

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

***BASIC FINANCIAL STATEMENTS  
(AUDITED)***

***FOR THE FISCAL YEAR ENDED  
JUNE 30, 2012***

**GARY GHIZZONI, TREASURER**





# Dave Yost • Auditor of State

Board of Education  
Trumbull Career and Technical Center  
528 Educational Highway  
Warren 44483

We have reviewed the *Independent Accountants' Report* of the Trumbull Career and Technical Center, Trumbull County, prepared by Julian & Grube, Inc., for the audit period July 1, 2011 through June 30, 2012. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Trumbull Career and Technical Center is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

January 11, 2013

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**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

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**Julian & Grube, Inc.**  
*Serving Ohio Local Governments*

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Independent Accountants' Report

Trumbull Career and Technical Center  
Trumbull County  
528 Educational Highway  
Warren, Ohio 44483

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Trumbull Career and Technical Center, Trumbull County, Ohio, as of and for the year ended June 30, 2012, which collectively comprise the Trumbull Career and Technical Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Trumbull Career and Technical Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Trumbull Career and Technical Center, Trumbull County, Ohio, as of June 30, 2012, and the respective changes in financial position and where applicable, cash flows, thereof and the budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 8, 2012, on our consideration of the Trumbull Career and Technical Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require this presentation to include Management's discussion and analysis as listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any other assurance.

We conducted our audit to opine on the financial statements that collectively comprise the Trumbull Career and Technical Center's basic financial statements taken as a whole. The federal awards expenditure schedule provides additional information required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. The federal awards expenditure schedule is management's responsibility, and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. This schedule was subject to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



Julian & Grube, Inc.  
November 8, 2012

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

The management's discussion and analysis of the Trumbull Career and Technical Center (the "Center") financial performance provides an overall review of the Center's financial activities for the fiscal year ended June 30, 2012. The intent of this discussion and analysis is to look at the Center's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the Center's financial performance.

**Financial Highlights**

Key financial highlights for fiscal year 2012 are as follows:

- In total, net assets decreased \$1,244,732. Net assets of governmental activities decreased \$1,193,012, which represents a 9.06% decrease from 2011. Net assets of business-type activities decreased \$51,720 from 2011.
- General revenues of the governmental activities accounted for \$11,570,621 in revenue or 80.45% of all revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$2,812,165 or 19.55% for total revenues of \$14,382,786.
- The Center had \$15,283,595 in expenses related to governmental activities; only \$2,812,165 of these expenses were offset by program specific charges for services, grants or contributions. General revenues supporting governmental activities (primarily taxes and unrestricted grants and entitlements) of \$11,570,621 were not adequate to provide for these programs.
- The Center had \$2,199,103 in expenses related to business-type activities; \$1,782,628 of these expenses were offset by program specific charge for services and grants and contributions. General revenues supporting business-type activities of \$72,552 were not adequate to support these programs.
- The Center's major governmental fund is the general fund. The general fund had \$12,996,842 in revenues and other financing sources and \$14,063,896 in expenditures and other financing uses. The general fund's fund balance decreased \$1,067,054 from \$8,704,831 to \$7,637,777.

**Reporting the Center as a Whole**

***Statement of Net Assets and the Statement of Activities***

While this document contains the large number of funds used by the Center to provide programs and activities, the view of the Center as a whole looks at all financial transactions and asks the question, "How did we do financially during 2012?" The statement of net assets and the statement of activities answer this question. These statements include *all assets, liabilities, revenues and expenses* using the *accrual basis of accounting* similar to the accounting used by most private-sector companies. This basis of accounting will take into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the Center's *net assets* and changes in those assets. This change in net assets is important because it tells the reader that, for the Center as a whole, the *financial position* of the Center has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the Center's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

In the statement of net assets and the statement of activities, the Center is divided into two distinct kinds of activities:

**Governmental Activities** - Most of the Center's programs and services are reported here including instruction, support services, operation and maintenance of plant, pupil transportation, extracurricular activities, food service operations and vision self-insurance.

**Business-Type Activities** - These services are provided on charges for goods or services basis to recover all or a significant portion of the expenses of the goods or services provided. The Center's adult education program is reported as business activities.

The Center's statement of net assets and statement of activities can be found on pages 14-16 of this report.

**Reporting the Center's Most Significant Funds**

***Fund Financial Statements***

The analysis of the Center's major governmental fund begins on page 9 and the analysis of the Center's major enterprise fund begins on page 9. Fund financial reports provide detailed information about the Center's major funds. The Center uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Center's most significant funds. The Center's major governmental fund is the general fund.

***Governmental Funds***

Most of the Center's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial assets* that can readily be converted to cash. The governmental fund statements provide a detailed *short-term* view of the Center's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental *activities* (reported in the statement of net assets and the statement of activities) and governmental *funds* is reconciled in the financial statements. The basic governmental fund financial statements can be found on pages 17-21 of this report.

***Proprietary Funds***

The Center maintains proprietary funds. The Center maintains one enterprise fund that accounts for the Center's adult education operations. Internal service funds are an accounting device used to accumulate and allocate costs internally among the Center's various functions. The Center's internal service fund accounts for self-insurance of the Center's vision benefits. The basic proprietary fund financial statements can be found on pages 22-24 of this report.

**Reporting the Center's Fiduciary Responsibilities**

The Center is the trustee, or fiduciary, for its scholarship programs. This activity is presented as a private-purpose trust fund. The Center also acts in a trustee capacity as an agent for individuals, private organizations, other governmental units and/or other funds. These activities are reported in two agency funds. All of the Center's fiduciary activities are reported in separate statements of fiduciary net assets and changes in fiduciary net assets on pages 25 and 26. These activities are excluded from the Center's other financial statements because the assets cannot be utilized by the Center to finance its operations.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

*Notes to the Basic Financial Statements*

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 27-56 of this report.

**The Center as a Whole**

The statement of net assets provides the perspective of the Center as a whole. The table below provides a summary of the Center's net assets at June 30, 2012 and June 30, 2011.

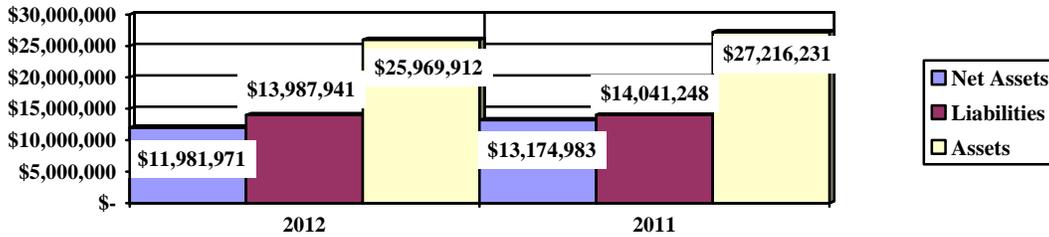
	<b>Net Assets</b>					
	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2012</u>	<u>2011</u>	<u>2012</u>	<u>2011</u>	<u>2012</u>	<u>2011</u>
<b><u>Assets</u></b>						
Current assets	\$ 17,206,720	\$ 18,186,712	\$ 32,951	\$ 96,522	\$ 17,239,671	\$ 18,283,234
Capital assets, net	<u>8,763,192</u>	<u>9,029,519</u>	<u>94,371</u>	<u>92,532</u>	<u>8,857,563</u>	<u>9,122,051</u>
Total assets	<u>25,969,912</u>	<u>27,216,231</u>	<u>127,322</u>	<u>189,054</u>	<u>26,097,234</u>	<u>27,405,285</u>
<b><u>Liabilities</u></b>						
Current liabilities	6,781,453	6,800,120	33,121	39,294	6,814,574	6,839,414
Long-term liabilities	<u>7,206,488</u>	<u>7,241,128</u>	<u>102,094</u>	<u>105,933</u>	<u>7,308,582</u>	<u>7,347,061</u>
Total liabilities	<u>13,987,941</u>	<u>14,041,248</u>	<u>135,215</u>	<u>145,227</u>	<u>14,123,156</u>	<u>14,186,475</u>
<b><u>Net Assets</u></b>						
Invested in capital assets, net of related debt	3,342,192	3,443,519	94,371	92,532	3,436,563	3,536,051
Restricted	985,152	1,005,994	-	-	985,152	1,005,994
Unrestricted (deficit)	<u>7,654,627</u>	<u>8,725,470</u>	<u>(102,264)</u>	<u>(48,705)</u>	<u>7,552,363</u>	<u>8,676,765</u>
Total net assets (deficit)	<u>\$ 11,981,971</u>	<u>\$ 13,174,983</u>	<u>\$ (7,893)</u>	<u>\$ 43,827</u>	<u>\$ 11,974,078</u>	<u>\$ 13,218,810</u>

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

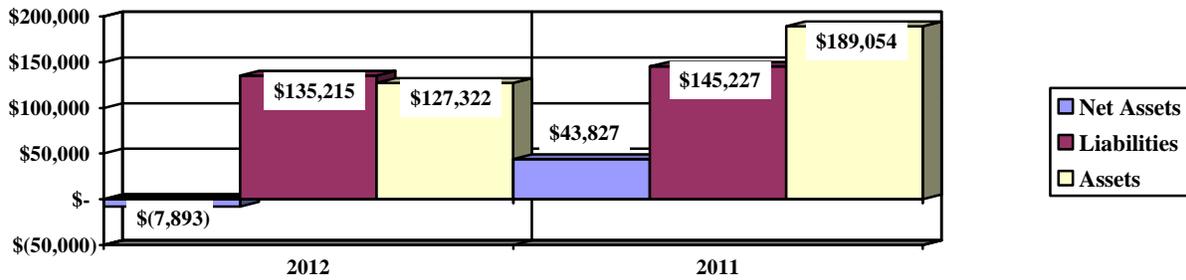
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

The graphs below present the Center's governmental and business-type assets, liabilities and net assets at June 30, 2012 and June 30, 2011.

**Governmental - Net Assets**



**Business-Type - Net Assets**



The table below shows the changes in net assets for governmental activities and business-type activities for fiscal years 2012 and 2011.

**Change in Net Assets**

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
<b>Revenues</b>						
Program revenues:						
Charges for services and sales	\$ 582,670	\$ 620,338	\$ 1,523,021	\$ 2,069,084	\$ 2,105,691	\$ 2,689,422
Operating grants and contributions	2,229,495	2,326,578	259,607	268,644	2,489,102	2,595,222
General revenues:						
Property taxes	4,999,571	4,889,868	-	-	4,999,571	4,889,868
Grants and entitlements	6,443,292	6,779,252	-	-	6,443,292	6,779,252
Investment earnings	92,680	142,109	-	-	92,680	142,109
Other	35,078	43,439	72,552	165,848	107,630	209,287
<b>Total revenues</b>	<b>14,382,786</b>	<b>14,801,584</b>	<b>1,855,180</b>	<b>2,503,576</b>	<b>16,237,966</b>	<b>17,305,160</b>

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
<b>Expenses</b>						
Program expenses:						
Instruction:						
Regular	\$ 2,037,018	\$ 1,929,172	\$ -	\$ -	\$ 2,037,018	\$ 1,929,172
Special	689,132	594,231	-	-	689,132	594,231
Vocational	5,538,495	5,462,423	-	-	5,538,495	5,462,423
Adult/continuing	350,405	369,347	-	-	350,405	369,347
Support services:						
Pupil	1,433,772	1,397,464	-	-	1,433,772	1,397,464
Instructional staff	373,552	432,058	-	-	373,552	432,058
Board of education	67,082	70,927	-	-	67,082	70,927
Administration	2,082,748	1,883,263	-	-	2,082,748	1,883,263
Fiscal	555,986	532,785	-	-	555,986	532,785
Business	59,401	40,901	-	-	59,401	40,901
Operations and maintenance	1,164,530	1,104,255	-	-	1,164,530	1,104,255
Pupil transportation	44,441	119,046	-	-	44,441	119,046
Central	91,159	135,573	-	-	91,159	135,573
Operation of non-instructional services:						
Other non-instructional services	1,609	8,748	-	-	1,609	8,748
Food service operations	416,166	403,702	-	-	416,166	403,702
Extracurricular activities	106,004	107,725	-	-	106,004	107,725
Interest and fiscal charges	272,095	269,106	-	-	272,095	269,106
Adult education	-	-	2,199,103	2,384,348	2,199,103	2,384,348
Total expenses	<u>15,283,595</u>	<u>14,860,726</u>	<u>2,199,103</u>	<u>2,384,348</u>	<u>17,482,698</u>	<u>17,245,074</u>
Increase (decrease) before transfers	(900,809)	(59,142)	(343,923)	119,228	(1,244,732)	60,086
Transfers	<u>(292,203)</u>	<u>-</u>	<u>292,203</u>	<u>-</u>	<u>-</u>	<u>-</u>
Changes in net assets	(1,193,012)	(59,142)	(51,720)	119,228	(1,244,732)	60,086
Net assets (deficit) at beginning of year	<u>13,174,983</u>	<u>13,234,125</u>	<u>43,827</u>	<u>(75,401)</u>	<u>13,218,810</u>	<u>13,158,724</u>
Net assets (deficit) at end of year	<u>\$ 11,981,971</u>	<u>\$ 13,174,983</u>	<u>\$ (7,893)</u>	<u>\$ 43,827</u>	<u>\$ 11,974,078</u>	<u>\$ 13,218,810</u>

**Governmental Activities**

Net assets of the Center's governmental activities decreased \$1,193,012. Total governmental expenses of \$15,283,595 were offset by program revenues of \$2,812,165 and general revenues of \$11,570,621. Program revenues supported 18.40% of the total governmental expenses.

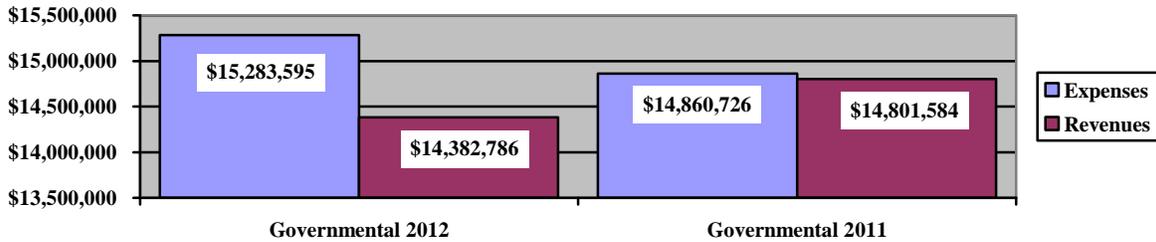
The primary sources of revenue for governmental activities are derived from property taxes and grants and entitlements. These two revenue sources represent 79.56% of total governmental revenue. Real estate property is reappraised every six years.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

The graph below presents the Center's governmental activities revenue and expenses for fiscal years 2012 and 2011.

**Governmental Activities - Revenues and Expenses**



The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services for 2012 and 2011. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

**Governmental Activities**

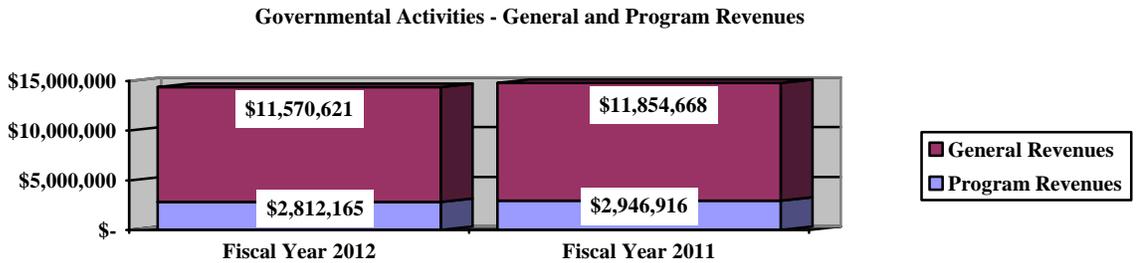
	Total Cost of Services <u>2012</u>	Net Cost of Services <u>2012</u>	Total Cost of Services <u>2011</u>	Net Cost of Services <u>2011</u>
Program expenses:				
Instruction:				
Regular	\$ 2,037,018	\$ 2,037,018	\$ 1,929,172	\$ 1,929,172
Special	689,132	689,132	594,231	594,231
Vocational	5,538,495	3,723,303	5,462,423	3,687,818
Adult/continuing	350,405	160,985	369,347	157,274
Support services:				
Pupil	1,433,772	1,284,964	1,397,464	1,225,147
Instructional staff	373,552	334,555	432,058	330,036
Board of education	67,082	67,082	70,927	70,927
Administration	2,082,748	2,046,739	1,883,263	1,869,330
Fiscal	555,986	555,986	532,785	532,785
Business	59,401	59,401	40,901	40,901
Operations and maintenance	1,164,530	984,213	1,104,255	916,120
Pupil transportation	44,441	44,441	119,046	119,046
Central	91,159	90,967	135,573	85,186
Operation of non-instructional services:				
Other non-instructional services	1,609	1,609	8,748	8,748
Food service operations	416,166	12,936	403,702	(29,742)
Extracurricular activities	106,004	106,004	107,725	107,725
Interest and fiscal charges	<u>272,095</u>	<u>272,095</u>	<u>269,106</u>	<u>269,106</u>
<b>Total expenses</b>	<u>\$ 15,283,595</u>	<u>\$ 12,471,430</u>	<u>\$ 14,860,726</u>	<u>\$ 11,913,810</u>

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

The dependence upon tax revenues and grants and entitlements during fiscal year 2012 for governmental activities is apparent, 76.73% of 2012 instruction activities are supported through taxes and other general revenues. For all governmental activities, general revenue support was 81.60% in 2012. The Center's taxpayers and unrestricted grants and entitlements are by far the primary support for Center's students.

The graph below presents the Center's governmental activities revenue for fiscal years 2012 and 2011.



**Business-Type Activities**

The Center's business-type activities consist of the adult education program. This program had revenues of \$1,855,180 and expenses of \$2,199,103 for fiscal year 2012. The Center's business activities receive no support from tax revenues.

**The Center's Funds**

The Center's governmental funds (as presented on the balance sheet on page 17) reported a combined fund balance of \$8,619,678, which is \$1,057,988 lower than last year's total of \$9,677,666. The schedule below indicates the fund balance and the total change in fund balance as of June 30, 2012 and 2011.

	<u>Fund Balance June 30, 2012</u>	<u>Fund Balance June 30, 2011</u>	<u>Increase/ (Decrease)</u>
General	\$ 7,637,777	\$ 8,704,831	\$ (1,067,054)
Other Governmental	<u>981,901</u>	<u>972,835</u>	<u>9,066</u>
Total	<u>\$ 8,619,678</u>	<u>\$ 9,677,666</u>	<u>\$ (1,057,988)</u>

**General Fund**

The Center's general fund's fund balance decreased by \$1,067,054.

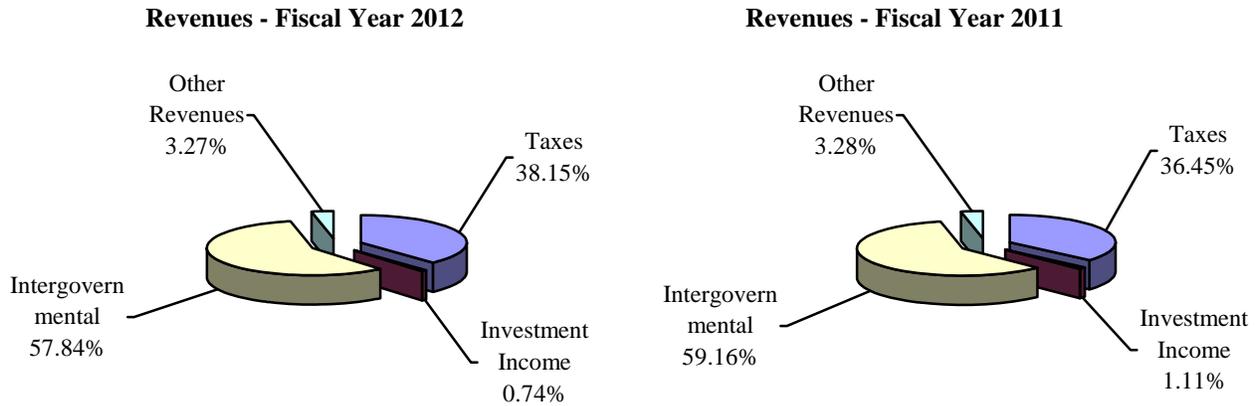
**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

The table that follows assists in illustrating the revenues of the general fund.

	<u>2012</u> <u>Amount</u>	<u>2011</u> <u>Amount</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>Percentage</u> <u>Change</u>
<b><u>Revenues</u></b>				
Taxes	\$ 4,958,254	\$ 4,801,158	\$ 157,096	3.27 %
Earnings on investments	96,413	146,588	(50,175)	(34.23) %
Intergovernmental	7,515,346	7,790,943	(275,597)	(3.54) %
Other revenues	<u>425,258</u>	<u>431,837</u>	<u>(6,579)</u>	(1.52) %
Total	<u>\$ 12,995,271</u>	<u>\$ 13,170,526</u>	<u>\$ (175,255)</u>	(1.33) %

Revenues of the general fund decreased \$175,255 or 1.33%. Tax revenue increased \$157,096 or 3.27% which is primarily the result of an increase in real estate property tax receipts. Intergovernmental revenues decreased \$275,597 or 3.54%. This decrease is due mainly to a decrease in tangible personal property tax reimbursements from the State. Earnings on investments decreased due to a decrease in interest rates and a decrease in investment balances.



The table that follows assists in illustrating the expenditures of the general fund.

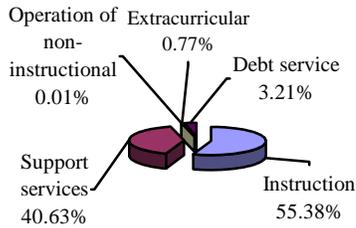
	<u>2012</u> <u>Amount</u>	<u>2011</u> <u>Amount</u>	<u>Increase/</u> <u>(Decrease)</u>	<u>Percentage</u> <u>Change</u>
<b><u>Expenditures</u></b>				
Instruction	\$ 7,527,839	\$ 7,267,223	\$ 260,616	3.59 %
Support services	5,524,785	5,207,230	317,555	6.10 %
Operation of non-instructional services	1,609	8,748	(7,139)	(81.61) %
Extracurricular activities	105,365	106,672	(1,307)	(1.23) %
Debt service	<u>437,095</u>	<u>427,106</u>	<u>9,989</u>	2.34 %
Total	<u>\$ 13,596,693</u>	<u>\$ 13,016,979</u>	<u>\$ 579,714</u>	4.45 %

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

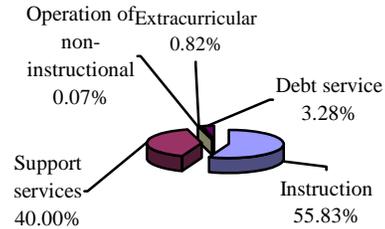
**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

Expenditures of the general fund increased \$579,714 or 4.45%. The most significant increases were in the areas of instructional and support services. Instructional and support services increased \$260,616 and \$317,555, respectively. These increases can mainly be attributed to increased benefits.

**Expenditures - Fiscal Year 2012**



**Expenditures - Fiscal Year 2011**



***General Fund Budgeting Highlights***

The Center's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

During the course of fiscal year 2012 the Center amended its general fund budget numerous times. The Center uses site-based budgeting and the budgeting systems are designed to tightly control total site budgets but provide flexibility for site management.

For the general fund, final budgeted revenues and other financing sources were \$12,839,824, which was lower than original budget estimates of \$13,428,131. Actual budget basis revenues and other financing sources of \$12,839,824 were the same as the final budget.

General fund original appropriations (expenditures plus other financing uses) of \$13,863,620 were increased to \$13,962,904 in the final budget. The actual budget basis expenditures and other financing uses for fiscal year 2012 totaled \$13,791,813, which was \$171,091 less than the final budget appropriations.

**Capital Assets and Debt Administration**

***Capital Assets***

At June 30, 2012, the Center had \$8,857,563 invested in land, land improvements, buildings and improvements, furniture and equipment and vehicles. Of this total, \$8,763,192 was reported in governmental activities and \$94,371 was reported in business-type activities.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

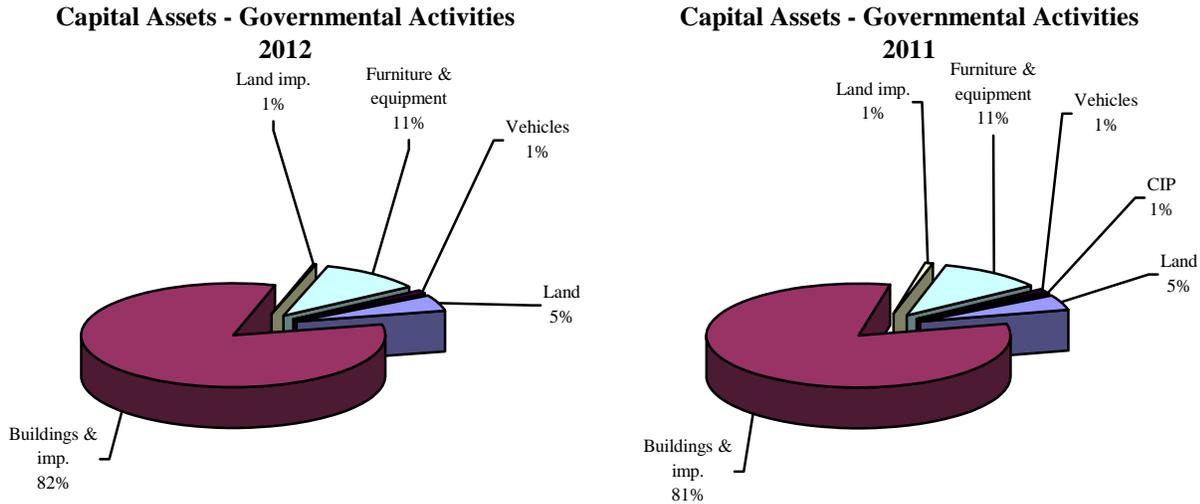
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

The following table shows June 30, 2012 balances compared to June 30, 2011:

**Capital Assets at June 30  
(Net of Depreciation)**

	Governmental Activities		Business-Type Activities		Total	
	2012	2011	2012	2011	2012	2011
Land	\$ 432,770	\$ 432,770	\$ -	\$ -	\$ 432,770	\$ 432,770
Construction-in-progress	-	38,904	-	-	-	38,904
Land improvements	37,389	62,579	-	-	37,389	62,579
Building and improvements	7,248,648	7,402,249	-	-	7,248,648	7,402,249
Furniture and equipment	951,247	1,010,581	94,371	92,532	1,045,618	1,103,113
Vehicles	93,138	82,436	-	-	93,138	82,436
<b>Total</b>	<b>\$ 8,763,192</b>	<b>\$ 9,029,519</b>	<b>\$ 94,371</b>	<b>\$ 92,532</b>	<b>\$ 8,857,563</b>	<b>\$ 9,122,051</b>

The following graphs show the breakdown of governmental activities capital assets by category for 2012 and 2011.



See Note 8 to the basic financial statements for additional information on the Center's capital assets.

***Debt Administration***

At June 30, 2012, the Center had an outstanding lease purchase agreement of \$5,421,000. Of the balance, \$172,000 is due within one year and \$5,249,000 is due in more than one year.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

The following table shows the June 30, 2012 balance compared to June 30, 2011:

**Outstanding Debt, at Year End**

	Governmental Activities	
	<u>2012</u>	<u>2011</u>
OASBO Lease Purchase Agreement	<u>\$ 5,421,000</u>	<u>\$ 5,586,000</u>
Total	<u>\$ 5,421,000</u>	<u>\$ 5,586,000</u>

At June 30, 2012 the Center's overall legal debt margin was \$244,613,061 with an unvoted debt margin of \$2,717,923.

See Note 9 to the basic financial statements for additional information on the Center's debt administration.

**Current Financial Related Activity**

Overall the Center is strong financially. The Center relies heavily upon grants, State foundation and property taxes. The finances are stable for fiscal years 2012 through fiscal year 2014 due to the passage of a 2.4 mill renewal levy on the ballot in November of 2004 that will expire in January of 2016. The 2.4 mills represent approximately 36.00% of the total revenue the Center receives yearly.

The challenge for the Center's management is to continue to provide the resources necessary to meet student needs and to be able to stay within the five-year forecast. The five-year forecast is utilized by management in order to effectively manage the Center's resources to their fullest.

The State funding for schools is based on several factors all of which are subject to deliberations and approval of the Ohio General Assembly. School funding beyond fiscal year 2013 will be set as part of the State's biennial budget for fiscal years 2014 and 2016. Due to the economic conditions within the State and the anticipated short fall in tax revenues in the next biennial budget, the level at which the State will fund schools is uncertain. If the State decreases funding for schools in fiscal years 2013 through 2016 the decrease will have a material effect on the Center's forecast. For purposes of forecasting, a 0% increase has been shown in State funding for each of the fiscal years 2012 through 2016. The Center has not seen an increase in State Funding since 2009. TCTC is still being funded for 844 students even though the enrollment has increased to 929 students in school year 11-12.

All of the Center's financial abilities will be needed to meet the financial challenges of the future.

**Contacting the Center's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the Center's finances and to show the Center's accountability for the money it receives. If you have questions about this report or need additional financial information contact Mr. Gary Ghizzoni, Treasurer, Trumbull Career and Technical Center, 528 Educational Highway, Warren, Ohio 44483.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

STATEMENT OF NET ASSETS  
JUNE 30, 2012

	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
<b>Assets:</b>			
Equity in pooled cash and investments . . . . .	\$ 10,344,201	\$ 18,443	\$ 10,362,644
Receivables:			
Property taxes . . . . .	6,642,793	-	6,642,793
Accounts . . . . .	1,455	19,009	20,464
Accrued interest . . . . .	12,640	-	12,640
Intergovernmental . . . . .	139,177	10,442	149,619
Prepayments . . . . .	34,972	12,116	47,088
Materials and supplies inventory . . . . .	4,423	-	4,423
Internal balance . . . . .	27,059	(27,059)	-
Capital assets:			
Land . . . . .	432,770	-	432,770
Depreciable capital assets, net . . . . .	8,330,422	94,371	8,424,793
Capital assets, net . . . . .	8,763,192	94,371	8,857,563
 Total assets . . . . .	 25,969,912	 127,322	 26,097,234
 <b>Liabilities:</b>			
Accounts payable . . . . .	73,126	8,347	81,473
Accrued wages and benefits . . . . .	1,324,808	21,190	1,345,998
Pension obligation payable . . . . .	198,884	2,967	201,851
Intergovernmental payable . . . . .	67,306	617	67,923
Unearned revenue . . . . .	5,008,999	-	5,008,999
Claims and judgements payable . . . . .	108,330	-	108,330
Long-term liabilities:			
Due within one year . . . . .	541,390	34,753	576,143
Due in more than one year . . . . .	6,665,098	67,341	6,732,439
 Total liabilities . . . . .	 13,987,941	 135,215	 14,123,156
 <b>Net Assets:</b>			
Invested in capital assets, net of related debt . . . . .	3,342,192	94,371	3,436,563
Restricted for:			
Capital projects . . . . .	931,478	-	931,478
State funded programs . . . . .	40	-	40
Other purposes . . . . .	53,634	-	53,634
Unrestricted (deficit) . . . . .	7,654,627	(102,264)	7,552,363
 Total net assets (deficit) . . . . .	 \$ 11,981,971	 \$ (7,893)	 \$ 11,974,078

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

	Expenses	Program Revenues	
		Charges for Services and Sales	Operating Grants and Contributions
<b>Governmental activities:</b>			
Instruction:			
Regular . . . . .	\$ 2,037,018	\$ -	\$ -
Special . . . . .	689,132	-	-
Vocational . . . . .	5,538,495	209,863	1,605,329
Adult/continuing. . . . .	350,405	-	189,420
Support services:			
Pupil. . . . .	1,433,772	-	148,808
Instructional staff . . . . .	373,552	-	38,997
Board of education . . . . .	67,082	-	-
Administration. . . . .	2,082,748	-	36,009
Fiscal. . . . .	555,986	-	-
Business. . . . .	59,401	-	-
Operations and maintenance . . . . .	1,164,530	180,317	-
Pupil transportation. . . . .	44,441	-	-
Central . . . . .	91,159	-	192
Operation of non-instructional services:			
Other non-instructional services . . . . .	1,609	-	-
Food service operations . . . . .	416,166	192,490	210,740
Extracurricular activities. . . . .	106,004	-	-
Interest and fiscal charges . . . . .	272,095	-	-
Total governmental activities . . . . .	<u>15,283,595</u>	<u>582,670</u>	<u>2,229,495</u>
<b>Business-type activities:</b>			
Adult education . . . . .	<u>2,199,103</u>	<u>1,523,021</u>	<u>259,607</u>
Total business-type activities . . . . .	<u>2,199,103</u>	<u>1,523,021</u>	<u>259,607</u>
Totals . . . . .	<u>\$ 17,482,698</u>	<u>\$ 2,105,691</u>	<u>\$ 2,489,102</u>

**General Revenues:**

Property taxes levied for:
General purposes . . . . .
Grants and entitlements not restricted to specific programs . . . . .
Investment earnings . . . . .
Miscellaneous . . . . .
Total general revenues . . . . .
Transfers . . . . .
Total general revenues and transfers . . . . .
Change in net assets . . . . .
<b>Net assets at beginning of year. . . . .</b>
<b>Net assets (deficit) at end of year. . . . .</b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**Net (Expense) Revenue  
and Changes in Net Assets**

<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
\$ (2,037,018)	\$ -	\$ (2,037,018)
(689,132)	-	(689,132)
(3,723,303)	-	(3,723,303)
(160,985)	-	(160,985)
(1,284,964)	-	(1,284,964)
(334,555)	-	(334,555)
(67,082)	-	(67,082)
(2,046,739)	-	(2,046,739)
(555,986)	-	(555,986)
(59,401)	-	(59,401)
(984,213)	-	(984,213)
(44,441)	-	(44,441)
(90,967)	-	(90,967)
(1,609)	-	(1,609)
(12,936)	-	(12,936)
(106,004)	-	(106,004)
(272,095)	-	(272,095)
<u>(12,471,430)</u>	<u>-</u>	<u>(12,471,430)</u>
-	(416,475)	(416,475)
-	(416,475)	(416,475)
<u>(12,471,430)</u>	<u>(416,475)</u>	<u>(12,887,905)</u>
4,999,571	-	4,999,571
6,443,292	-	6,443,292
92,680	-	92,680
<u>35,078</u>	<u>72,552</u>	<u>107,630</u>
<u>11,570,621</u>	<u>72,552</u>	<u>11,643,173</u>
(292,203)	292,203	-
<u>11,278,418</u>	<u>364,755</u>	<u>11,643,173</u>
(1,193,012)	(51,720)	(1,244,732)
<u>13,174,983</u>	<u>43,827</u>	<u>13,218,810</u>
<u>\$ 11,981,971</u>	<u>\$ (7,893)</u>	<u>\$ 11,974,078</u>

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2012

	<u>General</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets:</b>			
Equity in pooled cash and investments . . . . .	\$ 9,262,380	\$ 1,057,704	\$ 10,320,084
Receivables:			
Property taxes . . . . .	6,642,793	-	6,642,793
Accounts . . . . .	1,455	-	1,455
Accrued interest . . . . .	12,640	-	12,640
Interfund loans . . . . .	65,689	-	65,689
Intergovernmental . . . . .	-	139,177	139,177
Prepayments . . . . .	34,972	-	34,972
Materials and supplies inventory . . . . .	-	4,423	4,423
Due from other funds . . . . .	30,959	-	30,959
Total assets . . . . .	<u>\$ 16,050,888</u>	<u>\$ 1,201,304</u>	<u>\$ 17,252,192</u>
<b>Liabilities:</b>			
Accounts payable . . . . .	\$ 43,832	\$ 29,294	\$ 73,126
Accrued wages and benefits . . . . .	1,218,256	106,552	1,324,808
Compensated absences payable . . . . .	180,461	-	180,461
Interfund loans payable . . . . .	-	42,338	42,338
Intergovernmental payable . . . . .	66,008	1,298	67,306
Unearned revenue . . . . .	5,008,999	-	5,008,999
Deferred revenue . . . . .	1,602,751	-	1,602,751
Pension obligation payable . . . . .	185,622	13,262	198,884
Due to other funds . . . . .	-	26,659	26,659
Claims and judgements payable . . . . .	107,182	-	107,182
Total liabilities . . . . .	<u>8,413,111</u>	<u>219,403</u>	<u>8,632,514</u>
<b>Fund Balances:</b>			
Nonspendable:			
Materials and supplies inventory . . . . .	-	4,423	4,423
Prepays . . . . .	34,972	-	34,972
Restricted:			
Food service operations . . . . .	-	67,877	67,877
Other purposes . . . . .	-	40	40
Committed:			
Capital improvements . . . . .	-	931,478	931,478
Termination benefits . . . . .	18,441	-	18,441
Assigned:			
Student instruction . . . . .	8,117	-	8,117
Student and staff support . . . . .	59,058	-	59,058
Extracurricular activities . . . . .	103	-	103
Capital improvements . . . . .	97,112	-	97,112
Other purposes . . . . .	175,825	-	175,825
Unassigned (deficit) . . . . .	7,244,149	(21,917)	7,222,232
Total fund balances . . . . .	<u>7,637,777</u>	<u>981,901</u>	<u>8,619,678</u>
Total liabilities and fund balances . . . . .	<u>\$ 16,050,888</u>	<u>\$ 1,201,304</u>	<u>\$ 17,252,192</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO  
NET ASSETS OF GOVERNMENTAL ACTIVITIES  
JUNE 30, 2012

<b>Total governmental fund balances</b>		\$	8,619,678
<i>Amounts reported for governmental activities on the statement of net assets are different because:</i>			
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.			8,763,192
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds.			
Property taxes receivable	\$	1,599,679	
Accrued interest receivable		3,072	
Total		<u>1,602,751</u>	1,602,751
An internal service fund is used by management to charge the costs of insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities on the statement of net assets. The net assets of the internal service fund, excluding internal balance of (\$592) are:			22,377
Long-term liabilities, including lease purchases, are not due and payable in the current period and therefore are not reported in the funds.			
Compensated absences		(1,605,027)	
OASBO lease purchase		(5,421,000)	
Total		<u>(7,026,027)</u>	<u>(7,026,027)</u>
<b>Net assets of governmental activities</b>		\$	<u><u>11,981,971</u></u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

	General	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
From local sources:			
Property taxes . . . . .	\$ 4,958,254	\$ -	\$ 4,958,254
Earnings on investments . . . . .	96,413	286	96,699
Charges for services . . . . .	-	192,490	192,490
Extracurricular. . . . .	15,546	-	15,546
Classroom materials and fees . . . . .	76,639	-	76,639
Rental income . . . . .	180,317	-	180,317
Contributions and donations . . . . .	560	-	560
Contract services. . . . .	133,224	-	133,224
Other local revenues . . . . .	18,972	-	18,972
Intergovernmental - intermediate . . . . .	17,412	-	17,412
Intergovernmental - state . . . . .	7,493,300	160,710	7,654,010
Intergovernmental - federal . . . . .	4,634	1,077,411	1,082,045
<b>Total revenues . . . . .</b>	<b>12,995,271</b>	<b>1,430,897</b>	<b>14,426,168</b>
<b>Expenditures:</b>			
Current:			
Instruction:			
Regular. . . . .	2,010,806	-	2,010,806
Special . . . . .	687,553	-	687,553
Vocational . . . . .	4,829,480	570,146	5,399,626
Adult/continuing . . . . .	-	191,861	191,861
Support services:			
Pupil . . . . .	1,311,103	161,689	1,472,792
Instructional staff . . . . .	334,420	39,675	374,095
Board of education . . . . .	66,398	-	66,398
Administration . . . . .	2,023,479	36,473	2,059,952
Fiscal . . . . .	549,581	-	549,581
Business. . . . .	59,401	-	59,401
Operations and maintenance . . . . .	1,074,158	80,237	1,154,395
Pupil transportation . . . . .	26,508	24,606	51,114
Central . . . . .	79,737	11,422	91,159
Operation of non-instructional services:			
Other non-instructional services . . . . .	1,609	-	1,609
Food service operations. . . . .	-	410,282	410,282
Extracurricular activities . . . . .	105,365	-	105,365
Facilities acquisition and construction. . . . .	-	70,440	70,440
Debt service:			
Principal retirement. . . . .	165,000	-	165,000
Interest and fiscal charges . . . . .	272,095	-	272,095
<b>Total expenditures . . . . .</b>	<b>13,596,693</b>	<b>1,596,831</b>	<b>15,193,524</b>
Excess expenditures over revenues. . . . .	(601,422)	(165,934)	(767,356)
<b>Other financing sources (uses):</b>			
Sale/loss of assets . . . . .	1,571	-	1,571
Transfers in. . . . .	-	175,000	175,000
Transfers (out) . . . . .	(467,203)	-	(467,203)
<b>Total other financing sources (uses) . . . . .</b>	<b>(465,632)</b>	<b>175,000</b>	<b>(290,632)</b>
Net change in fund balances . . . . .	(1,067,054)	9,066	(1,057,988)
<b>Fund balances at beginning of year . . . . .</b>	<b>8,704,831</b>	<b>972,835</b>	<b>9,677,666</b>
<b>Fund balances at end of year. . . . .</b>	<b>\$ 7,637,777</b>	<b>\$ 981,901</b>	<b>\$ 8,619,678</b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**Net change in fund balances - total governmental funds** \$ (1,057,988)

*Amounts reported for governmental activities in the statement of activities are different because:*

Governmental funds report capital outlays as expenditures.

However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeds capital outlays in the current period.

Capital asset additions	\$	165,960	
Current year depreciation		(431,110)	
Total			(265,150)

The net effect of various miscellaneous transactions involving capital assets (i.e., sales, disposals, trade-ins, and donations) is to decrease net assets. (1,177)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Property taxes		41,317	
Earnings on investments		(3,733)	
Intergovernmental		(80,966)	
Total			(43,382)

Repayment of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term liabilities on the statement of net assets. Principal payments during the year were: 165,000

Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. 17,825

An internal service fund used by management to charge the costs of insurance to individual funds is not reported in the district-wide statement of activities. Governmental fund expenditures and the related internal service fund revenues are eliminated. The net revenue (expense) of the internal service fund, including internal balance activity of \$625, is allocated among the governmental activities. (8,140)

**Change in net assets of governmental activities** \$ (1,193,012)

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

	<u>Budgeted Amounts</u>			<b>Variance with Final Budget Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
<b>Revenues:</b>				
From local sources:				
Property taxes . . . . .	\$ 5,189,973	\$ 4,962,592	\$ 4,962,592	\$ -
Earnings on investments . . . . .	96,002	83,896	83,896	-
Classroom materials and fees . . . . .	79,845	76,347	76,347	-
Rental income . . . . .	180,317	180,317	180,317	-
Other local revenues . . . . .	19,658	18,797	18,797	-
Intergovernmental - intermediate . . . . .	18,210	17,412	17,412	-
Intergovernmental - state . . . . .	7,836,635	7,493,300	7,493,300	-
Intergovernmental - federal . . . . .	4,846	4,634	4,634	-
<b>Total revenues . . . . .</b>	<b>13,425,486</b>	<b>12,837,295</b>	<b>12,837,295</b>	<b>-</b>
<b>Expenditures:</b>				
Current:				
Instruction:				
Regular . . . . .	2,085,103	1,952,103	1,950,602	1,501
Special . . . . .	695,150	681,509	677,358	4,151
Vocational . . . . .	4,767,946	4,689,351	4,600,942	88,409
Support services:				
Pupil . . . . .	1,213,809	1,165,977	1,159,540	6,437
Instructional staff . . . . .	366,143	347,128	335,311	11,817
Board of education . . . . .	79,452	74,994	67,181	7,813
Administration . . . . .	2,017,906	1,953,112	1,930,202	22,910
Fiscal . . . . .	578,949	561,518	553,112	8,406
Business . . . . .	60,391	40,856	36,738	4,118
Operations and maintenance . . . . .	1,216,840	1,150,436	1,084,460	65,976
Pupil transportation . . . . .	133,900	31,710	26,519	5,191
Central . . . . .	79,779	80,168	77,647	2,521
Other non-instructional services . . . . .	4,893	3,116	2,060	1,056
Extracurricular activities . . . . .	106,128	100,628	94,154	6,474
Debt service:				
Principal . . . . .	178,368	183,770	183,770	-
Interest and fiscal charges . . . . .	278,863	253,325	253,325	-
<b>Total expenditures . . . . .</b>	<b>13,863,620</b>	<b>13,269,701</b>	<b>13,032,921</b>	<b>236,780</b>
Excess of expenditures over revenues . . . . .	(438,134)	(432,406)	(195,626)	236,780
<b>Other financing sources (uses):</b>				
Refund of prior year's expenditures . . . . .	1,002	958	958	-
Transfers (out) . . . . .	-	(693,203)	(693,203)	-
Advances (out) . . . . .	-	-	(65,689)	(65,689)
Sale of capital assets . . . . .	1,643	1,571	1,571	-
<b>Total other financing sources (uses) . . . . .</b>	<b>2,645</b>	<b>(690,674)</b>	<b>(756,363)</b>	<b>(65,689)</b>
Net change in fund balance . . . . .	(435,489)	(1,123,080)	(951,989)	171,091
<b>Fund balance at beginning of year . . . . .</b>	<b>9,638,524</b>	<b>9,638,524</b>	<b>9,638,524</b>	<b>-</b>
<b>Prior year encumbrances appropriated . . . . .</b>	<b>88,764</b>	<b>88,764</b>	<b>88,764</b>	<b>-</b>
<b>Fund balance at end of year . . . . .</b>	<b>\$ 9,291,799</b>	<b>\$ 8,604,208</b>	<b>\$ 8,775,299</b>	<b>\$ 171,091</b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

STATEMENT OF NET ASSETS  
PROPRIETARY FUNDS  
JUNE 30, 2012

	<b>Business-Type Activities - Adult Education</b>	<b>Governmental Activities - Internal Service Fund</b>
<b>Assets:</b>		
Current assets:		
Equity in pooled cash and investments . . . . .	\$ 18,443	\$ 24,117
Receivables:		
Accounts . . . . .	19,009	-
Intergovernmental . . . . .	10,442	-
Prepayments . . . . .	12,116	-
Total current assets . . . . .	60,010	24,117
Noncurrent assets:		
Depreciable capital assets, net . . . . .	94,371	-
Total assets . . . . .	154,381	24,117
<b>Liabilities:</b>		
Current liabilities:		
Accounts payable . . . . .	8,347	-
Accrued wages and benefits . . . . .	21,190	-
Compensated absences . . . . .	34,753	-
Pension obligation payable . . . . .	2,967	-
Interfund loan payable . . . . .	23,351	-
Intergovernmental payable . . . . .	617	-
Claims payable . . . . .	-	1,148
Due to other funds . . . . .	4,300	-
Total current liabilities . . . . .	95,525	1,148
Long-term liabilities:		
Compensated absences payable . . . . .	67,341	-
Total long-term liabilities . . . . .	67,341	-
Total liabilities . . . . .	162,866	1,148
<b>Net assets:</b>		
Invested in capital assets . . . . .	94,371	-
Unrestricted (deficit) . . . . .	(102,856)	22,969
Total net assets (deficit) . . . . .	(8,485)	\$ 22,969
Adjustment to reflect the consolidation of the internal service fund activities related to enterprise funds.		
	592	
Net assets (deficit) of business-type activities	\$ (7,893)	

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET ASSETS  
PROPRIETARY FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

	<b>Business-Type Activities - Adult Education</b>	<b>Governmental Activities - Internal Service Fund</b>
<b>Operating revenues:</b>		
Tuition and fees . . . . .	\$ 1,523,021	\$ -
Other . . . . .	72,552	27,500
Total operating revenues . . . . .	1,595,573	27,500
<b>Operating expenses:</b>		
Personal services . . . . .	1,383,260	-
Purchased services . . . . .	402,154	-
Materials and supplies . . . . .	333,677	-
Other . . . . .	69,521	-
Claims . . . . .	-	36,265
Depreciation . . . . .	8,768	-
Total operating expenses . . . . .	2,197,380	36,265
Operating loss . . . . .	(601,807)	(8,765)
<b>Nonoperating revenues (expenses):</b>		
Grants and subsidies . . . . .	259,607	-
Loss on disposal of capital assets . . . . .	(1,098)	-
Total nonoperating revenues (expenses) . . . . .	258,509	-
Loss before transfers . . . . .	(343,298)	(8,765)
Transfer in . . . . .	292,203	-
Change in net assets . . . . .	(51,095)	(8,765)
<b>Net assets at beginning of year . . . . .</b>	<b>42,610</b>	<b>31,734</b>
<b>Net assets (deficit) at end of year . . . . .</b>	<b>\$ (8,485)</b>	<b>\$ 22,969</b>
Change in net assets	\$ (51,095)	
Adjustment to reflect the consolidation of the internal service fund activities related to enterprise funds.	(625)	
Net change in assets of business-type activities	\$ (51,720)	

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

	<b>Business-Type Activities - Adult Education</b>	<b>Governmental Activities - Internal Service Fund</b>
<b>Cash flows from operating activities:</b>		
Cash received from tuition and fees . . . . .	\$ 1,527,555	\$ -
Cash received from sales/charges for services. . . . .	-	27,500
Cash received from other operations . . . . .	72,552	-
Cash payments for personal services. . . . .	(1,389,548)	-
Cash payments for contractual services . . . . .	(403,442)	-
Cash payments for materials and supplies . . . . .	(333,864)	-
Cash payments for claims . . . . .	-	(35,830)
Cash payments for other expenses . . . . .	(72,651)	-
	(599,398)	(8,330)
Net cash used in operating activities . . . . .	(599,398)	(8,330)
<b>Cash flows from noncapital financing activities:</b>		
Cash received from grants and subsidies. . . . .	259,607	-
Cash received from transfers in . . . . .	292,203	-
Cash received from interfund loans . . . . .	23,351	-
	575,161	-
Net cash provided by noncapital financing activities. . . . .	575,161	-
<b>Cash flows from capital and related financing activities:</b>		
Acquisition of capital assets . . . . .	(11,705)	-
	(11,705)	-
Net cash used in capital and related financing activities. . . . .	(11,705)	-
Net decrease in cash and cash cash equivalents . . . . .	(35,942)	(8,330)
<b>Cash and investments at beginning of year . . .</b>	<b>54,385</b>	<b>32,447</b>
<b>Cash and investments at end of year . . . . .</b>	<b><u>\$ 18,443</u></b>	<b><u>\$ 24,117</u></b>
<b>Reconciliation of operating loss to net cash used in operating activities:</b>		
Operating loss . . . . .	\$ (601,807)	\$ (8,765)
Adjustments:		
Depreciation. . . . .	8,768	-
Changes in assets and liabilities:		
(Increase) in accounts receivable. . . . .	(1,578)	-
Decrease in intergovernmental receivable. . . . .	6,112	-
(Increase) in prepayments . . . . .	(234)	-
(Decrease) in accounts payable. . . . .	(4,605)	-
(Decrease) in accrued wages and benefits . . . . .	(1,627)	-
Increase in intergovernmental payable. . . . .	286	-
(Decrease) in compensated absences payable . . . . .	(3,839)	-
(Decrease) in pension obligation payable. . . . .	(227)	-
(Decrease) in due to other funds . . . . .	(647)	-
Increase in claims payable . . . . .	-	435
	(599,398)	(8,330)
Net cash used in operating activities. . . . .	<u>\$ (599,398)</u>	<u>\$ (8,330)</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

STATEMENT OF FIDUCIARY NET ASSETS  
FIDUCIARY FUNDS  
JUNE 30, 2012

	<u>Private-Purpose Trust</u>	
	<u>Scholarship</u>	<u>Agency</u>
<b>Assets:</b>		
Current assets:		
Equity in pooled cash and investments . . . . .	\$ 26,788	\$ 83,167
Total assets. . . . .	<u>26,788</u>	<u>\$ 83,167</u>
<b>Liabilities:</b>		
Due to students. . . . .	-	\$ 83,167
Total liabilities . . . . .	<u>-</u>	<u>\$ 83,167</u>
<b>Net assets:</b>		
Held in trust for scholarships . . . . .	<u>26,788</u>	
Total net assets . . . . .	<u>\$ 26,788</u>	

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS  
FIDUCIARY FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

	<b>Private-Purpose Trust</b>
	<b>Scholarship</b>
<b>Additions:</b>	
Interest . . . . .	\$ 41
Gifts and contributions . . . . .	2,161
Total additions . . . . .	2,202
<b>Deductions:</b>	
Scholarships awarded . . . . .	2,500
Change in net assets . . . . .	(298)
<b>Net assets at beginning of year . . . . .</b>	<b>27,086</b>
<b>Net assets at end of year . . . . .</b>	<b>\$ 26,788</b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

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**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 1 - DESCRIPTION OF THE CENTER**

The Trumbull County Joint Vocational School District was formed on June 30, 1970 and subsequently became the Trumbull Career and Technical Center (the "Center") on July 1, 2000. The Center is a body politic and corporate established under Section 3311.18 of the Ohio Revised Code for the purpose of exercising the right and privileges conveyed to it by the constitution and laws of the State of Ohio. The Center includes fourteen local school districts: Bloomfield-Mespo Local, Bristol Local, Brookfield Local, Champion Local, Joseph Badger Local, LaBrae Local, Lakeview Local, Liberty Local, Lordstown Local, Maplewood Local, Mathews Local, McDonald Local, Southington Local, Weathersfield Local, and one representative each from Warren City, Girard City, Newton Falls Exempted Village, Niles City and Hubbard Exempted Village.

The Center has been supported by a 2.4 mil 10 year renewal operating levy and by funds from the State of Ohio Joint Vocational School Foundation Program.

The Center provides job training leading to employment upon graduation from high school. The Center fosters cooperative relationships with business and industry, professional organizations, participating school districts and other interested, concerned groups and organizations to consider, plan and implement education programs designed to meet the common needs and interests of students.

Board Resolution No. 02-63 states that the Center shall operate under a nineteen-member Board of Education consisting of 1 member from each member school's board of education and initially (January 1, 2003) each Board Member shall serve one, two and three year terms and thereafter, successors to these members shall serve for successive two year terms so that no more than five members are appointed each year. The Center provides educational services as authorized and mandated by State or federal agencies. The Center employs 42 non-certified and 106 certified employees to provide services to approximately 929 students.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the Center have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Center also applies Financial Accounting Standards Board (FASB) guidance issued on or before November 30, 1989, to its governmental and business-type activities and to its proprietary funds provided it does not conflict with or contradict GASB pronouncements. The Center has the option to also apply FASB guidance issued after November 30, 1989 to its business-type activities and enterprise funds, subject to this same limitation. The Center has elected not to apply these FASB Statements and Interpretations. The Center's significant accounting policies are described below.

**A. Reporting Entity**

The reporting entity has been defined in accordance with GASB Statement No. 14, "The Financial Reporting Entity" as amended by GASB Statement No. 39, "Determining Whether Certain Organizations Are Component Units". The reporting entity is composed of the primary government and component units. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Center. For the Center, this includes general operations, food service and student related activities of the Center.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

Component units are legally separate organizations for which the Center is financially accountable. The Center is financially accountable for an organization if the Center appoints a voting majority of the organization's Governing Board and (1) the Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Center is legally entitled to or can otherwise access the organization's resources; or (3) the Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Center in that the Center approves the budget, the issuance of debt or the levying of taxes. Certain organizations are also included as component units if the nature and significance of the relationship between the primary government and the organization is such that exclusion by the primary government would render the primary governments financial statements incomplete or misleading. Based upon the application of these criteria, the Center has no component units. The basic financial statements of the reporting entity include only those of the Center (the primary government).

The following organizations are described due to their relationship to the Center:

*JOINTLY GOVERNED ORGANIZATION*

North East Ohio Management Information Network (NEOMIN)

NEOMIN is a jointly governed organization among twenty-eight school districts and two educational service centers. The organization was formed for the purpose of applying modern technology (with the aid of computers and other electronic equipment) to the administrative and instructional functions among member districts. Each of the districts supports NEOMIN based upon a per pupil charge.

Superintendents of the participating school districts are eligible to be voting members of the Governing Board, which consists of ten members; the Trumbull and Ashtabula County superintendents (permanent members), three superintendents from Ashtabula County school districts, three superintendents from Trumbull County school districts, and a principal and a treasurer (non-voting members who must be employed by a participating school district, or fiscal agent of NEOMIN). The degree of control exercised by any participating school district is limited to its representation on the Governing Board. A complete set of separate financial statements may be obtained from the Trumbull County Educational Service Center, 6000 Youngstown-Warren Road, Niles, Ohio 44446.

*PUBLIC ENTITY RISK POOL*

Ohio Association of School Business Officials Workers' Compensation Group Rating Plan

The Center participates in a group rating plan for workers' compensation as established under Section 4123.29 of the Ohio Revised Code. The Ohio Association of School Business Officials Workers' Compensation Group Rating Plan (GRP) was established through the Ohio Association of School Business Officials (OASBO) as a group purchasing pool.

The Executive Director of the OASBO, or his designee, serves as coordinator of the GRP. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

Trumbull County Schools Employee Insurance Benefit Consortium Association

The Trumbull County Schools Employee Insurance Benefit Consortium Association (the "Consortium") is a shared risk pool comprised of fifteen Trumbull County school districts. The Consortium is governed by an assembly which consists of one representative from each participating school district (usually the superintendent or designee). The assembly exercises controls over the operations of the Consortium. All Consortium revenues are generated from charges for services and remitted to the fiscal agent Trumbull County Educational Service Center. The fiscal agent will then remit the charges for services to Watson Wyatt Worldwide in Cleveland, Ohio, an agent of Medical Mutual, who acts in the capacity of a third-party administrator (TPA) for claims processing.

**B. Fund Accounting**

The Center uses funds to report its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain center activities or functions. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category is divided into separate fund types.

*GOVERNMENTAL FUNDS*

Governmental funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the Center's major governmental fund:

*General fund* -The general fund is used to account for and report all financial resources not accounted for and reported in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

Other governmental funds of the Center are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets and (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects.

*PROPRIETARY FUNDS*

Proprietary funds are used to account for the Center's ongoing activities which are similar to those often found in the private sector where the determination of net income is necessary or useful to sound financial administration.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

The following are the Center's proprietary funds:

*Enterprise fund* - The enterprise fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The Center has one enterprise fund to account for adult education programs. This fund is considered a major enterprise fund.

*Internal service fund* - The internal service fund is used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the Center, or to other governments, on a cost-reimbursement basis. The only internal service fund of the Center accounts for a self-insurance program which provides vision benefits to employees.

*FIDUCIARY FUNDS*

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into two classifications: private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the Center under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Center's own programs. The Center's only trust fund is a private-purpose trust which accounts for scholarship programs for students. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The agency funds are used to account for student loans, Pell grants and student activities.

**C. Basis of Presentation and Measurement Focus**

*Government-wide Financial Statements* - The statement of net assets and the statement of activities display information about the Center as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements distinguish between those activities of the Center that are governmental and those that are considered business-type activities. Internal service fund activity is eliminated to avoid overstatement of revenues and expenses.

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the proprietary fund financial statements, but differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the Center and for each function or program of the Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Center. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Center.

*Fund Financial Statements* - Fund financial statements report detailed information about the Center. The focus of governmental and enterprise fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements. Fiduciary funds are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

All proprietary fund types are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Center finances and meets the cash flow needs of its proprietary activities.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the Center's internal service fund is charges for sales and services. The principal operating revenues of the Center's enterprise funds are tuition and fees for adult education. Operating expenses for internal service funds include the cost of sales and services, administrative expenses and claims expenses. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Private-purpose trust funds are reported using the economic resources measurement focus. Agency funds do not report a measurement focus as they do not report operations.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**D. Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting on the fund financial statements. Proprietary and fiduciary funds also use the accrual basis of accounting.

Revenues - Exchange and Nonexchange Transactions - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Center, available means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the Center receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 6). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Center must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, interest, tuition, grants, student fees and rentals.

Unearned Revenue and Deferred Revenue - Unearned revenue and deferred revenue arise when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2012, but which were levied to finance fiscal year 2013 operations, and other revenues received in advance of the fiscal year for which they are intended to finance, have been recorded as unearned revenue. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have been reported as deferred revenue.

Expenses/Expenditures - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The entitlement value of donated commodities used during the year is reported in the operating statement as an expense with a like amount reported as donated commodities revenue. Unused donated commodities are reported as intergovernmental revenue.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

**E. Budgets**

The Center is required by State statute to adopt an annual appropriated cash basis budget for all funds except agency funds. The specific timetable for fiscal year 2012 is as follows:

1. Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The purpose of this budget document is to reflect the need for existing (or increased) tax rates.
2. By no later than January 20, the Board-adopted budget is filed with the Trumbull County Budget Commission for tax rate determination.
3. Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to July 1, the Center must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered balances from the preceding year as reported by the Center Treasurer. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the Center Treasurer. The amounts reported as the original and final budgeted revenue amount in the budgetary statement reflect the amounts set forth in the original and final amended certificate of estimated resources issued for fiscal year 2012.
4. By July 1, the Annual Appropriation Resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. (State statute permits a temporary appropriation to be effective until no later than October 1 of each year). Although the legal level of budgetary control was established at the fund level of expenditures, the Center has elected to present budgetary statement comparisons at the fund and function level of expenditures. Resolution appropriations by fund must be within the estimated resources as certified by the County Budget Commission and the total of expenditures may not exceed the appropriation totals.
5. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.
6. Formal budgetary integration is employed as a management control device during the year for all funds consistent with the general obligation bond indenture and other statutory provisions. All funds completed the year within the amount of their legally authorized cash basis appropriation.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

7. Appropriations amounts are as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations which either reallocated, increased or decreased the original appropriated amounts. All supplemental appropriations were legally enacted by the Board during fiscal year 2012. The budget figures, as shown in the accompanying budgetary statement, reflect the original and final appropriation amounts including all amendments and modifications.
8. Unencumbered appropriations lapse at year end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures may not legally exceed budgeted appropriations at the fund level.

As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On fund financial statements, encumbrances outstanding at year end (not already recorded in accounts payable) are reported as a component of assigned fund balance for subsequent-year expenditures for governmental funds.

**F. Cash and Investments**

To improve cash management, cash received by the Center is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the Center's records. Each fund's interest in the pool is presented as "equity in pooled cash and investments" on the financial statements.

During fiscal year 2012, investments were limited to no-load money market mutual funds, Federal Farm Credit Bureau (FFCB) bonds, Federal Home Loan Bank (FHLB) bonds, Federal Home Loan Mortgage Corporation (FHLMC) discount notes, Federal National Mortgage Association (FNMA) bonds, non-negotiable certificates of deposit, negotiable certificates of deposit, and investments in the State Treasury Asset Reserve of Ohio (STAR Ohio). Investments are reported at fair value which is based on quoted market prices. Non-participating investment contracts, such as non-negotiable certificates of deposit, are reported at cost.

The Center has invested funds in STAR Ohio during fiscal year 2012. STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's shares price which is the price the investment could be sold for on June 30, 2012.

Under existing Ohio statute, interest earnings are allotted to the general fund unless the Board of Education has, by resolution, specified funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 2012 amounted to \$96,413 which includes \$14,267 assigned from other Center funds.

For purposes of the statement of cash flows and for presentation on the statement of net assets, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the Center are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

An analysis of the Center’s investment account at fiscal year-end is provided in Note 4.

**G. Inventory**

On government-wide and fund financial statements, purchased inventories are presented at the lower of cost or market and donated commodities are presented at their entitlement value. Inventories are recorded on a first-in, first-out basis and are expensed when used. Inventories are accounted for using the consumption method on the fund financial statements and the government-wide statements.

On the fund financial statements, reported material and supplies inventory is equally offset by a nonspendable fund balance in the governmental funds which indicates that it does not constitute available spendable resources even though it is a component of net current assets.

Inventory consists of expendable supplies held for consumption, donated food and purchased food.

**H. Capital Assets**

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets, but are not reported in the fund financial statements. Capital assets utilized by enterprise funds are reported both in the business-type activities column of the government-wide statement of net assets and in the respective funds.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and disposals during the year. Donated capital assets are recorded at their fair market values as of the date received. The Center maintains a capitalization threshold of \$2,000. The Center does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset’s life are not. Interest incurred during the construction of capital assets is also capitalized.

All reported capital assets except land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Governmental Activities Estimated Lives</u>	<u>Business-Type Activities Estimated Lives</u>
Land improvements	15 - 20 years	N/A
Building improvements	20 - 40 years	N/A
Furniture/equipment	5 - 20 years	5 - 20 years
Vehicles	8 years	N/A

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**I. Interfund Balances**

On the fund financial statements, receivables and payables resulting from short-term interfund loans are classified as “interfund loans receivables/payables” and “due to/due from other funds”. These amounts are eliminated in the governmental and business-type activities columns of the statement of net assets, except for the net residual amounts due between governmental and business-type activities, which are presented as internal balances.

**J. Compensated Absences**

Compensated absences of the Center consist of vacation leave and sick leave to the extent that payments to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the Center and the employee.

In accordance with the provisions of GASB Statement No. 16, “Accounting for Compensated Absences”, a liability for vacation leave is accrued if a) the employees’ rights to payment are attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination (severance) payments. A liability for sick leave is accrued using the vesting method; i.e., the liability is based on the sick leave accumulated at the balance sheet date by those employees who are currently eligible to receive termination (severance) payments, as well as those employees expected to become eligible in the future. For purposes of establishing a liability for sick leave on employees expected to become eligible to retire in the future, all employees with at least five years of service were considered expected to become eligible to retire in accordance with GASB Statement No. 16.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at June 30, 2012 and reduced to the maximum payment allowed by labor contract and/or statute, plus any additional salary related payments.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements, the current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts are recorded in the account “compensated absences payable” in the fund from which the employees who have accumulated unpaid leave are paid. The noncurrent portion of the liability is not reported. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

**K. Prepayments**

Certain payments to vendors reflect the costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. These items are reported as assets on the balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of the purchase and the expenditure/expense is reported in the year in which services are consumed.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**L. Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments and compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year.

**M. Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Center is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

*Nonspendable* - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of loans receivable.

*Restricted* - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

*Committed* - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Center Board of Education (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the Center Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

*Assigned* - Amounts in the assigned fund balance classification are intended to be used by the Center for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by policies of the Center Board of Education, which includes giving the Treasurer the authority to constrain monies for intended purposes.

*Unassigned* - Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

The Center applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**N. Net Assets**

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. The amount restricted for other purposes represent amounts restricted for the food service fund (a nonmajor governmental fund).

The Center applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**O. Estimates**

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**P. Interfund Activity**

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

**Q. Extraordinary and Special Items**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during fiscal year 2012.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 3 - ACCOUNTABILITY AND COMPLIANCE**

**A. Change in Accounting Principles**

For fiscal year 2012, the Center has implemented GASB Statement No. 57, "OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans", and GASB Statement No. 64, "Derivative Instruments: Application of Hedge Accounting Termination Provisions - an Amendment of GASB Statement No. 53".

GASB Statement No. 57 addresses issues related to the use of the alternative measurement method and the frequency and timing of measurements by employers that participate in agent multiple-employer other postemployment benefit (OPEB) plans. The implementation of GASB Statement No. 57 did not have an effect on the financial statements of the Center.

GASB Statement No. 64 clarifies the circumstances in which a hedge accounting should continue when a swap counterparty, or a swap counterparty's credit support provider, is replaced. The implementation of GASB Statement No. 64 did not have an effect on the financial statements of the Center.

**B. Deficit Fund Balances**

Fund balances at June 30, 2012 included the following individual fund deficits:

<u>Nonmajor governmental funds</u>	<u>Deficit</u>
Adult basic education	\$ 3,650
Vocational education	18,267
<u>Major enterprise fund</u>	
Adult education	8,485

The general fund is liable for any deficits in these funds and provides transfers when cash is required, not when accruals occur. The deficit fund balances resulted from adjustments for accrued liabilities.

**NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the Center into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Center treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the Center's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Center and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

**A. Cash on Hand**

At fiscal year end, the Center had \$500 in undeposited cash on hand which is included on the financial statements of the Center as part of “equity in pooled cash and investments”.

**B. Deposits with Financial Institutions**

At June 30, 2012, the carrying amount of all the Center’s deposits was \$2,405,054. Based on the criteria described in GASB Statement No. 40, “Deposits and Investment Risk Disclosures”, as of June 30, 2012, \$949,984 of the Center’s bank balance of \$2,413,266 was exposed to custodial risk as discussed below, while \$1,463,282 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the Center’s deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Center. The Center has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions’ trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the Center to a successful claim by the FDIC.

**C. Investments**

As of June 30, 2012, the Center had the following investments and maturities:

<u>Investment type</u>	<u>Fair Value</u>	<u>Investment Maturities</u>				
		<u>6 months or less</u>	<u>7 to 12 months</u>	<u>13 to 18 months</u>	<u>19 to 24 months</u>	<u>Greater than 24 months</u>
FFCB	\$ 274,860	\$ -	\$ 274,860	\$ -	\$ -	\$ -
FHLB	1,845,489	-	434,822	726,071	684,596	-
FHLMC discount notes	1,078,412	-	1,078,412	-	-	-
FNMA	2,001,315	300,246	-	251,653	508,355	941,061
Negotiable CD's	2,849,494	361,093	541,574	958,870	489,730	498,227
STAR Ohio	10,003	10,003	-	-	-	-
U.S. Government money market	7,472	7,472	-	-	-	-
Total	<u>\$ 8,067,045</u>	<u>\$ 678,814</u>	<u>\$ 2,329,668</u>	<u>\$ 1,936,594</u>	<u>\$ 1,682,681</u>	<u>\$ 1,439,288</u>

*Interest Rate Risk:* As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the Center’s investment policy limits investment portfolio maturities to five years or less.

**TRUMBULL CAREER AND TECHNICAL CENTER  
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**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

*Credit Risk:* The Center's investments, except for STAR Ohio and the U.S. Government money market, were rated AA+ and Aaa by Standard & Poor's and Moody's Investor Services, respectively. Standard & Poor's has assigned STAR Ohio and the U.S. Government money market an AAAM money market rating.

*Custodial Credit Risk:* For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Center will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The federal agency securities are exposed to custodial credit risk in that they are uninsured, unregistered and held by the counterparty's trust department or agent but not in the Center's name. The Center has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the Treasurer or qualified trustee.

*Concentration of Credit Risk:* The Center places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the Center at June 30, 2012:

<u>Investment type</u>	<u>Fair Value</u>	<u>% of Total</u>
FFCB	\$ 274,860	3.41
FHLB	1,845,489	22.88
FHLMC discount notes	1,078,412	13.37
FNMA	2,001,315	24.81
Negotiable CDs	2,849,494	35.32
STAR Ohio	10,003	0.12
U.S. Government money market	<u>7,472</u>	<u>0.09</u>
Total	<u>\$ 8,067,045</u>	<u>100.00</u>

**D. Reconciliation of Cash and Investments to the Statement of Net Assets**

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net assets as of June 30, 2012:

<u>Cash and investments per note</u>	
Carrying amount of deposits	\$ 2,405,054
Investments	8,067,045
Cash on hand	<u>500</u>
Total	<u>\$ 10,472,599</u>

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

<u>Cash and cash equivalents per statement of net assets</u>	
Governmental activities	\$ 10,344,201
Business type activities	18,443
Private-purpose trust fund	26,788
Agency funds	<u>83,167</u>
Total	<u>\$ 10,472,599</u>

**NOTE 5 - INTERFUND TRANSACTIONS**

- A. Due to/from other funds consisted of the following at June 30, 2012, as reported on the fund statement:

<u>Receivable fund</u>	<u>Payable fund</u>	<u>Amount</u>
General fund	Nonmajor governmental funds	\$ 26,659
General fund	Adult education fund	<u>4,300</u>
Total due to/from other funds		<u>\$ 30,959</u>

The primary purpose of the amount due to the general fund from the nonmajor governmental funds and the adult education fund are the amounts due for the accumulation of worker's compensation by June 30. All balances are expected to be repaid within one year.

Amounts due to/from between governmental funds are eliminated on the government-wide statements. Amounts due to/from between governmental funds and the enterprise funds are reported as a component of "internal balances" on the government-wide statements.

- B. Interfund transfers for the year ended June 30, 2012, consisted of the following, as reported on the fund statements:

	<u>Amount</u>
<u>Transfers from general fund to:</u>	
Nonmajor governmental fund	\$ 175,000
Adult education fund	<u>292,203</u>
Total transfers in/out	<u>\$ 467,203</u>

Transfers are used to move revenues from the fund that statute or budget required to collect them to the fund that statute or budget requires to expend them and to use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. Transfers between governmental funds are eliminated on the government-wide financials. Transfers between governmental funds and the enterprise funds are reported as transfers in the government-wide statements.

All transfers made during the fiscal year 2012 were made in accordance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 5 - INTERFUND TRANSACTIONS - (Continued)**

- C. Interfund loans receivable/payable consisted of the following at June 30, 2012, as reported on the fund statement:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General fund	Nonmajor governmental fund	\$ 42,338
General fund	Adult education fund	<u>23,351</u>
		<u>\$ 65,689</u>

The primary purpose of the interfund balances is to cover costs in specific funds where revenues were not received by June 30. These interfund balances will be repaid once the anticipated revenues are received.

Interfund balances between governmental funds are eliminated on the government-wide statement of net assets. Interfund balances between governmental funds and the enterprise funds are reported as a component of "internal balances" on the government-wide statements.

**NOTE 6 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the Center fiscal year runs from July through June. First half tax collections are received by the Center in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real property and public utility property. Real property tax revenues received in calendar year 2012 represent the collection of calendar year 2011 taxes. Real property taxes received in calendar year 2012 were levied after April 1, 2011, on the assessed values as of January 1, 2011, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established. Public utility property tax revenues received in calendar year 2012 represent the collection of calendar year 2011 taxes. Public utility real and personal property taxes received in calendar year 2012 became a lien on December 31, 2010, were levied after April 1, 2011, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

The Center receives property taxes from Trumbull County. The County Auditor periodically advances to the Center its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2012, are available to finance fiscal year 2012 operations. The amount available as an advance at June 30, 2012 was \$34,115 in the general fund. This amount is recorded as revenue. The amount available for advance at June 30, 2011 was \$35,920 in the general fund. The amount of second-half real property taxes available for advance at fiscal year-end can vary based on the date the tax bills are sent.

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**NOTE 6 - PROPERTY TAXES - (Continued)**

Accrued property taxes receivable includes real property, public utility property and delinquent tangible personal property taxes which are measurable as of June 30, 2012 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to unearned revenue.

On the accrual basis of accounting, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis of accounting the revenue has been deferred.

The assessed values upon which the fiscal year 2012 taxes were collected are:

	2011 Second Half Collections		2012 First Half Collections	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
Agricultural/residential and other real estate	\$ 2,740,647,630	96.41	\$ 2,610,882,760	96.06
Public utility personal	<u>102,185,380</u>	<u>3.59</u>	<u>107,040,140</u>	<u>3.94</u>
Total	<u>\$ 2,842,833,010</u>	<u>100.00</u>	<u>\$ 2,717,922,900</u>	<u>100.00</u>
Tax rate per \$1,000 of assessed valuation		\$2.40		\$2.40

**NOTE 7 - RECEIVABLES**

Receivables at June 30, 2012 consisted of taxes, accounts (billings for user charged services and student fees), accrued interest and intergovernmental grants and entitlements. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs and the current year guarantee of federal funds. A summary of the principal items of receivables reported on the statement of net assets follows:

<b>Governmental activities:</b>	
Taxes - current and delinquent	\$ 6,642,793
Accounts	1,455
Intergovernmental	139,177
Accrued interest	<u>12,640</u>
Total governmental receivables	<u>\$ 6,796,065</u>
<b>Business-type activities:</b>	
Accounts	\$ 19,009
Intergovernmental	<u>10,442</u>
Total business-type receivables	<u>\$ 29,451</u>

Receivables have been disaggregated on the face of the basic financial statements. All receivables are expected to be collected within the subsequent year.

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**NOTE 8 - CAPITAL ASSETS**

A. Governmental activities capital asset activity for the fiscal year ended June 30, 2012, was as follows:

	Balance <u>June 30, 2011</u>	<u>Additions</u>	<u>Disposals</u>	Balance <u>June 30, 2012</u>
<b>Governmental activities:</b>				
<i>Capital assets, not being depreciated:</i>				
Land	\$ 432,770	\$ -	\$ -	\$ 432,770
Construction in progress	<u>38,904</u>	<u>42,065</u>	<u>(80,969)</u>	<u>-</u>
Total capital assets, not being depreciated	<u>471,674</u>	<u>42,065</u>	<u>(80,969)</u>	<u>432,770</u>
<i>Capital assets, being depreciated:</i>				
Land improvements	642,348	-	-	642,348
Buildings and improvements	20,493,887	80,969	-	20,574,856
Furniture and equipment	3,121,767	99,288	(22,657)	3,198,398
Vehicles	<u>329,065</u>	<u>24,607</u>	<u>-</u>	<u>353,672</u>
Total capital assets, being depreciated	<u>24,587,067</u>	<u>204,864</u>	<u>(22,657)</u>	<u>24,769,274</u>
<i>Less: accumulated depreciation</i>				
Land improvements	(579,769)	(25,190)	-	(604,959)
Buildings and improvements	(13,091,638)	(234,570)	-	(13,326,208)
Furniture and equipment	(2,111,186)	(157,445)	21,480	(2,247,151)
Vehicles	<u>(246,629)</u>	<u>(13,905)</u>	<u>-</u>	<u>(260,534)</u>
Total accumulated depreciated	<u>(16,029,222)</u>	<u>(431,110)</u>	<u>21,480</u>	<u>(16,438,852)</u>
Governmental activities capital assets, net	<u>\$ 9,029,519</u>	<u>\$ (184,181)</u>	<u>\$ (82,146)</u>	<u>\$ 8,763,192</u>

Depreciation expense was charged to governmental functions as follows:

<i>Instruction:</i>	
Regular	\$ 24,037
Special	1,079
Vocational	211,345
Adult education	158,544
<i>Support services:</i>	
Pupil	2,061
Instructional staff	455
Board of education	684
Administration	5,369
Fiscal	1,608
Operations and maintenance	4,098
Pupil transportation	17,934
Food service operations	<u>3,896</u>
Total depreciation expense	<u>\$ 431,110</u>

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 8 - CAPITAL ASSETS - (Continued)**

B. Business-type activities capital asset activity for the fiscal year ended June 30, 2012, was as follows:

	<u>Balance</u>			<u>Balance</u>
	<u>June 30, 2011</u>	<u>Additions</u>	<u>Disposals</u>	<u>June 30, 2012</u>
<b>Business-type activities</b>				
<i>Capital assets, being depreciated:</i>				
Furniture, fixtures & equipment	\$ 240,885	\$ 11,705	\$ (2,197)	\$ 250,393
<i>Less: accumulated depreciation</i>				
Furniture, fixtures & equipment	<u>(148,353)</u>	<u>(8,768)</u>	<u>1,099</u>	<u>(156,022)</u>
Business-type activities capital assets, net	<u>\$ 92,532</u>	<u>\$ 2,937</u>	<u>\$ (1,098)</u>	<u>\$ 94,371</u>

**NOTE 9 - LONG-TERM OBLIGATIONS**

A. During the fiscal year 2012, the following changes occurred in long-term obligations:

	<u>Balance</u>			<u>Balance</u>	<u>Amounts</u>
	<u>June 30, 2011</u>	<u>Additions</u>	<u>Reductions</u>	<u>June 30, 2012</u>	<u>Due in</u>
					<u>One Year</u>
<b>Governmental activities:</b>					
Compensated absences payable	\$ 1,655,128	\$ 325,561	\$ (195,201)	\$ 1,785,488	\$ 369,390
OASBO lease-purchase	<u>5,586,000</u>	<u>-</u>	<u>(165,000)</u>	<u>5,421,000</u>	<u>172,000</u>
Total governmental activities long-term liabilities	<u>\$ 7,241,128</u>	<u>\$ 325,561</u>	<u>\$ (360,201)</u>	<u>\$ 7,206,488</u>	<u>\$ 541,390</u>
<b>Business-type activities:</b>					
Compensated absences	\$ 105,933	\$ 34,753	\$ (38,592)	\$ 102,094	\$ 34,753
Total business-type activities long-term liabilities	<u>\$ 105,933</u>	<u>\$ 34,753</u>	<u>\$ (38,592)</u>	<u>\$ 102,094</u>	<u>\$ 34,753</u>

*Compensated absences:* Compensated absences of the governmental activities will be paid from the general fund. Compensated absences of the business-type activities will be paid from the adult education fund.

*OASBO Lease-Purchase Agreement:* During fiscal year 2006, the Center entered into a lease-purchase agreement with the Ohio Association of School Business Officials' (OASBO) Expanded Asset Pooled Financing Program to finance the cost of the construction of an addition to the career center. US Bank has been designated as trustee for the agreement. The source of revenue to fund principal and interest payments is general operating revenue of the Center. The annual payments will be payable from the general fund. At June 30, 2012, the Center had outstanding borrowings of \$5,421,000.

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**NOTE 9 - LONG-TERM OBLIGATIONS - (Continued)**

The following is a schedule of future payments required under the OASBO lease-purchase agreement:

Fiscal Year Ending June 30	Principal	Interest	Total
2013	\$ 172,000	\$ 264,816	\$ 436,816
2014	180,000	256,414	436,414
2015	188,000	247,621	435,621
2016	197,000	238,437	435,437
2017	206,000	228,414	434,414
2018 - 2022	1,178,000	983,787	2,161,787
2023 - 2027	1,467,000	669,050	2,136,050
2028 - 2032	<u>1,833,000</u>	<u>276,540</u>	<u>2,109,540</u>
Total	<u>\$ 5,421,000</u>	<u>\$ 3,165,079</u>	<u>\$ 8,586,079</u>

**B. Legal Debt Margin**

The Ohio Revised Code provides that voted net general obligation debt of the Center shall never exceed 9% of the total assessed valuation of the Center. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the Center. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation of the Center. The assessed valuation used in determining the Center's legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the Center's legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property, and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2012, are a voted debt margin of \$244,613,061 and an unvoted debt margin of \$2,717,923.

**NOTE 10 - EMPLOYEE BENEFITS**

**A. Compensated Absences**

Sick Leave:

Each employee is entitled to fifteen days sick leave with pay each year under contract and accrues sick leave at the rate of one and one-fourth days for each calendar month under contract. Sick leave may be accumulated to a maximum based upon negotiated agreements. Sick leave pay is based upon the per diem rate paid the employee at the time of the employee's retirement from the Center. An employee with five or more years of service in the Center who elects to retire from active service shall receive 1/3 of the value of his/her accrued and unused sick leave to a maximum of sixty-five days. In addition, employees with thirteen or more years of service in the Center shall receive an added sum equal to 1/8 of the accrued and unused sick leave in excess of sixty-five days (1/3 of 195 days).

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**NOTE 10 - EMPLOYEE BENEFITS - (Continued)**

Vacation Leave:

Classified employees earn ten to twenty days of vacation per year, depending upon length of service. Unused vacation shall be cumulative to a maximum of forty days. Each full time administrator who is required to work twelve months per year is entitled, after service of one calendar year, to twenty working days per year of vacation leave. The Treasurer and Superintendent can carryover fifty and sixty days, respectively.

**B. Early Retirement Incentive**

The Center provides an early retirement incentive plan for employees who are eligible for retirement under State Teachers Retirement System of Ohio (STRS Ohio) and School Employee Retirement System (SERS) guidelines and retire effective at the end of the fiscal year 2012 school year. STRS Ohio employees who enroll in the early retirement incentive plan will receive an \$18,000 payment in addition to their severance payment. SERS employees who enroll in the early retirement incentive plan will receive a \$9,000 payment in addition to their severance payment. Two employees were owed an early retirement incentive payment at June 30, 2012.

**C. Life Insurance**

The Center provides life insurance and accidental death and dismemberment insurance to its employees. Coverage is \$50,000 for all certified, classified and administrative staff; the level of coverage for the Superintendent and Treasurer is \$200,000 each.

**NOTE 11 - RISK MANAGEMENT**

**A. Comprehensive**

The Center is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Center has addressed these various types of risk by purchasing a comprehensive insurance policy through commercial carriers.

General liability insurance is maintained in the amount of \$2,000,000 of each occurrence and \$5,000,000 in the aggregate. In addition, the Center maintains a \$1,000,000 umbrella liability policy.

The Center maintains replacement cost insurance on buildings and contents in the amount \$55,261,679. The Center maintains fleet insurance in the amount of \$2,000,000 for any one accident or loss.

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant reduction in coverage from the prior year.

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**NOTE 11 - RISK MANAGEMENT - (Continued)**

**B. Employee Health and Dental Insurance**

The Center has elected to provide employee medical/surgical benefits through a consortium of school districts known as the Trumbull County Schools Employee Insurance Benefit Consortium Association (Note 2.A.). The Consortium purchases stop loss coverage of \$125,000 through the General American Life Insurance Company and the pool covers the excess. A third party administrator, Medical Mutual, through its agent, Watson, Wyatt Worldwide located in Cleveland, Ohio, reviews and pays claims for the Consortium. The Center pays premiums to the Consortium based upon board policy and the negotiated agreements; the premium is paid by the fund that pays the salary of the employee.

Dental coverage is provided by Coresource and prescription drug coverage is provided through Medical Mutual. Premiums for coverage are on a composite basis. The Center also offers a health maintenance plan to its employees through Medical Mutual.

During fiscal year 2006, the Center established an Employee Benefits Self-Insurance Fund (an internal service fund) to account for and finance its self-insurance vision program administered by MedBen. Under this program, the Employee Benefits Self-Insurance Fund provides coverage for up to a maximum of \$2,500 for each individual covered. The Center purchases commercial insurance for claims in excess of coverage provided by the fund and for all other risks of loss. All funds of the Center participate in the program and make payments to the Risk Management Fund based on actuarial estimates of the amounts needed to pay claims and actual amounts needed to pay fixed costs (premiums for stop-loss coverage and medical conversion and administrative fees and services).

The claims liability of \$1,148 reported in the basic financial statements at June 30, 2012, is based on an estimate provided by the third party administrator and the requirements of GASB Statement No. 10, "Accounting and Financial Reporting for Risk Financing and Related Insurance Issues", as amended by GASB Statement No. 30, "Risk Financing Omnibus", which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred, but not reported claims, be accrued at the estimated ultimate cost of settling the claim. Claims activity for the current year is as follows:

<u>Fiscal Year</u>	<u>Beginning Balance</u>	<u>Current Year Claims</u>	<u>Claims Payments</u>	<u>Ending Balance</u>
2012	\$ 713	\$ 36,265	\$ (35,830)	\$ 1,148
2011	744	26,560	(26,591)	713

**C. Workers' Compensation Plan**

The Center participates in the Ohio Association of School Business Officials Workers' Compensation Group Rating Plan (GRP), a public entity risk pool (Note 2.A.). The intent of the GRP is to achieve the benefit of a reduced premium for the Center by virtue of its grouping and representation with other participants in the GRP. Participants of the GRP are placed in tiers according to their loss history. Participants with low loss histories are rewarded with greater savings than participants with higher loss histories. Each participant pays its workers' compensation premium to the State based on the rate for its GRP tier rather than its individual rate. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. Sheakley Uniservice, Inc. provides administrative, cost control and actuarial services to the GRP.

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NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**NOTE 12 - PENSION PLANS**

**A. School Employees Retirement System**

Plan Description - The Center contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement, disability, survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, [www.ohsers.org](http://www.ohsers.org), under "*Employers/Audit Resources*".

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the Center is required to contribute at an actuarially determined rate. The current Center rate is 14 percent of annual covered payroll. A portion of the Center's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2012, 12.65 percent and 0.05 percent of annual covered salary was the portion used to fund pension obligations and death benefits, respectively. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The Center's required contributions for pension obligations and death benefits to SERS for the fiscal years ended June 30, 2012, 2011 and 2010 were \$239,479, \$224,756 and \$255,400, respectively; 100 percent has been contributed for fiscal years 2012, 2011 and 2010.

**B. State Teachers Retirement System of Ohio**

Plan Description - The Center participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio website at [www.strsoh.org](http://www.strsoh.org), under "*Publications*".

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

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**NOTE 12 - PENSION PLANS - (Continued)**

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2012, plan members were required to contribute 10 percent of their annual covered salaries. The Center was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The Center's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2012, 2011 and 2010 were \$1,007,684, \$1,035,485 and \$981,247, respectively; 100 percent has been contributed for fiscal years 2012, 2011 and 2010. Contributions to the DC and Combined Plans for fiscal year 2012 were \$50,390 made by the Center and \$35,993 made by the plan members.

**C. Social Security System**

Effective July 1, 1991, all employees not otherwise covered by the SERS/STRS Ohio have an option to choose Social Security or the SERS/STRS Ohio. As of June 30, 2012, certain members of the Board of Education have elected Social Security. The Center's liability is 6.2 percent of wages paid.

**NOTE 13 - POSTEMPLOYMENT BENEFITS**

**A. School Employees Retirement System**

Plan Description - The Center participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Section 3309.69 of the Ohio Revised Code. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2011 (latest information available) was \$96.40 for most participants, but could be as high as \$369.10 per month depending on their income and the SERS' reimbursement to retirees was \$45.50. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, [www.ohsers.org](http://www.ohsers.org), under "Employers/Audit Resources".

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**NOTE 13 - POSTEMPLOYMENT BENEFITS - (Continued)**

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For 2012, 0.55 percent of covered payroll was allocated to health care. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2.0 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the statewide SERS-covered payroll for the health care surcharge. For fiscal year 2012, the actuarially determined amount was \$35,800.

Active members do not contribute to the postemployment benefit plans. The Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility and retirement status.

The Center's contributions for health care (including surcharge) for the fiscal years ended June 30, 2012, 2011 and 2010 were \$37,531, \$55,238 and \$36,688, respectively; 100 percent has been contributed for fiscal years 2012, 2011 and 2010.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2012, this actuarially required allocation was 0.75 percent of covered payroll. The Center's contributions for Medicare Part B for the fiscal years ended June 30, 2012, 2011, and 2010 were \$14,142, \$14,464 and \$15,188, respectively; 100 percent has been contributed for fiscal years 2012, 2011 and 2010.

**B. State Teachers Retirement System of Ohio**

Plan Description - The Center contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting [www.strsoh.org](http://www.strsoh.org), under "Publications" or by calling (888) 227-7877.

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2012, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The Center's contributions for health care for the fiscal years ended June 30, 2012, 2011 and 2010 were \$77,514, \$79,653 and \$75,481, respectively; 100 percent has been contributed for fiscal years 2012, 2011 and 2010.

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**NOTE 14 - BUDGETARY BASIS OF ACCOUNTING**

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The statement of revenue, expenditures and changes in fund balance - budget and actual (non-GAAP budgetary basis) presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues and other financing sources are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures and other financing uses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of an expenditure, as opposed to assigned or committed fund balance for that portion of outstanding encumbrances not already recognized as an account payable (GAAP basis);
- (d) Advances-in and advances-out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis);
- (e) Some funds are included in the general fund (GAAP basis), but have separate legally adopted budgets (budget basis); and
- (f) Investments are reported at fair value (GAAP basis) rather than cost (budget basis).

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for the general fund is as follows:

**Net Change in Fund Balance**

	<u>General fund</u>
Budget basis	\$ (951,989)
Net adjustment for revenue accruals	8,646
Net adjustment for expenditure accruals	(168,065)
Net adjustment for other sources/uses	75,731
Funds budgeted elsewhere	(72,331)
Adjustment for encumbrances	<u>40,954</u>
GAAP basis	<u>\$ (1,067,054)</u>

Certain funds that are legally budgeted in separate special revenue funds are considered part of the general fund on a GAAP basis. This includes the flower fund, the customer service fund, public school support fund, the workers' compensation fund, the termination benefits fund and the management information systems fund.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

**NOTE 15 - CONTINGENCIES**

**A. Grants and ADM**

The Auditor of State is currently performing a statewide review of supporting documentation for student attendance data reported to the Ohio Department of Education. The results of this review are still pending and will be reported separately to the Ohio Department of Education at a later date.

The Center received financial assistance from federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. This also encompasses the Auditor of State's ongoing review of student attendance data. However, the effect of any such disallowed claims on the overall financial position of the Center at June 30, 2012, if applicable, cannot be determined at this time.

**B. Litigation**

The Center is a party to legal proceedings seeking damages or injunctive relief generally incidental to its operations and spending projects. The District's management anticipates a liability of \$107,182 as a result of the pending litigation. This amount is recorded as claims and judgments payable on the basic financial statements in the general fund.

**NOTE 16 - SET-ASIDES**

The Center is required by State law to annually set-aside certain general fund revenue amounts, as defined by statutory formula, for the acquisition and construction of capital improvements. Amounts not spent by the end of the fiscal year or offset by similarly restricted resources received during the year must be held in cash at fiscal year-end. This amount must be carried forward to be used for the same purpose in future years. Expenditures exceeding the set-aside requirement may not be carried forward to the next fiscal year.

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

**NOTE 16 - SET-ASIDES - (Continued)**

The following cash-basis information describes the change in the fiscal year-end set-aside amount for capital improvements. Disclosure of this information is required by State statute.

	<u>Capital Improvements</u>
Set-aside balance June 30, 2011	\$ -
Current year set-aside requirement	168,347
Contributions in excess of the current fiscal year set-aside requirement	-
Current year qualifying expenditures	-
Excess qualified expenditures from prior years	-
Current year offsets	(175,000)
Waiver granted by ODE	-
Prior year offset from bond proceeds	-
Total	<u>\$ (6,653)</u>
Balance carried forward to fiscal year 2013	<u>\$ -</u>
Set-aside balance June 30, 2012	<u>\$ -</u>

**NOTE 17 - OTHER COMMITMENTS**

The Center utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the Center's commitments for encumbrances in the governmental funds were as follows:

<u>Fund</u>	<u>Year-End Encumbrances</u>
General fund	\$ 30,242
Other governmental	<u>4,481</u>
Total	<u>\$ 34,723</u>

## **SUPPLEMENTARY DATA**

**TRUMBULL CAREER AND TECHNICAL CENTER  
SCHEDULE OF RECEIPTS AND EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

FEDERAL GRANTOR/ SUB GRANTOR/ PROGRAM TITLE	CFDA NUMBER	(A) PASS-THROUGH GRANT NUMBER	(B) CASH FEDERAL RECEIPTS	(B) CASH FEDERAL DISBURSEMENTS
<b>U.S. DEPARTMENT OF AGRICULTURE PASSED THROUGH THE OHIO DEPARTMENT OF EDUCATION:</b>				
<i>Child Nutrition Cluster:</i>				
(C)(D) School Breakfast Program	10.553	2012	\$ 40,408	\$ 40,408
(D)(E) National School Lunch Program - Food Donation	10.555	2012	11,551	11,551
(C)(D) National School Lunch Program	10.555	2012	154,082	154,082
<b>Total National School Lunch Program</b>			<b>165,633</b>	<b>165,633</b>
<i>Total Child Nutrition Cluster</i>			<i>206,041</i>	<i>206,041</i>
<b>Total U.S. Department of Agriculture</b>			<b>206,041</b>	<b>206,041</b>
<b>U.S. DEPARTMENT OF EDUCATION PASSED THROUGH THE OHIO DEPARTMENT OF EDUCATION:</b>				
<i>Student Financial Assistance Cluster:</i>				
(F) Federal Family Education Loans	84.032	N/A	52,368	52,368
(F) Federal Pell Grant Program	84.063	N/A	525,539	525,539
(F) Federal Direct Student Loans	84.268	N/A	929,740	929,740
<i>Total Student Financial Assistance Cluster</i>			<i>1,507,647</i>	<i>1,507,647</i>
<b>U.S. DEPARTMENT OF EDUCATION PASSED THROUGH THE OHIO DEPARTMENT OF EDUCATION:</b>				
(G) Adult Education - Basic Grants to States	84.002	2011	(2,117)	-
(G) Adult Education - Basic Grants to States	84.002	2012	137,529	177,749
<b>Total Adult Education - Basic Grants to States</b>			<b>135,412</b>	<b>177,749</b>
Career and Technical Education - Basic Grants to States	84.048	2011	80,965	108,542
Career and Technical Education - Basic Grants to States	84.048	2012	433,335	455,953
Career and Technical Education - Basic Grants to States	84.048	2011	2,800	-
Career and Technical Education - Basic Grants to States	84.048	2012	79,285	79,451
<b>Total Career and Technical Education - Basic Grants to States</b>			<b>596,385</b>	<b>643,946</b>
Improving Teacher Quality State Grants	84.367	2012	3,000	3,000
ARRA State Fiscal Stabilization Fund (SFSF) - Race-to-the-Top Incentive Grants, Recovery Act	84.395	2012	350	350
<b>Total U.S. Department of Education</b>			<b>2,242,794</b>	<b>2,332,692</b>
<b>Total Federal Financial Assistance</b>			<b>\$ 2,448,835</b>	<b>\$ 2,538,733</b>

**NOTES TO THE SCHEDULE OF RECEIPTS AND EXPENDITURES OF FEDERAL AWARDS:**

- (A) OAKS did not assign pass through numbers for fiscal year 2012
- (B) This schedule was prepared on the cash basis of accounting
- (C) Commingled with state and local revenue from sales of lunches; assumed expenditures were made on a first-in, first-out basis
- (D) Included as part of "Child Nutrition Cluster" in determining major program
- (E) The Food Donation Program is a non-cash, in kind, federal grant. Commodities are valued at entitlement value
- (F) Included as part of "Student Financial Assistance Cluster" in determining major program
- (G) The District generally must spend Federal assistance within 15 months of receipt (funds must be obligated by June 30th and spent by September 30th). However, with Ohio Department of Education ("ODE")'s approval, a District may transfer unspent Federal assistance to the succeeding year, thus allowing the District a total of 27 months to spend the assistance. Schools document this by using special cost centers for each year's activity, and transferring the amounts ODE approves between their cost centers. During fiscal year 2012, the ODE authorized the following transfers:

Program Title	CFDA	Grant Year	Transfers Out	Transfers In
Adult Education - Basic Grants to States:	84.002	2011	\$ 2,117	
Adult Education - Basic Grants to States:	84.002	2012		\$ 2,117



**Julian & Grube, Inc.**  
*Serving Ohio Local Governments*

333 County Line Rd. West, Westerville, OH 43082 Phone: 614.846.1899 Fax: 614.846.2799

**Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required By *Government Auditing Standards***

Trumbull Career and Technical Center  
Trumbull County  
528 Educational Highway  
Warren, Ohio 44483

To the Board of Education:

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Trumbull Career and Technical Center, Trumbull County, Ohio, as of and for the year ended June 30, 2012, which collectively comprise the Trumbull Career and Technical Center's basic financial statements and have issued our report thereon dated November 8, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Trumbull Career and Technical Center's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the Trumbull Career and Technical Center's internal control over financial reporting. Accordingly we have not opined on the effectiveness of the Trumbull Career and Technical Center's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the Trumbull Career and Technical Center's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Board of Education  
Trumbull Career and Technical Center

Compliance and Other Matters

As part of reasonably assuring whether the Trumbull Career and Technical Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the management and Board of Education of the Trumbull Career and Technical Center, federal awarding agencies and pass-through entities, and others within the Trumbull Career and Technical Center. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Julian & Grube, Inc.".

Julian & Grube, Inc.  
November 8, 2012



**Julian & Grube, Inc.**  
*Serving Ohio Local Governments*

333 County Line Rd. West, Westerville, OH 43082 Phone: 614.846.1899 Fax: 614.846.2799

**Independent Accountants' Report on Compliance With Requirements Applicable to Its  
Major Federal Program and on Internal Control Over Compliance  
Required By OMB Circular A-133**

Trumbull Career and Technical Center  
Trumbull County  
528 Educational Highway  
Warren, Ohio 44483

To the Board of Education:

Compliance

We have audited the compliance of the Trumbull Career and Technical Center with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect the Trumbull Career and Technical Center's major federal program for the year ended June 30, 2012. The *summary of auditor's results* section of the accompanying schedule of findings identifies the Trumbull Career and Technical Center's major federal program. The Trumbull Career and Technical Center's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to opine on the Trumbull Career and Technical Center's compliance based on our audit.

Our compliance audit followed auditing standards generally accepted in the United States of America; the standards applicable to financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. These standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Trumbull Career and Technical Center's compliance with these requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Trumbull Career and Technical Center's compliance with these requirements.

In our opinion, the Trumbull Career and Technical Center complied, in all material respects, with the requirements referred to above that could directly and materially affect its major federal program for the year ended June 30, 2012.

Internal Control Over Compliance

The Trumbull Career and Technical Center's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Trumbull Career and Technical Center's internal control over compliance with requirements that could directly and materially affect a major federal program, to determine our auditing procedures for the purpose of opining on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of opining on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the Trumbull Career and Technical Center's internal control over compliance.

Board of Education  
Trumbull Career and Technical Center

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of management, the Board of Education, others within the Trumbull Career and Technical Center, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.



Julian & Grube, Inc.  
November 8, 2012

**TRUMBULL CAREER AND TECHNICAL CENTER  
TRUMBULL COUNTY, OHIO**

**SCHEDULE OF FINDINGS  
OMB CIRCULAR A-133 § .505  
JUNE 30, 2012**

<b>1. SUMMARY OF AUDITOR'S RESULTS</b>		
<i>(d)(1)(i)</i>	<i>Type of Financial Statement Opinion</i>	Unqualified
<i>(d)(1)(ii)</i>	<i>Were there any material control weaknesses reported at the financial statement level (GAGAS)?</i>	No
<i>(d)(1)(ii)</i>	<i>Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?</i>	No
<i>(d)(1)(iii)</i>	<i>Was there any reported material noncompliance at the financial statement level (GAGAS)?</i>	No
<i>(d)(1)(iv)</i>	<i>Were there any material internal control weaknesses reported for major federal programs?</i>	No
<i>(d)(1)(iv)</i>	<i>Were there any significant deficiencies in internal control reported for major federal programs?</i>	No
<i>(d)(1)(v)</i>	<i>Type of Major Program's Compliance Opinion</i>	Unqualified
<i>(d)(1)(vi)</i>	<i>Are there any reportable findings under §.510(a)?</i>	No
<i>(d)(1)(vii)</i>	<i>Major Programs (listed):</i>	Career and Technical Education – Basic Grants to States (CFDA #84.048)
<i>(d)(1)(viii)</i>	<i>Dollar Threshold: Type A/B Programs</i>	Type A: >\$300,000 Type B: all others
<i>(d)(1)(ix)</i>	<i>Low Risk Auditee?</i>	Yes

<b>2. FINDINGS RELATED TO THE BASIC FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS</b>
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None

<b>3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS</b>
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None

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# Dave Yost • Auditor of State

TRUMBULL CAREER AND TECHNICAL CENTER

TRUMBULL COUNTY

## CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

CLERK OF THE BUREAU

CERTIFIED  
JANUARY 24, 2013