

# MAPLEWOOD LOCAL SCHOOL DISTRICT TRUMBULL COUNTY

# SINGLE AUDIT

FOR THE YEAR ENDED JUNE 30, 2011



# Dave Yost • Auditor of State

Board of Education Maplewood Local School District 2414 Greenville Road NE Cortland, Ohio 44410

We have reviewed the *Independent Accountants' Report* of the Maplewood Local School District, Trumbull County, prepared by Canter & Associates, for the audit period July 1, 2010 through June 30, 2011. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Maplewood Local School District is responsible for compliance with these laws and regulations.

thre Yost

Dave Yost Auditor of State

February 29, 2012

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# MAPLEWOOD LOCAL SCHOOL DISTRICT TRUMBULL COUNTY

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# INDEPENDENT ACCOUNTANTS' REPORT

Maplewood Local School District Trumbull County 2414 Greenville Road NE Cortland, Ohio 44410

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, its major fund, and the aggregate remaining fund information of the Maplewood Local School District (the District), Trumbull County, Ohio, as of and for the year ended June 30, 2011, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standard*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, its major fund, and the aggregate remaining fund information of the Maplewood Local School District, Trumbull County, Ohio, as of June 30, 2011, and the respective changes in financial position, thereof and the respective budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 3, Maplewood Local School District restated its July 1, 2010 governmental fund balances due to changes in fund structure as a result of implementing the provisions of the Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2011 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis* as listed in the table of contents, be presented to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Maplewood Local School District Trumbull County Independent Accountants' Report Page 2

We conducted our audit to opine on the financial statements that collectively comprise the District's basic financial statements taken as a whole. The federal awards receipts and expenditures schedule provides additional information required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the financial statements. The federal awards receipts and expenditures schedule is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. This schedule was subject to the auditing procedures we applied to basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements as a whole.

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CANTER & ASSOCIATES Poland, Ohio

December 29, 2011

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Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

The management's discussion and analysis of the Maplewood Local School District's (the "District") financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2011. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the District's financial performance.

# **Financial Highlights**

Key financial highlights for fiscal year 2011 are as follows:

- In total, net assets of governmental activities decreased \$125,640 which represents a less than 1% decrease from fiscal year 2010.
- General revenues accounted for \$8,361,778 in revenue or 78.6% of all revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$2,279,017 or 21.4% of total revenues of \$10,640,795.
- The District had \$10,766,435 in expenses related to governmental activities; \$2,279,017 of these expenses were offset by program specific charges for services, grants or contributions. General revenues supporting governmental activities (primarily taxes and unrestricted grants and entitlements) of \$8,361,778 were not quite adequate to provide for these programs as evidences by the overall decrease in net assets of \$125,640.
- The District's major governmental fund is the general fund. The general fund had \$8,336,421 in revenues and \$7,751,256 in expenditures. During fiscal year 2011, the general fund's fund balance increased \$585,165 from a restated balance of \$1,771,346 to \$2,356,511.

## Using these Basic Financial Statements

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *statement of net assets* and *statement of activities* provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other nonmajor funds presented in total in one column. In the case of the District, the general fund is by far the most significant fund, and is the only governmental fund reported as a major fund.

## **Reporting the District as a Whole**

## Statement of Net Assets and the Statement of Activities

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2011?" The statement of net assets and the statement of activities answer this question. These statements include all assets, liabilities, revenues and expenses using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting will take into account all of the current year's revenues and expenses regardless of when cash is received or paid.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

These two statements report the District's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

In the statement of net assets and the statement of activities, the governmental activities include the District's programs and services, including instruction, support services, operation and maintenance of plant, pupil transportation, extracurricular activities, and food service operations.

## **Reporting the District's Most Significant Funds**

#### Fund Financial Statements

The analysis of the District's major governmental funds begins on page 10. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's only major governmental fund is the general fund.

#### Governmental Funds

All of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial assets* than can readily be converted to cash. The governmental fund financial statements provide a detailed *short-term* view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental *activities* (reported in the statement of net assets and the statement of activities) and governmental *funds* is reconciled in the basic financial statements.

#### **Reporting the District's Fiduciary Responsibilities**

The District acts in a trustee capacity as an agent for individuals or other entities. These activities are reported in agency funds. All of the District's fiduciary activities are reported in a separate statement of fiduciary net assets. These activities are excluded from the District's other financial statements because the assets cannot be utilized by the District to finance its operations.

# Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found after the basic financial statements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

#### The District as a Whole

The table below provides a summary of the District's assets, liabilities and net assets at June 30, 2011 and June 30, 2010.

Assets	Governmental Activities 2011	Governmental Activities 2010
Current and other assets	\$ 6,935,089	\$ 6,728,518
Capital assets, net	20,125,723	20,705,810
Total assets	27,060,812	27,434,328
<u>Liabilities</u>		
Current liabilities	3,752,665	3,908,174
Long-term liabilities	2,770,470	2,862,837
Total liabilities	6,523,135	6,771,011
Net assets		
Invested in capital		
assets, net of related debt	18,346,541	18,792,984
Restricted	1,164,149	1,405,259
Unrestricted	1,026,987	465,074
Total net assets	\$ 20,537,677	\$ 20,663,317

#### Net Assets

Over time, net assets can serve as a useful indicator of a government's financial position. At June 30, 2011, the District's assets exceeded liabilities by \$20,537,677. Of this total, 1,164,149 is restricted in use.

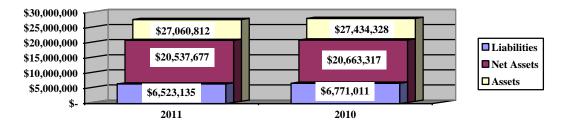
At year-end, capital assets represented 74.4% of total assets. Capital assets include land, land improvements, buildings and improvements, furniture and equipment and vehicles. Capital assets, net of related debt to acquire the assets at June 30, 2011, were \$18,346,541. These capital assets are used to provide services to the students and are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities.

A portion of the District's net assets, \$1,164,149 represents resources that are subject to external restriction on how they may be used. The remaining balance of unrestricted net assets is \$1,026,987.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

The graph below shows the District's governmental activities assets, liabilities and net assets at June 30, 2011 and 2010:

#### **Governmental Activities**



The table below shows the change in net assets for fiscal year 2011 and 2010.

#### Governmental Governmental Activities Activities 2011 2010 Revenues Program revenues: Charges for services and sales \$ 589,245 \$ 558,633 Operating grants and contributions 1,554,372 1,159,810 Capital grants and contributions 135,400 General revenues: Property taxes 2,593,116 2,725,259 Grants and entitlements 5,702,148 5,778,008 Investment earnings 13,804 20,513 Miscellaneous 52,710 58,033 Total revenues 10,640,795 10,300,256

#### **Change in Net Assets**

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

#### **Change in Net Assets**

	Governmental Activities 2011	Governmental Activities 2010
Expenses	2011	
Program expenses:		
Instruction:		
Regular	\$ 4,963,182	\$ 4,943,214
Special	952,209	942,961
Vocational	43,545	43,346
Other	216	-
Support services:		
Pupil	476,198	459,554
Instructional staff	213,547	169,384
Board of education	32,808	32,559
Administration	890,235	822,839
Fiscal	334,316	303,381
Business	63,283	61,707
Operations and maintenance	1,300,511	1,051,879
Pupil transportation	620,065	608,300
Central	60,750	46,722
Operations of non-instructional services:		
Food service operations	448,919	448,463
Extracurricular activities	235,220	254,241
Interest and fiscal charges	131,431	137,496
Total expenses	10,766,435	10,326,046
Change in net assets	(125,640)	(25,790)
Net assets at beginning of year	20,663,317	20,689,107
Net assets at end of year	\$ 20,537,677	\$ 20,663,317

#### **Governmental Activities**

Net assets of the District's governmental activities decreased \$125,640. Total governmental expenses of \$10,766,435 were offset by program revenues of \$2,279,017 and general revenues of \$8,361,778. Program revenues supported 21.2% of the total governmental expenses.

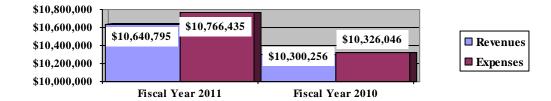
The primary sources of revenue for governmental activities are derived from property taxes, and unrestricted grants and entitlements. These revenue sources represent 78.0% of total governmental revenue.

The largest expense of the District is for instructional programs. Instruction expenses totaled \$5,959,152 or 55.3% of total governmental expenses for fiscal year 2011.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

The graph below presents the District's governmental activities revenue and expenses for fiscal years 2011 and 2010.

#### **Governmental Activities - Revenues and Expenses**



The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

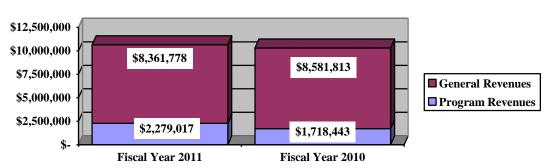
#### **Governmental Activities**

	Total Cost of Services 2011	Net Cost of Services 2011	Total Cost of Services 2010	Net Cost of Services 2010
Program expenses				
Instruction:				
Regular	\$ 4,963,182	\$ 4,446,875	\$ 4,943,214	\$ 4,407,389
Special	952,209	500,938	942,961	646,486
Vocational	43,545	41,293	43,346	39,224
Other	216	216	-	-
Support services:				
Pupil	476,198	336,374	459,554	351,582
Instructional staff	213,547	85,777	169,384	76,778
Board of education	32,808	31,120	32,559	32,559
Administration	890,235	532,043	822,839	632,837
Fiscal	334,316	301,549	303,381	302,731
Business	63,283	60,026	61,707	61,707
Operations and maintenance	1,300,511	1,140,779	1,051,879	1,051,879
Pupil transportation	620,065	566,772	608,300	598,205
Central	60,750	42,892	46,722	39,863
Operations of non-instructional services:				
Food service operations	448,919	84,633	448,463	73,344
Extracurricular activities	235,220	184,700	254,241	155,523
Interest and fiscal charges	131,431	131,431	137,496	137,496
Total expenses	\$ 10,766,435	\$ 8,487,418	<u>\$ 10,326,046</u>	\$ 8,607,603

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

The dependence upon tax and other general revenues for governmental activities is apparent; 43.5% of instruction activities are supported through property taxes. For all governmental activities, general revenue support is 77.7%. The District's taxpayers and unrestricted grants and entitlements from the State of Ohio are by far the primary support for District's students.

The graph below presents the District's governmental activities revenue for fiscal years 2011 and 2010.



## **Governmental Activities - General and Program Revenues**

## The District's Funds

The District's governmental funds (as presented on the balance sheet on page 16) reported a combined fund balance of \$2,951,318, which is greater than last year's total of \$2,467,689. The schedule below indicates the fund balance and the total change in fund balance as of June 30, 2011 and 2010.

	Fund Balance June 30, 2011	Restated Fund Balance June 30, 2010	Increase (Decrease)	Percentage Change
General Other Governmental	\$ 2,356,511 594,807	\$ 1,771,346 696,343	\$ 585,165 (101,536)	33.04 % (14.58) %
Total	\$ 2,951,318	\$ 2,467,689	\$ 483,629	19.60 %

## General Fund

The District's general fund's fund balance increased \$585,165. Revenues exceed expenditures for fiscal year 2011 by \$585,165. The table that follows assists in illustrating the financial activities and fund balance of the general fund.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

	2011 Amount	2010 Amount	Increase (Decrease)	Percentage Change
<u>Revenues</u>				
Taxes	\$ 2,266,827	\$ 2,324,725	\$ (57,898)	(2.49) %
Tuition and fees	367,683	307,801	59,882	19.45 %
Earnings on investments	10,716	3,663	7,053	192.55 %
Intergovernmental	5,605,945	5,688,070	(82,125)	(1.44) %
Other revenues	85,250	58,033	27,217	46.90 %
Total	\$ 8,336,421	\$ 8,382,292	<u>\$ (45,871)</u>	(0.55) %
<u>Expenditures</u>				
Instruction	\$ 4,742,168	\$ 4,850,947	\$ (108,779)	(2.24) %
Support services	2,804,732	2,952,020	(147,288)	(4.99) %
Extracurricular activities	196,453	161,557	34,896	21.60 %
Debt service	7,903	12,500	(4,597)	(36.78) %
Total	\$ 7,751,256	<u>\$ 7,977,024</u>	\$ (225,768)	(2.83) %

Tuition and fees revenue increased during the fiscal year due to increased open enrollment. Earnings on investments increased due to slightly higher interest rates when compared to the previous fiscal year. Although the percentage increase in other revenues was significant, the dollar amount was not. All other revenues and expenses were consistent with the prior fiscal year.

## General Fund Budgeting Highlights

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

During the course of fiscal year 2011, the District amended its general fund budget several times. For the general fund, original budgeted revenues were \$8,139,004 and final budgeted revenues and were \$8,197,885. Actual revenues for fiscal year 2011 were \$8,197,885, which was the same as final budgeted revenues.

General fund original and final appropriations were \$8,105,265 and \$7,779,768, respectively. The actual budget basis expenditures for fiscal year 2011 totaled \$7,779,768, which was the same as the final budget appropriations.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

#### **Capital Assets and Debt Administration**

#### **Capital Assets**

At the end of fiscal year 2011, the District had \$20,125,723 invested in land, land improvements, buildings and improvements, furniture and equipment and vehicles. This entire amount is reported in governmental activities. The following table shows June 30, 2011 balances compared to June 30, 2010:

	(Net of Depreciation)			
	Governmental Activities			
	2011	2010		
Land	\$ 273,697	\$ 273,697		
Land improvements	83,781	86,539		
Building and improvements	19,044,020	19,629,842		
Furniture and equipment	465,317	463,800		
Vehicles	258,908	251,932		
Total	<u>\$ 20,125,723</u>	\$ 20,705,810		

# Capital Assets at June 30

The overall decrease in capital assets of \$580,087 is due to depreciation expense of \$754,125 exceeding capital outlays of \$174,038 in the fiscal year.

See Note 9 to the basic financial statements for additional information on the District's capital assets.

#### **Debt** Administration

At June 30, 2011, the District had \$2,005,293 in general obligation bonds outstanding, excluding an unamortized premium and deferred amount on refunding. Of this total, \$135,000 is due within one year and \$1,870,293 is due in more than one year. The following table summarizes the bonds outstanding.

#### **Outstanding Debt, at Year End**

	Governmental Activities 2011	Governmental Activities 2010
General obligation bonds	\$ 2,005,293	\$ 2,099,155
Unamortized Premium	120,923	130,662
Unamortized Amount of Refunding	(75,676)	(81,771)
Total	\$ 2,050,540	\$ 2,148,046

At June 30, 2011, the District's overall legal debt margin was \$6,864,967, and an unvoted debt margin of \$93,953.

See Note 10 to the basic financial statements for additional information.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011 (Unaudited)

#### **Current Financial Related Activities**

The Maplewood Local School District has continued to improve academically as shown by the State's report card rating Maplewood an effective district. Enrollment has remained fairly constant over the years providing for a stable planning base.

New three year contracts for both the certified and classified employees have been ratified. Percentage increases will be given in all three years. With insurance benefits as major contributor to the financial restraints of the District, all employees will be contributing a percentage to their healthcare coverage in the last year of the contract.

#### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact Ms. Merri Smith, Treasurer, Maplewood Local School District, 2414 Greenville Road NE, Cortland, Ohio 44410.

Trumbull County, Ohio

# Statement of Net Assets June 30, 2011

	Governmental Activities
Assets	
Equity in Pooled Cash and Cash Equivalents	\$3,934,712
Accrued Interest Receivable	1,976
Accounts Receivable	3,750
Intergovernmental Receivable	73,337
Property Taxes Receivable	2,871,068
Inventory Held for Resale	9,572
Materials and Supplies Inventory	2,114
Unamortized Bond Issuance Costs	38,560
Nondepreciable Capital Assets	273,697
Depreciable Capital Assets, Net	19,852,026
Total Assets	27,060,812
Liabilities	
Accounts Payable	72,087
Accrued Wages and Benefits Payable	540,237
Contracts Payable	32,177
Intergovernmental Payable	236,339
Accrued Interest Payable	10,435
Matured Compensated Absences Payable	109,459
Deferred Revenue	2,651,931
Note Payable	100,000
Long-Term Liabilities:	
Due Within One Year	170,562
Due In More Than One Year	2,599,908
<i>Total Liabilities</i>	6,523,135
Net Assets	
Invested in Capital Assets, Net of Related Debt	18,346,541
Restricted for:	,, <b>-</b> -
Capital Projects	337,899
Debt Service	185,801
Other Purposes	86,988
Set-asides	553,461
Unrestricted	1,026,987
Total Net Assets	\$20,537,677

Trumbull County, Ohio

## Statement of Activities For the Fiscal Year Ended June 30, 2011

			Program Revenues		Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services and Sales	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
<b>Governmental Activities</b>					
Current:					
Instruction:					
Regular	\$4,963,182	\$215,852	\$290,906	\$9,549	(\$4,446,875)
Special	952,209	27,834	423,437	0	(500,938)
Vocational	43,545	2,252	0	0	(41,293)
Other	216	0	0	0	(216)
Support Services:					
Pupils	476,198	18,453	121,371	0	(336,374)
Instructional Staff	213,547	5,531	122,239	0	(85,777)
Board of Education	32,808	1,688	0	0	(31,120)
Administration	890,235	26,032	307,643	24,517	(532,043)
Fiscal	334,316	16,828	650	15,289	(301,549)
Business	63,283	3,257	0	0	(60,026)
Operation and Maintenance of Plant	1,300,511	42,786	30,901	86,045	(1,140,779)
Pupil Transportation	620,065	27,960	25,333	0	(566,772)
Central	60,750	2,332	15,526	0	(42,892)
Operation of Food Services	448,919	148,951	215,335	0	(84,633)
Extracurricular Activities	235,220	49,489	1,031	0	(184,700)
Interest and Fiscal Charges	131,431	0	0	0	(131,431)
Total Governmental Activities	\$10,766,435	\$589,245	\$1,554,372	\$135,400	(8,487,418)
		General Revenues Property Taxes Levie General Purposes Debt Service Capital Outlay Other Purposes	ed for:		2,252,974 163,809 144,942 31,391
		Grants and Entitleme	ents not Restricted t	o Specific Programs	5,702,148
		Investment Earnings			13,804
		Miscellaneous			52,710
		Total General Revenu	ies		8,361,778

Change in Net Assets

(125,640) 20,663,317

\$20,537,677

Net Assets Beginning of Year Net Assets End of Year

Trumbull County, Ohio

# Balance Sheet Governmental Funds June 30, 2011

	General	Other Governmental Funds	Total Governmental Funds
Assets	Oellerai	<u> </u>	1 41145
Equity in Pooled Cash and Cash Equivalents	\$2,732,151	\$649,100	\$3,381,251
Accrued Interest Receivable	1,849	127	1,976
Accounts Receivable	3,750	0	3,750
Intergovernmental Receivable	0	73,337	73,337
Property Taxes Receivable	2,456,288	414,780	2,871,068
Inventory Held for Resale	0	9,572	9,572
Materials and Supplies Inventory	0	2,114	2,114
Restricted Assets:			
Equity in Pooled Cash and Cash Equivalents	553,461	0	553,461
Total Assets	\$5,747,499	\$1,149,030	\$6,896,529
Liabilities			
Accounts Payable	\$71,121	\$966	\$72,087
Accrued Wages and Benefits Payable	455,203	85,034	540,237
Contracts Payable	0	32,177	32,177
Intergovernmental Payable	212,622	23,717	236,339
Accrued Interest Payable	403	0	403
Matured Compensated Absences Payable	109,459	0	109,459
Deferred Revenue	2,442,180	412,329	2,854,509
Note Payable	100,000	0	100,000
Total Liabilities	3,390,988	554,223	3,945,211
Fund Balances			
Nonspendable	2,228	11,686	13,914
Restricted	553,461	607,691	1,161,152
Committed	0	1,300	1,300
Assigned	61,829	0	61,829
Unassigned (Deficit)	1,738,993	(25,870)	1,713,123
Total Fund Balances	2,356,511	594,807	2,951,318
Total Liabilities and Fund Balances	\$5,747,499	\$1,149,030	\$6,896,529

Trumbull County, Ohio

#### Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities June 30, 2011

Total Governmental Fund Balances	\$2,951,318
Amounts reported for governmental activities in the statement of net assets are different because	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	20,125,723
Other long-term assets are not available to pay for current- period expenditures and therefore are deferred in the funds. Property Taxes 201,451 Interest 1,127	
Total	202,578
In the statement of net assets, bond issuance costs are amortized over the term of the bonds, whereas in governmental funds a bond issuance expenditure is reported when bonds are issued.	38,560
Unamortized deferred amounts on advanced refunding are not recognized in the funds.	75,676
Accrued interest payable is not due and payable in the current period and therefore is not reported in the funds.	(10,032)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds: General Obligation Bonds (1,545,000) Capital Appreciation Bonds (188,935) Accretion on Capital Appreciation Bonds (271,358) Bond Premium (120,923) Compensated Absences (719,930) Total	(2,846,146)
Net Assets of Governmental Activities	\$20,537,677

Trumbull County, Ohio

#### Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Fiscal Year Ended June 30, 2011

	General	Other Governmental Funds	Total Governmental Funds
Revenues			
Property Taxes	\$2,266,827	\$362,397	\$2,629,224
Tuition and Fees	367,683	0	367,683
Interest	10,716	6,590	17,306
Charges for Services	0	148,951	148,951
Extracurricular Activities	33,232	39,379	72,611
Contributions and Donations	1,031	137,850	138,881
Intergovernmental	5,605,945	1,669,916	7,275,861
Miscellaneous	50,987	1,723	52,710
Total Revenues	8,336,421	2,366,806	10,703,227
Expenditures			
Current:			
Instruction:			
Regular	4,181,444	291,438	4,472,882
Special	519,423	375,626	895,049
Vocational	41,085	0	41,085
Other	216	0	216
Support Services:			
Pupils	345,338	117,606	462,944
Instructional Staff	116,704	80,572	197,276
Board of Education	32,808	0	32,808
Administration	507,790	315,902	823,692
Fiscal	316,983	7,297	324,280
Business	63,223	0	63,223
Operation and Maintenance of Plant	830,497	101,713	932,210
Pupil Transportation	546,568	6,933	553,501
Central	44,821	15,426	60,247
Operation of Food Services	0	361,140	361,140
Extracurricular Activities	196,453	37,690	234,143
Capital Outlay	0	541,389	541,389
Debt Service:			
Principal Retirement	0	130,000	130,000
Interest and Fiscal Charges	7,903	85,610	93,513
Total Expenditures	7,751,256	2,468,342	10,219,598
Excess of Revenues Over (Under) Expenditures	585,165	(101,536)	483,629
Other Financing Sources (Uses)			
Transfers In	0	9,968	9,968
Transfers Out	0	(9,968)	(9,968)
Total Other Financing Sources (Uses)	0	0	0
Net Change in Fund Balances	585,165	(101,536)	483,629
Fund Balances Beginning of Year - Restated (See Note 3)	1,771,346	696,343	2,467,689
Fund Balances End of Year	\$2,356,511	\$594,807	\$2,951,318

Trumbull County, Ohio

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2011

Net Change in Fund Balances - Total Governmental	Funds	\$483,629
Amounts reported for governmental activities in the statement of activities are different because		
Governmental funds report capital outlays as expenditu However, in the statement of activities, the cost of thos assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which ca exceeded depreciation in the current period.	se apital outlay	
Capital Outlay	174,038	
Current Year Depreciation	(754,125)	
Total		(580,087)
Revenues in the statement of activities that do not provi	de current	
financial resources are not reported as revenues in th		
Property Taxes	(36,108)	
Grants	(22,822)	
Interest	(3,502)	
Total		(62,432)
Repayment of long-term debt and capital lease principa in the governmental funds, but the repayment reduce liabilities in the statement of net assets.	-	130,000
Governmental funds report expenditures for interest wi statement of activities, interest expense is recognized regardless of when it is due. The additional interest r of activities is due to the following:	as interest accrues,	
Accrued Interest on Bonds	(2,319)	
Accreted Interest on Bonds	(36,138)	
Amortization of Bond Premium	9,739	
Amortization of Deferred Refunding Amount	(6,095)	
Amortization of Bond Issuance Costs	(3,105)	
Total		(37,918)
Some expenses reported in the statement of activities d the use of current financial resources and therefore ar	-	
as expenditures in governmental funds.		
Compensated Absences		(58,832)
Change in Net Assets of Governmental Activities		(\$125,640)

Trumbull County, Ohio

#### Statement of Revenues, Expenditures and Changes In Fund Balance - Budget (Non-GAAP Basis) and Actual General Fund For the Fiscal Year Ended June 30, 2011

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues				
Property Taxes	\$2,282,555	\$2,184,354	\$2,184,354	\$0
Tuition and Fees	313,924	367,733	367,733	0
Interest	6,788	7,952	7,952	0
Intergovernmental	5,508,504	5,605,945	5,605,945	0
Miscellaneous	27,233	31,901	31,901	0
Total Revenues	8,139,004	8,197,885	8,197,885	0
Expenditures				
Current:				
Instruction:				
Regular	4,353,493	4,228,685	4,228,685	0
Special	506,018	491,505	491,505	0
Vocational	43,334	42,091	42,091	0
Other	222	216	216	0
Support Services:				
Pupils	355,865	345,660	345,660	0
Instructional Staff	123,682	120,135	120,135	0
Board of Education	33,158	32,208	32,208	0
Administration	550,580	534,809	534,809	0
Fiscal	328,814	319,384	319,384	0
Business	67,065	65,141	65,141	0
Operation and Maintenance of Plant	973,682	851,231	851,231	0
Pupil Transportation Central	570,767	555,814	555,814	0 0
Extracurricular Activities	46,313 152,272	44,985 147,904	44,985 147,904	0
	100,010	111,001	111,001	Ŭ
Total Expenditures	8,105,265	7,779,768	7,779,768	0
Net Change in Fund Balance	33,739	418,117	418,117	0
Fund Balance Beginning of Year	2,710,071	2,710,071	2,710,071	0
Prior Year Encumbrances Appropriated	82,251	82,251	82,251	0
Fund Balance End of Year	\$2,826,061	\$3,210,439	\$3,210,439	\$0

Trumbull County, Ohio

Statement of Fiduciary Net Assets Fiduciary Fund June 30, 2011

	Agency
Assets Equity in Pooled Cash and Cash Equivalents	\$48,738
<b>Liabilities</b> Due to Students	\$48,738

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

## NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT

The Maplewood Local School District (the "District") is located in Trumbull County and encompasses all of the Johnston, Greene and Mecca Townships and a portion of the City of Cortland.

The District is organized under Sections 2 and 3, Article VI of the Constitution of the State of Ohio. Under such laws, there is no authority for a school district to have a charter or adopt local laws. The legislative power of the District is vested in the Board of Education, consisting of five members elected at large for staggered four year terms.

The District is the 501<sup>st</sup> largest by enrollment among the 905 public school districts and community schools in the State of Ohio. It currently operates one elementary school, one middle school and one high school. The District is staffed by 55 non-certified and 75 certified personnel to provide services to approximately 956 students and other community members.

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) guidance issued on or before November 30, 1989, to its governmental activities provided it does not conflict with or contradict GASB pronouncements. The District's significant accounting policies are described below.

## A. Reporting Entity

The reporting entity has been defined in accordance with GASB Statement No. 14, "<u>The Financial Reporting Entity</u>" as amended by GASB Statement No. 39, "<u>Determining Whether Certain Organizations Are Component Units</u>". The reporting entity is composed of the primary government and component units. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the District, this includes general operations, food service and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's Governing Board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; or (3) the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. Certain organizations are also included as component units if the nature and significance of the relationship between the primary government and the organization is such that exclusion by the primary government would render the primary government's financial statements incomplete or misleading. Based upon the application of these criteria, the District has no component units. The basic financial statements of the reporting entity include only those of the District (the primary government).

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The following organizations are described due to their relationship to the District:

#### JOINTLY GOVERNED ORGANIZATIONS

#### Northeast Ohio Management Information Network (NEOMIN)

NEOMIN is a jointly governed organization among thirty school districts in Trumbull and Ashtabula Counties. The jointly governed organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to the administrative and instructional functions among member districts. Each of the districts supports NEOMIN based upon a per pupil charge.

Superintendents of the participating school districts are eligible to be voting members of the Governing Board which consists of ten members: the Trumbull and Ashtabula County superintendents (permanent members), three superintendents from Ashtabula County school districts, three superintendents from Trumbull County school districts and a treasurer from each county who must be employed by a participating school district, the fiscal agent or NEOMIN. The degree of control exercised by any participating school district is limited to its representation on the Governing Board. Financial information for NEOMIN may be obtained by contacting the Treasurer of the Trumbull County Educational Service Center, 6000 Youngstown Warren Rd., Niles, Ohio 44446.

#### Trumbull Career and Technical Center

The Trumbull Career and Technical Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the 15 participating school districts' elected boards, which possesses its own budgeting and taxing authority. Financial information may be obtained by contacting the Treasurer of the Trumbull Career and Technical Center, 528 Educational Highway, Warren, Ohio 44483.

#### Northeast Ohio Instructional Media Center (NEOIMC)

NEOIMC is a jointly governed organization among 45 school districts. The organization was formed for the purpose of providing quality films and/or other media to support the curricula of the Districts. Each member pays a monthly premium based on use of the media materials. NEOIMC is governed by an advisory committee made up of a member from a parochial school, a joint vocational school, one county superintendent from each participating county, one city superintendent and two local superintendents rotating every two years. The degree of control exercised by any participating school district is limited to its representation on the Governing Board. Financial information can be obtained by contacting the Treasurer for the Trumbull County Educational Service Center, 6000 Youngstown Warren Rd., Niles, Ohio 44446.

#### Region 12 Professional Development Center (Center)

The Center is a jointly governed organization among the school districts located in Trumbull, Mahoning and Columbiana counties. The jointly governed organization was formed for the purpose of establishing an articulated, regional structure for professional development, in which school districts, the business community, higher education and other groups cooperatively plan and implement effective professional development activities that are tied directly to school improvement and in particular, to improving instructional programs.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### INSURANCE PURCHASING POOLS

#### Ohio School Boards Association Workers' Compensation Group Rating Program

The District participates in the Ohio School Boards Association (OSBA) Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP was established under Section 4123.29 of the Ohio Revised Code. The GRP's business and affairs are conducted by a three-member Board of directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### Trumbull County Schools Employee Insurance Benefits Consortium

The District participates in the Trumbull County Schools Employee Insurance Benefits Consortium. This is a shared risk pool comprised of sixteen Trumbull County school districts. The Consortium is governed by an assembly which consists of one representative from each participating school district (usually the superintendent or designee). The assembly elects officers for one year terms to serve as the Board of Directors. The assembly exercises control over the operation of the Consortium. Consortium revenues are generated from charges for services.

#### **B.** Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

#### GOVERNMENTAL FUNDS

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the District's major governmental fund:

<u>General fund</u> - The general fund is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

Other governmental funds of the District are used to account for (a) financial resources to be used for the acquisition, construction, or improvement of capital facilities; (b) grants and other resources whose use is restricted, committed or assigned to a particular purpose; and (c) food service operations.

#### PROPRIETARY FUNDS

Proprietary funds are used to account for the District's ongoing activities which are similar to those often found in the private sector. The District has no proprietary funds.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### FIDUCIARY FUNDS

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District does not have any trust funds. The District's agency fund accounts for student activities.

#### C. Basis of Presentation and Measurement Focus

<u>Government-wide Financial Statements</u> - The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the governmental activities of the District. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include amounts paid by the recipient of goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues of the District.

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the District are included on the statement of net assets.

<u>Fund Financial Statements</u> - Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column, and all nonmajor funds are aggregated into one column. Fiduciary funds are reported by fund type.

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The agency fund does not report a measurement focus as it does not report operations.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### **D.** Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds use the accrual basis of accounting.

<u>Revenues</u> - <u>Exchange and Nonexchange Transactions</u> - Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, are recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 7).

Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, tuition, rentals, grants and student fees.

<u>Unearned Revenue and Deferred Revenue</u> - Unearned revenue and deferred revenue arise when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2011, but which were levied to finance fiscal year 2012 operations, and other revenues received in advance of the fiscal year for which they are intended to finance, have been recorded as unearned revenue. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue in the governmental funds.

On governmental fund financial statements, receivables that will not be collected within the available period, including delinquent property taxes due at June 30, 2011, are recorded as deferred revenue.

<u>Expenses/Expenditures</u> - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The entitlement value of donated commodities used during the year is reported in the statement of revenues, expenditures and changes in fund balances as an expenditure with a like amount reported as intergovernmental revenue.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

## E. Budgets

The District is required by State statute to adopt an annual appropriated cash basis budget for all funds. The specific timetable for fiscal year 2011 is as follows:

- 1. Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The purpose of this budget document is to reflect the need for existing (or increased) tax rates.
- 2. By no later than January 20, the Board-adopted budget is filed with the Trumbull County Budget Commission for tax rate determination.
- 3. Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to July 1, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the certificate of estimated resources is amended to include any unencumbered balances from the preceding year as reported by the District Treasurer. The certificate of estimated resources may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The budget figures, as shown in the accompanying budgetary statement, reflect the amounts set forth in the original and final certificates of estimated resources issued for fiscal year 2011.
- 4. By July 1, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. State statute permits a temporary appropriation to be effective until no later than October 1 of each year. Although the legal level of budgetary control was established at the fund level of expenditures, the District has elected to present the budgetary statement comparison for the general fund at the fund and function level of expenditures. Resolution appropriations by fund must be within the estimated resources as certified by the County Budget Commission and the total of expenditures may not exceed the appropriation totals.
- 5. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.
- 6. Formal budgetary integration is employed as a management control device during the year for all funds consistent with the general obligation bond indenture and other statutory provisions.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

- 7. Appropriations amounts are as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations, which either reallocated or increased the original appropriated amounts. All supplemental appropriations were legally enacted by the Board prior to June 30, 2011; however, none of these amendments were significant. The budget figures, as shown in the accompanying budgetary statement, reflect the original and final appropriation amounts including all amendments and modifications.
- 8. Unencumbered appropriations lapse at year end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures may not legally exceed budgeted appropriations at the fund type level.

Encumbrance accounting is utilized with District funds in the normal course of operations, for purchase orders and contract related expenditures. An encumbrance is a reserve on the available spending authority due to commitment for a future expenditure and does not represent a liability. For the general fund, encumbrances outstanding at year end appear as a component of assigned fund balance on a GAAP basis and as the equivalent of expenditures on a non-GAAP budgetary basis in order to demonstrate legal compliance. Note 15 provides a reconciliation of the budgetary and GAAP basis of accounting.

#### F. Cash and Investments

To improve cash management, cash received by the District is pooled in a central bank account. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "equity in pooled cash and investments" on the basic financial statements.

During fiscal year 2011, investments were limited to a U.S. government money market mutual fund, federal home loan bank bonds and notes, federal home loan mortgage corporation bonds/notes, federal national mortgage association bonds and notes and nonnegotiable certificates of deposit. Investments are reported at fair value, which is based on quoted market prices. Nonparticipating investment contracts, such as nonnegotiable certificates of deposit, are reported at cost.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. Interest revenue credited to the general fund during fiscal year 2011 amounted to \$10,716, none of which was assigned from other funds.

For presentation on the basic financial statements, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

An analysis of the District's investment account at year end is provided in Note 5.

#### G. Inventory

On government-wide and fund financial statements, purchased inventories are presented at the lower of cost or market and donated commodities are presented at their entitlement value. Inventories are recorded on a first-in, first-out basis and are expensed when used. Inventories are accounted for using the consumption method.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Inventory consists of expendable supplies held for consumption, donated food and purchased food.

#### H. Capital Assets

These capital assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. During fiscal year 2011, the District maintained a capitalization threshold of \$1,500. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. The District does not possess infrastructure.

All reported capital assets except land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

	Governmental
	Activities
Description	Estimated Lives
Land improvements	5 - 20 years
Buildings and improvements	20 - 50 years
Furniture and equipment	5 - 20 years
Vehicles	6 - 10 years

#### I. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans between governmental funds are classified as "interfund loans receivable/payable". These amounts are eliminated in the governmental activities column on the statement of net assets. The District had no interfund loans at June 30, 2011.

#### J. Compensated Absences

Compensated absences of the District consist of vacation leave and sick leave liability to the extent that payments to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the District and the employee.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

In accordance with the provisions of GASB Statement No. 16, "<u>Accounting for Compensated Absences</u>", a liability for vacation leave is accrued if a) the employees' rights to payment are attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination (severance) payments. The District records a liability for accumulated unused vacation time when earned for all employees with more than 1 year of service. The liability for compensated absences is calculated using the vesting method. A liability for sick leave is based on the sick leave accumulated at the balance sheet date by those employees who are currently eligible to receive termination (severance) payments, as well as those employees expected to become eligible in the future. For purposes of establishing a liability for sick leave on employees expected to become eligible to retire in the future, all employees with at least five years of service regardless of their age were considered expected to become eligible to retire in accordance with GASB Statement No. 16.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at June 30, 2011 and reduced to the maximum payment allowed by labor contract and/or statute, plus any applicable additional salary related payments.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements.

#### K. Unamortized Issuance Costs/Bond Premium and Discount/Accounting Gain or Loss

On government-wide financial statements, issuance costs are deferred and amortized over the term of the bonds using the straight-line method. Unamortized issuance costs are recorded as a separate line item on the statement of net assets.

Bond premiums are deferred and amortized over the term of the bonds using the straight-line method, which approximates the effective interest method. Bond premiums are presented as an addition to the face amount of the bonds.

For bond refunds resulting in the defeasance of the debt reported in the government-wide financial statements, the difference between the reacquisition price and the net carrying amount of the old debt is deferred and amortized as a component of interest expense. This accounting gain or loss is amortized over the remaining life of the old debt or the life of the new debt, whichever is shorter and is presented as an addition to or reduction of the face amount of the new debt.

On the governmental fund financial statements, issuance costs and bond premiums are recognized in the current period. A reconciliation between the bonds face value and the amount reported on the statement of net assets is presented in Note 10.A.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### L. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments and compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds and loans are recognized as a liability on the fund financial statements when due.

#### M. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

*Nonspendable* The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of loans receivable, as well as property acquired for resale, unless the use of the proceeds from the collection of those receivables or from the sale of those properties is restricted, committed, or assigned.

*Restricted* Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions.

**Committed** The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the District Board of Education. Those committed amounts cannot be used for any other purpose unless the District Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

*Assigned* Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by the District Board of Education, which may be expressed by a motion but need not be passed by formal action, such as a Board Resolution.

**Unassigned** Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

#### N. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets restricted for other purposes represent monies restricted for food services, a scholarship fund and by State statute for textbooks/instructional materials (See Note 17).

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### **O.** Prepayments

Certain payments to vendors reflect the costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. These items are reported as assets on the financial statements using the consumption method. A current asset for the prepaid amounts is recorded at the time of the purchase and the expenditure/expense is reported in the year in which services are consumed. The District did not have any material prepaid assets to report at June 30, 2011.

#### P. Estimates

The preparation of the basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and accompanying notes. Actual results may differ from those estimates.

#### **Q. Restricted Assets**

Restricted assets in the general fund represent cash and cash equivalents set-aside to establish a textbooks/instructional materials reserve. This reserve is required by State statute. A schedule of statutory reserves is presented in Note 17.

#### **R.** Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the basic financial statements.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### S. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during fiscal year 2011.

## NOTE 3 – CHANGE IN ACCOUNTING PRINCIPLE & RESTATEMENT OF PRIOR YEAR FUND BALACNE

#### A. Change in Accounting Principle

For fiscal year 2011, the District has implemented Governmental Accounting Standards Board (GASB) Statement No. 54, "Fund Balance Reporting and Governmental Fund Type Definitions".

GASB Statement No. 54 enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This statement establishes fund balance classifications that compromise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. The implementation of this statement resulted in the reclassification of certain funds and restatement of the District's financial statements.

#### **B.** Restatement of Prior Year Fund Balance

		Nonmajor	Total
		Governmental	Governmental
	General	Funds	Funds
Fund Balance at June 30, 2010	\$1,741,544	\$726,145	\$2,467,689
Change in Fund Structure (GASB 54)	29,802	(29,802)	0
Adjusted Fund Balance at June 30, 2010	\$1,771,346	\$696,343	\$2,467,689

#### **NOTE 4 – FUND DEFICITS**

Fund balances at June 30, 2011 included the following individual fund deficits:

Nonmajor governmental funds	<u> </u>	Deficit
Education Jobs Fund	\$	17,681
IDEA Part-B		3,136
Education stabilization fund		5,053

The general fund is liable for any deficits in these funds and provides transfers when cash is required, not when accruals occur. The deficit fund balances result from adjustments for accrued liabilities.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 5 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool, the State Treasury Asset Reserve of Ohio (STAR Ohio);
- 7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### **NOTE 5 - DEPOSITS AND INVESTMENTS - (Continued)**

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

#### A. Deposits with Financial Institutions

At June 30, 2011, the carrying amount of all District deposits, including \$500,000 in nonnegotiable certificates of deposit, was \$2,981,073. Based on the criteria described in GASB Statement No. 40, "<u>Deposits and Investment Risk Disclosures</u>", as of June 30, 2011, \$2,300,243 of the District's bank balance of \$3,054,751 was exposed to custodial risk as discussed below, while \$754,508 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District. The District has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the District to a successful claim by the FDIC.

#### **B.** Investments

As of June 30, 2011, the District had the following investments and maturities:

	Fair Value	Maturity
Money Market Mutual Funds	\$12,659	Less than One Year
Federal Home Loan Bank Bonds	250,174	Less than One Year
Federal Home Loan Mortgage Corporation Bonds	214,767	Less than One Year
Federal Home Loan Bank Bonds	249,608	One to Three Years
Federal Home Loan Mortgage Corporation Bonds	150,131	One to Three Years
Federal National Mortgage Association Bonds	125,038	One to Three Years
Total Portfolio	\$1,002,377	

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 5 - DEPOSITS AND INVESTMENTS - (Continued)

*Interest Rate Risk:* As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the District's investment policy limits investment portfolio maturities to five years or less.

*Credit Risk:* The U.S. Government money market fund carries a rating of AAAm by Standard & Poor's.

*Custodial Credit Risk*: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The U.S. Government money market is exposed to custodial credit risk in that they are uninsured, unregistered and held by the counterparty's trust department or agent but not in the District's name. The District has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the Treasurer or qualified trustee.

*Concentration of Credit Risk:* The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the District at June 30, 2011:

Investment	Percent of Total
Money Market Mutual Funds	1.26%
Federal Home Loan Bank	49.87%
Federal Home Loan Mortgage Corporation	36.40%
Federal National Mortgage Association	12.47%
Total	100.00%

#### C. Reconciliation of Cash and Investments to the Statement of Net Assets

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net assets as of June 30, 2011:

Cash and investments per note	
Carrying amount of deposits	\$ 2,981,073
Investments	 1,002,377
Total	\$ 3,983,450
Cash and investments per statement of net assets	
Governmental activities	\$ 3,934,712
Agency fund	 48,738
Total	\$ 3,983,450

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 6 - FUND BALANCES

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Fund Balances	General	Nonmajo r G overnmental	Total
Nonspendable			
Inventory	\$0	\$11,686	\$11,686
Unclaimed Funds	2,228	0	2,228
Total Non spendable	2,228	11,686	13,914
Restricted for			
Food Service Operations	0	17,617	17,617
Technology Improvements	0	19	19
Classroom Maintenance	0	44,724	44.724
Athletics & Music	0	26,486	26,486
Teacher Development	0	37,500	37,500
Special Education	0	11,045	11,045
Classroom Size Reduction	0	644	644
Debt Service Payments	0	143,111	143,111
Capital Improvements	0	326,545	326,545
Set Asides	553,461	0	553,461
Total Restricted	553,461	607,691	1,161,152
Committed to			
College Scholarships	0	1,300	1,300
Assigned to			
Other Purposes	29,590	0	29,590
Encumbrances	32,239	0	32,239
Total Assigned	61,829	0	61,829
Unassigned (Deficit)	1,738,993	(25,870)	1,713,123
Total Fund Balances	\$2,356,511	\$594,807	\$2,951,318

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 7 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real property, public utility property, and certain tangible personal (used in business) property located in the District. Real property tax revenues received in calendar year 2011 represent the collection of calendar year 2010 taxes. Real property taxes received in calendar year 2011 were levied after April 1, 2010, on the assessed values as of January 1, 2010, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established. Public utility property tax revenues received in calendar year 2011 represent the collection of calendar year 2010 taxes. Public utility real and tangible personal property taxes received in calendar year 2010 became a lien on December 31, 2009, were levied after April 1, 2010, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax revenues received in calendar year 2011 (other than public utility property) represent the collection of calendar year 2011 taxes levied against local and inter-exchange telephone companies. Tangible personal property taxes received from telephone companies in calendar year 2011 were levied after October 1, 2010, on the value as of December 31, 2010. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the District prior to June 30.

The District receives property taxes from Trumbull County. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2011, are available to finance fiscal year 2011 operations. The amount available as an advance at June 30, 2011 was \$15,235 in the general fund, \$1,243 in the bond retirement fund, \$997 in the permanent improvement fund and \$211 in the classroom facilities maintenance fund. This amount is recorded as revenue. The amount available for advance at June 30, 2010 was \$36,982 in the general fund, \$7,202 in the bond retirement fund, \$2,152 in the permanent improvement fund and \$548 in the classroom facilities maintenance fund. The amount of second-half real property taxes available for advance at fiscal year-end can vary based on the date the tax bills are sent.

Accrued property taxes receivable includes real property, public utility property and tangible personal property taxes which are measurable as of June 30, 2011 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to deferred revenue.

On the accrual basis of accounting, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis of accounting the revenue has been deferred.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 7 - PROPERTY TAXES - (Continued)

The assessed values upon which the fiscal year 2011 taxes were collected are:

	2010 Second Half Collections			2011 First Half Collections		
		Amount	Percent		Amount	Percent
Agricultural/residential						
and other real estate	\$	91,607,680	97.45	\$	91,906,008	97.53
Public utility personal		2,320,380	2.36		2,321,002	2.47
Tangible personal property		160,420	0.19		-	
Total	\$	94,088,480	100.00	\$	94,227,010	100.00
Tax rate per \$1,000 of assessed valuation for:						
General		\$40.45			\$40.45	
Bond		2.40			2.40	
Permanent improvement		5.50			5.50	

#### **NOTE 8 - RECEIVABLES**

Receivables at June 30, 2011 consisted of taxes, accounts (billings for user charged services and student fees), intergovernmental grants and entitlements and accrued interest. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs and the current year guarantee of federal funds. A summary of the principal items of receivables reported on the statement of net assets follows:

Governmental activities:	
Taxes	\$ 2,871,068
Accounts	3,750
Intergovernmental	73,337
Accrued interest	 1,976
Total	\$ 2,950,131

Receivables have been disaggregated on the face of the basic financial statements. All receivables are expected to be collected within the subsequent year.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

## **NOTE 9 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2011 was as follows:

	Balance			Balance
	06/30/10	Additions	<b>Deductions</b>	06/30/11
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 273,697	\$ -	\$ -	\$ 273,697
Total capital assets, not being depreciated	273,697			273,697
Capital assets, being depreciated:				
Land improvements	103,728	-	-	103,728
Buildings and improvements	23,444,876	-	-	23,444,876
Furniture and equipment	1,595,075	97,265	-	1,692,340
Vehicles	873,391	76,773		950,164
Total capital assets, being depreciated	26,017,070	174,038		26,191,108
Less: accumulated depreciation				
Land improvements	(17,189)	(2,758)	-	(19,947)
Buildings and improvements	(3,815,034)	(585,822)	-	(4,400,856)
Furniture and equipment	(1,131,275)	(95,748)	-	(1,227,023)
Vehicles	(621,459)	(69,797)		(691,256)
Total accumulated depreciation	(5,584,957)	(754,125)		(6,339,082)
Governmental activities capital assets, net	\$ 20,705,810	\$ (580,087)	\$ -	\$ 20,125,723

Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$ 469,321
Special	53,586
Support services:	
Instructional staff	9,859
Administration	68,453
Pupil transportation	69,797
Extracurricular	1,077
Food service operations	 82,032
Total depreciation expense	\$ 754,125

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 10 - LONG-TERM OBLIGATIONS

A. During the fiscal year 2011, the following changes occurred in governmental activities long-term obligations:

Governmental activities:	Balance 06/30/10	Additions	Reductions	Balance 06/30/11	Amounts Due in <u>One Year</u>
General obligation bonds:					
Series 2000 school facilities bonds:					
Current interest bonds	\$ 130,000	\$ -	\$ (130,000)	\$ -	\$ -
Capital appreciation bonds	188,935	-	-	188,935	53,467
Accreted interest on					
capital appreciation bonds	235,220	36,138	-	271,358	81,533
Series 2006 refunding bonds:					
Current interest bonds	1,545,000			1,545,000	
Total general obligation bonds	2,099,155	36,138	(130,000)	2,005,293	135,000
Other long-term obligations:					
Asbestos removal loan	-	-	-	-	-
Compensated absences	714,791	67,928	(62,789)	719,930	35,562
Total other long-term obligations	714,791	67,928	(62,789)	719,930	35,562
Total long-term obligations	\$ 2,813,946	\$ 104,066	<u>\$ (192,789)</u>	2,725,223	<u>\$ 170,562</u>
Add: Unamortized premium on bond i				120,923	
Less: Unamortized deferred charge on	refunding			(75,676)	
Total on statement of net assets				\$ 2,770,470	

<u>Compensated absences</u>: Compensated absences will be paid from the fund from which the employee is paid which, for the District is the general fund and the following nonmajor governmental funds: food service, Title VI-B and Title I.

**B.** On July 11, 2000, the District issued \$2,793,935 in general obligation bonds (series 2000, school facilities improvement bonds), which represent the District's share of a construction and renovation project approved and significantly funded by the Ohio School Facilities Commission (OSFC). These bonds are a general obligation of the District, for which the full faith and credit of the District is pledged for repayment. Accordingly, such unmatured obligations of the District are accounted for as a governmental activities long-term obligation. Payments of principal and interest relating to these bonds are recorded as expenditures in the bond retirement fund. The source of payment is derived from a current 4.398 (average) mil bonded debt tax levy.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)

This original issue was comprised of current interest term bonds, par value \$1,550,000, current interest serial bonds, par value \$1,055,000, and capital appreciation bonds, par value \$188,935. On June 6, 2006, the current interest term bonds were advanced refunded by the series 2006 refunding bonds described below. At June 30, 2011, the balance of the current interest serial bonds was \$0. The capital appreciation bonds mature each December 1, 2011 through 2014 (stated interest rates 8.471%, 8.523%, 8.523%, and 8.575% respectively), at a redemption price equal to 100% of the principal, plus accrued interest to the redemption date. The accreted value at maturity for the capital appreciation bonds is \$540,000. Total accreted interest of \$271,358 has been included on the statement of net assets at June 30, 2011.

Principal and interest requirements to retire the series 2000 school facilities improvement bonds outstanding at June 30, 2011, are as follows:

Fiscal						
Year Ending		Capital	Ap	preciation	Bon	lds
June 30,	F	Principal		Interest		Total
2012	\$	53,467	\$	81,533	\$	135,000
2013		48,999		86,001		135,000
2014		45,151		89,849		135,000
2015		41,318		93,682		135,000
Total	\$	188,935	\$	351,065	\$	540,000

**C.** On June 6, 2006, the District issued series 2006 general obligation refunding bonds to advance refund the callable portion of the series 2000 current interest term bonds (principal \$1,550,000). Issuance proceeds totaling \$1,656,658 were deposited with an escrow agent and were used to purchase securities which were placed in an irrevocable trust to provide resources for all future debt service payments on the refunded debt. This refunded debt is considered defeased (in-substance) and accordingly, has been removed from the statement of net assets.

The refunding issue is comprised of current interest term bonds, par value \$1,545,000. These bonds are a general obligation of the District, for which the full faith and credit of the District is pledged for repayment. Accordingly, such unmatured obligations of the District are accounted for as a governmental activities long-term obligation. Payments of principal and interest relating to these bonds are recorded as expenditures in the bond retirement fund.

The reacquisition price exceeded the net carrying amount of the old debt by \$106,658. This amount is being netted against the new debt and amortized over the remaining life of the refunded debt, which is equal to the life of the new debt issued.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 10 - LONG-TERM OBLIGATIONS - (Continued)

The following is a summary of the future debt service requirements to maturity for the series 2006 refunding bonds:

Fiscal						
Year Ending		Cur	rent	Interest Bo	nds	
June 30,	Pri	incipal	]	Interest		Total
2012	\$	-	\$	82,230	\$	82,230
2013		-		82,230		82,230
2014		5,000		82,126		87,126
2015		5,000		81,919		86,919
2016		135,000		79,014		214,014
2017 - 2021		810,000		276,674		1,086,674
2022 - 2024	_	590,000		50,050		640,050
Total	<u>\$ 1</u> ,	545,000	\$	734,243	\$	2,279,243

#### D. Legal Debt Margin

Eigen1

The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation of the District. The assessed valuation used in determining the District's legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the District's legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property, and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2011, are a voted debt margin of \$6,864,967 (including available funds of \$143,111) and an unvoted debt margin of \$93,953.

#### NOTE 11 - NOTE PAYABLE

On June 29, 2006, the District issued a tax anticipation note in advance of property tax collections, par value \$500,000 and bearing an interest rate of 5.00%, for the purpose of providing for the emergency requirements of the District. The note proceeds were deposited in the general fund and the note is reported as a liability of the general fund. Activity during the fiscal year was as follows:

Purpose	Interest <u>Rate</u>	Issue Date	Maturity Date	Balance )6/30/10	Issued		Retired	_	Balance 06/30/11
Tax anticipation note	5.00%	6/29/2006	12/1/2011	\$ 200,000	\$	-	\$ (100,000)	\$	100,000

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 11 - NOTE PAYABLE (Continued)

The following is a summary of the District's future annual debt service requirements to maturity for the tax anticipation note:

Fiscal			
Year Ending	Tax	anticipation	note
June 30,	Principal	Interest	Total
2012	\$ 100,000	\$ 2,500	\$ 102,500

#### NOTE 12 - RISK MANAGEMENT

#### A. Comprehensive

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District maintains comprehensive commercial insurance coverage for real property, building contents, vehicles and general liability.

Vehicle policies include liability coverage for bodily injury and property damage. The liability limits are \$1,000,000 for each accident, with a collision deductible of \$250.

Real property and contents are fully insured. Real property is 90% co-insured. Limits of insurance on real property and equipment are \$9,856,402 with a deductible of \$250.

The District liability policy has a limit of \$1,000,000 for each occurrence and \$3,000,000 aggregate.

Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years. There has been no significant reduction in amounts of insurance coverage from fiscal year 2010.

#### B. Employee Health, Dental, Vision and Life Insurance

The District has joined together with other school districts in the State to form the Trumbull County Schools Employee Insurance Benefits Consortium (the "Consortium"), a public entity risk pool currently operating as a common risk management and insurance program for 16 member school districts in Trumbull County. The District pays a monthly premium to the Consortium for its insurance coverage. It is intended that the Consortium will be self-supporting through member premiums. The monthly premium includes a specific and aggregate stoploss premium paid to General American Insurance. The specific individual stoploss is \$100,000 per year. The aggregate stoploss is 105% of yearly anticipated claims.

The District provides health, dental, vision and life insurance coverage for employees. The health insurance coverage is administered by Medical Mutual of Ohio, a third party administrator. Core Source administers the dental and vision coverage. Medical Life Insurance Company provides the life insurance coverage. The District pays the insurance premiums, as a fringe benefit for most employees. Classified employees hired after July 1, 2002 are required to pay 20% of the monthly premiums.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 12 - RISK MANAGEMENT - (Continued)

Post employment health care is provided to plan participants or their beneficiaries through the respective retirement systems discussed in Note 14. As such, no funding provisions are required by the District.

#### C. Workers' Compensation Group Rating

For fiscal year 2011, the District participated in the Ohio School Boards Association (OSBA) Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the state based on the rate for the GRP rather than its individual rate.

Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Sheakley Uniserve provides administrative, cost control and actuarial services to the GRP.

#### **NOTE 13 - PENSION PLANS**

#### A. School Employees Retirement System

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement, disability, survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, <u>www.ohsers.org</u>, under *Employers/Audit Resources*.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2011, 11.81 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District's required contributions for pension obligations and death benefits to SERS for the fiscal years ended June 30, 2011, 2010 and 2009 were \$132,127, \$138,852 and \$96,879, respectively; 58.2 percent has been contributed for fiscal year 2011 and 100 percent has been contributed for fiscal years 2010 and 2009.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### NOTE 13 - PENSION PLANS - (Continued)

#### B. State Teachers Retirement System of Ohio

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2011, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2011, 2010 and 2009 were \$531,580, \$522,501 and \$504,552, respectively; 83.3 percent has been contributed for fiscal year 2011 and 100 percent has been contributed for fiscal years 2010 and 2009. Contributions to the DC and Combined Plans for fiscal year 2011 were \$9,128 made by the District and \$6,520 made by the plan members.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the SERS/STRS Ohio have an option to choose Social Security or the SERS/STRS Ohio. As of June 30, 2011, certain members of the Board of Education have elected Social Security. The District's liability is 6.2 percent of wages paid.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### **NOTE 14 - POSTEMPLOYMENT BENEFITS**

#### A. School Employees Retirement System

Plan Description - The District participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Chapter 3309.69 of the Ohio Revised Code. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2011 was \$96.40 and SERS' reimbursement to retirees was \$45.50. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, www.ohsers.org, under Employers/Audit Resources.

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For 2011, 1.43 percent of covered payroll was allocated to health care. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2.0 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the statewide SERS-covered payroll for the health care surcharge. For fiscal year 2011, the actuarially determined amount was \$35,800.

Active members do not contribute to the postemployment benefit plans. The Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility and retirement status.

The District's contributions for health care (including surcharge) for the fiscal years ended June 30, 2011, 2010 and 2009 were \$32,808, \$20,916 and \$59,820, respectively; 58.2 percent has been contributed for fiscal year 2011 and 100 percent has been contributed for fiscal years 2010 and 2009.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2011, this actuarially required allocation was 0.76 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2011, 2010 and 2009 were \$8,503, \$8,257 and \$7,993, respectively; 58.4 percent has been contributed for fiscal year 2011 and 100 percent has been contributed for fiscal years 2010 and 2009.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### **NOTE 14 - POSTEMPLOYMENT BENEFITS - (Continued)**

#### B. State Teachers Retirement System of Ohio

Plan Description - The District contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2011, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2011, 2010 and 2009 were \$40,891, \$40,192 and \$38,812, respectively; 83.3 percent has been contributed for fiscal year 2011 and 100 percent has been contributed for fiscal years 2010 and 2009.

#### NOTE 15 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The statement of revenues, expenditures and changes in fund balance - budget and actual (non-GAAP budgetary basis) presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues and other financing sources are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures and other financing uses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis); and
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of an expenditure, as opposed to an assignment of fund balance for that portion of outstanding encumbrances not already recognized as an account payable (GAAP basis).
- (d) \*Certain funds have legally separate adopted budgets (budget basis) but are included in the general fund (GAAP basis).

\*As part of Governmental Accounting Standards Board No. 54 "Fund Balance Reporting", certain funds that are legally budgeted in separate special revenue funds are considered part of the General fund on a GAAP basis. This includes the public school support special revenue fund.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

### NOTE 15 - BUDGETARY BASIS OF ACCOUNTING - (Continued)

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for the general fund is as follows:

#### Net Change in Fund Balance

General Fund					
GAAP Basis	\$585,165				
Net Adjustment for Revenue Accruals	(138,536)				
Net Adjustment for Expenditure Accruals	14,434				
Net Adjustment for Funds Budgeted as Special Revenue	268				
Adjustment for Encumbrances	(43,214)				
Budget Basis	\$418,117				

## **NOTE 16 - CONTINGENCIES**

#### A. Grants

The District receives significant financial assistance from numerous federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the District. However, in the opinion of management, any such disallowed claims will not have a material effect on the financial position of the District.

#### **B.** Litigation

The District is involved in no material litigation as either plaintiff or defendant.

Notes to the Basic Financial Statements For The Fiscal Year Ended June 30, 2011

#### **NOTE 17 - STATUTORY RESERVES**

The District is required by State law to set-aside certain general fund revenue amounts, as defined by statute, into various reserves. These reserves are calculated and presented on a cash basis. During the fiscal year ended June 30, 2011, the reserve activity was as follows:

	Textbooks/ Instructional Materials	Capital <u>Acquisition</u>
Set-aside balance as of June 30, 2010	\$ 508,945	\$ (3,175,478)
Current year set-aside requirement	141,122	141,122
Offsets	-	(209,136)
Qualifying disbursements	(96,606)	(514,866)
Total	\$ 553,461	<u>\$ (3,758,358)</u>
Balance carried forward to fiscal year 2011	<u>\$ -</u>	<u>\$ (3,758,358)</u>
A schedule of the restricted assets at June 30, 2011 follows:		
Amounts restricted for textbooks/instructional materials	\$ 553,461	
Total restricted assets	\$ 553,461	

The District had qualifying expenditures during the year and an offset at the beginning of the year that reduced the set-aside amount below zero for the capital acquisition reserve. Because the District was involved in an Ohio School Facilities Commission project, this negative amount may be used to reduce the set-aside requirement for future years, and is therefore presented as being carried forward to the next fiscal year.

The District did not have enough qualifying disbursements to reduce the set-aside amount below zero for the textbooks/instructional materials reserve, and thus the unspent amount is both a restricted asset and a reservation of fund balance in the general fund. Effective July 1, 2011, the textbook set-aside is no longer required and has been removed from existing law. This balance is therefore not being presented as being carried forward to the future fiscal year.

#### NOTE 18 – NEW ACCOUNTING STANDARDS

In November of 2010, the GASB issued Statement No. 60, "Accounting and Financial Reporting for Service Concession Arrangements." The objective of this Statement is to improve financial reporting by addressing issues related to service concession arrangements, a type of public-private or public-public partnership. Statement No. 60 will not be effective for the District until fiscal year 2013 and, as such, the District has not determined the impact, if any, that this statement will have on its financial statements.

In November of 2010, the GASB also issued Statement No. 61, "The Financial Reporting Entity: Omnibus an amendment of GASB Statements No. 14 and No. 34". The objective of this Statement is to improve financial reporting for a governmental financial reporting entity by modifying the requirements for including component units and also amending the criteria for reporting component units. Statement No. 61 will not be effective for the District until fiscal year 2013 and, as such, the District has not determined the impact, if any, that this statement will have on its financial statements.

#### MAPLEWOOD LOCAL SCHOOL DISTRICT TRUMBULL COUNTY

#### FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE FOR THE YEAR ENDED JUNE 30, 2011

FEDERAL GRANTOR Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Disbursements
U.S. DEPARTMENT OF AGRICULTURE Passed Through Ohio Department of Education:				
Nutrition Cluster:				
Non-Cash Assistance (Food Distribution)				
National School Lunch Program	N/A	10.555	\$23,122	\$23,122
Cash Assistance:				
National School Lunch Program		10.555	148,397	148,397
National School Breakfast Program		10.553	46,350	46,350
Total - Nutrition Cluster			217,869	217,869
Total U.S. Department of Agriculture			217,869	217,869
U.S. DEPARTMENT OF EDUCATION				
Section 8002 Impact Aid	N/A	84.041	66,067	66,067
Passed Through Ohio Department of Education:				
Title I Grants to Local Educational Agencies Cluster:				
Title I Grants to Local Educational Agencies	FY 2010	84.010	22,299	25,998
Title I Grants to Local Educational Agencies	FY 2011	84.010	162,369	162,369
ARRA Title I Grants to Local Educational Agencies	FY 2011	84.389	70,236	69,975
Total Title I Grants to Local Educational Agencies Cluster			254,904	258,342
Safe and Drug Free Schools and Communities Grant	FY 2010	84.186		2,592
Special Education Cluster:				
IDEA Part B	FY 2011	84.027	180,082	180,082
ARRA - IDEA Part B	FY 2010	84.391	19,464	19,464
ARRA - IDEA Part B	FY 2011	84.391	36,097	36,097
Total Special Education Cluster			235,643	235,643
Improving Teacher Quality State Grants	FY 2010	84.367	2,798	3,057
Improving Teacher Quality State Grants	FY 2011	84.367	36,894	36,763
Total Improving Teacher Quality State Grants			39,692	39,820
Educational Technology State Grants	FY 2010	84.318	56	56
Educational Technology State Grants	FY 2011	84.318	632	632
Total Educational Technology State Grants			688	688
ARRA State Fiscal Stabilization Fund	FY 2010	84.394	15,317	35,143
ARRA State Fiscal Stabilization Fund	FY 2011	84.394	410,196	382,748
Total ARRA State Fiscal Stabilization Fund			425,513	417,891
Education Jobs Fund	FY 2011	84.410	294,097	294,097
Total U.S. Department of Education			1,316,604	1,315,140
Total			\$1,534,473	\$1,533,009

The accompanying notes are an integral part of this schedule.

## MAPLEWOOD LOCAL SCHOOL DISTRICT TRUMBULL COUNTY

## NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE FISCAL YEAR ENDED JUNE 30, 2011

## NOTE A- SIGNIFICANT ACCOUNTING POLICIES

The accompanying Federal Awards Receipts and Expenditures Schedule (the Schedule) reports the District's federal award program's receipts and disbursements. The Schedule has been prepared on a cash basis of accounting.

## NOTE B- CHILD NUTRITION CLUSTER

The District commingles cash receipts from U.S. Department of Agriculture with similar State Grants. When reporting expenditures on this Schedule, the District assumes it expends federal monies first.

## NOTE C – FOOD DONATED PROGRAM

The District reports commodities consumed on the Schedule at the entitlement value. The District allocated donated food commodities to the respective program that benefitted from the use of those donated food commodities.

## **NOTE D – MATCHING REQUIREMENTS**

Certain Federal programs require that the District contribute non-federal funds (matching funds) to support the Federally-funded programs. The District has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.



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#### INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Maplewood Local School District Trumbull County 2414 Greenville Road NE Cortland, Ohio 44410

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Maplewood Local School District (the District), Trumbull County, Ohio as of and for the year ended June 30, 2011, which collectively comprise the District's basic financial statements and have issued our report thereon dated December 29, 2011, in which we noted the District implemented Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note a certain matter not requiring inclusion in this report that we reported to the District's management in a separate letter dated December 29, 2011.

Maplewood Local School District Trumbull County Independent Accountants' Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards Page 2

We intend this report solely for the information and use of the Board of Education, management, federal awarding agencies and passthrough entities, and others within the District. We intend it for no one other than these specified parties.

Canter & Assoc

CANTER & ASSOCIATES

Poland, Ohio

December 29, 2011



6400 Olde Stone Crossing Poland, Ohio 44514 Ph: 330.707.9035 Fax: 888.516.1186

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#### INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Maplewood Local School District Trumbull County 2414 Greenville Road NE Cortland, Ohio 44410

To the Board of Education:

#### Compliance

We have audited the compliance of the Maplewood Local School District (the District), Trumbull County, with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 *Compliance Supplement* that could directly and materially effect each of Maplewood Local School District's major federal programs for the year ended June 30, 2011. The summary of auditor's results section of the accompanying schedule of findings identifies the District's major federal programs. The District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

In our opinion, the Maplewood Local School District, Trumbull County, complied, in all material respects, with the requirements referred to above that could directly and materially affect each of its major federal programs for the year ended June 30, 2011.

#### Internal Control Over Compliance

The District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could directly and materially affect a major federal program, to determine our auditing procedures for the purpose of opining on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of opining on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the District's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program compliance requirement. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with federal program compliance requirement will not be prevented, or timely detected and corrected.

Maplewood Local School District Independent Accountants' Report On Compliance With Requirements That Could Have A Direct And Material Effect On Each Major Federal Program And On Internal Control Over Compliance In Accordance With OMR Circular A 122

Compliance In Accordance With OMB Circular A-133 Page 2

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of management, the Board of Education, others within the District, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Contra & Associ

CANTER & ASSOCIATES Poland, Ohio

December 29, 2011

#### MAPLEWOOD LOCAL SCHOOL DISTRICT TRUMBULL COUNTY

### SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 YEAR ENDED JUNE 30, 2011

#### 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	UNQUALIFIED
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	NO
(d)(1)(ii)	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	NO
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	NO
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	NO
(d)(1)(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	NO
(d)(1)(v)	Type of Major Programs' Compliance Opinion	UNQUALIFIED
(d)(1)(vi)	Are there any reportable findings under § .510?	NO
(d)(1)(vii)	Major Programs (list):	Title I Cluster– 84.010 / 84.389 ARRA State Fiscal Stabilization Fund – 84.394 Education Jobs Fund – 84.410
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	NO

## ......

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

## NONE

## 3. FINDINGS FOR FEDERAL AWARDS

## NONE



6400 Olde Stone Crossing Poland, Ohio 44514 Ph: 330.707.9035 Fax: 888.516.1186

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### CERTIFIED PUBLIC ACCOUNTANTS

## **Independent Accountants' Report on Applying Agreed-Upon Procedures**

Maplewood Local School District Trumbull County 2414 Greenville Road NE Cortland, Ohio 44410

To the Board of Education:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Maplewood Local School District (the District) has updated its antiharassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of this procedure is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of this procedure described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board amended its anti-harassment policy on December 8, 2010 to include violence within a dating relationship within the definition of harassment, intimidation or bullying.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.

Contra & Associ

Canter and Associates Poland, Ohio

December 29, 2011



# Dave Yost • Auditor of State

## MAPLEWOOD LOCAL SCHOOL DISTRICT

## TRUMBULL COUNTY

## **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED MARCH 13, 2012

> 88 East Broad Street, Fifth Floor, Columbus, Ohio 43215-3506 Phone: 614-466-4514 or 800-282-0370 Fax: 614-466-4490 www.auditor.state.oh.us