

# Balestra, Harr & Scherer, CPAs, Inc.

Accounting, Auditing and Consulting Services for Federal, State and Local Governments <u>www.bhscpas.com</u>

# UNION SCIOTO LOCAL SCHOOL DISTRICT ROSS COUNTY

SINGLE AUDIT

For the Year Ended June 30, 2012 Fiscal Year Audited Under GAGAS: 2012

bhs Circleville Ironton Piketon Wheelersburg Worthington

# UNION SCIOTO LOCAL SCHOOL DISTRICT ROSS COUNTY

# BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2012

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# Balestra, Harr & Scherer, CPAs, Inc.

Accounting, Auditing and Consulting Services for Federal, State and Local Governments www.bhscpas.com

# **Independent Auditor's Report**

Members of the Board of Education Union Scioto Local School District 1565 Egypt Pike Chillicothe, Ohio 45601

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Union Scioto Local School District, Ross County, Ohio (the School District), as of and for the year ended June 30, 2012, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of Union Scioto Local School District, Ross County, Ohio, as of June 30, 2012, and the respective changes in financial position and where applicable, cashflows, thereof and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 15, 2013 on our consideration of the School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Members of the Board of Education Union Scioto Local School District Independent Auditor's Report Page 2

Accounting principles generally accepted in the United States of America require this presentation to include Management's discussion and analysis, as listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any other assurance.

We conducted our audit to opine on the financial statements that collectively comprise the School District's basic financial statements taken as a whole. The Schedule of Federal Awards Receipts and Expenditures provides additional information required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the basic financial statements. The Schedule of Federal Awards Receipts and Expenditures is management's responsibility, and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. This schedule was subject to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Balestra, Harr & Scherer, CPAs, Inc.

February 15, 2013

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

The discussion and analysis of the Union Scioto Local School District's (the "School District") financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2012. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the financial statements and notes to the basic financial statements to enhance their understanding of the School District's financial performance.

# **Financial Highlights**

Key financial highlights for fiscal year 2012 are as follows:

- In total, net assets decreased \$1,174,985 from the prior fiscal year.
- General revenues accounted for \$14,582,067. Program specific revenues in the form of Charges for Services and Sales and Operating Grants and Contributions accounted for \$5,616,343 of total revenues of \$20,198,410.
- The School District had \$21,373,395 in expenses related to governmental activities; only \$5,616,343 of these expenses were offset by program specific charges for services, sales, grants, or contributions. General revenues (primarily taxes and grants and entitlements) of \$14,582,067 were insufficient to provide for these programs.

# **Using the Basic Financial Statements**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Union Scioto Local School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Assets and the Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the School District's most significant funds with all other nonmajor funds presented in total in one column.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

# Reporting the School District as a Whole

One of the most important questions asked about the School District is "How did we do financially during fiscal year 2012?" The Statement of Net Assets and the Statement of Activities, which appear first in the School District's financial statements, report information on the School District as a whole and its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current fiscal year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the School District as a whole, the financial position of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the School District's property tax base, current property tax laws in Ohio restricting revenue growth, facility condition, required educational programs and other factors.

In the Statement of Net Assets and the Statement of Activities, the School District only reports governmental activities. Governmental activities are the activities where all of the School District's programs and services are reported including, but not limited to, instruction, support services, operation and maintenance of plant, pupil transportation, and extracurricular activities.

# Reporting the School District's Most Significant Funds

Fund Financial Statements

The analysis of the School District's major fund begins on page ten. Fund financial statements provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's only major governmental fund is the General Fund.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

### Governmental Funds

Most of the School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at fiscal year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

# Proprietary Fund

Proprietary funds use the same basis of accounting as business-type activities. The Internal Service Fund is used to report the vision and dental benefits provided to the School District's employees.

# Fiduciary Fund

The School District's fiduciary fund is an agency fund. The School District's fiduciary fund is reported in a separate Statement of Fiduciary Assets and Liabilities. These activities are excluded from the School District's other financial statements because the School District cannot use these assets to finance its operations. The School District is responsible for ensuring that the assets reported in this fund are used for its intended purpose. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Fiduciary funds use the accrual basis of accounting.

### The School District as a Whole

Recall that the Statement of Net Assets provides the perspective of the School District as a whole.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

Table 1 provides a summary of the School District's net assets for fiscal year 2012 compared to 2011:

Table 1 Net Assets

	Governmenta	al Activities	Increase
	2012	2011	Increase (Decrease)
Assets:			
Current and			
Other Assets	\$19,629,631	\$19,520,628	\$109,003
Capital Assets, Net	22,563,793	23,598,631	(1,034,838)
Total Assets	42,193,424	43,119,259	(925,835)
•			
<u>Liabilities:</u>			
Other Liabilities	5,020,733	4,131,223	889,510
Long-Term Liabilities	5,531,275	6,171,635	(640,360)
Total Liabilities	10,552,008	10,302,858	249,150
<b>.</b>			
Net Assets:			
Invested in Capital Assets,			
Net of Related Debt	19,631,289	20,407,197	(775,908)
Restricted	1,344,698	2,758,024	(1,413,326)
Unrestricted	10,665,429	9,651,180	1,014,249
Total Net Assets	\$31,641,416	\$32,816,401	(\$1,174,985)
•			

An insignificant increase occurred within Current and Other Assets from the prior fiscal year. However, two components of total assets did have significant changes when compared to the prior fiscal year. Equity in Pooled Cash and Cash Equivalents increased \$484,103 due in part to an increase in revenue from open enrollment students entering the School District. Intergovernmental Receivables decreased significantly compared to the prior year mostly due to the School District being awarded the Education Jobs Grant during fiscal year 2011 along with the Education Stabilization Grant that was awarded and received in fiscal year 2011 but was not available in fiscal year 2012. Capital Assets, Net, decreased \$1,034,838 primarily due to current year depreciation exceeding current year additions.

Total liabilities of the School District increased \$249,150 from the prior fiscal year. Other Liabilities increased \$889,510 which primarily resulted from a significant decrease in the amount of tax revenues collected by the County Auditor. Long-Term Liabilities decreased \$640,360 due to the current fiscal year debt payments.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

Invested in Capital Assets, Net of Related Debt, decreased \$775,908 mostly due to the School District's current fiscal year depreciation exceeding current fiscal year additions and current fiscal year debt payments. Restricted Net Assets decreased due to the School District receiving the Education Jobs Grant during fiscal year 2011 and spending the majority of those funds during fiscal year 2012 along with the passage of House Bill 30, which eliminated the textbooks and instructional materials set-asides for fiscal year 2012. Unrestricted Net Assets of the School District demonstrated a significant increase which resulted from the passage of House Bill 30 which eliminated the textbooks and instructional materials set-asides for fiscal year 2012. These set-aside monies are now unrestricted net assets for fiscal year 2012.

Table 2 shows the changes in net assets for fiscal years 2012 and 2011.

Table 2 Changes in Net Assets

	Governmental Activities		Increase
	2012	2011	(Decrease)
Revenues:			
Program Revenues:			
Charges for Services and Sales	\$3,686,974	\$3,134,158	\$552,816
Operating Grants and Contributions	1,929,369	3,399,808	(1,470,439)
Total Program Revenues	5,616,343	6,533,966	(917,623)
General Revenues:			
Income Taxes	1,136,296	1,107,167	29,129
Property Taxes	3,034,025	3,877,459	(843,434)
Grants and Entitlements not Restricted to			
Specific Programs	10,183,623	10,013,366	170,257
<b>Unrestricted Contributions and Donations</b>	0	6,000	(6,000)
Investment Earnings	151,573	60,326	91,247
Miscellaneous	76,550	156,620	(80,070)
Total General Revenues	14,582,067	15,220,938	(638,871)
Total Revenues	\$20,198,410	\$21,754,904	(\$1,556,494)
			(continued)

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

Table 2 Changes in Net Assets (continued)

	Governmenta	Increase	
	2012	2011	(Decrease)
Program Expenses:			_
Instruction			
Regular	\$11,841,112	\$11,592,474	\$248,638
Special	1,647,752	1,490,586	157,166
Vocational	23,059	10,811	12,248
Support Services			
Pupils	855,823	1,018,976	(163,153)
Instructional Staff	665,718	690,431	(24,713)
Board of Education	833,722	610,485	223,237
Administration	1,115,239	1,199,868	(84,629)
Fiscal	471,287	459,402	11,885
Business	20,029	85,994	(65,965)
Operation and Maintenance of Plant	1,415,385	1,415,537	(152)
Pupil Transportation	910,710	859,650	51,060
Central	130,917	0	130,917
Operation of Non-Instructional Services	986,896	1,035,218	(48,322)
Extracurricular Activities	244,358	284,369	(40,011)
Interest and Fiscal Charges	211,388	214,588	(3,200)
Total Expenses	21,373,395	20,968,389	405,006
Change in Net Assets	(1,174,985)	786,515	(1,961,500)
Net Assets at Beginning of Year	32,816,401	32,029,886	786,515
Net Assets at End of Year	\$31,641,416	\$32,816,401	(\$1,174,985)

Program revenues, which are primarily represented by charges for tuition, fees, sales, and extracurricular activities, as well as restricted Intergovernmental Revenues were \$5,616,343 for fiscal year 2012. Charges for Services and Sales increased mostly due to an increase in open enrollment monies received. Operating Grants and Contributions decreased significantly mainly due to the School District being awarded and recognizing the Educational Jobs Grant during fiscal year 2011, but not receiving and utilizing the revenues until fiscal year 2012.

As previously mentioned, general revenues were \$14,582,067 for fiscal year 2012. The majority of these revenues are in the form of grants and entitlements not restricted to specific programs, and property and income taxes. Other revenue sources, such as investment earnings, are insignificant and are somewhat unpredictable revenue sources.

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and pupil.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

Support Services consists of several function categories as follows:

Pupils and instructional staff include the activities involved with assisting staff with the content and process of teaching to pupils.

Board of education, administration, fiscal, and business includes expenses associated with administrative and financial supervision of the School District.

Operation and maintenance of plant activities involve keeping the school grounds, buildings, and equipment in an effective working condition.

Pupil transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by State law.

Central includes expenses related to planning, research, development and evaluation of support services, as well as the reporting of this information internally and to the public.

Operation of non-instructional services includes the preparation, delivery, and servicing of lunches, snacks and other incidental meals to students and school staff in connection with school activities.

Extracurricular activities includes expenses related to student activities provided by the School District which are designed to provide opportunities for pupils to participate in school events, public events, or a combination of these for the purposes of motivation, enjoyment, and skill improvement.

Interest and fiscal charges involves the transactions associated with the payment of interest and other related charges to debt of the School District.

As should be expected, instruction costs represent the largest of the School District's expenses for fiscal year 2012. The largest increase occurred within regular instruction when compared to the prior fiscal year. The School District incurred both normal salary increases and an increase in health insurance rates during fiscal year 2012. The Board of Education expenses also increased, which mainly resulted from the Board of Education absorbing some program costs that were covered by the American Reinvestment and Recovery Act grants in the prior fiscal year.

The Statement of Activities shows the cost of program services and the charges for services and sales, grants and contributions offsetting those services. That is, it identifies the cost of these services supported by tax revenues and unrestricted grants and entitlements. The dependence upon tax revenues and intergovernmental foundation monies is apparent. The community and the State of Ohio, as a whole, provide the vast majority of resources for Union Scioto Local School District students.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

### The School District's Funds

Information about the School District's major funds starts on page 16. These funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$20,770,115 and expenditures of \$19,887,557.

The General Fund balance increased \$493,592. When comparing revenues and expenditures for fiscal year 2012 to those of fiscal year 2011, two significant revenue increases can be found. Tuition and Fees increased \$543,717 compared to fiscal year 2011 and stems from an increase in open enrollment students entering the School District. Property Taxes decreased \$786,626 which stems from a decline in property tax collections. The Board of Education, Operation and Maintenance of Plant, and Pupil Transportation expenditures increased \$224,133, \$410,681, and \$243,301, respectively, compared to fiscal year 2011. The Board of Education absorbed some of the program costs that were previously covered by the American Reinvestment and Recovery Act. The Operation and Maintenance of plant costs increased due to additional repairs and maintenance as the result of weather-related damage. Pupil Transportation costs increased due the purchase of new buses. Despite expenditures increasing compared to prior fiscal year, the School District's current fiscal year revenues were still more than sufficient to cover the increased costs.

# **General Fund Budgeting Highlights**

The School District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal year 2012, the School District revised its budget as it attempted to deal with unexpected changes in revenues and expenditures.

A review of the budgetary comparison statement for the General Fund reflects an insignificant change in revenues from the original budget to the final budget, an increase of \$6,746. There was significant change for revenues from the final budget to actual revenues received of \$491,557. The primary increase occurred in Tuition and Fees which resulted from a significant increase in open enrollment students attending the School District during fiscal year 2012.

The increase in expenditures from the original to the final budget is \$1,353,000. The main increase occurred in Regular Instruction, which was the result of general wage increases along with a number of employees that retired from the School District during the fiscal year. However, the total difference in actual expenditures made from the final budget was \$223,167, an insignificant decrease.

Actual General Fund revenues and Other Financing Sources were higher than Expenditures and Other Financing Uses by \$181,650.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

The School District's ending unobligated cash balance was \$940,465 above the final budgeted amount.

# **Capital Assets**

At the end of fiscal year 2012, the School District had \$22,563,793 invested in capital assets (net of accumulated depreciation). Additions to capital assets primarily consisted of blacktopping a parking lot, athletic restrooms, miscellaneous maintenance equipment, wireless technology upgrades, and two buses. Disposals for the fiscal year included six buses and other vehicles. For further information regarding the School District's capital assets, refer to Note 10 in the Notes to the Basic Financial Statements.

# **Debt Administration**

At June 30, 2012, the School District had \$2,762,590 in outstanding long-term general obligation debt, which includes serial and capital appreciation bonds as well as the accretion on the capital appreciation bonds. The School District's long-term liabilities also include a bond premium and a loss on refunding relating to the general obligation debt. The School District's long-term obligations also include capital leases in the amount of \$404,062 and compensated absences of \$2,364,623.

At June 30, 2012, the School District's overall legal debt margin was \$14,308,829, with an unvoted debt margin of \$182,055.

For further information regarding the School District's debt obligations, refer to Note 16 in the Notes to the Basic Financial Statements.

#### **Current Financial Issues and Concerns**

The Board of Education and the administration of the School District place a strong emphasis on academic programs. The School District offers a wide range of learning opportunities and every effort is made to assure that each student is provided the best education possible within the limits of the School District's resources.

The School District features a traditional child centered curriculum with emphasis on basic studies. A well trained staff stresses "hands on" learning activities through up-to-date instructional practices. Special programs are available to serve the educationally disadvantaged. In addition, a variety of classroom or building enrichment activities are offered. The academic program includes diversified high school course selections, career education, and vocal and instrumental music programs. Co-curricular activities appropriate to age and grade level are available to complement the curricular program. The School District also provides preschool and latchkey programs in an effort to better serve families in our community by offering additional educational programs.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

With the completion of the Ohio School Facilities Commission project in 2003, the School District's classroom facilities are in excellent physical condition and allow the Board of Education and administration to provide a safe and pleasant environment for students to believe, achieve, and succeed. In June of 2006, a major improvement to the school outdoor athletic complex took place, as the bleachers were replaced on both the home and visitor sides of the athletic field. With this improvement, the School District was also able to provide access to the handicapped and accommodate larger crowds. In June 2007, the School District completed the improvements to the outdoor athletic complex. A new concession stand, restroom facility, team room, pavilion, and ticket booth were constructed. In cooperation with the Ross County Engineers Department, the School District was also able to improve safety conditions on the campus by constructing an underground tunnel that leads to the entrance of the outdoor athletic complex. In June 2008, the renovations to the high school gymnasium were completed. This included painting, refinishing the floor and the installation of new, handicapped accessible bleachers. In the fall of 2008, a walking path and bridge connecting the elementary playground to the outdoor athletic complex was completed. This allowed the elementary children to access the track and field facilities easily, along with providing additional exercise activities for the students and the community to enjoy. An outdoor classroom was constructed in this area to allow teachers to have additional educational options. During fiscal year 2010, the School District completed work on a press box for the high school soccer field.

The School District completed the H.B. 264 Energy Conservation Project in fiscal year 2010. This project allowed the School District to manage the heating and cooling systems in the elementary, junior high, and high school buildings more efficiently and effectively. As a result of this project, the School District reduced utility costs by over \$160,000 in fiscal year 2010.

The School District continued investing in technology infrastructure during fiscal year 2012. \$67,286 was spent to improve wireless access as well as enhancements to the security of School District buildings.

On May 5, 2009, the voters of the School District approved the renewal of a one-half percent tax on the income of residents and of estates within the School District. This levy began January 2010 and will continue for five years.

The School District also has a considerable amount of State tax-exempt property and has pursued this issue with the assistance of the County Auditor. Their efforts prevailed and the School District began receiving an additional allowance in State funding in fiscal year 2005.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2012 Unaudited

The latest State biennial budget resulted in a loss of approximately \$266,000 in formula funding including the loss of Federal State Fiscal Stabilization funds. The School District also lost \$131,000 with the loss of tangible personal property reimbursements. For the fiscal year 2011, School District was awarded the Federal Education Jobs Grant in the amount of \$628,017. These are one-time monies that were utilized during fiscal year 2012 and will not be available for fiscal year 2013.

In conclusion, the Union Scioto Local School District has committed itself to financial excellence. The School District's system of financial planning, budgeting, and internal financial controls are well regarded. The School District continues its sound fiscal management to meet the challenges of the future and to provide the best educational opportunities to its children.

# Contacting the School District's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact John Rose, Treasurer, at Union Scioto Local School District, 1565 Egypt Pike, Chillicothe, Ohio 45601 or e-mail at jrose@mail.gsn.k12.oh.us.

# Statement of Net Assets June 30, 2012

	Governmental Activities
Assets:	
Equity in Pooled Cash and Cash Equivalents	\$15,080,983
Cash and Cash Equivalents with Fiscal Agent	391,310
Materials and Supplies Inventory	1,166
Inventory Held for Resale	8,754
Accrued Interest Receivable	52,791
Accounts Receivable	11,806
Intergovernmental Receivable	399,568
Prepaid Items	12,219
Income Taxes Receivable	480,192
Property Taxes Receivable	3,149,964
Deferred Charges	40,878
Capital Assets:	
Land	444,360
Depreciable Capital Assets, Net	22,119,433
Total Assets	42,193,424
Liabilities:	
Accounts Payable	25,431
Accrued Wages and Benefits Payable	1,693,813
Intergovernmental Payable	370,849
Accrued Interest Payable	9,120
Personal Leave Balance Payable	21,894
Matured Compensated Absences Payable	148,665
Deferred Revenue	2,750,961
Long-Term Liabilities:	(22.5(2
Due Within One Year	632,563
Due Within More Than One Year	4,898,712
Total Liabilities	10,552,008
Net Assets:	
Invested in Capital Assets, Net of Related Debt	19,631,289
Restricted for:	42.5.202
Debt Service	425,382
Capital Projects	44,635
Classroom Facilities	551,134
Food Service	107,004
Title I	105,477
Other Purposes	111,066
Unrestricted	10,665,429
Total Net Assets	\$31,641,416

Statement of Activities

For the Fiscal Year Ended June 30, 2012

		Ргостат	Revenues	Net (Expense) Revenue and Changes in Net Assets
	Expenses	Charges for Services and Sales	Operating Grants and Contributions	Governmental Activities
Governmental Activities:				
Instruction:				
Regular	\$11,841,112	\$3,163,358	\$264,970	(\$8,412,784)
Special	1,647,752	9,327	582,445	(1,055,980)
Vocational	23,059	0	123	(22,936)
Support Services:				
Pupils	855,823	0	316,569	(539,254)
Instructional Staff	665,718	0	13,734	(651,984)
Board of Education	833,722	29,627	5,400	(798,695)
Administration	1,115,239	30,415	0	(1,084,824)
Fiscal	471,287	0	0	(471,287)
Business	20,029	0	0	(20,029)
Operation and Maintenance of Plant	1,415,385	13,819	0	(1,401,566)
Pupil Transportation	910,710	0	38,174	(872,536)
Central	130,917	0	0	(130,917)
Operation of Non-Instructional Services	986,896	360,284	706,279	79,667
Extracurricular Activities	244,358	80,144	1,675	(162,539)
Interest and Fiscal Charges	211,388	0	0	(211,388)
Total Governmental Activities	\$21,373,395	\$3,686,974	\$1,929,369	(15,757,052)
		General Revenues:		
		Income Taxes		1,136,296
		Property Taxes Levied f	or:	
		General Purposes		2,743,892
		Debt Service		241,107
		Capital Outlay		49,026
		Grants and Entitlements	not Restricted	
		to Specific Programs	5	10,183,623
		Investment Earnings		151,573
		Miscellaneous		76,550
		Total General Revenues		14,582,067
		Change in Net Assets		(1,174,985)
		Net Assets at Beginning	of Year	32,816,401
		Net Assets at End of Yea	nr	\$31,641,416

Balance Sheet Governmental Funds June 30, 2012

	General	Other Governmental Funds	Total Governmental Funds
Assets:			
Equity in Pooled Cash and Cash Equivalents	\$12,296,634	\$1,809,743	\$14,106,377
Restricted Assets:			
Equity in Pooled Cash and Cash Equivalents	4,006	0	4,006
Receivables:			
Property Taxes	2,850,358	299,606	3,149,964
Income Taxes	480,192	0	480,192
Intergovernmental	1,692	397,876	399,568
Accounts	11,596	210	11,806
Interfund	190,362	0	190,362
Accrued Interest	52,791	0	52,791
Prepaid Items	12,219	0	12,219
Materials and Supplies Inventory	0	1,166	1,166
Inventory Held for Resale	0	8,754	8,754
Total Assets	\$15,899,850	\$2,517,355	\$18,417,205
<u>Liabilities and Fund Balances:</u> <u>Liabilities:</u>			
Accounts Payable	\$15,724	\$9,707	\$25,431
Accrued Wages and Benefits Payable	1,337,942	224,954	1,562,896
Intergovernmental Payable	338,721	32,128	370,849
Interfund Payable	0	190,362	190,362
Personal Leave Balances Payable	21,894	0	21,894
Matured Compensated Absences Payable	148,665	0	148,665
Deferred Revenue	2,669,936	426,718	3,096,654
Total Liabilities	4,532,882	883,869	5,416,751
Fund Balances:			
Nonspendable	16,225	1,166	17,391
Restricted	0	1,184,655	1,184,655
Assigned	722,435	482,524	1,204,959
Unassigned (Deficit)	10,628,308	(34,859)	10,593,449
Total Fund Balances	11,366,968	1,633,486	13,000,454
Total Liabilities and Fund Balances	\$15,899,850	\$2,517,355	\$18,417,205

# Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities June 30, 2012

Total Governmental Fund Balances		\$13,000,454
Amounts reported for governmental activities in the Statement of Net Assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. These assets consist of:  Land Other capital assets Accumulated depreciation Total capital assets	444,360 39,074,744 (16,955,311)	22,563,793
Some of the School District's revenues will be collected after fiscal year-end, but are not available soon enough to pay for the current period's expenditures and therefore are deferred in the funds.  Delinquent property taxes Income taxes Intergovernmental	99,238 76,887 156,257	
Accrued interest	13,311	345,693
The Internal Service Fund is used by management to charge the costs of insurance to individual funds. The assets and liabilities of the Internal Service Fund are included in governmental activities in the Statement of Net Assets.		1,230,993
Bond issuance costs reported as an expenditure in governmental funds are recognized as an asset and allocated as an expense over the life of the bonds on a full accrual basis.		40,878
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. Those liabilities consist of:  Bonds payable Accretion on bonds Accrued interest on bonds Premium on refunding Loss on refunding Capital leases Compensated absences  Total liabilities	(2,639,201) (82,516) (9,120) (144,835) 103,962 (404,062) (2,364,623)	(5,540,395)
Net Assets of Governmental Activities	_	\$31,641,416

# Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

For the Fiscal Year Ended June 30, 2012

		Other	Total
	General	Governmental Funds	Governmental Funds
	General	Turido	Tundo
Revenues:			
Property Taxes	\$2,738,083	\$289,471	\$3,027,554
Income Taxes	1,133,646	0	1,133,646
Intergovernmental	10,125,370	2,563,246	12,688,616
Investment Earnings	142,589	1	142,590
Tuition and Fees	3,172,685	0	3,172,685
Rent	13,819	0	13,819
Extracurricular Activities	30,415	80,144	110,559
Contributions and Donations	0	14,185	14,185
Customer Sales and Services	29,627	360,284	389,911
Miscellaneous	75,520	1,030	76,550
Total Revenues	17,461,754	3,308,361	20,770,115
Expenditures:			
Current:			
Instruction:			
Regular	9,478,357	878,822	10,357,179
Special	984,965	555,593	1,540,558
Vocational	20,195	0	20,195
Support Services:			
Pupils	502,973	317,135	820,108
Instructional Staff	672,786	4,042	676,828
Board of Education	827,382	5,400	832,782
Administration	1,003,724	0	1,003,724
Fiscal	444,448	8,486	452,934
Business	19,470	0	19,470
Operation and Maintenance of Plant	1,433,006	72,659	1,505,665
Pupil Transportation	904,587	0	904,587
Operation of Non-Instructional Services	4,673	939,451	944,124
Extracurricular Activities	140,817	89,712	230,529
Debt Service:			
Principal Retirement	216,449	68,264	284,713
Interest and Fiscal Charges	26,981	267,180	294,161
Total Expenditures	16,680,813	3,206,744	19,887,557
Excess of Revenues Over Expenditures	780,941	101,617	882,558
Other Financing Sources (Uses):			
Transfers In	0	107,349	107,349
Transfers Out	(287,349)	0	(287,349)
Total Other Financing Sources (Uses)	(287,349)	107,349	(180,000)
Net Change in Fund Balances	493,592	208,966	702,558
Fund Balances at Beginning of Year	10,873,376	1,424,520	12,297,896
Fund Balances at End of Year	\$11,366,968	\$1,633,486	\$13,000,454

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

For the Fiscal Year Ended June 30, 2012

Net Change in Fund Balances - Total Governmental Funds		\$702,558
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported as expenditures in governmental funds. However, in the Statement of Activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:		
Capital assets additions	307,283	
Depreciation expense	(1,342,121)	
Excess of depreciation expense over capital outlay	(1,372,121)	(1,034,838)
Because some revenues will not be collected for several months after the School District's fiscal year ends, they are not considered "available" revenues and are deferred in the governmental funds.	C 471	
Delinquent property taxes Income taxes	6,471 2,650	
Intergovernmental	(589,809)	
Investment earnings	8,983	
Total (increase)/decrease	6,763	(571,705)
The Internal Service Fund used by management to charge the cost of insurance to individual funds is reported in the entity-wide Statement of Activities.		(907,700)
Repayment of long-term debt is reported as an expenditure in governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets. In the current fiscal year, these amounts consist of:  Bond principal retirement	225,000	
Capital leases	216,449	441 440
Total long-term debt repayment		441,449
Amortization of bond issuance costs, bond premiums and the deferred loss on the refunding of debt is not reported in the funds, but is allocated as an expense over the life of the debt in the Statement of Activities.		
Amortization of loss on refunding	(9,523)	
Amortization of bond premium	13,268	
Amortization of bond issuance costs	(3,744)	
		1
Some items reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. These activities consist of:		
Decrease in compensated absences payable	269,214	
Decrease in accrued interest payable	84	
Accretion on bonds	(74,048)	
Total (increase)/decrease		195,250

See accompanying notes to the basic financial statements

**Change in Net Assets of Governmental Activities** 

(\$1,174,985)

Statement of Revenues, Expenditures and Changes In Fund Balance - Budget and Actual (Budget Basis)

General Fund For the Fiscal Year Ended June 30, 2012

	Budgeted Amounts			Variance Positive
	Original	Final	Actual	(Negative)
Revenues:				
Property Taxes	\$3,239,391	\$3,289,391	\$3,301,843	\$12,452
Income Taxes	1,091,043	1,087,716	1,142,538	54,822
Intergovernmental	10,273,965	10,242,633	10,123,678	(118,955)
Investment Earnings	60,184	60,000	64,347	4,347
Tuition and Fees	2,675,021	2,666,863	3,172,473	505,610
Rent	13,040	13,000	13,819	819
Contributions and Donations	6,018	6,000	0	(6,000)
Customer Sales and Services	24,073	24,000	29,627	5,627
Miscellaneous	40,122	40,000	72,835	32,835
Total Revenues	17,422,857	17,429,603	17,921,160	491,557
Expenditures:				
Current:				
Instruction:				
Regular	7,844,879	9,182,879	9,313,266	(130,387)
Special	956,672	956,672	958,854	(2,182)
Vocational	64	64	20,195	(20,131)
Support Services:				
Pupils	753,798	753,798	495,040	258,758
Instructional Staff	719,173	732,173	731,946	227
Board of Education	777,311	777,311	949,708	(172,397)
Administration	1,059,743	1,059,743	991,501	68,242
Fiscal	477,584	477,584	483,061	(5,477)
Business	112,238	112,238	86,947	25,291
Operation and Maintenance of Plant	1,797,302	1,797,302	1,529,740	267,562
Pupil Transportation	848,903	948,903	967,777	(18,874)
Operation of Non-Instructional Services	0	0	1,608	(1,608)
Extracurricular Activities	7,417	7,417	152,137	(144,720)
Capital Outlay	686,259	588,259	489,396	98,863
Total Expenditures	16,041,343	17,394,343	17,171,176	223,167
Excess of Revenues Over Expenditures	1,381,514	35,260	749,984	714,724
Other Financing Sources (Uses):				
Proceeds from Sale of Capital Assets	0	0	2,300	2,300
Other Financing Uses	(1,766,605)	(413,605)	0	413,605
Transfers Out	(430,198)	(430,198)	(430,000)	198
Advances In	49,728	49,728	49,728	0
Advances Out	0	0	(190,362)	(190,362)
Total Other Financing Sources (Uses)	(2,147,075)	(794,075)	(568,334)	225,741
Net Change in Fund Balance	(765,561)	(758,815)	181,650	940,465
Fund Balance at Beginning of Year	9,813,369	9,813,369	9,813,369	0
Prior Year Encumbrances Appropriated	1,268,827	1,268,827	1,268,827	0
Fund Balance at End of Year	\$10,316,635	\$10,323,381	\$11,263,846	\$940,465

# Statement of Fund Net Assets Internal Service Fund June 30, 2012

	Self-Insurance
Assets: Equity in Pooled Cash and Cash Equivalents Cash and Cash Equivalents with Fiscal Agent	\$970,600 391,310
Total Assets	1,361,910
<u>Liabilities:</u> Accrued Benefits	130,917
Net Assets: Unrestricted	\$1,230,993

Statement of Revenues, Expenses and Changes in Fund Net Assets Internal Service Fund For the Fiscal Year Ended June 30, 2012

	Self-Insurance
Operating Revenues: Charges for Services	\$42,557
Operating Expenses: Purchased Services Claims	911,937 218,320
Total Operating Expenses	1,130,257
Loss Before Transfers	(1,087,700)
Transfers In	180,000
Change in Net Assets	(907,700)
Net Assets at Beginning of Year	2,138,693
Net Assets at End of Year	\$1,230,993

# Statement of Cash Flows Internal Service Fund For the Fiscal Year Ended June 30, 2012

	Self-Insurance
Increase (Decrease) in Cash and Cash Equivalents:	
Cash Flows from Operating Activities:	
Receipts from Interfund Services Provided	\$42,557
Cash Payments to Suppliers for Goods and Services	(781,020)
Cash Payments for Claims	(223,891)
Net Cash Used for Operating Activities	(962,354)
Cash Flows from Noncapital Financing Activities:	
Transfers	180,000
Decrease in Cash and Cash Equivalents	(782,354)
Cash and Cash Equivalents at Beginning of Year	2,144,264
Cash and Cash Equivalents at End of Year	\$1,361,910
Reconciliation of Operating Loss to Net Cash	
Used for Operating Activities:	
Operating Loss	(\$1,087,700)
Adjustments to Reconcile Operating Loss to	
Net Cash Used for Operating Activities:	
Changes in Assets and Liabilities:	
Increase in Accrued Benefits	130,917
Decrease in Claims Payable	(5,571)
Net Cash Used for Operating Activities	(\$962,354)

# Statement of Fiduciary Assets and Liabilities Agency Fund June 30, 2012

	Student Managed Activities
Assets: Equity in Pooled Cash and Cash Equivalents	\$54,509
<u>Liabilities:</u> Undistributed Monies	\$54,509

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

# NOTE 1 – DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

Union Scioto Local School District (the "School District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The School District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The School District provides educational services as authorized by State statute and federal guidelines.

The School District was established in 1935 through the consolidation of existing land areas and school districts. The School District serves an area of approximately 80 square miles. It is located in Ross County, and includes all of Union and Scioto Townships. It is staffed by 89 classified employees, 123 certificated teaching personnel, and 12 administrative employees who provide services to 2,235 students and other community members. The School District currently operates two instructional buildings, one administrative building, one maintenance building, and a bus garage.

# **Reporting Entity**

A reporting entity is composed of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the School District consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For Union Scioto Local School District, this includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

The following activities are included with the reporting entity.

Ross County Christian Academy - Within the School District boundaries, the Ross County Christian Academy provides classes for pre-school through eighth grade. Current State legislation provides funding to this private school. Monies are received and disbursed on behalf of School District by the Treasurer of the School District, as directed by the academy. The activity of these State monies is reflected in a special revenue fund for financial reporting purposes.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

# NOTE 1 – DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY (continued)

The School District participates in six organizations, three of which are defined as jointly governed organizations, two as insurance purchasing pools, and one as a public entity shared risk pool. These organizations are the South Central Ohio Computer Association, the Pickaway-Ross County Career and Technology Center, the Great Seal Education Network of Tomorrow, Northern Buckeye Education Council Officials Workers' Compensation Group Rating Plan, the Ohio School Plan, and the Ross County School Employees Insurance Consortium. These organizations are presented in Notes 18, 19 and 20 to the basic financial statements.

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Union Scioto Local School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its governmental activities and to its Internal Service Fund unless those pronouncements conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

# **Basis of Presentation**

The School District's basic financial statements consist of government-wide statements, including a Statement of Net Assets and a Statement of Activities, and fund financial statements which provide a more detailed level of financial information.

### Government-wide Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the School District as a whole. These statements include the financial activities of the School District, except for fiduciary funds. The activity of the Internal Service Fund is eliminated to avoid "doubling up" revenues and expenses. The government-wide financial statements usually distinguish between those activities of the School District that are governmental and those that are considered business-type; however, the School District has no business-type activities.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The Statement of Net Assets presents the financial condition of the governmental activities of the School District at fiscal year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the School District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School District.

### Fund Financial Statements

During the fiscal year, the School District segregates transactions related to certain School District functions or activities into separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental fund financial statements is on major funds rather than reporting by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The Internal Service Fund is presented on the face of the proprietary fund statements. Fiduciary funds are reported by type.

# **Fund Accounting**

The School District uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. All funds of the School District fall within three categories: governmental, proprietary, and fiduciary.

### Governmental Funds

Governmental funds are those through which most governmental functions of the School District typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The following is the School District's major governmental fund:

<u>General Fund</u> – The General Fund accounts for and reports all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

The other governmental funds of the School District account for grants and other resources whose use is restricted or assigned to a particular purpose.

# Proprietary Fund

Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. Proprietary funds are classified as enterprise or internal service; the School District has no enterprise funds.

<u>Internal Service Fund</u> – Internal service funds account for the financing of services provided by one department or agency to other departments or agencies of the School District. The School District's internal service fund is used to account for the vision and dental benefits provided to employees. The School District's internal service fund also currently pays a portion of the medical premium costs due for health care coverage due to the School District no longer being self-insured to pay for this coverage.

# Fiduciary Fund

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds and agency funds. Trust funds are used to account for assets held by the School District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the School District's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The School District has one fiduciary fund, an agency fund, used to account for student managed activity programs.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# **Measurement Focus**

Government-wide Financial Statements

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the School District are included on the Statement of Net Assets. The Statement of Activities presents increases (e.g., revenues) and decreases (e.g., expenses) in total net assets.

### Fund Financial Statements

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, all proprietary fund types are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the Statement of Fund Net Assets. The Statement of Revenues, Expenses and Changes in Fund Net Assets presents increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. The Statement of Cash Flows provides information about how the School District finances and meets the cash flow needs of its proprietary activities.

# **Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements and the financial statements of the proprietary and fiduciary funds are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenues - Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Measurable" means that the amount of the transaction can be determined, and "available" means that the resources are collectible within the current fiscal year, or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within 60 days of fiscal year-end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, income taxes, grants, entitlements, and donations. On an accrual basis, revenue from income taxes is recognized in the fiscal year in which the exchange on which the tax is imposed takes place and revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 7). Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the School District must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available for advance, income taxes, interest, and grants.

# Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2012, but which were levied to finance fiscal year 2013 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

# Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

# **Budgetary Process**

All funds, other than the agency fund, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution, and the certificate of estimated resources, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of budgetary control has been established by the Board of Education at the fund level. The Treasurer has been authorized to allocate Board appropriations to the function and object level within each fund.

The certificate of estimated resources may be amended during the fiscal year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts in the certificate when the original appropriations were adopted. The amounts reported as final budgeted amounts reflect the amounts in the amended certificate in effect at the time the final appropriations were passed.

The appropriation resolution is subject to amendment by the Board throughout the fiscal year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts in the budgetary statements reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior fiscal years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year, including all supplemental appropriations.

# Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the School District's records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

# NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The School District participated in a public entity shared risk pool that paid employee health insurance claims on the School District's behalf. The remaining balance of the School District's funds held by the claims administrator and the fiscal agent at June 30, 2012, is presented as "Cash and Cash Equivalents with Fiscal Agent".

During fiscal year 2012, investments were limited to United States Treasury Securities, negotiable certificates of deposit, and the State Treasury Asset Reserve of Ohio (STAROhio). STAROhio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price which is the price the investment could be sold for on June 30, 2012.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of investment earnings. Investment Earnings credited to the General Fund during fiscal year 2012 amounted to \$142,589, which includes \$27,468 assigned from other School District funds.

For presentation on the financial statements, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents.

# **Restricted Assets**

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either externally imposed by creditors, contributors, grantors, laws of other governments, or imposed by law through constitutional provisions or enabling legislation. Restricted assets in the General Fund represent cash equivalents legally required to be set aside by the School District for unclaimed monies held to be reclaimed by its rightful owner.

### Inventory

Inventories are presented at cost on a first-in, first-out basis and are expended/expensed when used. Inventory consists of purchased food held for resale and expendable supplies held for consumption.

# **Prepaid Items**

Payments made to vendors for services that will benefit periods beyond June 30, 2012, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the fiscal year in which services are consumed.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Capital Assets**

All capital assets of the School District are general capital assets associated with governmental activities. General capital assets usually result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide Statement of Net Assets but are not reported in the fund financial statements.

Capital assets are capitalized at cost (or estimated historical cost, which is determined by indexing the current replacement cost back to the year of acquisition) and updated for additions and retirements during the fiscal year. Donated capital assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of \$5,000. The School District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets, except land, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Land Improvements	20 years
Buildings and Improvements	20 - 50 years
Furniture, Fixtures and Equipment	5 - 20 years
Vehicles	8 - 10 years
Textbooks and Educational Media	5 - 20 years

#### **Interfund Balances**

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "Interfund Receivable" and "Interfund Payable". These amounts are eliminated in the governmental activities column of the Statement of Net Assets.

#### **Compensated Absences**

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. The School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the termination method. An accrual for earned sick leave is made to the extent it is probable that benefits will result in termination payments. The liability is an estimate based on the School District's past experience of making termination payments.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures to the extent that payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "Matured Compensated Absences Payable" in the General Fund.

Each year, four personal leave days are provided to all employees. Employees must use those days within one year of the date they are received. If not used within one year, any personal leave hours remaining for each employee automatically converts to sick leave hours. Therefore, any personal leave balance outstanding as of June 30, 2012 is recorded as "Personal Leave Balance Payable" on the governmental fund financial statements.

The entire compensated absences liability is reported on the government-wide financial statements.

#### Bond Premiums/Issuance Costs/Interest on Capital Appreciation Bonds/Loss on Refunding

For governmental activities, bond issuance costs and bond premiums and discounts are deferred and amortized over the term of the bonds using the straight-line method since the results are not significantly different from the effective interest method. Capital appreciation bonds are accreted each fiscal year for the compounded interest accrued during the fiscal year. Bond premiums and discounts and the compounded interest on capital appreciation bonds are presented as a reduction/addition of the face amount of the bonds payable whereas issuance costs are recorded as deferred charges.

The accounting loss on refunded bonds (difference between the reacquisition price and the net carrying amount of the old debt) is amortized over the remaining life of the old debt or the life of the new debt, whichever is shorter.

On the governmental fund financial statements, issuance costs and bond premiums are recognized in the period in which the bonds were issued. Accretion on the capital appreciation bonds is not reported.

#### **Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements. All payables, accrued liabilities and long-term obligations payable from the proprietary fund are reported on the fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the governmental funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current fiscal year. Bonds and capital leases that will be paid from governmental funds are recognized as an expenditure and liability in the governmental fund financial statements when due.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

#### Nonspendable

The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

#### Restricted

Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions.

#### Committed

The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the School District's Board of Education. Those committed amounts cannot be used for any other purpose unless the School District's Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

#### Assigned

Amounts in the assigned fund balance classification are intended to be used by the School District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the School District Board of Education.

#### Unassigned

Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The School District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first, followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

#### Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, laws, or regulations of other governments. Net assets restricted for other purposes include resources restricted for food service operations, and federal and State grants restricted to expenditures for specified purposes.

The School District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### **Internal Activity**

Transfers within governmental activities are eliminated on the government-wide financial statements.

Internal allocations of overhead expenses from one function to another or within the same function are eliminated on the Statement of Activities. Payments for interfund services provided and used are not eliminated.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in the proprietary fund. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### **NOTE 3 – FUND BALANCES**

Fund balance is classified as nonspendable, restricted, committed, assigned, and/or unassigned based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Fund Balances	General	Other Governmental Funds	Total
Nonspendable			
Prepaids	\$12,219	\$0	\$12,219
Materials and Supplies	•		·
Inventory	0	1,166	1,166
Unclaimed Monies	4,006	0	4,006
Total Nonspendable	16,225	1,166	17,391
Restricted for			
Debt Payment	0	426,505	426,505
Food Service Operations	0	105,838	105,838
Special Donations	0	2,675	2,675
Other Local Grants	0	4,009	4,009
Facilities Maintenance	0	549,527	549,527
Extracurricular Activities	0	4,508	4,508
Ross County Christian Academy	0	17,457	17,457
Title I	0	29,441	29,441
Capital Improvements	0	44,695	44,695
Total Restricted	0	1,184,655	1,184,655
Assigned to			
Capital Improvements	0	482,524	482,524
Other Purposes	722,435	0	722,435
Total Assigned	722,435	482,524	1,204,959
Unassigned (Deficit)	10,628,308	(34,859)	10,593,449
Total Fund Balances	\$11,366,968	\$1,633,486	\$13,000,454

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### **NOTE 4 – ACCOUNTABILITY**

At June 30, 2012, the Early Childhood Education, Education Jobs, Race to the Top, IDEA-B, and Title II-A Special Revenue Funds had deficit fund balances of \$6,331, \$26,718, \$721, \$1,018, and \$71, respectively. The General Fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

#### **NOTE 5 – BUDGETARY BASIS OF ACCOUNTING**

While the School District is reporting financial position, results of operations, and changes in fund balances on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budget Basis) for the General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures (budget basis) rather than restricted, committed, or assigned fund balance (GAAP basis).
- 4. Advances In and Advances Out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).
- 5. Investments are recorded at fair value (GAAP basis) rather than cost (budget basis).
- 6. Certain funds are accounted for as a separate funds internally with legally adopted budgets (budget basis) that do not meet the definition of special revenue funds under GASB Statement No. 54 and were reported with the General Fund (GAAP basis).

#### NOTE 5 – BUDGETARY BASIS OF ACCOUNTING (continued)

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements for the General Fund.

Net Change in Fund Balance			
GAAP Basis	\$493,592		
Adjustments:			
Revenue Accruals	532,571		
Expenditure Accruals	(106,724)		
Transfers	(142,651)		
Advances	(140,634)		
Encumbrances	(709,733)		
Net Decrease in Fair			
Value of Investments - Fiscal Year 2011	(8,785)		
Net Increase in Fair			
Value of Investments - Fiscal Year 2012	(31,582)		
Perspective Differences	295,596		
Budget Basis	\$181,650		

#### NOTE 6 – DEPOSITS AND INVESTMENTS

Monies held by the School District are classified by State statute into three categories.

Active deposits are public deposits determined to be necessary to meet current demands upon the School District Treasury. Active monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit, or by savings or deposit accounts, including passbook accounts.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 6 – DEPOSITS AND INVESTMENTS (continued)

Interim monies held by the School District can be deposited or invested in the following securities:

- 1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above;
- 4. Bonds and other obligations of the State of Ohio;
- 5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) above;
- 7. The State Treasurer's investment pool (STAROhio); and
- 8. Commercial paper and bankers acceptances if training requirements have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. Investments may only be made through specified dealers and institutions.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 6 – DEPOSITS AND INVESTMENTS (continued)

At June 30, 2012, the School District had "Cash and Cash Equivalents with Fiscal Agent" on the Statement of Net Assets of \$391,310. This is money that was paid to a public entity shared risk pool that paid employee health insurance claims on the School District's behalf. The money is held by Ross-Pike Educational Service District, which is the fiscal agent for several school districts. Since the monies are commingled, no disclosures regarding risk can be disclosed under GASB Statement No. 40. The classification for the Ross-Pike Educational Service District as a whole can be obtained by writing to Erin Kirby, who serves as Treasurer, at 475 Western Avenue, Suite E, Chillicothe, Ohio 45601.

#### **Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. According to state law, public depositories must give security for all public funds on deposit in excess of those funds that are insured by the Federal Deposit Insurance Corporation (FDIC) or by any other agency or instrumentality of the federal government. These institutions may either specifically collateralize individual accounts in lieu of amounts insured by the FDIC, or may pledge a pool of government securities valued at least 105% of the total value of public monies on deposit at the institution.

As of June 30, 2012, the School District's bank balance of \$6,447,418 either covered by FDIC or collateralized by the financial institution's public entity deposit pools in the manner described above.

#### Investments

As of June 30, 2012, the School District had the following investment:

	Fair Value	Investment Maturities Less Than 1 Year	Investment Maturities (in Years) 1 - 2	Investment Maturities (in Years) 3 - 5	S&P Rating	Percent of Total Investments
U.S. Treasury Notes	\$5,933,245	\$0	\$0	\$5,933,245	AA+	65.68%
STAROhio	2,414	2,414	0	0	AAAm	0.02%
Negotiable Certificate of Deposits	3,098,212	1,498,869	850,558	748,785		34.30%
Totals	\$9,033,871	\$1,501,283	\$850,558	\$6,682,030		

#### Interest Rate Risk

As a means of limiting its exposure to fair value losses caused by rising interest rates, the School District's investment policy requires that, to the extent possible, investments will match anticipated cash flow requirements. No investment shall be made unless the Treasurer, at the time of making the investment, reasonably expects it can be held to its maturity. The School District will not directly invest in securities maturing more than five years from the date of investment.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 6 – DEPOSITS AND INVESTMENTS (continued)

#### Credit Risk

The S&P ratings of the School District's investments are listed in the table above. Ohio law requires that STAROhio maintain the highest rating provided by at least one nationally recognized standard rating service. The School District's investment policy limits investments to those authorized by State statute or issued by United States Government sponsored enterprises.

#### Concentration of Credit Risk

The School District's investment policy provides that no more than 25 percent of the interim funds of the School District may be invested in commercial paper or banker's acceptances as authorized by Section 135.142 of the Ohio Revised Code. The percentage that each investment represents of the total investments is listed in the table above.

#### **NOTE 7 – PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the School District's fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real and public utility property located in the School District. Real property tax revenue received in calendar year 2012 represents collections of calendar year 2011 taxes. Real property taxes received in calendar year 2012 were levied after April 1, 2011, on the assessed value listed as of January 1, 2011, the lien date. Assessed values for real property taxes are established by State law at 35 percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar year 2012 represents collections of calendar year 2011 taxes. Public utility real and tangible personal property taxes received in calendar year 2012 became a lien December 31, 2010, were levied after April 1, 2011, and are collected in calendar year 2012 with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### **NOTE 7 – PROPERTY TAXES** (continued)

The Ross County Treasurer collects property taxes on behalf of all governments in the County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2012, are available to finance fiscal year 2012 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable includes real property and public utility property taxes which are measurable as of June 30, 2012, and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year-end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to deferred revenue.

The amount available as an advance at June 30, 2012, was \$270,620 in the General Fund and \$29,145 in the Other Governmental Funds. The amount available as an advance at June 30, 2011, was \$834,380 in the General Fund and \$87,888 in the Other Governmental Funds.

On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis, the revenue is deferred.

The assessed values upon which fiscal year 2012 taxes were collected are:

	2011 Second -		2012 First -	
	Half Collect	tions	Half Collec	etions
	Amount	Percent	Amount	Percent
Real Estate	\$173,700,560	96.52%	\$175,471,900	96.38%
Public Utility Personal	6,261,760	3.48%	6,583,510	3.62%
Total Assessed Value	\$179,962,320	100.00%	\$182,055,410	100.00%
Tax rate per \$1,000 of assessed valuation	\$34.10		\$34.10	

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 8 – INCOME TAX

The School District levies a voted tax of one-half percent for general operations on the income of residents and of estates. The tax was effective on January 1, 2000, and continued for five years. On March 2, 2004, and on May 5, 2009, the voters of the School District approved the renewal of the income tax levy. For the latest renewal, collections began January, 2010, and will continue for five years. Employers of residents are required to withhold income tax on compensation and remit the tax to the State. Taxpayers are required to file an annual return. The State makes quarterly distributions to the School District after withholding amounts for administrative fees and estimated refunds. Income tax revenue is credited to the General Fund.

#### NOTE 9 – RECEIVABLES

Receivables at June 30, 2012, consisted of property and income taxes, intergovernmental, accounts, interfund, and accrued interest. All receivables, except for property taxes, are considered fully collectible within one year due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds. Property taxes, although ultimately collectible, include some portion of delinquents that will not be collected within one year.

A summary of the principal items of intergovernmental receivables follows:

	Amount
Governmental Activities:	
Education Jobs	\$68,018
Race to the Top	78,433
Title I Grant	195,591
Title II-D, Technology Grant	3,476
Special Education, Part B-IDEA Grant	23,856
Title II-A, Improving Teacher Quality Grant	23,494
Early Childhood Education Grant	5,008
Governmental Reimbursements	1,692
Total Intergovernmental Receivables	\$399,568

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 10 – CAPITAL ASSETS

Capital assets activity for the fiscal year ended June 30, 2012, was as follows:

	Balance at 6/30/2011	Additions	Deletions	Balance at 6/30/2012
Governmental Activities:				
Capital Assets Not Being Depreciated:				
Land	\$444,360	\$0	\$0	\$444,360
Capital Assets Being Depreciated:				
Land Improvements	1,782,861	18,952	0	1,801,813
<b>Buildings and Improvements</b>	33,365,132	84,584	0	33,449,716
Furniture, Fixtures and Equipment	1,505,125	49,437	0	1,554,562
Vehicles	1,853,152	154,310	278,938	1,728,524
Textbooks and Educational Media	540,129	0	0	540,129
Total Capital Assets Being Depreciated	39,046,399	307,283	278,938	39,074,744
Less Accumulated Depreciation:				
Land Improvements	(716,376)	(84,697)	0	(801,073)
Buildings and Improvements	(12,432,430)	(1,041,837)	0	(13,474,267)
Furniture, Fixtures and Equipment	(689,214)	(110,412)	0	(799,626)
Vehicles	(1,513,979)	(105,175)	(278,938)	(1,340,216)
Textbooks and Educational Media	(540,129)	0	0	(540,129)
Total Accumulated Depreciation	(15,892,128)	(1,342,121) *	(278,938)	(16,955,311)
Total Capital Assets Being	<u> </u>			· · · · · · · · · · · · · · · · · · ·
Depreciated, Net	23,154,271	(1,034,838)	0	22,119,433
Governmental Activities				· · · · · ·
Capital Assets, Net	\$23,598,631	(\$1,034,838)	\$0	\$22,563,793

#### NOTE 10 - CAPITAL ASSETS (continued)

\* Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$1,110,931
Vocational	969
Support Services:	
Pupils	741
Instructional Staff	1,563
Board of Education	306
Administration	47,528
Business	559
Operation and Maintenance of Plant	15,512
Pupil Transportation	126,386
Operation of Non-Instructional Services	26,407
Extracurricular Activities	11,219
Total Depreciation Expense	\$1,342,121

#### NOTE 11 – RISK MANAGEMENT

#### **Property and Liability**

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2012, the School District contracted with Ohio Casualty for building and contents and fleet insurance.

During fiscal year 2012, the School District participated in the Ohio School Plan (OSP), an insurance purchasing pool. Each individual school district enters into an agreement with the OSP and its premium is based on types of coverage, limits of coverage, and deductibles that it selects. The School District pays this annual premium to Hylant Administrative Services, LLC (See Note 19).

Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There has been no significant change in insurance coverage from the prior fiscal year.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### **NOTE 11 – RISK MANAGEMENT** (continued)

#### **Workers' Compensation**

For fiscal year 2012, the School District participated in the Northern Buckeye Education Council Officials Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 19). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Sheakley Uniservice, Inc. provides administrative, cost control, and actuarial services to the GRP.

#### **Employee Medical, Surgical, Dental, and Vision Benefits**

Medical and surgical insurance is offered to employees through the Ross County School Employees Insurance Consortium. The School District is a member of the Consortium which is considered a public entity shared risk pool, consisting of six school districts and one educational service center within Ross County and its surrounding area, in which monthly premiums are paid to the consortium and coverage's are administered through a third party administrator, Medical Mutual.

Dental and vision insurance is offered to employees through a self-insurance internal service fund and is administered by Meritain Health. Claims are processed through Meritain and billed to the School District.

Changes in claims activity for the past two fiscal years are as follows:

	Balance at	Current		Balance at
Fiscal	Beginning of	Year	Claim	End of
Year	Year	Claims	Payments	Year
2011	\$3,460	\$202,305	\$200,194	\$5,571
2012	5,571	218,320	223,891	0

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 12 – DEFINED BENEFIT PENSION PLANS

#### **School Employee Retirement System**

Plan Description – The School District participates in the School Employees Retirement System (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement, disability and survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Ohio Revised Code Chapter 3309. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report can be obtained by visiting the SERS website at www.ohsers.org under Employers/Audit Resources.

Funding Policy – Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to statutory maximum amounts of 10 percent for plan members and 14 percent for employers. The Retirement Board, acting with the advice of the actuary, allocates the employer contribution rate among four of the System's funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund). For the fiscal year ended June 30, 2012, the allocation to pension and death benefits was 12.70 percent. The remaining 1.30 percent of the 14 percent employer contribution rate is allocated to the Medicare B and Health Care funds. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2012, 2011, and 2010, were \$215,912, \$93,164, and \$268,568, respectively. For fiscal year 2012, 89.32 percent has been contributed with the balance being reported as an intergovernmental payable. The full amount has also been contributed for fiscal years 2011 and 2010.

#### **State Teachers Retirement System of Ohio**

Plan Description – The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that can be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at www.strsoh.org.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 12 – DEFINED BENEFIT PENSION PLANS (continued)

New members have a choice of three retirement plans; a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary multiplied by a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DB Plan and the DC Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum payment or converted to a lifetime monthly annuity at age 50. Benefits are established by Ohio Revised Code Chapter 3307.

A DB or Combined Plan member with five or more years of credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions. Contribution rates are established by the State Teachers Retirement Board, upon the recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. For the fiscal year ended June 30, 2012, plan members were required to contribute 10 percent of their annual covered salary. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations.

The School District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2012, 2011, and 2010, were \$984,502, \$1,008,176, and \$1,000,804, respectively. For fiscal year 2012, 85.54 percent has been contributed with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2011 and 2010.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 12 – DEFINED BENEFIT PENSION PLANS (continued)

Contributions made to STRS Ohio for the DC Plan and for fiscal year 2012 were \$7,690 made by the School District and \$5,493 made by the plan members. In addition, member contributions of \$7,979 were made for fiscal year 2012 for the defined contribution portion of the Combined Plan.

#### **Social Security System**

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System of Ohio have an option to choose Social Security or the School Employees Retirement System. As of June 30, 2012, one member of the Board of Education has elected Social Security. The contribution rate is 6.2 percent of wages.

#### **NOTE 13 – POSTEMPLOYMENT BENEFITS**

#### **School Employee Retirement System**

Plan Description – The School District participates in two cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plans administrated by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligation to contribute are established by SERS based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which can be obtained on SERS' website at www.ohsers.org under Employers/Audit Resources.

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For fiscal year 2012, 0.55 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for fiscal year 2012, this amount was \$35,800. During fiscal year 2012, the School District paid \$31,827 in surcharge.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 13 – POSTEMPLOYMENT BENEFITS (continued)

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The School District's contributions for health care for the fiscal years ended June 30, 2012, 2011, and 2010, were \$41,178, \$41,958, and \$39,094, respectively. For fiscal year 2012, 89.32 percent has been contributed with the balance being reported as an intergovernmental payable. The full amount has also been contributed for fiscal years 2011 and 2010.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare Part B Fund. For 2012, this actuarially required allocation was 0.75 percent of covered payroll. The School District's contributions for Medicare Part B for the fiscal years ended June 30, 2012, 2011, and 2010, were \$12,751, \$5,995, and \$15,971, respectively. For fiscal year 2012, 89.32 percent has been contributed with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2011 and 2010.

#### **State Teachers Retirement System of Ohio**

Plan Description – The School District participates in the cost-sharing multiple-employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Ohio law authorizes STRS to offer this plan. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which can be obtained by visiting www.strsoh.org or by calling (888) 227-7877.

Funding Policy – Ohio Revised Code Chapter 3307 authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Health Care Plan. All benefit recipients, for the most recent year, pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For fiscal year 2012, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to post-employment health care. The School District's contributions for health care for the fiscal years ended June 30, 2012, 2011, and 2010, were \$75,731, \$77,552, and \$76,985, respectively. For fiscal year 2012, 85.54 percent has been contributed with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2011 and 2010.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 14 – EMPLOYEE BENEFITS

#### **Compensated Absences**

The criteria for determining vacation, sick leave and personal leave benefits are derived from negotiated agreements and State laws. Eligible classified employees and administrators earn 10 to 23 days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

All certificated and classified employees who work 12 months and all administrators earn sick leave at the rate of one and one-half days per month, while all other employees earn one and one-fourth days per month. An unlimited amount of sick leave may be accumulated for all personnel. Upon retirement, payment is made for one-half of accrued, but unused sick leave credit to a maximum payment of 180 days for all classified employees, 184 days for all teachers, and the entire balance for the Treasurer and Superintendent. (Teachers payout is limited to \$222 per paid out day.)

All employees earn four days of personal leave per fiscal year. Classified and certificated employees have the option of receiving payment of any unused personal days after fiscal year-end, or converting them to sick leave, to be used in subsequent years.

#### **Insurance Benefits**

The School District provides life insurance and accidental death and dismemberment insurance to most employees through Dearborn National. The School District also provides vision benefits and dental benefits through a third party administrator, Professional Risk Management Co.

#### **Deferred Compensation**

School District employees may participate in the Ohio Public Employees Deferred Compensation Plan. This plan was created in accordance with Internal Revenue Code Section 457. Participation is on a voluntary payroll deduction basis. The plan permits deferral of compensation until future years. According to the plan, the deferred compensation is not available until termination, retirement, death or an unforeseeable emergency.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 15 – LEASES – LESSEE DISCLOSURE

In prior fiscal years, the School District entered into capitalized leases for copiers and a lease-purchase agreement for heating and cooling improvements to the elementary, junior and senior high school buildings. The terms of the agreement transfers ownership of the improvements to the School District at the expiration of the lease term. All leases meet the criteria of a capital lease as defined by *Statement of Financial Accounting Standards No. 13, "Accounting for Leases,"* which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. The School District is leasing the project from the Columbus Regional Airport Authority. Columbus Regional Airport Authority will retain title to the project during the lease term. In turn, Columbus Regional Airport Authority has assigned U.S. Bank National Association as trustee. The School District will make semi-annual lease payments to U.S. Bank National Association. The interest rate is fixed at 3.04 percent. The lease is renewable annually and expires in fiscal year 2013. The intention of the School District is to renew the lease annually and make payments using the revenue generated from energy savings as a result of the improvements. Capital lease payments are reflected as debt service expenditures in the basic financial statements for the governmental funds and on a budgetary basis.

Capital assets acquired by lease were initially capitalized in the amount of \$1,087,131 which is equal to the present value of the minimum lease payments at the time of acquisition. A corresponding liability was recorded on the Statement of Net Assets for governmental activities. Principal payments in fiscal year 2012 totaled \$216,449 and were paid from the General Fund.

The assets acquired through capital leases as of June 30, 2012, are as follows:

	Asset	Accumulated	Net Book
	Value	Depreciation	Value
Copiers	\$184,131	(\$76,721)	\$107,410
<b>HVAC Improvements</b>	903,000	(134,150)	768,850
Totals	\$1,087,131	(\$210,871)	\$876,260

The following is a schedule of the future long-term minimum lease payments required under the capital leases and the present value of the minimum lease payments as of June 30, 2012:

Fiscal Year Ending June 30,	Total Payments
2013	\$241,779
2014	142,055
2015	45,727
Total	429,561
Less: Amount Representing Interest	(25,499)
Present Value of Net Minimum Lease Payments	\$404,062

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 16 – LONG-TERM OBLIGATIONS

The changes in the School District's long-term obligations during the fiscal year 2012 were as follows:

	Amounts			Amounts	Amounts
	Outstanding			Outstanding	Due in One
	6/30/11	Additions	Deductions	6/30/12	Year
Governmental Activities:					
General Obligation Bonds:					
2000 School Improvement					
Bonds - 4.4% to 5.5%					
Capital Appreciation Bonds	\$80,928	\$0	\$43,264	\$37,664	\$37,664
Accretion on Capital Appreciation	245,010	48,264	156,736	136,538	136,538
2006 School Improvement					
Refunding Bonds - 3.65% to 4.75%					
Serial Bonds	2,475,000	0	25,000	2,450,000	25,000
Capital Appreciation Bonds	14,999	0	0	14,999	0
Accretion on Cap. Apprec.	56,732	25,784	0	82,516	0
Premium on Refunding	158,103	0	13,268	144,835	0
Unamortized Loss	(113,485)	0	(9,523)	(103,962)	0
Total General Obligations Bonds	2,917,287	74,048	228,745	2,762,590	199,202
Capital Leases	620,511	0	216,449	404,062	224,540
Compensated Absences	2,633,837	81,210	350,424	2,364,623	208,821
Total Governmental Activities					
Long-Term Obligations	\$6,171,635	\$155,258	\$795,618	\$5,531,275	\$632,563

2000 School Improvement Bonds – On November 14, 2000, the School District issued \$4,225,928 of voted general obligation bonds for the purpose of constructing a new elementary school building and a new high school building. \$1,545,000 were issued as serial bonds with interest rates ranging from 4.4 percent to 4.85 percent. \$2,600,000 were issued as term bonds with an interest rate of 5.5 percent. These term bonds were refunded in fiscal year 2007 with proceeds of the 2006 School Improvement Refunding Bonds, as described below. \$80,928 was issued as capital appreciation bonds. The remaining Capital Appreciation bonds will reach final maturity December 1, 2013 and will be retired from the Bond Retirement Debt Service Fund.

The capital appreciation bonds will mature in fiscal years 2012 and 2013. The maturity amount of the bonds is \$400,000. For fiscal year 2012, \$48,264 was accreted on the capital appreciation bonds while \$156,736 became due and was paid. The total outstanding bond value of the remaining issue is \$174,202 at fiscal year-end.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 16 – LONG-TERM OBLIGATIONS (continued)

2006 School Improvement Refunding Bonds – On May 11, 2006, the School District issued \$2,599,999 of general obligation bonds for the purpose of refunding a portion (the term bonds only) of the 2000 School Improvement Bonds. Of the Refunding Bonds, \$2,585,000 are serial bonds with interest rates ranging from 3.65 to 4.75 percent and \$14,999 is a capital appreciation bond with an interest rate of 4.3 percent. The bonds were issued for a 17 year period, with final maturity in December, 2022. The bonds will be retired from the Bond Retirement Debt Service Fund.

The serial bonds maturing on and after December 1, 2016, are subject to optional redemption, commencing June 1, 2016, at 100 percent of the face value of the bonds.

The capital appreciation bond is not subject to prior redemption. The bond will mature December 1, 2015. The maturity amount of the capital appreciation bond will be \$245,000. For fiscal year 2012, \$25,784 was accreted on the capital appreciation bond.

The refunding resulted in a difference of \$161,100 between the net carrying amount of the debt and the acquisition price. The difference, reported in the accompanying financial statements as a decrease to bonds payable, is being amortized to interest expense over the life of the bonds using the straight-line method. The refunded bonds of \$2,600,000 were paid in full on December 1, 2010.

Principal and interest requirements to retire the School Improvement Bonds outstanding at June 30, 2012, are as follows:

Fiscal Year	Serial Bonds		Capital Apprec	ciation Bonds	Total		
Ending June 30,	Principal	Interest	Principal	Interest	Principal	Interest	
2013	\$25,000	\$109,444	\$37,664	\$162,336	\$62,664	\$271,780	
2014	220,000	103,719	0	0	220,000	103,719	
2015	235,000	92,912	0	0	235,000	92,912	
2016	0	0	14,999	230,001	14,999	230,001	
2017	250,000	81,863	0	0	250,000	81,863	
2018-2022	1,405,000	233,022	0	0	1,405,000	233,022	
2023	315,000	7,088	0	0	315,000	7,088	
Totals	\$2,450,000	\$628,048	\$52,663	\$392,337	\$2,502,663	\$1,020,385	

Compensated absences and capital leases will be paid from the General Fund.

The School District's overall legal debt margin was \$14,308,829, with an unvoted debt margin of \$182,055 at June 30, 2012.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 17 – INTERFUND ACTIVITY

As of June 30, 2012, interfund receivables and payables that resulted from various interfund transactions were as follows:

		Receivable
•		General Fund
able		
Payable		
1	Other Governmental Funds	\$190,362

General Fund advances are made to move unrestricted balances to support programs and projects accounted for in other funds. Advancing monies to other funds is necessary due to timing differences in the receiving of grant monies. When the monies are finally received, the grant fund will use these restricted monies to reimburse the General Fund for the initial advance.

Transfers made during the fiscal year ended June 30, 2012, were as follows:

		<b>Transfers From</b>
		General
Lo		Fund
ers		
Fransfers	Internal Service Fund	\$180,000
Tra	Other Governmental Funds	107,349
	Total Transfers	\$287,349

For fiscal year 2012, General Fund transfers were made to move unrestricted balances to support programs and projects accounted for in other funds. The transfer to the Internal Service Fund was to help fund the activity for the School District's self-funded dental and vision insurance.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 18 – JOINTLY GOVERNED ORGANIZATIONS

#### **South Central Ohio Computer Association**

The School District is a participant in the South Central Ohio Computer Association (SCOCA), which is a computer consortium. SCOCA is an association of public school districts within the boundaries of Highland, Adams, Pike, Scioto, Brown, Ross, Jackson, Vinton, Pickaway, Gallia, and Lawrence Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The governing board of SCOCA consists of two representatives from each county in the SCOCA service region designated by the Ohio Department of Education, two representatives of the school treasurers, plus a representative of the fiscal agent.

The School District paid SCOCA \$168,923 for services provided during the fiscal year. Financial information can be obtained from their fiscal agent, the Pike County Joint Vocational School District, Tonya Cooper who serves as Treasurer, at P.O. Box 577, 175 Beaver Creek Road, Piketon, Ohio 45661.

#### Pickaway-Ross County Career and Technology Center

The Pickaway-Ross County Career and Technology Center is a distinct political subdivision of the State of Ohio operated under the direction of a board consisting of 11 representatives from the various City and County boards within Pickaway and Ross Counties, each of which possesses its own budgeting and taxing authority. The Technology Center provides vocational instruction to students in both Pickaway and Ross Counties. To obtain financial information write to the Pickaway-Ross County Career and Technology Center, Ben Van Horn who serves as Treasurer, at 895 Crouse Chapel Road, Chillicothe, Ohio 45601.

#### **Great Seal Education Network of Tomorrow**

The Great Seal Education Network of Tomorrow is a regional council of governments (the "Council") consisting of 12 city, local, and joint vocational school districts, two educational service centers, and the Ohio University-Chillicothe Campus for the purpose of promoting the use of advanced telecommunications and technology to provide enhanced educational opportunities to the communities of Ross and Pickaway Counties. The Council is operated under the direction of a Board of Directors consisting of one representative (the superintendent or another person appointed by the board of education) of each of the members. The Council possesses its own budgeting and taxing authority. To obtain financial information, write to the Ohio University-Chillicothe Campus, who acts as fiscal agent, at 571 West Fifth Street, Chillicothe, Ohio 45601.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### NOTE 19 – INSURANCE PURCHASING POOLS

#### Northern Buckeye Education Council Officials Workers' Compensation Group Rating Plan

The School District participates in a group rating plan for workers' compensation as established under Section 4123.29 of the Ohio Revised Code. The Northern Buckeye Education Council Compensation Group Rating Plan (GRP) was established as a group insurance purchasing pool. The GRP's business and affairs are conducted by a five member Board of Directors. Each fiscal year, the participants pay an enrollment fee to the GRP to cover the costs of administering the program.

#### Ohio School Plan

The School District participates in the Ohio School Plan (OSP), an insurance purchasing pool. The OSP is created and organized pursuant to and as authorized by Section 2744.081 of the Ohio Revised Code. The OSP is an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the OSP to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs, and other administrative services. The OSP's business and affairs are conducted by a 13 member Board of Directors consisting of school district superintendents and treasurers. The OSP has an agreement with Hylant Administrative Services, LLC to provide underwriting, claims management, risk management, accounting, system support services, sales, and marketing for the OSP. Hylant Administrative Services, LLC also coordinates reinsurance brokerage services for the OSP.

#### NOTE 20 – PUBLIC ENTITY SHARED RISK POOL

#### **Ross County School Employees Insurance Consortium**

The School District is a member of the Ross County School Employees Insurance Consortium (the "Consortium"), a public entity shared risk pool consisting of six school districts and one educational service center within Ross County and its surrounding area. Medical/surgical insurance is administered through a third party administrator, Medical Mutual. The Consortium's business and affairs are managed by a Council consisting of one representative for each participating school. The participating school districts pay an administrative fee to the fiscal agent to cover the costs of administering the Consortium. To obtain financial information, write to the Ross-Pike Educational Service District, Erin Kirby who serves as Treasurer, at 475 Western Avenue, Suite E, Chillicothe, Ohio 45601.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### **NOTE 21 – SET-ASIDE CALCULATIONS**

The School District is required by State statute to annually set aside, in the General Fund, an amount based on a statutory formula for the acquisition and construction of capital improvements. Amounts not spent by fiscal year-end or offset by similarly restricted resources received during the fiscal year must be held in cash at fiscal year-end and carried forward to be used for the same purposes in future fiscal years.

The following cash basis information describes the change in the fiscal year-end set-aside amounts for capital acquisitions. Disclosure of this information is required by State statute.

	Capital
	Acquisitions
Set-aside Balance as of June 30, 2011	\$0
Current Fiscal Year Set-aside Requirement	374,801
Current Fiscal Year Offsets	(345,902)
Qualifying Disbursements	(28,899)
Set-aside Balance as of June 30, 2012	\$0
Required Set-aside Balance Carried Forward to FY 2013	\$0

The School District had offsets and qualifying disbursements during the fiscal year that reduced the capital acquisitions set-aside amount to zero. Any extra amount for capital acquisitions may not be used to reduce the set-aside requirement of future fiscal years and are therefore not presented as being carried forward to the next fiscal year. In previous years, the School District was required to have a textbook set aside requirement. Effective July 1, 2011, House Bill 30 of the 129<sup>th</sup> General Assembly repealed the textbook requirement.

#### NOTE 22 – CONTINGENCIES

#### **Grants**

The Auditor of State is currently performing a statewide review of supporting documentation for student attendance data reported to the Ohio Department of Education. The results of this review are still pending and will be reported separately to the Ohio Department of Education at a later date.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2012

#### **NOTE 22 – CONTINGENCIES** (continued)

The School District received financial assistance from federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. This also encompasses the Auditor of State's ongoing review of student attendance data. However, the affect of any such disallowed claims on the overall financial position of the School District at June 30, 2012, if applicable, cannot be determined at this time.

#### Litigation

The School District is not party to any legal proceedings.

#### NOTE 23 – SUBSEQUENT EVENTS

The School District entered into a lease agreement for \$3,250,000 for an addition to the existing junior high school facility and IP Voice Over phone system. This is an effort to accommodate student population growth at the elementary and pre-school grade levels.

South Central Ohio Computer Association Council of Governments - Effective July 1, 2012, the School District is a participant in the South Central Ohio Computer Association Council of Governments (SCOCACoG) which is a computer consortium formerly known as South Central Ohio Computer Association (SCOCA). SCOCACoG is a council of governments providing computer services to its members of public school districts within the boundaries of Highland, Adams, Pickaway, Gallia, Pike, Scioto, Brown, Ross, Jackson, Vinton, and Lawrence Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts within the boundaries of Highland, Adams, Pickaway, Gallia, Pike, Scioto, Brown, Ross, Jackson, Vinton, and Lawrence Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts.

Union Scioto Local School District Ross County Schedule of Federal Awards Receipts and Expenditures For the Fiscal Year Ended June 30, 2012

Federal Grantor/	Pass Through	Federal				
Pass Through Grantor/	Entity	CFDA		Non-Cash		Non-Cash
Program Title	Number	Number	Receipts	Receipts	Disbursements	Disbursements
United States Department of Agriculture						
Passed through Ohio Department of Education	_					
Child Nutrition Cluster:						
National School Lunch Program	3L60	10.555	\$ 433,534	\$ 47,954	\$ 433,534	\$ 47,954
School Breakfast Program	3L70	10.553	133,389	_	133,389	_
Total Nutrition Cluster		•	566,923	47,954	566,923	47,954
Child and Adult Care Food Program	3L80	10.558	1,706	-	1,706	
Total United States Department of Agriculture			568,629	47,954	568,629	47,954
United States Department of Education	_					
Passed through Ohio Department of Education	_					
Title I, Part A Cluster:						
Title I Grants to Local Educational Agencies	3M00	84.010	449,330	-	494,682	-
Title I Grants to Local Educational Agencies, ARRA	3DK0	84.389	26,283		30,385	
Total Title I, Part A Cluster			475,613	-	525,067	-
Special Education Cluster (IDEA):						
Special Education - Grants to States	3M20	84.027	377,609	-	382,873	-
Special Education - Grants to States, ARRA	3DJ0	84.391	14,592	-	24,592	
Total Special Education Cluster			392,201	-	407,465	-
Education Technology State Grants Cluster:						
Education Technology State Grants	3S20	84.318		-	2,608	
Total Education Technology State Grants Cluster			-	-	2,608	-
Safe and Drug-Free Schools and Communities - State Grants	3D10	84.186	727	-	1,200	-
Improving Teacher Quality State Grants	3Y60	84.367	68,234	-	72,254	-
State Fiscal Stabilization Fund (SFSF) - Race-to-the-Top Incentive Grants, ARRA	3FD0	84.395	33,576	-	51,754	-
Education Jobs Fund	3ET0	84.410	576,855	-	581,225	
<b>Total United States Department of Education</b>		,	1,547,206	-	1,641,573	
Total Federal Financial Assistance		:	\$ 2,115,835	\$ 47,954	\$ 2,210,202	\$ 47,954

See accompanying notes to the schedule of federal awards receipts and expenditures.

#### UNION SCIOTO LOCAL SCHOOL DISTRICT ROSS COUNTY

### NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2012

#### NOTE A – SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) is a summary of the activity of the District's federal award programs. The Schedule has been prepared on the cash basis of accounting.

#### NOTE B – FOOD DONATION

Program regulations do not require the School District to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This non-monetary assistance (expenditures) is reported in the Schedule at the fair market value of the commodities received.

#### NOTE C – NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS

Federal funds received from the National School Lunch and Breakfast Programs were commingled with state subsidy and local revenue from the sale of meals. It was assumed that federal dollars were expended first.



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## Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards*

Members of the Board of Education Union Scioto Local School District 1565 Egypt Pike Chillicothe, Ohio 45601

We have audited the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Union Scioto Local School District, Ross County, Ohio (the School District), as of and for the year ended June 30, 2012, which collectively comprise the School District's basic financial statements and have issued our report thereon dated February 15, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

#### **Internal Control over Financial Reporting**

In planning and performing our audit, we considered the School District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the School District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the School District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the School District's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

Circleville Ironton Piketon Wheelersburg Worthington

Members of the Board of Education Union Scioto Local School District Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

#### **Compliance and Other Matters**

As part of reasonably assuring whether the School District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of management, the Board of Education, federal awarding agencies, pass-through entities, and others within the School District. We intend it for no one other than these specified parties.

Balestra, Harr & Scherer, CPAs, Inc.

Balestra, Ham & Schern, CPAs

February 15, 2013



bhs

### Balestra, Harr & Scherer, CPAs, Inc.

Accounting, Auditing and Consulting Services for Federal, State and Local Governments  $\underline{www.bhscpas.com}$ 

## Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance Required by OMB Circular A-133

Members of the Board of Education Union Scioto Local School District 1565 Egypt Pike Chillicothe, Ohio 45601

#### Compliance

We have audited the compliance of Union Scioto Local School District, Ross County, Ohio (the School District) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect each of Union Scioto Local School District's major federal programs for the year ended June 30, 2012. The summary of auditor's results section of the accompanying schedule of findings identifies the School District's major federal programs. The School District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the School District's compliance with those requirements.

In our opinion, Union Scioto Local School District complied, in all material respects, with the requirements referred to above that could directly and materially affect each of its major federal programs for the year ended June 30, 2012.

#### **Internal Control Over Compliance**

The School District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the School District's internal control over compliance with requirements that could directly and materially affect a major federal program, to determine our auditing procedures for the purpose of opining on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of opining on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the School District's internal control over compliance.

Circleville Ironton Piketon Wheelersburg Worthington

Members of the Board of Education Union Scioto Local School District Report on Compliance with Requirements Applicable to each Major Federal Program and on Internal Control Over Compliance Required by OMB Circular A-133 Page 2

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program compliance requirement. A *material weakness* in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of management, the Board of Education, others within the entity, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Balestra, Harr & Scherer, CPAs, Inc.

Balestra, Harr & Schern, CPAs

February 15, 2013

#### Union Scioto Local School District Ross County

# Schedule of Findings OMB Circular A-133 Section §.505 June 30, 2012

#### 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified	
(d)(1)(ii)	Were there any material weaknesses reported at the financial statement level (GAGAS)?	No	
(d)(1)(ii)	Were there any other significant control deficiencies reported at the financial statement level (GAGAS)?	No	
(d)(1)(iii)	Was there any reported noncompliance at the financial statement level (GAGAS)?	No	
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No	
(d)(1)(iv)	Were there any other significant internal control deficiencies reported for major federal programs?	No	
(d)(1)(v)	Type of Major Program's Compliance Opinion	Unqualified	
(d)(1)(vi)	Are there any reportable findings under §.510(a)?	No	
(d)(1)(vii)	Major Programs (list):	Nutrition Cluster: National School Lunch Program, CFDA# 10.555; School Breakfast Program, CFDA# 10.553 Education Jobs Fund,	
		CFDA# 84.410	
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$300,000 Type B: all others	
(d)(1)(ix)	Low Risk Auditee?	Yes	

#### Union Scioto Local School District Ross County

## Schedule of Findings OMB Circular A-133 Section §.505 June 30, 2012

## 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None noted

#### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None noted



#### UNION SCIOTO LOCAL SCHOOL DISTRICT

#### **ROSS COUNTY**

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED APRIL 16, 2013