3,461,873
974	Depreciation Expense	\$3,797	\$0	\$0	\$890,828	\$0	\$1,382	\$39,453	\$0 \$0	\$0	\$0	\$0 \$0		\$935,460
975	Fraud Losses	\$0	\$0	\$0 \$0	\$0	\$0	\$35,810	\$0	\$0 \$0	\$0	\$0	\$0 \$0		\$35,810
900	Total Expenses	\$47,794	\$0	\$26,345	\$4,426,115	\$17,400	\$4,140,371	\$1,861,507	\$17,057	\$135,396	\$544,629	\$0	(\$1,512,290)	\$9,704,324
1001	Operating Transfers In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
1002	Operating Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
1010	Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1000	Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	\$19,429	\$0	\$0	\$236,712	\$0	(\$173,557)	(\$337,494)	\$0	\$0	\$88,560	\$0	\$1	(\$166,349)
1103	Beginning Equity	\$331,797	\$110,413	\$0	\$11,434,780	\$0	\$537,919	\$1,418,151	\$0	\$0	\$0	\$0	\$0	\$13,833,060
1104	Prior Period Adjustments, Equity Transfers and Correction of Errors	\$0	(\$110,413)	\$0	\$0	\$0	\$106,079	\$0	\$0	\$0	\$0	\$0	\$0	(\$4,334)
	Ending Equity	\$351,226	\$0	\$0	\$11,671,492	\$0	\$470,441	\$1,080,657	\$0	\$0	\$88,560	\$0	\$0	\$13,662,376
1120	Unit Months Available	0	0	108	0	0	10.908	0	0	0	0	0	0	11.016
1120	Number of Unit Months Leased	0	0	92	0	0	10,900	0	0	0	0	0	0	10.965
1117	Administrative Fee Equity	\$0	\$0	\$0	\$0	\$0	\$250,182	\$0	\$0	\$0	\$0	\$0	\$0	\$250,182
1118	Housing Assistance Payments Equity	\$0	\$0	\$0	\$0	\$0	\$220,259	\$0	\$0	\$0	\$0	\$0	\$0	\$220,259

Zanesville Metropolitan Housing Authority Schedule of Expenditures of Federal Award For the Year Ended June 30, 2009

FEDERAL GRANTOR / PASS THROUGH GRANTOR PROGRAM TITLES	CFDA NUMBER	EXPENDITURES
U.S. Department of Housing and Urban Development Direct Program		
Public Housing Capital Fund (Stimulus)	14.885	\$97,318
Shelter Plus Care	14.238	26,345
Low Rent Public Housing	14.850	1,845,363
Resident Opportunity and Supportive Services	14.870	17,400
Housing Choice Vouchers	14.871	3,909,900
Public Housing Capital Fund Program	14.872	1,149,470
Total U.S. Department of Housing and Urban Development		7,045,796
U.S. Department of Labor Pass-Through Program From Muskingum County Workforce Investment Act (Cluster) Youth Employment Services	17.259	135,396
Youthbuild	17.274	627,877
Total U.S. Department of Labor		763,273
Total Expenditure of Federal Award		\$7,809,069

Zanesville Metropolitan Housing Authority PHA's Statement and Certification of Actual Modernization Cost June 30, 2009

Capital Fund Program Number OH16P00950104

1. The Program Costs are as follows:

Funds Approved	\$1,256,622
Funds Expended	1,256,622
Excess (Deficiency) of Funds Approved	\$ -0-
Funds Advanced	\$1,256,622
Funds Expended	1,256,622
Excess (Deficiency) of Funds Advanced	\$ -0-

2. All costs have been paid and there are no outstanding obligations.

- 3. The Final Financial Status Report was signed and filed on February 15, 2007.
- 4. The final costs on the certification agree to the Authority's records.

Zanesville Metropolitan Housing Authority PHA's Statement and Certification of Actual Modernization Cost June 30, 2009

Capital Fund Program Number OH16P00950105

1. The Program Costs are as follows:

Funds Approved	\$1,239,584
Funds Expended	1,239,584
Excess (Deficiency) of Funds Approved	\$ -0-
Funds Advanced	\$1,239,584
Funds Expended	1,239,584
Excess (Deficiency) of Funds Advanced	\$ -0-

2. All costs have been paid and there are no outstanding obligations.

3. The Final Financial Status Report was signed and filed on August 26, 2008.

4. The final costs on the certification agree to the Authority's records.

Zanesville Metropolitan Housing Authority PHA's Statement and Certification of Actual Modernization Cost June 30, 2009

Capital Fund Program Number OH16P00950106

1. The Program Costs are as follows:

Funds Approved	\$1,210,810
Funds Expended	1,210,810
Excess (Deficiency) of Funds Approved	\$ -0-
Funds Advanced	\$1,210,810
Funds Expended	1,210,810
Excess (Deficiency) of Funds Advanced	\$-0-

2. All costs have been paid and there are no outstanding obligations.

3. The Final Financial Status Report was signed and filed on September 11, 2008.

4. The final costs on the certification agree to the Authority's records.



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Zanesville Metropolitan Housing Authority

I have audited the financial statements of the business-type activities of the Zanesville Metropolitan Housing Authority, Ohio, as of and for the year ended June 30, 2009, which collectively comprise the Zanesville Metropolitan Housing Authority basic financial statements and have issued my report thereon dated November 13, 2009. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

In planning and performing my audit, I considered Zanesville Metropolitan Housing Authority, Ohio's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but no for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the entity's internal control over financial control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the authority's financial statements that is more than inconsequential will not be prevented or detected by the authority's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the authority' internal control.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Zanesville Metropolitan Housing Authority financial statements are free of material misstatement, I performed tests of its compliance with certain provision of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The result of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

I noted certain matters that I have reported to management of Zanesville Metropolitan Housing Authority in a separate letter dated November 13, 2009.

This report is intended solely for the information of the Board of Directors, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Salvatore Consiglio, CPA, Inc. November 13, 2009



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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors Zanesville Metropolitan Housing Authority

Compliance

I have audited the compliance of the Zanesville Metropolitan Housing Authority, Ohio, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2009. Zanesville Metropolitan Housing Authority, Ohio major federal programs are identified in the summary of auditor's result section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Zanesville Metropolitan Housing Authority, Ohio's management. My responsibility is to express an opinion on Zanesville Metropolitan Housing Authority, Ohio's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Zanesville Metropolitan Housing Authority, Ohio's compliance with those requirements and performing such other procedures, as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on Zanesville Metropolitan Housing Authority, Ohio's compliance with those requirements.

In my opinion, Zanesville Metropolitan Housing Authority, Ohio, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2009.

Internal Control Over Compliance

The management of Zanesville Metropolitan Housing Authority, Ohio is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing my audit, I considered Zanesville Metropolitan Housing Authority, Ohio's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the entity's internal control over compliance.

A control deficiency in an Authority's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Authority's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the Authority's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the Authority's internal control.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

This report is intended for the information of the Board of Directors, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Salvatore Consiglio, CPA, Inc. November 13, 2009

Zanesville Metropolitan Housing Authority Schedule of Findings and Questioned Costs OMB Circular A-133 § .505 June 30, 2009

I. SUMMARY OF AUDITOR'S R	RESULIS
Type of Financial Statement Opinion	Unqualified
Were there any significant deficiency reported as material weakness at the financial statement level (GAGAS)?	No
Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
Were there any reported material non-compliance at the financial statement level (GAGAS)?	No
Were there any significant deficiency reported for any major federal programs as material weakness?	No
Were there any other significant deficiency reported for the major federal programs?	No
Type of Major Programs' Compliance Opinion	Unqualified
Are there any reportable findings under § .510?	No
Major Programs (list):	CFDA # 14.885 Public Housing Capital Fund (Stimulus), 14.850 Low Rent Public Housing, and 14.872 Public Housing Capital Fund Program
Dollar Threshold: Type A/B Programs	Type A: > \$300,000 Type B: All Others
Low Risk Auditee?	Yes

1. SUMMARY OF AUDITOR'S RESULTS

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2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS

There are no findings or questioned costs for the year ended June 30, 2009.

3. FINDINGS RELATED TO FEDERAL AWARDS

There are no findings or questioned costs for the year ended June 30, 2009.

Zanesville Metropolitan Housing Authority Schedule of Prior Audit Findings June 30, 2009

The audit report for the fiscal year ending June 30, 2008 contained no audit findings.





ZANESVILLE METROPOLITAN HOUSING AUTHORITY

MUSKINGUM COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED FEBRUARY 11, 2010

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