



Dave Yost • Auditor of State

**CITY OF PARMA, OHIO
CUYAHOGA COUNTY**

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Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT

City of Parma
Cuyahoga County
6611 Ridge Road
Parma, Ohio 44129

To the Members of Council:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Parma, Cuyahoga County, Ohio, (the City), as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the City's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Parma, Cuyahoga County, Ohio, as of December 31, 2012, and the respective changes in financial position and where applicable, cash flows, thereof and the respective budgetary comparisons for the General Fund and Police Levy Fund thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis* listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

Supplementary Information

Our audit was conducted to opine on the City's basic financial statements taken as a whole.

The Federal Awards Expenditures Schedule presents additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and is also not a required part of the financial statements.

The Federal Awards Expenditures Schedule is management's responsibility, and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected this Schedule to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this Schedule directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, this Schedule is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 24, 2013, on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

Dave Yost
Auditor of State

Columbus, Ohio

September 24, 2013

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City of Parma, Ohio
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

The discussion and analysis of the City of Parma's (the City) financial performance provides an overall review of the City's financial activities for the year ended December 31, 2012. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers should also review the *Basic Financial Statements* to enhance their understanding of the City's financial performance.

FINANCIAL HIGHLIGHTS

Key financial highlights for 2012 are as follows:

- The assets of the City exceeded its liabilities at December 31, 2012 by \$88,407,010 (net position). Of this amount, \$12.99 million (unrestricted net position) may be used to meet the City's ongoing obligations to citizens and creditors.
- Of the \$88,407,010 of net position, business-type activities account for \$1,345,492 of net position, while governmental activities net position were \$87,061,518.
- The City's net position increased by \$1,698,462 during 2012 due to an increase in charges for services revenue and a decrease in expenses.
- Business-type activities net position decreased by \$84,430. The decrease in business-type activities net position was primarily attributed to a decrease in operating revenues.
- Governmental activities net position increased by \$1,782,292 due to an increase in charges for services revenue and a decrease in expenses.
- At the end of the current fiscal year, the unassigned fund balance of the General Fund was \$5,100,982, while the total fund balance was \$5,647,499. The remainder of the fund balance is non-spendable, restricted, committed, or assigned to indicate that it is not available for new spending because it has been specifically reserved for expenditure by City ordinances or intent of use.
- The City's total governmental activities long-term debt decreased by \$2,970,530 (10.28 percent) during the current fiscal year. The decrease was primarily attributable to payment of governmental activities debt agreements.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements.

The City's *Basic Financial Statements* are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

Government-wide Financial Statements - The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business. The statement of net position and the statement of activities provide information about the activities of the whole city, presenting both an aggregate view of the City's finances and a longer-term view of those

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assets. Major fund financial statements provide the next level of detail.

Statement of Net Position - The statement of net position presents information on all of the City's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

Statement of Activities - The statement of activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City principally include: general government, public service, public safety, human resources, community development, public health, parks and recreation, and economic development. The business-type activities of the City consist of a municipal golf course. The City also has liability self-insurance, medical insurance, and worker's compensation internal service funds.

The government-wide financial statements can be found starting on page 19 of this report.

Fund Financial Statements - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on the near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. For governmental funds, these statements tell how services were financed in the short term as well as what dollars remain for future spending. The fund financial statements also look at the City's most significant funds with all other nonmajor funds presented in total in one column.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

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The City maintains 76 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Debt Service Fund, City Income Tax Capital Acquisitions Fund and Police Levy Fund; all of which are considered to be major funds. Data from the other 72 nonmajor governmental funds are combined into a single fund, aggregated presentation.

The City adopts an annual appropriated budget for each of its governmental funds. A budgetary comparison statement (non-GAAP basis) has been provided for the General Fund and each major special revenue fund.

The basic governmental fund financial statements can be found starting on page 21 of this report.

Proprietary Funds - The City maintains four proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses an enterprise fund to account for its golf course operations. Internal service funds are an accounting device used to accumulate and allocate costs internally throughout the City's various functions. The City uses internal service funds to account for its liability self-insurance, medical insurance, and workers' compensation insurance operations. Because these services predominantly benefit governmental rather than business-type activities functions, they have been included within the governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Golf Course Fund, which is considered to be a major fund of the City. Conversely, internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements.

The basic proprietary fund financial statements can be found starting on page 28 of this report.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The City only has agency funds.

The basic fiduciary fund financial statements can be found on page 32 of this report.

Notes to the Basic Financial Statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements begin on page 33 of this report.

City of Parma, Ohio
Management's Discussion and Analysis
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GOVERNMENT-WIDE FINANCIAL ANALYSIS

While this document contains information about the funds used by the City to provide services to our citizens, the view of the City as a whole looks at all financial transactions and asks the question "How did we do financially during 2012?" The *Statement of Net Position* and the *Statement of Activities* answer this question. These statements include all assets, deferred outflows of resources, liabilities, and deferred inflows of resources using the accrual basis of accounting similar to the accounting used by the private-sector. The basis of this accounting takes into account all of the current year's revenues and expenses regardless of when the cash is received or paid. These two statements report the City's net position and the changes in net position. The change in net position is important because it tells the reader whether, for the City as a whole, the financial position of the City has improved or diminished. However, in evaluating the overall position of the City, non-financial information such as changes in the City's tax base and the condition of the City's capital assets will also need to be evaluated. The *Statement of Net Position* and the *Statement of Activities* are divided into the following sections:

- Assets
- Liabilities
- Net Position (Assets minus Liabilities)
- Program Revenues and Expenses
- General Revenues
- Net Position Beginning of Year and Year End

A government-wide *Summary Statement of Net Position* is presented on the following page.

City of Parma, Ohio
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Table 1: Summary Statement of Net Position

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
Assets						
Current and Other Assets	\$37,416,248	\$38,127,164	\$119,632	\$114,729	\$37,535,880	\$38,241,893
Capital Assets	86,345,146	88,635,799	1,358,892	1,404,301	87,704,038	90,040,100
Total Assets	123,761,394	126,762,963	1,478,524	1,519,030	125,239,918	128,281,993
Liabilities						
Long-Term Liabilities	25,924,321	28,894,851	42,459	73,661	25,966,780	28,968,512
Other Liabilities	10,775,555	12,589,486	90,573	15,447	10,866,128	12,604,933
Total Liabilities	36,699,876	41,484,337	133,032	89,108	36,832,908	41,573,445
Net Position						
Net Investment in Capital Assets	64,069,323	63,503,252	1,358,892	1,404,301	65,428,215	64,907,553
Restricted For						
Debt Service	1,256,072	1,189,338	-	-	1,256,072	1,189,338
Security of Persons and Property	2,953,444	2,149,713	-	-	2,953,444	2,149,713
Transportation	1,171,303	1,273,996	-	-	1,171,303	1,273,996
Community Environment	1,094,398	1,102,345	-	-	1,094,398	1,102,345
Basic Utility Services	44,045	114,033	-	-	44,045	114,033
Leisure Time Activities	673,368	753,432	-	-	673,368	753,432
Capital Projects	2,791,790	1,354,467	-	-	2,791,790	1,354,467
Unrestricted						
	13,007,775	13,838,050	(13,400)	25,621	12,994,375	13,863,671
Total Net Position	\$87,061,518	\$85,278,626	\$1,345,492	\$1,429,922	\$88,407,010	\$86,708,548

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As noted earlier, net position may serve over time as a useful indicator of a government's financial position. For the City, assets exceeded liabilities by \$88,407,010 at the close of the most recent fiscal year.

The largest portion of the City's net position (74.01 percent) is net investment in capital assets. The second largest portion of the City's net position (14.70 percent) is unrestricted net position.

The portion of the City's net position (74.01 percent) reflected in its net investment in capital assets (e.g., land, land improvements, buildings, and equipment), is less any related debt to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's net investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other resources, since the capital assets themselves cannot be used to liquidate these liabilities.

Total net position increased by \$1,698,462 with governmental net position comprising \$1,782,892 and business-type activities compromising \$(84,430) of that amount.

A government-wide *Summary Statement of Changes in Net Position* is presented on the following page:

City of Parma, Ohio
Management's Discussion and Analysis
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Table 2: Summary Statement of Changes in Net Position

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
Revenues						
Program Revenues						
Charges for Services	\$12,673,060	\$12,031,671	\$871,170	\$769,337	\$13,544,230	\$12,801,008
Operating Grants, Contributions, and Interest	11,971,885	17,028,948	-	-	11,971,885	17,028,948
General Revenues						
Property Taxes	10,851,322	8,071,964	-	-	10,851,322	8,071,964
Income Taxes	35,199,585	35,954,634	-	-	35,199,585	35,954,634
Grants and Entitlements not Restricted to Specific Programs	4,198,410	6,995,045	-	-	4,198,410	6,995,045
Investment Earnings	11,201	21,734	-	-	11,201	21,734
Gain on disposal of capital assets	-	-	-	-	-	10,000
Total Revenues	74,905,463	80,113,996	871,170	769,337	75,776,633	80,883,333
Expenses						
Program Expenses						
General Government -						
Legislative and Executive	25,376,526	24,323,071	-	-	25,376,526	24,323,071
Security of Persons and Property	27,237,292	29,423,816	-	-	27,237,292	29,423,816
Public Health and Welfare	313,348	445,048	-	-	313,348	445,048
Transportation	4,624,291	3,711,106	-	-	4,624,291	3,711,106
Community Environment	8,219,632	8,599,720	-	-	8,219,632	8,599,720
Basic Utility Services	2,939,793	4,556,120	-	-	2,939,793	4,556,120
Leisure Time Activities	3,270,204	2,980,199	-	-	3,270,204	2,980,199
Interest and Fiscal Charges	1,141,485	1,271,270	-	-	1,141,485	1,271,270
Golf Course	-	-	955,600	914,901	955,600	914,901
Total Expenses	73,122,571	75,310,350	955,600	914,901	74,078,171	76,225,251
Change in Net Position	1,782,892	4,803,646	(84,430)	(145,564)	1,698,462	4,658,082
Net Position Beginning of Year	85,278,626	80,474,980	1,429,922	1,575,486	86,708,548	82,050,466
Total Net Position	\$87,061,518	\$85,278,626	\$1,345,492	\$1,429,922	\$88,407,010	\$86,708,548

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Governmental Activities - Several types of revenues fund our governmental activities, with the City income tax being the biggest contributor. The income tax rate was 2.5 percent for 2012. Both residents and non-residents who work inside the City are subject to the income tax. However, if residents work in a locality that has municipal income tax, the City provides 100 percent credit to those who pay income tax to another city. The income tax revenue for 2012 was \$35,199,585. Of the \$74,905,463 in total revenues, income tax accounts for 46.99 percent of that total. Property taxes of \$10,851,322 account for 14.49 percent of total revenues. Operating grants, contributions and interest, and general revenues from grants and entitlements account for 21.55 percent of total revenues, and charges for services and investment earnings make up the remaining 16.97 percent.

General revenues from grants and entitlements, such as local government funds, are also a large revenue generator. The City monitors its sources of revenues very closely for fluctuations, especially income tax.

Total expenses of governmental activities for 2012 were \$73,122,571. The largest program function for the City relates to security of persons and property, which includes the police and fire departments, with expenses of \$27,237,292, which is 37.25 percent of program expenses. General government-legislative and executive, is the next largest program expense at 34.70 percent, followed by community environment expenses of 11.24 percent. Public health and welfare, transportation, basic utility services, leisure time activities, and interest and fiscal charges comprised 16.81 percent.

Business-Type Activities - Business-type activities decreased the City's net position by \$84,430. Charges for services increased by \$101,833 and operating expenses increased by \$40,699. Total expenses of business-type activities were \$955,600 for the golf course operations.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds - The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. Information about the City's governmental funds begins on page 21. These funds are accounted for by using the modified accrual basis of accounting.

As of December 31, 2012, the City's governmental funds reported combined ending fund balances of \$15,822,586. Of that amount, \$2,250,380 constitutes unassigned fund balances, which is available for spending at the government's discretion. The remainder of the fund balance, \$13,572,206, is non-spendable, restricted, committed, or assigned to indicate that it is not available for new spending because it has been specifically reserved for expenditure by grant agreements, City ordinances or intent of use.

The General Fund had total revenues of \$44,532,343 and expenditures (including transfers-out) of \$45,474,603, thereby decreasing the General Fund's fund balance by \$942,260 to \$5,647,499.

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The General Fund is the chief operating fund of the City. At the end of the current fiscal year, the unassigned fund balance of the General Fund was \$5,100,982, while the total fund balance was \$5,647,499. The remainder of the fund balance is non-spendable, restricted, committed, or assigned to indicate that it is not available for new spending because it has been specifically reserved for expenditure by City ordinances or intent of use.

Proprietary Funds - The City's proprietary fund provides the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the Ridgewood Municipal Golf Course at the end of the year amounted to \$(13,400). Other factors concerning the finances of this fund have already been addressed in the discussion of the City's business-type activities.

GENERAL FUND BUDGETARY ANALYSIS

The City's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During the course of 2012, the City amended its General Fund budget numerous times. All recommendations for a budget change come from the City Auditor to the Finance Committee of Council for review before going to the whole council for ordinance enactment on the change. With the General Fund supporting many of our major activities such as our police and fire departments, as well as most legislative and executive activities, the General Fund is monitored closely looking for possible revenue shortfalls or over spending by individual departments.

For the General Fund, original and revised budgeted revenues were \$42,938,040 and \$42,938,825, respectively. Very conservative revenue projections at the beginning of the year played out as actual revenues were very close to projections. Actual revenues were \$45,254,087.

The City's ending unencumbered cash balance in the General Fund was \$3,926,233.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets - The City's investment in capital assets for its governmental and business-type activities as of December 31, 2012, amounts to \$87,704,038 (net of accumulated depreciation). This investment in capital assets includes land, construction-in-progress, land improvements, buildings, equipment, vehicles, software, and infrastructure. As permitted under the implementation provisions of GASB Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*, the historical cost of infrastructure assets acquired, significantly reconstructed or that received significant improvements after January 1, 1980 have been included as part of governmental capital assets in the government-wide financial statements. The total decrease in the City's investment in capital assets for the current fiscal year was 2.59 percent (a 2.58 percent decrease for governmental activities and a 3.23 percent decrease for business-type activities). A summary of the City's capital assets, net of accumulated depreciation, is presented in the table on the following page:

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Table 3: Summary Statement of Capital Assets, Net of Accumulated Depreciation

	Governmental Activities		Business-Type Activities		Total
	2012	2011	2012	2011	
Non-Depreciable					
Land	\$7,480,623	\$7,455,623	\$1,078,077	\$1,078,077	\$8,558,700
Construction-in-Progress	856,857	756,234	-	-	856,857
Total	8,337,480	8,211,857	1,078,077	1,078,077	9,415,557
Depreciable					
Land improvements	421,182	392,792	263,700	263,700	684,882
Buildings	33,000,302	33,000,302	209,531	209,531	33,209,833
Equipment	10,836,729	10,177,659	776,053	776,053	11,612,782
Vehicles	11,418,536	11,153,900	42,900	42,900	11,461,436
Software	1,043,476	1,043,476	-	-	1,043,476
Infrastructure	75,581,280	74,781,280	-	-	75,581,280
Total	132,301,505	130,549,409	1,292,184	1,292,184	133,593,689
Accumulated Depreciation	54,293,839	50,125,467	1,011,369	965,960	55,305,208
Total Capital Assets	\$86,345,146	\$88,635,799	\$1,358,892	\$1,404,301	\$87,704,038
					\$90,040,100

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See Note 11, *Capital Asset Activity*, of the *Basic Financial Statements* for additional information on the City's capital assets.

Debt - At the end of the current fiscal year, the City had \$25,966,780 in bonds, loans, capital leases and compensated absences outstanding with \$2,675,160 due within one year.

The General Obligation Bonds outstanding are comprised of unvoted general obligation bonds of the City payable from ad valorem property taxes and special obligation bonds.

The principal and interest for the Special Assessment Bonds outstanding will be retired with assessments levied against property owners and/or general levies of the City based on the improvements/benefit to the respective parties. Assessments are collected by the Cuyahoga County Auditor and will be received over periods ranging from five to ten years, with interest equal to the interest on the bonds and notes issued to finance the improvements.

The Ohio Public Works Commission Loans are paid semi-annually from the Debt Service Fund and will be paid in full in the year 2021.

The Ohio Water Development Authority Loans are paid semi-annually from the Debt Service Fund and will be paid in full in the year 2019.

The City's overall legal debt margin was \$128,624,419 at December 31, 2012.

See Note 17, *Long-Term Obligations* of the *Basic Financial Statements* for additional information on the City's debt.

A summary of the City's outstanding debt is presented in the table on the following page:

City of Parma, Ohio
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Table 4: Summary Statement of Debt

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
Special Assessment Bonds	\$740,711	\$945,100	\$-	\$-	\$740,711	\$945,100
General Obligation Bonds	17,512,702	18,925,000	-	-	17,512,702	18,925,000
Ohio Public Works Commission Loans	918,868	1,094,093	-	-	918,868	1,094,093
Ohio Water Development Authority Loans	1,876,979	2,264,666	-	-	1,876,979	2,264,666
Capital Leases	1,708,542	2,533,494	-	-	1,708,542	2,533,494
Compensated Absences	3,166,519	3,132,498	42,459	73,661	3,208,978	3,206,159
Total	\$25,924,321	\$28,894,851	\$42,459	\$73,661	\$25,966,780	\$28,968,512

City of Parma, Ohio
Management's Discussion and Analysis
For the Year Ended December 31, 2012
Unaudited

CURRENT FINANCIAL RELATED ACTIVITIES

The City of Parma, like all municipalities both locally and nationally, continues to face the challenges of economic recession. Basic operating costs continue to rise due to negotiated salary increases, higher benefit costs, and federal and state mandates placed upon municipalities while federal and state funding is being reduced.

CONTACTING THE CITY'S OFFICE OF THE AUDITOR

This financial report is designed to provide our citizens, taxpayers, creditors, and investors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Dennis M. Kish, Parma City Auditor, 6611 Ridge Road, Parma, OH 44129.

Basic Financial Statements

City of Parma, Ohio
Statement of Net Position
December 31, 2012

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets			
Equity in pooled cash and cash equivalents	\$14,969,266	\$98,932	\$15,068,198
Cash and cash equivalents in segregated accounts	970,965	9,927	980,892
Municipal income taxes receivable	6,104,821	-	6,104,821
Property taxes receivable	8,364,063	-	8,364,063
Special assessments receivable	1,772,422	-	1,772,422
Accrued interest receivable	1,578	-	1,578
Due from other governments	4,546,161	-	4,546,161
Materials and supplies inventory	622,367	10,773	633,140
Loans receivable	64,605	-	64,605
Capital assets, nondepreciable	8,337,480	1,078,077	9,415,557
Capital assets, depreciable, net	78,007,666	280,815	78,288,481
Total assets	123,761,394	1,478,524	125,239,918
Liabilities			
Accounts payable	778,029	3,171	781,200
Contracts payable	369,266	-	369,266
Claims and judgements payable	651,822	-	651,822
Accrued wages and benefits	350,860	1,195	352,055
Compensated absences payable	297,512	2,106	299,618
Loans payable	-	52,000	52,000
Due to other governments	608,419	32,101	640,520
Deferred revenue	6,617,206	-	6,617,206
Notes payable	1,035,000	-	1,035,000
Accrued interest payable	67,441	-	67,441
Long-term liabilities:			
Due within one year	2,670,914	4,246	2,675,160
Due in more than one year	23,253,407	38,213	23,291,620
Total liabilities	36,699,876	133,032	36,832,908
Net position			
Net investment in capital assets	64,069,323	1,358,892	65,428,215
Restricted for:			
Debt service	1,256,072	-	1,256,072
Security of persons and property	2,953,444	-	2,953,444
Transportation	1,171,303	-	1,171,303
Community environment	1,094,398	-	1,094,398
Basic utility services	44,045	-	44,045
Leisure time activities	673,368	-	673,368
Capital projects	2,791,790	-	2,791,790
Total restricted assets	9,984,420	-	9,984,420
Unrestricted	13,007,775	(13,400)	12,994,375
Total net position	\$87,061,518	\$1,345,492	\$88,407,010

See accompanying notes to the basic financial statements

City of Parma, Ohio
Statement of Activities
For the Year Ended December 31, 2012

	Net (Expense) Revenue and Changes in Net Position				
	Primary Government				
	Expenses	Program Revenues	Governmental Activities	Business- Type Activities	Total
	Charges for Services	Operating Grants, Contributions and Interest			
Governmental Activities					
General government - legislative and executive	\$25,376,526	\$6,272,146	\$59,431	\$-	\$ (19,044,949)
Security of persons and property	27,237,292	2,746,117	1,564,413	-	(22,926,762)
Public health and welfare	313,348	-	-	-	(313,348)
Transportation	4,624,291	4,545	3,417,721	-	(1,202,025)
Community environment	8,219,632	1,842,905	6,685,026	-	308,299
Basic utility services	2,939,793	1,040,817	-	-	(1,898,976)
Leisure time activities	3,270,204	766,530	245,294	-	(2,258,380)
Interest and fiscal charges	1,141,485	-	-	-	(1,141,485)
Total governmental activities	73,122,571	12,673,060	11,971,885	-	(48,477,626)
Business-Type Activities					
Golf Course	955,600	871,170	-	(84,430)	(84,430)
Total primary government	\$74,078,171	\$13,544,230	\$11,971,885	(84,430)	(48,562,056)
General Revenues					
Property taxes levied for:					
General purposes					5,491,614
Special revenue					5,081,000
Debt service					278,708
Income taxes levied for:					
General purposes					27,384,001
Capital outlay					7,815,584
Grants and entitlements not restricted to specific programs					4,198,410
Investment earnings					11,201
Total General Revenues					50,260,518
Change in Net Position				(84,430)	1,698,462
Net Position at Beginning of Year				1,429,922	86,708,548
Net Position at End of Year				\$1,345,492	\$88,407,010

See accompanying notes to the basic financial statements

City of Parma, Ohio
Balance Sheet - Governmental Funds
December 31, 2012

	General	Debt Service	City Income Tax Capital Acquisitions	Police Levy	Nonmajor Governmental Funds	Total Governmental Funds
Assets						
Equity in pooled cash and cash equivalents	\$4,137,475	\$1,249,322	\$2,673,237	\$247,625	\$5,134,158	\$13,441,817
Cash and cash equivalents in segregated accounts	984	—	—	—	969,981	970,965
Municipal income taxes receivable	4,807,542	—	1,297,279	—	—	6,104,821
Property taxes receivable	3,436,468	246,069	—	2,460,832	2,220,694	8,364,063
Interfund receivable	387,199	—	1,542,630	—	—	1,929,829
Special assessments receivable	—	1,772,422	—	—	—	1,772,422
Accrued interest receivable	—	—	—	—	1,578	1,578
Due from other governments	2,330,786	21,894	—	213,113	1,980,368	4,546,161
Materials and supplies inventory	107,629	—	—	—	514,738	622,367
Loans receivable	—	—	—	—	12,605	12,605
Total Assets	\$15,208,083	\$3,289,707	\$5,513,146	\$2,921,570	\$10,834,122	\$37,766,628
Liabilities						
Accounts payable	\$177,775	\$—	\$167,957	\$195	\$419,157	\$765,084
Contracts payable	368,435	—	687	—	144	369,266
Interfund payable	—	33,180	—	—	1,844,649	1,877,829
Accrued wages and benefits	261,455	—	—	—	88,227	349,682
Compensated absences payable	238,542	—	—	—	58,300	296,842
Due to other funds	481,979	—	—	—	—	481,979
Due to other governments	496,001	—	—	—	109,622	605,623
Deferred revenue	7,535,254	2,000,455	870,822	2,274,649	3,480,414	16,161,594
Accrued interest payable	1,143	—	—	—	—	1,143
Notes payable	—	—	—	—	1,035,000	1,035,000
Total Liabilities	9,560,584	2,033,635	1,039,466	2,274,844	7,035,513	21,944,042
Fund Balance						
Nonspendable	107,629	—	—	—	—	107,629
Restricted	—	1,256,072	—	646,726	4,575,014	6,477,812
Committed	209,559	—	4,473,680	—	2,074,197	6,757,436
Assigned	229,329	—	—	—	—	229,329
Unassigned (Deficit)	5,100,982	—	—	—	(2,850,602)	2,250,380
Total fund balance	5,647,499	1,256,072	4,473,680	646,726	3,798,609	15,822,586
Total liabilities and fund balance	\$15,208,083	\$3,289,707	\$5,513,146	\$2,921,570	\$10,834,122	\$37,766,628

See accompanying notes to the basic financial statements

City of Parma, Ohio
Reconciliation of Total Governmental Fund Balances to
Net Position of Governmental Activities
December 31, 2012

Total Governmental Fund Balances		\$15,822,586
<p>Amounts reported for governmental activities in the Statement of Net Position are different because:</p>		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds		86,345,146
<p>Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds:</p>		
Municipal Income Taxes	\$4,097,985	
Special Assessments	1,772,422	
Intergovernmental	3,673,981	
		9,544,388
<p>In the Statement of Activities, interest is accrued on outstanding bonds whereas, in governmental funds, an interest expenditure is reported when due</p>		
		(66,298)
<p>Internal Service Funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The assets and liabilities of the Internal Service Funds are included in the governmental activities in the Statement of Net Position</p>		
		847,764
<p>Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds:</p>		
General Obligation Bonds	(17,030,723)	
Special Assessment Bonds	(740,711)	
OPWC Loans	(918,868)	
OWDA Loans	(1,876,979)	
Compensated Absences	(3,156,245)	
Capital Leases Payable	(1,708,542)	
		(25,432,068)
Net Position of Governmental Activities		\$87,061,518

See accompanying notes to the basic financial statements

City of Parma, Ohio
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds
For the Year Ended December 31, 2012

	General	Debt Service	City Income Tax Capital Acquisitions	Police Levy	Nonmajor Governmental Funds	Total Governmental Funds
Revenues						
Municipal income tax	\$97,232,889	\$-	\$7,774,808	\$-	\$-	\$35,007,697
Property and other taxes	5,491,614	278,708	-	2,754,481	2,326,519	10,851,322
Charges for services	647,039	-	174	-	2,245,226	2,892,439
Fees, licenses and permits	2,592,334	-	-	-	141,140	2,733,474
Fines and forfeitures	4,078,347	-	-	-	496,596	4,574,943
Intergovernmental	4,360,602	42,622	27,407	612,078	11,650,910	16,693,619
Donations	18,653	-	-	-	179,331	197,984
Rents	91,146	-	-	-	296,427	387,573
Special assessments	-	318,563	-	-	1,040,348	1,358,911
Interest	10,431	-	-	-	770	11,201
Other	9,288	-	28,859	-	2,636	40,783
Total Revenues	\$44,532,343	639,893	7,831,248	3,366,559	18,379,903	74,749,946
Expenditures						
Current						
Legislative and executive	16,203,714	13,964	3,079,179	-	641,707	19,938,564
Security of persons and property	22,664,415	-	-	1,454,152	5,572,112	29,690,679
Public health and welfare	313,348	-	-	-	-	313,348
Transportation	-	-	-	-	5,097,750	5,097,750
Community environment	702,156	-	-	-	7,449,993	8,152,149
Basic utility services	-	-	-	-	1,692,084	1,692,084
Leisure time activities	2,427,458	-	-	-	688,498	3,115,956
Total Current Expenditures	42,311,091	13,964	3,079,179	1,454,152	21,142,144	68,000,530
Capital outlay	12,687	-	259,803	475,783	304,385	1,052,658
Debt service	-	3,014,150	750,759	37,392	44,881	3,847,182
Principal retirement	-	958,334	78,873	3,753	24,094	1,065,054
Interest and fiscal charges	-	-	-	-	-	-
Total Expenditures	42,323,778	3,986,448	4,168,614	1,971,080	21,515,504	73,965,424
Excess of revenues over (under) expenditures	2,208,565	(3,346,555)	3,662,634	1,395,479	(3,135,601)	784,522

(continued)

City of Parma, Ohio
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds - continued
For the Year Ended December 31, 2012

	General	Debt Service	City Income Tax Capital Acquisitions	Police Levy Fund	Nonmajor Governmental Funds	Total Governmental Funds
<i>Other financing sources (uses)</i>						
Proceeds of bonds	-	888,309	-	-	-	888,309
Note premium	-	-	-	-	1,784	1,784
Transfers - in	-	2,524,980	-	-	5,166,893	7,691,873
Transfers - out	(3,150,825)	-	(2,077,334)	(1,035,000)	(1,856,544)	(8,119,703)
Total other financing sources (uses)	(3,150,825)	3,413,289	(2,077,334)	(1,035,000)	3,312,133	462,263
Net change in fund balances	(942,260)	66,734	1,585,300	360,479	176,532	1,246,785
Fund balances at beginning of year	6,589,759	1,189,338	2,888,380	286,247	3,622,077	14,575,801
Fund balances at end of year	\$5,647,499	\$1,256,072	\$4,473,680	\$646,726	\$3,798,609	\$15,822,586

See accompanying notes to the basic financial statements

City of Parma, Ohio
 Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances
 of Governmental Funds to the Statement of Activities
 For the Year Ended December 31, 2012

Net Change in Fund Balances - Total Governmental Funds		\$1,246,785
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p>		
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of these assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period:</p>		
Capital Outlay	\$1,877,719	
Depreciation	<u>(4,168,372)</u>	(2,290,653)
<p>Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:</p>		
Municipal Income Taxes	191,888	
Intergovernmental	(721,306)	
Special Assessments	<u>567,752</u>	38,334
<p>Other financing sources in the governmental funds increase long-term liabilities in the Statement of Net Position</p>		
Issuance of G.O. Bonds	(888,309)	
Ohio Water Development Authority loans	<u>(4,512)</u>	(892,821)
<p>Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position</p>		
		3,897,372
<p>Internal Service Funds used by management are not reported in the city-wide Statement of Activities. Governmental fund expenditures and related Internal Service Fund revenues are eliminated. The net revenue (expense) of the Internal Service Funds is allocated among the governmental activities:</p>		
Change in Net Position	(39,373)	
Bonds Payable	(147,827)	
Compensated Absences	<u>59</u>	(187,141)
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and are therefore not reported as expenditures in governmental funds</p>		
Compensated Absences	(34,021)	
Accrued Interest on Bonds	<u>5,037</u>	(28,984)
Change in Net Position of Governmental Activities		<u><u>\$1,782,892</u></u>

See accompanying notes to the basic financial statements

City of Parma, Ohio
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget (Non-GAAP) Basis and Actual
General Fund
For the Year Ended December 31, 2012

	Budgeted Amounts		Actual	Variance
	Original	Final		Final Budget Positive (Negative)
Revenues				
Municipal income taxes	\$28,200,000	\$28,182,228	\$29,214,069	\$1,031,841
Property and other taxes	3,608,040	3,679,548	3,663,582	(15,966)
Charges for services	516,000	515,450	647,039	131,589
Fees, licenses, and permits	2,010,000	2,008,100	2,592,334	584,234
Fines and forfeitures	3,500,000	3,459,999	4,110,716	650,717
Intergovernmental	4,500,000	4,503,300	4,547,170	43,870
Donations	25,000	25,000	18,653	(6,347)
Rentals and leases	200,000	187,000	91,146	(95,854)
Interest	20,000	20,000	10,431	(9,569)
Royalties and commissions	10,000	9,200	9,288	88
Total Revenues	42,589,040	42,589,825	44,904,428	2,314,603
Expenditures				
Current				
General government	16,553,366	16,847,873	16,124,612	723,261
Security of persons and property	23,503,665	23,333,878	22,891,158	442,720
Public health and welfare	313,348	313,348	313,348	-
Community environment	779,974	769,319	700,141	69,178
Leisure time activities	2,551,758	2,538,132	2,424,805	113,327
Total current expenditures	43,702,111	43,802,550	42,454,064	1,348,486
Capital outlay	-	20,950	12,687	8,263
Total Expenditures	43,702,111	43,823,500	42,466,751	1,356,749
Excess of revenues over(under) expenditures	(1,113,071)	(1,223,675)	2,437,677	3,671,352
Other Financing Sources(Uses)				
Advances-in	349,000	349,000	349,659	659
Advances-out	(333,000)	(332,785)	(387,399)	(54,614)
Transfers-out	(3,217,000)	(3,180,139)	(3,150,825)	29,314
Total Other Financing Sources(Uses)	(3,201,000)	(3,163,924)	(3,188,565)	(24,641)
Net change in fund balance	(4,314,071)	(4,397,599)	(750,888)	3,646,711
Fund balance at beginning of year	4,491,394	4,491,394	4,491,394	-
Prior year encumbrances appropriated	185,727	185,727	185,727	-
Fund balance at end of year	<u>\$363,050</u>	<u>\$279,522</u>	<u>\$3,926,233</u>	<u>\$3,646,711</u>

See accompanying notes to the basic financial statements

City of Parma, Ohio
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget (Non-GAAP) Basis and Actual
Police Levy Fund
For the Year Ended December 31, 2012

	Budgeted Amounts		Actual	Variance Final Budget Positive (Negative)
	Original	Final		
Revenues				
Property and other taxes	\$2,598,673	\$2,599,920	\$2,624,015	\$24,095
Intergovernmental	610,000	609,616	612,078	2,462
Total Revenues	3,208,673	3,209,536	3,236,093	26,557
Expenditures				
Current				
Security of persons and property	1,501,152	1,538,375	1,461,579	76,796
Total current expenditures	1,501,152	1,538,375	1,461,579	76,796
Capital outlay	650,000	647,528	526,288	121,240
Total Expenditures	2,151,152	2,185,903	1,987,867	198,036
Excess of revenues over(under) expenditures	1,057,521	1,023,633	1,248,226	224,593
Other Financing Sources(Uses)				
Transfers-out	(1,035,000)	(1,035,000)	(1,035,000)	-
Total Other Financing Sources(Uses)	(1,035,000)	(1,035,000)	(1,035,000)	-
Net change in fund balance	22,521	(11,367)	213,226	224,593
Fund balance at beginning of year	863	863	863	-
Prior year encumbrances appropriated	17,376	17,376	17,376	-
Fund balance at end of year	<u>\$40,760</u>	<u>\$6,872</u>	<u>\$231,465</u>	<u>\$224,593</u>

See accompanying notes to the basic financial statements

City of Parma, Ohio
Statement of Fund Net Position - Proprietary Funds
December 31, 2012

	Business-Type Activity - Golf Course	Governmental Activities - Internal Service Funds
Assets:		
Current Assets:		
Equity in pooled cash and cash equivalents	\$98,932	\$1,527,449
Cash and cash equivalents in segregated accounts	9,927	-
Due from other funds	-	481,979
Materials and supplies inventory	10,773	-
	119,632	2,009,428
Total Current Assets		
Non-Current Assets:		
Capital assets, non-depreciable	1,078,077	-
Capital assets, depreciable, net	280,815	-
	1,358,892	-
Total Non-Current Assets		
Total Assets	1,478,524	2,009,428
Liabilities:		
Current Liabilities:		
Accounts payable	3,171	12,945
Claims and judgements payable	-	651,822
Accrued wages and benefits	1,195	1,178
Compensated absences payable	2,106	670
Interfund payable	52,000	-
Due to other governments	32,101	2,796
Bonds payable - current portion	-	156,164
	90,573	825,575
Total Current Liabilities		
Long-term Liabilities:		
Bonds payable	-	325,815
Compensated absences	42,459	10,274
	42,459	336,089
Total Long-term Liabilities		
Total Liabilities	133,032	1,161,664
Net Position:		
Net investment in capital assets	1,358,892	-
Unrestricted	(13,400)	847,764
	\$1,345,492	\$847,764
Total Net Position		

See accompanying notes to the basic financial statements

City of Parma, Ohio
Statement of Revenues, Expenses, and Changes in Fund Net Position - Proprietary Funds
For the Year Ended December 31, 2012

	Business-Type Activity - Golf Course	Governmental Activities - Internal Service Funds
<i>Operating Revenues:</i>		
Charges for services	\$502,468	\$6,439,030
Other	368,702	-
	871,170	6,439,030
<i>Operating Expenses:</i>		
Personal services	488,741	206,692
Contractual services	124,031	212,683
Claims	-	6,444,366
Materials and supplies	297,419	4,529
Depreciation	45,409	-
	955,600	6,868,270
Total Operating Expenses	955,600	6,868,270
Operating Income(Loss)	(84,430)	(429,240)
<i>Other Non-Operating Revenues(Expenses):</i>		
Interest and fiscal charges	-	(10,133)
Total Non-Operating Revenues(Expenses)	-	(10,133)
Income(Loss) Before Transfers	(84,430)	(439,373)
Transfers - In	-	400,000
Change in Net Position	(84,430)	(39,373)
Net Position at Beginning of Year	1,429,922	887,137
Net Position at End of Year	\$1,345,492	\$847,764

See accompanying notes to the basic financial statements

City of Parma, Ohio
Statement of Cash Flows - Proprietary Funds
For the Year Ended December 31, 2012

	Business-Type Activity - Golf Course	Governmental Activities - Internal Service Funds
<i>Cash Flows from Operating Activities:</i>		
Cash received from customers	\$502,468	\$—
Cash received from quasi-external operating transactions with other funds	—	6,598,049
Other operating revenues	368,702	—
Cash payments to suppliers for goods and services	(301,896)	—
Cash payments for claims	—	(6,441,425)
Cash payments for employee services and benefits	(488,741)	(206,271)
Cash payments for contractual services	(124,031)	(211,394)
	(43,498)	(261,041)
<i>Cash Flows from Noncapital Financing Activities:</i>		
Transfer - in	—	400,000
Transfer - out	—	(172,170)
	52,000	227,830
Net cash provided by noncapital financing activities	52,000	227,830
Net increase (decrease) in cash and cash equivalents	8,502	(33,211)
Cash and cash equivalents, beginning of year	100,357	1,560,660
Cash and cash equivalents, end of year	\$108,859	\$1,527,449

(continued)

See accompanying notes to the basic financial statements

City of Parma, Ohio
Statement of Cash Flows - Proprietary Funds - *continued*
For the Year Ended December 31, 2012

	Business-Type Activity - Golf Course	Governmental Activities - Internal Service Funds
<i>Reconciliation of Operating Income to Net Cash Provided by Operating Activities:</i>		
Operating income (loss)	\$(84, 430)	\$(429, 240)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:		
Depreciation	45, 409	—
<i>Change in Assets and Liabilities:</i>		
Decrease in due from other funds	—	147, 827
Decrease in material and supplies inventory	3, 599	—
(Decrease)/increase in accounts payable	380	5, 818
Increase in accrued wages and benefits	354	592
Increase/(decrease) in compensated absences payable	(33, 635)	412
(Decrease) in due to other governments	24, 825	241
(Decrease) in accrued interest payable	—	10, 368
Increase in claims payable	—	2, 941
	\$(43, 498)	\$(261, 041)

See accompanying notes to the basic financial statements

City of Parma, Ohio
Statement of Fiduciary Assets and Liabilities - Agency Funds
December 31, 2012

	<u>Agency Funds</u>
<i>Assets:</i>	
Equity in pooled cash and cash equivalents	\$1,650,989
Cash and cash equivalents in segregated accounts	13,860
Cash and cash equivalents with fiscal and escrow agents	<u>441,017</u>
Total assets	<u><u>\$2,105,866</u></u>
<i>Liabilities:</i>	
Deposits held and due to others	<u>2,105,866</u>
Total liabilities	<u><u>\$2,105,866</u></u>
See accompanying notes to the basic financial statements	

NOTE 1 - DESCRIPTION OF CITY OPERATIONS AND REPORTING ENTITY

The City - The City of Parma, Ohio (the "City") is a political subdivision of the State of Ohio operated pursuant to state statute. The City was originally established as a township in 1826, incorporated as a village in 1924, and organized as a city in 1931. The City is organized as a Mayor/Council form of government. The Mayor, Council, Auditor, Treasurer and Law Director are elected, as are three Municipal Court Judges and a Clerk of Courts.

Reporting Entity - In evaluating how to define the governmental reporting entity, the City complies with the provisions of Governmental Accounting Standards Board (GASB) Statement No. 14, *The Financial Reporting Entity*, under which the financial statements include all the organizations, activities, functions, and component units for which the City ("primary government") is financially accountable. Financial accountability is defined as the appointment of a voting majority of the component unit's board, and either (1) the City's ability to impose its will over the component unit or (2) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the City.

On this basis, the City's financial reporting entity has no component units but includes in its financial statements the financial activities of all departments, agencies, boards and commissions that are part of the primary government, including police and fire protection, parks and recreation, health, certain social services and general administrative services. In addition, the City owns and operates one enterprise activity, a municipal golf course.

Included as part of the City's primary government in the determination of the City's reporting entity is the Parma Municipal Court (the "Court"). Although the Court's territorial jurisdiction extends beyond the boundaries of the City and the judges of the Court are separately elected, the Court's operations are not legally separate from the City. In addition, the City is responsible for budgeting and appropriating funds for the operation of the Court, establishing the compensation of certain Court employees, and is ultimately responsible for any operating deficits sustained by the Court. The City's share of the fines collected by the Court, along with its share of the Court's administration and operating costs are recorded in the City's General Fund. Monies held by the Court in a fiduciary capacity are included in an agency fund in the accompanying financial statements.

The City is associated with the Parma Community General Hospital Association and the Southwest Council of Governments, which are identified as jointly governed organizations and discussed in detail in Note 18, *Jointly Governed Organizations*, of the *Basic Financial Statements*. The City has no ongoing financial interest or responsibility related to these organizations.

The City is also associated with the Parma Community Improvement Corporation (PCIC). The PCIC is a not-for-profit corporation that was founded in 1996. The five-member board, which consists of two members appointed by the City and three local residents, promotes industrial, commercial, distribution and research activities within the City. The PCIC has been excluded from the reporting entity.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements as of December 31, 2012 and for the year then ended have been prepared in conformity with accounting principles generally accepted in the United States of America

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

("GAAP") applicable to local governments. The Governmental Accounting Standards Board ("GASB") is the standard-setting body for establishing governmental accounting and financial reporting principles, which are primarily set forth in the GASB's Codification of Governmental Accounting and Financial Reporting Standards ("GASB Codification"). Pursuant to GASB Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that use Proprietary Fund Accounting*, the City complies with GASB guidance applicable to its business-type activities. The City also complies with Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins issued after November 30, 1989 to its business-type activities and to its proprietary funds that do not conflict with or contradict GASB pronouncements. The most significant of the City's accounting policies are described below.

A - Basis of Presentation - The City's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements, which provide a more detailed level of financial position.

(1) - Government-wide financial statements consist of a statement of net position and a statement of activities. These statements report all of the assets, liabilities, revenues, expenses, and gains and losses of the City. Governmental activities are reported separately from business-type activities. Governmental activities are normally supported by taxes and intergovernmental revenues whereas business-type activities are normally supported by fees and charges for services and are usually intended by management to be financially self-sustaining. Fiduciary funds of the City are not included in these government-wide financial statements.

Interfund receivables and payables and bonds and notes issued by the City and held by the City as investments within governmental and business-type activities have been eliminated in the government-wide statement of net position. Related interest amounts are eliminated in the government-wide statement of activities. These eliminations minimize the duplicating effect on assets and liabilities within the governmental and business-type activities total column.

Internal service fund balances, whether positive or negative, have been eliminated against the expenses and program revenues shown in the governmental activities statement of activities.

The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the City's governmental activities and for the business-type activities of the City.

Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenue includes (1) charges paid by the recipients of goods or services offered by the programs and (2) grants and contributions, including special assessments that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues. General revenues identify the extent to which each governmental program or business-type activity is self-financing or draws from the general revenues of the City.

(2) - Fund financial statements segregate transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

The focus of governmental and proprietary fund financial statements is on major funds. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. Internal service funds are combined and the totals are presented in a single column on the face of the proprietary fund statements. Fiduciary funds are reported by type.

B - Fund Accounting - The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

(1) - Governmental Funds - Governmental funds are those through which most governmental functions are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities and deferred inflows of resources are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balances. The following are the City's major governmental funds:

(a) - General Fund - The General Fund is the primary operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in other funds. Its revenues consist primarily of income and property taxes, investment earnings, shared revenues, charges for services, and licenses, fees, and fines.

General Fund expenditures represent the costs of legislative and executive (general government), security of persons and property (including police and fire), public health and welfare, community environment, and leisure time activities. General Fund resources are also transferred annually to support other services that are accounted for in other separate funds.

(b) - Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

(c) - City Income Tax Capital Acquisitions Fund - The City Income Tax Capital Acquisitions Fund is used to account for the portion of the City's income tax to be used for the acquisition and maintenance of capital assets.

(d) - Police Levy Fund - The Police Levy Fund is used to account for activity associated with the police operating levy.

The other governmental funds of the City account for grants and other resources whose use is restricted to a particular purpose.

(2) - Proprietary Funds - Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position and cash flows. Proprietary funds are classified as either enterprise or internal service.

(a) - Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

recovered primarily through user charges. The City's major enterprise fund is the Municipal Golf Course Fund which is used to account for the financial activities of the Ridgewood Municipal Golf Course.

(b) - Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments or to other governments on a cost-reimbursement basis. The City's internal service funds report on liability insurance, medical insurance and worker's compensation.

(3) - Fiduciary Funds - Fiduciary fund reporting focuses on net position and changes in net position. Private-purpose trust funds are used to account for trust arrangements that benefit individuals, private organizations, or other governments. For accounting measurement purposes, the private-purpose trust funds are accounted for in essentially the same manner as proprietary funds. During 2012, the City did not utilize any private-purpose trust funds. Agency funds are used to account for assets held by the City as an agent for individuals, private organizations, and other governments. For accounting measurement purposes, the agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. The City's significant agency funds are used to account for deposits related to the Parma Municipal Court District, the Parma Public Housing Agency, contractors and developers, sales taxes, and vital records. Other fiduciary funds include pension trust funds and investment trust funds. During 2012, the City did not utilize any such trust funds. Fiduciary funds are not included in the government-wide statements.

C - Measurement Focus

Government-Wide Financial Statements - The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities and deferred inflows of resources associated with the operation of the City are included on the *Statement of Net Position*. The *Statement of Activities* presents increases (i.e., revenues) and decreases (i.e., expenses) in net position.

Fund Financial Statements - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and deferred outflows of resources along with current liabilities and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and deferred outflows of resources and all liabilities and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. The statement of changes in fund net position presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

D - Basis of Accounting - Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting; proprietary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

(1) - Revenues - Exchange and Non-Exchange Transactions

Exchange Transactions - Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. The available period for the City is thirty-one days after year-end.

Non-exchange Transactions - Non-exchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. On an accrual basis, revenue from income taxes is recognized in the period in which the income is earned.

Revenue from property taxes is recognized in the year for which the taxes are levied, as explained in Note 7, *Property Taxes*, of the *Basic Financial Statements*.

Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: income tax, state-levied locally shared taxes (including gasoline tax), fees, fines and forfeitures, licenses and permits, interest, and grants and entitlements.

Unearned revenue represents amounts under the accrual and modified accrual basis of accounting for which asset recognition criteria have been met, but for which revenue recognition criteria have not yet been met because such amounts have not yet been earned.

(2) - *Deferred Revenue*

Deferred revenue arises when assets are recognized before recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of December 31, 2012, but which were levied to finance year 2013 operations, have been recorded as deferred revenue. Special assessments not received within the available period and grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

(3) - *Expenses/Expenditures*

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

E - Budgetary Procedures - The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation ordinance, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations ordinance are subject to amendment through the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds, other than agency funds, are legally required to be budgeted and appropriated. For the Parma Public Housing Agency, the City maintained a budget only for salary and fringe benefit costs. However, all activity has been included as part of the reporting entity in the combined schedules prepared in accordance with GAAP.

The legal level of budgetary control is at the fund/department level (personal services and other expenditures). Any budgetary modifications at this level may only be made by resolution of the City Council.

During the first Council meeting in July, the Mayor presents the annual operating budget for the following fiscal year to the City Council for consideration and passages. The adopted budget is submitted to the County Auditor, as Secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

The County Budget Commission determines if the budget substantiates a need to levy all or part of previously authorized taxes and reviews estimated revenues. As part of this determination, the City receives the official certificate of estimated resources, which states the projected revenue of each fund. Prior to December 31, the City must revise its budget so that the total contemplated expenditures from any fund during the ensuing fiscal year will not exceed the amount available as stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriation ordinance.

On or about January 1, the certificate of estimated resources is amended to include any unencumbered balances at December 31 of the preceding year. Upon a determination by the Auditor that the revenue to be collected by the City will be greater or less than the amount included in the official certificate, the Auditor shall certify the amount of the excess or deficiency to the County Budget Commission, and if it is deemed reasonable by the Commission, the County Budget Commission shall certify an amended official certificate reflecting the deficiency or excess. The amounts reported on the budgetary statements reflect the amounts in the final amended official certificate of estimated resources issued during 2012.

A temporary appropriation ordinance to control expenditures may be passed on or about January 1 of each year for the period from January 1 to March 31. The annual appropriation ordinance must be passed by April 1 of each year for the period January 1 to December 31. The appropriation ordinance fixes spending authority at the fund/department level (personal services and other expenditures). The appropriation ordinance may be amended during the year as new information becomes available provided that total fund appropriations do not exceed current estimated resources, as certified.

Funds appropriated may not be expended for purposes other than those designated in the appropriation measure. The allocation of appropriations among departments and major objects within a fund may be modified during the year only by an ordinance of Council. During the year, several supplemental appropriation measures were passed. None of these supplemental appropriations had any significant effect on the original appropriations. The "original budget" designation that appears in the statements of budgetary comparisons represents the original budget amounts adopted in the annual appropriation ordinance; the "final budget" designation represents the budget amount including all amendments and modifications passed by Council during the year.

As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation, and to determine and maintain legal compliance.

The Ohio Revised Code prohibits expenditures plus encumbrances from exceeding appropriations. On the fund financial level, encumbrances outstanding at year-end are reported as reservations of fund balances for subsequent year expenditures for governmental funds and reported in the notes to the basic financial statements for proprietary funds.

At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the succeeding fiscal year and is not reappropriated.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The *Statement of Revenue, Expenditures, and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual - General Fund* and *Statement of Revenue, Expenditures, and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual - Police Levy Fund* are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and the GAAP basis are (1) revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis), (2) expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis) and, (3) in order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, encumbrances are recorded as the equivalent of an expenditure (budget basis) as opposed to a reservation of fund balance for governmental funds.

The following table reconciles the net change in fund balance from the GAAP-basis statements to the budgetary-basis statements for the General Fund and the Police Levy Fund:

Net Change in Fund Balance		
	General	Police Levy
GAAP basis	\$(942,260)	\$360,479
Increase(decrease) due to:		
Revenues accruals	721,744	(130,466)
Expenditure accruals	(530,272)	(16,787)
Budget basis	\$(750,888)	\$213,226

F - Cash and Cash Equivalents

Cash resources of certain individual funds are combined to form a pool of cash and investments that is managed by the City Treasurer. Investments in the Pooled Cash Account, consisting of certificates of deposit, repurchase agreements, U.S. government securities, STAR Ohio and time deposits, are carried at fair value (see Note 6, *Pooled and Segregated Cash and Investments*) based on quoted market values. Interest earned on pooled cash and investments is distributed to the appropriate funds utilizing a formula based on the month-end balance of cash and investments of each fund.

Cash equivalents are defined as highly liquid investments with a maturity of three months or less at the time they are purchased by the City.

G - Investments

The City reports its investments at fair value based on quoted market values and recognizes the corresponding change in the fair value of the investments recorded in investment earnings in the year in which the change occurs. The City reports its investment in STAR Ohio at fair market value as of the date of the STAR Ohio statement.

H - Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2012 are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount at the time of the purchase and the expenditure/expense in the year in which services are consumed. The City did not have any prepaid items as of December 31, 2012.

I - Materials and Supplies Inventory

Inventory generally consists of construction materials and parts inventory not yet placed into service. Inventories of governmental funds are stated at cost while inventory of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. The costs of inventory items are recorded as expenditures in the governmental fund types when purchased and as expenses in the proprietary fund types when used. Reported supplies inventory is equally offset by a fund balance reserve in the governmental funds that indicates that it does not constitute available spendable resources even though it is a component of net current assets.

J - Capital Assets

Capital assets, which include property, plant, and equipment are reported in the applicable governmental or business-type activities columns in the government-wide financial statements to the extent the City's capitalization threshold is met. The City defines capital assets as assets with an estimated useful life in excess of 5 years and an individual cost of more than \$5,000. Infrastructure assets and computer software assets are capitalized when the acquisition cost is greater than \$100,000.

Assets are recorded at historical cost or estimated historical cost, if historical cost is not available. Contributed fixed assets are recorded at their estimated fair market value on the date contributed.

As permitted under the implementation provisions of GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis-for State and Local Governments*, the historical cost of infrastructure assets acquired, significantly reconstructed or that received significant improvements prior to January 1, 1980 have not been included as part of governmental capital assets in the government-wide financial statements. As permitted under the implementation provisions of GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis-for State and Local Governments*, the historical cost of infrastructure assets acquired, significantly reconstructed or that received significant improvements after January 1, 1980 have been included as part of governmental capital assets in the government-wide financial statements.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Capital assets in the proprietary funds are capitalized in the fund in which they are utilized. The valuation threshold for proprietary fund capital assets are the same as those used for the general capital assets.

Costs for maintenance and repairs are expensed when incurred. However, costs for repairs and upgrades that materially add to the value or life of an asset and meet the above criteria are capitalized.

The City depreciates capital assets on a straight-line basis using the following estimated useful lives:

Asset	Estimated Useful Life
Land	Not depreciated
Land Improvements	10-20 years
Buildings	70 years
Equipment and vehicles	10 years for governmental activities 15 years for business-type activities
Computer software	15 years
Infrastructure	5-50 years

K - Compensated Absences

The liability for compensated absences is based on GASB Statement No. 16, *Accounting for Compensated Absences*.

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means. Normally, all vacation time is to be taken in the year available.

Sick days not taken may be accumulated until retirement. An employee is paid one-third of accumulated sick leave upon retirement, calculated at current wage rates, with the balance being forfeited. The City uses the vesting method to calculate its sick leave liability. Under this method, a liability for severance is based on sick leave accumulated at the balance sheet date by those employees who are currently eligible to receive termination (severance) payments according to City union agreements.

In the government-wide and proprietary funds financial statements, the entire amount of unpaid compensated absences is reported as a liability. A liability for compensated absences is accrued in the governmental funds only if the amount is currently due and payable at year-end. These amounts are recorded as compensated absences payable in the fund from which the employees who have accumulated leave are paid.

For governmental funds, the current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid.

L - Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statements of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Losses on advance refundings are deferred and amortized over the life of the new debt, or the life of the advance refunded debt, whichever is shorter. Bonds payable are reported net of the applicable unamortized bond premium, discount or advance refunding losses. Bond issuance costs are reported as other assets and amortized over the term of the related debt.

In the governmental fund financial statements, bond premiums and discounts, as well as bond issuance costs, are recognized as revenues or expenditures during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as other financing uses.

M - Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are:

Nonspendable - The nonspendable fund balance category includes resources that cannot be spent because they are not inspendable form or are legally or contractually required to be maintained intact. The "not in spendable form criterion" includes items that are not expected to be converted to cash.

Restricted - The restricted fund balance category includes resources that have constraints placed upon their use either externally by creditors, eg; debt covenants, grantors, contributors, laws or regulations of other governments or internally by constitutional provisions or enabling legislation, eg; City ordinances.

Enabling legislation authorizes the City to assess, levy, charge, or otherwise mandate payment of resources from external resource providers and includes a legally enforceable requirement that those resources be used only for the specific purposes specified in the legislation. Legal enforceability means that the City can be compelled by an external party, such as citizens, public interest groups, or the judiciary, to use resources created by enabling legislation only for the purpose specified by the legislation.

Committed - The committed fund balance classification includes resources that can be used only for specific purposes imposed by a formal action the of the City Council, eg; a resolution or an ordinance. Those resources cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same type of action used to commit those resources. In contrast to fund balance that is restricted by enabling legislation, committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed resources are imposed by City Council, separate from the authorization to raise the underlying resource; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - The assigned fund balance classification includes resources that can be used for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by City Council or a City official delegated that authority by City Charter or ordinance, or by State statute.

Unassigned - The unassigned fund balance classification is the residual classification for the general fund and includes all spendable resources not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The City applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first, followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

N - Grants and Other Intergovernmental Revenues

Grants and assistance awards made on the basis of entitlement programs are recorded as intergovernmental receivables and revenues when entitlement occurs. Reimbursement type grants are recorded as intergovernmental receivables and revenues when the related expenditures (expenses) are incurred. The City accounts for loans receivable related to the Community Development Block Grants as a reservation of fund balance in the fund financial statements to the extent that these loans do not have to be repaid to the Federal government. The loan proceeds are earmarked for future reprogramming under federal guidelines and are not available to fund current operating expenditures of the City.

O - Encumbrances

Encumbrance accounting is employed in all City funds with the exception of Parma Public Housing. As part of the City's formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. Encumbrances outstanding at year-end are reported as a reservation of fund balances in the fund financial statements since they do not constitute expenditures or liabilities and are carried forward to the next fiscal year.

P - Interfund Transactions

During the course of normal operations, the City has numerous transactions between funds, including the allocation of centralized expenses and transfers of resources to provide services, construct assets and service debt. Such transactions are generally reflected as transfers or direct expenses of the fund that is ultimately charged for such costs. Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. Non-recurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as transfers.

Q - Operating Revenues and Expenses

Operating revenues are those that are generated directly from the primary activity of the proprietary funds. For the City, those revenues are charges for services for the golf course. Operating expenses are necessary costs incurred to provide the service for the primary activity of the fund. Revenues and expenses not meeting these definitions are reported as non-operating.

R - Net Position

Net position represent the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources. The net investment in capital assets component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through constitutional provisions or enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The City applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

S - Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the City Administration and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2012.

T - Statement of Cash Flows

The City utilizes the direct method of reporting cash flows from operating activities in the Statement of Cash Flows as defined by the GASB Statement No. 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities that Use Proprietary Fund Accounting*. In the statement of cash flows, cash receipts and cash payments are classified according to operating, noncapital financing, capital and related financing, and investing activities.

U - Estimates - The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

NOTE 3 - CHANGE IN ACCOUNTING PRINCIPLES

For 2012, the City implemented Governmental Accounting Standard Board (GASB) Statement No. 60, *Accounting and Financial Reporting for Service Concession Arrangements*. This Statement improves financial reporting by addressing issues related to service concession arrangements, which are a type of public-private or public-public partnership. The implementation of this statement did not result in any change in the City's financial statements.

For 2012, the City implemented GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989, FASB and AICPA Pronouncements*. This Statement incorporates into GASB's authoritative literature certain Financial Accounting Standards Board (FASB) and American Institute of Certified Public Accountants (AICPA) pronouncements issued on or before November 30, 1989. The implementation of this statement did not result in any change in the City's financial statements.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

For 2012, the City implemented GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. This Statement provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related note disclosures. These changes were incorporated in the City's financial statements; however, there was no effect on beginning net position/fund balance.

For 2012, the City implemented GASB Statement No. 64, *Derivative Instruments: Application of Hedge Accounting Termination Provisions and amendment of GASB Statement No. 53 - Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement clarifies whether an effective hedging relationship continues after the replacement of a swap counterparty or a swap counterparty's credit support provider. This Statement sets forth criteria that establish when the effective hedging relationship continues and hedge accounting should continue to be applied. The implementation of this Statement did not result in any change in the City's financial statements.

For 2012, the City implemented GASB Statement No. 66, *Technical Corrections-2012-an amendment of GASB Statements No. 10, Accounting and Financial Reporting for Risk Financing and Related Insurance Issues, and GASB Statement No. 62*. This Statement resolves conflicting accounting and financial reporting guidance that could diminish the consistency of financial reporting and thereby enhance the usefulness of the financial reports. The implementation of this Statement did not result in any change in the City's financial statements.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

NOTE 4 - FUND BALANCES

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the City is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Fund Balances	General	Debt Service	City Income Tax Capital Acquisitions	Police Levy	Nonmajor Governmental	Total Governmental
Nonspendable						
Inventory	\$107,629	\$-	\$-	\$-	\$-	\$107,629
Total nonspendable	<u>\$107,629</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>107,629</u>
Restricted for:						
Police operations	-	-	-	646,726	1,038,617	1,685,343
Police pension	-	-	-	-	66,809	66,809
Fire operations	-	-	-	-	428,463	428,463
Fire pension	-	-	-	-	44,948	44,948
EMS services	-	-	-	-	20,715	20,715
Public housing	-	-	-	-	1,028,995	1,028,995
Street improvement	-	-	-	-	1,356,893	1,356,893
Recreation	-	-	-	-	108,552	108,552
Other purposes	-	-	-	-	481,022	481,022
Debt service	-	1,256,072	-	-	-	1,256,072
Total restricted	<u>-</u>	<u>1,256,072</u>	<u>-</u>	<u>646,726</u>	<u>4,575,014</u>	<u>6,477,812</u>
Committed to:						
Justice center	-	-	-	-	51,897	51,897
Fire building	-	-	-	-	823,195	823,195
EMS services	-	-	-	-	348,547	348,547
Recreation	-	-	-	-	565,657	565,657
Utility services	-	-	-	-	44,045	44,045
Capital improvements	-	-	4,473,680	-	3,199	4,476,879
Other purposes	209,559	-	-	-	237,657	447,216
Total committed	<u>209,559</u>	<u>-</u>	<u>4,473,680</u>	<u>-</u>	<u>2,074,197</u>	<u>6,757,436</u>
Assigned to:						
2013 appropriations	229,329	-	-	-	-	229,329
Total assigned	<u>229,329</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>229,329</u>
Unassigned (deficit)	<u>5,100,982</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,850,602)</u>	<u>2,250,380</u>
Total fund balances	<u><u>\$5,647,499</u></u>	<u><u>\$1,256,072</u></u>	<u><u>\$4,473,680</u></u>	<u><u>\$646,726</u></u>	<u><u>\$3,798,609</u></u>	<u><u>\$15,822,586</u></u>

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

NOTE 5 - COMPLIANCE AND ACCOUNTABILITY

Deficit Fund Balances - The following non-major funds had deficit fund balances on a GAAP basis at year-end:

Fund	Balance
Community Development Block Grant Fund	\$(235,475)
Victims of Crime Assistance Fund	(1,120)
Sewer Construction Fund	(1,749,714)
City Hall Improvements Fund	(1,027,556)
SAFER Grant Fund	(38,021)

Management is aware of these deficits and is analyzing fund operations to determine the appropriate action to eliminate them. The General Fund is liable for deficits in other funds and provides operating transfers when cash is required, not when deficits arising from accrual accounting occur.

NOTE 6 - POOLED AND SEGREGATED CASH AND INVESTMENTS

Except for monies of the Parma Public Housing Agency and the Parma Municipal Court, whose depository accounts are presented as "Cash and cash equivalents in segregated accounts" or as "Cash and cash equivalents with fiscal and escrow agents", monies of all other funds of the City are maintained or invested in a common group of bank accounts. Collectively these common bank accounts and investments are presented as "Equity in pooled cash and cash equivalents" on the statement of net position. Individual fund integrity is maintained through the City's accounting records.

Certain funds have made cash disbursements in excess of their individual equities in the pooled cash accounts. Such amounts have been classified as interfund receivables and interfund payables between the General Fund and the respective funds that have made disbursements in excess of their individual equities in the pooled cash accounts.

Public depositories must give security for all public funds on deposit. These institutions may either specifically collateralize individual accounts in lieu of amounts insured by the Federal Deposit Insurance Corporation or may pledge a pool of government securities the face value of which is at least 105% of the total value of public monies on deposit at the institution. Repurchase agreements must be secured by the specific government securities upon which the repurchase agreements are based. These securities must be obligations of, or guaranteed by, the United States and mature or be redeemable within five years of the date of the related repurchase agreement. The market value of the securities subject to a repurchase agreement must exceed the value of the principal by 2% and be marked to market daily. State law does not require security for public deposits and investments to be maintained in the City's name.

The City is prohibited from investing in any financial instrument, contract, or obligation whose value or return is based upon or linked to another asset or index, or both, separate from the financial instrument, contract, or obligation itself (commonly known as a "derivative"). The City is also prohibited from investing

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

in reverse purchase agreements.

During 2012, the City complied with the provisions of these statutes pertaining to the types of investments held and institutions in which deposits were made, as well as the provisions of the statutes concerning security deposits. The City will continue to monitor compliance with applicable statutes in the future pertaining to its deposits and investments. At December 31, 2012, all of the City's deposits and investments (excluding STAR Ohio) were held by local banks or financial institutions that qualify under Ohio Revised Code §135.14(M)(I).

Deposits - Ohio law requires that deposits be placed in eligible banks or savings and loan associations located in Ohio.

Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned. The City does not have a deposit policy for custodial credit risk.

At year-end, the carrying amount of the City's deposits was \$18,021,956 and the actual bank balance was \$19,467,790. The difference represents outstanding warrants payable and normal reconciling items. Based on the criteria described in GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, \$5,202,995 of the bank balance was insured or collateralized with securities held by the City or by its agent in the City's name. The remaining balance of \$14,264,795 was uninsured and uncollateralized, as defined by the GASB, (which includes any bank balance that is collateralized with securities held by the pledging financial institution or by its trust department but not in the City's name).

Investments - The City's investment policies are governed by state statutes and City ordinances which authorize the City to invest in obligations of the U.S. Treasury, agencies and instrumentalities; bonds and other State of Ohio obligations; certificates of deposit; U.S. Government Money Market Mutual Funds; State Treasurer Asset Reserve Fund (STAR Ohio); guaranteed investment contracts and repurchase transactions. Such repurchase transactions must be purchased from financial institutions as discussed in "Deposits" above or registered broker/dealers. Repurchase transactions are not to exceed a period of one year and confirmation of securities pledged must be obtained. Under City policy, investments are limited to repurchase agreements, U.S. government securities, certificates of deposit, investments in certain money market mutual funds and State Treasurer Asset Reserve Fund (STAR Ohio). Generally, investments are recorded in segregated accounts by way of book entry through the bank's commercial or trust department and are kept at the Federal Reserve Bank in the depository institution's separate custodial account for the City, apart from the assets of the depository institution. Ohio statute prohibits the use of reverse repurchase agreements as of September 1996.

It is the policy of the City to invest public funds in a manner which will provide the highest investment return with the maximum security, safety and preservation of principal while meeting the daily cash flow demands of the City. To the extent possible, the City attempts to match its investments with anticipated cash flow requirements.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

At December 31, 2012, the fair value of the City's investments were:

Investment	Fair Value/ Carrying Value
STAR Ohio	\$133,000
	\$133,000

Interest Rate Risk - In accordance with its investment policy, the City does not invest in securities that mature more than five (5) years from the date of purchase if such securities bear interest at a fixed rate or securities that mature more than two (2) years from the date of settlement if such securities bear interest at a variable rate. Other than these two requirements, the City has no written policy regarding interest rate risk.

At December 31, 2012, the City's investments had maturities as follows:

Maturity	Portfolio Weighted/ Average Maturity
Less than 1 year	100.00%

Credit Risk - State law limits investments in corporate debt to the top two ratings issued by nationally recognized statistical rating organizations. The City does not have a written policy limiting its corporate debt investments to the top ratings. However, U.S. Agencies are rated AAA, which is the top rating available for those investment types. In addition, the underlying securities supporting the repurchase agreements in which the City invests are obligations of the U.S. government. The City also invests in STAR Ohio, which is rated AAAM by Standard & Poor's.

Custodial Credit Risk - For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City has no written policy limiting the dollar amount of holdings by any single counterparty.

Reconciliation to Combined Balance Sheet Classification - The following table summarizes the City's deposits and investments as of December 31, 2012:

Deposits	\$18,021,956
Investments	133,000
Total	\$18,154,956

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Reconciliation to the Basic Financial Statements - Total cash and investments are:

<i>Government-Wide Financial Statements</i>	
<i>Unrestricted</i>	
Equity in Pooled Cash and Cash Equivalents	\$15,068,198
Cash and Cash Equivalents in Segregated Accounts	980,892
	<hr/>
Total Government-Wide Financial Statements	\$16,049,090
	<hr/> <hr/>
<i>Fund Financial Statements</i>	
<i>Balance Sheet - Governmental Funds</i>	
Equity in Pooled Cash and Cash Equivalents	\$13,441,817
Cash and Cash Equivalents in Segregated Accounts	970,965
<i>Statement of Fund Net Position - Proprietary Funds</i>	
Equity in Pooled Cash and Cash Equivalents	1,626,381
Cash and Cash Equivalents in Segregated Accounts	9,927
	<hr/>
Total Governmental and Proprietary Funds	16,049,090
<i>Statement of Fiduciary Assets and Liabilities</i>	
Equity in Pooled Cash and Cash Equivalents	1,650,989
Cash and Cash Equivalents in Segregated Accounts	13,860
Cash and Cash Equivalents with Fiscal and Escrow Agents	441,017
	<hr/>
Total Fund Financial Statements	\$18,154,956
	<hr/> <hr/>

NOTE 7 - PROPERTY TAXES

Property taxes include amounts levied against all real, public utility and tangible property (used in business) located in the City. The 2012 levy was based upon an assessed valuation of approximately \$1,397,695,500. Ohio law prohibits taxation of property from all taxing authorities in excess of 10 mills of assessed value without a vote of the people. Under current procedures, the City's share is 7.10 mills, of which 0.20 mills is dedicated to debt service and 0.60 mills is dedicated to the payment of police and fire pension obligations. A revaluation of all property is required to be completed no less than every six years, with a statistical update every third year. Assessed values are established by the Cuyahoga County Fiscal Officer. The County Treasurer collects property taxes on behalf of all taxing districts in the County including the City.

Real property taxes, excluding public utility property, are all assessed at 35% of appraised market value. Applicable real property tax dates are:

Collection Dates:	January 20 and June 20 of the current year
Lien Date:	January 1 of the year preceding the collection year
Levy Date:	October 1 of the year preceding the collection year

An electric company's taxable transmission and distribution property is assessed at 88% of true value, while all of its other taxable property is assessed at 25% of true value. Applicable public utility tangible personal property tax dates are:

Collection Dates:	January 20 and June 20 of the current year
Lien Date:	December 31 of the second year preceding the collection year
Levy Date:	October 1 of the year preceding the collection year

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

The full tax rate for all City operations for the year ended December 31, 2012, was \$7.10 per \$1,000 of assessed value. The assessed values of real and tangible personal property certified for tax year 2012 are as follows:

<u>Property Type</u>	<u>Assessed Value</u>
Real	\$1,366,994,510
Public Utility	<u>30,700,990</u>
Total Assessed Value	<u><u>\$1,397,695,500</u></u>

NOTE 8 - INCOME TAXES

The City levies a municipal income tax of 2.5% on all salaries, wages, commissions and other compensation earned within the City. A portion of the City income tax is restricted to use for capital expenditures and debt service and is included in the City Income Tax Capital Acquisitions Fund. All other income tax revenue is included in the General Fund. Employers are required to withhold income tax from all employees working within the City, without regard to the employees' city of residence. The income tax withheld by employers must be remitted to the City on a monthly basis if the amount exceeds \$100 per month, otherwise quarterly. Persons under 18 years of age are not subject to the City income tax.

Corporations and area businesses are also subject to the 2.5% City income tax. All net profits earned by resident business are subject to City income tax, less the amount credited for taxes paid to another municipality. All non-resident businesses' net profits earned within the City are subject to the City income tax.

City residents are also subject to a 2.5% income tax on all income earned outside the City. A credit of 100%, up to a maximum of 2%, is allowed on all municipal income taxes paid to another community.

All taxpayers incurring a liability that exceeds \$100 are required to pay estimated taxes on a quarterly basis.

In 2012, income tax proceeds were credited, on a cash basis, 78.75% to the General Fund and 21.25% to the City Income Tax Capital Acquisitions Fund.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

NOTE 9 - INTERGOVERNMENTAL RECEIVABLES

The following table summarizes the City's intergovernmental receivables at December 31, 2012:

Receivable	Amount
Local Government	\$1,222,308
Gasoline Tax	1,257,805
Permissive Motor Vehicle License Tax	262,372
Motor Vehicle License Registration	242,338
Homestead and Rollback	706,333
Liquor Permits	44,312
Parma Municipal Court	392,854
Estate Tax	404,234
Commercial Activity Tax	13,605
Total Intergovernmental Receivables	\$4,546,161

NOTE 10 - COMPENSATED ABSENCES

Accumulated Vacation - City employees earn vacation leave at varying rates based upon length of service. Vacation leave is earned in one year and must be used in the next year. Any unused vacation leave is eliminated from the employee's vacation leave balance. In the case of death or retirement, an employee (or his estate) is paid for his unused vacation leave to a maximum of the amount of vacation leave earned in the prior year but not yet used and, on a pro rata basis, vacation leave earned during the current year. At December 31, 2012, the total vacation obligation for the City as a whole amounted to \$332,732.

Accumulated Unpaid Sick Leave - City employees earn sick leave at the rate of four and six tenths hours per eighty hours of service. Sick leave is cumulative without limit. In the case of death or retirement, an employee (or his estate) with ten or more years of service (except five or more years of service for American Federation of State, County, and Municipal Employees union members) is paid for one-third of his accumulated sick leave not to exceed various ceilings depending on the department for which the employee worked. The total obligation for sick leave accrual for the City as a whole as of December 31, 2012, was \$1,637,929.

Accumulated Overtime - All City employees earn overtime for work performed in excess of regular hours. Limitations of maximum accumulation of overtime hours are specified in the union agreements. During 2012, overtime was accumulated at a rate of one and one-half hours of overtime for each excess hour worked. All unpaid, accumulated overtime is paid to employees upon separation or death. Overtime is paid at the current wage rate in effect when the overtime is paid. At December 31, 2012, accumulated, unpaid overtime for the City as a whole was \$1,540,194.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

NOTE 11 - CAPITAL ASSET ACTIVITY

Capital asset activity of the Governmental Activities for the year ended December 31, 2012 is summarized in the following table:

	Balances 12/31/2011	Additions	Disposals	Balances 12/31/2012
<i>Governmental Activities</i>				
<i>Nondepreciable Assets</i>				
Land	\$7,455,623	\$25,000	\$-	\$7,480,623
Construction in Progress	756,234	856,857	(756,234)	856,857
Total Nondepreciable Assets	<u>8,211,857</u>	<u>881,857</u>	<u>(756,234)</u>	<u>8,377,480</u>
<i>Depreciable Assets</i>				
Land Improvements	392,792	28,390	-	421,182
Buildings	33,000,302	-	-	33,000,302
Equipment	10,177,659	659,070	-	10,836,729
Vehicles	11,153,900	477,142	(212,506)	11,418,536
Software	1,043,476	-	-	1,043,476
Infrastructure	74,781,280	800,000	-	75,581,280
Total Depreciable Assets	<u>130,549,409</u>	<u>1,964,602</u>	<u>(212,506)</u>	<u>132,301,505</u>
Less				
<i>Accumulated Depreciation</i>				
Land Improvements	164,141	28,079	-	192,220
Buildings	8,304,534	635,197	-	8,939,731
Equipment	5,519,455	799,364	-	6,318,819
Vehicles	7,988,673	717,282	(198,723)	8,507,232
Software	721,712	69,565	-	791,277
Infrastructure	27,426,952	2,117,608	-	29,544,560
Total Accumulated Depreciation	<u>50,125,467</u>	<u>4,367,095</u>	<u>(198,723)</u>	<u>54,293,839</u>
Total Depreciable Assets, net	<u>80,423,942</u>	<u>(2,402,493)</u>	<u>(13,783)</u>	<u>78,007,666</u>
Total Governmental Activities, net	<u>\$88,635,799</u>	<u>\$(1,520,636)</u>	<u>\$(770,017)</u>	<u>\$86,345,146</u>

(continued)

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

	Balances 12/31/2011	Additions	Disposals	Balances 12/31/2012
<i>Business-Type Activities</i>				
<i>Nondepreciable Assets</i>				
Land	\$1,078,077	\$-	\$-	\$1,078,077
Total Nondepreciable Assets	1,078,077	-	-	1,078,077
<i>Depreciable Assets</i>				
Land Improvements	263,700	-	-	263,700
Buildings	209,531	-	-	209,531
Equipment	776,053	-	-	776,053
Vehicles	42,900	-	-	42,900
Total Depreciable Assets	1,292,184	-	-	1,292,184
Less				
<i>Accumulated Depreciation</i>				
Land Improvements	234,120	17,580	-	251,700
Buildings	103,232	2,994	-	106,226
Equipment	599,310	22,673	-	621,983
Vehicles	29,298	2,162	-	31,460
Total Accumulated Depreciation	965,960	45,409	-	1,011,369
Total Depreciable Assets, net	326,224	(45,409)	-	280,815
Total Business-Type Activities, net	\$1,404,301	\$(45,409)	\$-	\$1,358,892

During 2012, depreciation expense was charged as follows:

	Governmental Activities	Business-Type Activities
General Government	\$860,685	\$-
Security of Persons and Property	1,015,552	-
Transportation	2,227,965	-
Community Environment	57,861	-
Basic Utility Services	34,615	-
Leisure Time Activities	170,417	-
Golf Course	-	45,409
Total	\$4,367,095	\$45,409

NOTE 12 - RISK MANAGEMENT

Liability Self Insurance - The City is exposed to various risks of loss related to torts, thefts of, damage to and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The City carries various insurance coverages for such risks. An excess coverage insurance (stop loss) policy covers claims in excess of \$250,000 per occurrence and an aggregate of \$10,000,000 per occurrence. Settled claims have not exceeded coverage in any of the last three years and there has been no significant reduction in coverage from the prior year.

In accordance with GASB Statement No. 10, *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues*, claims liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). Claims that meet this criteria are reported as liabilities of either governmental or business-type activities in the government-wide statement of net position. In the fund financial statements, claims liabilities that relate to internal service funds are reported; however, the long-term portion of claims liabilities is not reported for governmental funds.

The result of the process to estimate the claims liability is not an exact amount as it depends on many complex factors, such as inflation, changes in legal doctrines, and damage awards. Accordingly, claims are re-evaluated periodically to consider the effects of inflation, recent claim settlement trends (including frequency and amount of payouts), and other economic and social factors. The estimate of the claims liability also includes amounts for incremental claim adjustment expenses related to specific claims and other claim adjustment expenses, regardless of whether allocated to specific claims. Estimated recoveries, for example from salvage or subrogation, are another component of the claims liability estimate.

A liability of \$173,000 provided by the City's Law Director has been recorded.

Changes in the Liability Insurance Self-Insurance Fund claims liability amount for 2010 through 2012 were:

Year	January 1	Claims	Payments	December 31
2010	\$52,500	\$75,527	\$(45,527)	\$82,500
2011	82,500	138,742	(56,242)	165,000
2012	165,000	39,149	(31,149)	173,000

Medical Self Insurance - In October 1988, the City replaced its major health insurance with a Medical Insurance Self Insurance fund. A third-party administrator, Medical Mutual of Ohio, reviews all claims that are then paid by the Medical Insurance Self Insurance fund. The City pays a premium for reinsurance specific stop-loss coverage for the claim period October 1 through September 30, which carries a deductible of \$100,000 per person.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

The Medical Insurance Self Insurance fund generates revenues by charging an actuarially determined premium to each fund based on the number of employees enrolled in the self-insured plan and their type of coverage. The Medical Insurance Self Insurance fund subsequently pays for all costs of providing claims servicing and claims payment.

A liability, estimated by the third party administrator, in the amount of \$331,429 has been recorded to reflect unpaid claims cost including incurred but not reported claims as of December 31, 2012. The estimate was not affected by incremental claim adjustment expenses and does not include other allocated or unallocated claim adjustment expense. Changes in the Medical Insurance Self-Insurance Fund claims liability amount for 2010 through 2012 were:

Year	January 1	Claims	Payments	December 31
2010	\$435,992	\$5,663,809	\$(5,591,806)	\$507,995
2011	507,995	5,334,154	(5,506,652)	335,497
2012	335,497	5,917,057	(5,921,125)	331,429

Workers Compensation Insurance Fund (WCIF) - Effective January 1, 2006, the City commenced participation in the Ohio Bureau of Workers' Compensation retrospective rating and payment plan under which the City assumes a portion of the risk in return for a possible reduction in premiums. Under this plan, the City pays a minimum premium for administrative services and stop-loss coverage plus the actual claims cost for any injured employees, with a claim limit of \$250,000. The City previously participated in the retroactive rating plan through December 31, 1996. A liability in the amount of \$147,393 based on information provided by the Ohio Bureau of Workers' Compensation, has been recorded to reflect unpaid claims cost, including incurred but not reported claims, as of December 31, 2012. The estimate was not affected by incremental claim adjustment expenses and does not include other allocated or unallocated claim adjustment expense.

All costs of workers claims, premiums, administrative costs and other additional assessments are paid out of the WCIF. Changes in the Workers' Compensation Insurance Fund claims liability amount for 2010 through 2012 were:

Year	January 1	Claims	Payments	December 31
2010	\$424,079	\$1,029,981	\$(1,060,193)	\$443,867
2011	443,867	587,575	(883,058)	148,384
2012	148,384	488,160	(489,151)	147,393

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

NOTE 13 - INTERFUND TRANSACTIONS AND BALANCES

Interfund Transactions - During the course of normal operations, the City records numerous transactions between funds including expenditures and transfers of resources to provide services, subsidize operations, and service debt. The City has the following types of transactions among funds:

Reciprocal interfund services provided and used - Purchases and sales of goods and services between funds for a price approximating their external exchange value. These activities include liability, medical, and workers' compensation insurance and storeroom operations.

Nonreciprocal interfund transfers - Flows of assets between funds without equivalent flows of assets in return and without a requirement for repayment. This includes transfers to subsidize various funds.

Nonreciprocal interfund reimbursements - Repayments from the funds responsible for particular expenditures or expenses to the funds that initially paid for them.

Interfund Balances - Interfund balances at December 31, 2012 represent charges for services or reimbursable expenses. These remaining balances resulted from the time lag between the dates that (1) interfund goods or services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting records, and (3) payments between funds are made. All are expected to be paid within one year.

A summary of interfund receivables and payables as of December 31, 2012 are:

Fund	Receivables	Payables
General Fund	\$387,199	\$-
City Income Tax Capital Acquisitions Fund	1,542,630	-
Debt Service Fund	-	33,180
Other Governmental Funds	-	1,844,649
Golf Course	-	52,000
Total	<u>\$1,929,829</u>	<u>\$1,929,829</u>

Due to/due from other funds as of December 31, 2012 are:

Fund	Due From	Due To
General Fund	\$-	\$481,979
Internal Service Funds	481,979	-
Total	<u>\$481,979</u>	<u>\$481,979</u>

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

A summary of interfund transfers as of December 31, 2012 are:

Fund	Transfers-In	Transfers-Out
General	\$-	\$3,150,825
Debt Service	2,524,980	-
City Income Tax Capital Acquisitions	-	2,077,334
Police Levy Fund	-	1,035,000
Other Governmental	5,166,893	1,856,544
Internal Service	400,000	-
Total	<u>\$8,091,873</u>	<u>\$8,119,703</u>

The transfers-in and transfers-out do not balance due to a \$200,000 transfer from the General Fund to various agency funds and a \$172,170 transfer to the Debt Service Fund from the Medical Insurance Fund, which net to \$27,830.

NOTE 14 - DEFINED BENEFIT PENSION PLANS

Ohio Public Employees Retirement System - The City participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan (TP) is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan (MD) is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The Combined Plan (CO) is a cost sharing, multiple employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the Combined Plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to, but less than, the Traditional Pension Plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS provides retirement, disability, survivor, and death benefits and annual cost of living adjustments to members of the Traditional Pension and Combined plans. Members of the Member-Directed Plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report which may be obtained by visiting <https://www.opers.org/investments/cafr.shtml>, writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling 614.222.5601 or 800.222.7377.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

For the year ended December 31, 2012, the members of all three plans, except those in public safety and law enforcement participating in the Traditional Pension Plan, were required to contribute 10 percent of their annual covered salaries. Members participating in the Traditional Pension Plan who were in public safety and law enforcement contributed 11.5 percent and 12.1 percent of their annual covered salaries, respectively. The City's contribution rate for pension benefits for 2012 was 14 percent, except for those plan members in public safety or law enforcement. For those classifications, the City's pension contributions were 18.1 percent of covered payroll. The Ohio Revised Code provides statutory authority for member and employer contributions.

The City's required contributions for pension obligations to the traditional and combined plans for the year ended December 31, 2012, 2011, and 2010 were \$1,719,050, \$1,638,080, and \$1,515,948, respectively; 100 percent has been contributed for 2012, 2011, and 2010.

Ohio Police and Fire Pension Fund - The City contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Plan members are required to contribute 10 percent of their annual covered salary to fund pension obligations while the City is required to contribute 19.5 percent for police and 24 percent for firefighters. Contributions are authorized by State statute. For 2012, the portion of the City's contributions to fund pension obligations was 12.75% for police officers and 17.25% for firefighters. The City's contributions to the Fund for police and firefighters were \$996,754 and \$1,318,719 for the year ended December 31, 2012, \$896,182 and \$1,264,751 for the year ended December 31, 2011, and \$883,185 and \$1,255,291 for the year ended December 31, 2010, respectively. The full amount has been contributed for 2011 and 2010. 72.75 percent for police and 74.97 percent for firefighters has been contributed for 2012, with the remainder being reported as a liability.

NOTE 15 - OTHER POSTEMPLOYMENT BENEFITS

Ohio Public Employees Retirement System - Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan - a cost-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan - a defined contribution plan; and the Combined Plan - a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing multiple-employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program and medicare Part B premium reimbursement to qualifying members of the Traditional Pension Plan and the Combined Plan. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

In order to qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension Plan and Combined Plan must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post-Employment Benefit (OPEB) as described in GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*.

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report which may be obtained by visiting <https://www.opers.org/investments/cafr.shtml>, writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642, or by telephone at 614.222.5601 or 800.222.7377. The Ohio Revised Code provides the statutory authority requiring public employers to fund post-retirement health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post-retirement health care benefits.

Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2012, state employers and local employers contributed at a rate of 14 percent of covered payroll, and public safety and law enforcement employer units contributed at 18.1 percent. The Ohio Revised Code currently limits the employer contribution to a rate not to exceed 14 percent of covered payroll for state and local employer units, and 18.1 percent of covered payroll for law and public safety employer units. Active members do not make contributions to the OPEB Plan. The portion of employer contributions allocated to fund post-employment healthcare for members in the Traditional Plan for 2012 was 4.0%. The portion of employer contributions allocated to fund post-employment healthcare for members in the Combined Plan for 2012 was 6.05%.

OPERS' Post-Employment Health Care plan was established under, and is administered in accordance with, Internal Revenue Code §401(h), *Qualified Pension, Profit-Sharing, and Stock Bonus Plans, Medical, etc., Benefits for Retired Employees and Their Spouses and Dependents*. Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of post-employment health care benefits. For 2012, the employer contribution allocated to the health care plan was 4 percent of covered payroll. The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The City's contributions to fund post-employment benefits for the years ended December 31, 2012, 2011, and 2010 were \$687,620, \$655,232, and \$864,232 respectively. The full amount has been contributed for 2012, 2011, and 2010.

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012 with a transition plan commencing on January 1, 2014. With the recent passage of pension legislation under Substitute House Bill (SB) 343 of the 129th General Assembly of the State of Ohio and the approved health care changes, OPERS expects to be able to consistently allocate 4 percent of employer contributions to the health care fund after the end of the transition period.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Ohio Police and Fire Pension Fund - The City contributes to the Ohio Police and Fire Pension Fund (OP&F) sponsored healthcare program, a cost-sharing multiple-employer defined post-employment healthcare plan administered by OP&F. OP&F provides healthcare benefits, including coverage for medical, prescription drugs, dental, vision, Medicare Part B premiums, and long-term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-retirement healthcare coverage for any person who receives, or is eligible to receive, a monthly service, disability, or survivor benefit check or is a spouse or eligible dependent child of such a person. The healthcare coverage provided by OP&F meets the definition of an Other Post-Employment Benefit (OPEB) as described in GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The Ohio Revised Code allows, but does not mandate, OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide healthcare coverage to eligible participants and to establish and amend benefits are codified in Title VII, *Municipal Corporations*, Chapter 742, *Police and Fire Pension Fund* of the Ohio Revised Code. OP&F issues a stand-alone financial report which may be obtained by contacting OP&F, 140 East Town Street, Columbus, OH 43215-5164, or by telephone at 614.228.2975.

The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F (defined benefit pension plan). Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently 19.50 percent and 24 percent of covered payroll for police and fire employers, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.50 percent of covered payroll for police employer units and 24 percent of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

OP&F maintains funds for healthcare in two separate accounts: (1) an account for health care benefits administered as an IRS Code §115, *Income of States, Municipalities, etc.* trust and (2) an account for Medicare Part B reimbursements administered under IRS Code §401(h), *Qualified Pension, Profit-sharing, and Stock Bonus Plans, Medical, etc., Benefits for Retired Employees and Their Spouses and Dependents*. Both accounts are part of the defined benefit pension plan administered by the OP&F Board of Trustees under authority granted by the Ohio Revised Code. The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan to the IRS Code §115 trust and to the IRS Code §401(h) account as an employer contribution for retiree health care benefits. For the year ended December 31, 2012, the employer contribution allocated to the healthcare plan was 6.75 percent of covered payroll. The amount of employer contributions allocated to the healthcare plan each year is subject to the Board of Trustees' primary responsibility to ensure that pension benefits are adequately funded and is limited by the provisions of IRS Code §115 and IRS Code §401(h).

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

The OP&F Board of Trustees is also authorized to establish requirements for contributions to the health-care plan by retirees and their eligible dependents or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The City's contributions to OP&F for the years ended December 31, 2012, 2011, and 2010 were \$3,359,188, \$3,130,284, and \$3,097,246, respectively, of which \$1,043,715, \$969,351, and \$958,770, respectively was allocated to the healthcare plan.

NOTE 16 - NOTES PAYABLE

Notes payable activity for the year ended December 31, 2012 is summarized in the following table:

	Principal Balance 12/31/2011	Increase	Decrease	Principal Balance 12/31/2012
<i>Governmental Activities</i>				
<i>Notes Payable</i>				
1.00%-(2011) Capital Improvement Notes	\$1,275,000	\$-	\$1,275,000	\$-
1.00%-(2012) Capital Improvement Notes	-	1,035,000	-	1,035,000
Total Notes Payable	<u>\$1,275,000</u>	<u>\$1,035,000</u>	<u>\$1,275,000</u>	<u>\$1,035,000</u>

All notes are backed by the full faith and credit of the City and mature within one year. The notes payable of \$1,035,000, which were issued for permanent improvements around the City municipal office building, the resurfacing of roads, highways and streets within the City, and the construction of a salt dome, are included on the Balance Sheet - Governmental Funds and on the Statement of Net Position.

NOTE 17 - LONG-TERM OBLIGATIONS

Long-term obligation activity for the year ended December 31, 2012 is summarized in the following table:

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

	Original Issue	Principal Balance 12/31/2011	Increase	Decrease	Principal Balance 12/31/2012	Amount Due Within One Year
Governmental Activities						
Special Assessment Bonds						
3.790%-(1990 OWDA) Bruening Drive	\$185,005	\$99,112	\$0	\$10,087	\$89,025	\$5,187
5.250%-(2000) Street Improvements	2,255,000	820,000	0	190,000	630,000	200,000
4.120%-(1997 OWDA) Burden Drive	65,984	25,988	0	4,302	21,686	2,218
Total Special Assessment Bonds	2,505,989	945,100	0	204,389	740,711	207,405
General Obligation (G.O.) Bonds						
Unvoted Bonds						
5.561%-(1995) Various Purpose Bonds	815,700	235,194	0	235,194	0	0
5.561%-(1995) Various Purpose Bonds	2,184,300	629,806	0	629,806	0	0
5.402%-(1999) Justice Center Bonds	1,610,000	840,000	0	85,000	755,000	90,000
2.000%-(2003) Park Acquisition Bonds	3,000,000	2,040,000	0	135,000	1,905,000	140,000
4.280%-(2005) Fire Station Improvement Bonds	7,000,000	5,460,000	0	290,000	5,170,000	300,000
4.280%-(2005) Road Improvement Bonds	1,700,000	755,000	0	175,000	580,000	185,000
4.070%-(2006) Refunding Bonds	10,200,000	8,500,000	0	510,000	7,990,000	530,000
4.878%-(2006) Various Purpose Bonds	560,000	465,000	0	20,000	445,000	20,000
2.100%-(2012) Refunding Bonds	246,467	0	246,467	60,744	185,723	62,431
2.100%-(2012) Refunding Bonds	641,842	0	641,842	159,863	481,979	156,164
Total Unvoted G.O. Bonds	27,958,309	18,925,000	888,309	2,300,607	17,512,702	1,265,000
Total G.O. Bonds		18,925,000	888,309	2,300,607	17,512,702	1,265,000
Ohio Public Works Commission Loans						
0%-(1993) Brookdale Watermain	287,007	21,527	0	14,350	7,177	7,177
0%-(1994) Broadview Road Watermain	116,419	11,642	0	5,821	5,821	2,910
0%-(1995) State Road Watermain	139,367	27,877	0	6,968	20,909	3,484
0%-(1995) West 24th Street Watermain	70,711	16,320	0	3,626	12,694	1,813
0%-(1996) Brookpark Road Watermain	385,263	115,579	0	19,263	96,316	9,632
0%-(1997) State Road Watermain III	250,242	75,074	0	12,512	62,562	6,256
0%-(1999) State Road Sewer Rejuvenation	1,197,683	389,248	0	59,884	329,364	29,942
0%-(1999) Ridge Road Watermain II	383,897	153,558	0	19,195	134,363	9,597
0%-(1999) Gabriella Drive Watermain	383,825	153,534	0	19,191	134,343	9,596
0%-(1999) Chestnut Hills Sanitary Sewer	288,298	129,734	0	14,415	115,319	7,207
Total Ohio Public Works Commission Loans	3,502,712	1,094,093	0	175,225	918,868	87,614

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

	Original Issue	Principal Balance 12/31/2011	Increase	Decrease	Principal Balance 12/31/2012	Amount Due Within One Year
Ohio Water Development Authority Loans						
4.350%-(1996) West 16th Sanitary Sewer	157,250	51,086	0	11,959	39,127	6,175
4.350%-(1996) Ackley Road Sanitary Sewer	51,304	16,669	0	3,902	12,767	2,015
4.040%-(1999) Chestnut Hills Sewer	1,901,141	729,022	0	134,380	594,642	69,233
4.120%-(1999) Brookpark/West 60th Sewer	306,381	123,100	0	20,378	102,722	10,505
4.120%-(1999) Ridge Road Watermain	737,688	313,854	0	47,125	266,729	24,293
4.120%-(1999) State Road Watermain	1,095,912	466,264	0	70,009	396,255	36,090
4.120%-(1999) Broadview Road Sewer	178,917	80,111	0	10,986	69,125	5,663
3.910%-(1999) Brookpark/Rosside Sewer	110,112	43,988	4,512	6,150	42,350	3,166
3.250%-(2011) Grantwood/Ridgewood Sewer	104,566	96,615	0	18,981	77,634	0
3.250%-(2011) Bradenton Boulevard Sewer	260,984	241,620	0	46,027	195,593	0
3.250%-(2011) Manhattan Avenue Sewer	111,548	102,337	0	22,302	80,035	0
Total Ohio Water Development Authority Loans	5,015,803	2,264,666	4,512	392,199	1,876,979	157,140
Other General Long-Term Obligations						
Capital Leases		2,533,494	0	824,952	1,708,542	637,103
Compensated Absences		3,132,498	80,909	46,888	3,166,519	316,652
Total Other General Long-Term Obligations		5,665,992	80,909	871,840	4,875,061	953,755
Total All Governmental Activities Obligations		\$28,894,851	\$973,730	\$3,944,260	\$25,924,321	\$2,670,914
Business-Type Activities						
Compensated Absences		\$73,661	\$-	\$31,202	\$42,459	\$4,246
Total Business-Type Activities Long-Term Obligations		\$73,661	\$-	\$31,202	\$42,459	\$4,246

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

All bonds are secured by the full faith and credit of the City. Such bonds and notes are payable from ad valorem property taxes levied within the limitations provided by law, irrespective of whether such bonds or notes are secured by other receipts of the City in addition to such ad valorem property taxes.

Special assessment (S.A.) bonds will be paid from the proceeds of special assessments levied against benefited property owners. In the event that a property owner fails to pay the assessment, payment would be made by the City. General Obligation (G.O.) bonds, with the exception of the internal service fund various purpose bonds, will be paid from the *Debt Service Fund*. The Ohio Public Works Commission (O.P.W.C.) and Ohio Water Development Authority (O.W.D.A.) loans will be repaid from the *Debt Service Fund*. Compensated absences will be paid from the fund from which the employees' salaries are paid. The capital leases will be paid from the *City Income Tax Capital Acquisitions Fund* and other governmental funds.

The City's overall legal debt margin was \$128,624,419 at December 31, 2012.

Principal and interest requirements to retire the City's governmental-activities general obligation bonds, special assessment bonds, O.W.D.A. loans and O.P.W.C. loans at December 31, 2012 are:

	G. O. Bonds		S. A. Bonds		O.W.D.A. Loans	
	Principal	Interest	Principal	Interest	Principal	Interest
2013	\$1,483,595	\$748,934	\$207,405	\$54,634	\$157,140	\$31,166
2014	1,546,111	692,619	225,244	56,333	323,991	52,620
2015	1,602,996	631,663	235,843	55,734	337,386	39,225
2016	1,235,000	569,700	16,465	2,612	342,016	25,275
2017	1,285,000	513,025	17,112	1,965	618,629	11,362
2018-2022	6,905,000	1,666,837	38,642	2,604	97,817	2,375
2023-2027	3,455,000	265,212	0	0	0	0
Total	<u>\$17,512,702</u>	<u>\$5,087,990</u>	<u>\$740,711</u>	<u>\$173,882</u>	<u>\$1,876,979</u>	<u>\$162,023</u>

	O.P.W.C. Loans		Total	
	Principal	Interest	Principal	Interest
2013	\$87,613	\$0	\$1,935,753	\$834,734
2014	157,965	0	2,253,311	801,572
2015	155,055	0	2,331,280	726,622
2016	151,571	0	1,745,052	597,587
2017	144,460	0	2,065,201	526,352
2018-2022	222,204	0	7,263,663	1,671,816
2023-2027	0	0	3,455,000	265,212
Total	<u>\$918,868</u>	<u>\$0</u>	<u>\$21,049,260</u>	<u>\$5,423,895</u>

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Capital Lease Arrangements - The City has entered into leases for the acquisition of vehicles and equipment. These lease obligations meet the criteria of a capital lease as defined by Statement of Financial Accounting Standards Number 13, *Accounting for Leases*, which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. For governmental funds, capital lease payments are reflected as debt service expenditures in the basic financial statements.

The assets recorded by the City under capital leases as of December 31, 2012 are:

Asset	Governmental Activities
Equipment	\$2,030,934
Vehicles	1,625,470
Less:	
Accumulated depreciation	(1,945,212)
Carrying value	\$1,711,192

Future minimum lease payments and the present value of the minimum lease payments as of December 31, 2012 are:

Year	Governmental Activities
2013	\$690,462
2014	527,581
2015	430,072
2016	161,350
Total minimum lease payments	1,809,465
Amount representing interest	(100,923)
Present value of minimum lease payments	\$1,708,542

On March 23, 2006, the City issued general obligation bonds (Series 2006 Refunding Bonds) to advance refund the Series 1998 Justice Center General Obligation Bonds. This refunded debt is considered defeased (in-substance) and accordingly, has been removed from the statement of net position. On December 31, 2012, \$7,805,000 of bonds outstanding are considered defeased.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

On November 22, 2006, at the request of the Cuyahoga County General Health District (the District), the City Council authorized and approved the defeasance of \$2,395,000 of the 2003 Health District Bonds scheduled to mature over the next 15 years. The District placed unrestricted available funds in an irrevocable trust with an escrow agent to provide for all future debt service payments on the outstanding bonds. On December 31, 2012, \$1,715,000 of bonds outstanding are considered defeased.

Conduit Debt Obligations - To assist the PRL Corporation (the "Corporation"), an Ohio corporation wholly owned by the Parma Community General Hospital Association, in financing the costs of acquiring the Medical Arts Center IV, the City of Parma issued \$9,140,000 of Taxable Economic Development Revenue Bonds (the "Bonds"). The Bonds are special obligations of the City, payable solely from revenues of the Corporation. The bonds do not and shall not constitute a debt or pledge of the faith and credit or the taxing power of the City or State or any political subdivision of the State and accordingly have not been reported in the accompanying financial statements. At December 31, 2012 the Bonds outstanding aggregated \$7,725,000.

To assist the Sheet Metal Workers Local #33 Cleveland District Joint Apprenticeship and Training Fund (the "Fund"), an Ohio nonprofit organization, to finance the acquisition, construction, and equipping of a training facility, the City of Parma issued \$3,500,000 of Taxable Economic Development Revenue Bonds (the "Bonds"). The Bonds are special obligations of the City, payable solely from revenues of the Fund. The bonds do not and shall not constitute a debt or pledge of the faith and credit or the taxing power of the City or State or any political subdivision of the State and accordingly have not been reported in the accompanying financial statements. At December 31, 2012 the Bonds outstanding aggregated \$3,080,000.

To assist the Catholic Charities Facilities Corporation (the "Corporation"), a nonprofit corporation organized under the laws of the State of Ohio to finance the costs of acquisition, construction, furnishing and equipping a new residential intensive treatment center, a multipurpose center, a new medical clinic, administrative offices and related facilities on the Corporation's Parmadale Campus, the City of Parma issued \$5,800,000 Healthcare Facilities Revenue Bonds, Series 2008 (Catholic Charities Facilities Corporation) (the "Bonds"). The Bonds are special obligations of the City, payable solely from revenues of the Corporation. The bonds do not and shall not constitute a debt or pledge of the faith and credit or the taxing power of the City or State or any political subdivision of the State and accordingly have not been reported in the accompanying financial statements. At December 31, 2012 the Bonds outstanding aggregated \$5,085,000.

NOTE 18 - JOINTLY GOVERNED ORGANIZATIONS

Parma Community General Hospital Association - The Parma Community General Hospital Association is a not-for-profit adult care hospital controlled by a Board of Trustees that is composed of mayoral appointees from the cities of Parma, North Royalton, Brooklyn, Parma Heights, Seven Hills, and Brooklyn Heights. Each city has two representatives on the Board, other than Parma, which has six. The operations, maintenance, and management of the Hospital are the exclusive charge of the Parma Community General Hospital Association. The City's degree of control is limited to its appointments to the Board of Trustees.

Additions to the Hospital have been financed by the issuance of hospital revenue bonds. The bonds are backed solely by the revenues of the Hospital. The Cities have no responsibility for the payment of the bonds, nor is there any ongoing financial interest or responsibility by the City to the Hospital.

Because there is no ongoing equity interest, there is no requirement to disclose the investment in the jointly governed organization in the Government-Wide Financial Statements. There does exist, however, a residual equity interest upon the dissolution or sale of the Hospital, according to the terms of the original agreement among the Cities. The City of Parma has made no contributions to the Hospital during the year. The Hospital's financial statements may be obtained by contacting the Parma Community General Hospital, Parma, Ohio.

Southwest Council of Governments - The Southwest Council of Governments helps foster cooperation between municipalities in areas affecting health, safety, welfare, education, economic conditions and regional development. The board is comprised of one member from each of the sixteen participating entities. The board exercises total control over the operation of the Council including budgeting, appropriating, contracting and designating management. Budgets are adopted by the board. Each City's degree of control is limited to its representation on the board.

The Council has established two subsidiary organizations, the Hazardous Material Response Team ("Haz Mat") which provides hazardous material protection and assistance and the Southwest Enforcement Bureau that provides extra assistance to cities in the form of a Special Weapons and Tactics Team ("SWAT Team"). The Council's financial statements may be obtained by contacting the Southwest Council of Governments, Parma Heights, Ohio.

NOTE 19 - CONTINGENCIES

General Contingencies - Various claims and lawsuits are pending against the City. In accordance with GASB Statement No. 10, *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues*, those claims which are considered "probable" are accrued (see Note 12, *Risk Management*), while those claims that are considered "reasonably possible" are disclosed but not accrued.

As of December 31, 2012, the amount of claims against the City for which an unfavorable outcome is deemed to be reasonably possible, aggregated \$173,000 for governmental funds.

These estimates were based on a case-by-case review of outstanding claims by the City's Law Director.

City of Parma, Ohio
Notes to the Basic Financial Statements
For the Year Ended December 31, 2012

Contingencies Under Grant Programs - The City participates in a number of federally assisted Investment Act grant programs, principal of which are Community Development Block Grants. These programs are subject to financial and compliance audits by the grantors or their representatives. Audits have been completed by granting agencies for the Parma Public Housing Agency grants. The City believes that disallowed costs on other grants, if any, would not be material.

NOTE 20 - SUBSEQUENT EVENTS

On May 15, 2013, the City issued \$980,000 of 1.5% Various Purpose General Obligation Refunding Bonds to advance refund the City's 2003 2.0% Park Acquisition General Obligation Bonds.

On May 15, 2013, the City issued \$4,785,000 of 2.215% Various Purpose General Obligation Refunding Bonds to advance refund the City's 2005 4.280% Fire Station General Obligation Bonds and the City's 2005 4.280% Road Improvement General Obligation Bonds.

City of Parma
Cuyahoga County
Federal Awards Expenditures Schedule
For the Year Ended December 31, 2012

Federal Grantor/Pass Through Grantor/Program Title	Pass-Through Entity Number	Federal CFDA Number	Federal Expenditures	Non-Cash Expenditures
<u>U.S. Department of Health and Human Services</u>				
<i>Passed Through Western Reserve Area Agency on Aging:</i>				
<i>Aging Cluster:</i>				
Special Programs for the Aging - Title III-B	N/A	93.044	\$71,420	\$0
Special Programs for the Aging - Title III-C1	N/A	93.045	0	43,528
Special Programs for the Aging - Title III-C2	N/A	93.045	30,832	18,803
Total Special Programs for the Aging - Title III-C			<u>30,832</u>	<u>62,331</u>
Nutrition Services Incentive Program	N/A	93.053	0	22,609
Total Aging Cluster			<u>102,252</u>	<u>84,940</u>
Total U.S. Department of Health and Human Services			<u>102,252</u>	<u>84,940</u>
<u>U.S. Department of Justice</u>				
<i>Direct Program:</i>				
Bulletproof Vest Partnership Program 2011	N/A	16.607	11,894	0
Bulletproof Vest Partnership Program 2012	N/A	16.607	1,100	0
Total Bulletproof Vest Partnership Program			<u>12,994</u>	<u>0</u>
<i>Passed Through the State of Ohio, Office of the Attorney General:</i>				
Victims of Crime Act Grant 2012	2012VAGENE573	16.575	27,415	0
Victims of Crime Act Grant 2013	2013VAGENE573	16.575	5,197	0
Total Victims of Crime Act Grants			<u>32,612</u>	<u>0</u>
Total U.S. Department of Justice			<u>45,606</u>	<u>0</u>
<u>U.S. Department of Housing and Urban Development</u>				
<i>Direct Program:</i>				
Community Development Block Grant 2011	N/A	14.218	5,868	0
Community Development Block Grant 2012	N/A	14.218	1,031,000	0
Total Community Development Block Grant			<u>1,036,868</u>	<u>0</u>
<i>Passed Through Cuyahoga County Department of Development:</i>				
Home Investment Partnerships Program 2012	CE0600802	14.239	126,590	0
<i>Passed Through State of Ohio, Department of Development:</i>				
Neighborhood Stabilization Program 2011	A-Z-08-2HY-1	14.228	56,675	0
Total U.S. Department of Housing and Urban Development			<u>1,220,133</u>	<u>0</u>
<u>U.S. Department of Transportation</u>				
<i>Passed Through Ohio Department of Public Safety:</i>				
High Visibility Enforcement Overtime Grant	N/A	20.601	46,904	0
<i>Safety Incentives to Prevent Operation of Motor Vehicles by Intoxicated Persons - Cuyahoga County DUI Prevention Task Force</i>				
	N/A	20.608	9,936	0
Total U.S. Department of Transportation			<u>56,840</u>	<u>0</u>

(Continued)

City of Parma
Cuyahoga County
Federal Awards Expenditures Schedule
For the Year Ended December 31, 2012

<u>Federal Grantor/Pass Through Grantor/Program Title</u>	<u>Pass-Through Entity Number</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>	<u>Non-Cash Expenditures</u>
<u>U.S. Department of Energy</u>				
Direct Program: ARRA-Energy Efficiency and Conservation Block Grant 2009	N/A	81.128	140,038	0
Total U.S. Department of Energy			<u>140,038</u>	<u>0</u>
<u>U.S. Department of Homeland Security</u>				
Direct Program: Staffing For Adequate Fire & Emergency Response 2010	EMW-2010-FH-00601	97.083	515,318	0
<i>Passed Through Ohio Department of Public Safety:</i> FEMA Hurricane Sandy	FEMA-4098-DR-035-61000	97.036	79,447	0
<i>Passed Through Cuyahoga County, Department of Public Safety</i> Urban Area Security Initiative 2008	N/A	97.067	183,616	0
Total U.S. Department of Homeland Security			<u>778,381</u>	<u>0</u>
 TOTAL FEDERAL AWARDS EXPENDITURES			<u><u>\$2,343,250</u></u>	<u><u>\$84,940</u></u>

The accompanying notes to this schedule are an integral part of the schedule

**CITY OF PARMA
CUYAHOGA COUNTY**

**NOTES TO THE FEDERAL AWARDS EXPENDITURES SCHEDULE
FOR THE YEAR ENDED DECEMBER 31, 2012**

NOTE A – SIGNIFICANT ACCOUNTING POLICIES

The accompanying Federal Awards Expenditures Schedule (the Schedule) summarizes activity of the City of Parma's (the City's) Federal award disbursements. The Schedule has been prepared on the cash basis of accounting for all programs. The City has excluded Federal financial assistance reported for the Annual Contribution Contract C – Housing Assistance Payment Program because the City engaged another auditor to audit its Federal award programs in accordance with OMB Circular A-133.

NOTE B – MATCHING REQUIREMENTS

Certain Federal programs require the City to contribute non-Federal funds (matching funds) to support the Federally-funded programs. The City has met its matching requirements. The Schedule does not include the expenditure of non-Federal matching funds.

NOTE C – FOOD DISTRIBUTION

Nonmonetary assistance, meals received from the Western Reserve Area Agency on Aging, is reported on the Schedule at the value of \$0.64 per meal served.

For congregate meals, the U.S. Department of Health and Human Services allocates \$ 2.49 per meal. For home delivered meals, the U.S. Department of Health and Human Services allocates \$ 2.95 per meal.

For the year ended December 31, 2012, the City served 17,481 congregate meals and 6,374 home delivered meals through the City's Senior Citizens Center meal programs. Therefore, \$84,940 was allocated to the U.S. Department of Health and Human Services.

NOTE D – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVOLVING LOAN PROGRAM

The City has established a revolving loan program to provide low-interest loans to commercial entities. The Federal Department of Housing and Urban Development (HUD) grants money to these loans directly to the City. The initial loan of this money is recorded as a disbursement on the accompanying Federal Awards Expenditures Schedule (the Schedule). Loans repaid, including interest, are used to make additional loans. Such subsequent loans are subject to certain compliance requirements imposed by HUD, but are not included as disbursements on the Schedule. At December 31, 2012, the gross amount of loans outstanding under this program was **\$144,914**.

CFDA – Catalog of Federal Domestic Assistance.

N/A – Not applicable for direct programs; not available for pass-through programs.

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Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

City of Parma
Cuyahoga County
6611 Ridge Road
Parma, Ohio 44129

To the Members of Council:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Parma, Cuyahoga County, Ohio (the City) as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the City basic financial statements and have issued our report thereon dated September 24, 2013.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the City's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the City's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Compliance and Other Matters

As part of reasonably assuring whether the City's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large loop at the end of the last name.

Dave Yost
Auditor of State

Columbus, Ohio

September 24, 2013



Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

City of Parma
Cuyahoga County
6611 Ridge Road
Parma, Ohio 44129

To the Members of Council:

Report on Compliance for the Major Federal Program

We have audited the City of Parma's (the City) compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect each of the City of Parma's major federal programs for the year ended December 31, 2012. The *Summary of Audit Results* in the accompanying schedule of findings identifies the City's major federal programs.

Management's Responsibility

The City's Management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to opine on the City's compliance for each of the City's major federal programs based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. These standards and OMB Circular A-133 require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on the City's major programs. However, our audit does not provide a legal determination of the City's compliance.

The City's basic financial statements include the operations of the Annual Contribution Contract – Housing Choice Voucher Program, which received \$4,964,938 in federal awards which is not included in the City's Federal Awards Expenditures Schedule for the year ended December 31, 2012. Our audit of Federal awards, described below, did not include the operations of the Annual Contribution Contract – Housing Choice Voucher Program because the City engaged another auditor to audit its Federal award programs in accordance with OMB Circular A-133.

Basis for Qualified Opinion on the Urban Area Security Initiative 2008

As described in finding 2012-001 in the accompanying schedule of findings, the City did not comply with requirements regarding *Procurement and Suspension and Debarment* applicable to its Urban Area Security Initiative 2008 major federal program. Compliance with this requirement is necessary, in our opinion, for the City to comply with requirements applicable to this program.

Qualified Opinion on the Urban Area Security Initiative 2008

In our opinion, except for the noncompliance described in the *Basis for Qualified Opinion on the Urban Area Security Initiative 2008* paragraph, the City of Parma complied, in all material respects, with the requirements referred to above that could directly and materially affect its *Urban Area Security 2008* for the year ended December 31, 2012.

Unmodified Opinion on Each of the Other Major Federal Programs

In our opinion, the City of Parma, complied in all material respects with the requirements referred to above that could directly and materially affect each of its other major federal programs identified in the summary of auditor's results section of the accompanying schedule of findings for the year ended December 31, 2012.

Report on Internal Control Over Compliance

The City's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the City's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on each major federal program's compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the City's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. Therefore, we cannot assure we have identified all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. However, as discussed below we identified a certain deficiency in internal control over compliance that we considered to be material weakness.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings as item 2012-001 to be a material weakness.

The City's response to our internal control over compliance finding is described in the accompanying schedule of findings. We did not audit the City's response and, accordingly, we express no opinion on it.

This report only describes the scope of our tests of internal control over compliance and the results of this testing based on OMB Circular A-133 requirements. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

Dave Yost
Auditor of State

Columbus, Ohio

September 24, 2013

CITY OF PARMA
CUYAHOGA COUNTY

SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 § .505
DECEMBER 31, 2012

1. SUMMARY OF AUDITOR'S RESULTS

<i>(d)(1)(i)</i>	Type of Financial Statement Opinion	Unmodified
<i>(d)(1)(ii)</i>	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(ii)</i>	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
<i>(d)(1)(iii)</i>	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
<i>(d)(1)(iv)</i>	Were there any material internal control weaknesses reported for major federal programs?	Yes
<i>(d)(1)(iv)</i>	Were there any significant deficiencies in internal control reported for major federal programs?	No
<i>(d)(1)(v)</i>	Type of Major Programs' Compliance Opinion	Unmodified for all major programs except for the Urban Area Security Initiative 2008 which we Qualified
<i>(d)(1)(vi)</i>	Are there any reportable findings under § .510(a)?	Yes
<i>(d)(1)(vii)</i>	Major Programs (list):	CDBG 2012 and 2011, CFDA #14.218 Staffing for Adequate Fire & Emergency Responses 2010, CFDA # 97.083 Urban Area Security Initiative 2008, CFDA #97.067
<i>(d)(1)(viii)</i>	Dollar Threshold: Type A/B Programs	Type A: > \$ 300,000 Type B: all others
<i>(d)(1)(ix)</i>	Low Risk Auditee?	No

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

**CITY OF PARMA
CUYAHOGA COUNTY**

**SCHEDULE OF FINDINGS (Continued)
OMB CIRCULAR A -133 § .505
DECEMBER 31, 2012**

3. FINDINGS FOR FEDERAL AWARDS

Excluded Parties List System Verification – Suspension and Debarment – Material Weakness and Material Noncompliance

Finding Number	2012-001
CFDA Title and Number	Urban Area Security Initiative 2008 / CFDA #97.067
Federal Award Number / Year	2008 GE T8 0025 / 2008
Federal Agency	U.S. Department of Homeland Security
Pass-Through Agency	Cuyahoga County, Department of Public Safety

2 CFR 180.300 states that Non-Federal entities are prohibited from contracting with or making subawards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. “Covered transactions” include those procurement contracts for goods and services awarded under a nonprocurement transaction (e.g., grant or cooperative agreement) that are expected to equal or exceed \$25,000 or meet certain other specified criteria. 2 CFR section 180.220 of the government-wide nonprocurement debarment and suspension guidance contains those additional limited circumstances.

When a non-Federal entity enters into a covered transaction with an entity at a lower tier, the non-Federal entity must verify that the entity is not suspended or debarred or otherwise excluded. The General Services Administration (GSA) discontinued the Excluded Parties List System (EPLS) on November 21, 2012. The verification may now be accomplished by checking the System for Award Management, which currently maintains the EPLS, collecting a certification from the entity, or adding a clause or condition to the covered transactions with that entity.

During fiscal year 2012, the City entered into an agreement with CODY Computer Services, Inc. for the purchase of Computer Aided Dispatch/Records Management/Mobile Reporting Solutions (a Total Intergraded System for the Parma Police Department). The purchase of the Intergraded System was reimbursed in the amount of \$183,616. The City did not maintain evidence of verifying the vendor was not suspended or debarred by checking the EPLS, collecting the certification from the entity or adding a clause or condition to the covered transactions with the vendor at the time of entering the contract. Therefore, the City could have entered into a contact with an organization and its principals that was suspended or debarred. It was subsequently determined that the vendor was not suspended or debarred and was eligible for federal funds.

We recommend the City maintain evidence of verifying that vendors are not suspended or debarred by checking the EPLS, collecting the certification from the entity or adding a clause or condition to the covered transactions with a vendor at the time of entering a contract where more than \$25,000 in federal funds will be expended.

Official’s Response:

I agree with AOS finding and have met with the Director and staff to correct this issue.

**CITY OF PARMA
CUYAHOGA COUNTY**

**CORRECTIVE ACTION PLAN
OMB CIRCULAR A -133 § .315 (c)
DECEMBER 31, 2012**

Finding Number	Planned Corrective Action	Anticipated Completion Date	Responsible Contact Person
2012-001	The City's policies and practices for competitive bid contracts include a checklist of specific procedures to be followed when awarding a contract. A procedure has been added to this checklist for contracts with federal funding of \$25,000 or greater, requiring verification to the Excluded Parties List System (EPLS), to avoid contracting with parties that are suspended or debarred or whose principals are suspended or debarred.	9/16/13	Gregory Baeppler, Director of Public Safety

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CITY OF PARMA

CUYAHOGA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
OCTOBER 8, 2013**