

**FINDLAY DIGITAL ACADEMY**  
**(A Component Unit of Findlay City School District)**  
**HANCOCK COUNTY, OHIO**

**BASIC FINANCIAL STATEMENTS**  
**(AUDITED)**

**FOR THE FISCAL YEAR ENDED**  
**JUNE 30, 2013**

**GREG SPIESS, TREASURER**





# Dave Yost • Auditor of State

Board of Directors  
Findlay Digital Academy  
1219 West Main Cross  
Findlay, Ohio 45840

We have reviewed the *Independent Auditor's Report* of the Findlay Digital Academy, Hancock County, prepared by Julian & Grube, Inc., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Findlay Digital Academy is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

December 17, 2013

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**FINDLAY DIGITAL ACADEMY**  
**(A Component Unit of Findlay City School District)**  
**HANCOCK COUNTY, OHIO**

BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

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## **Julian & Grube, Inc.**

*Serving Ohio Local Governments*

333 County Line Rd. West, Westerville, OH 43082 Phone: 614.846.1899 Fax: 614.846.2799

### Independent Auditor's Report

Findlay Digital Academy  
Hancock County  
1219 West Main Cross  
Findlay, Ohio 45840

To the Board of Directors:

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the Findlay Digital Academy, Hancock County, Ohio, as of and for the fiscal year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Findlay Digital Academy's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Findlay Digital Academy's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Findlay Digital Academy's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Findlay Digital Academy, Hancock County, Ohio, as of June 30, 2013, and the changes in its financial position and its cash flows for the fiscal year then ended in accordance with the accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis*, listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 25, 2013, on our consideration of the Findlay Digital Academy's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Findlay Digital Academy's internal control over financial reporting and compliance.



Julian & Grube, Inc.  
November 25, 2013

**FINDLAY DIGITAL ACADEMY  
(A COMPONENT UNIT OF FINDLAY CITY SCHOOL DISTRICT)  
HANCOCK COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2013**

The management's discussion and analysis of the Findlay Digital Academy's (the "Academy") financial performance provides an overall review of the Academy's financial activities for the year ended June 30, 2013. The intent of this discussion and analysis is to look at the Academy's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the Academy's financial performance.

**Financial Highlights**

Key financial highlights for 2013 are as follows:

- In total, net position was \$1,479,761 at June 30, 2013. For fiscal year 2013, net position increased \$22,994, or 1.6%, over the net position at June 30, 2012.
- The Academy had operating revenues of \$832,831, operating expenses of \$893,139, non-operating revenues of \$84,613 and non-operating expenses of \$1,311 for fiscal year 2013. Total change in net position for the fiscal year was an increase of \$22,994.

**Using the Basic Financial Statements**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Academy's financial activities. The statement of net position and statement of revenues, expenses and changes in net position provide information about the activities of the Academy including all short-term and long-term financial resources and obligations.

**Reporting the Academy's Financial Activities**

These documents look at all financial transactions and ask the question, "How did we do financially during 2013?" The statement of net position and statement of revenues, expenses and changes in net position answer this question. These statements include all assets, liabilities, revenues and expenses using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting will take into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the Academy's net position and changes in that position. This change in net position is important because it tells the reader that, for the Academy as a whole, whether the financial position of the Academy has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. These statements can be found on pages 7 and 8 of this report.

The statement of cash flows provides information about how the Academy's finances and meets the cash flow needs of its operations. The statement of cash flows can be found on page 9 of this report.

**FINDLAY DIGITAL ACADEMY  
(A COMPONENT UNIT OF FINDLAY CITY SCHOOL DISTRICT)  
HANCOCK COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2013**

The table below provides a summary of the Academy's net position for fiscal year 2013 and 2012. Certain asset amounts for 2012 have been reclassified to conform to 2013 presentation.

	2013	2012
<b><u>Net Position</u></b>		
<b><u>Assets</u></b>		
Current assets	\$ 398,387	\$ 470,466
Noncurrent assets:		
Investments	917,864	837,639
Capital assets, net	181,174	172,134
Total assets	1,497,425	1,480,239
<b><u>Liabilities</u></b>		
Current liabilities	17,664	23,472
Total liabilities	17,664	23,472
<b><u>Net Position</u></b>		
Investment in capital assets	181,174	172,134
Restricted	4,134	-
Unrestricted	1,294,453	1,284,633
Total net position	\$ 1,479,761	\$ 1,456,767

Over time, net position can serve as a useful indicator of a government's financial position. At June 30, 2013, the Academy's net position totaled \$1,479,761. At year-end, capital assets represented 12.10% of total assets. Capital assets consisted of furniture and equipment. There is no debt related to these capital assets. Capital assets are used to provide services to the students and are not available for future spending.

**FINDLAY DIGITAL ACADEMY  
(A COMPONENT UNIT OF FINDLAY CITY SCHOOL DISTRICT)  
HANCOCK COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2013**

The table below shows the changes in net position for fiscal year 2013 and 2012. Certain revenue amounts for 2012 have been reclassified to conform to 2013 presentation.

**Change in Net Position**

	<u>2013</u>	<u>2012</u>
<b><u>Operating Revenues:</u></b>		
State foundation	\$ 823,429	\$ 815,901
Other	<u>9,402</u>	<u>17,163</u>
Total operating revenue	<u>832,831</u>	<u>833,064</u>
<b><u>Operating Expenses:</u></b>		
Purchased services	778,024	606,278
Materials and supplies	59,830	43,349
Other	-	2,057
Depreciation	<u>55,285</u>	<u>45,323</u>
Total operating expenses	<u>893,139</u>	<u>697,007</u>
Operating income (loss)	<u>(60,308)</u>	<u>136,057</u>
<b><u>Non-operating revenues (expenses):</u></b>		
Grants and subsidies	77,485	125,693
Interest revenue	7,128	46,362
Loss on disposal of capital assets	<u>(1,311)</u>	<u>-</u>
Total non-operating revenues (expenses)	<u>83,302</u>	<u>172,055</u>
Change in net position	22,994	308,112
Net position at beginning of year	<u>1,456,767</u>	<u>1,148,655</u>
Net position at end of year	<u>\$ 1,479,761</u>	<u>\$ 1,456,767</u>

Fiscal year 2013 State foundation revenue remained comparable to fiscal year 2012. Operating expenses increased primarily due to the Sponsor (Findlay City School District) billing sponsorship fees for the period fiscal year 2009 through fiscal year 2013 all in fiscal year 2013. The total amount billed for this period was \$117,823. In addition, the Academy had approximately \$75,000 in additional contracted salaries and benefits from the Findlay City School District in fiscal year 2013 compared to fiscal year 2012. These two items represent the primary increase in purchased services expenses. The Academy received less federal grants funding in fiscal year 2013 versus 2012. State and federal grant funding decreased \$48,208, or 38.35% from the prior year. Interest revenue decreased \$39,234 primarily due to fluctuations in the fair value of investments between years. It's the Academy's policy to hold investments to maturity. Interest receipts (as reported on the statement of cash flows) were \$22,600 and \$26,435 for fiscal year 2013 and 2012, respectively.

**FINDLAY DIGITAL ACADEMY  
(A COMPONENT UNIT OF FINDLAY CITY SCHOOL DISTRICT)  
HANCOCK COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2013**

**Capital Assets**

At June 30, 2013, the Academy had \$181,174 invested in furniture and equipment, net of accumulated depreciation, which represents an increase of \$9,040, or 5.25%, over the June 30, 2012 balance of \$172,134.

See Note 6 to the basic financial statements for additional information on the Academy's capital assets.

**Debt Administration**

At June 30, 2013, the Academy had no outstanding debt.

**Current Financial Related Activities**

The Academy began in January 2005 with TRECA providing the Standardized Digital Curriculum. During fiscal 2013, TRECA continued providing Standardize Digital Curriculum for the students enrolled at the Academy. The Academy is an internet-based educational delivery system designed for student's grades 9-12 who live in Findlay City School District. The Academy offers an on-line curriculum to any student whose needs, desires, or circumstances would best be served by a non-traditional education model. Job coaches are available and contracted through the Findlay City School District if the student so desires. Also provided, is a secure computer lab for the students and coaches for lessons and testing throughout the school year.

**Contacting the Academy's Financial Management**

This financial report is designed to provide our clients and creditors with a general overview of the Academy's finances and to show the Academy's accountability for the money it receives. If you have questions about this report or need additional financial information contact, Greg Spiess, Treasurer, at Findlay Digital Academy, 1219 West Main Cross, Suite 101, Findlay, Ohio 45840 or email at [spiessg@hancockesc.org](mailto:spiessg@hancockesc.org).

**BASIC  
FINANCIAL STATEMENTS**

**FINDLAY DIGITAL ACADEMY  
(A COMPONENT UNIT OF THE FINDLAY CITY SCHOOL DISTRICT)  
HANCOCK COUNTY, OHIO**

STATEMENT OF NET POSITION  
JUNE 30, 2013

<b>Assets:</b>	
Current assets:	
Cash and cash equivalents . . . . .	\$ 89,549
Investments . . . . .	301,864
Receivables:	
Accrued interest. . . . .	3,691
Intergovernmental. . . . .	3,283
Total current assets . . . . .	<u>398,387</u>
Non-current assets:	
Investments . . . . .	917,864
Depreciable capital assets, net . . . . .	181,174
Total non-current assets. . . . .	<u>1,099,038</u>
Total assets. . . . .	<u>1,497,425</u>
<b>Liabilities:</b>	
Current liabilities:	
Accounts payable. . . . .	<u>17,664</u>
Total liabilities . . . . .	<u>17,664</u>
<b>Net position:</b>	
Investment in capital assets. . . . .	181,174
Restricted for:	
Restricted for locally funded programs. . .	851
Restricted for federal programs . . . . .	3,283
Unrestricted. . . . .	1,294,453
Total net position. . . . .	<u>\$ 1,479,761</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**FINDLAY DIGITAL ACADEMY  
(A COMPONENT UNIT OF THE FINDLAY CITY SCHOOL DISTRICT)  
HANCOCK COUNTY, OHIO**

STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET POSITION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

<b>Operating revenues:</b>	
State Foundation . . . . .	\$ 823,429
Other . . . . .	9,402
Total operating revenues . . . . .	<u>832,831</u>
<b>Operating expenses:</b>	
Purchased services. . . . .	778,024
Materials and supplies . . . . .	59,830
Depreciation . . . . .	55,285
Total operating expenses. . . . .	<u>893,139</u>
Operating loss . . . . .	<u>(60,308)</u>
<b>Non-operating revenues (expenses):</b>	
Grants and subsidies. . . . .	77,485
Interest revenue . . . . .	7,128
Loss on disposal of capital assets . . . . .	(1,311)
Total nonoperating revenues (expenses) . . . . .	<u>83,302</u>
Change in net position . . . . .	22,994
<b>Net position at beginning of year. . . . .</b>	<u>1,456,767</u>
<b>Net position at end of year . . . . .</b>	<u>\$ 1,479,761</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**FINDLAY DIGITAL ACADEMY  
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HANCOCK COUNTY, OHIO**

STATEMENT OF CASH FLOWS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

<b>Cash flows from operating activities:</b>	
Cash received from state foundation . . . . .	\$ 823,429
Cash received from other operations . . . . .	9,402
Cash payments for contractual services . . . . .	(783,012)
Cash payments for materials and supplies . . . . .	(60,650)
	<hr/>
Net cash used in operating activities . . . . .	(10,831)
<b>Cash flows from noncapital financing activities:</b>	
Cash received from grants and subsidies. . . . .	74,202
	<hr/>
Net cash provided by noncapital financing activities. . . . .	74,202
<b>Cash flows from capital and related financing activities:</b>	
Acquisition of capital assets . . . . .	(65,636)
	<hr/>
Net cash used in capital and related financing activities. . . . .	(65,636)
<b>Cash flows from investing activities:</b>	
Cash received from sale/maturity of investments . . . . .	448,999
Cash used for purchase of investments . . . . .	(398,000)
Interest received . . . . .	22,600
	<hr/>
Net cash provided by investing activities . . . . .	73,599
Net increase in cash and cash equivalents . . . . .	71,334
<b>Cash and cash equivalents at beginning of year . . . . .</b>	<b>18,215</b>
<b>Cash and cash equivalents at end of year . . . . .</b>	<b>\$ 89,549</b>
	<hr/> <hr/>
<b>Reconciliation of operating loss to net cash used in operating activities:</b>	
Operating loss . . . . .	\$ (60,308)
Adjustments:	
Depreciation . . . . .	55,285
Changes in assets and liabilities:	
(Decrease) in accounts payable . . . . .	(5,808)
	<hr/>
Net cash used in operating activities . . . . .	\$ (10,831)
	<hr/> <hr/>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**FINDLAY DIGITAL ACADEMY  
(A COMPONENT UNIT OF FINDLAY CITY SCHOOL DISTRICT)  
HANCOCK COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**NOTE 1 - DESCRIPTION OF THE SCHOOL AND REPORTING ENTITY**

Findlay Digital Academy (the “Academy”) is a Conversion Community School established pursuant to Ohio Revised Code Chapter 3314, and sponsored by the Findlay City Schools (FCS) to serve ninth through twelfth grade students living in the Findlay City School District. The Academy’s mission is to enhance and facilitate student learning by combining state-of-the-art digital curriculum with access to local school resources to complement that instruction and prepare students to become lifelong learners and productive citizens.

The Academy is an innovative program operated as a cooperative effort between the Digital Academy Board of Directors and the Findlay City School District (FCSD). The Academy was approved for operation under a contract with the Findlay City School District (the “Sponsor”) commencing on April 1, 2004 and expiring on June 30, 2008. Another contract was signed in June 2008 that went through June 30, 2013. In June 2013, the Academy approved the current contract with the Sponsor that begins July 1, 2013 and expires June 30, 2018. The Academy enrolled its first students in January 2005. The Sponsor is responsible for evaluating the performance of the Academy and has the authority to deny renewal of the contract at its expiration or terminate the contract prior to its expiration.

The Academy is governed by a seven-member Board of Directors plus the FCSD Superintendent who serves as the nonvoting board president. The majority of the Board is composed of public officials or public sector employees who have a professional interest in furthering the establishment of the Academy. The Board may also include one or more parents of enrolled students and community civic leaders. The FCSD Treasurer serves as a nonvoting ex officio member of the Board.

The Academy uses distance-learning technology to deliver instruction via computers to students, either in their homes or a group-learning environment such as a computer classroom at school. Although the Academy cannot exercise control over the home environments in which instruction will be received, it attempts to take reasonable steps to ensure compliance with health and safety standards deemed available to its students and within the Academy’s control.

The Academy has entered into a purchased services agreement contracts with the Tri-Rivers Educational Computer Association (TRECA) for technology and services. See Note 11 for detail on Academy’s purchased services agreement contract with TRECA.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Academy have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units and nonprofit organizations. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Academy’s significant accounting policies are described below.

**A. Basis of Presentation**

The Academy’s basic financial statements consist of a statement of net position; a statement of revenue, expenses, and changes in net position; and a statement of cash flows. Enterprise fund reporting focuses on the determination of the change in net position, financial position, and cash flows.

**FINDLAY DIGITAL ACADEMY  
(A COMPONENT UNIT OF FINDLAY CITY SCHOOL DISTRICT)  
HANCOCK COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**B. Measurement Focus**

Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities are included on the statement of net position. The statement of changes in net position presents increases (i.e. revenues) and decreases (i.e. expenses) in total net position. The statement of cash flows provides information about how the Academy finances and meets the cash flow needs of its enterprise activities.

**C. Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. The Academy's financial statements are prepared using the accrual basis of accounting.

Non-exchange transactions, in which the Academy receives value without directly giving equal value in return, include grants, entitlements, and donations. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Academy must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Academy on a reimbursement basis.

Expenses are recognized at the time they are incurred.

**D. Budgetary Process**

Unlike other public schools located in the State of Ohio, community schools are not required to follow budgetary provisions set forth in the Ohio Revised Code Chapter 5705, unless specifically provided in the contract between the Academy and its sponsor. The contract between the Academy and its Sponsor does not prescribe a budgetary process for the Academy; therefore no budgetary information is presented in the financial statements.

**E. Cash and Investments**

To improve cash management, cash received by the Academy is pooled and reported as "cash and cash equivalents" or "investments". Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the Academy's records.

During fiscal year 2013, investments were limited to Federal Home Loan Bank (FHLB) bonds, Federal National Mortgage Association (FNMA) bonds, FNMA notes, Federal Home Loan Mortgage Corporation (FHLMC) notes, negotiable certificates of deposit (negotiable CD's), and investments in the State Treasury Asset Reserve of Ohio (STAR Ohio). Investments are reported at fair value which is based on quoted market prices.

The Academy has invested funds in STAR Ohio during fiscal year 2013. STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's shares price which is the price the investment could be sold for on June 30, 2013.

**FINDLAY DIGITAL ACADEMY  
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HANCOCK COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

For presentation on the financial statements, investments with original maturities of three months or less at the time they are purchased by the Academy are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments. Investments are further classified on the statement of net position as either current or non-current. Current investments have a maturity date in the subsequent fiscal year while non-current investments have a maturity date beyond the subsequent fiscal year.

At June 30, 2013, investments are reported at fair value. The fluctuation in the fair value of investments is reported as a component of interest revenue. From June 30, 2012 to June 30, 2013, the fair value of investments decreased \$19,163 and accrued interest receivable on investments increased \$3,691. Interest revenue reported on the statement of revenue, expenses and changes in net position was \$7,128 while interest receipts reported on the statements of cash flows was \$22,600. Although the fair value of investments can fluctuate, it's the Academy's policy to hold investments till maturity.

An analysis of the Academy's deposits and investments at fiscal year-end is provided in Note 4.

**F. Prepaid Items**

Payments made to vendors for services that will benefit periods beyond June 30, 2013, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expense is reported in the year in which services are consumed. The Academy had no prepaid items at June 30, 2013.

**G. Capital Assets**

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market value as of the date received. The Academy maintains a capitalization threshold of five hundred dollars. The Academy does not possess any infrastructure. Depreciation of furniture and equipment is computed using the straight-line method over an estimated useful life of five years.

**H. Net Position**

Net position represents the difference between assets and liabilities. The net position component "investment in capital assets," consists of capital assets, net of accumulated depreciation. The Academy had no outstanding balances of borrowings used for the acquisition, construction or improvement of its capital assets. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the Academy or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Academy applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**I. Operating Revenues and Expenses**

Operating revenues are those revenues that are generated directly from the primary activities. For the Academy, these revenues are primarily foundation payments from the State. Operating expenses are necessary costs which are incurred to provide the good or service that is the primary activity of the Academy. Revenues and expenses not meeting this definition are reported as non-operating.

**FINDLAY DIGITAL ACADEMY  
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HANCOCK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**J. Intergovernmental Revenues**

The Academy currently participates in the State Foundation Program, the IDEA Part B grant and the Title I School Improvement grant. Revenue from the State Foundation Program is recognized as operating revenue in the accounting period in which all eligibility requirements have been met. Amounts awarded under State Foundation Program for fiscal year 2013 school year, excluding all other State and Federal grants, totaled \$823,429.

Revenues received from the remaining programs are recognized as non-operating revenues in the accompanying financial statements. Grants and entitlements are recognized as non-operating revenues in the accounting period in which all eligibility requirements have been met. State and Federal grants revenue for fiscal year 2013 was \$77,485.

**K. Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**NOTE 3 - CHANGES IN ACCOUNTING POLICIES**

For fiscal year 2013, the Academy has implemented GASB Statement No. 60, "Accounting and Financial Reporting for Service Concession Arrangements", GASB Statement No. 61, "The Financial Reporting Entity: Omnibus an amendment of GASB Statements No. 14 and No. 34", GASB Statement No. 62, "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA pronouncements", GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position", GASB Statement No. 65, "Items Previously Reported as Assets and Liabilities", and GASB Statement No. 66, "Technical Corrections-2012".

GASB Statement No. 60 addresses issues related to service concession arrangements (SCAs), which are a type of public-private or public-public partnership. An SCA is an arrangement between a transferor (a government) and an operator (governmental or nongovernmental entity) in which (1) the transferor conveys to an operator the right and related obligation to provide services through the use of infrastructure or another public asset (a "facility") in exchange for significant consideration and (2) the operator collects and is compensated by fees from third parties. The implementation of GASB Statement No. 60 did not have an effect on the financial statements of the Academy.

GASB Statement No. 61 modifies certain requirements for inclusion of component units in the financial reporting entity. The Statement amends the criteria for reporting component units as if they were part of the primary government in certain circumstances. Finally, the Statement also clarifies the reporting of equity interests in legally separate organizations. The implementation of GASB Statement No. 61 did not have an effect on the financial statements of the Academy.

GASB Statement No. 62 codifies accounting and financial reporting guidance contained in pre-November 30, 1989 FASB and AICPA pronouncements in an effort to codify all sources of GAAP for State and local governments so that they derive from a single source. The implementation of GASB Statement No. 62 did not have an effect on the financial statements of the Academy.

**FINDLAY DIGITAL ACADEMY  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 3 - CHANGES IN ACCOUNTING POLICIES - (Continued)**

GASB Statement No. 63 provides financial and reporting guidance for *deferred outflows of resources* and *deferred inflows of resources* which are financial statement elements that are distinct from assets and liabilities. GASB Statement No. 63 standardizes the presentation of deferred outflows of resources and deferred inflows of resources and their effects on a government's *net position*. The implementation of GASB Statement No. 63 has changed the presentation of the Academy's financial statements to incorporate the concepts of net position. The implementation of GASB Statement No. 63 had no other effect on the financial statements of the Academy.

GASB Statement No. 65 establishes accounting and financial reporting standards that reclassify, as *deferred outflows of resources* or *deferred inflows of resources*, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. GASB Statement No. 65 also provides other financial reporting guidance related to the impact of the financial statement elements *deferred outflows of resources* and *deferred inflows of resources*, such as changes in the determination of the major fund calculations and limiting the use of the term *deferred* in financial statement presentations. The implementation of GASB Statement No. 65 did not have an effect on the financial statements of the Academy.

GASB Statement No. 66 enhances the usefulness of financial reports by resolving conflicting accounting and financial reporting guidance that could diminish the consistency of financial reporting. The implementation of GASB Statement No. 66 did not have an effect on the financial statements of the Academy.

**NOTE 4 - DEPOSITS AND INVESTMENTS**

The Academy's investment policy allows the Treasurer to invest in instruments authorized by Ohio Revised Code Chapter 135. The Academy had the following deposits and investments at year-end:

*Deposits:* At June 30, 2013, the carrying amount of the Academy's deposits was \$27,238. Based on the criteria described in GASB Statement No. 40, "Deposits and Investment Risk Disclosures", as of June 30, 2013, the Academy's entire bank balance of \$28,809 was covered by the Federal Deposit Insurance Corporation (FDIC).

*Investments:* At June 30, 2013, the Academy had the following investment and maturities:

Investment type	Fair Value	Investment Maturities		
		6 months or less	7 to 12 months	Greater than 24 months
FHLB bonds	\$ 146,631	\$ -	\$ -	\$ 146,631
FNMA notes	200,676	-	-	200,676
FHLMC notes	172,863	-	-	172,863
FNMA bonds	145,368	-	-	145,368
Negotiable CD's	554,190	-	301,864	252,326
STAR Ohio	62,311	62,311	-	-
	<u>\$ 1,282,039</u>	<u>\$ 62,311</u>	<u>\$ 301,864</u>	<u>\$ 917,864</u>

The weighted average maturity of investments is 2.83 years. Investments in negotiable CD's and federal agency securities can be sold prior to maturity on the secondary market if immediate cash flow is needed.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

*Interest Rate Risk* - Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the investment policy, the Academy manages its exposure to declines in fair value of an investment.

*Credit Risk* - The Academy's investments in federal agency securities were rated AA+ and Aaa by Standards & Poor's and Moody's Investor Services, respectively. The Academy's investment in STAR Ohio obtained an AAAM money market rating by Standard & Poor's. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized rating agency. The negotiable certificates of deposit were fully covered by the FDIC. The Academy's investment policy does not specifically address credit risk beyond requiring the Academy to only invest in securities authorized by State statute.

*Custodial Credit Risk* - For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Academy will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The federal agency securities are exposed to custodial credit risk in that they are uninsured, unregistered and held by the counterparty's trust department or agent. The Academy's investment policy does not specifically address custodial risk beyond the requirement in State statute.

*Concentration of Credit Risk* - Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Academy places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the Academy at June 30, 2013:

<u>Investment type</u>	<u>Fair Value</u>	<u>% of Total</u>
FHLB bonds	\$ 146,631	11.44
FNMA notes	200,676	15.65
FHLMC notes	172,863	13.48
FNMA bonds	145,368	11.34
Negotiable CD's	554,190	43.23
STAR Ohio	62,311	4.86
	<u>\$ 1,282,039</u>	<u>100.00</u>

*Reconciliation of Cash and Investments to the Statement of Net Position*

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net position as of June 30, 2013:

<u>Cash and investments per note</u>	
Carrying amount of deposits	\$ 27,238
Investments	1,282,039
Total	<u>\$ 1,309,277</u>
<u>Cash and investments per statement of net position</u>	
Cash and cash equivalents	\$ 89,549
Investments - current and noncurrent	1,219,728
Total	<u>\$ 1,309,277</u>

**FINDLAY DIGITAL ACADEMY  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

**NOTE 5 - RECEIVABLES**

Receivables at June 30, 2013 consisted of accrued interest and intergovernmental grants in the amounts of \$3,691 and \$3,283, respectively. These receivables are expected to be collected in the subsequent year.

**NOTE 6 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2013 follows:

	Balance <u>06/30/12</u>	<u>Additions</u>	<u>Reductions</u>	Balance <u>06/30/13</u>
<i>Capital assets, being depreciated:</i>				
Furniture and equipment	\$ 255,689	\$ 65,636	\$ (3,337)	\$ 317,988
Less: accumulated depreciation	<u>(83,555)</u>	<u>(55,285)</u>	<u>2,026</u>	<u>(136,814)</u>
Capital assets, net	<u>\$ 172,134</u>	<u>\$ 10,351</u>	<u>\$ (1,311)</u>	<u>\$ 181,174</u>

**NOTE 7 - RISK MANAGEMENT**

The Academy is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Academy is covered under the liability and property policies of the Findlay City School District.

Insurance coverage for the Academy follows:

Property:	\$ 173,618,737
General Liability:	
Per Occurrence	1,000,000
Aggregate	3,000,000
Educators Legal Liability	3,000,000

Settled claims have not exceeded commercial insurance coverage in any of the past three fiscal years and there has been no significant reduction in insurance coverage from the previous year.

**NOTE 8 - PURCHASED SERVICE EXPENSES**

For fiscal year ended June 30, 2013, purchased services expenses were as follows:

Professional and technical services	\$ 746,619
Property services	11,229
Travel mileage/meeting expenses	6,090
Tuition and similar payments	<u>14,086</u>
Total	<u>\$ 778,024</u>

**FINDLAY DIGITAL ACADEMY  
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**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**NOTE 9 - PAYMENTS TO SPONSOR / RELATED PARTY TRANSACTION**

The Academy has entered into a Sponsorship Contract with the FCSD, its Sponsor, as described in Note 1. The Sponsorship Contract states that the FCSD may direct its Treasurer to serve as the Academy's fiscal officer. For fiscal year 2013, the Academy contracted its Treasurer functions from the Hancock County Educational Service Center. The Treasurer of the Academy performs the following functions for the Academy:

- A. Assumes responsibility for receipt, safekeeping and disbursement of all Academy funds;
- B. Directs and manages all financial accounting programs and systems; and
- C. Completes and files all forms, reports, papers and other requirements as prescribed by the Auditor of State, Department of Education, or other state or local agencies.

In addition, the Sponsorship Contract states that the Academy shall secure the services of an Executive Director who shall be the chief operating officer of the Academy. This position is filled by the retired Secondary Curriculum Director of the Academy's Sponsor, the FCSD.

In addition to the Treasurer, the Academy contracts through the Hancock County Educational Service Center the services of the Academy Coordinator and the EMIS Coordinator.

The Sponsor contracts out all employees to the Academy, including the Teachers, except as mentioned above.

During the year ended June 30, 2013, the Academy incurred \$382,047 in expenses payable to its Sponsor, the FCSD, for:

Salaries and benefits	\$ 240,524
Fiscal services	11,963
Other (computers/rent/supplies)	11,737
Sponsor fees (fiscal years 2009-2013)	<u>117,823</u>
Total	<u>\$ 382,047</u>

**NOTE 10 - CONTINGENCIES**

**A. Grants**

The Academy receives significant financial assistance from numerous federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the Academy. However, in the opinion of management, any such disallowed claims will not have a material effect on the financial position of the Academy.

**B. State Funding**

The Ohio Department of Education reviews enrollment data and full time equivalency (FTE) calculations made by the schools. These reviews ensure the schools are reporting accurate student enrollment data to the State, upon which state foundation funding is calculated. The Academy does not anticipate an adjustment that would have a material effect on the financial statements as a result of the fiscal year 2013 review which has not been completed as of the date of these financial statements.

**FINDLAY DIGITAL ACADEMY  
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HANCOCK COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**NOTE 10 - CONTINGENCIES - (Continued)**

**C. Litigation**

The Academy is not party to legal proceedings that, in the opinion of management, would have a material effect on the financial statements.

**NOTE 11 - CONTRACT WITH TRECA**

The Academy entered into a contract on July 23, 2012, for fiscal year 2013, with TRECA. Under the contract, the following terms were agreed upon:

- TRECA shall provide the Academy with instructional, administrative, staff training, and technical services sufficient to substantially implement the Academy's educational plan and the Academy's assessment and accountability plan.
- All personnel providing services to the Academy on behalf of TRECA under the agreement shall be employees of TRECA and TRECA shall be solely responsible for all payroll functions, including retirement system contributions and all other legal withholding and/or payroll taxes, with respect to such personnel. All shall possess any certification or licensure which may be required by law.
- The technical services provided by TRECA to the Academy shall include access to, and the use of, computer software, computer hardware, networking hardware, network services, and the services of technical support personnel necessary to implement the plan of operation.
- The Academy shall secure the services of an Executive Director, who shall be the chief operating officer of the Academy, with primary responsibility for day-to-day operation of the Academy.
- Curricular services provided by TRECA shall be limited to the basic standardized curriculum developed by TRECA. Basic services do not include special education and related services.
- In exchange for the services and support (including equipment) provided by TRECA, the Academy shall pay to TRECA \$4,060 per full-time student enrolled in the Academy for the 2012-2013 school year. Part-time students may be enrolled on such terms as agreed to by the parties.
- In the case of students enrolled in the Academy who are Disabled or Suspected Disabled, as defined in the Exhibit entitled "TRECA Enhancement Services and Special Education Obligations of the Academy and TRECA," the Academy shall additionally pay to TRECA the fees and costs described in Section II of such exhibit.

For fiscal year 2013, \$171,060 was paid to TRECA. \$15,898 was payable to TRECA at June 30, 2013. \$22,652 was payable to TRECA at June 30, 2012. To obtain TRECA's audited June 30, 2013 financial statements please contact Scott Armstrong, Treasurer, at [scott@treca.org](mailto:scott@treca.org).



## **Julian & Grube, Inc.**

*Serving Ohio Local Governments*

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### **Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards***

Findlay Digital Academy  
Hancock County  
1219 West Main Cross  
Findlay, Ohio 45840

To the Board of Directors:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the Findlay Digital Academy, Hancock County, Ohio, as of and for the fiscal year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Findlay Digital Academy's basic financial statements and have issued our report thereon dated November 25, 2013.

#### ***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the Findlay Digital Academy's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the Findlay Digital Academy's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Findlay Digital Academy's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Board of Directors  
Findlay Digital Academy

***Compliance and Other Matters***

As part of reasonably assuring whether the Findlay Digital Academy's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Findlay Digital Academy's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Findlay Digital Academy's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Julian & Grube, Inc.  
November 25, 2013



# Dave Yost • Auditor of State

**FINDLAY DIGITAL ACADEMY**

**HANCOCK COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
DECEMBER 31, 2013**