



**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**REGULAR AUDIT**

**FOR THE YEARS ENDED JUNE 30, 2008**



**Dave Yost • Auditor of State**



MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY

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# Dave Yost • Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT

Marcus Garvey Academy  
Cuyahoga County  
405 East 105<sup>th</sup> Street  
Cleveland, Ohio 44108

To the Board of Directors:

We have audited the accompanying basic financial statements of the business type activities of Marcus Garvey Academy, Cuyahoga County, Ohio (the Academy), as of and for the year ended June 30, 2008, as listed in the table of contents. These financial statements are the responsibility of the Academy's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as described in paragraphs three and four, we conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Academy did not maintain sufficient documentation to support disclosures or amounts recorded as capital assets.

The Academy did not maintain sufficient documentation to support disclosures or amounts recorded for its line of credit.

In our opinion, except for the effect, if any, of adjustments to financial statement amounts or revisions to disclosures that may have required for capital assets or the line of credit as described above, the financial statements referred to above present fairly, in all material respects, the financial position of Marcus Garvey Academy, as of June 30, 2008, and the respective changes in financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 13, 2011, on our consideration of the Academy's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

The accompanying financial statements have been prepared assuming that the Academy will continue as a going concern. As discussed in Note 16 to the basic financial statements, the Academy has a net deficit of \$205,526. In addition, as noted in Note 15, the Academy had its funding suspended in April, 2011 by the Ohio Department of Education due to their inability to provide financial records. In addition, Ashe Culture Center, the Academy's sponsor, has not renewed its sponsorship of the Academy and the current agreement will expire on June 30, 2011. Under the Ohio Revised Code, a community school may not operate without a sponsor. These conditions raise substantial doubt about the Academy's ability to continue as a going concern. The financial statements do not include any adjustments that might result from the outcome of this uncertainty.

We conducted our audit to opine on the financial statements that collectively comprise the Academy's basic financial statements taken as a whole. Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. We did not audit the information and express no opinion on it.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping initial "D".

**Dave Yost**  
Auditor of State

May 13, 2011

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY  
MANAGEMENTS DISCUSSION AND ANALYSIS  
FOR THE PERIOD JULY 1, 2007 THROUGH JUNE 30, 2008**

Our discussion and analysis of the Marcus Garvey Academy (the Academy) financial performance provides an overall review of the Academy's financial activities for the fiscal year ended June 30, 2008. The intent of this discussion and analysis is to look at the Academy's financial performance as a whole; readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the Academy's financial performance.

The Management's Discussion and Analysis (MD&A) is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Government issued June 1999. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

**FINANCIAL HIGHLIGHTS**

Key Financial Highlights for the Academy for the 2008 school year are as follows:

- Total assets decreased by \$2,016.
- Total liabilities increased by \$2,313.
- Total net assets decreased by \$4,329, or 2.2% from 2007.
- Total operating revenues were \$593,088. Total operating expenses were \$734,350.

**USING THIS ANNUAL REPORT**

This report consists of three parts: the MD&A, the basic financial statements, and notes to those statements. The basic financial statements include a Statement of Net Assets, a Statement of Revenues, Expenses and Changes in Net Assets, and a Statement of Cash Flows.

The Statement of Net Assets and Statement of Revenues, Expenses, and Changes in Net Assets reflect how the Academy did financially during fiscal year 2008. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting includes all of the current year revenues and expenses regardless of when cash is received or paid.

These statements report the Academy's net assets and changes in those assets. This change in net assets is important because it tells the reader whether the financial position of the Academy has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the Academy's student enrollment, per-pupil funding as determined by the State of Ohio, change in technology, required educational programs and other factors.

The Academy uses enterprise presentation for all of its activities.

**MARCUS GARVEY ACADEMY  
 CUYAHOGA COUNTY  
 MANagements DISCUSSION AND ANALYSIS  
 FOR THE PERIOD JULY 1, 2007 THROUGH JUNE 30, 2008**

**Statement of Net Assets**

The Statement of Net Assets answers the question of how the Academy did financially during 2008. This statement includes all assets and liabilities, both financial and capital, and short-term and long-term using the accrual basis of accounting and economic resource focus, which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all revenues and expenses during the year, regardless of when the cash is received or paid.

Table 1 provides a summary of the Academy's net assets for fiscal years 2008 and 2007.

**Table 1  
 Statement of Net Assets**

	<u>2008</u>	<u>2007</u>
<b>Assets</b>		
Current Assets	\$ 17,751	\$ 5,836
Capital Assets, Net of Accumulated Depreciation	<u>24,738</u>	<u>38,669</u>
Total Assets	<u><u>42,489</u></u>	<u><u>44,505</u></u>
<b>Liabilities</b>		
Current Liabilities	<u>248,015</u>	<u>245,702</u>
Total Liabilities	248,015	245,702
<b>Net Assets</b>		
Investment in Capital Assets, Net Unrestricted	24,738 <u>(230,264)</u>	38,669 <u>(239,866)</u>
Total Net Assets (Deficit)	<u><u>\$ (205,526)</u></u>	<u><u>\$ (201,197)</u></u>

Net assets decreased to (\$205,526), a \$4,329, or 2.2% reduction from 2007. Capital Assets, net of depreciation, decrease primary due to the annual depreciation charge-off to \$13,931. Liabilities decreased from 2007, \$2,313, or 0.9%. The primary affect to the liabilities balance is an increase in the line of credit payable and accrued wages and benefits.

**MARCUS GARVEY ACADEMY  
 CUYAHOGA COUNTY  
 MANagements DISCUSSION AND ANALYSIS  
 FOR THE PERIOD JULY 1, 2007 THROUGH JUNE 30, 2008**

**Statement of Revenues, Expenses and Changes in Net Assets**

Table 2 shows the changes in net assets for fiscal years 2008 and 2007, as well as a listing of revenues and expenses. This change in net assets is important because it tells the reader that, for the Academy as a whole, the financial position of the Academy has improved or diminished. The cause of this may be the result of many factors, some financial, some not. Non-financial factors include the current laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

**Table 2  
 Change in Net Assets**

	<u>2008</u>	<u>2007</u>
<b>Operating Revenue:</b>		
Foundation (State Aid)	\$562,563	\$ 814,001
Other	30,525	55,573
Total Operating Revenues	<u>593,088</u>	<u>869,574</u>
<b>Operating Expenses:</b>		
Salaries	443,089	673,549
Fringe Benefits	103,489	169,903
Purchased Services	172,556	239,593
Materials and Supplies	892	39,492
Depreciation	13,931	13,931
Other Operating Expense	393	48,479
Total Operating Expenses	<u>734,350</u>	<u>1,184,947</u>
Operating (Loss)	(141,262)	(315,373)
<b>Non-Operating Revenues and (Expenses):</b>		
Federal & State Grants	121,453	191,183
Misc Local Revenue	14,363	748
Refunds	1,117	-
Fiscal Charges & Fees	-	(9,142)
Total Non-Operating Revenues	<u>136,933</u>	<u>182,789</u>
<b>Decrease in Net Assets</b>	<u>\$ (4,329)</u>	<u>\$ (132,584)</u>

Operating revenues decreased \$276,486. which represents a 31.7% decrease from 2007, due to the significant decline in student enrollment and the classification of receipts in "other". Operating expenses decreased by \$450,597, which represents a 38.0% decrease from 2007 which is mainly attributable to the decrease in payroll expenditures, as well as decreases in other expenses. The Academy reduced significantly from 2007 salaries and the associated benefit cost, as student enrollment did not meet expectations.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY  
MANAGEMENTS DISCUSSION AND ANALYSIS  
FOR THE PERIOD JULY 1, 2007 THROUGH JUNE 30, 2008**

**BUDGETING HIGHLIGHTS**

Unlike other public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Rev. Code Chapter 5705, unless specifically provided in the community school's contract with its sponsor.

The contract between the Academy and its Sponsor does prescribe a budgetary process. The Academy must prepare and submit a detail budget for every fiscal year to the Board of Directors and its' Sponsor. The five-year forecast is also submitted the Ohio Department of Education, annually.

**CAPITAL ASSETS**

The Academy has \$24,738 invested in capital assets, net of accumulated depreciation. No additional investments in capital assets in the fiscal year were made. Detailed information regarding capital asset activity is included in the notes to the basic financial statements.

**DEBT OBLIGATIONS**

The Academy does not have any long-term debt, but does maintain a credit line, reflected as a short-term loan on the Statement of Net Assets, to provided short-term cash for emergencies. See the notes to the basic financial statement for further details.

**CONTACTING THE ACADEMY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizen's, taxpayers, investors and creditors with a general overview of the Academy's finances and to demonstrate accountability for the money it receives. If you have questions about this report or need additional information contact Mr. Edward E. Dudley, Sr. CPA, MBA, of L.E.D. Consulting, Inc., 676 Brook Hollow, Gahanna, Ohio 43230 or e-mail at [ed@eddudleycpa.com](mailto:ed@eddudleycpa.com).

**Marcus Garvey Academy**

*Statement of Net Assets*

*June 30, 2008*

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**ASSETS:**

**Current Assets:**

Cash Overdraft	(\$20,873)
Intergovernmental Receivable	38,624
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Total Current Assets	17,751

**Noncurrent Assets:**

Capital Assets (Net of Accumulated Depreciation)	24,738
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Total Assets	42,489

**LIABILITIES:**

**Current Liabilities:**

Accounts Payable	28,906
Accrued Wages and Benefits	57,352
Line of Credit	161,757
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Total Current Liabilities	248,015

Total Liabilities	248,015
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**NET ASSETS:**

Invested in Capital Assets, Net	24,738
Unrestricted (Deficit)	(230,264)
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Total Net Assets (Deficit)	(\$205,526)

See accompanying notes to the basic financial statements

**Marcus Garvey Academy**  
*Statement of Revenues, Expenses and Change in Net Assets*  
*For the Fiscal Year Ended June 30, 2008*

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<b>OPERATING REVENUES:</b>	
State Foundation	\$562,563
Other Revenue	30,525
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Total Operating Revenues	593,088
	<hr/>
<b>OPERATING EXPENSES:</b>	
Salaries	443,089
Fringe Benefits	103,489
Purchased Services	172,556
Materials and Supplies	892
Depreciation	13,931
Miscellaneous	393
	<hr/>
Total Operating Expenses	734,350
	<hr/>
Operating Income/(Loss)	(141,262)
<b>NON-OPERATING REVENUES (EXPENSES)</b>	
Federal & State Grants	121,453
Miscellaneous Local Revenue	14,363
Refunds	1,117
	<hr/>
Total Non-Operating Cash Receipts	136,933
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Change in Net Assets	(4,329)
Net Assets, Beginning of Year (Deficit)	(201,197)
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<b>Net Assets, End of Year (Deficit)</b>	<b>(\$205,526)</b>
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See accompanying notes to the basic financial statements

**Marcus Garvey Academy**  
*Statement of Cash Flows*  
*For the Fiscal Year Ended June 30, 2008*

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**CASH FLOWS FROM OPERATING ACTIVITIES:**

Cash Received from State of Ohio	\$562,563
Cash Received from Other Sources	33,833
Cash Payments to Suppliers for Goods and Services	(114,558)
Cash Payments to Employees for Services and Benefits	(603,155)
Other Cash Payments	(393)
	(393)
Net Cash Used for Operating Activities	(121,710)

**CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:**

Federal & State Grants Received	82,829
Miscellaneous Local Revenue	14,363
Refunds	1,117
	1,117
Net Cash Provided by Noncapital Financing Activities	98,309
Net Increase in Cash and Cash Equivalents	(23,401)
Cash and Cash Equivalents at Beginning of Year	2,528
Cash and Cash Equivalents at End of Year	(\$20,873)

**RECONCILIATION OF OPERATING LOSS TO NET CASH USED FOR OPERATING ACTIVITIES**

Operating Loss	(\$141,262)
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**ADJUSTMENTS TO RECONCILE OPERATING LOSS TO NET CASH USED FOR OPERATING ACTIVITIES**

Depreciation	13,931
<b>Change in Assets and Liabilities:</b>	
Increase in Accounts Payable	2,350
Decrease in Accrued Wages and Benefits	(56,577)
Increase in Line of Credit	74,947
Decrease in Due to Other Governments	(18,407)
Decrease in Accounts Receivable	3,308
	3,308
Total Adjustments	19,552
Net Cash Used for Operating Activities	(\$121,710)

See accompanying notes to the basic financial statements

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**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY, OHIO  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**1. DESCRIPTION OF THE ENTITY**

Marcus Garvey Academy (the Academy) is a non-profit corporation established July 1, 2002 pursuant to Ohio Revised Code Chapters 1702 and 3314 to address the needs of students from low income families in grades sixth through eighth. The Academy which is part of the State's Education program, is independent of any school district, and is nonsectarian in its programs, admission policies, employment practices, and all other operations. The Academy may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of the Academy. The Academy qualified as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code effective December 2006. Management is not aware of any course of action or series of events that have occurred that might adversely affect the Academy's tax-exempt status.

The Academy, which is part of the State's education program, is independent of any school district and is nonsectarian in its programs, admissions policies, employment practices, and all other operations. The Academy may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of the Academy. The Academy was approved for operation under a contract with Ohio State Board of Education and commenced operation at the beginning of the 2002-03 school year.

The Academy was approved for operation under the contract with Ashe Culture Center, Inc. (the Sponsor) for a period of five years commencing July 1, 2006 and shall terminate on June 30, 2011. The Sponsor is responsible for evaluating the performance of the school and has the authority to deny renewal of the contract at its expiration or terminate the contract prior to its expiration.

The Academy operates under the direction of a four-member Board of Directors. The Board is responsible for carrying out the provisions of the contract which include, but are not limited to, state mandated provisions regarding student populations, curriculum, academic goals, performance standards, admissions standards, and qualifications of teachers.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Academy have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. The Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, provided they do not conflict with or contradict GASB pronouncements. The more significant of the Academy's accounting policies are described below.

**A. Basis of Presentation**

The Academy's basic financial statements consist of a Statement of Net Assets, a Statement of Revenue, Expenses and Changes in Fund Net Asset, and a Statement of Cash Flows. Enterprise fund reporting focuses on the determination of the changes net assets, financial position and cash flows.

Auditor of State of Ohio Bulletin No. 2000-005 requires the presentation of all financial activity to be reported within one enterprise fund for year-ending reporting purposes. Enterprise accounting is used to account for operations that are financed and operated in a manner similar to private business enterprise where the intent is that the cost (expense) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY, OHIO  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment is determined by measurement focus. Under this measurement focus, all assets and all liabilities are included on the balance sheet. The operating statement presents increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting is used for reporting purposes. Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

**C. Budgetary Process**

Unlike other public schools located in the state of Ohio, community schools are not required to follow budgetary provisions set forth in Ohio Revised Code Chapter 5705, unless specifically provided for in the Academy's sponsorship agreement. The contract between the Academy and its Sponsor requires a detailed budget for each year of the contract.

**D. Cash and Cash Equivalents**

All monies received by the Academy are maintained in a demand deposit account. For internal accounting purposes, the Academy segregates its cash. The Academy has no investments.

**E. Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from these estimates.

**F. Capital Assets**

Capital assets are capitalized at cost. The costs of additions are capitalized and expenditures for repairs and maintenance are expensed when incurred. When property is sold or retired, the related costs and accumulated depreciation are removed from the accounts and any gain or loss is recognized. At June 30, 2008 capital assets were \$24,738, net of accumulated depreciation. Depreciation of capital assets is calculated utilizing the straight-line method over the estimated useful lives of the assets. The useful lives follow:

<u>Asset</u>	<u>Useful Life</u>
Computers and Equipment	5 years

The Academy has an asset capitalization threshold policy of \$500. (See Note 4)

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY, OHIO  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**G. Intergovernmental Revenues**

The Academy currently participates in the State Foundation Program; Revenues received from this program are recognized as operating revenues in the accounting period in which all eligibility requirements have been met.

Grants and entitlements are recognized as non-operating revenues in the accounting period in which eligibility requirements have been met.

Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Academy must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Academy on a reimbursement basis.

The Academy also participates in various federal and state programs through the Ohio Department of Education.

Under the above programs the Academy received \$684,016 this fiscal year.

**H. Compensated Absences**

Vacation is taken in a manner in which corresponds with the school calendar; therefore Academy does not accrue vacation time as a liability.

Sick/personal leave benefits are earned by full-time employees at the rate of five days per year and cannot be carried into the subsequent years. No accrual for sick time is made since unused time is not paid to employees upon employment termination.

**I. Accrued Liabilities**

Obligations incurred but unpaid at June 30, 2008 are reported as accrued liabilities in the accompanying financial statements which consist of accounts payable of \$28,906, accrued wages and benefits of \$57,352 and a short term credit line of \$161,757 at June 30, 2008.

**J. Intergovernmental Receivables**

All receivables are considered collectible in full due to the stable condition of State programs, and the fiscal year guarantee of federal funds. Intergovernmental receivables of the Academy at June 30, 2008, of which all grant requirements had been satisfied, consisted of the School Nutrition Program and Title Funding Grants which totaled \$38,624.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY, OHIO  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**K. Exchange and Non-Exchange Transactions**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. Non exchange transactions, in which the Academy receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Academy must provide local resources to be used for a specified purpose, and expenditures requirements, in which the resources are provided to the Academy on a reimbursement basis.

**L. Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use through external restriction imposed by creditors, grantors, or law and regulations of other governments. The Academy applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**M. Operating Revenues and Expenses**

Operating revenues are those revenues that are generated directly from the primary activities of the Academy. For the Academy, these revenues are primarily the State Foundation program. Operating expenses are necessary costs incurred to provide the good or service that are the primary activity of the Academy. Revenue and expenses not meeting this definition are reported as non-operating.

**3. CASH AND CASH EQUIVALENTS**

The following information classifies deposits by category of risk as defined in GASB Statement No.3 "Deposits with Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements," as amended by GASB Statement No.40, "Deposit, and Investment Risk Disclosures".

The Academy maintains its cash balances at one financial institution located in Ohio. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000, per qualifying account. The Academy has a general and payroll account. At June 30, 2008, the book amount of the Academy's deposits was (\$20,873) and the bank balance was \$1,329. The entire bank balance was covered by the Federal Deposit Insurance Corporation (FDIC).

The Academy had no deposit policy for custodial risk beyond the requirement of state statute. Ohio law requires that deposits either be insured or be protected by eligible securities pledged to and deposited either with the Academy or a qualified trustee by the financial institution as security for repayment or by a collateral pool of eligible securities deposited with a qualified trustee to secure repayment of all public monies deposited in the financial institution whose market value shall be at least 105% of deposits being secured. At June 30, 2008, none of the bank balance was exposed to custodial credit risk.

**MARCUS GARVEY ACADEMY  
 CUYAHOGA COUNTY, OHIO  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**4. CAPITAL ASSETS AND DEPRECIATION**

For the period ending June 30, 2008, the Academy's capital assets consisted of the following:

	<u>Balance 06/30/07</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 06/30/08</u>
<b>Capital Assets Being Depreciated:</b>				
Computers and Equipment	\$38,669	\$ -	\$ -	\$38,669
<b>Total Capital Assets Being Depreciated</b>	38,669	-	-	38,669
<b>Less Accumulated Depreciation:</b>				
Computers and Equipment	-	(13,931)	-	(13,931)
<b>Total Accumulated Depreciation</b>	-	(13,931)	-	(13,931)
<b>Net Total Capital Assets</b>	<u>\$38,669</u>	<u>\$ (13,931)</u>	<u>\$ -</u>	<u>\$24,738</u>

The Academy did maintain detail capital asset records at historical cost by location, as required by the Ohio Administrative Code Section 117.02 (D)(4)(c).

**5. RISK MANAGEMENT**

**A. Property & Liability**

The Academy is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For the fiscal year 2008, the Academy contracted with Pinkney-Perry Inc. Agency Inc. for all of its insurance.

General liability coverage has a \$1,000,000 single occurrence limit and \$3,000,000 aggregate. Hired and Non-owned vehicles are covered at \$1,000,000 combined single limit of liability.

**B. Workers' Compensation**

The Academy pays the State Worker's Compensation System a premium for employee injury coverage. The premium is calculated by multiplying the monthly total gross payroll by a factor that is calculated by the State.

**C. Employee Medical and Dental Benefits**

The Academy offers medical, insurance benefits through Kaiser-Permanente and dental benefits through Humana, Inc. to all full time employees. The Academy pays 50% of the monthly premium for medical insurance and does not pay for dental coverage.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY, OHIO  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**6. DEFINED BENEFIT PENSIONS PLANS**

**A. State Teachers Retirement System of Ohio (STRS Ohio)**

**Plan Description** – The Academy contributes to the State Teachers Retirement System of Ohio (STRS Ohio), which is a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report, which may be obtained by writing to STRS Ohio, 275 East Broad Street, Columbus, Ohio 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio website at [www.strsoh.org](http://www.strsoh.org).

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan, and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DB Plan and the DC Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service that becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

**Funding Policy** - For the fiscal year ended June 30, 2008, plan members were required to contribute 10 percent of their annual covered salaries. The Academy was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2007, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The Academy's required contribution for pension obligations to STRS for the fiscal years ended June 30, 2008, 2007 and 2006 were \$31,044, \$40,929, and 40,711, respectively; 100 percent has been contributed for fiscal years 2008, 2007 and 2006.

**B. State Employees Retirement System of Ohio (SERS Ohio)**

The Academy contributes to the School Employees Retirement System of Ohio (SERS), a cost sharing multi-employer defined benefit pension plan. SERS provides retirement, disability, and survivor benefits; annual cost-of-living adjustments; and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand alone financial report that includes financial statement and required supplementary information. That report can be obtained by contracting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website at [www.ohsers.org](http://www.ohsers.org) under Forms and Publications.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY, OHIO  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**6. DEFINED BENEFIT PENSIONS PLANS (Continued)**

**B. School Employees Retirement System (SERS Ohio) (Continued)**

**Funding Policy** - Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current Academy rate is 14 percent of annual covered payroll. A portion of the Academy's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2008, 9.16 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The Academy contribution to SERS for the years ended June 30, 2008, 2007 and 2006 were \$47,448, \$29,240 and \$30,565 respectively; 100 percent has been contributed for 2008, 2007 and 2006.

**C. Social Security System**

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System of Ohio have an option to choose Social Security or the School Retirement System. As of June 30, 2008, there were no members that elected Social Security. The contribution rate is 6.2 percent of wages.

**7. POST EMPLOYMENT BENEFITS**

**A. School Employee Retirement Systems**

In addition to a cost-sharing multiple-employer defined pension plan the School Employees Retirement System of Ohio (SERS) administers two post employment benefit plans.

**Medicare Part B**

Medicare B plan reimburse Medicare B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code (ORC) 3309.69. Qualified benefits recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part premium or the current premium. The Medicare Part B premium for calendar year 2008 was \$96.40; SERS' reimbursement for retirees was \$45.50.

The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund, For fiscal 2008, the actuarial required allocation is .66 percent. The Academy's contributions to Medicare Part B for the fiscal years ended June 30, 2008, 2007 and 2006 were \$2,237, \$3,371 and \$1,704 respectively, 100 percent was contributed in each fiscal year.

**Health Care Plan**

ORC 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY, OHIO  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**7. POST EMPLOYMENT BENEFITS (Continued)**

**A. School Employee Retirement Systems (Continued)**

The ORC provides the statutory authority to fund SERS' postemployment benefits through employer contributions.

The Health Care Fund was established under, and is administered in accordance with the Internal Revenue Code 105(e). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14 percent contribution to the Health Care Fund. At June 30, 2008, the health care allocation was 4.18%. The actuarially required contributions (ARC) as of the June 30, 2008 annual valuation is 13.41% of covered payroll. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities of the plan over the period not to exceed thirty years. The Academy's contributions for health care for the fiscal years ended June 30, 2008, 2007 and 2006 were \$45,448, \$68,489 and \$34,621 respectively; 100 percent was contributed in each fiscal year.

An additional health care surcharge on employers is collected for employees earning less than the actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provides that no employer shall pay a health care surcharge greater than 2% of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5% of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2008, the minimum compensation level was established at \$35,800.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years, Medicare eligibility, and retirement status.

The financial reports of SERS' Health Care and Medicare B plans are included in its Comprehensive Annual Financial Report. The report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on the SERS' website [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources

**B. State Teachers Retirement System**

**Plan Description** - The Academy contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting [www.strsoh.org](http://www.strsoh.org) or by calling (888) 227-7877.

**Funding Policy** - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2008, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The Academy's contributions for health care for the fiscal years ended June 30, 2008, 2007 and 2006 were \$2,388, \$3,258 and \$2,586 respectively; 100 percent was contributed in each fiscal year.

**MARCUS GARVEY ACADEMY  
 CUYAHOGA COUNTY, OHIO  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**8. DEBT- PNC Bank - Line-of-credit**

During the fiscal year ending 2003, the Academy entered into a short-term debt agreement with the National City Bank, now known as PNC Bank, for a line of credit. The following is a summary:

<u>Line of Credit</u>	<u>Balance at June 30, 2008</u>
6.25% annually	\$161,757

The line-of-credit is uncollateralized. This line-of-credit is presented in the statement of net assets as a short-term liability. The Academy has made no principal payments on the line, but has paid incurred interest.

**9. CONTINGENCIES**

**A. Grants**

The Academy received financial assistance from federal and state agencies in the form of grants. Amount received from grantor agencies are subject to audit and adjustment by the grantor. Any disallowed costs may require refunding to the grantor. Amount which may be disallowed, if any, are not presently determinable. However, in the opinion of the Academy, any such adjustments will not have a material adverse effect on the financial position of the Academy.

**B. Litigation**

There are currently no matters in litigation with the Academy as defendant.

**C. Full-Time Equivalency**

The Ohio Department of Education (ODE) conducts reviews of enrollment data and full-time equivalency (FTE) calculations made by the Academy. These reviews are conducted to ensure the Academy is reporting accurate student enrollment data to the State, upon which state foundation funding is calculated. A review has not been performed for the fiscal year 2008.

**10. ASHE CULTURE CENTER, INC. -Sponsorship**

The Academy contracted with Ashe Culture Center Inc. as its sponsor and oversight services as required by law. Sponsorship fees are calculated at three percent of net state funds received by the Academy from the State of Ohio, as foundation. For the fiscal year ended June 30, 2008 the total sponsorship fees totaled \$14,865. The Academy paid \$10,048 during fiscal 2008, with the remaining balance of \$4,817 as part of the accounts payable balance in the accompany statement of net assets.

**11. L.E.D. CONSULTING, INC. – Treasury Services**

The Academy entered into a contract with L.E.D. Consulting, Inc. effective February 15, 2008 to provide treasury services, as defined by the contract. Contract provision binds the Academy to pay \$2,500 per month for the duration of the agreement until terminated by mutual agreement of the parties. The Academy paid \$4,500 for these services for the fiscal year ending June 30, 2008. The Academy has recorded accounts payable of \$5,500 for services received under the agreement not paid at June 30, 2008.

**MARCUS GARVEY ACADEMY  
 CUYAHOGA COUNTY, OHIO  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**12. ST. PHILOMENA CHURCH- The Roman Catholic Diocese of Cleveland, Ohio**

**Lease - General Classroom Space**

The Academy executed a lease agreement, for the premises known as the St Philomena School Building, with the Roman Catholic Diocese of Cleveland, with St. Philomena stated as the trustees on July 25, 2006. The lease agreement was for a two year term starting at July 16, 2006 through July 15, 2008. The Academy was to pay \$3,334 per month (\$40,000 annually) for the first lease year and \$6,667 (\$80,000) for the second lease term. The Academy occupied the space for the entire term of the lease for the purpose of an educational facility. The Academy remitted one payment to the landlord totaling \$3,000 for the period ending June 30, 2008. The Academy did not accrue a payable to the Church because the lease rent amount was forgiven.

**13. PURCHASED SERVICES**

For the period of July 1, 2007 through June 30, 2008, the Academy made the following purchased service commitments. These commitments include sponsor, management and CCIP, and Treasurer fees, where applicable.

	<b>2008</b>
Professional and Legal Services	60,947
Student Transportation	17,705
Utilities	2,000
Communications	3,510
Other Expenses	72,838
Contractual Trade Services	15,555
	<b>\$172,555</b>

**14. RELATED PARTY TRANSACTIONS**

Aries Transportation leased vans to the Academy, during the fiscal year. The owner of Aries Transportation is the founder of Marcus Garvey Academy, Alexandria Boone. Ms. Boone received \$17,857 from the lease.

Exception Psychological Services provided student evaluations and assessments for the Academy's students under a contract. The owner of Exceptional Psychological Services is Dr. Chuck, wife of Dr. Kwa David Whitaker, the Academy's sponsor. Dr. Chuck received \$3,880 in the fiscal for services rendered.

The Academy executed a lease agreement GAP on June 22, 2007 for office space at 1667 East 40<sup>th</sup> Street, Suite 3F, Cleveland, Ohio. The lease period is from July 1, 2007 through June 30, 2010 at monthly rate of \$500. The Academy has incurred \$2,000 in rental payments as of June 30, 2008. The Academy has not made any payment in the current fiscal year and this amount is reflected in the accounts payable balance in the statement of net assets. Additionally, one employee of Gap Communications, Bernadette Mayfield, who was also an employee at the Academy, was paid \$5,253 by Marcus Garvey for Support Services.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY, OHIO  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2008**

**15. SUBSEQUENT EVENTS**

In April 2011, the Academy had its funding frozen by the Ohio Department of Education due to their inability to provide financial records. In addition, Ashe Culture Center, the Academy's sponsor, has not renewed its sponsorship of the Academy and the current agreement will expire on June 30, 2011. Pursuant to the Ohio Revised Code, the Academy may not operate without a sponsor.

**16. POSSIBLE FINANCIAL DISTRESS**

As of June 30, 2008, the Academy had a net deficit fund balance of (\$205,526). In addition, as noted in Note 15 the Academy had its funding frozen in April 2011, by the Ohio Department of Education due to their inability to provide financial records. In addition, Ashe Culture Center, the Academy's sponsor, has not renewed its sponsorship of the Academy and the current agreement will expire on June 30, 2011. The Academy is aware of these situations and is currently in the process of obtaining financial records from its sponsor and Treasurer and is in pursuit of a new sponsor.

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# Dave Yost • Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Marcus Garvey Academy  
Cuyahoga County  
405 East 105<sup>th</sup> Street  
Cleveland, Ohio 44108

To the Board of Directors:

We have audited the financial statements of the business-type activities of Marcus Garvey Academy, Cuyahoga County, Ohio (the Academy) as of and for the year ended June 30, 2008, and have issued our report thereon dated May 13, 2011, wherein we noted there was insufficient evidence to support capital assets and the Academy's line of credit. We also reported that the Ohio Department of Education suspended the Academy's funding in April, 2011, and the Academy's sponsor will not extend its sponsorship agreement after June 30, 2011. Ohio law prohibits community schools from operating without a sponsor. Therefore, our report expressed substantial doubt about the Academy's ability to continue as a going concern. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Academy's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the Academy's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Academy's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Therefore, we cannot assure that we have identified all deficiencies, significant deficiencies or material weaknesses. However, as described in the accompanying schedule of findings we identified certain deficiencies in internal control over financial reporting, that we consider material weaknesses and other deficiencies we consider to be significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and timely corrected. We consider findings 2008-001 through 2008-011 described in the accompanying schedule of findings to be material weaknesses.

A significant deficiency is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider finding 2008-012 described in the accompanying schedule of findings to be significant deficiency.

### **Compliance and Other Matters**

As part of reasonably assuring whether the Academy's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as items 2008-008 through 2008-015.

We also noted certain matters not requiring inclusion in this report that we reported to the Academy's management in a separate letter dated May 13, 2011.

The Academy's responses to the findings identified in our audit are described in the accompanying schedule of findings. We did not audit the Academy's responses and, accordingly, we express no opinion on them.

We intend this report solely for the information and use of management, the Board of Directors, the Community School's sponsor, and others within the Academy. We intend it for no one other than these specified parties.



**Dave Yost**  
Auditor of State

May 13, 2011

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS</b>
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**FINDING NUMBER 2008-001**

**Finding for Recovery – Board Stipend – Material Weakness**

On July 17, 2007, check number 100960, in the amount of \$150, was issued and authorized by Ross Cockfield, Executive Director and Stephen Sites, Treasurer, and made payable to Alexandria Boone. The check was for Board compensation. Ms. Boone, however, was the Founder of the School and not a member of the Board. Therefore, she was not entitled to board member compensation.

The Academy's failure to maintain adequate support for expenditures could result in a loss of accountability over the Academy's finances, make it difficult to identify errors which could go undetected, and possibly result in expenditures that are not for a proper public purpose.

In accordance with the foregoing facts and pursuant to Ohio Revised Code Section 117.28, a Finding for Recovery for public monies illegally expended is hereby issued against Alexandria Boone, Developer and Director of Marketing in the amount of \$150 and in favor of Marcus Garvey Academy.

Under Ohio law, any public official who either authorizes an illegal expenditure of public funds or supervises the accounts of a public office from which such illegal expenditure is made is liable for the amount of this expenditure. *Steward v. National Surety Co.* (1929), 120 Ohio St. 47; 1980 Op. Att'y Gen. No. 80-074; Ohio Rev. Code Section 9.39; *State, ex. rel. Village of Linndale v. Masten* (1985), 18 Ohio St.3d 228. Public officials controlling public funds or property are liable for the loss incurred such funds or property be fraudulently obtained by another, converted, misappropriated, lost or stolen to the extent that recovery or restitution is not obtained from the persons who unlawfully obtained such funds or property. 1980 Op. Att'y Gen. No. 80-074.

Accordingly, Ross Cockfield, Executive Director and Stephen Sites, Treasurer, are jointly and severally liable in the amount of \$150 and in favor of Marcus Garvey Academy.

**Official's Response:**

This \$150 payment may have been for a Board Meeting in 2006 when Ms. Boone was officially on the Board and just paid out of 2008 funds erroneously.

**Auditor's Response:**

The documents provided did not give enough support to determine if the expenditure was for a proper public purpose.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<p><b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b></p>
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**FINDING NUMBER 2008-002**

**Finding for Recovery – Unsupported Credit Card Payments – Material Weakness**

Ohio Rev. Code Section 3314.03(A)(11)(d) requires that each contract entered into between a sponsor and the governing authority of a community school shall specify that the school will comply with Section 149.43 of the Ohio Rev. Code. Ohio Rev. Code Section 149.43(B) states, in part, that all public records shall be promptly prepared and made available for inspection to a person at all reasonable times during regular business hours. In order to facilitate broader access to public records, public offices shall maintain public records in a manner that they can be made available for inspection in accordance with this division.

During the audit period, unsupported credit card purchases in the amount of \$548 were made by Alexandria Boone. These credit card purchases were issued and authorized by Ross Cockfield, Executive Director and Stephen Sites, Treasurer.

Also during 2008, unsupported credit card purchases in the amount of \$356 were made by Ross Cockfield, and issued by Edward Dudley, Treasurer.

Without appropriate support documentation it is not possible to determine if the expenditure included items that would not be considered a proper public purpose. The failure to maintain adequate support for these expenditures could result in a loss of accountability over the Academy's finances, making it difficult to identify errors which could go undetected, and possibly result in expenditures that are not for a proper public purpose.

In accordance with the foregoing facts and pursuant to Ohio Revised Code Section 117.28, a Finding for Recovery for public monies improperly expended is hereby issued against Alexandria Boone, Developer and Director of Marketing, for her unsupported credit card purchases in the amount of \$548 and in favor of Marcus Garvey Academy., and against Ross Cockfield, Executive Director in the amount of \$356 and in favor of Marcus Garvey Academy.

Under Ohio law, any public official who either authorizes an illegal expenditure of public funds or supervises the accounts of a public office from which such illegal expenditure is made is liable for the amount of this expenditure. Steward v. National Surety Co. (1929), 120 Ohio St. 47; 1980 Op. Att'y Gen. No. 80-074; Ohio Rev. Code Section 9.39; State, ex. rel. Village of Linndale v. Masten (1985), 18 Ohio St.3d 228. Public officials controlling public funds or property are liable for the loss incurred such funds or property be fraudulently obtained by another, converted, misappropriated, lost or stolen to the extent that recovery or restitution is not obtained from the persons who unlawfully obtained such funds or property. 1980 Op. Att'y Gen. No. 80-074.

Accordingly, the following are jointly and severally liable in the corresponding amounts listed below, and in favor of the Ohio Department of Education:

Name	Amount
Ross Cockfield, Executive Director	\$548
Edward Dudley, Treasurer	\$356
Stephen Sites, Treasurer	\$548

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS  
(Continued)**

**FINDING NUMBER 2008-002 (Continued)**

**Finding for Recovery – Unsupported Credit Card Payments – Material Weakness  
(Continued)**

**Official's Response:**

There is no way to address this finding in unsupported credit card charges without specific detail about the charges.

**FINDING NUMBER 2008-003**

**Finding for Recovery – Unsupported Checks – Material Weakness**

Ohio Rev. Code Section 3314.03(A)(11)(d) requires that each contract entered into between a sponsor and the governing authority of a community school shall specify that the school will comply with Section 149.43 of the Ohio Rev. Code. Ohio Rev. Code Section 149.43(B) states, in part, that all public records shall be promptly prepared and made available for inspection to a person at all reasonable times during regular business hours. In order to facilitate broader access to public records, public offices shall maintain public records in a manner that they can be made available for inspection in accordance with this division.

On July 17, 2007, check number 100952, in the amount of \$400 was issued and authorized by Ross Cockfield, Executive Director and Stephen Sites, Treasurer, and made payable to Kay Bloodworth. The Academy was unable to provide documentation that accurately supported amount disbursed to Kay Bloodworth.

On July 17, 2007, check number 100996, in the amount of \$210 was issued and authorized by Ross Cockfield, Executive Director and Stephen Sites, Treasurer, and made payable to Rudolph Rimmer. The Academy was unable to provide documentation that accurately supported amount disbursed to Rudolph Rimmer.

On July 25, 2007, check number 101003, in the amount of \$239 was issued and authorized by Ross Cockfield, Executive Director and Stephen Sites, Treasurer, and made payable to Irving Kerr. The Academy was unable to provide documentation that accurately supported amount disbursed to Irving Kerr.

On May 27, 2008, check number 2089, in the amount of \$150 was issued and authorized by Ross Cockfield, Executive Director and Edward Dudley, Treasurer, and made payable to Linda Pendleton. The Academy was unable to provide documentation that accurately supported amount disbursed to Linda Pendleton.

Without appropriate support documentation it is not possible to determine if the expenditure included items that would not be considered a proper public purpose. The failure to maintain adequate support for these expenditures could result in a loss of accountability over the Academy's finances, making it difficult to identify errors which could go undetected, and possibly result in expenditures that are not for a proper public purpose.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS  
(Continued)**

**FINDING NUMBER 2008-003 (Continued)**

**Finding for Recovery – Unsupported Checks – Material Weakness (Continued)**

In accordance with the foregoing facts and pursuant to Ohio Revised Code Section 117.28, a Finding for Recovery for public monies illegally expended is hereby issued against Kay Bloodworth in the amount of \$400, Rudolph Rimmer in the amount of \$210, Irving Kerr in the amount of \$239, and Linda Pendleton in the amount of \$150 and in favor of Marcus Garvey Academy.

Under Ohio law, any public official who either authorizes an illegal expenditure of public funds or supervises the accounts of a public office from which such illegal expenditure is made is liable for the amount of this expenditure. *Steward v. National Surety Co.* (1929), 120 Ohio St. 47; 1980 Op. Att’y Gen. No. 80-074; Ohio Rev. Code Section 9.39; State, ex. rel. Village of Linndale v. Masten (1985), 18 Ohio St.3d 228. Public officials controlling public funds or property are liable for the loss incurred such funds or property be fraudulently obtained by another, converted, misappropriated, lost or stolen to the extent that recovery or restitution is not obtained from the persons who unlawfully obtained such funds or property. 1980 Op. Att’y Gen. No. 80-074.

Accordingly, the following are jointly and severally liable in the corresponding amounts listed below, and in favor of the Ohio Department of Education:

Name	Amount
Ross Cockfield, Executive Director	\$999
Edward Dudley, Treasurer	\$150
Stephen Sites, Treasurer	\$849

**Official’s Response:**

Check# 100952 for \$400 was made payable to Kay Bloodworth for food services to the MGA during a board/staff retreat.

Check# 100996 for \$210 was paid to Rudolph Rimmer for summer school transportation of students. We are still looking for that invoice and will provide it as soon as it is located.

Check# 101003 for \$239 is believed to have been for a facsimile phone line and supplies for the Board Chairman, Irving Kerr. We are attempting to also locate that documentation. Mr. Kerr’s wife who maintains all receipts and records is gravely ill and cannot look for these receipts in their records so we are still searching the school records/files.

Check# 2089 for \$150 paid to Linda Pendleton should be verified by Ross Cockfield. We cannot locate any information on this check. However, it is believed that Ms. Pendleton was the grandmother of one of our students at the time and was paid for baked goods for one of our school sponsored events for parents/students.

**Auditor’s Response:**

The documents provided did not give enough support to determine if the expenditure was for a proper public purpose.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-004**

**SAS 115 Financial Reporting – Material Weakness**

Paragraph 15 of the Statement on Auditing Standards 115, documents that the identification by the auditor of a material misstatement in the financial statements for the period under audit that was not initially identified by the entity's internal control is a strong indicator of a material weakness even if management subsequently corrects the misstatement.

Sound financial reporting is the responsibility of the Treasurer and Board of Directors and is essential to ensure the information provided to the readers of the financial statements is complete and accurate.

The following weaknesses were noted and subsequent adjustments made to the financial statements and, where applicable, to the Academy's accounting records:

- The Academy pays its employees over the course of the entire fiscal year based on a ten month contract. This results in a liability for the academy for the final two months of pay for the fiscal year. In fiscal year 2008, the Academy did not recognize this liability or its corresponding expense, resulting in an understatement of accrued wages and benefits payable totaling \$57,352.
- The Academy misposted an expenditure, resulting in a cash overstatement of \$682.
- The Academy was approved for \$121,453 of federal and state grant funding during fiscal year 2008, but only received \$82,829 during the fiscal year. The corresponding receivable of \$38,624 was not recorded in the financial records.
- Several non-operating and operating revenue transactions were misclassified, resulting in a net revenue understatement of \$91,711.
- Prior year payables and receivables were not incorporated in the beginning balance of the current year financial statements, resulting in a beginning balance net overstatement of \$110,063.
- Foundation settlement withholdings of SERS and STRS employer shares were not recorded. This resulted in an understatement of Fringe Benefits Expense of \$43,475.

The lack of controls over the posting of financial transactions and financial reporting can result in errors and irregularities that may go undetected and decreases the reliability of financial data throughout the year.

We recommend the Academy adopt policies and procedures for controls over recording of financial transactions and over financial reporting to help ensure the information accurately reflects the activity of the Academy and thereby increasing the reliability of the financial data throughout the year.

**Official's Response:**

The financial records of the Academy must and will be better maintained in the future and the school treasurer and school officials will jointly develop strategies for insuring that these situations do not occur again in the future.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-005**

**Entity-wide Bank Reconciliation – Material Weakness**

Reconciliation of the Academy's bank accounts with its cash ledgers is a necessary control procedure to adequately safeguard cash and to provide an accurate financial picture of the Academy. A necessary step in internal control over financial reporting is to determine the accuracy of both the balance of the bank and the balance of "cash" in the accounting records. As part of the bank reconciliation, all differences between the balance appearing on the bank statements and the balance of cash according to the District's records should be accounted for.

We noted the Academy does not perform a monthly Academy-wide bank-to-book reconciliation. The only reconciliation completed during the fiscal year is at year-end.

Failure to reconcile bank accounts and resolve discrepancies may result in errors in budgeting and financial reporting. Bank and investment balances should be reconciled with the Academy's cash fund balances on a monthly basis.

We recommend the Academy complete a monthly Academy-wide cash reconciliation which compares reconciled bank and investment balances to the Academy book balances. Also, the Treasurer should perform an additional review of the Academy-wide cash and investment reconciliation. This should include reviewing support for reconciling items.

**Official's Response:**

We wholeheartedly accept the Auditor of State recommendations for Academy wide bank reconciliation and will direct our school treasurer to comply on a monthly basis and provide appropriate documents to the Academy Board and staff leadership.

**FINDING NUMBER 2008-006**

**Books, Records of Accounts, and Minutes – Material Weakness**

Ohio Rev. Code Section 149.43(B) states, in part, that all public records shall be promptly prepared and made available for inspection to a person at all reasonable times during regular business hours. In order to facilitate broader access to public records, public offices shall maintain public records in a manner that they can be made available for inspection in accordance with this division.

The Academy failed to maintain files of public records, including original supporting documentation for non-payroll transactions. Also, the minute records of the Board of Directors did not provide board approval of salaries and wages paid to the employees or lease agreements entered into by the Academy. Consequently, we were unable to determine the completeness, accuracy, and validity of the non-payroll and payroll transactions.

Failure to maintain proper public records, may result in diminished transparency of the Academy.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-006  
(Continued)**

**Books, Records of Accounts, and Minutes – Material Weakness (Continued)**

Furthermore, we noted the following:

- The Board minutes were not signed for eight out of ten meetings;
- No evidence was provided of the Board approving monthly financial statements; and
- No evidence was provided of the Board approving the closure of an Academy bank account.

Failure to oversee the Academy's operations and stay apprised of financial matters increases the chance of theft and other fraudulent activities.

We recommend the Academy maintain financial records which are complete and accurate. We also recommend the Board approve all minutes, financial records and final decisions during its regular course of business.

**Official's Response:**

The Academy will maintain financial records that are complete and accurate. We will also have the Board approve all minutes, financial records and financial decisions during its regular course of business.

**FINDING NUMBER 2008-007**

**Development and Implementation of Purchasing Cycle Controls – Material Weakness**

The Academy does not require written authorization prior to a purchase being initiated. In addition, verbal authorizations obtained from management are not regularly documented. Formal purchase requisitions, purchase orders, or tally sheets were not utilized and there was no process in place to match invoices and checks prior to making payment.

Failure to have a formal approval process for purchases may result in unauthorized disbursements and misuse of funds.

We recommend the Academy utilize purchase requisitions and/or purchase orders along with the payment record and obtain proper authorization before committing Academy funds. Academy personnel should provide written acknowledgment when goods and services are received.

In addition, Management should compare invoices, purchase orders, and receiving acknowledgments prior to authorizing payment. Board approval of monthly financial statements and the implementation of an accounting package would provide the necessary financial information to allow the Academy to make informed financial decisions.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS  
(Continued)**

**FINDING NUMBER 2008-007 (Continued)**

**Development and Implementation of Purchasing Cycle Controls – Material Weakness  
(Continued)**

**Official's Response:**

We accept the Auditor of State's recommendations. We were aware of our deficiencies and began to institute new policies and procedures relating to school purchases and contracts Academy wide in the 2009-2010 school/fiscal year.

**FINDING NUMBER 2008-008**

**Condition of Accounting Records – Material Noncompliance and Material Weakness**

Ohio Administrative Code Section 117-2-02(A) states that all local public offices shall maintain an accounting system and accounting records sufficient to enable the public office to identify, assemble, analyze, classify, record and report its transactions, maintain accountability for the related assets (and liabilities, if generally accepted accounting principles apply), document compliance with finance related legal and contractual requirements and prepare financial statements required by rule 117-2-03 of the Administrative Code.

Management is responsible for implementing and maintaining a system of controls designed to enable management to determine the accuracy of financial transactions of the Academy. Also, management is responsible for developing and maintaining complete and accurate financial records. Instead of complete and accurate financial records, we noted the following:

- The Academy was unable to provide statements or transaction support relating to the line of credit with PNC Bank;
- Form 990 - income tax exempt form was not provided for fiscal year 2008;
- No supporting documentation was provided for 22 of 104 non-payroll expenditures tested;
- 1099's issued to independent contractors for services were not provided;
- Capital asset records including such information as the original cost, acquisition date, voucher number, the asset type (land, building, vehicle, etc.), asset description, location, and tag number were not provided;
- Sam's Club Discover Card Statements for July 2007 and June 2008, and Home Depot credit card statements for July 2007, May 2008, and June 2008 were not provided;
- The financial report for fiscal year ending June 30, 2008 was not completed or provided until 2011 and several client revisions to the report were subsequently submitted;
- Financial records did not account for prior year balance sheet items and therefore the records at the beginning of the year did not match the prior year amounts; and
- Intergovernmental Receivables were not disclosed in the financial statements.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-008 (Continued)**

**Condition of Accounting Records – Material Noncompliance and Material Weakness  
(Continued)**

During our testing of payroll disbursements, we also noted the following:

- 941 forms were not provided for fiscal year 2008;
- Four employees were missing the State Tax Withholding forms in their employee personnel file;
- Three employees were missing the Federal Tax Withholding forms in their employee personnel file;
- Three employees were missing Retirement System Participation forms in their employee personnel file; and
- Wages and benefits earned and not yet paid were not accrued at fiscal year-end.

Management failed to provide supporting documentation, consequently we were unable to analyze, review, inspect for completeness, verify the accuracy of, or determine the existence of the Academy's financial records.

Failure to implement and maintain a system of controls over the Academy's financial records increases the chances of misstatement or fraud.

**Official's Response:**

We accept the Auditor of State's recommendations. We were aware of some deficiencies and did institute some new accounting and reporting policies and procedures relating to school finances.

The Board will be asking the school treasurer to develop and implement a corrective action plan immediately to address and eliminate this major problem.

**FINDING NUMBER 2008-009**

**Developing and Implementing an Effective Monitoring System – Material Noncompliance and Material Weakness**

Ohio Admin. Code Section 117-2-01 (A) states that all public officials are responsible for the design and operation of a system of internal control that is adequate to provide reasonable assurance regarding the achievement of objectives for their respective public offices in certain categories. Subsection (C)(5) provides that internal control consists of the following component, among others: monitoring, which is a process that assesses the quality of internal control performance over time.

Monitoring is comprised of regular management and supervisory activities established to oversee whether management's objectives are being achieved. This process involves assessing the design and operation of controls on a timely basis and taking necessary corrective actions. Monitoring should assist management in identifying unexpected results and/or possible misstatements.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-009 (Continued)**

**Developing and Implementing an Effective Monitoring System – Material Noncompliance and Material Weakness (Continued)**

Some effective monitoring practices include:

- Regular review of monthly financial statements;
- Review of revenues and expenses with independently accumulated information (budgets, past performances, peer group representatives, etc.);
- Review of large or unusual fluctuations;
- Identification of unusual fluctuations;
- Comparison of financial statement position with financial projections and other internally prepared projections of financial position and operating results;
- Comparison of predefined key performance indicators based on the financial statements;
- Review of items which have been outstanding for extended periods of time (outstanding check listing for payroll and non payroll transactions);
- Monitoring compliance with grant agreements;
- Ensuring that an adequate segregation of duties exists; and
- Review of monthly bank reconciliations by someone independent of their preparation.

The Academy failed to perform adequate monitoring over financial activities. The lack of effective monitoring has led to the misallocation or misstatement of Academy funds, expenditure of funds contrary to the directives of the Board, and non-compliance with federal or state laws or regulations. This could result in a loss of funding from federal and state sources, and errors or irregularities occurring in financial transactions which affect the bank reconciliations could go undetected.

We recommend that management prepare monthly financial statements and submit them to the Board at each regularly scheduled meeting. The Board should then review these financial statements and when satisfied as to their accuracy approve them through the minute records. In addition, management should ensure that any reports required by the grantor agencies, per the terms of grant agreements, are completed accurately and filed with the respective grantor agencies in a timely manner. Management should also ensure that proper segregation of duties exists, including an independent review of the monthly bank reconciliations.

**Official's Response:**

The Academy will develop a more effective monitoring system that will ensure that our financial and operational objectives are being met. The expanded monitoring system could include:

- Regular review of monthly financial statements;
- Review of revenues and expenses with independently accumulated information (budgets, past performances, peer group representatives, etc.);
- Review of large or unusual fluctuations;
- Identification of unusual fluctuations;
- Comparison of financial statement position with financial projections and other internally prepared projections of financial position and operating results;
- Comparison of predefined key performance indicators based on the financial statements;

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS  
(Continued)**

**FINDING NUMBER 2008-009 (Continued)**

**Developing and Implementing an Effective Monitoring System – Material Noncompliance and Material Weakness (Continued)**

- Review of items which have been outstanding for extended periods of time (outstanding check listing for payroll and non payroll transactions);
- Monitoring compliance with grant agreements;
- Ensuring that an adequate segregation of duties exists; and
- Review of monthly bank reconciliations by someone independent of their preparation.

**FINDING NUMBER 2008-010**

**Capital Assets – Material Noncompliance and Material Weakness**

Ohio Admin. Code Section 117-2-02 (D)(4)(c) states that all local public offices should maintain or provide capital asset records including such information as the original cost, acquisition date, voucher number, the asset type (land, building, vehicle, etc.), asset description, location, and tag number. Local governments preparing financial statements using generally accepted accounting principles will want to maintain additional data.

Furthermore, the Academy's Capital Asset Policy states, in part, that the Academy will "maintain a comprehensive fixed assets program requiring periodic inventory of district assets". Further, the policy states, "The school board will be provided an annual report identifying equipment identifying equipment not accounted for. This equipment will be removed from district property records through school board action annually."

The Academy did not make available capital asset records to support the amounts recorded on the financial statements. For this reason we were unable to determine if the following records had been developed and updated:

- A capital asset accounting system, which was comprised of a complete capital asset listing by location, with tag or other identification numbers and other pertinent information;
- Procedures to record assets as additions when purchased and deletions when disposed of during the year;
- Annual depreciation expense and accumulated depreciation;
- A listing of capital assets purchased with federal funds to ensure that items purchased with federal funds are used for that specific purpose; and
- Invoices and supporting documentation.

Without maintaining accurate and complete records of capital assets purchased it is possible the Academy could misplace assets or assets could be stolen and not be reported.

To maintain adequate safeguards over capital assets and to reduce the risk that the Academy's assets may be misstated, we recommend management develop and implement procedures to be performed throughout the year for the recording and updating of capital assets, including an individual listing of items purchased with federal funds. These procedures should include tagging all capital assets meeting the established capitalization threshold. Further, addition and disposal forms should be completed and approved by management when assets are acquired and retired.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-010 (Continued)**

**Capital Assets – Material Noncompliance and Material Weakness (Continued)**

This information should then be entered into the capital asset accounting system and include such information as the tag number, location of the asset, description of the item, cost, acquisition date, and any other pertinent information. Periodic physical inventories should be performed, and the capital assets listed on the accounting system should be compared to the items on hand and any discrepancies should be investigated.

**Official's Response:**

We have not heretofore maintained a capital asset management inventory or policy. However, in FY2011, our treasurer recommended that we hire a firm to conduct the capital asset inventory and tag all school property. We promptly complied and have that inventory report on file at the school.

**FINDING NUMBER 2008-011**

**Federal Food Service Assistance – Material Noncompliance and Material Weakness**

2 C.F.R. Part 225, Appendix A, Section C.1.j provides that for a cost to be allowable, the expenditure must be adequately documented. Appendix C, Section A.1 also provides that all costs and other data used to distribute the costs included in the plan should be supported by formal accounting and other records that will support the propriety of the costs assigned to Federal awards.

7 C.F.R. Section 210.7 (b) & (c) state, in part, that the total general and special cash assistance reimbursement paid to any school food authority for lunches served to children during the school year are not to exceed the sum of the products obtained by multiplying the total reported number of lunches, by type, served to eligible children during the school year by the applicable maximum per lunch reimbursements prescribed for the school year for each type of lunch. Additionally, to be entitled to reimbursement under this part, each school food authority shall ensure that Claims for Reimbursement are limited to the number of free, reduced price and paid lunches and meal supplements that are served to children eligible for free, reduced price and paid lunches and meal supplements, respectively, for each day of operation. To ensure that the Claim for Reimbursement accurately reflects the number of lunches and meal supplements served to eligible children, the school food authority shall, at a minimum:

- (i) Correctly approve each child's eligibility for free and reduced price lunches and meal supplements based on the requirements prescribed under 7 CFR part 245;
- (ii) Maintain a system to issue benefits and to update the eligibility of children approved for free or reduced price lunches and meal supplements.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS  
(Continued)**

**FINDING NUMBER 2008-011 (Continued)**

**Federal Food Service Assistance – Material Noncompliance and Material Weakness  
(Continued)**

During the audit period, the Academy did not maintain consistent attendance records. Due to this, it could not be determined if the amount of meals purchased from Kiddie Katering, Inc. and B&M Catering, the School’s food vendor, was reasonable based on the number of students in attendance each day. The Academy received the following federal funds used to pay for student meals:

<b>Programs:</b>	<b>Amount</b>
School Breakfast, CFDA 10.553	\$15,088
National School Lunch, CFDA 10.555	30,668
<b>Total</b>	<b>\$45,756</b>

Had this been a Federal Single Audit the amounts mentioned above could have been questioned costs.

**Official’s Response:**

We did not maintain adequate records for fiscal year 2008. However, as soon as we became aware that we had to, we began documenting everything that was required.

**FINDING NUMBER 2008-012**

**Federal Money – Material Noncompliance and Significant Deficiency**

2 C.F.R. Part 225), Appendix A, Section A.2 states that governmental units assume responsibility for administrating Federal funds in a manner consistent with underlying agreements, program objectives, and the terms and conditions of the Federal award. Appendix A, Section C.1.j provides that for a cost to be allowable, the expenditure must be adequately documented.

In fiscal year 2007, the grant funds below were forwarded to the Academy. The Academy, however, failed to provide invoices to the school to support any of the grant expenditures:

<b>Programs:</b>	<b>Amount</b>
Title I Disadvantaged Children Targeted Assistance, CFDA 84.010	\$22,858
Drug Free Schools, CFDA 84.186	2,032
Title V Innovative Education Program, CFDA 84.298	177
Title II, Part D, Technology, CFDA 84.318	684
Improving Teacher Quality State Grants (Title II, Part A), CFDA 84.367	1,822
Special Education Cluster Grants To States (IDEA, Part B), CFDA 84.027	7,071
<b>Total</b>	<b>\$34,644</b>

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-012 (Continued)**

**Federal Money – Material Noncompliance and Significant Deficiency (Continued)**

Education Management Information System (EMIS) allows ODE to provide the different levels of government with data required to determine funding, such as the percentage of Highly Qualified Teachers, Special Educations information, and other data used to determine federal funding. The School also did not maintain student attendance record. As a result, we could not determine how many students attended school and if they were entitled to this funding.

Had this been a federal Single Audit, the amounts mentioned above could have been questioned costs.

**Official's Response:**

It is standard practice to provide a Federal Expenditure Report (FER) that documents and outlines how all Federal grant funds were expended during the grant period to the Ohio Dept. of Education (ODE) and not to the school. Unless this FER form is approved by the ODE, Office of Grants Management each year, funding for the next year is not awarded. The approval of our FER for 2008 would support that the expenditures were proper.

Finally, when funds for these Federal grants were expended with outside vendors, contracts were in the files to document same.

**Auditor's Response:**

The documents provided did not give enough support to determine if the expenditure was for a proper public purpose.

**FINDING NUMBER 2008-013**

**Related Parties – Material Noncompliance**

Ohio Revised Code Section 2921.42(A)(1) prohibits a public official from authorizing or using the authority or influence of the public official's office to secure a public contract in which the public official, a member of the public official's family, or any of the public official's business associate has an interest.

Additionally, Ohio Revised Code Section 2921.42(A)(4) states that no public official shall knowingly have an interest in the profits or benefits of a public contract entered into by or for the use of the political subdivision or governmental agency or instrumentality with which the public official is connected.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-013 (Continued)**

**Related Parties – Material Noncompliance (Continued)**

The following issues were noted during our engagement:

- Alexandria Boone, Founder and Developer of the Academy, owns Aries Transportation Company. During the fiscal year, the Academy made payments totaling \$17,857 to Aries Transportation Company for rental of vans, maintenance and drivers.
- Alexandria Boone, Founder and Developer of the Academy, owns GAP Communications Group. During the fiscal year, the Academy made payments of \$2,000 to Alexandria for public relations, marketing services and administrative office services through GAP Communications Group.

As stated above, a public official is prohibited from having an interest in a public contract.

These matters will be referred to the Ohio Ethics Commission.

**Official's Response:**

The Board of Directors of MGA was fully aware of Ms. Boone's interest in both of these companies. At the time, this information was fully disclosed as required by law so they felt there was no wrongdoing. Ms. Boone was an employee, not a board member or public official, at the time and therefore did not vote on either of these actions.

In addition, MGA had no credit, no one else was willing to purchase vans for the school's use so Ms. Boone did so and leased the vans back to the school.

The Board determined that GAP Communications Group and Aries Transportation Services both provided quality services at a fair price.

The Board adopted an official conflict of interest policy and passed several resolutions in December 2007 to acknowledge Ms. Boone's business relationships with the school. These resolutions are included in Board minutes for the 2007-2008 school/fiscal year.

**FINDING NUMBER 2008-014**

**Fiscal Officer Designation and Bonding Requirement – Material Noncompliance**

Ohio Revised Code Section 3314.011 provides the School designate an individual as the fiscal officer. The Ohio Administrative Code (OAC) Section 117-6-07 requires the fiscal officer execute a bond prior to entering upon the duties of the fiscal officer. The bond amount and surety is to be established by resolution of the governing authority. Bonding is conditioned on the faithful performance of the employee's official duties.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-014 (Continued)**

**Fiscal Officer Designation and Bonding Requirement – Material Noncompliance  
(Continued)**

In addition, Ohio Revised Code Section 3314.011 provides, prior to assuming the duties of fiscal officer, the fiscal officer designee shall be licensed as prescribed by Section 3301.074 of the Revised Code or shall complete not less than sixteen hours of continuing education classes in the area of school accounting as approved by the sponsor of the community school. Any fiscal officer who is not licensed under this section shall complete an additional twenty-four hours of continuing education within one year after assuming the duties of fiscal officer of the school.

The Academy did not make available a bond for the position of fiscal officer (treasurer). Should an error or theft occur without a performance bond, the Academy may not be able to recover all of its lost revenues.

We recommend the Academy review the provisions of Ohio Revised Code sections 3314.011 and 3301.074, and OAC Section 117-6-07 and take the necessary steps to ensure that the fiscal officer is identified by the Board and that the individual is adequately bonded.

**Official's Response:**

Our school treasurer, Edward S. Dudley, is currently bonded and licensed.

**FINDING NUMBER 2008-015**

**Filing of Annual Financial Report – Material Noncompliance**

Ohio Rev. Code Section 117.38 provides that each public office shall file a financial report for each fiscal year. The report shall be certified by the proper officer or Board and filed with the Auditor of State within one hundred fifty days of the end of the fiscal year if GAAP statements are filed. The Auditor of State may prescribe forms by rule or may issue guidelines, or both, for such reports. If the Auditor of State has not prescribed a rule regarding the form for the report, the public office shall submit its report on the form utilized by the public office. In part this report shall contain the following:

Amount of collections and receipts, and accounts due from each source and amount of expenditures for each purpose.

Ohio Administrative Code Section 117-2-03(B) further clarifies the filing requirements of Ohio Revised Code Section 117.38. This section requires that all community schools file annual financial reports which are prepared using generally accepted accounting principles. Generally accepted accounting principles (GAAP) require the following:

- Management's Discussion and Analysis;
- Balance sheet as prescribed by GAAP standards;
- Income and expense statement as prescribed by GAAP standards;
- Cash flow statement as prescribed by GAAP standards; and
- Notes to the financial statements as prescribed by GAAP standards.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2008  
(Continued)**

<b>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</b>
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**FINDING NUMBER 2008-015 (Continued)**

**Filing of Annual Financial Report – Material Noncompliance (Continued)**

The Academy did not file the June 30, 2008 financial report, which was required to be filed no later than November 30, 2008. A waiver was received from the Local Government Services office (LGS) of the Auditor of State. The report filed with LGS could not be provided for audit upon request.

In addition, Ohio Rev. Code Section 117.38 provides, in part, that "at the time the report is filed with the auditor of state, the chief fiscal officer, except as otherwise provided in Section 319.11 of the Ohio Rev. Code, shall publish notice in a newspaper published in the political subdivision or taxing district, and if there is no such newspaper, then in a newspaper of general circulation in the political subdivision or taxing district. The notice shall state that the financial report has been completed by the public office and is available for public inspection at the office of the chief fiscal officer." No evidence was provided, by the Academy, that this required notice was published. This may prevent the public from being aware of the transparency available in the Academy. By not filing their financial reports and annual notice, the Academy is not fulfilling their duties of accountability and transparency to the public.

We recommend the Academy organize its financial recordkeeping, develop tickler files as a reminder of filing dates and take all other steps necessary to file its financial statements within the prescribed time period. If these financial statements are not filed within the prescribed timetable the Academy will be assessed a late filing penalty which is an inappropriate use of school funds.

We also recommend at the time the report is filed with the Auditor of State, the Academy, except as otherwise provided in section 319.11 of the Ohio Rev. Code, shall publish notice in a newspaper published in the political subdivision or taxing district, and if there is no such newspaper, then in a newspaper of general circulation in the political subdivision or taxing district. The notice shall state that the financial report has been completed by the public office and is available for public inspection at the Academy's central office.

**Official's Response:**

The Academy will not incur any more fines for failure to timely file Annual Financial Reports and will develop a system to remind the financial officer to do so on the appropriate dates.

**MARCUS GARVEY ACADEMY  
CUYAHOGA COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2008**

<u>Finding Number</u>	<u>Finding Summary</u>	<u>Fully Corrected?</u>	Not Corrected, Partially Corrected; Significantly Different Corrective Action Plan Taken; or Finding No Longer Valid; Explain:
2007-001	Finding for Recovery – Unsupported Check	No	Reissued as part of finding 2008-003
2007-002	Finding for Recovery – Unsupported Credit Card Purchases	No	Reissued as part of finding 2008-002
2007-003	Federal Food Service Assistance	No	Reissued as 2008-011
2007-004	Federal Money	No	Reissued as 2008-012
2007-005	Books, Records of Accounts, and Minutes	No	Reissued as 2008-006
2007-006	Condition of Accounting Records	No	Reissued as 2008-008
2007-007	Conflict of Interest	No	Reissued as part of finding 2008-013
2007-008	Fiscal Officer Designation, Bonding Requirement, and Licensing	Partially corrected	Reissued as 2008-014
2007-009	Developing and Implementing an Effective Monitoring System	No	Reissued as 2008-009
2007-010	Capital Assets	No	Reissued as 2008-010
2007-011	Undocumented Enrollment for State Foundation Funding	Yes	
2007-012	Development and Implementation of Purchasing Cycle Controls	No	Reissued as 2008-007



# Dave Yost • Auditor of State

**MARCUS GARVEY ACADEMY**

**CUYAHOGA COUNTY**

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JUNE 14, 2011**