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North Central Ambulance District Preble County 130 East Main Cross Street Eldorado, Ohio 45321

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Dave Yost Auditor of State

June 18, 2012

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INDEPENDENT ACCOUNTANTS' REPORT

North Central Ambulance District Preble County 130 East Main Cross Street Eldorado, Ohio 45321

To the Board of Trustees:

We have audited the accompanying financial statements of the North Central Ambulance District, Preble County, Ohio (the District), as of and for the years ended December 31, 2011 and 2010. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the District has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the District's larger (i.e. major) funds separately. While the District does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require District's to reformat their statements. The District has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2011 and 2010 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2011 and 2010, or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the fund cash balances as of December 31, 2011 and 2010 of the North Central Ambulance District, Preble County, and its cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

North Central Ambulance District Preble County Independent Accountants' Report Page 2

As described in Note 1, during 2011 the North Central Ambulance District adopted Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 18, 2012, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Dave Yost Auditor of State

June 18, 2012

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2011

Cash Receipts: Property and Other Local Taxes	\$59,624
Charges for Services	64,911
Intergovernmental	13,661
Earnings on Investments	1,394
Donations	5,268
Miscellaneous	50
Total Cash Receipts	144,908
Cash Disbursements:	
Current Disbursements:	
Security of Persons and Property:	
Salaries	6,025
Payroll Taxes	19,281
Insurance	5,132
Materials and Supplies	6,185
Equipment	2,797
Maintenance	1,830
Education	2,523
Squad Runs	35,469
Fuel	4,002
Other	19,669
Total Cash Disbursements	102,913
Excess Receipts Over Disbursements	41,995
Fund Cash Balance, January 1	239,304
Fund Cash Balance, December 31	281,299
Unassigned (Deficit)	281,299
Fund Cash Balance, December 31	<u>\$281,299</u>

The notes to the financial statements are an integral part of this statement.

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2010

Cash Receipts: Property and Other Local Taxes Charges for Services Intergovernmental Earnings on Investments Donations	\$59,326 69,082 14,506 1,447 4,227
Total Cash Receipts	148,588
Cash Disbursements: Current Disbursements: Security of Persons and Property: Salaries Payroll Taxes Insurance Materials and Supplies Maintenance Education Squad Runs Fuel Other Total Cash Disbursements	6,387 16,545 3,715 2,394 528 1,675 29,960 3,171 41,540
Excess Receipts Over Disbursements	42,673
Fund Cash Balance, January 1 Fund Cash Balance, December 31	196,631 \$239,304

The notes to the financial statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010

1. Summary of Significant Accounting Policies

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the North Central Ambulance District, Preble County, Ohio (the District), as a body corporate and politic. A three-member Board of Trustees governs the District. Each political subdivision within the District appoints one member. Those subdivisions are the Village of West Manchester, the Village of Eldorado, and Monroe Township. The District provides ambulance services and by mutual aid agreement to areas outside the District.

The District's management believes these financial statements present all activities for which the District is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The District recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Cash and Deposits

The District values certificates of deposit at cost.

D. Fund Accounting

The District reports all financial activity in the General Fund.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the function level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010 (Continued)

1. Summary of Significant Accounting Policies (Continued)

3. Encumbrances

The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled, and reappropriated in the subsequent year. The District did not encumber all commitments required by Ohio law.

A summary of 2011 and 2010 budgetary activity appears in Note 3.

F. Fund Balance

For December 31, 2011, fund balance is divided into five classifications based primarily on the extent to which the District must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

1. Nonspendable

The District classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. The District had no fund balances in this classification.

2. Restricted

Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions. The District had no fund balances in this classification.

3. Committed

Trustees can *commit* amounts via formal action (resolution). The District must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements. The District had no fund balances in this classification.

4. Assigned

Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. Governmental funds other than the general fund report all fund balances as *assigned* unless they are restricted or committed. In the general fund, *assigned* amounts represent intended uses established by District Trustees or a District official delegated that authority by resolution, or by State Statute. The District had no fund balances in this classification.

5. Unassigned

Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010 (Continued)

1. Summary of Significant Accounting Policies (Continued)

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

G. Property, Plant, and Equipment

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

H. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

2. Equity in Pooled Cash and Deposits

The District maintains a cash and deposits pool. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits at December 31 was as follows:

	2011	2010
Demand deposits	\$221,849	\$230,061
Certificates of deposit	59,450	9,243
Total deposit	\$281,299	\$239,304

Deposits: Deposits are insured by the Federal Depository Insurance Corporation.

3. Budgetary Activity

Budgetary activity for the years ending December 31, 2011 and 2010 follows:

2011 Budgeted vs. Actual Receipts						
Budgeted Actual						
Fund Type		Receipts	Receipts	Variance		
General		\$123,770 \$144,908 \$21,138				

	2011 Budgeted vs. Actual Budgetary Basis Expenditures				
	Appropriation Budgetary				
Fund Type		Authority	Expenditures	Variance	
General		\$194,500	\$102,913	\$91,587	

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010 (Continued)

3. Budgetary Activity (Continued)

	2010 Budgeted vs. Actual Receipts				
	Budgeted Actual				
Fund Type	Receipts Receipts Variance				
General	\$57,549	\$148,588	\$91,039		
	· · · · · · · · · · · · · · · · · · ·				

	2010 Budgeted vs. Actual Budgetary Basis Expenditures					
	Appropriation Budgetary					
Fund Type		Authority Expenditures Variance				
General		\$194,500	\$105,915	\$88,585		

Contrary to Ohio law, appropriations exceeded estimated resources by \$70,730 during 2011. Also, appropriations exceeded unencumbered January 1, 2011 fund balance plus actual receipts by \$47,893 during 2011.

4. Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the District.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the District.

5. Retirement Systems

The District's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes these plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2011 and 2010, OPERS members contributed 10% of their gross salaries and the District contributed an amount equaling 14% of participants' gross salaries. The District has paid all contributions required through December 31, 2011.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2011 AND 2010 (Continued)

6. Risk Management

Commercial Insurance

The District has obtained commercial insurance for the following risks:

- · Comprehensive property and general liability;
- · Vehicles; and
- Errors and omissions.

7. Related Party Transactions

The District purchased supplies from Pro Mark Sign and Apparel Solutions, which is owned by Marcus Miller, the husband of the Fiscal Officer. During 2010, the District purchased supplies from Pro Mark Sign and Apparel Solutions in the amount of \$1,632. During 2011, the District purchased supplies from Pro Mark Sign and Apparel Solutions in the amount of \$168.

The District purchased cleaning supplies from Miller Hardware, which is owned by the Fiscal Officer's father-in-law. During 2010, the District purchased supplies cleaning supplies from Miller Hardware in the amount of \$27. During 2011, the District purchased cleaning supplies from Miller Hardware in the amount of \$107.

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INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

North Central Ambulance District Preble County 130 East Main Cross Street Eldorado, Ohio 45321

To the Board of Trustees:

We have audited the financial statements of the North Central Ambulance District, Preble County, Ohio (the District), as of and for the years ended December 31, 2011 and 2010, and have issued our report thereon dated June 18, 2012, wherein we noted the District followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We also noted that the District adopted Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Therefore, we cannot assure that we have identified all deficiencies, significant deficiencies or material weaknesses. However, as described in the accompanying schedule of findings we identified a certain deficiency in internal control over financial reporting, that we consider a material weakness and another deficiency we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and timely corrected. We consider finding 2011-04 described in the accompanying schedule of findings to be a material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider finding 2011-03 described in the accompanying schedule of findings to be a significant deficiency.

North Central Ambulance District
Preble County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Required by Government Auditing Standards
Page 2

Compliance and Other Matters

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters we must report under *Government Auditing Standards* which are described in the accompanying schedule of findings as items 2011-01 and 2011-02.

We also noted certain matters not requiring inclusion in this report that we reported to the District's management in a separate letter dated June 18, 2012.

We intend this report solely for the information and use of management, the Board of Trustees, and others within the District. We intend it for no one other than these specified parties.

Dave Yost Auditor of State

June 18, 2012

SCHEDULE OF FINDINGS DECEMBER 31, 2011 AND 2010

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

FINDING NUMBER 2011-01

Material Noncompliance

Ohio Revised Code, § 5705.41(D)(1), prohibits a subdivision or taxing entity from making any contract or ordering any expenditure of money unless a certificate signed by the fiscal officer is attached thereto. The fiscal officer must certify that the amount required to meet any such contract or expenditure has been lawfully appropriated and is in the treasury, or is in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

There are several exceptions to the standard requirement stated above that a fiscal officer's certificate must be obtained prior to a subdivision or taxing authority entering into a contract or order involving the expenditure of money. The main exceptions are: "then and now" certificates, blanket certificates, and super blanket certificates, which are provided for in sections 5705.41(D)(1) and 5705.41(D)(3), respectively, of the Ohio Revised Code.

- 1. "Then and Now" Certificate If the fiscal officer can certify that both at the time that the contract or order was made ("then"), and at the time that the fiscal officer is completing the certification ("now"), that sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the District can authorize the drawing of a warrant for the payment of the amount due. The District has thirty days from the receipt of the "then and now" certificate to approve payment by ordinance or resolution.
 - Amounts of less than \$3,000 may be paid by the fiscal officer without a resolution or ordinance upon completion of the "then and now" certificate, provided that the expenditure is otherwise lawful. This does not eliminate any otherwise applicable requirement for approval of expenditures by the District.
- 2. Blanket Certificate Fiscal officers may prepare "blanket" certificates for a certain sum of money not in excess of an amount established by resolution or ordinance adopted by a majority of the members of the legislative authority against any specific line item account over a period not running beyond the end of the current fiscal year. The blanket certificates may, but need not, be limited to a specific vendor. Only one blanket certificate may be outstanding at one particular time for any one particular line item appropriation.
- 3. Super Blanket Certificate The District may also make expenditures and contracts for any amount from a specific line-item appropriation account in a specified fund upon certification of the fiscal officer for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. This certification is not to extend beyond the current year.

More than one super blanket certificate may be outstanding at a particular time for any line item appropriation.

Of 23 expenditures tested, 4 in 2010 (36%) and 6 in 2011 (50%) were not properly encumbered. None of the above exceptions were utilized. Failure to properly certify the availability of funds can result in overspending funds and negative cash fund balances.

North Central Ambulance District Preble County Schedule of Findings Page 2

FINDING NUMBER 2011-01 (Continued)

Unless the exceptions noted above are used, prior certification is not only required by statute but is a key control in the disbursement process to assure that purchase commitments receive prior approval. To improve controls over disbursements and to help reduce the possibility of the District's funds exceeding budgetary spending limitations, we recommend that the fiscal officer certify that the funds are or will be available prior to obligation by the District. When prior certification is not possible, "then and now" certification should be used.

We recommend the District certify purchases to which section 5705.41(D) applies. The most convenient certification method is to use purchase orders that include the certification language 5705.41(D) requires to authorize disbursements. The fiscal officer should sign the certification at the time the District incurs a commitment, and only when the requirements of 5705.41(D) are satisfied. The fiscal officer should post approved purchase commitments to the proper appropriation code, to reduce the available appropriation.

Officials' Response:

Officials did not provide a response to this finding.

FINDING NUMBER 2011-02

Material Noncompliance

Ohio Revised Code, Section 5705.39, states that the total appropriation from each fund shall not exceed the total estimated revenue available for expenditure therefrom, as certified by the budget commission, or in the case of appeal, by the board of tax appeals. No appropriation measure shall become effective until the county auditor files a certificate that the total appropriations from each fund, taken together with all other outstanding appropriations, do not exceed the total official estimate or amended official estimate.

Contrary to this section, the District had appropriations exceeding estimated revenues at December 31, 2011 as follows:

Fund	Appropriations	Estimated Resources	Variance
General	\$194,500	\$123,770	\$70,730

The District did not obtain the required certification from the County Auditor for the fiscal year 2011. Failure to properly monitor budgetary activity could result in overspending and ultimately negative fund balances.

We recommend that the District monitor their appropriations versus their estimated resources. We also recommend that the District execute all budgetary documents required by the Ohio Revised Code so that all budgetary documents are effective.

Officials' Response:

Officials did not provide a response to this finding.

North Central Ambulance District Preble County Schedule of Findings Page 3

FINDING NUMBER 2011-03

Significant Deficiency

When designing the public office's system of internal control and the specific control activities, management should consider ensuring that accounting records are properly designed, verifying the existence and valuation of assets and liabilities and periodically reconcile them to the accounting records, and performing analytical procedures to determine the reasonableness of financial data.

Estimated receipt amounts posted by the District to the receipts ledger for 2011 did not match the estimated receipt amounts on the certificate of estimated resources.

	2011
Estimated receipts per receipts journal	\$129,770
Estimated receipts per certificate of estimated resources	123,770
Variance	6,000

Failure to properly post estimated receipts to the receipts ledger may interfere with the District's ability to monitor revenues, and to limit their spending within the limits of their expected revenue. We recommend that the District properly post estimated receipts to the receipts ledger.

Officials' Response:

Officials did not provide a response to this finding.

FINDING NUMBER 2011-04

Material Weakness

When designing the public office's system of internal control and the specific control activities, management should consider ensuring that accounting reports are properly designed, verifying the existence and valuation of assets and liabilities and periodically reconcile them to the accounting records, and performing analytical procedures to determine the reasonableness of financial data.

The District lacked management oversight in the posting of financial activity, which resulted in the District posting various 2011 revenue received from Preble County and the State of Ohio as Taxes instead of Intergovernmental Revenue (\$7,661). The District made adjustments to the accompanying statements.

Failure to properly post revenues can result in inaccurate records and increases the risk that errors, theft, or fraud could occur and not be detected in a timely manner. To improve accountability and record keeping, we recommend that the District properly post all county and state revenues to the correct line items. The District should post applicable receipts at gross, not net. The District should review receipts posted to the ledgers for accuracy. Comparisons between years may aid the District in determining if they have properly posted a receipt.

Officials' Response:

Officials did not provide a response to this finding.

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SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2011 AND 2010

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
Finding 2009-001	Ohio Revised Code, Section 5705.41(D), failure to properly certify funds.	No	Not corrected – Reissued as Finding Number 2011-01
Finding 2009-002	Ohio Revised Codes Section 135.18 and 135.12, failure to properly collateralize deposits and designate a depository.	Yes	
Finding 2009-003	Failure to properly post financial activity.	Yes	
Finding 2009-004	Failure to properly complete monthly bank reconciliations.	Yes	
Finding 2009-005	Failure to properly post estimated receipts.	No	Partially corrected – Reissued as Finding 2011-03
Finding 2009-006	Failure to properly post revenues.	No	Not corrected – Reissued as Finding Number 2011-04



NORTH CENTRAL AMBULANCE DISTRICT

WAYNE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED JULY 10, 2012