BASIC FINANCIAL STATEMENTS (AUDITED)

FOR THE FISCAL YEAR ENDED JUNE 30, 2010

SHANE E. BAUMGARDNER, TREASURER



# Dave Yost • Auditor of State

Board of Education Danbury Local School District 9451 E. Harbor Road Lakeside-Marblehead, Ohio 43440

We have reviewed the *Independent Auditor's Report* of the Danbury Local School District, Ottawa County, prepared by Julian & Grube, Inc., for the audit period July 1, 2009 through June 30, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Danbury Local School District is responsible for compliance with these laws and regulations.

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Dave Yost Auditor of State

January 19, 2011

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# BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

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Julian & Grube, Inc.

Serving Ohio Local Governments

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Independent Auditor's Report

Danbury Local School District 9451 E. Harbor Road Lakeside-Marblehead, OH 43440

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Danbury Local School District, Ottawa County, Ohio, as of and for the fiscal year ended June 30, 2010, which collectively comprise the Danbury Local School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Danbury Local School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Danbury Local School District, as of June 30, 2010, and the respective changes in financial position, thereof and the respective budgetary comparison for the General Fund for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2010 on our consideration of the Danbury Local School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

The management's discussion and analysis is not a required part of the basic financial statements, but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting of the required supplementary information. However, we did not audit the information and express no opinion on it.

Independent Auditor's Report Danbury Local School District Page Two

We conducted our audit to opine on the financial statements that collectively comprise the Danbury Local School District's basic financial statements. The schedule of receipts and expenditures of federal awards is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations* and is not a required part of the basic financial statements. We subjected the schedule of receipts and expenditures of federal awards to the auditing procedures applied in the audit of the basic financial statements. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Julian & Sube the?

Julian & Grube, Inc. December 23, 2010

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

The management's discussion and analysis of the Danbury Local School District's (the "District") financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2010. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review notes to the basic financial statements and financial statements to enhance their understanding of the District's financial performance.

# Financial Highlights

Key financial highlights for 2010 are as follows:

- In total, net assets of governmental activities increased \$699,814 which represents a 7.14% increase from 2009.
- General revenues accounted for \$9,583,121 in revenue or 90.52% of all revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$1,003,596 or 9.48% of total revenues of \$10,586,717.
- The District had \$9,886,903 in expenses related to governmental activities; \$1,003,596 of these expenses were offset by program specific charges for services, grants or contributions. General revenues supporting governmental activities (primarily taxes and unrestricted grants and entitlements) of \$9,583,121 were adequate to provide for these programs.
- The District's major governmental funds the general fund, building fund and classroom facilities fund. The general fund had \$9,804,947 in revenues and \$9,402,648 in expenditures and other financing uses. During fiscal year 2010, the general fund's fund balance increased \$402,299 from a balance of \$3,602,679 to \$4,004,978.
- The building fund had \$1,007,398 in revenues and other financing sources and \$282,152 in expenditures. During fiscal year 2010, the building fund's fund balance increased \$725,246 from no balance to \$725,246.
- The classroom facilities fund had \$1,003,011 in revenues and other financing sources and \$318,074 in expenditures. During fiscal year 2010, the classroom facilities fund's fund balance increased \$684,937 from no balance to \$684,937.

#### Using the Basic Financial Statements

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The statement of net assets and statement of activities provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other nonmajor funds presented in total in one column. In the case of the District, the governmental funds reported as major funds are the general fund, building fund and classroom facilities fund.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **Reporting the District as a Whole**

#### Statement of Net Assets and the Statement of Activities

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2010?" The statement of net assets and the statement of activities answer this question. These statements include all assets, liabilities, revenues and expenses using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting will take into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the District's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

In the statement of net assets and the statement of activities, the governmental activities include the District's programs and services, including instruction, support services, operation and maintenance of plant, pupil transportation, extracurricular activities, and food service operations.

The District's statement of net assets and statement of activities can be found on pages 13-14 of this report.

#### **Reporting the District's Most Significant Funds**

#### Fund Financial Statements

The analysis of the District's major governmental fund begins on page 9. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds are the general fund, building fund and classroom facilities fund.

#### Governmental Funds

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets than can readily be converted to cash. The governmental fund financial statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the statement of net assets and the statement of activities) and governmental funds is reconciled in the basic financial statements. The basic governmental fund financial statements can be found on pages 15-19 of this report.

#### **Reporting the District's Fiduciary Responsibilities**

The District is the trustee, or fiduciary, for its scholarship programs. This activity is presented as a private purpose trust fund. The District also acts in a trustee capacity as an agent for individuals or other entities. These activities are reported in agency funds. All of the District's fiduciary activities are reported in separate statements of fiduciary net assets and changes in fiduciary net assets on pages 20 and 21. These activities are excluded from the District's other financial statements because the assets cannot be utilized by the District to finance its operations.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 22-48 of this report.

Net Assets

#### The District as a Whole

The table below provides a summary of the District's net assets at June 30, 2010 and 2009.

	net A	.55015
Assets	Governmental Activities 2010	Governmental Activities 2009
Current and other assets	\$ 12,944,301	\$ 10,813,136
Capital assets, net	7,229,870	6,032,543
Total assets	20,174,171	16,845,679
Liabilities		
Current liabilities	7,182,117	6,553,207
Long-term liabilities	2,497,340	497,572
Total liabilities	9,679,457	7,050,779
<u>Net Assets</u> Invested in capital		
assets, net of related debt	6,637,144	6,032,543
Restricted	184,465	464,704
Unrestricted	3,673,105	3,297,653
Total net assets	\$ 10,494,714	\$ 9,794,900

Over time, net assets can serve as a useful indicator of a government's financial position. At June 30, 2010, the District's assets exceeded liabilities by \$10,494,714. Of this total, \$3,673,105 is unrestricted in use.

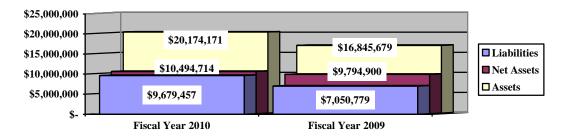
At year-end, capital assets represented 35.84% of total assets. Capital assets include land, construction in progress, land improvements, buildings and improvements, furniture and equipment, and vehicles. Invested in capital assets, net of related debt at June 30, 2010, was \$6,637,144. These capital assets are used to provide services to the students and are not available for future spending.

A portion of the District's net assets, \$184,465, represents resources that are subject to external restriction on how they may be used. The remaining balance of unrestricted net assets of \$3,673,105 may be used to meet the District's ongoing obligations to the students and creditors.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

The graph below illustrates the District's assets, liabilities and net assets at June 30, 2010 and 2009.

# **Governmental Activities**



The table below shows the change in net assets for fiscal years 2010 and 2009.

Revenues	Governmental Activities 2010	Governmental Activities 2009		
Program revenues:	¢ 100 c00	<b>* *</b> • • • • • • <b>*</b>		
Charges for services and sales	\$ 482,630	\$ 509,097		
Operating grants and contributions	520,966	380,117		
Capital grants and contributions	-	4,337		
General revenues:				
Property taxes	7,674,966	7,291,322		
Grants and entitlements	1,803,566	1,717,675		
Investment earnings	65,322	88,241		
Other	39,267	15,679		
Total revenues	10,586,717	10,006,468		

# **Change in Net Assets**

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **Change in Net Assets**

	Governmental Activities 2010	Governmental Activities 2009		
Expenses				
Program expenses:				
Instruction:				
Regular	\$ 4,232,348	\$ 4,338,911		
Special	699,296	683,441		
Adult/continuing	58,028	53,960		
Other	33,974	17,758		
Support services:				
Pupil	414,451	359,067		
Instructional staff	783,334	664,839		
Board of education	88,777	77,475		
Administration	859,728	934,706		
Fiscal	419,408	387,237		
Operations and maintenance	1,086,175	1,141,191		
Pupil transportation	469,663	414,360		
Central	98,709	9,913		
Operations of non-instructional services:				
Food service operations	301,062	277,975		
Other non-instructional services	57,660	6,898		
Extracurricular activities	266,794	350,549		
Interest and fiscal charges	17,496	23		
Total expenses	9,886,903	9,718,303		
Change in net assets	699,814	288,435		
Net assets at beginning of year	9,794,900	9,506,465		
Net assets at end of year	\$ 10,494,714	<u>\$    9,794,900</u>		

#### **Governmental Activities**

Net assets of the District's governmental activities increased \$699,814. Total governmental expenses of \$9,886,903 were offset by program revenues of \$1,003,596 and general revenues of \$9,583,121. Program revenues supported 10.15% of the total governmental expenses.

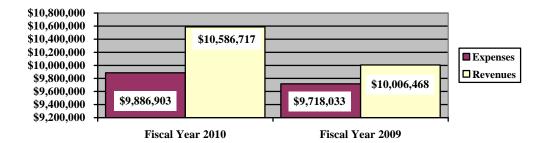
The primary sources of revenue for governmental activities are derived from property taxes and unrestricted grants and entitlements not restricted to specific programs. These revenue sources represent 89.53% of total governmental revenue.

The largest expense of the District is for instructional programs. Instruction expenses totaled \$5,023,646 or 50.81% of total governmental expenses for fiscal year 2010.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

The graph below presents the District's governmental activities revenue and expenses for fiscal years 2010 and 2009.

#### **Governmental Activities - Revenues and Expenses**



The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

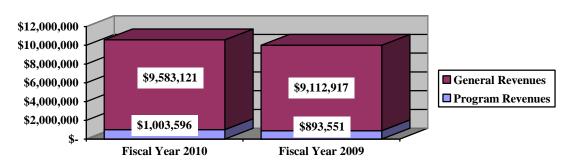
# **Governmental Activities**

	Total Cost of Services 2010	Net Cost of Services 2010	Total Cost of Services 2009	Net Cost of Services 2009
Program expenses				
Instruction:				
Regular	\$ 4,232,348	\$ 3,873,185	\$ 4,338,911	\$ 4,082,656
Special	699,296	620,269	683,441	588,933
Adult/continuing	58,028	42,688	53,690	43,645
Other	33,974	33,974	17,758	17,719
Support services:				
Pupil	414,451	359,550	359,067	304,859
Instructional staff	783,334	759,919	664,839	660,999
Board of education	88,777	88,777	77,475	77,475
Administration	859,728	828,755	934,706	883,273
Fiscal	419,408	419,408	387,237	387,237
Operations and maintenance	1,086,175	1,085,900	1,141,191	1,140,965
Pupil transportation	469,663	378,553	414,360	385,906
Central	98,709	93,709	9,913	4,913
Operations of non-instructional services:				
Food service operations	301,062	56,332	277,975	27,344
Other non-instructional services	57,660	53,539	6,898	6,898
Extracurricular activities	266,794	171,253	350,549	211,637
Interest and fiscal charges	17,496	17,496	23	23
Total expenses	\$ 9,886,903	\$ 8,883,307	\$ 9,718,033	\$ 8,824,482

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

The dependence upon tax and other general revenues for governmental activities is apparent, 90.97% of instruction activities are supported through taxes and other general revenues. For all governmental activities, general revenue support is 89.85%. The District's taxpayers, and grants and entitlements not restricted to specific programs, are by far the primary support for District's students.

The graph below presents the District's governmental activities revenue for fiscal years 2010 and 2009.



# **Governmental Activities - General and Program Revenues**

#### The District's Funds

The District's governmental funds reported a combined fund balance of \$5,498,964, which is higher than last year's balance of \$4,030,745. The schedule below indicates the fund balance and the total change in fund balance as of June 30, 2010 and 2009.

	Fund Balance June 30, 2010	Fund Balance June 30, 2009	Increase/ (Decrease)	Percentage Change
General Building	\$ 4,004,978 725,246	\$ 3,602,679	\$ 402,299 725,246	11.17% 100.00%
Classroom facilities	684,937	-	684,937	100.00%
Other governmental	83,803	428,066	(344,263)	-80.42%
Total	\$ 5,498,964	\$ 4,030,745	\$ 1,468,219	36.43%

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **General Fund**

The table that follows assists in illustrating the financial activities and fund balance of the general fund.

	2010 Amount	2009 Amount	Increase / (Decrease)	Percentage Change
Revenues				
Taxes	\$ 7,634,467	\$ 7,263,639	\$ 370,828	5.11%
Earnings on investments	62,299	86,786	(24,487)	-28.22%
Intergovernmental	1,837,852	1,746,129	91,723	5.25%
Other revenues	270,329	220,266	50,063	22.73%
Total	\$ 9,804,947	\$ 9,316,820	\$ 488,127	5.24%
<u>Expenditures</u>				
Instruction	\$ 4,604,371	\$ 4,768,119	\$ (163,748)	-3.43%
Support services	3,901,500	3,919,052	(17,552)	-0.45%
Non-instructional services	42,068	6,898	35,170	509.86%
Extracurricular activities	282,860	193,003	89,857	46.56%
Facilities acquisition and construction	445,361	149,438	295,923	198.02%
Debt service	12,488	1,736	10,752	619.35%
Total	<u>\$    9,288,648</u>	\$ 9,038,246	\$ 250,402	2.77%

Revenue increased 5.24% over prior year. The 28.22% decrease in earnings on investment is due to declining interest rates. Other revenue increased 22.73% primarily due to the increase in donations received by the District. Other revenues consist of rental income, contributions and donations, tuition, classroom materials and fees and miscellaneous receipts. All other revenues remained comparable to prior year. Non-instructional services expenditures increased 509.86% primarily due to increased preschool expenditures. Extracurricular activities expenditures increased 46.56% primarily due to increased spending on athletics throughout the District. Facilities acquisition and construction and debt service increased 198.02% and 619.35%, respectively due to the district issuing bonds and entering a lease-purchase agreement for construction projects within the District. All other expenditures remained comparable to prior year.

#### **Building Fund**

The building fund was established during fiscal year 2010 and had \$1,007,398 in revenues and other financing sources and \$282,152 in expenditures. Proceeds of energy conservation improvement bonds were receipted in this fund and will be used to renovate school buildings to conserve energy.

#### **Classroom Facilities Fund**

The classroom facilities fund was established during fiscal year 2010 and had \$1,003,011 in revenues and other financing sources and \$318,074 in expenditures. Proceeds of a lease-purchase agreement were receipted in this fund to finance the purchase of land and construction or school buildings.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### General Fund Budgeting Highlights

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

During the course of fiscal year 2010, the District amended its general fund budget several times. For the general fund, original budgeted revenues and other financing sources were \$9,222,831 and final budgeted revenues and other financing sources were \$9,637,160. Actual revenues and other financing sources for fiscal year 2010 were \$9,638,932. This represents a \$1,772 increase from final budgeted revenues.

General fund original appropriations (appropriated expenditures including other financing uses) totaled \$10,209,720 and final appropriations (appropriated expenditures including other financing uses) totaled \$10,957,123. The actual budget basis expenditures for fiscal year 2010 totaled \$10,628,654 which is \$328,469 below the final budget appropriations.

#### **Capital Assets and Debt Administration**

#### Capital Assets

At the end of fiscal year 2010, the District had \$7,229,870 invested in land, construction in progress, land improvements, buildings and improvements, furniture and equipment and vehicles. This entire amount is reported in governmental activities. See Note 8 to the basic financial statements for further detail. The following table shows fiscal year 2010 balances compared to 2009:

# Capital Assets at June 30 (Net of Depreciation)

	Governmental Activities		
	2010	2009	
Land	\$ 311,319	\$ 301,815	
Construction in progress	1,175,929	-	
Land improvements	368,181	407,539	
Building and improvements	4,232,585	4,341,034	
Furniture and equipment	752,552	720,921	
Vehicles	389,304	261,234	
Total	\$ 7,229,870	\$ 6,032,543	

The overall increase in capital assets of \$1,197,327 is primarily due to capital outlays of \$1,586,458 exceeding depreciation expense of \$389,131 in the fiscal year.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **Debt** Administration

At June 30, 2010, the District had \$1,000,000 in capital lease purchase obligations outstanding and \$1,005,931 in qualified school construction bonds outstanding. Of this total \$125,000 is due within one year and \$1,880,931 is due in more than one year. The following table summarizes the obligations outstanding.

#### **Outstanding Debt, at Year End**

	Governmental Activities 2010	Governmental Activities 2009
Capital lease purchase obligation	\$ 1,000,000	\$ -
Qualified School Construction Bonds	1,005,931	
Total	\$ 2,005,931	<u>\$</u>

At June 30, 2010, the District's overall legal debt margin was \$36,666,304, and an unvoted debt margin of \$407,403.

#### **Current Financial Related Activities**

The District is heavily dependent on general property tax (real estate) and is currently at the 20-mil floor. The District is projecting a slightly lower than historical average growth and anticipation of a pending exemption application.

The District maintains its current level of "guarantee" foundation funding from the State for this line of revenue that provides at least the same level of per pupil funding that the District has received in previous years.

Enrollment for the District is currently stagnant. Much of the new construction within the District is not designed for family dwellings but instead vacation homes. Development of the interior of the peninsula is somewhat restricted while the quarry operations are still active.

The District remains the single largest full-time employer within the District, and pays a competitive wage. Staffing levels may need to be reduced through attrition considering stagnant enrollment. Modifications to negotiated contracts for fiscal year 2011 have led to expected larger than normal future severance and early retirement incentive amounts.

Purchased services costs continue to rise, especially in the areas of special needs, contracted services and transportation.

The District is proactive in maintaining the communities' investments in the school's building, grounds and infrastructure while taking a measured approach with capital outlay for equipment and improvements.

#### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact Mr. Shane E. Baumgardner, Treasurer, Danbury Local School District, 9451 E. Harbor Road, Lakeside, Ohio 43440.

# BASIC FINANCIAL STATEMENTS

# STATEMENT OF NET ASSETS JUNE 30, 2010

	Governmental Activities	
Assets:		
Equity in pooled cash and cash equivalents	\$	5,682,121
Cash with fiscal agent		2,651
Receivables:		
Taxes		7,225,128
Accounts		444
Prepayments		29,864
Materials and supplies inventory		4,093
Capital assets:		
Land and construction in progress		1,487,248
Depreciable capital assets, net		5,742,622
Capital assets, net		7,229,870
Total assets.		20,174,171
Liabilities:		
Accounts payable.		6,799
Contracts payable.		536,761
Accrued wages and benefits		665,548
Pension obligation payable.		141,266
Intergovernmental payable		26,311
Accrued interest payable		5,008
Unearned revenue		5,800,424
Long-term liabilities:		
Due within one year		143,335
Due in more than one year		2,354,005
Total liabilities		9,679,457
Net Assets:		
Invested in capital assets, net		
of related debt.		6,637,144
Restricted for:		
Capital projects		134,014
State funded programs		549
Federally funded programs		2,651
Public school support		9,667
Student activities		37,584
Unrestricted		3,673,105
Total net assets	\$	10,494,714

# STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2010

				Program	Revenu	les	R (	et (Expense) evenue and Changes in Net Assets
	Expenses		Charges forOperatingServicesGrants andand SalesContributions			overnmental Activities		
Governmental activities:								
Instruction:								
Regular	\$	4,232,348	\$	223,563	\$	135,600	\$	(3,873,185)
Special		699,296		8,046		70,981		(620,269)
Adult/continuing		58,028		15,338		2		(42,688)
Other		33,974		-		-		(33,974)
Support services:								
Pupil		414,451		8,259		46,642		(359,550)
Instructional staff		783,334		-		23,415		(759,919)
Board of education		88,777		-		-		(88,777)
Administration		859,728		-		30,973		(828,755)
Fiscal		419,408		-		-		(419,408)
Operations and maintenance		1,086,175		275		-		(1,085,900)
Pupil transportation		469,663		-		91,110		(378,553)
Central		98,709		-		5,000		(93,709)
Operation of non-instructional services:								
Food service operations		301,062		148,483		96,247		(56,332)
Other non-instructional services		57,660		4,121		-		(53,539)
Extracurricular activities		266,794		74,545		20,996		(171,253)
Interest and fiscal charges		17,496		-		-		(17,496)
Total governmental activities	\$	9,886,903	\$	482,630	\$	520,966		(8,883,307)

#### **General Revenues:**

Property taxes levied for:	
General purposes	7,674,966
Grants and entitlements not restricted	
to specific programs	1,803,566
Investment earnings	65,322
Miscellaneous	 39,267
Total general revenues	 9,583,121
Change in net assets	699,814
Net assets at beginning of year	 9,794,900
Net assets at end of year	\$ 10,494,714

#### BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2010

	General		Building		Classroom Facilities		Other Governmental Funds		Total Governmental Funds	
Assets:										
Equity in pooled cash										
and cash equivalents	\$	3,604,734	\$	926,542	\$	877,327	\$	273,518	\$	5,682,121
Cash with fiscal agent.		-		-		-		2,651		2,651
Receivables:										
Taxes		7,225,128		-		-		-		7,225,128
Accounts		350		-		-		94		444
Prepayments.		29,864		-		-		-		29,864
Materials and supplies inventory.		-		-		-		4,093		4,093
Total assets	\$	10,860,076	\$	926,542	\$	877,327	\$	280,356	\$	12,944,301
Liabilities:										
Accounts payable	\$	6,799	\$	-	\$	-	\$	-	\$	6,799
Contracts payable.		71,504		201,296		192,390		71,571		536,761
Accrued wages and benefits.		627,838		-		-		37,710		665,548
Pension obligation payable		133,137		-		-		8,129		141,266
Intergovernmental payable		24,629		-		-		1,682		26,311
Deferred revenue		268,228		-		-		-		268,228
Unearned revenue.		5,722,963		-		-		77,461		5,800,424
Total liabilities		6,855,098		201,296		192,390		196,553		7,445,337
Fund Balances:										
Reserved for encumbrances		1,151,241		716,783		681,926		162,566		2,712,516
Reserved for prepayments		29,864		-		-		-		29,864
Reserved for supplies inventory		-		-		-		4,093		4,093
Reserved for property tax								,		
unavailable for appropriation		1,233,937		-		-		-		1,233,937
Unreserved, undesignated, (deficit) reported in:		,,								,,
General fund.		1,589,936		-		-		-		1,589,936
Special revenue funds		-,,		-		_		(82,855)		(82,855)
Capital projects funds		-		8,463		3,011		(1)		11,473
Total fund balances		4,004,978		725,246		684,937		83,803		5,498,964
		7,007,270		723,240		007,237		05,005		5,770,704
Total liabilities and fund balances	\$	10,860,076	\$	926,542	\$	877,327	\$	280,356	\$	12,944,301

# RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES JUNE 30, 2010

Total governmental fund balances		\$ 5,498,964
Amounts reported for governmental activities on the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		7,229,870
Other long-term assets, such as taxes receivable are not available to pay for current-period expenditures and therefore are deferred in the funds.		268 228
On the statement of net assets interest is accrued on outstanding bonds,		268,228
whereas in governmental funds, interest is accrued when due.		(5,008)
Long-term liabilities, including bonds payable, are not due and		
payable in the current period and therefore are not reported in the funds.		
Bonds payable	(1,005,931)	
Lease purchase agreement	(1,000,000)	
Compensated absences payable	(491,409)	
		 (2,497,340)
Net assets of governmental activities		\$ 10,494,714

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	General		Building	Classroom Facilities	Other Governmental Funds	Total Governmental Funds	
Revenues:			0		·		
From local sources:							
Taxes	\$	7,634,467	\$ -	\$ -	\$ -	\$ 7,634,467	
Tuition		203,608	-	-	19,459	223,067	
Charges for services		-	-	-	148,483	148,483	
Earnings on investments		62,299	1,467	3,011	-	66,777	
Extracurricular		660	-	-	82,313	82,973	
Classroom materials and fees		26,664	-	-	-	26,664	
Other local revenues		39,397	-	-	24,713	64,110	
Intergovernmental - state		1,837,852	-	-	13,981	1,851,833	
Intergovernmental - federal		-	-	-	449,299	449,299	
Total revenue		9,804,947	1,467	3,011	738,248	10,547,673	
Expenditures:							
Current:							
Instruction:							
Regular		3,962,826	-	-	142,387	4,105,213	
Special		607,571	-	-	89,465	697,036	
Adult/continuing		-	-	-	58,028	58,028	
Other		33,974	-	-	-	33,974	
Support services:							
Pupil		346,204	-	-	67,625	413,829	
Instructional staff		766,337	-	-	29,408	795,745	
Board of education		88,777	-	-	-	88,777	
Administration		807,715	-	-	42,345	850,060	
Fiscal		407,522	7,500	-	-	415,022	
Operations and maintenance		967,094	-	-	-	967,094	
Pupil transportation		516,062	-	-	77,687	593,749	
Central		1,789	-	-	8,373	10,162	
Operations of non-instructional services:							
Food service operations		-	-	-	298,517	298,517	
Other non-instructional services		42,068	-	-	15,592	57,660	
Extracurricular activities		282,860	-	-	93,177	376,037	
Facilities acquisition and construction.		445,361	274,652	318,074	273,907	1,311,994	
Debt service:		10 400				10 400	
Interest and fiscal charges		12,488 9,288,648		318.074	1,196,511	12,488	
Total expenditures		9,288,048	282,132	518,074	1,190,311	11,085,585	
Excess/(deficiency) of revenues							
over/(under) expenditures		516,299	(280,685)	(315,063)	(458,263)	(537,712)	
Other financing sources (uses):							
Sale of bonds.		_	1,005,931	_	-	1,005,931	
Transfers in.		_	1,005,951	_	114,000	114,000	
Transfers (out)		(114,000)	_	_	-	(114,000)	
Lease purchase-agreement		-	-	1,000,000	-	1,000,000	
Total other financing sources (uses)		(114,000)	1,005,931	1,000,000	114,000	2,005,931	
Net change in fund balances		402,299	725,246	684,937	(344,263)	1,468,219	
Fund balances at beginning of year		3,602,679			428,066	4,030,745	
Fund balances at beginning of year	\$	4,004,978	\$ 725,246	\$ 684,937	\$ 83,803	\$ 5,498,964	
	Ψ	.,		+ 001,557	- 00,000	÷ 2,170,704	

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Net change in fund balances - total governmental funds		\$	1,468,219
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. Capital outlays exceeded depreciation expense in the current period accordingly.			
Capital asset additions \$ Current year depreciation	5 1,586,458 (389,131)		1,197,327
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.			
Delinquent property taxes Accrued interest	40,499 (1,455)	-	39,044
Proceeds of bonds are recorded as revenue in the funds, however in the statement of activities, they are not reported as revenues as they increase the liabilities on the statement of net assets.			(1,005,931)
The inception of the lease purchase agreement is recorded as an other financing source in the funds, however, in the statement of activities it is not reported as revenue as it increases liabilities on the statement			
of net assets.			(1,000,000)
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.			(5,008)
Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.			6,163
Change in net assets of governmental activities		\$	699,814

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	Budgeted Amounts					Variance with Final Budget Positive	
		Original		Final	 Actual	(N	egative)
Revenues:							
From local sources:							
Taxes	\$	7,078,754	\$	7,451,228	\$ 7,451,228	\$	-
Tuition		185,769		203,608	203,608		-
Earnings on investments		59,793		60,527	62,299		1,772
Extracurricular		652		660	660		-
Classroom materials and fees		26,494		26,819	26,819		-
Other local revenues		45,412		45,969	45,969		-
Intergovernmental - state		1,815,575		1,837,852	 1,837,852		-
Total revenue		9,212,449		9,626,663	 9,628,435		1,772
Expenditures:							
Current:							
Instruction:							
Regular		4,373,431		4,375,236	4,133,643		241,593
Special		653,428		653,696	640,055		13,641
Other		20,160		20,168	31,552		(11,384)
Support services:				,	,		(;;)
Pupil		320,794		320,926	351,648		(30,722)
Instructional staff		696,146		696,432	762,086		(65,654)
Board of education		94,117		94,156	109,454		(15,298)
Administration.		958,632		959,025	831,372		127,653
Fiscal		422,689		422,862	410,702		12,160
Operations and maintenance.		1,381,711		1,382,278	1,142,982		239,296
Pupil transportation		704,407		698,568	595,459		103,109
Central.		1,877		1,878	1,789		89
Operation of non-instructional services		7,290		7,293	44,234		(36,941)
Extracurricular activities.		197,407		197,488	281,749		(84,261)
Facilities acquisition and construction		296,814		1,046,267	1,164,441		(118,174)
Debt service:		290,014		1,040,207	1,104,441		(110,174)
Interest and fiscal charges		-		-	12,488		(12,488)
Total expenditures		10,128,903		10,876,273	 10,513,654		362,619
Excess/(deficiency) of revenues over (under)							
expenditures.		(916,454)		(1,249,610)	(885,219)		364,391
Other financing sources (uses):		0.000		0.405	0.407		
Refund of prior year expenditures		9,382		9,497	9,497		-
Transfers (out).		(79,767)		(79,800)	(114,000)		(34,200)
Advances in.		1,000		1,000	1,000		-
Advances (out)		(1,050)		(1,050)	 (1,000)		50
Total other financing sources (uses)		(70,435)		(70,353)	 (104,503)		(34,150)
Net change in fund balance		(986,889)		(1,319,963)	(989,722)		330,241
Fund balance at beginning of year		2,616,102		2,616,102	2,616,102		-
Prior year encumbrances appropriated		752,388		752,388	752,388		-
Fund balance at end of year	\$	2,381,601	\$	2,048,527	\$ 2,378,768	\$	330,241

# STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS JUNE 30, 2010

	Private Purpose Trust Scholarship			
			A	gency
Assets:				
Current assets:				
Equity in pooled cash				
and cash equivalents	\$ 2	27,589	\$	28,078
Investments	7	74,850		-
Total assets	10	)2,439	\$	28,078
Liabilities:				
Due to students.		-	\$	28,078
Total liabilities		-	\$	28,078
Net assets:				
Held in trust for scholarships	10	02,439		
Total net assets	\$ 10	)2,439		

# STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2010

	Private Purp Trust		
	Scholarship		
Additions:			
Interest	\$	1,051	
Gifts and contributions		12,750	
Total additions.		13,801	
<b>Deductions:</b> Scholarships awarded		22,100	
Change in net assets		(8,299)	
Net assets at beginning of year		110,738	
Net assets at end of year	\$	102,439	

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT

The Danbury Local School District (the "District") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The District is organized in accordance with Sections 2 and 3, Article VI of the Constitution of the State of Ohio. Under such laws, there is no authority for a school district to have a charter or adopt local laws. The legislative power of the District is vested in the Board of Education, consisting of five members elected at large for staggered four-year terms.

The District currently operates 1 elementary school, 1 middle school and 1 comprehensive high school. The District employs 40 non-certified and 54 certified (including administrative) full-time and part-time employees to provide services to approximately 552 students in grades K through 12 and various community groups. The District ranks 614<sup>th</sup> out of the 905 public and community school districts in Ohio and is the fourth largest of the seven districts in Ottawa County.

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) guidance issued on or before November 30, 1989, to its governmental activities provided it does not conflict with or contradict GASB pronouncements. The District's significant accounting policies are described below.

#### A. Reporting Entity

The reporting entity has been defined in accordance with GASB Statement No. 14, "<u>The Financial Reporting Entity</u>" as amended by GASB Statement No. 39, "<u>Determining Whether Certain Organizations Are Component Units</u>". The reporting entity is composed of the primary government and component units. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the District, this includes general operations, food service and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's Governing Board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; or (3) the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. Certain organizations are also included as component units if the nature and significance of the relationship between the primary government and the organization is such that exclusion by the primary government would render the primary governments financial statements incomplete or misleading. Based upon the application of these criteria, the District has no component units.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

The following organizations are described due to their relationship to the District:

#### JOINTLY GOVERNED ORGANIZATIONS

#### EHOVE Career Center (the "Center")

The Center is a separate body politic and corporate, established by the Ohio Revised Code (ORC) to provide vocational and special education needs of the students. The Center accepts non-tuition students from the District as a member school; however, it is considered a separate political subdivision and is not considered to be part of the District.

#### Northern Ohio Educational Computer Association (NOECA)

NOECA is a joint venture among 38 school districts. The joint venture was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to the administrative and instructional functions among member districts. Each of the governments of these schools supports NOECA based upon a per pupil charge, dependent upon the software package utilized. In the event of dissolution of the organization, all current members will share in net obligations or asset liquidations in a ratio proportionate to their last 12 months financial contributions. NOECA is governed by a Board of Directors consisting of superintendents of the member school districts. The degree of control exercised by any participating school district is limited to its representation on the Board. In accordance with GASB Statement No. 14, as amended by GASB Statement No. 39, the District does not have an equity interest in NOECA as the residual interest in the net resources of a joint venture upon dissolution is not equivalent to an equity interest. During fiscal year 2010, the District paid \$36,696 for services to NOECA. Financial information can be obtained from Betty J. Schwiefert, Treasurer for the North Point Educational Service Center, who serves as fiscal agent, at 2900 S. Columbus Avenue, Sandusky, Ohio 44870-5569.

# PUBLIC ENTITY RISK POOLS

#### Ohio Association of School Business Officials

The District participates in a group rating plan (GRP) for workers' compensation as established under Section 4123.29 of the Ohio Revised Code. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Sheakley Uniservice Inc. provides administrative, cost control and actuarial services to the GRP. Each year, the District pays an enrollment fee to the GRP to cover the costs of administering the program. See Note 12.B. for more information on this group rating plan.

#### The San-Ott School Employees Welfare Benefit Association (the "Association")

The District participates in a shared risk pool, with participants from Sandusky and Ottawa counties. The Association is governed by an assembly which consists of one representative from each participant (usually the superintendent or designee). The assembly exercises control over the operation of the consortium. All consortium revenues are generated from charges for services. Financial information can be obtained by writing to San-Ott Consortium, Shane E. Baumgardner, Treasurer, 9451 E. Harbor Road, Lakeside, Ohio 43440.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

#### **B.** Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

#### GOVERNMENTAL FUNDS

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major governmental funds:

<u>General fund</u> - The general fund is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Building fund</u> - The building fund is used to account for the receipts and expenditures related to all special bond funds in the district. All proceeds from sale of bonds, notes, or certificates of indebtedness except premium and accrued interest, must be paid into this fund. Expenditures recorded here represent the costs of acquiring capital facilities including real property.

<u>Classroom facilities fund</u> - The classroom facilities fund is a fund provided to account for monies received and expended in connection with contracts entered into by the school district and the Ohio department of education for the building and equipping of classroom facilities.

Other governmental funds of the District are used to account for (a) financial resources to be used for the acquisition, construction, or improvement of capital facilities other than those financed by trust funds; (b) food service operations; and (c) grants and other resources whose use is restricted to a particular purpose.

#### PROPRIETARY FUND

Proprietary funds are used to account for the District's ongoing activities which are similar to those often found in the private sector. The District has no proprietary funds.

#### FIDUCIARY FUNDS

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. The District's only trust fund is a private-purpose trust which accounts for scholarship programs for students. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District's agency fund accounts for student activities.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### C. Basis of Presentation and Measurement Focus

<u>Government-wide Financial Statements</u> - The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the governmental activities of the District. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include amounts paid by the recipient of goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues of the District.

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the District are included on the statement of net assets.

*Fund Financial Statements* - Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column, and all nonmajor funds are aggregated into one column. Fiduciary funds are reported by fund type.

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The private-purpose trust fund is reported using the economic resources measurement focus. Agency funds do not report a measurement focus as they do not report operations.

#### **D.** Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting.

<u>Revenues - Exchange and Nonexchange Transactions</u> - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year end.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 6).

Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, interest, tuition, grants, student fees and rentals.

<u>Unearned Revenue and Deferred Revenue</u> - Unearned revenue and deferred revenue arise when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2010, but which were levied to finance fiscal year 2011 operations, and other revenues received in advance of the fiscal year for which they are intended to finance, have been recorded as unearned revenue. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period, including delinquent property taxes due at June 30, 2010, have been reported as deferred revenue.

*Expenses/Expenditures* - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The entitlement value of donated commodities received during the year is reported in the statement of revenues, expenditures and changes in fund balances as an expenditure with a like amount reported as intergovernmental revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

#### E. Budgets

The District is required by State statute to adopt an annual appropriated cash basis budget for all funds (except Agency funds). The specific timetable for fiscal year 2010 is as follows:

1. Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The purpose of this budget document is to reflect the need for existing (or increased) tax rates.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

- 2. By no later than January 20, the Board-adopted budget is filed with the Ottawa County Budget Commission for tax rate determination.
- 3. Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to July 1, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the certificate of estimated resources is amended to include any unencumbered balances from the preceding year as reported by the District Treasurer. The certificate of estimated resources may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The budget figures, as shown in the accompanying budgetary statement, reflect the amounts set forth in the original and final amended certificate of estimated resources issued for fiscal year 2010.
- 4. By July 1, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. Although the legal level of budgetary control was established at the fund level of expenditures, the District has elected to present the general fund budgetary statement comparison at the fund and function level. Although State statute permits a temporary appropriation to be effective until no later than October 1 of each year. Resolution appropriations by fund must be within the estimated resources as certified by the County Budget Commission and the total of expenditures may not exceed the appropriation totals.
- 5. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.
- 6. Formal budgetary integration is employed as a management control device during the year for all funds consistent with the general obligation bond indenture and other statutory provisions. All funds completed the year within the amount of their legally authorized cash basis appropriation.
- 7. Appropriation amounts are as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations, which either reallocated or increased the original, appropriated amounts. All supplemental appropriations were legally enacted by the Board prior to June 30, 2010; however, none of these amendments were significant. The budget figures, as shown in the accompanying budgetary statement, reflect the original and final appropriation amounts including all amendments and modifications.
- 8. Unencumbered appropriations lapse at fiscal year end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures may not legally exceed budgeted appropriations at the fund level.

# F. Cash and Investments

To improve cash management, cash received by the District is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" and "investments" on the basic financial statements.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

During fiscal year 2010, investments were limited to the State Treasury Asset Reserve (STAR Ohio) and treasury bonds and notes. Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market prices.

The District has invested funds in STAR Ohio during fiscal year 2010. STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's shares price which is the price the investment could be sold for on June 30, 2010.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. The Board of Education has, by resolution, specified investment earnings are assigned to the general fund and the private-purpose trust funds. Interest revenue credited to the general fund during fiscal year 2010 amounted to \$62,299, which includes \$18,361 assigned from other funds.

For presentation on the basic financial statements, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

An analysis of the District's investment account at fiscal year end is provided in Note 4.

#### G. Inventory

On government-wide and fund financial statements, purchased inventories are presented at the lower of cost or market and donated commodities are presented at their entitlement value. Inventories are recorded on a first-in, first-out basis and are expensed when used. Inventories are accounted for using the consumption method.

Inventory consists of expendable supplies held for consumption, donated food and purchased food.

#### H. Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and deductions during t he year. Donated capital assets are recorded at their fair market values as of the date received. The District maintains a capitalization threshold of \$1,000. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. The District does not possess infrastructure.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

All reported capital assets except land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

	Governmental
	Activities
Description	Estimated Lives
Land improvements	5 - 20 years
Buildings and improvements	20 - 50 years
Furniture and equipment	5 - 20 years
Vehicles	6 - 10 years

#### I. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated in the governmental activities column on the statement of net assets. The District had no interfund receivables or payables at June 30, 2010.

#### J. Compensated Absences

Compensated absences of the District consist of vacation leave and sick leave liability to the extent that payments to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the District and the employee.

In accordance with the provisions of GASB Statement No. 16, "<u>Accounting for Compensated Absences</u>", a liability for vacation leave is accrued if a) the employees' rights to payment are attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination (severance) payments. A liability for sick leave is accrued using the vesting method; i.e., the liability is based on the sick leave accumulated at June 30, 2010, by those employees who are currently eligible to receive termination (severance) payments, as well as those employees expected to become eligible to retire in the future. For purposes of establishing a liability for severance on employees at least 50 years of age with 10 years of service or any age with at least 20 years of service were considered expected to become eligible to retire in accordance with GASB Statement No. 16.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at June 30, 2010, and reduced to the maximum payment allowed by labor contract and/or statute, plus any applicable additional salary related payments.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees are paid.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### K. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds and lease-purchase agreements are recognized as a liability in the fund financial statements when due.

# L. Fund Balance Reserves

The District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, prepayments, supplies inventory and property tax unavailable for appropriation. The reserve for property taxes unavailable for appropriation represents tax recognized as revenue under GAAP, but not available for appropriation under State statute.

#### M. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets consist of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### N. Prepayments

Certain payments to vendors reflect the costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. These items are reported as assets on the balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of the purchase and the expenditure/expense is reported in the year in which services are consumed.

# **O.** Estimates

The preparation of the basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and accompanying notes. Actual results may differ from those estimates.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

# P. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the basic financial statements. Interfund activity between governmental funds is eliminated in the statement of activities.

# Q. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during fiscal year 2010.

# **NOTE 3 - ACCOUNTABILITY AND COMPLIANCE**

#### A. Change in Accounting Principles

For fiscal year 2010, the District has implemented GASB Statement No. 51, "<u>Accounting and Financial Reporting for Intangible Assets</u>", GASB Statement No. 53, "<u>Accounting and Financial Reporting for Derivative Instruments</u>", and GASB Statement No. 58, "<u>Accounting and Financial Reporting for Chapter 9 Bankruptcies</u>".

GASB Statement No. 51 addresses accounting and financial reporting standards for intangible assets, which are assets that lack physical substance, are nonfinancial in nature, and have an initial useful life extending beyond a single reporting period. Examples of intangible assets include easements, water rights, computer software, patents, and trademarks. GASB Statement No. 51 improves the quality of financial reporting by creating consistency in the recognition, initial measurement, and amortization of intangible assets. The implementation of GASB Statement No. 51 did not have an effect on the financial statements of the District.

GASB Statement No. 53 addresses the recognition, measurement, and disclosure of information regarding derivative instruments entered into by state and local governments. Derivative instruments are financial arrangements used by governments to manage specific risks or to make investments. Common types of derivative instruments include interest rate and commodity swaps, interest rate locks, options, swaptions, forward contracts, and futures contracts. The implementation of GASB Statement No. 53 did not have an effect on the financial statements of the District.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 3 - ACCOUNTABILITY AND COMPLIANCE - (Continued)

GASB Statement No. 58 establishes accounting and financial reporting guidance for governments that have petitioned for protection from creditors by filing for bankruptcy under Chapter 9 of the United States Bankruptcy Code. GASB Statement No. 58 requires governments to remeasure liabilities that are adjusted in bankruptcy when the bankruptcy court confirms a new payment plan. The implementation of GASB Statement No. 58 did not have an effect on the financial statements of the District.

#### **B.** Deficit Fund Balances

Fund balances at June 30, 2010 included the following individual fund deficits:

Nonmajor governmental funds	Deficit
Food service	\$ 12,409
Recreation	1,305
IDEA Part-B	64,361
Education stabilization fund	79
Title I - disadvantaged children	30,538

The general fund is liable for any deficits in these funds and provides transfers when cash is required, not when accruals occur. The deficit fund balances result from adjustments for accrued liabilities.

# NOTE 4 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) items and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAR Ohio);
- 7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

# A. Cash on Hand

At fiscal year end, the District had \$1,670 in undeposited cash on hand which is included on the financial statements of the District as part of "equity in pooled cash and cash equivalents".

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

#### **B.** Cash with Fiscal Agent

At fiscal year end, the District had \$2,651 in cash and cash equivalents held by the North Point Educational Service Center. This amount is included on the financial statements as "cash with fiscal agent". The North Point Educational Service Center holds this flow through grant money for the District together with that of other school districts and therefore, the District cannot classify this money by risk under GASB Statement No. 40.

#### C. Deposits with Financial Institutions

At June 30, 2010, the carrying amount of all District deposits was \$5,729,663. Based on the criteria described in GASB Statement No. 40, "<u>Deposits and Investment Risk Disclosures</u>", as of June 30, 2010, \$2,944,400 of the District's bank balance of \$5,896,557 was covered by the FDIC and \$2,952,157 was exposed to custodial credit risk as discussed below.

Custodial credit risk is the risk that, in the event of bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District. The District has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the District to a successful claim by the FDIC.

#### **D.** Investments

As of June 30, 2010, the District had the following investments and maturities:

		6 months or
Investment type	Fair Value	less
Treasury bonds and notes	\$ 74,850	\$ 74,850
STAR Ohio	6,455	6,455
Total	\$ 81,305	\$ 81,305

*Interest Rate Risk:* Interest rate risk arises as potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the District's investment policy limits investment portfolio maturities to five years or less.

*Credit Risk:* STAR Ohio carries a rating of AAAm by Standard & Poor's. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service. The District's investments in Treasury bonds and notes were rated AAA and Aaa by Standard & Poor's and Moody's Investor Services, respectively. The District's investment policy does not specifically address credit risk beyond requiring the District to only invest in securities authorized by State Statute.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

*Custodial Credit Risk*: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The treasury bonds and notes are exposed to custodial credit risk in that they are uninsured, unregistered and held by the counterparty's trust department or agent but not in the District's name. The District has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the Treasurer or qualified trustee.

*Concentration of Credit Risk:* The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the District at June 30, 2010:

Investment type	Fa	ur Value	<u>% of Total</u>
Treasury bonds and notes STAR Ohio	\$	74,850 6,455	92.06 7.94
Total	\$	81,305	100.00

# E. Reconciliation of Cash and Investments to the Statement of Net Assets

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net assets as of June 30, 2010:

Cash and investments per note	
Carrying amount of deposits	\$ 5,729,663
Investments	81,305
Cash with fiscal agent	2,651
Cash on hand	1,670
Total	\$ 5,815,289
Cash and investments per statement of net assets	
Governmental activities	\$ 5,684,772
Private-purpose trust	102,439
Agency fund	28,078
Total	\$ 5,815,289

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 5 - INTERFUND TRANSACTIONS**

Interfund transfers for the fiscal year ended June 30, 2010, consisted of the following, as reported on the fund financial statements:

Transfers to nonmajor governmental funds from: General fund

\$ 114,000

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and (2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Interfund transfers between governmental funds are eliminated for reporting in the statement of activities.

All transfers made in fiscal year 2010 were in accordance with Ohio Revised Code Sections 5705.14, 5705.14 and 5705.16.

#### **NOTE 6 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real property, public utility property, and certain tangible personal (used in business) property located in the District. Real property tax revenues received in calendar year 2010 represent the collection of calendar year 2009 taxes. Real property taxes received in calendar year 2010 were levied after April 1, 2009, on the assessed values as of January 1, 2009, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established. Public utility property tax revenues received in calendar year 2010 represent the collection of calendar year 2009 taxes. Public utility real and tangible personal property taxes received in calendar year 2010 became a lien on December 31, 2008, were levied after April 1, 2009, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax revenues received in calendar year 2010 (other than public utility property) represent the collection of calendar year 2010 taxes levied against local and inter-exchange telephone companies. Tangible personal property taxes received from telephone companies in calendar year 2010 were levied after October 1, 2009, on the value as of December 31, 2009. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the District prior to June 30.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 6 - PROPERTY TAXES - (Continued)**

The District receives property taxes from Ottawa County. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2010, are available to finance fiscal year 2010 operations. The amount available as an advance at June 30, 2010 was \$1,233,937 in the general fund. This amount is recorded as revenue. The amount available for advance at June 30, 2009 was \$1,050,698 in the general fund. The amount of second-half real property taxes available for advance at fiscal year-end can vary based on the date the tax bills are sent.

Accrued property taxes receivable includes real property, public utility property and tangible personal property taxes which are measurable as of June 30, 2010 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to unearned revenue.

On the accrual basis of accounting, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis of accounting the revenue has been deferred.

	2009 Second Half Collections		2010 First Half Collections		
	Amount	Percent	Amount	Percent	
Agricultural/residential					
and other real estate	\$ 375,212,850	98.40	\$ 401,103,790	98.41	
Public utility personal	6,090,420	1.60	6,299,590	1.55	
Tangible personal			160,905	0.04	
Total	\$ 381,303,270	100.00	\$ 407,564,285	100.00	
Tax rate per \$1,000 of assessed valuation	\$47.35		\$47.35		

The assessed values upon which the fiscal year 2010 taxes were collected are:

#### **NOTE 7 - RECEIVABLES**

Receivables at June 30, 2010 consisted of taxes and accounts (billings for user charged services and student fees. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes. A summary of the principal items of receivables reported on the statement of net assets follows:

Governmental activities:	
Taxes	\$ 7,225,128
Accounts	444
Total	<u>\$ 7,225,572</u>

Receivables have been disaggregated on the face of the basic financial statements. All receivables are expected to be collected in the subsequent year.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 8 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2010, was as follows:

	Balance			Balance
	06/30/09	Additions	Deductions	06/30/10
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 301,815	\$ 9,504	\$-	\$ 311,319
Construction in progress		1,175,929		1,175,929
Total capital assets, not being depreciated	301,815	1,185,433		1,487,248
Capital assets, being depreciated:				
Land improvements	803,193	-	(6,023)	797,170
Buildings and improvements	7,464,803	67,166	-	7,531,969
Furniture and equipment	2,405,535	152,719	-	2,558,254
Vehicles	590,539	181,140	(49,345)	722,334
Total capital assets, being depreciated	11,264,070	401,025	(55,368)	11,609,727
Less: accumulated depreciation:				
Land improvements	(395,654)	(39,358)	6,023	(428,989)
Buildings and improvements	(3,123,769)	(175,615)	-	(3,299,384)
Furniture and equipment	(1,684,614)	(121,088)	-	(1,805,702)
Vehicles	(329,305)	(53,070)	49,345	(333,030)
Total accumulated depreciation	(5,533,342)	(389,131)	55,368	(5,867,105)
Governmental activities capital assets, net	\$ 6,032,543	\$1,197,327	\$ -	\$ 7,229,870

Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$ 222,624
~ .	
Support services:	
Pupil	434
Instructional staff	4,134
Administration	5,261
Fiscal	4,673
Operations and maintenance	45,948
Pupil transportation	55,493
Extracurricular activities	41,182
Food service operations	9,382
Total depreciation expense	\$ 389,131

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 9 - LEASE-PURCHASE AGREEMENT**

On March 31, 2010, the District entered into a lease-purchase agreement with The First National Bank of Bellevue for the purchase of land and the construction, enlarging or otherwise improving, furnishing and equipping and the lease and eventual acquisition of the project facilities on the leased property. Interest payments of \$7,371 were paid from the general fund during fiscal year 2010.

A liability in the amount of the present value of minimum lease payments has been recorded on the statement of net assets. As of June 30, 2010, \$318,074 of the lease proceeds have been capitalized as construction in progress on the statement of net assets.

The following is a schedule of the future long-term minimum lease payments required under the lease purchase agreements and the present value of the future minimum lease payments as of June 30, 2010:

Fiscal Year Ending June 30	Amount
2011	\$ 102,194
2012	89,803
2013	92,518
2014	90,125
2015	87,733
2016 - 2020	448,649
2021 - 2025	444,808
Total minimum lease payments	1,355,830
Less: amount representing interest	(355,830)
Total	\$ 1,000,000

In conjunction with the lease-purchase agreement, the District entered into a ground-lease agreement whereby the District subleases the real property upon which the land improvements and construction payments are being made to The First National Bank of Bellevue. The District is the lessor and The First National Bank of Bellevue is the lessee under the ground-lease agreement. The sublease commenced on March 31, 2010 and terminates on December 1, 2024, or earlier upon the termination of lease-purchase agreement of the District's exercise to take advantage of the purchase option.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 10 - LONG-TERM OBLIGATIONS

**A.** During fiscal year 2010, the following activity occurred in governmental activities long-term obligations:

	Balance			Balance	Amounts
	Outstanding			Outstanding	Due in
	06/30/09	Additions	Reductions	06/30/10	One Year
Governmental activities:					
Energy conservation					
improvement bonds	\$ -	\$ 1,005,931	\$-	\$ 1,005,931	\$ 65,000
Other long-term obligations:					
Lease-purchase agreement	-	1,000,000	-	1,000,000	60,000
Compensated absences	497,572	29,335	(35,498)	491,409	18,335
Total long-term obligations,					
governmental activities	\$ 497,572	\$ 2,035,266	\$ (35,498)	\$ 2,497,340	\$ 143,335

<u>Compensated Absences</u> - Compensated absences will be paid from the fund from which the employee's salaries are paid, which for the District, are primarily the general fund and the food service fund (a nonmajor governmental fund).

<u>Lease-Purchase Agreement</u> - The lease-purchase agreement will be paid from the general fund. See Note 9 for detail.

<u>Energy</u> Conservation Improvement Bonds - On February 10, 2010, the District issued Energy Conservation Improvement Bonds (Qualified School Construction Bonds), Series 2010 to provide long-term financing of installations, modifications and remodeling of school buildings to conserve energy. The \$1,005,931 issuance is made up of current interest bonds and bear interest at a rate of 1.65 percent annually. As of June 30, 2010, \$274,652 of the bond proceeds has been capitalized as construction in progress on the statement of net assets.

Interest payments on the current interest bonds are due on June 1 and December 1 of each year. The final stated maturity of the current interest bonds is December 1, 2024.

Principal and interest requirements to retire the long-term obligations outstanding at June 30, 2010, are as follows:

Fiscal Year Ended June 30.	 Principal	Interest	 Total
2011	\$ 65,000	\$ 16,061	\$ 81,061
2012	60,000	15,031	75,031
2013	60,000	14,040	74,040
2014	60,000	13,051	73,051
2015	65,000	12,019	77,019
2016 - 2020	335,000	43,843	378,843
2021 - 2025	360,931	15,166	376,097
Total	\$ 1,005,931	\$ 129,211	\$ 1,135,142

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)

# **B.** Legal Debt Margin

The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation used in determining the District's legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the District's legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property, and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2010, are a voted debt margin of \$36,666,304 and an unvoted debt margin of \$407,403.

# NOTE 11 - COMPENSATED ABSENCES

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 220 days for all personnel. Upon retirement, payment is made for one-fourth of the accrued, but unused, sick leave balance to a maximum of 55 days for all employees.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 12 - RISK MANAGEMENT

#### A. Comprehensive

The District maintains comprehensive insurance coverage with private carriers for liability, real property, building contents, boiler/machinery and vehicles. Vehicle policies include liability coverage for bodily injury and property damage. In addition, real property contents are 100% coinsured. The following is a description of the District's insurance coverage:

Coverage	Limits of <u>Insurer</u>	<u>Coverage</u>	Deductible
General liability:	Ohio School Plan		
Each occurrence		\$ 1,000,000	\$ 0
Aggregate		3,000,000	0
Errors and Omissions			
Each occurrence		1,000,000	2,500
Aggregate		2,000,000	
Employee Practices			
Each occurrence		1,000,000	2,500
Aggregate		2,000,000	
Property	Ohio School Plan	16,232,896	5,000
Fleet: Nationwide/			
Comprehensive	Ohio School Plan	1,000,000	1,000
Collision		1,000,000	1,000
Umbrella liability:	Ohio School Plan		
Each Accident		1,000,000	
Aggregate		1,000,000	

Settled claims have not exceeded this coverage in any of the past three years and there has not been a significant reduction in coverage from the prior year.

# B. OASBO Group Workers' Compensation Rating Plan

For fiscal year 2010, the District participated in the Ohio Association of School Business Officials Workers' Compensation Group Rating Plan (the "Plan"), an insurance purchasing pool (Note 2.A.). The intent of the Plan is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the Plan. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the Plan. Each participant pays its workers' compensation premium to the State based on the rate for the Plan rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the Plan.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 12 - RISK MANAGEMENT - (Continued)

A participant will then either receive money from or be required to contribute to the "equity pooling fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the Plan. Participation in the Plan is limited to school districts that can meet the Plan's selection criteria. The Sheakley Group provides administrative, cost control and actuarial services to the Plan.

#### C. Group Health Insurance

The District has joined together with other school districts in the area to form the San-Ott School Employees Welfare Benefit Association (the "Association"), whose purpose is to provide health coverage and benefits to and for the eligible employees of Association members and their dependents. The District pays premiums to the Association based upon the benefits structure selected. The Association Trust Agreement provides that the Association will be self-sustaining through member premiums and will reinsure through commercial companies for specific claims in excess of \$200,000 and aggregate claims in excess of 120% of expected claims.

# NOTE 13 - PENSION PLANS

#### A. School Employees Retirement System

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement, disability, survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, www.ohsers.org, under *Employers/Audit Resources*.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2010, 12.74 percent and .04 percent of annual covered salary was the portion used to fund pension obligations and death benefits, respectively. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District's required contributions for pension obligations and death benefits to SERS for the fiscal years ended June 30, 2010, 2009 and 2008 were \$170,051, \$116,840 and \$103,103, respectively; 100 percent has been contributed for fiscal years 2010, 2009 and 2008.

#### B. State Teachers Retirement System of Ohio

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### NOTE 13 - PENSION PLANS - (Continued)

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2010, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2010, 2009 and 2008 were \$509,795, \$503,203 and \$493,472, respectively; 83.25 percent has been contributed for fiscal year 2010 and 100 percent for fiscal years 2009 and 2008. Contributions to the DC and Combined Plans for fiscal year 2010 were \$13,979 made by the District and \$9,985 made by the plan members.

# C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the SERS/STRS Ohio have an option to choose Social Security or the SERS/STRS Ohio. As of June 30, 2010, certain members of the Board of Education have elected Social Security. The District's liability is 6.2 percent of wages paid.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 14 - POSTEMPLOYMENT BENEFITS**

#### A. School Employees Retirement System

Plan Description - The District participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Chapter 3309.69 of the Ohio Revised Code. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2009 was \$96.40 and SERS' reimbursement to retirees was \$45.50. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, www.ohsers.org, under Employers/Audit Resources.

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For 2010, 0.46 percent of covered payroll was allocated to health care. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statues provide that no employer shall pay a health care surcharge greater than 2.0 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the statewide SERS-covered payroll for the health care surcharge. For fiscal year 2010, the actuarially determined amount was \$35,800.

Active members do not contribute to the postemployment benefit plans. The Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility and retirement status.

The District's contributions for health care (including surcharge) for the fiscal years ended June 30, 2010, 2009, and 2008 were \$30,978, \$75,603 and \$67,904, respectively; 100 percent has been contributed for fiscal years 2010, 2009 and 2008.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2010, this actuarially required allocation was 0.76 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2010, 2009, and 2008 were \$10,113, \$9,640 and \$7,429, respectively; 100 percent has been contributed for fiscal years 2010, 2009 and 2008.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

#### **NOTE 14 - POSTEMPLOYMENT BENEFITS - (Continued)**

#### B. State Teachers Retirement System of Ohio

Plan Description - The District contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2010, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2010, 2009, and 2008 were \$39,215, \$38,708 and \$37,959, respectively; 83.25 percent has been contributed for fiscal year 2010 and 100 percent for fiscal years 2009 and 2008.

# NOTE 15 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, cash disbursements, and encumbrances.

The statement of revenue, expenditures and changes in fund balance - budget and actual (non-GAAP budgetary basis) presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues and other financing sources are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures and other financing uses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of an expenditure, as opposed to a reservation of fund balance for that portion of outstanding encumbrances not already recognized as an account payable (GAAP basis); and,
- (d) Advances-in and advances-out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# NOTE 15 - BUDGETARY BASIS OF ACCOUNTING - (Continued)

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for the general fund is as follows:

# Net Change in Fund Balance

	General fund
Budget basis	\$ (989,722)
Net adjustment for revenue accruals	176,512
Net adjustment for expenditure accruals	(960)
Net adjustment for other sources/uses	(9,497)
Adjustment for encumbrances	1,225,966
GAAP basis	\$ 402,299

#### **NOTE 16 - CONTINGENCIES**

# A. Grants

The District receives significant financial assistance from numerous federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the District. However, in the opinion of management, any such disallowed claims will not have a material effect on the financial position of the District.

#### **B.** Litigation

The District is involved in no material litigation as either plaintiff or defendant.

# NOTE 17 - STATUTORY RESERVES

The District is required by State law to set-aside certain general fund revenue amounts, as defined by statute, into various reserves. These reserves are calculated and presented on a cash basis. During the fiscal year ended June 30, 2010, the reserve activity was as follows:

	Textbooks	Capital <u>Acquisition</u>
Set-aside balance as of June 30, 2009 Current year set-aside requirement Qualifying disbursements	\$ (798,975) 90,451 (244,292)	\$ - 90,451 <u>(193,319</u> )
Total	<u>\$ (952,816)</u>	\$ (102,868)
Balance carried forward to fiscal year 2011	\$ (952,816)	\$

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

# **NOTE 17 - STATUTORY RESERVES - (Continued)**

Although the District had qualifying disbursements during the fiscal year that reduced the set-aside amounts below zero for the capital acquisition reserve, this extra amount may not be used to reduce the set-aside requirement for future years. The negative amount is therefore not presented as being carried forward to the next fiscal year. The amount of qualifying disbursement exceeding the set-aside requirement in the textbooks reserve may be carried forward to reduce the set-aside requirement for future years.

# SUPPLEMENTARY DATA

# DANBURY LOCAL SCHOOL DISTRICT SCHEDULE OF RECEIPTS AND EXPENDITURES OF FEDERAL AWARDS FOR THE FISCAL YEAR ENDED JUNE 30, 2010

SUB GR	AL GRANTOR/ ANTOR/ AM TITLE	CFDA NUMBER	(A) PASS-THROUGH GRANT NUMBER	(B) CASH FEDERAL RECEIPTS	(B) CASH FEDERAL DISBURSEMENTS
PASSED	PARTMENT OF AGRICULTURE THROUGH THE EPARTMENT OF EDUCATION				
(C) (D)	Nutrition Grant Cluster: School Breakfast Program	10.553	2010	\$ 21,239	\$ 21,239
(C) (D) (D) (E)	National School Lunch Program National School Lunch Program - Food Donation Total National School Lunch Program	10.555 10.555	2010 2010	73,701 8,960 82,661	73,701 8,960 82,661
	Total U.S. Department of Agriculture and Nutrition Grant Cluster			103,900	103,900
PASSED	PARTMENT OF EDUCATION THROUGH THE EPARTMENT OF EDUCATION				
( <b>F</b> )	Title I Grant Cluster: Title I Grants to Local Educational Agencies	84.010	2010	65,200	65,200
( <b>F</b> )	ARRA - Title I Grants to Local Educational Agencies, Recovery Act	84.389	2010	39,558	39,558
	Total Title I Grant Cluster:			104,758	104,758
(G)	Special Education Grant Cluster: Special Education_Grants to States	84.027	2010	100,776	100,776
(G)	ARRA - Special Education_Grants to States, Recovery Act	84.391	2010	115,364	115,364
	Total Special Education Cluster			216,140	216,140
	Safe and Drug-Free Schools and Communities_State Grants	84.186	2010	1,399	1,399
( <b>H</b> )	Rural Education	84.358	N/A	34,956	34,956
	Education Technology State Grants	84.318	2010	584	584
	Improving Teacher Quality State Grants	84.367	2010	23,740	23,740
	ARRA - State Fiscal Stabilization Fund (SFSF)_Education Grants to States, Recovery Act	84.394	2010	44,746	44,746
	Total U.S. Department of Education			426,323	426,323
	Total Federal Financial Assistance			\$ 530,223	\$ 530,223
NOTES	TO THE SCHEDULE OF RECEIPTS AND EXPENDITURES OF FEDERAL AWARDS:				

(A) OAKS did not assign pass through numbers for fiscal year 2010.
(B) This schedule was prepared on the cash basis of accounting.
(C) Commingled with state and local revenue from sales of lunches; assumed expenditures were made on a first-in, first-out basis.
(D) Included as part of "Nutrition Grant Cluster" in determining major programs.
(E) The Food Donation Program is a non-cash, in kind, federal grant. Commodities are reported at entitlement values.
(F) Included as part of the "Title I Grant Cluster" in determining major programs.
(G) Included as part of the "Special Education Grant Cluster" in determining major programs.
(H) This grant award is received directly from the US Department of Education.



# Julian & Grube, Inc.

Serving Ohio Local Governments

333 County Line Rd. West, Westerville, OH 43082 Phone: 614.846.1899 Fax: 614.846.2799

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards* 

Danbury Local School District 9451 E. Harbor Road Lakeside-Marblehead, OH 43440

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Danbury Local School District, Ottawa County, Ohio, as of and for the fiscal year ended June 30, 2010, which collectively comprise Danbury Local School District's basic financial statements and have issued our report thereon dated December 23, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Danbury Local School District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the Danbury Local School District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Danbury Local School District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A material weakness is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the Danbury Local School District's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Board of Education Danbury Local School District

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Danbury Local School District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the management and Board of Education of the Danbury Local School District, federal awarding agencies and pass-through entities, and others within the Danbury Local School District. We intend it for no one other than these specified parties.

Julian & Sube the?

Julian & Grube, Inc. December 23, 2010



# Julian & Grube, Inc.

Serving Ohio Local Governments

333 County Line Rd. West, Westerville, OH 43082 Phone: 614.846.1899 Fax: 614.846.2799

Report on Compliance With Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance in Accordance With *OMB Circular A-133* 

Danbury Local School District 9451 E. Harbor Road Lakeside-Marblehead, OH 43440

To the Board of Education:

# Compliance

We have audited the compliance of the Danbury Local School District with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that apply to each of its major federal programs for the fiscal year ended June 30, 2010. The summary of auditor's results section of the accompanying schedule of findings identifies the Danbury Local School District's major federal programs. The Danbury Local School District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the Danbury Local School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Danbury Local School District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Danbury Local School District's compliance states.

In our opinion, the Danbury Local School District complied, in all material respects, with the requirements referred to above that apply to each of its major federal programs for the fiscal year ended June 30, 2010.

#### Internal Control Over Compliance

The Danbury Local School District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Danbury Local School District's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of opining on compliance in accordance with OMB Circular A-133, but not for the purpose of opining on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of Danbury Local School District's internal control over compliance.

#### Board of Education Danbury Local School District

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program compliance requirement. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the management and Board of Education of the Danbury Local School District, federal awarding agencies and pass-through entities, and others within the Danbury Local School District. We intend it for no one other than these specified parties.

Julian & Sube the.

Julian & Grube, Inc. December 23, 2010

# SCHEDULE OF FINDINGS OMB CIRCULAR A-133 § .505 JUNE 30, 2010

1. SUMMARY OF AUDITOR'S RESULTS				
(d)(1)(i)	Type of Financial Statement Opinion	Unqualified		
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No		
(d)(1)(ii)	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No		
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No		
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No		
(d)(1)(iv)	Were there any significant deficiencies in internal control reported for major federal programs?	No		
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified		
(d)(1)(vi)	Are there any reportable findings under §.510(a)?	No		
(d)(1)(vii)	Major Programs (listed):	Title I Grant Cluster: Title I Grants to Educational Agencies - CFDA #84.010 and ARRA - Title I Grants to Educational Agencies, Recovery Act - CFDA #84.389; Special Education Grant Cluster: Special Education_Grants to States - CFDA #84.027 and ARRA - Special Education Grants to States, Recovery Act - CFDA #84.391		
(d)(1)(viii)	Dollar Threshold: Type A/B Programs	Type A: >\$300,000 Type B: all others		
(d)(1)(ix)	Low Risk Auditee?	No		

# SCHEDULE OF FINDINGS OMB CIRCULAR A-133 § .505 JUNE 30, 2010

# 2. FINDINGS RELATED TO THE BASIC FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

# 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None



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# Independent Accountant's Report on Applying Agreed-Upon Procedures

Danbury Local School District 9451 E. Harbor Road Lakeside-Marblehead, OH 43440

To the Board of Education:

Ohio Revised Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school".

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board solely to assist the Board in evaluating whether Danbury Local School District has adopted an anti-harassment policy in accordance with Ohio Revised Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board; consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

- 1. We noted the Board adopted an anti-harassment policy at its meeting on January 8, 2008.
- 2. We read the policy, noting it included the following requirements from Ohio Revised Code Section 3313.666(B):
  - (1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
  - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Revised Code Section 3313.666;
  - (3) A procedure for reporting prohibited incidents;
  - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;

Independent Accountant's Report on Applying Agreed-Upon Procedures Danbury Local School District Page Two

- (5) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.
- (6) A procedure for documenting any prohibited incident that is reported;
- (7) A procedure for responding to and investigating any reported incident;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States.
- 3. We read the policy and noted that it did not contain the following procedure in accordance with Ohio Revised Code Section 3313.666(B):
  - (1) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of Education of Danbury Local School District and is not intended to be and should not be used by anyone other than this specified party.

Julian & Sube the.

Julian & Grube, Inc. December 23, 2010



# Dave Yost • Auditor of State

DANBURY LOCAL SCHOOL DISTRICT

OTTAWA COUNTY

**CLERK'S CERTIFICATION** 

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED FEBRUARY 1, 2011

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