
THE ISUS INSTITUTE OF MANUFACTURING

Financial Statements

June 30, 2010

(with Independent Auditors' Report)



Dave Yost • Auditor of State

Board of Governance
ISUS Institute of Manufacturing
140 North Keowee Street
Dayton, Ohio 45402

We have reviewed the *Independent Auditors' Report* of the ISUS Institute of Manufacturing, Montgomery County, prepared by Clark, Schaefer, Hackett & Co., for the audit period July 1, 2009 through June 30, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The ISUS Institute of Manufacturing is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

February 3, 2011

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TABLE OF CONTENTS

Independent Auditors' Report.....	1 – 2
Management's Discussion and Analysis	3 – 6
Financial Statements	
Statement of Net Assets	7
Statement of Revenues, Expenses and Changes in Net Assets	8
Statement of Cash Flows	9 – 10
Notes to Financial Statements	11 – 20
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	21 – 22
Schedule of Findings.....	23

INDEPENDENT AUDITORS' REPORT

To the Board of Governance
The ISUS Institute of Manufacturing
Dayton, Ohio

We have audited the accompanying basic financial statements of The ISUS Institute of Manufacturing (the School), as of and for the year ended June 30, 2010, as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The ISUS Institute of Manufacturing, as of June 30, 2010, and the changes in financial position and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2010, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

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The management's discussion and analysis on pages 3 through 6 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Clark Schaefer Hackett & Co.

Springfield, Ohio
December 29, 2010

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THE ISUS INSTITUTE OF MANUFACTURING
Montgomery County

Management's Discussion And Analysis
For The Period Ended June 30, 2010
Unaudited

The discussion and analysis of The ISUS Institute of Manufacturing's (the School) financial performance provides an overall review of the financial activities for the period ended June 30, 2010. The intent of this discussion and analysis is to look at the School's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the School's financial performance.

Financial Highlights

Key financial highlights for the period ended June 2010 are as follows:

- Total assets decreased by \$401,634, which represents a 73 percent decrease from the prior year. The decrease resulted primarily from a \$300,088 decrease in due from related party, a \$62,329 decrease in accounts receivable, and a \$46,528 decrease in capital assets, net of accumulated depreciation.
- Total liabilities decreased \$302,438 or 86 percent from the prior year. The decrease resulted from a \$296,848 decrease in accounts payable and due to related parties.
- The operating loss reported for the period ended June 2010, \$334,368 was \$98,525 less than the operating loss reported for the period ended June 2009.

Using this Financial Report

This financial report contains the basic financial statements of the School, as well as the Management's Discussion and Analysis and notes to the basic financial statements. The basic financial statements include a balance sheet, income statement, and a statement of cash flows. As the School reports its operations using enterprise fund accounting, all financial transactions and accounts are reported as one activity, therefore the entity wide and the fund presentations information is the same.

Statement of Net Assets

The statement of net assets answers the question, "How did we do financially during the period?" This statement includes all assets and liabilities, both financial and capital, and short-term and long-term, using the accrual basis of accounting and the economic resources focus, which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all revenues and expenses during the year, regardless of when the cash is received or paid.

This statement reports the School's net assets, however, in evaluating the overall position and financial viability of the School, non-financial information such as the condition of the School building and potential changes in the laws governing charter schools in the State of Ohio will also need to be evaluated.

THE ISUS INSTITUTE OF MANUFACTURING
Montgomery County

Management's Discussion And Analysis
For The Period Ended June 30, 2010
Unaudited

Table 1 provides a summary of the School's net assets for the fiscal year ending June 30, 2010 compared with the fiscal year ended June 30, 2009.

Table 1
Net Assets

	<u>2010</u>	<u>2009</u>
Assets		
Current and other assets	\$ 37,853	392,959
Capital assets, net	<u>108,218</u>	<u>154,746</u>
Total assets	<u>146,071</u>	<u>547,705</u>
Liabilities:		
Current liabilities	<u>47,880</u>	<u>350,318</u>
Total liabilities	47,880	350,318
Net assets:		
Invested in capital assets	108,218	154,746
Unrestricted	<u>(10,027)</u>	<u>42,641</u>
Total net assets	\$ <u>98,191</u>	<u>197,387</u>

Total net assets of the School decreased by \$99,196.

The decrease of \$355,106 in current assets resulted from \$300,088 decrease in due from related parties, \$62,329 decrease in accounts receivable, \$261 decrease in prepaid expenses, offset by \$6,640 increase in cash and cash equivalents.

The \$46,528 decrease in capital assets was due to current year depreciation.

The decrease of \$302,438 in current liabilities resulted from \$2,863 decrease in accounts payable, \$293,985 decrease in due from related parties, \$3,012 decrease in accrued wages and benefits payable, \$2,362 decrease in compensated absences payable and \$216 decrease in other accrued liabilities. A significant portion of the due to related parties includes amounts due to ISUS, Inc. and ISUS Institute of Construction Technology for classroom rental and administrative services.

THE ISUS INSTITUTE OF MANUFACTURING
Montgomery County

Management's Discussion And Analysis
For The Period Ended June 30, 2010
Unaudited

Table 2 shows a summary of revenues and expenditures compared for the period ended June 2010 and June 2009.

Table 2
Changes in Net Assets

	<u>2010</u>	<u>2009</u>
Operating revenues:		
Foundation payments	\$ 304,902	305,904
Charge for services	54,709	327,755
Non-operating revenues		
State and Federal grants	155,049	64,254
Other grants	-	232,506
ISUS (on behalf) revenue	<u>80,123</u>	<u>498,407</u>
 Total revenues	 <u>594,783</u>	 <u>1,428,826</u>
 Operating expenses:		
Salaries	148,255	257,604
Fringe benefits	77,605	106,734
Purchased services	378,921	564,757
Materials and supplies	4,653	6,947
Depreciation	46,528	51,007
Other operating expenses	<u>38,017</u>	<u>79,503</u>
 Total operating expenses	 <u>693,979</u>	 <u>1,066,552</u>
 Change in net assets	 (99,196)	 362,274
 Net assets, beginning of year	 <u>197,387</u>	 <u>(164,887)</u>
 Net assets, end of year	 \$ <u><u>98,191</u></u>	 <u><u>197,387</u></u>

Operating revenues decreased \$274,048 as compared to the fiscal year ended June 30, 2009. A drop in the number of students enrolled during 2010 resulted in the \$1,002 decrease in Foundation payments. Charges for services decreased by \$273,046 from decreased billings for administrative services to the two other ISUS Institutes and ISUS Corporation.

Total non-operating revenues decreased by \$559,995 from the prior fiscal year. Other grants decreased by \$232,506 due to a decrease in grant funding from the County. On behalf revenue decreased \$418,284 due to the write off of \$365,078 in intercompany payables in the prior fiscal year. State and Federal grants increased \$90,795 due to the receipt of ARRA (stimulus) funds.

THE ISUS INSTITUTE OF MANUFACTURING
Montgomery County

Management's Discussion And Analysis
For The Period Ended June 30, 2010
Unaudited

Total expenses reported for the period ended June 2010 were \$372,573 less than the total expenses reported for the period ended June 2009. Payroll and Fringe benefits decreased \$138,478 due to staff reductions. Purchased Services decreased \$185,836 due to a decrease in contract costs and on behalf payments. Other Expenses decreased \$41,486 due to the write off of intercompany receivables in the prior fiscal year.

Capital Assets

For the fiscal year ended June 30, 2010, capitalized costs of capital assets of the School were \$328,603, reduced by \$220,385 in accumulated depreciation. Table 3 shows the categories of capital assets maintained by the School, net of accumulated depreciation, for the fiscal years ended June 2010 and 2009.

Table 3
Capital Assets, net of depreciation

	<u>2010</u>	<u>2009</u>
Leasehold improvements	\$ 82,455	82,455
Equipment	246,148	246,148
Less: Accumulated Depreciation	<u>(220,385)</u>	<u>(173,857)</u>
Totals	<u>\$ 108,218</u>	<u>154,746</u>

The decrease in capital assets was primarily due to current year depreciation. See note 12 to the financial statements for additional details on capital assets.

Debt

At June 30, 2010, the School had no debt obligations.

Contacting the School

This financial report is designed to provide a general overview of the finances of The ISUS Institute of Manufacturing and to show the School's accountability for the monies it receives to all vested and interested parties, as well as meeting the annual reporting requirements of the State of Ohio. Any questions about the information contained within this report or requests for additional financial information should be directed to: The ISUS Institute of Manufacturing, 140 N. Keowee St., Dayton, OH 45402.

THE ISUS INSTITUTE OF MANUFACTURING

Statement of Net Assets

June 30, 2010

Assets

Current assets:

Cash and cash equivalents	\$	13,104
Accounts receivable		238
Intergovernmental receivable		10,175
Due from related parties		692
Prepaid expenses		<u>13,644</u>

Total current assets 37,853

Non-current assets, net of accumulated depreciatoin:

Equipment		36,069
Leasehold improvements		<u>72,149</u>

Total non-current assets 108,218

Total assets \$ 146,071

Liabilities and Net Assets

Liabilities

Accounts payable	\$	4,645
Due to related parties		37,756
Accrued wages and benefits payable		4,604
Compensated absences payable		<u>875</u>

Total liabilities 47,880

Net assets:

Investment in capital assets		108,218
Unrestricted		<u>(10,027)</u>

Total net assets 98,191

Total liabilities and net assets \$ 146,071

See accompanying notes to the financial statements.

THE ISUS INSTITUTE OF MANUFACTURING
Statement of Revenues, Expenses and Changes in Net Assets
Year Ended June 30, 2010

Operating revenues:		
Foundation payments	\$	304,902
Charge for services		<u>54,709</u>
Total operating revenues		<u>359,611</u>
Operating expenses:		
Salaries		148,255
Fringe benefits		77,605
Purchased services		378,921
Materials and supplies		4,653
Depreciation		46,528
Other operating expenses		<u>38,017</u>
Total operating expenses		<u>693,979</u>
Operating loss		<u>(334,368)</u>
Non-operating revenues		
Federal grants		152,049
State grants		3,000
ISUS (on behalf) revenue		<u>80,123</u>
Total non-operating revenues		<u>235,172</u>
Change in net assets		(99,196)
Net assets, beginning of year		<u>197,387</u>
Net assets, end of year	\$	<u>98,191</u>

See accompanying notes to the financial statements.

THE ISUS INSTITUTE OF MANUFACTURING

Statement of Cash Flows

Year Ended June 30, 2010

Cash flows from operating activities:	
Cash received from foundation payments	\$ 315,657
Cash received from charges for services	417,126
Cash used for employees for services	(230,973)
Cash used for suppliers for goods and services	<u>(729,927)</u>
Net cash used in operating activities	<u>(228,117)</u>
Cash flow from noncapital financing activities	
Cash received from related parties	80,123
Cash received from federal, state, private, and local grants	<u>154,634</u>
Net cash provided by noncapital financing activities	<u>234,757</u>
Net increase in cash and cash equivalents	6,640
Cash and cash equivalents at the beginning of the year	<u>6,464</u>
Cash and cash equivalents at the end of the year	\$ <u>13,104</u>

(Continued)

See accompanying notes to the financial statements.

THE ISUS INSTITUTE OF MANUFACTURING

Statement of Cash Flows (Continued)

Year Ended June 30, 2010

Cash flows from operating activities:	
Operating loss	\$ (334,368)
Adjustments to reconcile operating loss to net cash used in operating activities	
Depreciation	46,528
Bad debt expense	9,080
Change in assets and liabilities	
Accounts receivable	53,249
Intergovernmental receivable	(517)
Due from related parties	300,088
Prepaid expenses	261
Accounts payable	(2,863)
Due to related parties	(293,985)
Accrued wages and benefits payable	(3,012)
Accrued compensated absences payable	(2,362)
Other liabilities	<u>(216)</u>
Net cash used in operating activities	\$ <u><u>(228,117)</u></u>

See accompanying notes to the financial statements

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The following accounting principles and practices of The ISUS Institute of Manufacturing (the School) are set forth to facilitate the understanding of data presented in the financial statements.

Description of organization

The ISUS Institute of Manufacturing is a nonprofit corporation established pursuant to Ohio Revised Code Chapters 3314 and 1702 as an organization operated exclusively for educational purposes. The School is exempt under Section 501(c)(3) of the Internal Revenue Code. Management is not aware of any course of action or series of events that have occurred that might adversely affect the School's tax-exempt status.

Specifically, the mission of the School is to advance youth through a program of academic education, employment training, personal and leadership development, and service learning. Students will graduate with the knowledge, skills and attitudes required for employment in the manufacturing industry. The School is a degree granting high school and serves students from age sixteen through twenty-one.

The School, which is part of the State's education program, is independent of any school district. It may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of the school.

The creation of the School was initially proposed to the Ohio Department of Education, the sponsor, by the developers of the School in April 1999. The Ohio Department of Education approved the proposal and entered into a contract with the developers effective June 6, 2001. The first school year, for students, began on July 19, 2004.

The school operates under a five member Board of Governance. The Board is ultimately responsible for carrying out the provisions of the contract which include, but are not limited to, state-mandated provisions regarding student population, curriculum, academic goals, performance standards, admission standards, and qualifications of teachers. The Board controls the School's one instructional facility that was staffed by 4 certificated teaching personnel. Approximately fifty five (55) students were served during the 2009-2010 school year.

The School is associated with five organizations which are defined as related organizations. These organizations are the Improved Solutions for Urban Systems, Inc. (ISUS), ISUS Trade and Technology Community School of Columbus, ISUS Trade and Technology Community School of Springfield, The ISUS Institute of Health Care, and The ISUS Institute of Construction Technology. These organizations are presented in Note 13 to the financial statements.

Financial statement presentation

The financial statements of the School have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, provided they do not conflict with or contradict GASB pronouncements. The School has elected not to apply the provisions for the Statements and Interpretations of the Financial Accounting Standards Board issued after November 30, 1989. The School has elected not to apply the provisions

for the Statements and Interpretations of the Financial Accounting Standards Board issued after November 30, 1989. The more significant of the School's accounting policies are described below.

Enterprise accounting is used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Measurement focus and basis of accounting

The accounting and financial reporting treatment is determined by its measurement focus. Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the statement of net assets. The difference between total assets and liabilities is defined as net assets. Net assets are segregated into three categories: 1) net assets invested in capital assets, 2) restricted net assets and 3) unrestricted net assets. The statement of revenues, expenses and changes in net assets present increases (i.e. revenues) and decreases (i.e. expenses) in net total assets.

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The accrual basis of accounting is utilized for reporting purposes. Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Budgetary process

The School must adopt a spending plan as set forth in the Ohio Revised Code 5705.391, which requires annual appropriations and annual revenue estimates.

Cash and cash equivalents

The School's fiscal officer accounts for all monies received by the School. All monies are maintained in a demand deposit account. To improve cash management, all cash received from the State of Ohio is electronically transferred into an account. The School had no investments during the period.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from these estimates.

Capital assets and depreciation

Capital assets and improvements with an estimated historical cost or cost of more than \$1,000 are capitalized and updated for additions and retirements during the year. The costs of normal maintenance and repairs that do not add value to the asset or materially extend an asset's life are expensed.

Depreciation is computed using the straight-line method over an estimated useful life of the asset, which is 5 years for equipment and 40 years for leasehold improvements.

Intergovernmental revenues

The School participates in the State Foundation Program revenues received from this program is recognized as operating revenues (State Foundation) in the accounting period in which all eligibility requirements have been met.

Grants and entitlements are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met.

Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School will compensate the employees for the benefits through paid time off or some other means. The School records a liability for accumulated unused vacation and compensatory time when earned for all employees.

Teachers, administrators, and employees earn sick leave at the rate of three hours per pay period, accruable to 80 hours. Sick leave in excess of 80 hours is reimbursed on a quarterly basis.

Accrued liabilities, other

Obligations incurred but unbilled prior to June 30, 2010, are reported as accrued liabilities in the accompanying financial statements.

Exchange and non-exchange transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place.

Non-exchange transactions, in which the School receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the School must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School on a reimbursement basis.

2. CASH AND DEPOSITS:

Custodial credit risk for deposits is the risk that in the event of bank failure, the School will not be able to recover deposits or collateral securities that are in the possession of an outside party. At June 30, 2010, \$18,552 of the School's bank balance was covered by federal deposit insurance.

The School has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the School or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

3. RECEIVABLES:

Due from related parties

Due from related parties at June 30, 2010 include amounts due the School from The ISUS Institute of Construction Technology, The ISUS Institute of Health Care and ISUS Inc., for state, federal, and other sources received by these related parties that are passed through to the School. These amounts are considered collectible in full, due to the stable condition of the related parties.

Due from related parties at June 30, 2010 consisted of the following:

The Institute of Construction Technology	\$ <u>692</u>
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Intergovernmental receivable

Intergovernmental receivable at June 30, 2010 consisted of the following:

Ohio Department of Education	\$ <u>10,175</u>
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4. RISK MANAGEMENT:

Property and liability

The School is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For the period ended June 30, 2010, the School contracted with the Cincinnati Insurance Company for property and general liability insurance.

The School leased a facility on which it is insured with ISUS Inc., with coverage provided by The Cincinnati Insurance Company. Coverage included personal property \$1,689,500; employee dishonesty \$300,000; and general liability \$1,000,000 with an aggregate limit of \$2,000,000.

Settled claims have not exceeded this coverage in any of last three years. There has been no significant reduction in coverage from last year.

Worker's compensation

The School pays the State Workers' Compensation System a premium for employee injury coverage. The premium is calculated by multiplying annual gross payroll by a factor calculated by the State.

Employee, medical, dental, and vision benefits

The School, through a contract held by ISUS, Inc., provides employee dental, life, vision, and medical and surgical benefits. The School pays 80% of the monthly premium and the employee is responsible for the remaining 20%, except for dental insurance which is split 50/50 by the School and employee. Insurance premiums vary by employee depending upon such factors as age, gender, and number of covered dependents. The health insurance plan was a simplified funded plan, with specific stop-loss protection.

5. DEFINED PENSION BENEFITS PLANS:

A. State Teachers Retirement System

Plan Description - The School participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371 or by calling (614) 227-4090, or by visiting STRS Ohio web-site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DC plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to allocate all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. The member determines how to allocate the member and employer money among various investment choices. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For the fiscal year ended June 30, 2010, plan members were required to contribute 10 percent of their annual covered salaries. The School was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2009, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School's required contributions to STRS Ohio for the fiscal year ended June 30, 2010, 2009 and 2008 were \$21,154, \$27,725 and \$64,643, respectively; equal to required contributions for each year.

B. School Employee Retirement System

The School contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State Statute Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required

supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3476 or by calling (800) 878-5853. It is also posted on SERS's website, www.ohsers.org, under Employers/Audit Resources.

Plan members are required to contribute 10 percent of their annual covered salary and the School is required to contribute at an actuarially determined rate. The current School rate is 14 percent of annual covered payroll. A portion of the School's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2010, 12.78 percent of annual covered salary was the portion used to fund pension and death obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The School's required contributions to SERS for the fiscal years ended June 30, 2010, 2009 and 2008 were \$0, \$4,508 and \$11,186 respectively; which equaled the required contributions for each year.

6. POST-EMPLOYMENT BENEFITS:

The School provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Interested parties may obtain additional information regarding benefits provided by each system by obtaining the respective Comprehensive Annual Financial Report by following the directions noted in Note 5 above.

A. State Teachers Retirement System

Plan Description – The School contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2010, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The School's contributions for health care for the fiscal years ended June 30, 2010, 2009, and 2008 were \$1,511, \$2,133, and \$4,617, respectively; 100 percent has been contributed for all years.

B. School Employee Retirement System

Plan Description – The School participates in two cost-sharing multiple employer defined benefit OPEB plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan

reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746.

Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 401h. For 2010, 0.46 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for 2010, this amount was \$0.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The School's contributions for the years ended June 30, 2010, 2009 and 2008 were \$0, \$1,340 and \$3,340, respectively; 100 percent has been contributed for all fiscal years.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For 2010, this actuarially required allocation was 0.76 percent of covered payroll. The School's contributions for Medicare Part B for the fiscal years ended June 30, 2010, 2009, and 2008 were \$0, \$241 and \$527, respectively.

7. OTHER EMPLOYEE BENEFITS-COMPENSATED ABSENCES:

The criteria for determining vacation and sick leave components are derived from School policy and State laws. Full-time employees earn 2 days of vacation after 90 day of employment and 7 days on the employee's annual employment anniversary. Accumulated unused vacation time is paid to employees upon termination of employment. Teachers, administrators, and employees earn sick leave at the rate of three hours per pay period, accruable to 80 hours. Sick leave in excess of 80 hours is reimbursed on a quarterly basis.

8. CONTINGENCIES:

Grants

The School received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the School. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School at June 30, 2010.

State Funding

The Ohio Department of Education (ODE) conducts reviews of enrollment data and full-time equivalency (FTE) calculations made by the schools. These reviews are conducted to ensure the schools are reporting accurate student enrollment data to the State, upon which state foundation

funding is calculated. The review of fiscal year 2010 reconciliation revealed an underpayment of state funding to the School of \$517 for the year. This amount has been included as a component of intergovernmental receivable within these financial statements.

9. RELATED PARTY TRANSACTIONS:

Due to related parties

Included in due to related parties balance is \$31,175 due to The ISUS Institute of Construction Technology for reimbursement of administrative employees' payroll and pass through of grant funds. Also, included in the due to related parties is \$6,581 due to ISUS Inc. for reimbursement of administrative employees' payroll, office supplies, and lease payments.

Improved Solutions for Urban Systems, Inc. (ISUS)

Improved Solutions for Urban Systems, Inc. (ISUS) is a not-for-profit corporation in the State of Ohio, operated under the direction of a different Board of Governance. The School paid \$330,240 for administrative services to this organization during fiscal year 2010. At June 30, 2010, the school was not due anything from the organization and owed the organization \$6,581. To obtain financial information, write to Improved Solutions for Urban Systems, Inc. (ISUS), David Bridge, Accountant, at 140 North Keowee Street, Dayton, OH 45402.

The ISUS Institute of Construction Technology

The ISUS Institute of Construction Technology is a not-for-profit community school in the State of Ohio, operated under the direction of the same Board of Governance. The School paid \$290,832 for administrative services to this organization during fiscal year 2010. At June 30, 2010, the school was due \$692 from the organization and owed the organization \$31,175. To obtain financial information, write to The ISUS Institute of Manufacturing, David Bridge, Accountant, at 140 North Keowee Street, Dayton, OH 45402.

The ISUS Institute of Health Care

The ISUS Institute of Health Care is a not-for-profit community school in the State of Ohio, operated under the direction of the same Board of Governance as this School. The School paid \$34,742 for administrative services to this organization during fiscal year 2010. At June 30, 2010, the School was not due anything from the organization and did not owe the organization. To obtain financial information, write to The ISUS Institute of Manufacturing, David Bridge, Accountant, at 140 North Keowee Street, Dayton, OH 45402

10. PURCHASED SERVICES:

For the fiscal year 2010, purchased services expenses were payments for services rendered by various vendors for the following:

Professional/Technical Services	\$	32,452
Contracted Craft/Trade Services		278,888
Administrative		<u>67,581</u>
 Total purchased services	 \$	 <u>378,921</u>

THE ISUS INSTITUTE OF MANUFACTURING

Notes to the Financial Statements

June 30, 2010

11. OPERATING LEASE

During fiscal year 2010, the School leased a building and office facility under an operating lease ending June 30, 2010 from ISUS Inc. Total lease payments were \$64,187 for the year ended June 30, 2010, which includes utilities, telephone service, and janitorial service. The basis for determining the payment was the square footage occupied by the School. The lease arrangement states it will automatically renew for four successive one year periods, absent an action by either of the parties to terminate the lease.

12. CAPITAL ASSETS:

	Balance 6/30/2009	Additions	Reductions	Balance 6/30/2010
Capital Assets, being depreciated:				
Furniture and equipment	\$ 246,148	-	-	246,148
Less: accumulated depreciation	(165,612)	(44,467)	-	(210,079)
Leasehold improvements	82,455	-	-	82,455
Less: accumulated depreciation	(8,245)	(2,061)	-	(10,306)
Capital assets, net	\$ 154,746	(46,528)	-	108,218

13. RELATED ORGANIZATIONS:

ISUS Trade and Technology Community School of Columbus and ISUS Trade and Technology Community School of Springfield are community schools in the State of Ohio, operated under the direction of the same Board of Governance that operates the School. The abovementioned schools are in the start-up phase of the community school process. The School provides administrative services to the abovementioned community schools. To obtain financial information, write to The ISUS Institute of Construction Technology, Montgomery County, David Bridge, Accountant, at 140 North Keowee Street, Dayton, Ohio 45402.

The ISUS Institute of Construction Technology is a community school in the State of Ohio, operated under the direction of the same Board of Governance that operates the School. The School provides administrative services to the abovementioned community school with an amount due, as of June 30, 2010, to the School as defined in Note 9. The School paid \$290,832 for administrative services to this organization during fiscal year 2010. To obtain financial information, write to The ISUS Institute of Construction, Montgomery County, David Bridge, Accountant, at 140 North Keowee Street, Dayton, Ohio 45402.

The ISUS Institute of Health Care is a community school in the State of Ohio, operated under the direction of the same Board of Governance that operates the School. The School provides administrative services to the abovementioned community school with an amount due, as of June 30, 2010, to the School as defined in Note 9. The School paid \$34,742 for administrative services to this organization during fiscal year 2010. To obtain financial information, write to The ISUS Institute of Health Care, David Bridge, Accountant, at 140 North Keowee Street, Dayton, Ohio 45402.

Improved Solutions for Urban Systems, Inc. (ISUS) is a not-for-profit corporation in the State of Ohio, operated under the direction of a different Board of Governance. The School paid \$330,240 for administrative services to this organization during fiscal year 2010, to the School as defined in Note 9. To obtain financial information, write to Improved Solutions for Urban Systems, Inc. (ISUS), David Bridge, Accountant, at 140 North Keowee Street, Dayton, Ohio 45402.

THE ISUS INSTITUTE OF MANUFACTURING

Notes to the Financial Statements

June 30, 2010

14. DUE TO RELATED PARTIES:

Due to related parties at June 30, 2010 include amounts due to The ISUS Institute of Construction Technology, The ISUS Institute of Health Care and ISUS Inc., for shared administrative services provided by these related parties to the School.

Due to related parties at June 30, 2010 consisted of the following:

The Institute of Construction Technology	\$	31,175
ISUS, Inc.		<u>6,581</u>
Total due to related parties	\$	<u><u>37,756</u></u>

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Governance
The ISUS Institute of Manufacturing
Dayton, Ohio

We have audited the financial statements of The ISUS Institute of Manufacturing as of and for the year ended June 30, 2010, and have issued our report thereon dated December 29, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered The ISUS Institute of Manufacturing's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of The ISUS Institute of Manufacturing's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of The ISUS Institute of Manufacturing's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether The ISUS Institute of Manufacturing's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

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This report is intended solely for the information and use of the Board of Governance, management, others within the School and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Clark Schaefer Hackett & Co.

Springfield, Ohio
December 29, 2010

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1. Findings Related to the Financial Statements Required to be Reported in Accordance with GAGAS

None



At Clark Schaefer Hackett, we are the sum of our individuals. Each team member's training, experience and drive is well-suited to each client's needs and goals. We are committed to providing insightful and flexible service – from efficient compliance to sophisticated consulting – to help each client prosper today and plan for future success

INDEPENDENT AUDITORS' REPORT ON APPLYING AGREED-UPON PROCEDURES

ISUS Institute of Manufacturing
Montgomery County
140 North Keowee Street
Dayton, Ohio 45402

To the Board of Governance:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether ISUS Institute of Manufacturing has adopted an anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted an anti-harassment policy at its meeting on January 10, 2008 and subsequently adopted a revised policy on December 2, 2010 to require a semi-annual report on incidents of harassment, discrimination, intimidation and/or bullying will be made to the ISUS Board of Directors by the Superintendent with information posted on the ISUS website as required by law.
2. We read the policy, noting it included the following requirements from Ohio Rev. Code Section 3313.666(B), except for the reporting requirements in procedure #10 described below:
 - (1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
 - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Rev. Code Section 3313.666;
 - (3) A procedure for reporting prohibited incidents;
 - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;

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- (5) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;
- (6) A procedure for documenting any prohibited incident that is reported;
- (7) A procedure for responding to and investigating any reported incident;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
- (10) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended – as of December 29, 2010. As per discussion with the School Superintendent and review of Board of Directors minutes, ISUS Institute of Manufacturing did not have any reported incidents as of December 29, 2010. ISUS Institute of Manufacturing's website is currently under construction, therefore, a summary has not been posted on the web site.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.

Clark Schaefer Hackett & Co.

Springfield, Ohio
December 29, 2010

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Dave Yost • Auditor of State

ISUS INSTITUTE OF MANUFACTURING

MONTGOMERY COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
FEBRUARY 15, 2011**