



Dave Yost • Auditor of State



**SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
SUMMIT COUNTY**

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# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT

Summit County Family and Children First Council  
Summit County  
1100 Graham Road  
Stow, Ohio 44224

To the Executive Council:

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Summit County Family and Children First Council, Summit County, Ohio (the Council), as of and for the year ended December 31, 2012 and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with the modified cash accounting basis Note 2 describes. This responsibility includes determining that the modified cash accounting basis is acceptable for the circumstances. Management is also responsible for designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Council's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Summit County Family and Children First Council, Summit

County, Ohio, as of December 31, 2012, and the respective changes in modified cash financial position thereof for the year then ended in accordance with the accounting basis described in Note 2.

**Accounting Basis**

We draw attention to Note 2 of the financial statements, which describes the accounting basis, which differs from generally accepted accounting principles. We did not modify our opinion regarding this matter.

**Other Matters**

*Supplemental and Other Information*

We audited to opine on the Council's financial statements that collectively comprise its basic financial statements. *Management's Discussion & Analysis* includes tables of net position, changes in net position, and governmental activities. These tables provide additional analysis and are not a required part of the basic financial statements.

These tables are management's responsibility, and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected this information to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, these tables are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other than the aforementioned procedures applied to the tables, we applied no procedures to any other information in Management's Discussion & Analysis, and we express no opinion or any other assurance on it.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated August 16, 2013, on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control over financial reporting and compliance.



**Dave Yost**  
Auditor of State

Columbus, Ohio

August 16, 2013

## Summit County Family and Children First Council

### Management's Discussion and Analysis For the Year Ended December 31, 2012 Unaudited

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The discussion and analysis of the Summit County Family and Children First Council's (Council) financial performance provides an overall review of the Council's financial activities for the year ended December 31, 2012, within the limitations of the Council's modified cash basis of accounting. The intent of this discussion and analysis is to look at the Council's financial performance as a whole. Readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the Council's financial performance.

#### **Financial Highlights**

Key financial highlights for the year 2012 are as follows:

- The Council's financial statements reflect a net position of \$193,759 at December 31, 2012.
- The Council's net position decreased \$5,706 from 2011 to 2012 due mainly to delays in the timing of reimbursements.
- The Council received \$1,188,653 in program specific revenues in 2012. These revenues together with general revenues totaling \$1,686 and net position at the beginning of the year totaling \$199,465 were adequate to meet the \$1,196,045 in current year expenses leaving \$193,759 in net position at year end.

#### **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Council's modified cash basis of accounting.

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Council as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities and conditions on a modified cash basis of accounting.

The Statement of Net Position – Modified Cash Basis and Statement of Activities – Modified Cash Basis provide information about the activities of the whole Council. Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Council as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

#### **Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Council has elected to present its financial statements on a modified cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Council's modified cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the modified cash basis of accounting.

## Summit County Family and Children First Council

Management's Discussion and Analysis  
For the Year Ended December 31, 2012  
Unaudited

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### Reporting on the Council as a Whole

The Statement of Net Position and the Statement of Activities reflect how the Council did financially during 2012, within the limitations of the modified cash basis of accounting. The Statement of Net Position – Modified Cash Basis presents the cash balances of the governmental activities of the Council at year end. The Statement of Activities – Modified Cash Basis compares disbursements with program receipts for governmental activity. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of disbursements with program receipts identifies how each governmental function draws from the Council's general receipts.

These statements report the Council's cash position and the changes in cash position. Keeping in mind the limitations of the modified cash basis of accounting, you can think of these changes as one way to measure the Council's financial health. Over time, increases or decreases in the Council's cash position is one indicator of whether the Council's financial health is improving or deteriorating. When evaluating the Council's financial condition, you should also consider other nonfinancial factors as well, such as the Council's contract base, the reliance on non-local financial resources for operations and the need for continued growth.

The Statement of Net Position – Modified Cash Basis and the Statement of Activities – Modified Cash Basis report information about the Council as a whole and its activities. All of the Council's activities are classified as governmental activities as they do not involve charging for goods or services to recover costs (such as with business type activities) and are funded completely through intergovernmental revenues, including state and federal grants and other shared revenues.

### Reporting on the Council's Most Significant Funds

#### *Fund Financial Statements*

Fund financial statements provide detailed information about the Council's major funds – not the Council as a whole. The Council establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose.

**Governmental Funds** - The Council's activities are reported in governmental funds. The governmental fund financial statements provide a detailed short-term view of the Council's governmental operations and the services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Council's programs. The Council's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Council's major governmental funds are the General Fund, Ohio Children's Trust Fund, Cluster Fund, FCFC Akron Development Fund, System of Care Fund (FCSS) and the Home Choice Fund.

**Summit County Family and Children First Council**

Management's Discussion and Analysis  
For the Year Ended December 31, 2012  
Unaudited

**The Council as a Whole**

Table 1 provides a summary of the Council's net position for 2012 compared to 2011 on a modified cash basis:

**Table 1  
Net Position – Modified Cash Basis**

	<u>Governmental Activities</u>	
	<u>2012</u>	<u>2011</u>
<b>Assets</b>		
Equity in Pooled Cash and Cash Equivalents	\$ 193,759	\$ 206,648
<b>Liabilities</b>		
Fiscal Agent Payable	<u>0</u>	<u>7,183</u>
<b>Net Position</b>		
Restricted For:		
Other Purposes	182,230	183,538
Unrestricted	<u>11,529</u>	<u>13,927</u>
<b>Total Net Position</b>	<u>\$ 193,759</u>	<u>\$ 199,465</u>

Table 2 reflects the changes in net position in 2012 and 2011.

**Table 2  
Changes in Net Position**

	<u>Governmental Activities</u>	
	<u>2012</u>	<u>2011</u>
<b>Receipts</b>		
Program Cash Receipts		
Operating Grants and Contributions	\$ 1,188,653	\$ 1,027,344
General Receipts		
Administrative/Intergovernmental	<u>1,686</u>	<u>15,750</u>
<b>Total Receipts</b>	<u>1,190,339</u>	<u>1,043,094</u>
<b>Disbursements</b>		
Public Health Services	<u>1,196,045</u>	<u>956,209</u>
<b>Total Disbursements</b>	<u>1,196,045</u>	<u>956,209</u>
Increase / (Decrease) in Net Position	(5,706)	86,885
Net Position January 1	<u>199,465</u>	<u>112,580</u>
Net Position December 31	<u>\$ 193,759</u>	<u>\$ 199,465</u>

**Summit County Family and Children First Council**

Management’s Discussion and Analysis  
For the Year Ended December 31, 2012  
Unaudited

As previously mentioned, the Council’s receipts were not adequate to cover disbursements for the year ended December 31, 2012 due mainly to delays in the timing of reimbursements. The Council utilized \$5,706 of net position at the beginning of the year to cover operating costs resulting in an overall decrease in net position from \$199,465 to \$193,759 at year end.

**Governmental Activities**

If you look at the Statement of Activities – Modified Cash Basis, you will see that the first column lists the major services provided by the Council. The next column identifies the costs of providing these services. The column of the Statement entitled Program Revenues identifies the amounts paid by grants that are used to provide services. The Net Receipt column compares the program receipts to the cost of services. This “net” amount represents the cost of the service which is paid by program revenues and general receipts in the form of a State grant provided for the administration of the Council. The general receipts are presented at the bottom of the Statement. A comparison between the total cost of services and the net receipt is presented in Table 3.

**Table 3  
Governmental Activities**

	<b>Total Cost of Services 2012</b>	<b>Net Receipts 2012</b>
Public Health Services	<u>\$ 1,196,045</u>	<u>\$ (7,392)</u>

The “net receipts” illustrated in Table 3 is the result of issues related to the timing of reimbursements and the discrepancy in fiscal years between the Council and its administrative agent. The “net receipts” totaling (\$7,392) illustrates a shortfall and the extent to which the Council had to rely on non-program general receipts and net position at the beginning of the year to fund program activities. General receipts funded \$1,686 of activities and the remaining \$5,706 was funded through net position at the beginning of the year resulting in the corresponding decrease in net position at year end.

**The Council’s Funds**

As discussed previously, the Council uses fund accounting to ensure and demonstrate compliance with finance related and legal requirements. The General Fund is the chief operating fund of the Council. The fund balance of the General Fund decreased \$2,398 to \$11,529 at year-end.

The Ohio Children’s Trust Fund balance decreased by \$5,085 due to the timing of reimbursements.

The Cluster Fund balance decreased by \$12,254. This decrease is attributable to delays in payments from partner agencies.

The FCFC Akron Development Fund balance increased by \$3,194. 2012 is the second year of the grant’s operation.

The System of Care Fund (FCSS) increased by \$12,225 due to improved timing of reimbursements.

The Home Choice Fund balances increased by \$4,247 due to improved timing of reimbursements.

**Contacting the Council’s Financial Management**

This financial report is designed to provide our citizens, taxpayers, and providers with a general overview of the Council’s finances and to reflect the Council’s accountability for the money it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Eric Seachrist, Fiscal Officer, Summit County General Health District, 1100 Graham Road Circle, Stow, Ohio 44224.

**SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL**

STATEMENT OF NET POSITION-MODIFIED CASH BASIS  
DECEMBER 31, 2012

	<u>Governmental Activities</u>
<b><u>Assets</u></b>	
Equity in Pooled Cash, Cash Equivalents	<u>\$ 193,759</u>
<b><u>Net Position</u></b>	
Restricted for:	
Other Purposes	182,230
Unrestricted	<u>11,529</u>
<b>Total Net Position</b>	<u><u>\$ 193,759</u></u>

See accompanying notes to the basic financial statements



**SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL**

BALANCE SHEET-MODIFIED CASH BASIS  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2012

	General Fund	Ohio Children's Trust Fund	Cluster	FCFC Akron Dev.	System of Care FCSS	Home Choice	Other Governmental Funds	Total Governmental Funds
<b><u>Assets</u></b>								
Equity in Pooled Cash, Cash Equivalents	\$ 11,529	\$ 40,170	\$ 38,521	\$ 24,044	\$ 5,042	\$ 74,453	\$ -	\$ 193,759
<b><u>Fund Balances</u></b>								
Restricted		40,170	38,521	24,044	5,042	74,453	-	182,230
Unassigned	11,529	-	-	-	-	-	-	11,529
<i>Total Fund Balances</i>	<u>11,529</u>	<u>40,170</u>	<u>38,521</u>	<u>24,044</u>	<u>5,042</u>	<u>74,453</u>	<u>-</u>	<u>193,759</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$ 11,529</u>	<u>\$ 40,170</u>	<u>\$ 38,521</u>	<u>\$ 24,044</u>	<u>\$ 5,042</u>	<u>\$ 74,453</u>	<u>\$ -</u>	<u>\$ 193,759</u>

See accompanying notes to the basic financial statements

**SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES-MODIFIED CASH BASIS  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2012

	General Fund	Ohio Children's Trust Fund	Cluster	FCFC Akron Dev.	System of Care FCSS	Home Choice	Other Governmental Funds	Total Governmental Funds
<b>Receipts</b>								
Intergovernmental	\$ -	\$ 168,216	\$ 561,886	\$ 25,000	\$ 134,019	\$ 164,674	\$ 134,858	\$ 1,188,653
Other	1,686	-	-	-	-	-	-	1,686
<i>Total Receipts</i>	<u>1,686</u>	<u>168,216</u>	<u>561,886</u>	<u>25,000</u>	<u>134,019</u>	<u>164,674</u>	<u>134,858</u>	<u>1,190,339</u>
<b>Disbursements</b>								
Public health services	4,084	173,301	574,140	21,806	121,794	160,428	140,492	1,196,045
<i>Net Change in Fund Balance</i>	(2,398)	(5,085)	(12,254)	3,194	12,225	4,246	(5,634)	(5,706)
<i>Fund Balance Beginning of Year</i>	<u>13,927</u>	<u>45,255</u>	<u>50,775</u>	<u>20,850</u>	<u>(7,183)</u>	<u>70,207</u>	<u>5,634</u>	<u>199,465</u>
<i>Fund Balance End of Year</i>	<u>\$ 11,529</u>	<u>\$ 40,170</u>	<u>\$ 38,521</u>	<u>\$ 24,044</u>	<u>\$ 5,042</u>	<u>\$ 74,453</u>	<u>\$ -</u>	<u>\$ 193,759</u>

See accompanying notes to the basic financial statements

## Summit County Family and Children First Council

Notes to the Financial Statements  
For the Year Ended December 31, 2012

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### **Note 1 – Description of Reporting Entity**

The Ohio Revised Code Section 121.37, created the Ohio Family and Children First Cabinet Council and permitted counties to establish county family and children first councils. Statutory membership of a county family and children executive council consists of the following individuals:

- a. The director of the board of alcohol, drug addiction, and mental health services that serves the county, or, in the case of a county that has a board of alcohol and drug addiction services and a community mental health board, the directors of both boards;
- b. The health commissioner of the board of health of each city or general health district in the county, or their designees;
- c. The director of the county department of job and family services;
- d. The executive director of the county agency responsible for the administration of children services pursuant to Ohio revised Code Section 5153.15;
- e. The superintendent of the county board of developmental disabilities;
- f. The county's juvenile court judge senior in service serves as advisor;
- g. The superintendent of the city, exempted village, or local school district with the largest number of pupils residing in the county, as determined by the department of education, which shall notify each county of its determination at least biennially;
- h. A school superintendent representing all other school districts with territory in the county, as designated at a biennial meeting of the superintendents of those districts;
- i. A representative of the largest city in the county;
- j. The chair of the board of county council, or an individual designated by the board;
- k. A representative of the regional office of the department of youth services;
- l. A representative of the county's head start agencies, as defined in Ohio Revised Code Section 3301.31;
- m. A representative of the county's early intervention collaborative established pursuant to the federal early intervention program operated under the "Individuals With Disabilities Education Act of 2004";
- n. A representative of a local nonprofit entity that funds, advocates or provides services to children and families; and
- o. At least three individuals representing the interests of the families of the county. Where possible, the number of members representing families shall be equal to twenty percent of the council's remaining membership.

In addition, a county family and children first council may invite any other local public or private agency or group that funds, advocates, or provides services to children to have a representative become a permanent or temporary member of the council.

A county's statutory responsibilities include the following:

- a. Refer to the State cabinet council those children for whom the council cannot provide adequate services;
- b. Make periodic reports to the State cabinet council regarding the number of children referred to the county council and the progress made in meeting the needs of each child;
- c. Develop a plan that reviews and adjusts existing programs, fills service gaps where possible, or invents new approaches to achieve better results for families and children;

## Summit County Family and Children First Council

Notes to the Financial Statements  
For the Year Ended December 31, 2012  
(Continued)

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### **Note 1 – Description of Reporting Entity (Continued)**

- a. Participate in development of a county-wide, comprehensive, coordinated, multidisciplinary, interagency system for infants and toddlers with developmental disabilities or delays and their families as established pursuant to federal grants received and administered by the department of health for the early intervention services under the “Individuals With Disabilities Education Act of 2004”;
- b. Maintain an accountability system to monitor the council’s progress in achieving its purposes; and
- c. Establish a mechanism to ensure ongoing input from a broad representation of families who are receiving services within the county system.

The Summit County Family and Children First Council (Council) also participates with a standing committee referred to as the Cluster for Youth (SCY). The Council cooperates with other state and local agencies for the common purpose to provide youth serving agencies in Summit County with the capacity to jointly resolve problems associated with the delivery of services to youth who exhibit more than one emotional, physical, or developmental difficulty and thus require the services of more than one system.

The SCY executive committee consists of the Chief Executive Officers of the funding agencies which are Summit County Children Services Board, Summit County Juvenile Court, County of Summit Board of MRDD, and County of Summit Alcohol, Drug Addiction and Mental Health Services. Each member has one vote and a consensus is to be sought on all issues. The funding agencies retain responsibility of the cluster fund with oversight by the Family and Children First Executive Council.

On an annual basis, each of the four funding agencies signs an agreement with the Council to pay an amount to fund the Special Revenue Cluster Fund. In addition, each funding agency agrees to pay other costs as approved by the SCY Executive Council on a child-by-child basis. The child cost agreements are signed by the head of the respective agency and the Director of the Council.

A reporting entity is comprised of a primary government, component unit and other organizations that are included to ensure the financial statements are not misleading. The primary government of the Council consists of funds that are not legally separate from the Council. For the Summit County Family and Children First Council, this includes the General Fund, Ohio Children’s Trust Fund, Cluster Fund, System of Care Fund, FCFC Akron Fund (FCSS), Home Choice Fund and other non-major funds that are directly operated by the Council.

Component units are legally separate organizations for which the Council is financially accountable. The Council is financially accountable for an organization if the Council appoints a voting majority of the component unit’s board and 1) the Council is able to significantly influence programs or services performed or provided by the organization; or 2) the Council is legally entitled to or can otherwise access the organizations resources; the Council is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Council is obligated for the debt of the organization. The Council has no component units.

## Summit County Family and Children First Council

Notes to the Financial Statements  
For the Year Ended December 31, 2012  
(Continued)

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### **Note 2 - Summary of Significant Accounting Policies**

As discussed further in Note 2.D, these financial statements are presented on a modified cash basis of accounting. This modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the modified cash basis of accounting. Following are the more significant of the Council's accounting policies.

#### **A. Basis of Presentation**

The Council's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

#### **Government-Wide Financial Statements**

The statement of net position and the statement of activities display information about the Council as a whole. These statements include the financial activities of the primary government. These statements usually distinguish between those activities of the Council that are governmental in nature and those that are considered business-type activities. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The Council has no business-type activities.

The statement of net position presents the cash balance of the governmental activities of the Council at year end. The statement of activities compares disbursements and program receipts for each program or function of the Council's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Council is responsible.

Program receipts include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational requirements of a particular program.

Receipts which are not classified as program receipts are presented as general receipts of the Council, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a modified cash basis or draws from the general receipts of the Council.

#### **Fund Financial Statements**

During the year, the Council segregates transactions related to certain Council functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Council at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

## Summit County Family and Children First Council

Notes to the Financial Statements  
For the Year Ended December 31, 2012  
(Continued)

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### **Note 2 - Summary of Significant Accounting Policies** (continued)

#### **B. Fund Accounting**

The Council uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. All of the Council's funds are considered governmental.

#### **Governmental Funds**

Governmental funds are those through which all of the governmental functions of the Council are financed. The following are the Council's major governmental fund types:

*General Fund* - The General Fund accounts for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Council for any purpose provided it is expended or transferred according to the general laws of Ohio.

*Special Revenue Funds* - These funds are used to account for proceeds from specific sources that are restricted to expenditure for specific purposes. The Council has the following major Special Revenue Funds:

*Ohio Children's Trust Fund* - This fund receives grant monies to provide services aimed at preventing child abuse and neglect.

*Cluster Fund* - This fund receives local monies from members of the Cluster for the purpose of providing coordinated services and financial support in addressing the clinical needs of troubled youth.

*FCFC Akron Development Fund* - This fund receives local monies from Akron Community Foundation for the purpose of providing early childhood development screenings and knowledge regarding development and parenting practices.

*System of Care (FCSS) Fund* - This fund receives grant monies to increase access to behavioral health services for the multiple needs of children and youth.

*Home Choice Fund* - This fund receives federal monies to assist individuals transition from institutional to home settings.

#### **C. Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Council is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

***Nonspendable:*** The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

## Summit County Family and Children First Council

Notes to the Financial Statements  
For the Year Ended December 31, 2012  
(Continued)

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### **Note 2 - Summary of Significant Accounting Policies** (continued)

***Restricted:*** Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions. Enabling legislation authorizes the Council to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the Council can be compelled by an external party – such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purposes specified by the legislation.

***Committed:*** The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance or resolution) of the Council. Those committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (ordinance or resolution) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, the committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the Board, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

***Assigned:*** Amounts in the assigned fund balance classification are intended to be used by the Council for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by the Council or a Council official delegated that authority by ordinance, Charter, or by State Statute.

***Unassigned:*** Unassigned fund balance is the residual classification for the general fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Council applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

#### **D. Basis of Accounting**

The Council's financial statements are prepared using the modified cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Council's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Council are described in the appropriate section in this note.

## Summit County Family and Children First Council

Notes to the Financial Statements  
For the Year Ended December 31, 2012  
(Continued)

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### **Note 2 - Summary of Significant Accounting Policies** (continued)

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

#### **E. Budgetary Process**

The Council is required by Ohio Revised Code to file an annual budget with its administrative agent, the Summit County Fiscal Officer, and the County of Summit Council. The Council estimates receipts and disbursements for the year and submits these estimates to each of the required parties as well as any changes made to these estimates during the year. Ohio Revised Code does not require the Council to adopt itemized budgets for governmental activities thus no budgetary statements are presented as part of the basic financial statements.

All monies (grants, contracts, fees and other receipts) paid to the Council are deposited by the County Fiscal Officer to the Agency Funds of the Summit County Treasury which have been created for the purpose of accounting for Council receipts and disbursements.

#### **F. Cash and Investments**

The Summit County Fiscal Officer is the custodian for the Council's cash and investments. The County's cash and investment pool holds the Council's cash and investments, which are reported at the County Fiscal Officer's carrying amount. Deposits and investments disclosures for the County as a whole may be obtained from the County by contacting Dennis Menendez, Deputy Director of Finance, County of Summit, 175 South Main Street, 44308-1306, (330)643-2872.

#### **G. Restricted Assets**

Assets are reported as restricted when limitations imposed on their use change the nature or normal understanding of their use. Such constraints are either externally imposed by creditors, contributors, grantors or laws of other governments, or imposed by law through constitutional provisions or enabling legislation.

#### **H. Inventory and Prepaid Items**

The Council reports disbursements for inventory and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

#### **I. Capital Assets**

Capital and infrastructure assets utilized by the Council are considered property of the Summit County Health District, Ohio Department of Health or other grantors and are therefore not reported as capital assets of the Council.

**Summit County Family and Children First Council**

Notes to the Financial Statements  
For the Year Ended December 31, 2012  
(Continued)

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**Note 2 - Summary of Significant Accounting Policies** (continued)

**J. Accumulated Leave**

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Council's modified cash basis of accounting.

**K. Employer Contributions to Cost-Sharing Pension Plans**

The Council recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 4 and 5, the employer contributions include portions for pension benefits and for postretirement health care benefits.

**L. Long-Term Obligations**

The Council's modified cash basis financial statements do not report liabilities for long-term obligations.

**M. Net Position**

Net Position represents the difference between assets and liabilities. Net position is reported as restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net position restricted for other purposes include resources restricted for federal, state and local grants.

The Council applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

**N. Fund Balance Reserves**

The Council reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods. The Council did not have any fund balance reserves at December 31, 2012.

**O. Interfund Transactions**

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular cash disbursements to the funds that initially paid for them are not presented in the financial statements. For the year ending December 31, 2012, the Council had no interfund transactions.

**P. Fiscal and Administrative Agent**

The Summit County Health District serves as both the fiscal and administrative agent for the Council.

Summit County Family and Children First Council

Notes to the Financial Statements
For the Year Ended December 31, 2012
(Continued)

Note 2 - Summary of Significant Accounting Policies (continued)

Q. Fiscal Year

The Council's financial statements are prepared based on a fiscal year that commences January 1 and terminates December 31 to conform to the fiscal year of its administrative agent.

Note 3 - Risk Management

Risk Pool Membership

The Council belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty Coverage

PEP is a member of a reinsurance pool known as American Public Entities Excess Pool (APEEP). Members of PEP may receive limits of liability up to \$3,000,000 for claims resulting from general, automobile, police, professional or public official's liability. Of this amount, PEP is responsible for the first \$350,000 of the claim payment and expense. Amounts exceeding that are paid by APEEP up to \$2,650,000 in any one loss. Individual arrangements are made with General Reinsurance Corporation, an internationally recognized reinsurer, for Members who require coverage limits in excess of \$3,000,000.

Property Coverage

Property and automobile physical damage losses in excess of \$150,000 are reinsured through APEEP and Traveler's Insurance Company. Limits to \$600,000,000 are available for loss in any one occurrence.

The aforementioned casualty and property reinsurance agreements do not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective local government.

Financial Position

PEP's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31 (the latest information available):

Table with 3 columns: Public Entities Pool of Ohio, 2012, 2011. Rows: Assets (\$34,389,569), Liabilities ((14,208,353)), Net Assets-Unrestricted (\$19,175,131).

Note 4 - Defined Benefit Pension Plans

Ohio Public Employees Retirement System

The Council participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at

## Summit County Family and Children First Council

Notes to the Financial Statements  
For the Year Ended December 31, 2012  
(Continued)

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### **Note 4 - Defined Benefit Pension Plans** (continued)

20 percent per year). Under the member-directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by OPERS to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member-directed plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the traditional and combined plans. Members of the member-directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling 614-222-5601 or 800-222-7377.

For the year ended December 31, 2012, members of all three plans, except those in law enforcement or public safety participating in the traditional plan, were required to contribute 10 percent of their annual covered salary to fund pension obligations. The Council's contribution rate for pension benefits for 2012 was 14 percent. The Ohio Revised Code provides statutory authority for member and employer contributions.

The Council's required contribution for pension obligations to the traditional and combined plans for the years ended December 31, 2012, 2011, and 2010, were \$19,506, \$22,566, and \$51,894, respectively. The full amount has been contributed for 2012, 2011, and 2010.

### **Note 5 - Postemployment Benefits**

#### **Ohio Public Employees Retirement System**

The Ohio Public Employees Retirement System (OPERS) provides post-employment health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the Traditional Pension or Combined Plans. Health care coverage for disability recipients and qualified survivor recipients is available. Members of the Member-Directed Plan do not qualify for post-employment health care coverage. The health care coverage provided by OPERS is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 45, "Accounting and Financial Reporting by Employers for Post-Employment Benefits other than Pension". A portion of each employer's contribution to OPERS is set aside for the funding of post-employment health care based on authority granted by State statute. The 2012 employer contribution rate was 14 percent of covered payroll. The portion of employer contributions allocated to health care was 4.0 percent in the same period.

OPERS' Post Employment Health Care Plan was established under, and is administered in accordance with, Internal Revenue Service Code 401(h).

The Health Care Preservation Plan (HCPP) adopted by the OPERS Retirement Board on September 9, 2004, was effective January 1, 2007. Member and employer contribution rates for state and local employers increased on January 1 of each year from 2006 to 2008. Rates for law and public safety

**Summit County Family and Children First Council**

Notes to the Financial Statements  
For the Year Ended December 31, 2012  
(Continued)

**Note 5 - Postemployment Benefits** (continued)

employers increased over a six year period beginning January 1, 2006, with a final rate increase on January 1, 2011. These rate increases allowed additional funds to be allocated to the health care plan.

**Note 6 – Contingent Liabilities**

Amounts grantor agencies pay to the Council are subject to audit and adjustment by the grantor, principally the federal government. Grantors may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

**Note 7 – Fund Balances**

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Council is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

<u>Fund Balances</u>	<u>General</u>	<u>Ohio Childrens Trust</u>	<u>Cluster</u>	<u>FCFC Akron Dev.</u>	<u>System of Care FCSS</u>	<u>Home Choice</u>	<u>Other Governmental Funds</u>	<u>Total</u>
<u>Restricted:</u>								
Public Health Services	\$0	\$40,170	\$38,521	\$24,044	\$5,042	\$74,453	\$0	\$182,230
<i>Total Restricted</i>	<u>0</u>	<u>40,170</u>	<u>38,521</u>	<u>24,044</u>	<u>5,042</u>	<u>74,453</u>	<u>0</u>	<u>182,230</u>
Unassigned	11,529	0	0	0	0	0	0	11,529
Total Fund Balances	<u>\$11,529</u>	<u>\$40,170</u>	<u>\$38,521</u>	<u>\$24,044</u>	<u>\$5,042</u>	<u>\$74,453</u>	<u>\$0</u>	<u>\$193,759</u>



# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Summit County Family and Children First Council  
Summit County  
1100 Graham Road Circle  
Stow, Ohio 44224

To the Executive Council:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Summit County Family and Children First Council, Summit County, (the Council) as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements and have issued our report thereon dated August 16, 2013, wherein we noted the Council uses a special purpose framework other than generally accepted accounting principles.

### ***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Council's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Council's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

***Compliance and Other Matters***

As part of reasonably assuring whether the Council's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

**Dave Yost**  
Auditor of State  
Columbus, Ohio

August 16, 2013



# Dave Yost • Auditor of State

**SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL**

**SUMMIT COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
SEPTEMBER 5, 2013**