

***CLARK COUNTY – SPRINGFIELD
TRANSPORTATION COORDINATING COMMITTEE***

AUDIT REPORT

FOR THE YEAR ENDED JUNE 30, 2013





Dave Yost • Auditor of State

Board of Directors
Clark County - Springfield Transportation Coordinating Committee
3130 E. Main Street
Springfield, Ohio 45505

We have reviewed the *Report of Independent Accountants* of the Clark County - Springfield Transportation Coordinating Committee, Clark County, prepared by Charles E. Harris & Associates, Inc., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Clark County - Springfield Transportation Coordinating Committee is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

December 20, 2013

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Clark County – Springfield Transportation Coordinating Committee
Audit Report for the Year Ended June 30, 2013

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REPORT OF INDEPENDENT ACCOUNTANTS

Clark County – Springfield Transportation Coordinating Committee
Springview Government Center
3130 E. Main St.
Springfield, Ohio 45505

To the Members and Board of Directors:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Clark County – Springfield Transportation Coordinating Committee (CCTCC), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise CCTCC's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the CCTCC's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the CCTCC's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of Clark County – Springfield Transportation Coordinating Committee as of June 30, 2013, and the changes in financial position for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis* listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

Supplemental and Other Information

Our audit was conducted to opine on the CCTCC's basic financial statements taken as a whole. The accompanying schedules included on pages 26-27 are presented for the purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Federal Awards Expenditures also presents additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and is not a required part of the financial statements.

These schedules are management's responsibility, and derive from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected these schedules to the auditing procedures we applied to the basic financial statements. We applied certain additional procedures, including comparing and reconciling the schedules directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, these schedules are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 11, 2013 on our consideration of the CCTCC's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the CCTCC's internal control over financial reporting and compliance.



Charles E. Harris & Associates, Inc.
October 11, 2013

Clark County – Springfield Transportation Coordinating Committee
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)

The discussion and analysis of Clark County - Springfield Transportation Coordinating Committee's (CCTCC) financial performance provides an overall review of CCTCC's financial activities for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to look at CCTCC's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of CCTCC's financial performance.

Financial Highlights

Key financial highlights for 2013 are as follows:

Overall:

- For governmental activities, net position decreased \$5,455 or 1.7% to \$307,126 from 2012.
- The CCTCC had \$816,940 in expenses related to governmental activities and 100% of these expenses were offset by program revenues.
- The governmental activities decreased revenues \$180,315 or 18.2% to \$811,485.

Using this Financial Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Clark County - Springfield Transportation Coordinating Committee as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *Statement of Net Position* and *Statement of Activities* provides information about the activities of the whole CCTCC, presenting both an aggregate view of CCTCC's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term and what remains for future spending.

Clark County – Springfield Transportation Coordinating Committee
Management’s Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)

Reporting the CCTCC as a Whole

Statement of Net Position and the Statement of Activities

While this document contains both funds used by CCTCC to provide its program, the view of the CCTCC as a whole looks at all financial transactions and asks the question, “How did we do financially during fiscal year 2013”? The Statement of Net Position and the Statement of Activities answers this question. These statements include *all assets* and *liabilities* using the *accrual basis of accounting* similar to the accounting used by most private-sector companies. This method takes into account all of the current year’s revenues and expenses regardless of when cash is received or paid.

These two statements report CCTCC’s *net position* and changes in those assets. This change in net position is important because it tells the reader that, for CCTCC as a whole, the *financial position* of CCTCC has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the continued availability of grants, at the federal, state and local levels.

In the Statement of Net Position and the Statement of Activities, CCTCC is presented as one activity, governmental.

- Governmental Activities – All of CCTCC’s programs are transportation planning.

Reporting CCTCC’s Funds

Fund Financial Statements

The analysis of the CCTCC’s major funds begins on page 10. Fund financial reports provide detailed information about the CCTCC’s major funds. CCTCC uses two (2) funds to account for a multitude of financial transactions and both funds are considered major funds.

Governmental Funds: All of CCTCC’s activities are reported in governmental funds, which focus on how money flows into and out of those funds and balances left at year-end available for spending in future periods. These funds are reported using an accounting method called *modified accrual*, which measures cash and all other *financial assets* that can readily be converted to cash. The governmental fund statements provide a detailed *short-term view* of CCTCC’s general governmental operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance planning activities. The relationship (or difference) between governmental *activities*

Clark County – Springfield Transportation Coordinating Committee
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)

(reported in the Statement of Net Position and the Statement of Activities) and governmental *funds* is reconciled in the financial statements.

The CCTCC as a Whole

Governmental Activities

Table 1 shows net position for fiscal years 2013 and 2012.

Table 1

	6/30/2013	6/30/2012
	Governmental Activities	Governmental Activities
Assets		
Current and Other Assets	\$ 292,267	\$ 308,579
Capital Assets	<u>123,350</u>	<u>165,792</u>
Total Assets	<u>415,617</u>	<u>474,371</u>
Liabilities		
Long-Term Liabilities	37,090	35,392
Other Liabilities	<u>71,401</u>	<u>126,398</u>
Total Liabilities	<u>108,491</u>	<u>161,790</u>
Net Position		
Net Investment in Capital Assets	123,350	165,792
Restricted for Transportation Planning	<u>101,303</u>	<u>143,640</u>
Unrestricted Net Position	<u>82,473</u>	<u>3,149</u>
Total Net Position	<u>\$ 307,126</u>	<u>\$ 312,581</u>

What are CCTCC's Revenue Sources? CCTCC receives 100% of its revenue from operating grants and local membership contributions. Sources of these grants are federal, state and local. CCTCC has one function, transportation planning, all revenue is used to support its mission.

Clark County – Springfield Transportation Coordinating Committee
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)

Table 2 shows revenues and expenses for fiscal years 2013 and 2012.

Table 2

	<u>2013</u>	<u>2012</u>
Expenses:		
Transportation:		
Personnel	\$ 497,511	\$ 479,383
Other Program Expenses	260,184	450,612
Depreciation	<u>59,245</u>	<u>56,945</u>
Total Program Expenses	<u>816,940</u>	<u>986,940</u>
Program Revenues:		
Federal Grants	512,478	635,348
State Grants	68,533	107,378
Local Grants	<u>230,474</u>	<u>249,074</u>
Operating Grants	<u>811,485</u>	<u>991,800</u>
Change in net position	(5,455)	4,860
Net position – July 1	312,581	307,721
Net position June 30	<u>\$ 307,126</u>	<u>\$ 312,581</u>

CCTCC's Funds

Information about CCTCC's major funds starts on page 11. These funds are accounted for using the modified accrual basis of accounting. The general fund had revenues of \$98,310 and expenses of \$17,288 resulting in a increase in the fund balance of \$81,022. The special revenue fund had revenues of \$713,177 and expenses of \$755,514 resulting in a decrease in fund balance of (\$42,337).

General Fund Budgeting Highlights

Although the CCTCC is not required to comply with budgetary regulations in the Ohio Revised Code, they prepare one internally for quality control purposes. The CCTCC's budget is prepared according to Ohio law and is based on accounting for certain transactions on a GAAP basis of accounting. Budgets are prepared for both funds. During the course of fiscal year 2013 the CCTCC amended its budgets several times.

Clark County – Springfield Transportation Coordinating Committee
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)

Capital Assets and Debt Administration

At the end of fiscal year 2013, the CCTCC had \$123,350 (net) invested in equipment and furniture.

Long-Term Liabilities

At June 30, 2013, CCTCC had long-term liabilities of \$37,090. All long-term liabilities are for compensated absences (vacation and sick leave).

Current Financial Related Activities

CCTCC receives its funding from the Federal Highway Administration, the Federal Transit Administration, the Ohio Department of Transportation, the Ohio Public Works Commission, the Ohio National Road Association, Clark County, the City of Springfield and the West Central Port Authority. Grants for fiscal year 2014 appear certain; however, grants for fiscal year 2015 are dependent on Federal and State budgets, both of which are facing deficits.

Contacting the CCTCC's Financial Management

This financial report is designed to provide our citizens, taxpayers and grantors with a general overview of CCTCC's finances and to show CCTCC's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Scott Schmid, Transportation Director at Clark County - Springfield Transportation Coordinating Committee, Springview Government Center, 3130 E. Main Street, Springfield, Ohio 45505.

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
Statement of Net Position
June 30, 2013

Assets	
Cash	\$ 165,367
Grants receivable	116,856
Inventory	4,522
Prepaid Expenses	5,522
Property, plant and equipment, net of Accumulated Depreciation	123,350
 Total Assets	 <u>415,617</u>
 Liabilities	
Accounts Payable	16,660
Accrued personnel costs	7,169
Unearned revenue	47,572
Long-Term Liabilities:	
Due in more than one year	37,090
 Total Liabilities	 <u>108,491</u>
 Net Position	
Net Investment in Capital Assets	123,350
Restricted for Transportation Planning	101,303
Unrestricted	82,473
 Total Net Position	 <u>\$ 307,126</u>

See notes to the basic financial statements

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
Statement of Activities
For the Year Ended June 30, 2013

Expenses:	
Transportation:	
Personnel	\$ 497,511
Other Program Expenses	260,184
Depreciation	59,245
Total Program Expenses	<u>816,940</u>
Program Revenues:	
Federal Grants	512,478
State Grants	68,533
Local Grants	230,474
Total Program Revenues	<u>811,485</u>
Change in Net Position	(5,455)
Net position - July 1, 2012	<u>312,581</u>
Net position - June 30, 2013	<u><u>\$ 307,126</u></u>

See notes to the basic financial statements

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
 Combined Balance Sheet -
 All Governmental Fund Types
 June 30, 2013

	<u>Governmental Fund Types</u>		<u>Total</u>
	<u>General Fund</u>	<u>Area Transportation Trust Fund</u>	
Assets			
Cash	\$ 117,090	\$ 48,277	\$ 165,367
Grants Receivable	500	116,356	116,856
Prepaid Expenses	3,463	2,059	5,522
Inventory	-	4,522	4,522
 Total Assets	 <u>121,053</u>	 <u>171,214</u>	 <u>292,267</u>
Liabilities			
Accounts Payable	252	16,408	16,660
Accrued Personnel Costs	1,238	5,931	7,169
Unearned Revenue	-	47,572	47,572
 Total Liabilities	 <u>1,490</u>	 <u>69,911</u>	 <u>71,401</u>
Fund Balances			
Nonspendable	3,463	6,581	10,044
Restricted	-	94,722	94,722
Unassigned	116,100	-	116,100
 Total Fund Balance	 <u>119,563</u>	 <u>101,303</u>	 <u>220,866</u>
 Total Liabilities and Fund Balance	 <u>\$ 121,053</u>	 <u>\$ 171,214</u>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital Assets used in governmental activities are not financial resources therefore it is not reported in the funds	123,350
Long-Term Liabilities (Compensated Absences) are not due and payable in the current period and therefore are not reported in the funds	(37,090)
Net Position of governmental activities	<u>\$ 307,126</u>

See notes to the basic financial statements

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
 Combined Statement of Revenues, Expenditures and Changes in Fund Balance -
 All Governmental Fund Types
 For the Year Ended June 30, 2013

	<u>Governmental Fund Types</u>		<u>Total</u>
	<u>General Fund</u>	<u>Area Transportation Trust Fund</u>	
Grant Revenues:			
Federal Funds	\$ -	\$ 512,478	\$ 512,478
State Funds	-	68,533	68,533
Local Funds	98,310	132,166	230,476
 Total Revenues	 <u>98,310</u>	 <u>713,177</u>	 <u>811,487</u>
Expenditures:			
Personnel	8,746	343,237	351,983
Other	5,961	210,119	216,080
Indirect Costs	2,581	202,158	204,739
 Total Expenditures	 <u>17,288</u>	 <u>755,514</u>	 <u>772,802</u>
 Change in Fund Balances	 81,022	 (42,337)	 38,685
 Fund Balance July 1, 2012	 38,541	 143,640	
 Fund Balance June 30, 2013	 <u>\$ 119,563</u>	 <u>\$ 101,303</u>	

The change in fund balances differ from the change in net position because:

Increases in compensated absences (long-term liabilities) are not recognized as expenses in the entity-wide statements, but are reductions in long-term liabilities.	(1,700)
Capital assets are expensed when purchased in the fund statements; however in the entity-wide statements they are capitalized.	16,824
Loss on disposal of capital assets is expensed when disposed of in the fund statements.	(19)
Depreciation expense does not require the use of current financial resources; therefore it is not reported in the funds statements.	(59,245)
Change in net position	<u>\$ (5,455)</u>

See notes to the basic financial statements

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 1 – Description of the Clark County – Springfield Transportation Coordinating Committee

The Clark County – Springfield Transportation Coordinating Committee (CCTCC) was organized in 1964 by a resolution of the Clark County Board of Commissioners to initiate and guide activities necessary for a comprehensive transportation plan in the Clark County – Springfield Ohio metropolitan region. Effectively, the Transportation Coordinating Committee appointed a committee coordinator and staffed the Clark County – Springfield Transportation Coordinating Study. The Committee is the main policy making body which establishes all non-technical policies, reviews staff proposals and approves budgets and work programs.

Note 2 – Summary of Significant Accounting Policies

The financial statements of CCTCC have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. CCTCC's significant accounting policies are described below.

A. Reporting Entity

For financial reporting purposes CCTCC's financial statements include all funds and component units for which the CCTCC is financially accountable based upon criteria set forth in GASB Statement 14. Generally, component units are legally separate organizations for which the elected officials of the primary government (i.e. the CCTCC) are financially accountable. CCTCC would consider an organization to be a component unit if:

1. CCTCC appoints a voting majority of the organization's governing body AND (a) is able to impose its will on that organization OR (b) there is a potential for the organization to provide specific burdens on the CCTCC; OR
2. The organization is fiscally dependent upon the CCTCC; OR
3. The nature of the relationship between the CCTCC and the organization is such that the exclusion from the financial reporting entity would render the financial statements of the CCTCC misleading.

For the fiscal year 2013, CCTCC does not have any component units.

B. Fund Accounting

CCTCC uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain CCTCC functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances,

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 2 – Summary of Significant Accounting Policies (continued)

B. Fund Accounting (continued)

and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

For financial statement presentation purposes, the various funds of CCTCC are grouped into the following generic fund types under the broad fund category governmental.

Governmental Fund Types - Governmental funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are CCTCC major governmental funds:

General Fund - The general fund is the operating fund of CCTCC and is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available to CCTCC for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Fund – (Area Transportation Trust Fund) The special revenue fund is used to account for grants and other contract revenues that are legally restricted to expenditures for specified purposes.

CCTCC has no other funds.

C. Basis of Presentation

Government-wide Financial Statements - The statement of net position and the statement of activities display information about CCTCC as a whole. These statements include the financial activities of the primary government.

The government-wide statements are prepared using the economic resources measurement focus. This approach differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations as to better identify the relation between the government-wide statements and the statements to governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each segment of CCTCC's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore, clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods and services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues, which identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of CCTCC.

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 2 – Summary of Significant Accounting Policies (continued)

C. Basis of Presentation (continued)

Fund Financial Statements - Fund financial statements report detailed information about the CCTCC. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is represented in a separate column.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financial uses) of current financial resources.

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For CCTCC, available means expected to be received within sixty days of year-end.

Non-exchange transactions, in which CCTCC receives value without directly giving equal value in return, only include grants. Revenue from grants is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which CCTCC must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to CCTCC on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 2 – Summary of Significant Accounting Policies (continued)

D. Basis of Accounting (continued)

accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

E. Cash and Cash Equivalents

As required by Ohio Revised Code, the Clark County Auditor acts as the fiscal agent for CCTCC and the cash is held and invested by the Clark County Treasurer. CCTCC's assets are held in the County's cash and investment pool. At year-end, the reconciled carrying amount on the County Auditor's records for CCTCC's cash balance was \$165,367.

F. Inventory

On government-wide financial statements, inventories are represented at the lower of cost or market on a first-in, first-out basis and are expensed when used.

On fund financial statements, inventories of governmental funds are stated at cost. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items are recorded as expenditures in the governmental fund types when purchased.

G. Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The capitalization threshold for capital assets is \$500. Donated fixed assets are recorded at their fair market values as of the dates received. Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Governmental Activities Estimated Lives
Furniture	10 Years
Equipment	5 Years
Fixtures	5 Years
Vehicles	5 Years
Software	3 Years

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 2 – Summary of Significant Accounting Policies (continued)

H. Compensated Absences

GASB Statement No. 16 specifies that compensated absences should be accrued as they are earned by employees if both of the following conditions are met:

1. The employee's rights to receive compensation are attributable to services already rendered.
2. It is probable that the employer will compensate the employee for the benefits through paid time off or cash payment.

CCTCC's policies regarding compensated absences are determined by state laws, board policy, and/or negotiated agreements. In summary the policies are as follows:

Accumulated vested vacation pay is recorded as a liability on the balance sheet at the employee's current rate of pay. A full-time employee accumulates four point six hours of sick pay per two week pay period. Twenty-five percent of the sick pay, up to a maximum of 30 days, will be paid upon retirement after 10 years of service.

The total liability for vacation and severance payments has been calculated using pay rates in effect at the balance sheet date, and reduced to the maximum payment allowed by labor contract and/or statute, plus any applicable additional salary related payments.

The entire compensated absence liability is reported on the government-wide financial statements using the *vesting method*.

For governmental fund financial statements, the current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amounts are recorded in the account "accrued personnel" in the fund from which the employees who have accumulated unpaid leave are paid. The non-current portion of the liability is not reported.

I. Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, claims and judgments, compensated absences and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current fiscal year. In general, liabilities that mature or come due for payment during the fiscal year are considered to have been made with current available financial resources.

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 2 – Summary of Significant Accounting Policies (continued)

J. Deferred Outflow/Inflows of Resources

In addition to assets, the statements of financial position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources represent a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expenses/expenditure) until then.

In addition to liabilities, the statements of financial position will sometimes report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time.

K. Net Position

Net position represents the difference between assets and liabilities. Investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by CCTCC or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net position is restricted for grant purposes.

CCTCC applies restricted resources when an expense is incurred for the purposes for which both restricted and unrestricted net position is available.

L. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control CCTCC's management and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2013.

M. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

N. Indirect Costs

Fringe benefits, payroll related and general and administrative indirect costs are invoiced at provisional rates. During the audit period the provisional rate was 132.40% per an "Indirect Cost Rate Agreement" with the Ohio Department of Transportation. A schedule of indirect cost rates is included in this report.

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 2 – Summary of Significant Accounting Policies (continued)

O. Budget Basis

CCTCC prepares its budgets on the same basis of accounting as its funds statements.

P. Fund Balance

For the year ended June 30, 2013, fund balance is divided into five classifications based primarily on the extent to which CCTCC is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

Restricted Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (resolution) of CCTCC. Those committed amounts cannot be used for any other purpose unless CCTCC removes or change the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned Amounts in the assigned fund balance classification are intended to be used by CCTCC for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by CCTCC or a CCTCC official delegated that authority by resolution, or by State Statute.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

CCTCC applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 3 – Operating Lease

The CCTCC leases office space from Clark County through the Board of County Commissioners, under an operating lease expiring September 30, 2017, for the sum of \$31,950 per year. Lease expense for fiscal year 2013 was \$31,485.

Minimum future rental payments under the lease for fiscal years ending June 30 are follows:

2014	\$32,910
2015	33,900
2016	34,920
2017	35,970

Note 4 – Capital Assets

Capital asset activity for the year-end June 30, 2013 was as follows:

	Balance 7/1/2012	Addition	Deletion	Balance 6/30/2013
Governmental Activities				
Capital Asset, being depreciated:				
Furniture and Equipment	<u>\$ 366,685</u>	<u>\$16,824</u>	<u>\$ (2,843)</u>	<u>\$ 380,666</u>
Total Capital Assets, being depreciated:	<u>366,685</u>	<u>16,824</u>	<u>(2,843)</u>	<u>380,666</u>
Less Accumulated Depreciation:				
Furniture and Equipment	<u>(200,895)</u>	<u>(59,245)</u>	<u>2,824</u>	<u>(257,316)</u>
Total Accumulated Depreciation	<u>(200,895)</u>	<u>(59,245)</u>	<u>2,824</u>	<u>(257,316)</u>
Governmental Activities				
Capital Assets, Net	<u>\$ 165,790</u>	<u>\$ (42,421)</u>	<u>\$ (19)</u>	<u>\$123,350</u>

Depreciation expense was: \$59,245

Note 5 - Receivables

Receivables on June 30, 2013 consisted of grants receivable. All receivables are considered collectible in full due to the stable condition of State and Local programs and the current fiscal year guarantee of federal funds.

Note 6 – Long-term Obligations

The changes in CCTCC’s long-term obligations during fiscal year 2013 were as follows:

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 6 – Long-term Obligations (continued)

	Principal Outstanding 7/1/12	Additions	Deductions	Principal Outstanding 6/30/13	Due in One Year
Governmental Activities					
Compensated Absences	\$35,392	\$5,125	\$3,427	\$37,090	\$-0-
Total Activities	\$35,392	\$5,125	\$3,427	\$37,090	\$-0-

Note 7 – Pension Plan

Ohio Public Employees Retirement System (OPERS) administers three separate pension plans as follows: The Traditional Pension Plan – a cost sharing, multiple-employer defined pension plan. The Member-Directed Plan – a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings. The Combined Plan – a cost sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to, but less than, the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost-of living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <http://www.opers.org/investments/cafr.shtml>, by writing OPERS, 277 East Town Street, Columbus, Oh 43215-4642, or by calling 614-222-5601 or 800-222-7377.

The Ohio Revised Code provides statutory authority for member and employer contributions. For 2013, member and employer contribution rates were consistent across all three plans. While members in state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the Traditional Pension Plan.

The 2013 member contribution rates were 10.0% of covered payroll for members in state and local classifications. The 2013 employer contribution rate for state and local employers was 14.0% for covered payroll. CCTCC’s required contributions for pension obligations to the Traditional Pension and Combined Plans for the years ended June 30, 2013, 2012, and 2011 were \$49,278, \$48,800, and \$46,002, respectively; 100 percent has been contributed for all three years.

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 8 – Postemployment Benefits

Plan Description - Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan—a cost sharing-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan—a defined contribution plan; and the Combined Plan—a cost sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing multiple employer defined benefit post-employment health care plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both Traditional Pension and the Combined plans. Members of the Member-Directed do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for post-employment health coverage, age-and-service retirees under the Traditional Pension and Combined plans must have 10 or more years of qualifying In order to qualify for post-employment health coverage, age-and-service retirees under the Traditional Pension and Combined plans must have 10 or more years of qualifying Ohio service credit. Health coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code permits, but does not mandate, OPERS to provide the OPEB Plan to its eligible members and beneficiaries. Authority to establish and amend the OPEB Plan is provided in Chapter 145 of the Ohio Revised Code.

OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <http://www.opers.org/investments/cafr.shtml>, by writing OPERS, 277 East Town Street, Columbus, Oh 43215-4642, or by calling 614-222-5601 or 800-222-7377.

Funding Policy - The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care coverage through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for funding of post retirement health care coverage.

Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2012, state and local employers contributed at a rate of 14.0% of covered payroll. These are the maximum employer contributions rates permitted by the Ohio Revised Code. Active members do not make contributions to the OPEB Plan.

OPERS' Post Employment Health Care plan was established under, and administered in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Board of Trustees determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. The portion of employer contributions allocated to health care for members in the Traditional Plan was 4.0% during calendar year 2012. The portion of employer contributions allocated to health care for members in the Combined Plan was 6.05% during calendar year 2012. Effective January 1, 2013, the portion of employer contributions allocated to healthcare was lowered to 1 percent for both plans, as recommended by the OPERS

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 8 – Postemployment Benefits (continued)

Actuary. The OPERS Board of Trustees is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care benefits provided. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The rates stated above are the contractually required contribution rates for OPERS. CCTCC's contributions allocated to fund post-employment health care benefits for the years ended June 30, 2013, 2012, and 2011 were \$14,044, \$21,088 and \$18,078, respectively; 100 percent has been contributed for all years.

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension legislation under SB 343 and approved health care changes, OPERS expects to be able to consistently allocated 4 percent of the employer contributions toward the health care fund after the end of the transition period.

Note 9 – Risk Management

CCTCC is exposed to various risks of loss related to torts, theft of or damage to, and destruction of assets, errors or omissions, injuries to employees and natural disasters. Clark County provides insurance coverage for CCTCC through County policies. Clark County maintains comprehensive insurance coverage with the County Risk Sharing Authority (CORSA) for liability, property and crime insurance that covers CCTCC. CORSA was formed as an Ohio non-profit corporation for the purpose of establishing a group primary and excess insurance/self insurance and risk management program. Member counties agree to jointly participate in coverage of losses and pay all contributions necessary for the specified insurance coverage provided by CORSA.

Settled claims have not exceeded this coverage in any of the past three years, and there has been no significant reduction in coverage from the prior fiscal year.

Note 10 – Contingencies

Under the terms of federal grants, periodic audits are required and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount or expenditures which may be disallowed by the grantor cannot be determined at this time, although CCTCC expects such amounts, if any, to be immaterial.

Note 11 – Cost Allocation Plan

A cost allocation plan is prepared annually by CCTCC. The plan, which includes fringe benefit and indirect costs, is used for the purpose of determining provisional allocation rates and is prepared in accordance with provisions of the Office of Management and Budget Circular (OMB) A-87 and the U.S. Department of Health and Human Services' Circular ASMB C-10. The plan is submitted to the Federal Highway Administration through the Ohio Department of Transportation, for approval and authorization of negotiated provisional rates, which are used for

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 11 – Cost Allocation Plan (continued)

billing purposes during the fiscal year. These provisional rates are subject to audit at the end of each fiscal year. If the actual rates are less than the provisional rates, CCTCC must credit and / or repay any over-billed amounts within 3 months of the end of the fiscal year. Conversely, CCTCC may recover any under-billed amounts also within 3 months after the end of the fiscal year.

Adjustments as a result of a change in the rates are recognized for financial reporting purposes at the end of the fiscal year for which they apply.

Following are summaries of the accounting treatment and rate experience for fringe benefit and indirect cost for 2013.

Fringe Benefits – Fringe benefit costs are recorded in the general fund and allocated to the special revenue funds in accordance with the approved cost allocation plan, based upon a provisional rate approved by an oversight grantor agency. The 2013 fringe benefit costs were allocated at a provisional rate 63.30% of the productive direct labor dollars. The actual fringe benefit cost rate was 67.09%.

Indirect Costs – Administrative costs are recorded in the general fund as indirect costs and allocated to the special revenue funds in accordance with approved cost allocation plan, based upon a provisional rate approved by an oversight agency. The 2013 indirect costs were allocated at a provisional rate of 69.1% of direct labor dollars. The actual indirect cost rate was 66.88%.

Note 12 – Fund Balances

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which CCTCC is bound to observe constraints imposed upon the use of the resources in the governmental funds. The constraints placed on fund balance for both governmental funds are presented below:

Fund Balances at June 30, 2013:

<u>Fund Balances</u>	General	Area	<u>Total</u>
	<u>Fund</u>	Transportation <u>Trust Fund</u>	
Nonspendable	<u>\$ 3,463</u>	<u>\$ 6,581</u>	<u>\$ 10,044</u>
Total Nonspendable	<u>3,463</u>	<u>6,581</u>	<u>10,044</u>
Restricted for:			
Transportation Planning	<u>0</u>	<u>94,722</u>	<u>94,722</u>
Total Restricted	<u>0</u>	<u>94,722</u>	<u>94,722</u>
Unassigned	<u>116,100</u>	<u>0</u>	<u>116,100</u>
Total Unassigned	<u>116,100</u>	<u>0</u>	<u>116,100</u>
Total	<u>\$ 119,563</u>	<u>\$ 101,303</u>	<u>\$ 220,866</u>

Clark County – Springfield Transportation Coordinating Committee

Notes to the Basic Financial Statements

For the Year Ended June 30, 2013

Note 13 – Change in Accounting Principles

For 2013, CCTCC implemented Governmental Accounting Standard Board (GASB) Statement No. 63, “Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position.” GASB Statement No. 63 identifies net position, rather than net assets, as the residual of all other elements presented in a statement of financial position. This change was incorporated in CCTCC’s 2013 financial statements. However, there was no effect on beginning net position/fund balance.

GASB Statement No. 65 properly classifies certain items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources or recognizes certain items that were previously reported as assets and liabilities as outflows of resources (expenses) or inflows of resources (revenues). These changes were incorporated in the CCTCC’s fiscal years 2013 and 2012 financial statements; however, there was no effect on beginning net position/fund balance.

SUPPLEMENTARY SCHEDULES

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE
Supporting Schedule of Revenue and Expenses
For the Year Ended June 30, 2013

	1	2	3	4	5	6	7	8	9	10	total
	CPG/ODOT Grant	FTA 5307 Grant	OPWC	CMAQ	Westco	National Scenic Byways / ONRA	Clean Ohio	Job Ready Site	STP/ODOT Grant	Local and Unallocated	
Grant Revenue:											
Federal Funds	\$ 404,995	\$ -	\$ -	\$ 64,885	\$ -	\$ 18,280	\$ -	\$ -	\$ 24,319	\$ -	\$ 512,478
State Funds	50,624	-	11,829	-	-	-	-	-	6,080	-	68,533
Local Funds	50,624	44,417	-	-	80,887	5,575	5,727	-	-	43,245	230,475
	<u>506,243</u>	<u>44,417</u>	<u>11,829</u>	<u>64,885</u>	<u>80,887</u>	<u>23,855</u>	<u>5,727</u>	<u>-</u>	<u>30,399</u>	<u>43,245</u>	<u>811,487</u>
Expenses, direct costs:											
Direct Labor	174,591	17,736	5,010	1,382	33,861	1,856	2,334	-	-	-	236,770
Travel	4,906	197	72	77	679	307	256	-	-	-	6,494
Training & Meetings	3,853	-	-	-	76	-	-	-	-	-	3,929
Office Supplies	-	-	-	-	57	-	-	-	-	-	57
Postage	946	-	27	-	338	116	47	-	-	-	1,473
Maps and Reference Material	302	-	-	-	-	-	-	-	-	-	302
Advertising	4,684	-	-	28,855	-	-	-	-	-	-	33,539
Printing	1,605	-	-	-	-	13,008	-	-	-	-	14,613
Contract Services	69,629	-	-	-	-	6,120	-	-	30,399	-	106,148
Software	1,070	-	-	22,000	314	-	-	-	-	-	23,384
Other	1,966	-	10	8,341	197	-	-	-	-	-	10,514
Project Assets	8,793	2,723	-	2,400	-	-	-	-	-	-	13,916
	<u>272,345</u>	<u>20,656</u>	<u>5,119</u>	<u>63,055</u>	<u>35,522</u>	<u>21,407</u>	<u>2,637</u>	<u>-</u>	<u>30,399</u>	<u>-</u>	<u>451,139</u>
Indirect fringe benefits (67.09%)	117,133	11,899	3,361	927	22,718	1,245	1,566	-	-	-	158,849
Indirect costs (66.88%)	116,766	11,862	3,350	924	22,647	1,241	1,561	-	-	-	158,351
Eligible expenses charged to grant	<u>506,244</u>	<u>44,417</u>	<u>11,830</u>	<u>64,906</u>	<u>80,887</u>	<u>23,893</u>	<u>5,764</u>	<u>-</u>	<u>30,399</u>	<u>-</u>	<u>768,339</u>
Excess (deficiency) revenue over expenses	\$ (1)	\$ 0	\$ (1)	\$ (21)	\$ (0)	\$ (38)	\$ (37)	\$ -	\$ (0)	\$ 43,245	\$ 43,147

Maps & Reference Material = \$2,012 income statement - \$1,710 expensed FY10 maps
 IS Direct Expenses \$438,933 = SSRE Direct Expenses \$451,139 - Project Assets \$13,916 + FY10 Maps expensed \$1,710
 TCC has elected NOT to bill CMAQ, ONRA and Clean Ohio for FY13 CAP extra and to make up the (deficiency) with Local funds.

Reconciliation to Revenue, Expenditures and Changes in Fund Balance	
Expenses eligible for grant	\$ 768,339
Other expenses	2,428
Depreciation expense included w/indirect costs	1,351
Project Inventory	684
Total Expenditures	\$ 772,802

1. Consolidated Planning Grant - FHWA PL & FTA 5303 Funds c/o ODOT PID #90319 & #92736 and Encumbrance #721830, #722188 & #723445
2. Federal Transit Authority - Section 5307 - Grants #OH-90-X756
3. Ohio Public Works Commission - c/o SCIP & LTIP programs - Control #CK00P / CKX00
4. Congestion Mitigation & Air Quality - c/o ODOT PID #90343, #84253 & #90340
5. West Central Ohio Port Authority - per annual agreement & resolution
6. National Scenic Byway Grants - c/o OH National Road Association ODOT PID #87956 & #85319 and Resolution 2012-0452 dated 06/05/12
7. Clean Ohio Program - c/o OPWC signed agreement 08/01/07
8. Job Ready Site Program - c/o OH Department of Development - NO 2013 program
9. Surface Transportation Planning - ODOT PID #89423 and Encumbrance #721886

CLARK COUNTY - SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

Indirect Costs

For the Year Ended June 30, 2013

Direct Labor	\$	236,770
Indirect Labor		60,979
Total Labor	\$	<u>297,749</u>
Fringe Benefit Wages		
Vacation	\$	19,401
Holiday		13,323
Sick Leave		16,819
Miscellaneous		4,691
Fringe Benefit Wages		<u>54,234</u>
Other Fringe Benefits		
OPERS		49,278
Hospitalization		79,420
Life insurance		160
Dental insurance		1,530
Medicare		3,986
Workers compensation		4,868
Continuing education		5,390
Other Employee expenses		895
Other Fringe Benefits		<u>145,527</u>
Total Fringe Benefits	\$	<u>199,761</u>
Fringe Benefit Rate (Total Fringe Benefits / Total Labor)		67.09%
Indirect Costs		
Salaries - Indirect Only	\$	60,979
Fringe Benefits for Indirect Salaries only		40,911
Personnel costs included in Indirect costs		<u>101,890</u>
Travel		1,081
Supplies		5,033
Postage		967
Maps and Referencial Materials		363
Small Office Equipment		48
Printing Services		1,745
Pro Services - Audit		6,405
Contract Services		4,528
CORSA Insurance		1,102
Telephone		1,231
Dues and Subscriptions		1,120
Rent		31,485
Depreciation **		1,351
Non personnel costs included in indirect costs		<u>56,459</u>
Total Indirect Costs	\$	<u>158,349</u>
Indirect Fringe Benefits		158,850
Direct Labor		236,770
Indirect Fringe Benefit Rate (Total Fringe Benefits / Total Labor)		67.09%
Indirect Cost Rate (Total Indirect Costs / Direct Labor)		<u>66.88%</u>
Total Indirect Rate		<u>133.97%</u>

** Depreciation expense included in indirect cost is only for capital assets purchased with local funds.

Clark County – Springfield Transportation Coordinating Committee
Board of Directors
June 30, 2013

Elmer Beard, Chairman
Council Member, Village of Enon

Kent Sherry, Vice Chairman
Springfield Area Chamber of Commerce

John Burr, Vice Chairman
Clark County Engineer

Leo Shanayda, Vice Chairman
City of Springfield Engineer

Mike Groeber
Citizen Member

Kathy Estep
Trustee, Mad River Township

Lowell McGlothlin
Mayor, City of New Carlisle

Mark Beckdahl
*Finance Director, City of
Springfield*

William George*
President, Med Trans, Inc.

Chris Moore
*Service Director, City of
Springfield*

Bob Bender
*Operations Director, Dev.
Disabilities of Clark County*

David Hartley
Clark County Commissioner

Joe Mosier
Trustee, Moorefield Township

Nancy Brown
Trustee, Bethel Township

Dr. Richard Henry
Director, WESTCO Port Authority

Kevin O’Neill
Springfield City Commissioner

Dana Bumgardner
Trustee, Pleasant Township

Tim Howard
Mayor, Village of Enon

Matt Parrill
*Trans. Planning and Engineering
Administrator, ODOT District 7*

Jim Campbell
*Executive Director/Chief Ranger
Clark County Park District*

Kim Jones
City Manager, City of New Carlisle

Argeri Lagos
*Springfield Area Chamber of
Commerce*

Leann Castillo
*National Trail Parks and
Recreation District*

Toni Keller
Mayor, Village of South Vienna

Robert Suver
*Director, Job & Family Services of
Clark County*

Joyce Chilton
Springfield City Commissioner

Gene Kelly
Clark County Sheriff

Larry Tillman
*Council Member, Village of South
Charleston*

John Detrick
Clark County Commissioner

Rick Lohnes
Clark County Commissioner

Tom Troxell
Trustee, Harmony Township

**denotes non-voting member*

Clark County - Springfield Transportation Coordinating Committee
Clark County

Schedule of Expenditures of Federal Awards
For the year ended June 30, 2013

<u>Federal Grantor / Pass Through Grantor Program Title</u>	<u>Pass Through Entity Number</u>	<u>Federal CFDA Number</u>	<u>Expenditures</u>
UNITED STATES DEPARTMENT OF TRANSPORTATION			
Federal Highway Administration			
<i>(Passed through Ohio Department of Transportation)</i>			
Consolidated Planning Grant - Highway Planning and Construction	PID - 90319 PID - 92736	20.205	\$ 404,995
Congestion Mitigation & Air Quality	PID - 90340 PID - 90343 / 90344	20.205	64,885
National Scenic Byway Grant - ONRA Historic Preservation	PID - 85319 PID - 87956	20.205	18,280
Surface Transportation Program	PID - 89423	20.205	24,319
Total United States Department of Transportation			<u>512,479</u>
Total Federal Assistance			<u>\$ 512,479</u>

The accompanying notes are an integral part of this schedule.

Clark County – Springfield Transportation Coordinating Committee
Note to the Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2013

1. Summary of Significant Accounting Policies

The accompanying Schedule of Expenditures of Federal Awards (the “Schedule”) reflects the expenditures of the Clark County – Springfield Transportation Coordinating Committee under programs financed by the U.S. government for the year ended June 30, 2013. The Schedule has been prepared in accordance with the requirements of OMB Circular A-133, “Audits of States, Local Governments, and Non-Profit Organizations,” using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

For purposes of the Schedule, federal awards include the following:

- Direct federal awards
- Pass-through funds received from non-federal organizations made under federally sponsored programs conducted by those organizations.

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Charles E. Harris & Associates, Inc.
Certified Public Accountants

**INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

Clark County – Springfield Transportation Coordinating Committee
Springview Government Center
3130 E. Main St.
Springfield, Ohio 45505

To the Members and Board of Directors:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities and each major fund of the Clark County – Springfield Transportation Coordinating Committee (the CCTCC) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the CCTCC's basic financial statements and have issued our report thereon dated October 11, 2013.

Internal Controls Over Financial Reporting

As part of our financial statement audit, we considered the CCTCC's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the CCTCC's internal control. Accordingly, we have not opined on it.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. *A material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the CCTCC's financial statements. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

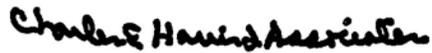
Clark County – Springfield Transportation Coordinating Committee
Clark County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and on Compliance and
Other Matters Required by *Government Auditing Standards*

Compliance and Other Matters

As part of reasonably assuring whether the CCTCC's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the CCTCC's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the CCTCC's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Charles E. Harris & Associates, Inc.

October 11, 2013

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Charles E. Harris & Associates, Inc.
Certified Public Accountants

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Clark County – Springfield Transportation Coordinating Committee
Springview Government Center
3130 E. Main St.
Springfield, Ohio 45505

To the Members and Board of Directors:

Report on Compliance for Each Major Federal Program

We have audited the Clark County – Springfield Transportation Coordinating Committee's (the CCTCC) compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect the Clark County – Springfield Transportation Coordinating Committee's major federal program for the year ended June 30, 2013. The *Summary of Audit Results* in the accompanying schedule of findings identifies the CCTCC's major federal program.

Management's Responsibility

The CCTCC's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to its federal program.

Auditor's Responsibility

Our responsibility is to opine on the CCTCC's compliance for its major federal programs based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. These standards and OMB Circular A-133 require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the CCTCC's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on the CCTCC's major program. However, our audit does not provide a legal determination of the CCTCC's compliance.

Opinion on Major Federal Program

In our opinion, the Clark County – Springfield Transportation Coordinating Committee complied, in all material respects with the compliance requirements referred to above that could directly and materially affect its major federal program for the year ended June 30, 2013.

Clark County – Springfield Transportation Coordinating Committee
Clark County
Independent Accountants' Report on Compliance With
Requirements Applicable to Each Major Federal
Program and Internal Control Over Compliance in
Accordance With OMB Circular A-133

Report on Internal Control Over Compliance

The CCTCC's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the CCTCC's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on its major federal program's compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the CCTCC's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control compliance tests and the results of this testing based on OMB Circular A-133 requirements. Accordingly, this report is not suitable for any other purpose.



Charles E. Harris and Associates, Inc.
October 11, 2013

**SCHEDULE OF FINDINGS
OMB CIRCULAR A-133 SECTION .505**

**CLARK COUNTY – SPRINGFIELD TRANSPORTATION COORDINATING
COMMITTEE
CLARK COUNTY
June 30, 2013**

1. SUMMARY OF AUDITOR’S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unmodified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any significant deficiencies reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any significant deficiencies reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unmodified
(d)(1)(vi)	Are there any reportable findings under Section .510	No
(d)(1)(vii)	Major Programs:	CFDA # 20.205 - Consolidated Planning Grant Federal Highway Administration
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: >\$300,000 Type B: All Others
(d)(1)(ix)	Low Risk Auditee?	Yes

**SCHEDULE OF FINDINGS – (continued)
OMB CIRCULAR A-133 SECTION .505**

**CLARK COUNTY – SPRINGFIELD TRANSPORTATION COORDINATING
COMMITTEE
CLARK COUNTY
June 30, 2013**

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

3. FINDINGS FOR FEDERAL AWARDS

None

STATUS OF PRIOR AUDIT'S CITATIONS AND RECOMMENDATIONS

The prior audit, for the year ending June 30, 2012 reported no material citations or recommendations.

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Dave Yost • Auditor of State

CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE

CLARK COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JANUARY 2, 2014**