## Hocking Metropolitan Housing Authority Financial Statements

For the Year Ended December 31, 2010



Board of Commissioners Hocking Metropolitan Housing Authority 50 South High Street Logan, Ohio 43138

We have reviewed the *Independent Auditors' Report* of the Hocking Metropolitan Housing Authority, Hocking County, prepared by Salvatore Consiglio, CPA, Inc., for the audit period January 1, 2010 through December 31, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Hocking Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

Dave Yost Auditor of State

July 6, 2011



#### HOCKING METROPOLITAN HOUSING AUTHORITY AUDIT REPORT FOR THE YEAR ENDED DECEMBER 31, 2010

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#### **Independent Auditors' Report**

Board of Commissioners Hocking Metropolitan Housing Authority

I have audited the accompanying financial statements of the business-type activities of Hocking Metropolitan Housing Authority, Ohio, as of and for the year ended December 31, 2010, which collectively comprise the Authority basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Hocking Metropolitan Housing Authority, Ohio, management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Hocking Metropolitan Housing Authority, Ohio, as of December 31, 2010, and the respective changes in financial position and the cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued a report dated May 11, 2011, on my consideration of Hocking Metropolitan Housing Authority, Ohio's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be consider in conjunction with this report in considering the results of my audit.

The Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by the accounting principles generally accepted in the United State of America. I have applied certain limited procedures, which consisted principally of inquiry of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion thereon.

My Audit was performed for the purpose of forming and opinion on the Basic Financial Statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Government and Non-Profit Organizations* and is not a required part of the Basic Financial Statements. The FDS Schedule Submitted to REAC and the PHA's Statement and Certification of Actual Modernization Costs are presented for purposes additional analysis as required by the Department of Housing and Urban Development and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly presented in all material respect in relation to the basic financial statements taken as a whole.

Salvatore Consiglio, CPA, Inc.

May 11, 2011

#### Unaudited

It is a privilege to present for you the financial picture of Hocking Metropolitan Housing Authority. The Hocking Metropolitan Housing Authority's ("the Authority") management's discussion and analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the Authority's financial activity, (c) identify changes in the Authority's financial position (its ability to address the next and subsequent year challenges), and (d) identify individual fund issues or concerns.

Since the Management's Discussion and Analysis (MD&A) is designed to focus on the current years activities, resulting changes and currently known facts, please read it in conjunction with the Authority's financial statements.

#### FINANCIAL HIGHLIGHTS

- Net assets were \$4,918,911 and \$4,683,623 for 2010 and 2009, respectively. The Authority-wide statements reflect an increase in total net assets of \$235,288 (or 5.02%), during 2010. This increase is reflective of the year's activities.
- The business-type activity revenue increased by \$381,636 (or 13.88%) during 2010, and was \$3,131,020 and \$2,749,384 for 2010 and 2009, respectively.
- The total expenses of all Authority programs decreased by \$70,671 (or 2.38%). Total expenses were \$2,895,686 and \$2,966,357 for 2010 and 2009, respectively.

#### USING THIS ANNUAL REPORT

The following graphic outlines the format of this report:

# MD&A ~ Management Discussion and Analysis ~

Basic Financial Statements

~ Authority-wide Financial Statements ~

~ Fund Financial Statement ~

~ Notes to Financial Statements ~

Other Required Supplementary Information ~ Required Supplementary Information (other than MD&A) ~

#### Unaudited

The focus is on both the Authority as a whole (authority-wide) and the major individual funds. Both perspectives (authority-wide and major fund) allow the user to address relevant questions, broaden a basis for comparison (year to year or Authority to Authority) and enhance the Authority's accountability.

#### **Authority-Wide Financial Statements**

The Authority-wide financial statements are designed to be corporate-like in that all business type activities are consolidated into columns, which add to a total for the entire Authority.

These statements include a <u>Statement of Net Assets</u>, which is similar to a Balance Sheet. The Statement of Net Assets reports all financial and capital resources for the Authority. The statement is presented in the format where assets, minus liabilities, equal "Net Assets", formerly known as equity. Assets and liabilities are presented in order of liquidity, and are classified as "Current" (convertible into cash within one year), and "Non-current".

The focus of the Statement of Net Assets (the "<u>Unrestricted</u> Net Assets") is designed represent the net available liquid (non-capital) assets, net of liabilities, for the entire Authority. Net Assets (formerly equity) are reported in three broad categories:

<u>Net Assets, Invested in Capital Assets, Net of Related Debt</u>: This component of Net Assets consists of all Capital Assets, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

<u>Restricted Net Assets</u>: This component of Net Assets consists of restricted assets, when constraints are placed on the asset by creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.

<u>Unrestricted Net Assets</u>: Consists of Net Assets that do not meet the definition of "Net Assets Invested in Capital Assets, Net of Related Debt", or "Restricted Net Assets". This account resembles the old operating reserves account.

The Authority-wide financial statements also include a <u>Statement of Revenues, Expenses and Changes in Fund Net Assets</u> (similar to an Income Statement). This Statement includes Operating Revenues, such as rental income, Operating Expenses, such as administrative, utilities, and maintenance, and depreciation, and Non-Operating Revenue and Expenses, such as grant revenue, investment income and interest expense.

#### Unaudited

The focus of the Statement of Revenues, Expenses and Changes in Fund Net Assets is the "Change in Net Assets", which is similar to Net Income or Loss.

Finally, a <u>Statement of Cash Flows</u> is included, which discloses net cash provided by, or used for operating activities, non-capital financing activities, and from capital and related financing activities.

#### **Fund Financial Statements**

Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar. The focus is now on Major Funds, rather than fund types. The Authority consists of exclusively Enterprise Funds. Enterprise funds utilize the full accrual basis of accounting. The Enterprise method of accounting is similar to accounting utilized by the private sector accounting.

The Department of Housing and Urban Development requires the programs be maintained by the Authority.

#### The Authority's Programs

<u>Conventional Public Housing (PH)</u> – Under the Conventional Public Housing Program, the Authority rents units that it owns to low-income households. The Conventional Public Housing Program is operated under an Annual Contributions Contract (ACC) with HUD, and HUD provides Operating Subsidy to enable the PHA to provide the housing at a rent that is based upon 30% of adjusted gross household income.

HMHA is a partner in a mixed income public housing project. 15 units of the 72 unit apartment project are subject to the public housing program rules. Project receives no operating subsidy, but does receive maintenance and operating funding through the Capital Grant Program.

<u>Capital Fund Program (CFP)</u> – This is the current primary funding source for the Authority's physical and management improvements. While the formula funding methodology used for the CGP was revised for the CFP, funds are still provided by formula allocation and based on size and age of your units.

HMHA has an approved CFFP program which provided Capital Grant funding to the mixed finance Public Housing Project. CFFP will provide payment of debt service for a maximum period of 20 years.

#### Unaudited

Housing Choice Voucher Program (HCVP) — Under the Housing Choice Voucher Program, the Authority subsidizes rents to independent landlords that own the property. The Authority subsidizes the family's rent through a Housing Assistance Payment (HAP) made to the landlord. The program is administered under an Annual Contributions Contract (ACC) with HUD. HUD provides funding to enable the Authority to structure a lease that requires the participant to pay a rent based on a percentage of their adjusted gross household income, typically 30%, and the Housing Authority subsidizes the balance.

<u>Shelter Plus Care Program</u> – Hocking Metropolitan Housing Authority was awarded a Shelter Plus Care Grant in June of 2006. The Shelter Plus Care Program provides rental assistance to disabled individuals that have been identified as homeless. HMHA provides housing services in cooperation with other community service agencies that provide case management services.

<u>FSS Homeownership Coordinator</u> – Hocking Metropolitan Housing Authority is a participant in a three housing authority consortium. Vinton County MHA is a reporting agency for all funding and activity reports. HMHA receives funding to provide a FSS Homeownership Coordinator. Staff personal is also responsible for managing the Shelter Plus Care Program noted above.

Other Business (O'Neill) – Hocking Metropolitan Housing Authority operates several other business activities not related to the major federal housing programs. At present HMHA owns 15 open market apartments. Some of the units are rented to voucher holders. HMHA also provides lead inspection and clearance services to other PHA's and non-profit organizations. HMHA also performs property management services to other community agencies servicing special needs populations. Properties developed under this program are developed to be available to low and moderate-income families. The rent does not exceed 30% of income for families at 50% of median income for Hocking County.

HMHA has added a new initiative under this heading. HMHA is purchasing and rehabilitating homes for resale. HMHA purchased one home and completed the renovation process in 2009. The home is available for sale to the general public. HMHA used operating funds and debt to support this activity.

HMHA retains a receivable from Hocking Housing Management, Inc. This was for funding advanced for the American Dream program operating by HHM. Hocking Metropolitan Housing is accruing interest on this account.

HMHA received a \$100,000 matching grant agreement from Ohio Department of Mental Health. Grant will be used to purchase and rehabilitate a five-unit apartment building.

#### Unaudited

Building will be reserved for special needs clients referred by mental health agencies. HMHA will obtain matching funds with a tax exempt mortgage from Chase Bank.

<u>State/Local (Ohio Housing Finance Agency)</u> – HMHA has been awarded a grant from the Ohio Housing Finance Agency to provide homeownership counseling and down payment assistance using Individual Development Accounts. Initial grant is for 2 year period in the amount of \$85,000.

State/Local (Help Me Grow) – HMHA has sought other resources in order to provide social services to their residents. HMHA has assumed administrative responsibility for the Help Me Grow program. Help Me Grow is a State of Ohio program targeted to coordinate services for families with at risk children under the age of 3. Program is funded from TANF, Medicaid Part C and State of Ohio General Revenue Funds. This program is to be the springboard for the development of a complete social service program for all HMHA clients. This program was transferred to the Hocking County DD Agency in July 2009. HMHA maintains the Help Me Grow reserve account to offset any unemployment expenses that maybe forthcoming due to Statewide reduction of funding. Once employment obligations have been met any reserve funds will be transferred to the Hocking County DD Agency.

OHIO Housing Trust Fund – HMHA was awarded a grant from the Ohio Housing Trust Fund in December of 2007. The grant is to provide housing assistance for transitional youth and to provide Direct Housing Assistance to those adults at risk of being homeless. This grant concluded December 31, 2009. A replacement contract has been awarded beginning February 1, 2010. Residual funds will be returned to the State of Ohio upon receipt of final program certification.

<u>State/Local (City of Logan CHIP Program)</u> – HMHA contracted with the City of Logan to operate an Emergency Assistance Program and a Tenant Based Assistance Program. The Emergency program had a maximum budget amount of \$50,000. All funds are to be dispersed by December 31, 2009.

#### **AUTHORITY-WIDE STATEMENT**

#### Statement of Net Assets

The following table reflects the condensed Statement of Net Assets compared to prior year. The Authority is engaged only in Business-Type Activities.

#### Unaudited

#### TABLE 1 STATEMENT OF NET ASSETS

|   |    | <u>2010</u> |    | <u> 2009</u> |
|---|----|-------------|----|--------------|
| Current and Other Assets                          | \$ | 865,095     | \$ | 1,009,413    |
| Capital Assets                                    |    | 4,583,805   |    | 4,385,159    |
| Other Noncurrent Assets                           | _  | 1,288,000   |    | 1,288,000    |
|   |    |             |    |              |
| Total Assets                                      | \$ | 6,736,900   | \$ | 6,682,572    |
|   |    |             |    |              |
| Current Liabilities                               | \$ | 315,265     | \$ | 509,364      |
| Long-Term Liabilities                             | •  | 1,502,724   | ·  | 1,489,585    |
|   | -  |             |    |              |
| Total Liabilities                                 | _  | 1,817,989   |    | 1,998,949    |
|   |    |             |    |              |
| Net Assets:                                       |    |             |    |              |
| Investment in Capital Assets, net of Related Debt |    | 4,142,803   |    | 3,924,016    |
| Restricted net assets                             |    | 80,649      |    | 115,579      |
| Unrestricted Net Assets                           | _  | 695,459     |    | 644,028      |
|   |    |             |    |              |
| Total Net Assets                                  | _  | 4,918,911   |    | 4,683,623    |
|   | _  |             | _  |              |
| Total Liabilities and Net Assets                  | \$ | 6,736,900   | \$ | 6,682,572    |

For more detailed information see the Statement of Net Assets.

#### Major Factors Affecting the Statement of Net Assets

The current assets decreased by \$144,318. The decrease was mainly due to change in cash that was from result of current year activities. Capital assets increased by \$198,646. This was due to the result of current year purchased less depreciation expense.

Current liabilities decreased by \$194,099. The decrease was mainly due to change in deferred revenue.

#### Unaudited

## TABLE 2 CHANGE OF NET ASSETS

Table 2 presents details on the change in Net Assets:

|                                       |    |                     |                   | <b>Investment in</b>  |
|---------------------------------------|----|---------------------|-------------------|-----------------------|
|                                       |    | <b>Unrestricted</b> | <b>Restricted</b> | <b>Capital Assets</b> |
| Beginning Balance - December 31, 2009 | \$ | 644,028 \$          | 115,579 \$        | 3,924,016             |
| Results of Operation                  |    | 270,264             | (34,930)          | -                     |
| Adjustments:                          |    |                     |                   |                       |
| Current year Depreciation Expense     |    | 322,482             | -                 | (322,482)             |
| Current year Capital Purchases        |    | (521,125)           | -                 | 521,125               |
| Capital Related Debt Proceeds Net of  |    |                     |                   |                       |
| Retirement                            |    | (47,909)            | -                 | 47,909                |
| Transfer due to Pine Ridge            |    | 27,719              | -                 | (27,719)              |
| Reconciling Adjustment                | _  |                     |                   | (46)                  |
|                                       |    |                     |                   |                       |
| Ending Balance - December 31, 2010    | \$ | 695,459 \$          | 80,649 \$         | 4,142,803             |

While the results of operations are a significant measure of the Authority's activities, the analysis of the changes in Unrestricted Net Assets provides a clearer change in financial well-being.

TABLE 3
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

The following schedule compares the revenues and expenses for the current and previous fiscal year. The Authority is engaged only in Business-Type Activities.

|                       | <u>2010</u>      | <u>2009</u> |
|-----------------------|------------------|-------------|
| Revenues              |                  |             |
| Total Tenant Revenues | \$<br>523,957 \$ | 495,207     |
| Operating Subsidies   | 1,974,506        | 2,130,913   |
| Capital Grants        | 508,744          | -           |
| Investment Income     | 69,338           | 77,745      |
| Other Revenues        | 54,475           | 45,519      |
| <b>Total Revenues</b> | <br>3,131,020    | 2,749,384   |

#### Unaudited

TABLE 3

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS (CONTINUED)

|                               | <u>2010</u> | <u>2009</u> |
|-------------------------------|-------------|-------------|
| <b>Expenses</b>               |             |             |
| Administrative                | 514,402     | 650,817     |
| Tenant Services               | 1,769       | 4,241       |
| Utilities                     | 163,011     | 141,088     |
| Maintenance                   | 442,518     | 433,403     |
| General and Interest Expenses | 158,703     | 194,682     |
| Housing Assistance Payments   | 1,292,801   | 1,216,410   |
| Depreciation                  | 322,482     | 325,716     |
| <b>Total Expenses</b>         | 2,895,686   | 2,966,357   |
| Net Increases (Decreases) \$  | 235,334 \$  | (216,973)   |

## <u>Major Factors Affecting the Statement of Revenue, Expenses and Changes in Net Assets</u>

Total revenue increased by \$381,636 for the year. The increase was due to HUD Capital Improvement Grant revenue earned for the year.

Total expenses decreased by \$70,671. This decreased was due to administration staff salary cuts.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### Capital Assets

As of year-end, the Authority had \$4,583,805 invested in a variety of capital assets as reflected in the following schedule, which represents a net increase (addition, deductions and depreciation) of \$198,646 from the end of last year.

#### Unaudited

## TABLE 4 Capital Assets at Year-End (Net of Depreciation)

The following reconciliation summarizes the change in Capital Assets.

|                          | <u>2010</u>        | <u>2009</u> |
|--------------------------|--------------------|-------------|
| Land and Land Rights     | \$<br>998,619 \$   | 998,619     |
| Buildings                | 9,134,520          | 8,628,693   |
| Equipment                | 125,466            | 118,420     |
| Leasehold Improvements   | 1,458,303          | 1,450,051   |
| Accumulated Depreciation | <br>(7,133,103)    | (6,810,624) |
| Total                    | \$<br>4,583,805 \$ | 4,385,159   |

#### TABLE 5 CHANGE IN CAPITAL ASSETS

| Beginning Balance - December 31, 2009 Current year Additions Current year Depreciation Expense Rounding           | \$       | 4,385,159<br>521,125<br>(322,482)<br>3 |
|---|----------|--|
| Ending Balance - December 31, 2010  Current year Additions are summarized as follows: - Building & Rehabilitation | \$<br>\$ | 4,583,805<br>521,125                   |
| Total 2010 Additions  | \$       | 521,125                                |

#### Unaudited

#### **Debt Administration**

HMHA has secured tax-exempt debt to finance its non-federal business activities. HMHA has two types of debt on place. Long-term debt, which is self-amortized over a fixed term, is used for financing income-generating apartments. Short-term debt, which is interest only with a balance due at the end of its term, is used for construction financing of the single-family homes to be sold. The 15 open market apartments are used to secure the debt. The other debt is a Capital Lease, which is used to finance the acquisition of a Satellite TV System. Income for business operation is sufficient to meet debt expenses.

During FY 2007, HMHA refinanced two of its duplex properties. HMHA used earned development fees to reduce debt to \$40,000 on each property and re-amortized to a thirty year note. The new debt is with National City Bank through the Federal Home Loan Community Assistance Program.

During FY 2008, HMHA secured \$225,000 of short term financing to purchase and rehabilitate five units to be used to house mental health clients. HMHA was awarded a \$100,000 grant from the Ohio Department of Mental Health. These funds will be used to reduce the mortgage principal once the rehabilitation is complete.

| Beginning Balance - December 31, 2009 | \$<br>1,579,232 |
|---------------------------------------|-----------------|
| Current Year Loan Retirements         | (47,909)        |
|                                       |                 |
| Beginning Balance - December 31, 2010 | \$<br>1,531,323 |

#### Unaudited

#### **ECONOMIC FACTORS**

Significant economic factors affecting the Authority are as follows:

- Federal funding of the Department of Housing and Urban Development
- Local labor supply and demand, which can affect salary and wage rates
- Local inflationary, recessionary and employment trends, which can affect resident incomes and therefore the amount of rental income
- Inflationary pressure on utility rates, supplies and other costs

#### IN CONCLUSION

Hocking Metropolitan Housing Authority takes great pride in its financial management and is pleased to report on the sound financial condition of the Authority.

#### FINANCIAL CONTACT

If you have any questions regarding this report, you may contact Craig Garrelts, Executive Director of the Hocking Metropolitan Housing Authority at (740) 385-3883.

#### HOCKING METROPOLITAN HOUSING AUTHORITY

#### Statement of Net Assets Proprietary Funds December 31, 2010

#### **ASSETS**

| Current assets                       |             |
|--------------------------------------|-------------|
| Cash and cash equivalents            | \$219,324   |
| Restricted cash and cash equivalents | 118,481     |
| Investments                          | 162,895     |
| Receivables, net                     | 315,468     |
| Inventories, net                     | 11,808      |
| Prepaid expenses and other assets    | 37,119      |
| Total current assets                 | 865,095     |
| Noncurrent assets                    |             |
| Capital assets:                      |             |
| Land                                 | 998,619     |
| Building and equipment               | 10,718,289  |
| Less accumulated depreciation        | (7,133,103) |
| Capital assets, net                  | 4,583,805   |
| Other noncurrent assets              | 1,288,000   |
| Total noncurrent assets              | 5,871,805   |
| Total assets                         | \$6,736,900 |
| LIABILITIES                          |             |
| Current liabilities                  |             |
| Accounts payable                     | \$43,016    |
| Accrued liabilities                  | 62,073      |
| Intergovernmental payables           | 24,553      |
| Tenant security deposits             | 36,462      |
| Deferred revenue                     | 97,796      |
| Bonds, notes, and loans payable      | 51,365      |
| Total current liabilities            | \$315,265   |
|                                      |             |

#### Hocking Metropolitan Housing Authority Statement of Net Assets (Continued) Proprietary Funds December 31, 2010

#### **Noncurrent liabilities**

| Bonds, notes, and loans payable                 | \$1,479,958 |
|---|-------------|
| Accrued compensated absences non-current        | 21,396      |
| Non-current liabilities - other                 | 1,370       |
| Total noncurrent liabilities                    | 1,502,724   |
| Total liabilities                               | \$1,817,989 |
| NET ASSETS                                      |             |
| Invested in capital assets, net of related debt | \$4,142,803 |
| Restricted net assets                           | 80,649      |
| Unrestricted net assets                         | 695,459     |
| Total net assets                                | \$4,918,911 |
|   |             |

#### HOCKING METROPOLITAN HOUSING AUTHORITY

#### Statement of Revenues, Expenses, and Changes in Fund Net Assets Proprietary Funds

#### For the Year Ended December 31, 2010

| OPERATING REVENUES                               |           |
|--|-----------|
| Tenant Revenue                                   | \$523,957 |
| Government operating grants                      | 1,974,506 |
| Other revenue                                    | 33,828    |
| Total operating revenues                         | 2,532,291 |
| OPERATING EXPENSES                               |           |
| Administrative                                   | 514,402   |
| Tenant services                                  | 1,769     |
| Utilities  | 163,011   |
| Maintenance                                      | 442,518   |
| General  | 86,043    |
| Housing assistance payment                       | 1,292,801 |
| Depreciation                                     | 322,482   |
| Total operating expenses                         | 2,823,026 |
| Operating income (loss)                          | (290,735) |
| NONOPERATING REVENUES(EXPENSES)                  |           |
| Interest and investment revenue                  | 69,338    |
| Interest expense                                 | (72,660)  |
| Total nonoperating revenues (expenses)           | (3,322)   |
| Income (loss) before contributions and transfers | (294,057) |
| Capital grants                                   | 508,744   |
| Gain/Loss from sale of capital assets            | 20,647    |
| Change in net assets                             | 235,334   |
| Total net assets - beginning                     | 4,683,577 |
|  |           |

#### Hocking Metropolitan Housing Authority Statement of Cash Flows Proprietary Funds For the Year Ended December 31, 2010

#### **CASH FLOWS FROM OPERATING ACTIVITIES** Operating grants received \$1,813,545 Tenant revenue received 521,450 Other revenue received 47,895 General and administrative expenses paid (1,235,116)Housing assistance payments (1,292,801)Net cash provided (used) by operating activities (145,027)CASH FLOWS FROM INVESTING ACTIVITIES Interest earned 69,338 Transfer of cash to Investments (15,820)Net cash provided (used) by investing activities 53,518 CASH FLOWS FROM CAPITAL AND RELATED **ACTIVITIES** Debt principal payment (47,909)Capital Grant Funds Received 508,744 Capital assets purchased (521,125)Interest paid on Debt (72,660)Net cash provided (used) by capital and related activities (132,950)Net increase (decrease) in cash (224,459)Cash and cash equivalents - Beginning of year 562,264 Cash and cash equivalents - End of year \$337,805

# Hocking Metropolitan Housing Authority Statement of Cash Flows Proprietary Funds For the Year Ended December 31, 2010

## RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES

| Net Operating Income (Loss)                                    | (\$290,735) |
|--|-------------|
| Adjustment to Reconcile Operating Loss to Net Cash Used by     |             |
| Operating Activities   |             |
| - Depreciation   | 322,482     |
| - (Increases) Decreases in Accounts Receivable                 | (72,214)    |
| - (Increases) Decreases in Prepaid Assets                      | (2,491)     |
| - (Increases) Decreases in Inventory                           | 10,384      |
| - Increases (Decreases) in Accounts Payable                    | 26,803      |
| - Increases (Decreases) in Accounts Payable - Intergovermental | 762         |
| - Increases (Decreases) in Other NonCurrent Liabilities        | (16,692)    |
| - Increases (Decreases) in Accrued Expenses Payable            | (5,761)     |
| - Increases (Decreases) in Deferred Revenue                    | (141,587)   |
| - Increases (Decreases) in Other Current Liabilities           | (462)       |
| - Increases (Decreases) in Accrued Compensated Absences        | 17,958      |
| - Increases (Decreases) in Tenant Security Deposits            | 6,526       |
| Net cash provided by operating activities                      | (\$145,027) |

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Summary of Significant Accounting Policies**

The financial statements of the Hocking Metropolitan Housing Authority (the Authority) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Authority's accounting policies are described below.

#### **Reporting Entity**

The Hocking Metropolitan Housing Authority was created under the Ohio Revised Code, Section 3735.27. The Authority contracts with the United States Department of Housing and Urban Development (HUD) to provide low and moderate income persons with safe and sanitary housing through subsidies provided by HUD. The Authority depends on the subsidies from HUD to operate.

The accompanying Basic Financial Statements comply with the provision of Governmental Accounting Standards Board (GASB) Statement 14, the Financial Reporting Entity, in that the financial statements include all organizations, activities and functions for which the Authority is financially accountable. This report includes all activities considered by management to be part of the Authority by virtue of Section 2100 of the Codification of Governmental Accounting and Financial Reporting Standards.

Section 2100 indicates that the reporting entity consists of a) the primary government, b) organizations for which the primary government is financially accountable, and c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's government body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organization. A financial benefit or burden relationship exists if the primary government a) is entitled to the organization's resources; b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or c) is obligated in some manner for the debt of the organization.

Management believes the financial statements included in this report represent all of the funds of the Authority over which the Authority is financially accountable.

#### **Fund Accounting**

The Authority uses the proprietary fund to report on its financial position and the results of its operations for the HUD programs. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Funds are classified into three categories: governmental, proprietary and fiduciary. The Authority uses the proprietary category for its programs.

#### **Basis of Presentation**

The Authority's basic financial statements consist of a statement of net assets, a statement of revenue, expenses and changes net assets, and a statement of cash flows.

#### **Proprietary Fund Types**

Proprietary funds are used to account for the Authority's ongoing activities, which are similar to those found in the private sector. The following is the proprietary fund type:

<u>Enterprise Fund</u> - This fund is used to account for the operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Measurement Focus/Basis of Accounting**

The proprietary funds are accounted for on the accrual basis of accounting. Revenues are recognized in the period earned and expenses are recognized in the period incurred. Pursuant to GASB Statement No. 20 Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting, the Authority follows GASB guidance as applicable to proprietary funds and FASB Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins issued on after November 30, 1989, that do not conflict with or contradict GASB pronouncements.

#### **Description of Programs**

The following are the various programs which are included in the single enterprise fund:

#### A. Conventional Public Housing (PH)

Under the Conventional Public Housing Program, the Authority rents units that it owns to low-income households. The Conventional Public Housing Program is operated under an Annual Contributions Contract (ACC) with HUD, and HUD provides Operating Subsidy to enable the PHA to provide the housing at a rent that is based upon 30% of adjusted gross household income.

#### B. Capital Fund Program (CFP)

This is the current primary funding source for the Authority's physical and management improvements. While the formula funding methodology used for the CGP was revised for the CFP, funds are still provided by formula allocation and based on size and age of your units.

#### C. Housing Choice Voucher Program (HCVP)

Under the Housing Choice Voucher Program, the Authority subsidizes rents to independent landlords that own the property. The Authority subsidizes the family's rent through a Housing Assistance Payment (HAP) made to the landlord. The program is administered under an Annual Contributions Contract (ACC) with HUD. HUD provides funding to enable the Authority to structure a lease that requires the participant to pay a rent based on a percentage of their adjusted gross household income, typically 30%, and the Housing Authority subsidizes the balance.

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### D. Other Business (O'Neill)

Hocking Metropolitan Housing Authority operates several other business activities not related to the major federal housing programs. At present HMHA owns 15 open market apartments. Some of the units are rented to voucher holders. HMHA also provides lead inspection and clearance services to other PHA's and non-profit organizations. HMHA also performs property management services to other community agencies servicing special needs populations. Properties developed under this program are developed to be available to low and moderate-income families. The rent does not exceed 30% of income for families at 50% of median income for Hocking County. HMHA homeownership and home development for sale is also included in this activity. One home was under construction during FY 2003. Development was in partnership with the Youth Build program operated by another agency. The completed home will be sold to an eligible family upon its completion.

#### E. Other (Help Me Grow)

HMHA has sought other resources in order to provide social services to their residents. HMHA has assumed administrative responsibility for the Help Me Grow program. Help Me Grow is a State of Ohio program targeted to coordinate services for families with at risk children under the age of 3. Program is funded from TANF, Medicaid Part C and State of Ohio General Revenue Funds. This program is to be the springboard for the development of a complete social service program for all HMHA clients.

#### **Investments**

The provisions of the HUD Regulations restrict investments. Investments are valued at market value. Interest income earned in fiscal year ending December 31, 2009 totaled \$69,338.

#### **Capital Assets**

Capital assets are stated at cost. The capitalization policy of the Authority is to depreciate all non-expendable personal property having a useful life of more than one year and purchase price of \$500 or more per unit. Expenditures for repairs and maintenance are charged directly to expense as they are incurred. Depreciation is computed using the straight-line method over the following estimated useful lives:

Buildings 40 year
Buildings Improvements 15 years
Furniture, equipment and machinery 3-7 years

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets – net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are recorded as restricted when there are limitations imposed on their use by internal or external restrictions.

#### **Operating Revenues and Expenses**

Operating revenues and expenses are those revenues that are generated directly from the primary activities of the proprietary fund and expenses incurred for the day to day operation. For the Authority, operating revenues are tenant rent charges, operating subsidy from HUD and other miscellaneous revenue.

#### **Capital Contributions**

This represents contributions made available by HUD with respect to all federally aided projects under an annual contribution contract.

#### **Cash and Cash Equivalents**

For the purpose of the statement of cash flows, cash and cash equivalents include all highly liquid debt instruments with original maturities of three months or less.

#### **Compensated Absences**

The Authority accounts for compensated absences in accordance with GASB Statement No. 16. Sick leave and other compensated absences with similar characteristics are accrued as a liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments. To calculate the liability, these accumulations are reduced to the maximum amount allowed as a termination payment. All employees who meet the termination policy of the Authority for years of service are included in the calculation of the compensated absence accrual amount.

Vacation leave and other compensated absences with similar characteristics are accrued as a liability as the benefits are earned by the employees if both of the following conditions are met: (1) the employees' rights to receive compensation are attributable to services already rendered and are not contingent on a specific event that is outside the control of the employer and employee. (2) It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

In the proprietary fund, the compensated absences are expensed when earned with the amount reported as a fund liability.

The following is a summary of changes in compensated absence liability:

|                   | Balance  |          |            | Balance  | Due With a |  |
|-------------------|----------|----------|------------|----------|------------|--|
|                   | 12/31/09 | Increase | Decrease   | 12/31/10 | Year       |  |
| Total Compensated |          |          |            |          | _          |  |
| Absence Liability | \$42,734 | \$40,950 | (\$39,094) | \$44,590 | \$23,194   |  |

#### **Budgetary Accounting**

The Authority is required by contractual agreements to adopt annual, appropriated operating budgets for all its Enterprise Funds receiving federal expenditure awards. All budgets are prepared on a HUD basis, which is materially consistent with accounting principles generally accepted in the United States of America. All annual appropriations lapse at fiscal year end. The Board of Commissioners adopts the budget through passage of a budget resolution.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### **NOTE 2: DEPOSITS AND INVESTMENTS**

Deposits – State statutes classify monies held by the Authority into three categories.

- A. Active deposits are public deposits necessary to meet demands on the treasury. Such monies must be maintained either as cash in the Authority's treasury, in commercial accounts payable or withdrawal on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.
- B. Inactive deposits are public deposits that the Authority has identified as not required for use within the current two period of designation of depositories. Inactive deposits must either be evidenced by certificate of deposits maturing not later than the end of the current period of designation of the depositories, or by savings or deposit accounts including, but not limited to passbook accounts.

#### **NOTE 2: DEPOSITS AND INVESTMENTS** (Continued)

C. Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificate of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of the Authority deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by collateral held by Authority or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

At fiscal year-end December 31, 2010, the carrying amount of the Authority's deposits totaled \$500,700 and its bank balance was \$587,278. Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosure," as of December 31, 2010, \$113,806 was exposed to custodial risk as discussed below, while \$473,471 was covered by the Federal Depository Insurance Corporation.

Custodial credit risk is the risk that in the event of bank failure, the Authority will not be able to recover the deposits. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits.

Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at the Federal Reserve Banks or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Authority.

#### NOTE 3: RESTRICTED CASH AND INVESTMENT

Restricted cash balance as of December 31, 2010 of \$118,481 represents the following:

Coch

|  | Casii     |
|--|-----------|
| - FSS escrow funds held for tenants                            | \$1,370   |
| - Tenant security deposit                                      | 36,462    |
| - Cash on hand advance from HUD to be used for tenants housing |           |
| assistance payments  | 80,649    |
|  |           |
| Total  | \$118,481 |

#### **NOTE 4: RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year ending December 31, 2010 the Authority maintains comprehensive insurance coverage with private carriers for health, real property, building contents and vehicles. Vehicle policies include liability coverage for bodily injury and property damage. Settled claims have not exceeded this coverage in any of the last three years. There has been no significant reduction in coverage from last year.

#### **NOTE 5: CAPITAL ASSETS**

|  | Balance 12/31/09 | Adjust.   | Additions  | Deletion | Balance<br>12/31/10 |
|--|------------------|-----------|------------|----------|---------------------|
| Conital Agasta Not Denusciated           | 12/31/09         | Aujust.   | Auditions  | Defetion | 12/31/10            |
| Capital Assets Not Depreciated:          |                  |           |            |          |                     |
| Land                                     | \$998,649        | \$0       | 9          | 80 \$0   | \$998,619           |
| <b>Total Capital Assets Not</b>          |                  |           |            |          |                     |
| Depreciated                              | 998,619          | C         | )          | 0 0      | 998,619             |
|  |                  |           |            |          |                     |
| <b>Capital Assets Being Depreciated:</b> |                  |           |            |          |                     |
| Buildings                                | 8,628,693        | C         | 505,82     | 27 0     | 9,134,520           |
| Furnt, Mach. & Equip.                    | 118,420          | (         | 7,04       | 16 0     | 125,466             |
| Leasehold Improvement                    | 1,450,051        | C         | 8,25       | 52 0     | 1,458,303           |
| Total Capital Assets Depreciated         | 10,197,164       | (         | 521,12     | 25 0     | 10,718,289          |
|  |                  |           |            |          |                     |
| Accumulated Depreciation:                |                  |           |            |          |                     |
| Buildings                                | (5,476,311)      | (100,000) | )) (263,18 | 1) 0     | (5,839,492)         |
| Furnt, Mach. & Equip.                    | (177,600)        | 100,000   | (3,84)     | 2) 0     | (81,442)            |
| Leasehold Improvement                    | (1,156,713)      | 3         | (55,45)    | 9) 0     | (1,212,169)         |
|  |                  |           |            |          | _                   |
| Total Accumulated Depreciation           | (6,810,624)      | 3         | (322,48    | 2) 0     | (7,133,103)         |
|  |                  |           |            |          |                     |
| <b>Total Capital Assets Being</b>        |                  |           |            |          |                     |
| Depreciated, Net                         | 3,386,540        | 3         | (198,64)   | 3) 0     | 3,585,186           |
|  |                  |           |            |          |                     |
| <b>Total Capital Assets, Net</b>         | \$4,385,159      | \$3       | (\$198,64  | 3) \$0   | \$4,583,805         |

#### NOTE 6: <u>DEFINED BENEFIT PENSION PLANS</u>

The Authority participates in the Ohio Public Employees Retirement System (OPERS). OPERS administer three separate pension plans as described below:

- 1. The Traditional Pension Plan A cost sharing, multiple-employer defined benefit pension plan.
- 2. The Member-Direct Plan A defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Direct Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions, plus any investment earnings.
- 3. The Combined Plan A cost sharing, multiple-employer defined pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefits similar in nature to the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS provide retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Direct Plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code. OPERS issue a stand-alone financial report. Interested parties may obtain a copy by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

The Ohio Revised Code provides statutory authority for member and employer contributions. For 2010, member and employer rates were consistent across all three plans. The 2010 member contribution rates were 10.0% for members 14.0% for employers of covered payroll. The Authority's contribution for the years ended December 31, 2010, 2009, and 2008 amounted to \$54,649, \$67,914, and \$73,600, respectively. Ninety-six percent has been contributed for 2010. All required contributions for the two previous years have been paid.

#### **NOTE 7: POSTEMPLOYMENT BENEFITS**

The Public Employees Retirement System of Ohio (OPERS) administers three separate pension plans: The Traditional Pension Plan – a cost sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan – a defined

#### NOTE 7: POSTEMPLOYMENT BENEFITS - Continued

contribution plan; and the Combined Plan - a cost sharing, multiple-employer defined pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care plan, which includes a medical plan, prescription drug program, and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for post-employment health care coverage, age and service retirees under the Traditional Pension and Combined plans must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post-Employment Benefit (OPEB) as described in GASB Statement No. 45.

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

OPERS issue a stand-alone financial report. Interested parties may obtain a copy by writing OPERS, 277 East Town Street, Columbus, OH 43215-4642, or by calling 614-222-5601 or 1-800-222-7377.

The Ohio Revised Code provides the statutory authority requiring public employers to fund post-retirement health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post-retirement health care benefits.

Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2010, the Authority contributed at a rate of 14.00 percent of covered payroll. The Ohio Revised Code currently limits the employer contribution to a rate not to exceed 14.00 percent of covered payroll for state and local employer units. Active members do not make contributions to the OPEB Plan.

OPERS' Post-Employment Health Care Plan was established under, and is administered in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of post-employment health care benefits. For 2010, the employer contribution allocated to the health care plan was 5.50 percent of covered payroll. The OPERS Retirement Board is also authorized to establish rules for the

#### **NOTE 7: POSTEMPLOYMENT BENEFITS** (continued)

payment of a portion of the health care coverage by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Actual Authority contributions for the year ended December 31, 2010, which were used to fund post-employment benefits, were \$19,975.

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007, and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

#### **NOTE 8: LONG-TERM DEBT**

Hocking Metropolitan Housing Authority has several outstanding mortgages as of December 31, 2010. These loans were obtained to purchase of property by the Board Funds and also to obtain an interest in the Pine Ridge to lease some of the units to public housing tenants.

|                                 | <b>ORIGINAL</b> |             |              |                |  |  |
|---------------------------------|-----------------|-------------|--------------|----------------|--|--|
|                                 | LOAN            | INTEREST    | LIFE OF      | 12/31/10       |  |  |
|                                 | <b>BALANCE</b>  | <b>RATE</b> | <b>LOAN</b>  | <b>BALANCE</b> |  |  |
| BANK ONE:                       |                 |             |              |                |  |  |
| O'Neal Loan                     | \$140,000       | 2.7625%     | 15 years     | \$74,176       |  |  |
| Pine Ridge Loan                 | 900,000         | 6.8600%     | 20 years     | 802,322        |  |  |
| Walnut Street Property          | 121,890         | 4.6000%     | 20 years     | 117,428        |  |  |
| Mental Health Property          | 100,000         | 0.0000%     | 40 years     | 100,000        |  |  |
| NATIONAL CITY BANK              | :               |             |              |                |  |  |
| Orchard Street Property         | 40,000          | 7.74%       | 20 years     | 35,685         |  |  |
| 4 <sup>th</sup> Street Property | 40,000          | 7.74%       | 20 years     | 35,685         |  |  |
| HOCKING VALLEY BAN              | NK:             |             |              |                |  |  |
| 3rd Street Property             | 60,000          | 5.00%       | 1 year       | 60,000         |  |  |
| FEDERAL HOME LOAN BANK:         |                 |             |              |                |  |  |
| Pine Ridge                      | 288,000         | 0.00%       | 15 years     | 288,000        |  |  |
| CITY OF LOGAN:                  | 55,000          | 0.0000%     | 15 years     | 18,027         |  |  |
| Total Outstanding Mortgage      | •               |             |              | 1,531,323      |  |  |
| Less: Current Portion           |                 |             | <del>-</del> | 51,365         |  |  |
| Total Non-Current Mo            | rtgage Payable  |             |              | \$1,479,958    |  |  |

#### **NOTE 8: LONG-TERM DEBT** (Continued)

The following is a summary of changes in long-term debt for the year ended December 31, 2010:

| DESCRIPTION           | BALANCE<br>12/31/09 | ISSUED | RETIRED    | BALANCE<br>12/31/10 | DUE<br>WITHIN A<br>YEAR |
|-----------------------|---------------------|--------|------------|---------------------|-------------------------|
| Mortgage Loan Payable | \$1,578,407         | \$0    | (\$47,084) | \$1,531,323         | \$51,365                |
| Capital Lease         | 825                 | 0      | (825)      | 0                   | 0                       |
| _                     |                     |        |            |                     |                         |
| TOTAL                 | \$1,579,232         | \$0    | (\$47,909) | \$1,531,323         | \$51,365                |

Maturities of the debt over the next five years are as follows:

| <u>Mortgage Payable</u> |  |  |  |  |  |
|-------------------------|--|--|--|--|--|
| <b>Principal</b>        | <u>Interest</u>  | <u>Total</u>   |  |  |  |
| \$51,365                | \$67,246   | \$118,611  |  |  |  |
| 54,046                  | 64,565   | 118,611  |  |  |  |
| 56,901                  | 61,710   | 118,611  |  |  |  |
| 59,943                  | 58,668   | 118,611  |  |  |  |
| 62,871                  | 55,431   | 118,302  |  |  |  |
| 668,457                 | 254,188  | 922,645  |  |  |  |
| 407,638                 | 110,039  | 517,677  |  |  |  |
| 120,101                 | 5,598  | 125,699  |  |  |  |
| 12,500                  | 0  | 12,500   |  |  |  |
| 12,500                  | 0  | 12,500   |  |  |  |
| 12,500                  | 0  | 12,500   |  |  |  |
| 12,501                  | 0  | 12,501   |  |  |  |
|                         |  |  |  |  |  |
| \$1,531,323             | \$677,445  | \$2,208,768  |  |  |  |
|                         | Principal<br>\$51,365<br>54,046<br>56,901<br>59,943<br>62,871<br>668,457<br>407,638<br>120,101<br>12,500<br>12,500<br>12,500<br>12,500 | Principal         Interest           \$51,365         \$67,246           54,046         64,565           56,901         61,710           59,943         58,668           62,871         55,431           668,457         254,188           407,638         110,039           120,101         5,598           12,500         0           12,500         0           12,500         0           12,501         0 |  |  |  |

#### NOTE 9: RELATED PARTY TRANSACTION

The Authority as entered into a contract with the Hocking County Department of Job and Family Services (JFS) for the operation of the Help Me Grow Program. The program is funded by the County JFS from its TANF, Medicaid Part C and State of Ohio General Revenue Funds. The program is a social service program targeted to coordinate services for families with at risk children under the age of 3. Hocking Metropolitan Housing Authority Executive Director is married to the Assistant Director of the Hocking County Department of Job and Family Service. The total revenue earned for the fiscal year was \$68,567.

### HOCKING METROPOLITAN HOUSING AUTHORITY NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2010 (CONTINUED)

### NOTE 10: SCHEDULE OF EXPENDITURE OF FEDERAL AWARD

The accompanying schedule of expenditure of federal award is a summary of the activity of the Authority's federal programs. This schedule has been prepared on the accrual basis of accounting.

### **NOTE 11: CHANGES IN ACCOUNTING PRINCIPLES**

For fiscal year 2010, the Authority implemented GASB Statement No. 51, Accounting and Reporting for Intangible Assets, GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, GASB Statement No. 55, The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments, GASB Statement No. 56, Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards, and GASB Statement No. 58, Accounting and Financial Reporting for Chapter 9 Bankruptcies.

The implementation of GASB Statements No. 51, No. 54, No. 55, No. 56, and No. 58 did not affect the presentation of the financial statements of the Authority.

|   |               |   |                        |                                | ,                  |  |                 |           |             |             |
|---|---------------|---|------------------------|--------------------------------|--------------------|--|-----------------|-----------|-------------|-------------|
|   | Project Total | 14.871<br>Housing<br>Choice<br>Vouchers | Business<br>Activities | 14.238<br>Shelter Plus<br>Care | State and<br>Local | 14.885<br>Formula<br>Capital Fund<br>Stimulus<br>Grant | Help Me<br>Grow | COCC      | ELIM        | Total       |
| 111 Cash - Unrestricted   | \$13,801      | \$21,169                                | \$33,789               | \$2,206                        | \$0                | \$0  | \$47,581        | \$100,778 | \$0         | \$219,324   |
| 113 Cash - Other Restricted                                       | \$0           | \$82,019                                | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0       | \$0         | \$82,019    |
| 114 Cash - Tenant Security Deposits                               | \$30,075      | \$0                                     | \$6,387                | \$0                            | \$0                | \$0  | \$0             | \$0       | \$0         | \$36,462    |
| 100 Total Cash  | \$43,876      | \$103,188                               | \$40,176               | \$2,206                        | \$0                | \$0  | \$47,581        | \$100,778 | \$0         | \$337,805   |
| 122 Accounts Receivable - HUD<br>Other Projects                   | \$25,910      | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0       | \$0         | \$25,910    |
| 124 Accounts Receivable - Other<br>Government                     | \$0           | \$0                                     | \$0                    | \$0                            | \$2,955            | \$0  | \$0             | \$0       | \$0         | \$2,955     |
| 125 Accounts Receivable -<br>Miscellaneous                        | \$0           | \$0                                     | \$45,222               | \$0                            | \$0                | \$0  | \$0             | \$2,138   | \$0         | \$47,360    |
| 126 Accounts Receivable - Tenants                                 | \$11,897      | \$0                                     | \$1,353                | \$0                            | \$0                | \$0  | \$0             | \$0       | \$0         | \$13,250    |
| 126.1 Allowance for Doubtful<br>Accounts -Tenants                 | (\$7,320)     | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0       | \$0         | (\$7,320)   |
| 129 Accrued Interest Receivable                                   | \$233,313     | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0       | \$0         | \$233,313   |
| 120 Total Receivables, Net of<br>Allowances for Doubtful Accounts | \$263,800     | \$0                                     | \$46,575               | \$0                            | \$2,955            | \$0  | \$0             | \$2,138   | \$0         | \$315,468   |
| 131 Investments - Unrestricted                                    | \$30,000      | \$27,000                                | \$15,000               | \$0                            | \$0                | \$0  | \$25,000        | \$65,895  | \$0         | \$162,895   |
| 142 Prepaid Expenses and Other<br>Assets                          | \$24,949      | \$1,399                                 | \$5,823                | \$0                            | \$0                | \$0  | \$0             | \$4,948   | \$0         | \$37,119    |
| 143 Inventories   | \$0           | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$12,974  | \$0         | \$12,974    |
| 143.1 Allowance for Obsolete<br>Inventories                       | \$0           | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | (\$1,166) | \$0         | (\$1,166)   |
| 144 Inter Program Due From  | \$278,555     | \$2,955                                 | \$6,294                | \$0                            | \$0                | \$0  | \$0             | \$360,485 | (\$648,289) | \$0         |
| 150 Total Current Assets  | \$641,180     | \$134,542                               | \$113,868              | \$2,206                        | \$2,955            | \$0  | \$72,581        | \$546,052 | (\$648,289) | \$865,095   |
| 161 Land  | \$973,519     | \$0                                     | \$25,100               | \$0                            | \$0                | \$0  | \$0             | \$0       | \$0         | \$998,619   |
| 162 Buildings   | \$8,538,717   | \$0                                     | \$582,628              | \$0                            | \$0                | \$0  | \$0             | \$13,175  | \$0         | \$9,134,520 |
| 163 Furniture, Equipment & Machinery - Dwellings                  | \$32,853      | \$0                                     | \$2,561                | \$0                            | \$0                | \$0  | \$0             | \$2,115   | \$0         | \$37,529    |

|   |               |   |                        | 2 cccinic c                    | 101, 2010          |  |                 |            |             |               |
|---|---------------|---|------------------------|--------------------------------|--------------------|--|-----------------|------------|-------------|---------------|
|   | Project Total | 14.871<br>Housing<br>Choice<br>Vouchers | Business<br>Activities | 14.238<br>Shelter Plus<br>Care | State and<br>Local | 14.885<br>Formula<br>Capital Fund<br>Stimulus<br>Grant | Help Me<br>Grow | COCC       | ELIM        | Total         |
| 164 Furniture, Equipment &<br>Machinery - Administration                              | \$24,736      | \$14,827                                | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$48,374   | \$0         | \$87,937      |
| 165 Leasehold Improvements  | \$1,452,781   | \$0                                     | \$5,522                | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$1,458,303   |
| 166 Accumulated Depreciation  | (\$6,890,976) | (\$10,990)                              | (\$173,761)            | \$0                            | \$0                | \$0  | \$0             | (\$57,376) | \$0         | (\$7,133,103) |
| 160 Total Capital Assets, Net of Accumulated Depreciation                             | \$4,131,630   | \$3,837                                 | \$442,050              | \$0                            | \$0                | \$0  | \$0             | \$6,288    | \$0         | \$4,583,805   |
| 171 Notes, Loans and Mortgages<br>Receivable - Non-Current                            | \$1,288,000   | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$1,288,000   |
| 180 Total Non-Current Assets  | \$5,419,630   | \$3,837                                 | \$442,050              | \$0                            | \$0                | \$0  | \$0             | \$6,288    | \$0         | \$5,871,805   |
| 190 Total Assets  | \$6,060,810   | \$138,379                               | \$555,918              | \$2,206                        | \$2,955            | \$0  | \$72,581        | \$552,340  | (\$648,289) | \$6,736,900   |
| 312 Accounts Payable <= 90 Days   | \$35,270      | \$1,837                                 | \$2,275                | \$0                            | \$0                | \$0  | \$616           | \$3,018    | \$0         | \$43,016      |
| 321 Accrued Wage/Payroll Taxes<br>Payable   | \$1,308       | \$2,410                                 | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$21,356   | \$0         | \$25,074      |
| 322 Accrued Compensated Absences - Current Portion                                    | \$0           | \$9,058                                 | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$14,136   | \$0         | \$23,194      |
| 325 Accrued Interest Payable  | \$13,760      | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$13,760      |
| 333 Accounts Payable - Other<br>Government  | \$24,553      | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$24,553      |
| 341 Tenant Security Deposits  | \$30,075      | \$0                                     | \$6,387                | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$36,462      |
| 342 Deferred Revenues   | \$11,081      | \$0                                     | \$3,121                | \$2,206                        | \$0                | \$0  | \$71,388        | \$10,000   | \$0         | \$97,796      |
| 343 Current Portion of Long-term<br>Debt - Capital Projects/Mortgage<br>Revenue Bonds | \$0           | \$0                                     | \$22,542               | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$22,542      |
| 346 Accrued Liabilities - Other   | \$0           | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$45       | \$0         | \$45          |
| 347 Inter Program - Due To  | \$113,235     | \$6,408                                 | \$0                    | \$0                            | \$2,955            | \$0  | \$577           | \$525,114  | (\$648,289) | \$0           |
| 348 Loan Liability - Current  | \$28,823      | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$28,823      |

|   |               |   |                        | Весенье                        | 1 31, 2010         |  |                 |            |             |             |
|---|---------------|---|------------------------|--------------------------------|--------------------|--|-----------------|------------|-------------|-------------|
|   | Project Total | 14.871<br>Housing<br>Choice<br>Vouchers | Business<br>Activities | 14.238<br>Shelter Plus<br>Care | State and<br>Local | 14.885<br>Formula<br>Capital Fund<br>Stimulus<br>Grant | Help Me<br>Grow | COCC       | ELIM        | Total       |
| 310 Total Current Liabilities   | \$258,105     | \$19,713                                | \$34,325               | \$2,206                        | \$2,955            | \$0  | \$72,581        | \$573,669  | (\$648,289) | \$315,265   |
| 351 Long-term Debt, Net of Current -<br>Capital Projects/Mortgage Revenue | \$0           | \$0                                     | \$418,460              | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$418,460   |
| 353 Non-current Liabilities - Other                                       | \$0           | \$1,370                                 | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$1,370     |
| 354 Accrued Compensated Absences<br>- Non Current                         | \$0           | \$4,481                                 | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$16,915   | \$0         | \$21,396    |
| 355 Loan Liability - Non Current  | \$1,061,498   | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$1,061,498 |
| 350 Total Non-Current Liabilities   | \$1,061,498   | \$5,851                                 | \$418,460              | \$0                            | \$0                | \$0  | \$0             | \$16,915   | \$0         | \$1,502,724 |
| 300 Total Liabilities   | \$1,319,603   | \$25,564                                | \$452,785              | \$2,206                        | \$2,955            | \$0  | \$72,581        | \$590,584  | (\$648,289) | \$1,817,989 |
| 508.1 Invested In Capital Assets, Net of Related Debt                     | \$4,131,630   | \$3,837                                 | \$1,048                | \$0                            | \$0                | \$0  | \$0             | \$6,288    | \$0         | \$4,142,803 |
| 511.1 Restricted Net Assets   | \$0           | \$80,649                                | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$80,649    |
| 512.1 Unrestricted Net Assets   | \$609,577     | \$28,329                                | \$102,085              | \$0                            | \$0                | \$0  | \$0             | (\$44,532) | \$0         | \$695,459   |
| 513 Total Equity/Net Assets   | \$4,741,207   | \$112,815                               | \$103,133              | \$0                            | \$0                | \$0  | \$0             | (\$38,244) | \$0         | \$4,918,911 |
| 600 Total Liabilities and Equity/Net<br>Assets                            | \$6,060,810   | \$138,379                               | \$555,918              | \$2,206                        | \$2,955            | \$0  | \$72,581        | \$552,340  | (\$648,289) | \$6,736,900 |
| 70300 Net Tenant Rental Revenue   | \$379,815     | \$0                                     | \$112,760              | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$492,575   |
| 70400 Tenant Revenue - Other  | \$29,343      | \$0                                     | \$2,039                | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$31,382    |
| 70500 Total Tenant Revenue  | \$409,158     | \$0                                     | \$114,799              | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$523,957   |
| 70600 HUD PHA Operating Grants  | \$494,715     | \$1,201,006                             | \$0                    | \$159,593                      | \$0                | \$0  | \$0             | \$0        | \$0         | \$1,855,314 |
| 70610 Capital Grants  | \$201,171     | \$0                                     | \$0                    | \$0                            | \$0                | \$307,573  | \$0             | \$0        | \$0         | \$508,744   |

|   |               |   |                        |                                | ,               |  |                 |           |             |             |
|---|---------------|---|------------------------|--------------------------------|-----------------|--|-----------------|-----------|-------------|-------------|
|   | Project Total | 14.871<br>Housing<br>Choice<br>Vouchers | Business<br>Activities | 14.238<br>Shelter Plus<br>Care | State and Local | 14.885<br>Formula<br>Capital Fund<br>Stimulus<br>Grant | Help Me<br>Grow | COCC      | ELIM        | Total       |
| 70710 Management Fee                                  | \$0           | \$0                                     | \$0                    | \$0                            | \$0             | \$0  | \$0             | \$146,312 | (\$136,235) | \$10,077    |
| 70730 Book Keeping Fee                                | \$0           | \$0                                     | \$0                    | \$0                            | \$0             | \$0  | \$0             | \$32,698  | (\$32,688)  | \$10        |
| 70750 Other Fees                                      | \$0           | \$0                                     | \$0                    | \$0                            | \$0             | \$0  | \$0             | \$250,616 | (\$250,616) | \$0         |
| 70700 Total Fee Revenue                               | \$0           | \$0                                     | \$0                    | \$0                            | \$0             | \$0  | \$0             | \$429,626 | (\$419,539) | \$10,087    |
| 70800 Other Government Grants                         | \$0           | \$0                                     | \$0                    | \$0                            | \$68,567        | \$0  | \$12,449        | \$38,176  | \$0         | \$119,192   |
| 71100 Investment Income -<br>Unrestricted             | \$65,715      | \$133                                   | \$730                  | \$0                            | \$0             | \$0  | \$577           | \$1,321   | \$0         | \$68,476    |
| 71500 Other Revenue                                   | \$3,448       | \$450                                   | \$14,349               | \$0                            | \$0             | \$0  | \$0             | \$5,494   | \$0         | \$23,741    |
| 71600 Gain or Loss on Sale of Capital<br>Assets       | \$0           | \$0                                     | \$0                    | \$0                            | \$0             | \$0  | \$0             | \$20,647  | \$0         | \$20,647    |
| 72000 Investment Income - Restricted                  | \$0           | \$862                                   | \$0                    | \$0                            | \$0             | \$0  | \$0             | \$0       | \$0         | \$862       |
| 70000 Total Revenue                                   | \$1,174,207   | \$1,202,451                             | \$129,878              | \$159,593                      | \$68,567        | \$307,573  | \$13,026        | \$495,264 | (\$419,539) | \$3,131,020 |
| 91100 Administrative Salaries                         | \$45,389      | \$43,560                                | \$4,306                | \$6,631                        | \$2,000         | \$0  | \$0             | \$149,013 | \$0         | \$250,899   |
| 91200 Auditing Fees                                   | \$4,294       | \$7,346                                 | \$490                  | \$0                            | \$0             | \$0  | \$0             | \$670     | \$0         | \$12,800    |
| 91300 Management Fee                                  | \$99,507      | \$24,450                                | \$12,278               | \$0                            | \$0             | \$0  | \$0             | \$0       | (\$136,235) | \$0         |
| 91310 Book-keeping Fee                                | \$14,588      | \$16,300                                | \$1,800                | \$0                            | \$0             | \$0  | \$0             | \$0       | (\$32,688)  | \$0         |
| 91500 Employee Benefit contributions - Administrative | \$20,309      | \$22,426                                | \$0                    | \$0                            | \$955           | \$0  | \$12,449        | \$66,401  | \$0         | \$122,540   |
| 91600 Office Expenses                                 | \$41,081      | \$19,252                                | \$12,743               | \$0                            | \$2,730         | \$0  | \$577           | \$17,869  | \$0         | \$94,252    |
| 91700 Legal Expense                                   | \$7,196       | \$800                                   | \$3,099                | \$0                            | \$0             | \$0  | \$0             | \$7,484   | \$0         | \$18,579    |
| 91800 Travel  | \$974         | \$2,640                                 | \$411                  | \$0                            | \$0             | \$0  | \$0             | \$11,307  | \$0         | \$15,332    |
| 91000 Total Operating -<br>Administrative             | \$233,338     | \$136,774                               | \$35,127               | \$6,631                        | \$5,685         | \$0  | \$13,026        | \$252,744 | (\$168,923) | \$514,402   |
| 92400 Tenant Services - Other                         | \$1,769       | \$0                                     | \$0                    | \$0                            | \$0             | \$0  | \$0             | \$0       | \$0         | \$1,769     |
| 92500 Total Tenant Services                           | \$1,769       | \$0                                     | \$0                    | \$0                            | \$0             | \$0  | \$0             | \$0       | \$0         | \$1,769     |

|   |               |   |                        |                                | · · · · · · · · · · · · · · · · · · · |  |                 |           |             |           |
|---|---------------|---|------------------------|--------------------------------|---------------------------------------|--|-----------------|-----------|-------------|-----------|
|   | Project Total | 14.871<br>Housing<br>Choice<br>Vouchers | Business<br>Activities | 14.238<br>Shelter Plus<br>Care | State and Local                       | 14.885<br>Formula<br>Capital Fund<br>Stimulus<br>Grant | Help Me<br>Grow | COCC      | ELIM        | Total     |
|   |               |   |                        |                                |                                       |  |                 |           |             |           |
| 93100 Water   | \$29,974      | \$0                                     | \$3,995                | \$0                            | \$0                                   | \$0  | \$0             | \$47      | \$0         | \$34,016  |
| 93200 Electricity   | \$98,404      | \$0                                     | \$14,737               | \$0                            | \$0                                   | \$0  | \$0             | \$483     | \$0         | \$113,624 |
| 93300 Gas   | \$6,425       | \$0                                     | \$6,066                | \$0                            | \$0                                   | \$0  | \$0             | \$0       | \$0         | \$12,491  |
| 93600 Sewer   | \$2,880       | \$0                                     | \$0                    | \$0                            | \$0                                   | \$0  | \$0             | \$0       | \$0         | \$2,880   |
| 93000 Total Utilities   | \$137,683     | \$0                                     | \$24,798               | \$0                            | \$0                                   | \$0  | \$0             | \$530     | \$0         | \$163,011 |
|   |               |   |                        |                                |                                       |  |                 |           |             |           |
| 94100 Ordinary Maintenance and Operations - Labor               | \$1,404       | \$0                                     | \$0                    | \$0                            | \$0                                   | \$0  | \$0             | \$141,073 | \$0         | \$142,477 |
| 94200 Ordinary Maintenance and Operations - Materials and Other | \$4,231       | \$264                                   | \$99                   | \$0                            | \$0                                   | \$0  | \$0             | \$54,846  | \$0         | \$59,440  |
| 94300 Ordinary Maintenance and Operations Contracts             | \$332,325     | \$6,334                                 | \$32,727               | \$0                            | \$0                                   | \$0  | \$0             | \$48,692  | (\$250,616) | \$169,462 |
| 94500 Employee Benefit Contributions - Ordinary Maintenance     | \$0           | \$0                                     | \$0                    | \$0                            | \$0                                   | \$0  | \$0             | \$71,139  | \$0         | \$71,139  |
| 94000 Total Maintenance   | \$337,960     | \$6,598                                 | \$32,826               | \$0                            | \$0                                   | \$0  | \$0             | \$315,750 | (\$250,616) | \$442,518 |
|   |               |   |                        |                                |                                       |  |                 |           |             |           |
| 96110 Property Insurance  | \$17,702      | \$0                                     | \$0                    | \$0                            | \$0                                   | \$0  | \$0             | \$4,662   | \$0         | \$22,364  |
| 96120 Liability Insurance                                       | \$4,705       | \$0                                     | \$0                    | \$0                            | \$0                                   | \$0  | \$0             | \$1,240   | \$0         | \$5,945   |
| 96130 Workmen's Compensation                                    | \$888         | \$1,345                                 | \$0                    | \$0                            | \$0                                   | \$0  | \$0             | \$7,733   | \$0         | \$9,966   |
| 96140 All Other Insurance                                       | \$0           | \$1,132                                 | \$3,305                | \$0                            | \$0                                   | \$0  | \$0             | \$0       | \$0         | \$4,437   |
| 96100 Total insurance Premiums                                  | \$23,295      | \$2,477                                 | \$3,305                | \$0                            | \$0                                   | \$0  | \$0             | \$13,635  | \$0         | \$42,712  |
|   |               |   |                        |                                |                                       |  |                 |           |             |           |
| 96200 Other General Expenses                                    | \$350         | \$0                                     | \$0                    | \$0                            | \$0                                   | \$0  | \$0             | \$30      | \$0         | \$380     |
| 96300 Payments in Lieu of Taxes                                 | \$24,553      | \$0                                     | \$0                    | \$0                            | \$0                                   | \$0  | \$0             | \$0       | \$0         | \$24,553  |
| 96400 Bad debt - Tenant Rents                                   | \$8,246       | \$0                                     | \$152                  | \$0                            | \$0                                   | \$0  | \$0             | \$0       | \$0         | \$8,398   |
| 96600 Bad debt - Other  | \$0           | \$0                                     | \$10,000               | \$0                            | \$0                                   | \$0  | \$0             | \$0       | \$0         | \$10,000  |
| 96000 Total Other General Expenses                              | \$33,149      | \$0                                     | \$10,152               | \$0                            | \$0                                   | \$0  | \$0             | \$30      | \$0         | \$43,331  |

|   |               |   |                        | 2 CCC IIICC                    | 21, 2010           |  |                 |            |             |             |
|---|---------------|---|------------------------|--------------------------------|--------------------|--|-----------------|------------|-------------|-------------|
|   | Project Total | 14.871<br>Housing<br>Choice<br>Vouchers | Business<br>Activities | 14.238<br>Shelter Plus<br>Care | State and<br>Local | 14.885<br>Formula<br>Capital Fund<br>Stimulus<br>Grant | Help Me<br>Grow | COCC       | ELIM        | Total       |
|   |               |   |                        |                                |                    |  |                 | E          |             |             |
| 96710 Interest of Mortgage (or<br>Bonds) Payable                                | \$56,752      | \$0                                     | \$15,903               | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$72,655    |
| 96720 Interest on Notes Payable<br>Short and Long Term)                         | \$0           | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$5        | \$0         | \$5         |
| 96700 Total Interest Expense and<br>Amortization Cost                           | \$56,752      | \$0                                     | \$15,903               | \$0                            | \$0                | \$0  | \$0             | \$5        | \$0         | \$72,660    |
| 96900 Total Operating Expenses  | \$823,946     | \$145,849                               | \$122,111              | \$6,631                        | \$5,685            | \$0  | \$13,026        | \$582,694  | (\$419,539) | \$1,280,403 |
| 97000 Excess of Operating Revenue<br>over Operating Expenses                    | \$350,261     | \$1,056,602                             | \$7,767                | \$152,962                      | \$62,882           | \$307,573  | \$0             | (\$87,430) | \$0         | \$1,850,617 |
| 97300 Housing Assistance Payments   | \$0           | \$1,076,957                             | \$0                    | \$152,962                      | \$62,882           | \$0  | \$0             | \$0        | \$0         | \$1,292,801 |
| 97400 Depreciation Expense  | \$301,639     | \$295                                   | \$19,837               | \$0                            | \$0                | \$0  | \$0             | \$711      | \$0         | \$322,482   |
| 90000 Total Expenses  | \$1,125,585   | \$1,223,101                             | \$141,948              | \$159,593                      | \$68,567           | \$0  | \$13,026        | \$583,405  | (\$419,539) | \$2,895,686 |
| 10093 Transfers between Program and Project - In                                | \$84,156      | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | (\$84,156)  | \$0         |
| 10094 Transfers between Project and Program - Out                               | (\$84,156)    | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | \$84,156    | \$0         |
| 10100 Total Other financing Sources (Uses)                                      | \$0           | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0        | \$0         | \$0         |
| 10000 Excess (Deficiency) of Total<br>Revenue Over (Under) Total Expenses       | \$48,622      | (\$20,650)                              | (\$12,070)             | \$0                            | \$0                | \$307,573  | \$0             | (\$88,141) | \$0         | \$235,334   |
| 11030 Beginning Equity  | \$4,385,012   | \$133,465                               | \$115,203              | \$0                            | \$0                | \$0  | \$0             | \$49,897   | \$0         | \$4,683,577 |
| 11040 Prior Period Adjustments,<br>Equity Transfers and Correction of<br>Errors | \$307,573     | \$0                                     | \$0                    | \$0                            | \$0                | (\$307,573)  | \$0             | \$0        | \$0         | \$0         |

|   | Project Total | 14.871<br>Housing<br>Choice<br>Vouchers | Business<br>Activities | 14.238<br>Shelter Plus<br>Care | State and<br>Local | 14.885<br>Formula<br>Capital Fund<br>Stimulus<br>Grant | Help Me<br>Grow | COCC | ELIM | Total     |
|---|---------------|---|------------------------|--------------------------------|--------------------|--|-----------------|------|------|-----------|
| 11170 Administrative Fee Equity                           | \$0           | \$32,166                                | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0  | \$0  | \$32,166  |
| 11180 Housing Assistance Payments Equity                  | \$0           | \$80,649                                | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0  | \$0  | \$80,649  |
| 11190 Unit Months Available                               | 1968          | 3672                                    | 0                      | 0                              | 0                  | 0  | 0               | 0    | 0    | 5640      |
| 11210 Number of Unit Months<br>Leased                     | 1939          | 3266                                    | 0                      | 0                              | 0                  | 0  | 0               | 0    | 0    | 5205      |
| 11270 Excess Cash   | \$292,627     | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0  | \$0  | \$292,627 |
| 11610 Land Purchases                                      | \$0           | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0  | \$0  | \$0       |
| 11620 Building Purchases                                  | \$505,828     | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0  | \$0  | \$505,828 |
| 11630 Furniture & Equipment -<br>Dwelling Purchases       | \$0           | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0  | \$0  | \$0       |
| 11640 Furniture & Equipment -<br>Administrative Purchases | \$2,916       | \$0                                     | \$0                    | \$0                            | \$0                | \$0  | \$0             | \$0  | \$0  | \$2,916   |

### Hocking Metropolitan Housing Authority Schedule of Expenditures of Federal Award For the Year Ended December 31, 2010

| FEDERAL GRANTOR / PASS THROUGH   | CFDA   |                     |
|--|--------|---------------------|
| GRANTOR PROGRAM TITLES   | NUMBER | <b>EXPENDITURES</b> |
| <b>U.S. Department of Housing and Urban Development</b> Direct Program |        |                     |
| Shelter Plus Care  | 14.238 | \$159,593           |
| Low Rent Public Housing  | 14.850 | 372,619             |
| Housing Choice Vouchers  | 14.871 | 1,201,006           |
| Public Housing Capital Fund Program (Cluster):                         |        |                     |
| - Public Housing Capital Fund Program                                  | 14.872 | 323,267             |
| - Formula Capital Fund Stimulus Grant                                  | 14.885 | 307,573             |
| Total Public Housing Capital Fund Program (Cluster)                    |        | 630,840             |
| TOTAL AWARDS   |        | \$2,364,058         |



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# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Hocking Metropolitan Housing Authority

I have audited the financial statements of the business-type activities of the Hocking Metropolitan Housing Authority, Ohio, as of and for the year ended December 31, 2010, which collectively comprise the Hocking Metropolitan Housing Authority basic financial statements and have issued my report thereon dated May 11, 2011. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America.

### **Internal Control Over Financial Reporting**

In planning and performing my audit, I considered Hocking Metropolitan Housing Authority, Ohio's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the entity's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Hocking Metropolitan Housing Authority financial statements are free of material misstatement, I performed tests of its compliance with certain provision of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The result of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended for the information of the Board of Commissioners, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Salvatore Consiglio, CPA, Inc.

May 11, 2011



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# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Commissioners Hocking Metropolitan Housing Authority

### **Compliance**

I have audited the compliance of the Hocking Metropolitan Housing Authority, Ohio, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2010. Hocking Metropolitan Housing Authority, Ohio major federal programs are identified in the summary of auditor's result section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Hocking Metropolitan Housing Authority, Ohio's management. My responsibility is to express an opinion on Hocking Metropolitan Housing Authority, Ohio's compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Hocking Metropolitan Housing Authority, Ohio's compliance with those requirements and performing such other procedures, as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on Hocking Metropolitan Housing Authority, Ohio's compliance with those requirements.

In my opinion, Hocking Metropolitan Housing Authority, Ohio, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2010. However, the results of our auditing procedures disclosed instance of noncompliance with those requirements, which are required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying schedule of findings and questioned costs as items 2010-HMHA-1.

### **Internal Control Over Compliance**

The management of Hocking Metropolitan Housing Authority, Ohio is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing my audit, I considered Hocking Metropolitan Housing Authority 's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing my opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of Hocking Metropolitan Housing Authority's internal control over compliance.

A *defici*ency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

Hocking Metropolitan Housing Authority's response to the findings identified in my audit is described in the accompanying schedule of findings and questioned costs. I did not audit Hocking Metropolitan Housing Authority's response and, accordingly, I express no opinion on it.

This report is intended for the information of the Board of Commissioners, management, and federal awarding agencies and is not intended to be and should not be used by anyone other than those specified parties.

| Salvatore Consiglio, CPA, Inc. |  |
|--------------------------------|--|
|                                |  |

May 11, 2011

### Hocking Metropolitan Housing Authority Schedule of Findings and Questioned Costs OMB Circular A-133 § .505 December 31, 2010

### 1. SUMMARY OF AUDITOR'S RESULTS

| Type of Financial Statement Opinion  | Unqualified   |
|--|---|
| Were there any significant deficiency reported as material weakness at the financial statement level (GAGAS)?        | No  |
| Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)? | No  |
| Were there any reported material non-compliance at the financial statement level (GAGAS)?                            | No  |
| Were there any significant deficiency reported for any major federal programs as material weakness?                  | No  |
| Were there any other significant deficiency reported for the major federal programs?                                 | No  |
| Type of Major Programs' Compliance Opinion   | Unqualified   |
| Are there any reportable findings under § .510?  | Yes   |
| Major Programs (list):   | CFDA # 14.850- Public and<br>Indian Housing, 14.872<br>Public Housing Capital<br>Fund, and 14.885 Formula<br>Stimulus Grant |
| Dollar Threshold: Type A/B<br>Programs   | Type A: > \$300,000<br>Type B: All Others   |
| Low Risk Auditee?  | Yes   |

### 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

There are no Findings or questioned costs for the year ended December 31, 2010.

### Hocking Metropolitan Housing Authority Schedule of Findings and Questioned Costs - Continued OMB Circular A-133 § .505 December 31, 2010

### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

| FINDING NUMBER | 2010-HMHA-1 |
|----------------|-------------|
|                |             |

### **Compliance Finding – Reporting**

U.S. Department of HUD Low Rent Public Housing (CFDA # 14.850) Public Housing Capital Fund (CFDA # 14.872) Public Housing Capital Fund Stimulus (Formula) (CFDA # 14.885)

### Condition:

The Authority did not file the form HUD-60002.

### Criteria:

Pursuant to 24 CFR 135.90, Public Housing Authorities are required to submit form HUD-60002 to HUD's Economic Opportunity Division in Washington, DC. This report is due at one of the following intervals:

- By January 10th of each year; or
- Within 10 days of project completion

### Effect:

The Authority did not comply with 24 CFR 135.90 by not filling the report by the due date.

### Cause:

Management was not aware of the requirement since the form had expired and no correspondence was received from HUD with instructions to continue to use the form.

### Recommendation:

The Authority should comply with the above section and ascertain that the report is filed timely.

### Corrective Action Plan:

Hocking Metropolitan Housing Authority will file the form HUD-60002.

Contact Person: Executive Director Resolution Date: January 10, 2012

### Hocking Metropolitan Housing Authority Schedule of Prior Audit Findings December 31, 2010

The audit report for the fiscal year ending December 31, 2009 contained no audit finding.



### HOCKING METROPOLITAN HOUSING AUTHORITY

### **HOCKING COUNTY**

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED JULY 19, 2011