# SINGLE AUDIT

# FOR THE YEAR ENDED JUNE 30, 2013



Dave Yost • Auditor of State

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# Dave Yost • Auditor of State

# INDEPENDENT AUDITOR'S REPORT

Dalton Local School District Wayne County 177 North Mill Street Dalton, Ohio 44618

To the Board of Education:

# Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Dalton Local School District, Wayne County, Ohio (the District), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

# Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the District's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

Dalton Local School District Wayne County Independent Auditor's Report Page 2

# Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Dalton Local School District, Wayne County, Ohio, as of June 30, 2013, and the respective changes in financial position, thereof and the budgetary comparison for the General Fund thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

# **Other Matters**

# Required Supplementary Information

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis* listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

# Supplementary and Other Information

Our audit was conducted to opine on the District's basic financial statements taken as a whole.

The Federal Awards Receipts and Expenditures Schedule presents additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and is not a required part of the financial statements.

The schedule is management's responsibility, and derives from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected this schedule to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling the schedule directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, this schedule is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Dalton Local School District Wayne County Independent Auditor's Report Page 3

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 29, 2014, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

ire Yost

Dave Yost Auditor of State Columbus, Ohio

January 29, 2014

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# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

The management's discussion and analysis of the Dalton Local School District's (the "District") financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the District's financial performance.

# **Financial Highlights**

Key financial highlights for fiscal year 2013 are as follows:

- In total, net position of governmental activities increased \$7,663,395, which represents a 177.05% increase from 2012. The District entered into an agreement with the Ohio School Facilities Commission (OSFC) during fiscal year 2013. The receivable for the OSFC project is included in the statement of net position and increased both assets and revenues. This is the primary reason for the large increase in net position.
- General revenues accounted for \$15,367,637 in revenue or 89.72% of all revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$1,761,241 or 10.28% of total revenues of \$17,128,878.
- The District had \$9,465,483 in expenses related to governmental activities; \$1,761,241 of these expenses were offset by program specific charges for services, grants or contributions. General revenues supporting governmental activities (primarily taxes and unrestricted grants and entitlements) of \$15,367,637 were adequate to provide for these programs.
- The District's major governmental funds are the general fund, building fund and classroom facilities fund. The general fund had \$7,995,369 in revenues and \$7,523,106 in expenditures. During fiscal year 2013, the general fund's fund balance increased \$472,263 from a balance of \$646,769 to a balance of \$1,119,032.
- The building fund had \$820,166 in revenues and other financing sources and \$12,933,909 in expenditures and other financing uses. During fiscal year 2013, the building fund's fund balance decreased \$12,113,743 from a balance of \$13,404,752 to a balance of \$1,291,009. The primary reason for this decrease was a transfer of \$11,220,095 into the classroom facilities fund.
- The classroom facilities fund had \$13,106,958 in revenues and other financing sources and \$1,711,861 in expenditures. During fiscal year 2013, the classroom facilities fund's fund balance increased \$11,395,097 from a \$0 balance to a balance of \$11,395,097. The primary source of revenue was a transfer in of \$11,220,095 from the building fund.

# Using these Basic Financial Statements

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The statement of net position and statement of activities provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other nonmajor funds presented in total in one column. In the case of the District, the general fund, building fund, and classroom facilities fund are considered major funds.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

# Reporting the District as a Whole

# Statement of Net Position and the Statement of Activities

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2013?" The statement of net position and the statement of activities answer this question. These statements include *all non-fiduciary assets, deferred outflows, liabilities, deferred inflows, revenues and expenses* using the *accrual basis of accounting* similar to the accounting used by most private-sector companies. This basis of accounting will take into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the District's *net position* and changes in that position. This change in net position is important because it tells the reader that, for the District as a whole, the *financial position* of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

In the statement of net position and the statement of activities, the governmental activities include the District's programs and services, including instruction, support services, operation and maintenance of plant, pupil transportation, extracurricular activities, and food service operations.

The District's statement of net position and statement of activities can be found on pages 15-16 of this report.

# **Reporting the District's Most Significant Funds**

# Fund Financial Statements

The analysis of the District's major governmental funds begins on page 11. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds are the general fund, building fund, and classroom facilities fund.

# Governmental Funds

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called *modified accrual* accounting, which measures cash and all other *financial assets* that can readily be converted to cash. The governmental fund financial statements provide a detailed *short-term* view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental *activities* (reported in the statement of net position and the statement of activities) and governmental *funds* is reconciled in the basic financial statements. The basic governmental fund financial statements can be found on pages 17-21 of this report.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

# Reporting the District's Fiduciary Responsibilities

The District acts in a trustee capacity as an agent for individuals or other entities. These activities are reported in an agency fund. The District's fiduciary activities are reported in a separate statement of assets and liabilities on page 22. These activities are excluded from the District's other financial statements because the assets cannot be utilized by the District to finance its operations.

#### Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 23-52 of this report.

# The District as a Whole

Certain asset, deferred outflow, liability, deferred inflow, and net position classifications have been restated by the District for fiscal year 2012 to conform to fiscal year 2013 presentation in accordance with GASB Statement No. 63 and GASB Statement No. 65. The net position of the District was restated at June 30, 2012 as described in Note 3.A to the basic financial statements. The table below provides a summary of the District's net position at June 30, 2013 and June 30, 2012.

	Net Position				
	Governmental Activities 2013	(Restated) Governmental Activities 2012			
<u>Assets</u> Current and other assets Capital assets, net	\$ 24,315,806 9,042,678	\$ 19,193,786 5,551,703			
Total assets	33,358,484	24,745,489			
<u>Liabilities</u> Current liabilities Long-term liabilities Total liabilities	1,957,826 16,485,607 18,443,433	1,509,386 15,767,121 17,276,507			
Deferred Inflows	2,923,259	3,140,585			
<u>Net Position</u> Net investment in capital assets Restricted Unrestricted (deficit)	4,338,271 7,247,342 406,179	3,880,849 510,333 (62,785)			
Total net position	<u>\$ 11,991,792</u>	\$ 4,328,397			

Over time, net position can serve as a useful indicator of a government's financial position. At June 30, 2013, the District's assets exceeded liabilities and deferred inflows by \$11,991,792. Of this total, \$7,247,342 is restricted in use. This includes \$6,954,911 restricted for capital projects.

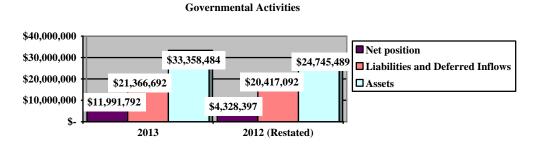
# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

Significant increases in current and other assets and restricted net position were the result of the District entering into an OSFC agreement during fiscal year 2013.

At year-end, capital assets represented 27.11% of total assets. Capital assets include land, construction in progress, land improvements, buildings and improvements, furniture and equipment and vehicles. The District's investment in capital assets at June 30, 2013, was \$4,338,271. These capital assets are used to provide services to the students and are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities.

A portion of the District's net position, \$7,247,342, represents resources that are subject to external restriction on how they may be used. The remaining balance of unrestricted net position is \$406,179.

The graph below presents the District's governmental assets, liabilities, deferred inflows and net position at June 30, 2013 and June 30, 2012.



The net position of the District was restated at June 30, 2012 as described in Note 3.A to the basic financial statements. The table below shows the changes in net position for governmental activities for fiscal years 2013 and 2012.

		Change in Net Position				
	(Restated					
	Governmental		Go	overnmental		
	A	Activities		Activities		
		2013		2012		
Revenues						
Program revenues:						
Charges for services and sales	\$	777,057	\$	721,831		
Operating grants and contributions		984,184		1,115,515		
Capital grants and contributions		-		1,625,994		
General revenues:						
Property taxes		3,665,790		3,224,766		
School district income tax		1,162,899		1,059,859		
Ohio schools facilities commission grant		6,889,159		-		
Grants and entitlements		3,545,055		3,446,281		
Investment earnings		65,276		38,194		
Other		39,458		54,078		
Total revenues		17,128,878		11,286,518		

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

	Change in Net Position (Restated)				
	Governmental Activities 2013			overnmental Activities 2012	
Expenses					
Program expenses:					
Instruction:					
Regular	\$	3,393,896	\$	3,300,585	
Special		730,907		899,746	
Vocational		173,480		223,514	
Other		341,274		331,263	
Support services:					
Pupil		396,432		404,031	
Instructional staff		711,103		679,409	
Board of education		14,549		25,702	
Administration		680,961		691,701	
Fiscal		218,834		297,611	
Operations and maintenance		723,647		834,903	
Pupil transportation		470,872		483,484	
Central		75,758		25,588	
Food service operations		231,031		244,274	
Other non-instructional services		206,608		135,806	
Extracurricular activities		435,718		386,894	
Interest and fiscal charges		660,413		462,274	
Total expenses		9,465,483		9,426,785	
Change in net position		7,663,395		1,859,733	
Net position at beginning of year (restated)		4,328,397		2,468,664	
Net position at end of year	\$	11,991,792	\$	4,328,397	

# **Governmental Activities**

Net position of the District's governmental activities increased \$7,663,395. Total governmental expenses of \$9,465,483 were offset by program revenues of \$1,761,241 and general revenues of \$15,367,637. Program revenues supported 18.61% of the total governmental expenses.

The primary sources of revenue for governmental activities are derived from property taxes, income taxes and grants and entitlements. These revenue sources represent 89.11% of total governmental revenues.

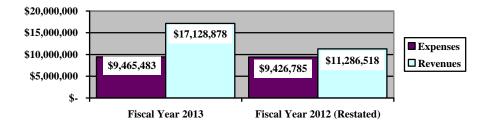
The largest expense of the District is for instructional programs. Instruction expenses totaled \$4,639,557 or 49.02% of total governmental expenses for fiscal year 2013.

The property tax revenue of the District increased during fiscal year 2013 after a full year of collections resulting from the passing of a .5 mill continuous permanent improvement levy in May of 2011.

The net position of the District was restated at June 30, 2012 as described in Note 3.A to the basic financial statements. The graph below presents the District's governmental activities revenues and expenses for fiscal years 2013 and 2012.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

#### **Governmental Activities - Revenues and Expenses**



The net position of the District was restated at June 30, 2012 as described in Note 3.A to the basic financial statements. The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services for fiscal years 2013 and 2012. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

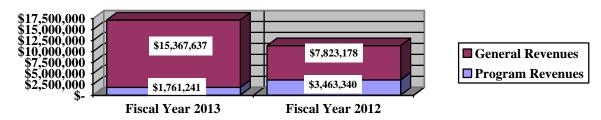
	G	overnmenta	al Act	tivities		
	Т	otal Cost of	١	let Cost of	Restated) otal Cost of	(Restated) Net Cost of
		Services		Services	Services	Services
		2013		2013	 2012	2012
Program expenses						
Instruction:						
Regular	\$	3,393,896	\$	2,945,395	\$ 3,300,585	\$ 2,873,040
Special		730,907		229,427	899,746	318,232
Vocational		173,480		151,155	223,514	201,189
Other		341,274		341,274	331,263	331,263
Support services:						
Pupil		396,432		307,808	404,031	316,412
Instructional staff		711,103		595,176	679,409	521,805
Board of education		14,549		14,549	25,702	25,702
Administration		680,961		655,269	691,701	639,967
Fiscal		218,834		218,834	297,611	297,611
Operations and maintenance		723,647		718,512	834,903	832,347
Pupil transportation		470,872		455,307	483,484	468,245
Central		75,758		75,758	25,588	25,588
Operations of non-instructional services:						
Food service operations		231,031		(1,820)	244,274	13,707
Other non-instructional services		206,608		18,524	135,806	(35,893)
Extracurricular activities		435,718		318,661	386,894	(1,328,044)
Interest and fiscal charges		660,413		660,413	 462,274	462,274
Total expenses	\$	9,465,483	\$	7,704,242	\$ 9,426,785	\$ 5,963,445

The dependence upon taxes and other general revenues for governmental activities is apparent, 79.04% and 78.31% of instruction activities are supported through taxes and other general revenues for fiscal years 2013 and 2012, respectively. For all governmental activities, general revenue support is 81.39%.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

The graph below presents the District's governmental activities revenue for fiscal years 2013 and 2012.

# **Governmental Activities - General and Program Revenues**



# The District's Funds

The District's governmental funds reported a combined fund balance of \$14,537,314, which is higher than last year's balance of \$14,948,497. The schedule below indicates the fund balance and the total change in fund balance as of June 30, 2013 and 2012.

	-	und Balance une 30, 2013	 und Balance ine 30, 2012	 Increase (Decrease)	Percentage Change
General Building Classroom Facilities Other Governmental	\$	1,119,032 1,291,009 11,395,097 732,176	\$ 646,769 13,404,752 - 896,976	\$ 472,263 (12,113,743) 11,395,097 (164,800)	73.02 % (90.37) % 100.00 % (18.37) %
Total	\$	14,537,314	\$ 14,948,497	\$ (411,183)	(2.75) %

# **General Fund**

The District's general fund balance increased \$472,263. All revenues remained comparable to the prior fiscal year. Facilities acquisition and construction decreased 71.95% due to a decrease in purchased assets. Debt service decreased 75.00% due to the paying off of a capital lease. Overall, the District's expenditures increased 1.46%.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

The table that follows assists in illustrating the financial activities of the general fund.

	2013 Amount	2012 Amount	Increase/ (Decrease)	Percentage Change
Revenues				-
Taxes	\$ 3,861,205	\$ 3,654,483	\$ 206,722	5.66 %
Tuition	445,605	423,701	21,904	5.17 %
Earnings on investments	1,909	993	916	92.25 %
Classroom materials and fees	3,613	1,398	2,215	158.44 %
Intergovernmental	3,553,847	3,526,283	27,564	0.78 %
Other revenues	129,190	120,421	8,769	7.28 %
Total	<u>\$ 7,995,369</u>	<u>\$ 7,727,279</u>	<u>\$ 268,090</u>	3.47 %
Expenditures				
Instruction	\$ 4,166,446	\$ 4,065,797	\$ 100,649	2.48 %
Support services	3,090,337	3,053,620	36,717	1.20 %
Extracurricular activities	259,049	267,545	(8,496)	(3.18) %
Facilities acquisition and construction	2,334	8,321	(5,987)	(71.95) %
Debt service	4,940	19,759	(14,819)	(75.00) %
Total	\$ 7,523,106	\$ 7,415,042	<u>\$ 108,064</u>	1.46 %

# **Building Fund**

The building fund had \$820,166 in revenues and other financing sources and \$12,933,909 in expenditures and other financing uses. During fiscal year 2013, the building fund's fund balance decreased \$12,113,743 from a balance of \$13,404,752 to a balance of \$1,291,009. The primary reason for this decrease was a transfer of \$11,220,095 into the classroom facilities fund.

#### Classroom Facilities Fund

The classroom facilities fund had \$13,106,958 in revenues and other financing sources and \$1,711,861 in expenditures. During fiscal year 2013, the classroom facilities fund's fund balance increased \$11,395,097 from a \$0 balance to a balance of \$11,395,097. The primary source of revenue was a transfer in of \$11,220,095 from the building fund.

# General Fund Budgeting Highlights

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

During the course of fiscal year 2013, the District amended its general fund budget several times. For the general fund, original budgeted revenues and other financing sources of \$7,286,187 were increased to \$7,849,848 in the final budget. Actual revenues and other financing sources for fiscal 2013 was \$7,859,936. This represents a \$10,089 increase from final budgeted revenues and other financing sources.

General fund original and final appropriations (appropriated expenditures including other financing uses) were \$7,441,390 and \$7,602,893, respectively. The actual budget basis expenditures for fiscal year 2013 totaled \$7,602,892, which was \$1 less than the final budget appropriations.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

# **Capital Assets and Debt Administration**

#### **Capital Assets**

At the end of fiscal year 2013, the District had \$9,042,678 invested in land, construction in progress, land improvements, buildings and improvements, furniture and equipment and vehicles. This entire amount is reported in governmental activities.

**Capital Assets at June 30** 

The following table shows June 30, 2013 balances compared to June 30, 2012:

	(Net of Depreciation)					
	Governmental Activities					
	_	2012				
Land	\$	755,864	\$	755,864		
Construction in progress		4,316,689		705,270		
Land improvements		267,968		286,978		
Building and improvements		3,038,784		3,161,993		
Furniture and equipment		293,454		312,975		
Vehicles		369,919		328,623		
Total	\$	9,042,678	\$	5,551,703		

See Note 9 to the basic financial statements for additional information on the District's capital assets.

# Debt Administration

At June 30, 2013, the District had \$741,000 in energy conservation bonds outstanding and \$14,700,000 in school improvement bonds. Of this total, \$93,000 is due within one year and \$15,348,000 is due in more than one year. The following table summarizes the energy conservation bonds and school improvement bonds outstanding.

# **Outstanding Debt, at Year End**

	Governmental Activities 2013	Governmental Activities 2012
Capital lease obligations Energy conservation bonds School improvement bonds	\$- 741,000 	\$ 4,875 - 14,750,000
Total	<u>\$ 15,441,000</u>	<u>\$ 14,754,875</u>

See Note 11 to the basic financial statements for additional information on the District's debt administration.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (UNAUDITED)

#### **Current Financial Related Activities**

The District relies heavily upon revenue from grants, property taxes and the state foundation program. In August of 2004, the voters of the District passed a .75% income tax levy to help meet the increasing costs of educating our students. The District continues to strive to maintain the highest standards of excellence in educating our students, while carefully making the most effective use out of each dollar received.

The District has worked hard to contain costs but is faced with ever-increasing mandates from the federal and state levels. Over the past few years, reduction in staffing and other cost containment measures have been taken. The District expects revenue and carryover cash balances to be sufficient to meet operating expenses through fiscal year 2015; however, there are still many challenges to overcome.

The community made a significant investment in the District with the overwhelming passage of a 6.5 mill bond levy to build a new Pre K-8 building. Even with the passage of this bond the District needs to address the high school. The 2.0 mill permanent improvement levy was renewed in August 2012. The District also began a \$913,336 HB 264 project to perform energy conservation upgrades to the Dalton High School and the Athletic complex in the areas of lighting, building automation and mechanical.

# **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact: Mr. Matt Jordan, Treasurer, Dalton Local School District, P.O. Box 514, Dalton, Ohio 44618.

# STATEMENT OF NET POSITION JUNE 30, 2013

	Governmental <u>Activities</u>		
Assets:	• • • • • • • • •		
Equity in pooled cash and cash equivalents.	\$ 14,272,486		
	1,127,911		
Receivables:	0.047.054		
	3,217,054		
	488,838		
	442		
Intergovernmental	5,204,563 2,912		
Materials and supplies inventory	1,600		
	1,000		
Capital assets:			
Land and construction in progress	5,072,553		
Depreciable capital assets, net	3,970,125		
Capital assets, net	9,042,678		
Total assets.	33,358,484		
Liabilities:			
Accounts payable.	125,285		
Contracts payable.	667,985		
Accrued wages and benefits payable	706,093		
Pension obligation payable.	167,024		
Intergovernmental payable	29,835		
Accrued interest payable	261,604		
Long-term liabilities:	- ,		
Due within one year	136,910		
Due in more than one year	16,348,697		
Total liabilities	18,443,433		
Deferred Inflows of Resources:			
Property taxes levied for the next fiscal year	2,923,259		
Total deferred inflows of resources	2,923,259		
Net position:			
Net investment in capital assets	4,338,271		
Capital projects	6,954,911		
Classroom facilities maintenance	52,303		
Debt service	197,198		
Locally funded programs	2,866		
State funded programs.	25,878		
Federally funded programs	4,095		
Student activities	10,091		
	406,179		
Total net position	\$ 11,991,792		

#### STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2013

			Program	Revenues	6	R	et (Expense) Revenue and Changes in Net Position
		Ch	arges for	Opera	ating Grants	G	overnmental
	 Expenses	Servic	es and Sales	and C	ontributions		Activities
Governmental activities:							
Instruction:							
Regular	\$ 3,393,896	\$	445,676	\$	2,825	\$	(2,945,395)
Special	730,907		3,542		497,938		(229,427)
Vocational	173,480		-		22,325		(151,155)
Other	341,274		-		-		(341,274)
Support services:							
Pupil	396,432		88,124		500		(307,808)
Instructional staff	711,103		-		115,927		(595,176)
Board of education	14,549		-		-		(14,549)
Administration.	680,961		-		25,692		(655,269)
Fiscal	218,834		-		-		(218,834)
Operations and maintenance	723,647		3,414		1,721		(718,512)
Pupil transportation	470,872		-		15,565		(455,307)
Central	75,758		-		-		(75,758)
Operation of non-instructional services:							
Other non-instructional services	206,608		-		188,084		(18,524)
Food service operations	231,031		119,244		113,607		1,820
Extracurricular activities.	435,718		117,057		-		(318,661)
Interest and fiscal charges	 660,413		-		-		(660,413)
Total governmental activities	\$ 9,465,483	\$	777,057	\$	984,184		(7,704,242)

#### General revenues:

Property taxes levied for:	
General purposes	2,699,209
Debt service	732,628
Capital outlay	189,032
Special revenue	44,921
School district income tax	1,162,899
Grants and entitlements restricted for	
Ohio School Facilities Commission	6,889,159
Grants and entitlements not restricted	
to specific programs	3,545,055
Investment earnings	65,276
Miscellaneous	 39,458
Total general revenues	 15,367,637
Change in net position	7,663,395
Net position at beginning of year (restated)	 4,328,397
Net position at end of year	\$ 11,991,792

#### BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2013

Assets: Equity in pooled cash and cash equivalents			Funds
and cash equivalents \$ 1,225,377 \$ 1,327,510 \$ 10,808,661 \$			
	820,929	\$	14,272,486
Investments	-		1,127,911
Receivables:			
Property taxes	941,973		3,217,054
Income taxes	-		488,838
Accrued interest	-		442
Interfund loans	-		53,962
Intergovernmental	115,503		5,204,563
Materials and supplies inventory	2,912		2,912
Loan receivable	-		1,600
Total assets       \$ 4,081,242       \$ 1,327,519       \$ 17,079,690       \$ 1	,881,317	\$	24,369,768
Liabilities:	100 201	۴	405 005
Accounts payable	109,301	\$	125,285
Contracts payable	- 52,684		667,985 706,093
	52,004		30,615
	-		,
Interfund loans payable	53,962 2.157		53,962 29,835
Pension obligation payable	14,117		29,835 167,024
Total liabilities	232,221		1,780,799
	232,221		1,700,799
Deferred inflows of resources:			
Property taxes levied for the next fiscal year 2,041,146	882,113		2,923,259
Delinquent property tax revenue not available 16,828	6,967		23,795
Accrued interest not available	-		105
Intergovernmental revenue not available         23,643         -         5,053,013           Table defense de fense en	27,840		5,104,496
Total deferred inflows of resources         2,081,617         -         5,053,118	916,920		8,051,655
Fund balances:			
Nonspendable:	2.042		0.040
Materials and supplies inventory	2,912		2,912
Restricted:	451.906		451.906
Debt service	- ,		- /
Capital improvements	223,878		12,909,984
Classroom facilities maintenance	51,991		51,991
Non-public schools	24,818		24,818
Targeted academic assistance	1,127		1,127
Other purposes	4,113 10,091		4,113 10,091
Assigned:	10,091		10,091
Student instruction	-		262
Student and staff support	-		71,789
Subsequent year's appropriations 436,697	-		436,697
Unassigned (deficit)	(38,660)		571,624
Total fund balances         1,119,032         1,291,009         11,395,097	732,176		14,537,314
Total liabilities, deferred inflows and fund balances .         \$ 4,081,242         \$ 1,327,519         \$ 17,079,690         \$ 1	,881,317	\$	24,369,768

# RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET POSITION OF GOVERNMENTAL ACTIVITIES JUNE 30, 2013

Total governmental fund balances			\$ 14,537,314
Amounts reported for governmental activities on the statement of net position are different because:			
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.			9,042,678
Other long-term assets are not available to pay for current- period expenditures and therefore are deferred inflows in the funds. Property taxes receivable	\$	23,795	
Accrued interest receivable Intergovernmental receivable	Ψ	105 5,104,496	
Total		3,104,490	5,128,396
Unamortized premiums on bonds issued are not recognized in the funds.			(271,357)
Accrued interest payable is not due and payable in the current period and therefore is not reported in the funds.			(261,604)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.			
General obligation bonds Compensated absences		15,441,000 742,635	
Total		142,000	 (16,183,635)
Net position of governmental activities			\$ 11,991,792

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	General		Building	Classroom Facilities	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:						
From local sources:						
Property taxes	\$ 2,698,3	306 \$	-	\$-	\$ 965,836	\$ 3,664,142
Income taxes.	1,162,	899	-	-	-	1,162,899
Tuition	445,	605	-	-	-	445,605
Earnings on investments	,	909	31,830	50,717	59	84,515
Charges for services	,	-	- ,	-	121,050	121,050
Extracurricular.	88.	124	-	-	117,057	205,181
Classroom materials and fees	,	613	_	_		3,613
Rental income		608	-	-	-	1,608
Contributions and donations			-	-	-	,
		200	-	-	500	1,700
Other local revenues	38,2		-	-	672	38,930
Intergovernmental - intermediate	10,8		-	-	-	10,894
Intergovernmental - state	3,536,		-	1,836,146	348,916	5,721,701
Intergovernmental - federal	6,3	314	-	-	595,906	602,220
Total revenues	7,995,	369	31,830	1,886,863	2,149,996	12,064,058
Expenditures: Current:						
Instruction:	2 000	070			0.004	0.004.004
Regular	3,282,		-	-	2,231	3,284,601
Special	369,3		-	-	374,017	743,339
Vocational	173,4		-	-	-	173,480
Other	341,:	274	-	-	-	341,274
	394,	360	-	-	500	394,860
Instructional staff	590,0		_	_	115,780	706,412
Board of education			-	-	115,700	,
	14,0		-	-	-	14,006
	657,		-	-	24,622	682,338
Fiscal	217,		18	-	73	217,412
Operations and maintenance	708,3		-	-	3,422	711,816
Pupil transportation	432,2	233	-	-	77,535	509,768
Central	75,	675	-	-	-	75,675
Operation of non-instructional services:						
Other operation of non-instructional services		-	-	-	206,608	206,608
Food service operations.		-	-	-	225,933	225,933
Extracurricular activities	259,0	049	-	-	114,632	373,681
Facilities acquisition and construction	2.3	334	1,713,796	1,711,861	194,087	3,622,078
Debt service:	,		, -,	, ,	- ,	- / - /
Principal retirement.	4	875	-	-	97,336	102,211
Interest and fiscal charges	.,.	65	_	_	878,020	878,085
Total expenditures	7,523,		1,713,814	1,711,861	2,314,796	13,263,577
Excess (deficiency) of revenues over (under)						
expenditures.	472,2	263	(1,681,984)	175,002	(164,800)	(1,199,519)
Other financing sources (uses):						
Sale of bonds.		-	788,336	-	-	788,336
		_		11,220,095	_	11,220,095
Transfers (out)		-	(11,220,095)	11,220,030	-	(11,220,095)
Total other financing sources (uses)			(10,431,759)	11,220,095		788,336
Net change in fund balances	472,2	263	(12,113,743)	11,395,097	(164,800)	(411,183)
0				11,395,097		
Fund balances at beginning of year.	646,		13,404,752	-	896,976	14,948,497
Fund balances at end of year	\$ 1,119,0	032 \$	1,291,009	\$ 11,395,097	\$ 732,176	\$ 14,537,314

#### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2013

Net change in fund balances - total governmental funds		\$ (411,183)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. Capital asset additions Current year depreciation Total	\$ 3,696,683 (205,708)	3,490,975
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	4 000	
Property taxes Earnings on investments Intergovernmental Total	 1,960 (19,239) 5,089,287	5,072,008
Repayment of bond and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities on the statement of net position. Principal payments during the year were: Bonds Capital leases Total	 97,336 4,875	102,211
Issuance of bonds are recorded as other financing sources in the funds; however, in the statement of activities, they are not reported as other financing sources as they increase liabilities on the statement of net position.		(788,336)
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. The following items resulted in additional interest being reported in the statement of activities: Decrease in accrued interest payable Amortization of bond premiums	207,269 10,403	
Total Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current		217,672
financial resources and therefore are not reported as expenditures in governmental funds.		 (19,952)
Change in net position of governmental activities		\$ 7,663,395

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	Budgete	d Amounts		Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues:				
From local sources:				
Property taxes	\$ 2,550,693	\$ 2,645,299	\$ 2,645,299	\$-
Income taxes.	1,005,181	1,082,373	1,082,373	-
Tuition	417,022	445,605	445,605	-
Earnings on investments	1,176	1,810	1,810	-
Classroom materials and fees	1,350	3,613	3,613	-
Rental income	1,478	1,608	1,608	-
Contributions and donations	-	1,200	1,200	-
Other local revenues	27,721	38,258	38,258	-
Intergovernmental - intermediate	9,541	10,894	10,894	-
Intergovernmental - state	3,260,260	3,536,639	3,546,729	10,090
Intergovernmental - federal	2,399	7,492	7,492	-
Total revenues	7,276,821	7,774,791	7,784,881	10,090
Expenditures:				
Current:				
Instruction:		0 000 005	0 000 00 (	
Regular	3,141,940	3,282,085	3,282,084	1
	465,116	363,626	363,626	-
	224,280	179,661	179,661	-
Other	337,027	341,274	341,274	-
Pupil	316,715	311,656	311,656	-
Instructional staff	489,888	576,666	576,666	-
Board of education	23,181	13,915	13,915	-
Administration	627,099	662,121	662,121	-
Fiscal	299,770	226,885	226,885	-
Operations and maintenance	745,514	772,100	772,100	-
Pupil transportation	454,088	436,880	436,880	-
Central	26,004	76,550	76,550	-
Extracurricular activities	264,873	255,141	255,141	-
Facilities acquisition and construction	8,361	2,334	2,334	-
Total expenditures	7,423,854	7,500,894	7,500,893	1
Excess (deficiency) of revenues over (under)				
expenditures	(147,033)	273,897	283,988	10,091
Other financing sources (uses):				
Refund of prior year's expenditures	1,972	11,384	11,384	-
Advances in.	7,394	63,673	63,672	(1)
Advances (out)	(17,536)	(101,999)	(101,999)	-
Total other financing sources (uses)	(8,170)	(26,942)	(26,943)	(1)
Net change in fund balance	(155,203)	246,955	257,045	10,090
Fund balance at beginning of year	880,953	880,953	880,953	-
Prior year encumbrances appropriated	10,213	10,213	10,213	-
Fund balance at end of year	\$ 735,963	\$ 1,138,121	\$ 1,148,211	\$ 10,090

# STATEMENT OF ASSETS AND LIABILITIES FIDUCIARY FUND JUNE 30, 2013

	Agency	
Assets: Equity in pooled cash and cash equivalents	\$	100,808
Total assets.	\$	100,808
Liabilities: Accounts payable	\$	975 1,600 98,233
Total liabilities	\$	100,808

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013

# NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT

The Dalton Local School District, Wayne County, Ohio, (the "District") is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The District is a local school district as defined by Section 3311.03 of the Ohio Revised Code. The District operates under a five member elected Board of Education and is responsible for providing public education to residents of the District.

Enrollment in the District as of June 30, 2013 was 946 students. The District employed 67 certified employees and 52 non-certified employees.

The District's management believes the financial statements included in this report represent all of the funds over which the District has the ability to exercise direct operating control.

# **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District's significant accounting policies are described below.

# A. Reporting Entity

The reporting entity has been defined in accordance with GASB Statement No. 14, "<u>The Financial Reporting Entity</u>" as amended by GASB Statement No. 39, "<u>Determining Whether Certain Organizations Are Component Units</u>" and GASB Statement No. 61, "<u>The Financial Reporting Entity</u>: <u>Omnibus an amendment of GASB Statements No. 14 and No. 34</u>". The reporting entity is composed of the primary government and component units. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's Governing Board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; or (3) the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. Certain organizations are also included as component units if the nature and significance of the relationship between the primary government and the organization is such that exclusion by the primary government would render the primary government's financial statements incomplete or misleading. Based upon the application of these criteria, the District has no component units. The basic financial statements of the reporting entity include only those of the District (the primary government).

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

# A. Reporting Entity (Continued)

The following organizations are described due to their relationship to the District:

# JOINTLY GOVERNED ORGANIZATION

# The Tri-County Computer Services Association

The Tri-County Computer Services Association (TCCSA) is a jointly governed organization comprised of 20 school districts. The jointly governed organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions for member districts. Each of the governments of these districts supports TCCSA based on a per-pupil charge dependent upon the software package utilized. The TCCSA assembly consists of a superintendent or designated representative from each participating district and a representative from the fiscal agent. TCCSA is governed by a Board of Directors chosen from the general membership of the TCCSA assembly. The Board of Directors consists of a representative from the fiscal agent, the chairman of each operating committee and at least one assembly member from each county from which participating districts are located. Financial information can be obtained by contacting the treasurer at the Tri-County Educational Service Center which serves as the fiscal agent located in Wooster, Ohio. During the year ended June 30, 2013, the District paid \$57,887 to TCCSA for basic service charges.

# PUBLIC ENTITY RISK POOLS

# The Stark County Schools Council of Governments Health Care Benefit Program

The Stark County Schools Council of Governments Health Care Benefit Program (Council) is a shared risk pool created pursuant to State statute for the purpose of administering health care benefits. The Council is governed by an assembly which consists of one representative from each participating member (usually the superintendent or designee). The assembly elects officers for one year terms to serve on the Board of Directors. The assembly exercises control over the operation of the Council. All Council revenues are generated from charges for services.

# **INSURANCE POOLS**

# Workers' Compensation Group Rating Program

The Ohio Schools Council Association (the "Council") is a Council of Governments comprised of one-hundred-fifty-seven member school districts. The jointly governed organization was formed to purchase quality products and services at the lowest possible cost to the member districts. Each district supports the Council by paying an annual participation fee. The Council's Board consists of nine superintendents of the participating districts whose term rotates every year. The degree of control exercised by any school district is limited to its representation on the Board.

# B. Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary. The District has no proprietary funds.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### B. Fund Accounting (Continued)

#### GOVERNMENTAL FUNDS

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows and liabilities and deferred inflows are reported as fund balance. The following are the District's major governmental funds:

<u>General fund</u> -The general fund is used to account for and report all financial resources not accounted for and reported in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Building fund</u> - This fund is used to account for monies received and expended in connection with the renovation and construction of District buildings.

<u>Classroom facilities fund</u> - The classroom facilities capital projects fund is used to account for financial resources and expenditures related to the school facilities construction project.

Other governmental funds of the District are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition of construction of capital facilities and other capital assets and (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects and (c) financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

# FIDUCIARY FUNDS

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, privatepurpose trust funds and agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The District's only fiduciary fund is an agency fund used to account for student activities.

#### C. Basis of Presentation and Measurement Focus

<u>Government-wide Financial Statements</u> - The statement of net position and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the governmental activities of the District. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include amounts paid by the recipient of goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues of the District.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

# C. Basis of Presentation and Measurement Focus (Continued)

The government-wide financial statements are prepared using the full accrual economic resources measurement focus. All assets and deferred outflows and all liabilities and deferred inflows associated with the operation of the District are included on the statement of net position.

<u>Fund Financial Statements</u> - Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column and all nonmajor funds are aggregated into one column. Fiduciary funds are reported by fund type.

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current deferred outflows and current liabilities and current deferred inflows generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Agency funds do not report a measurement focus as they do not report operations.

# D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting.

<u>Revenues - Exchange and Nonexchange Transactions</u> - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, are recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year end.

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, income taxes (See Note 7), grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 6).

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### D. Basis of Accounting (Continued)

Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, income taxes, interest, tuition, grants, student fees and rentals.

<u>Deferred Inflows of Resources and Deferred Outflows of Resources</u> - A deferred inflow of resources is an acquisition of net position by the District that is applicable to a future reporting period. A deferred outflow of resources is a consumption of net position by the District that is applicable to a future reporting period.

Property taxes for which there is an enforceable legal claim as of June 30, 2013, but which were levied to finance fiscal year 2014 operations, and other revenues received in advance of the fiscal year for which they were intended to finance, have been recorded as deferred inflows. Grants not received within the available period, grants and entitlements received before the eligibility requirements are met, accrued interest and delinquent property taxes due at June 30, 2013, are recorded as deferred inflows on the governmental fund financial statements.

On governmental fund financial statements, receivables that will not be collected within the available period have been reported as deferred inflows of resources.

<u>Expenses/Expenditures</u> - On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

# E. Budgets

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriation resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. The specific timetable for fiscal year 2013 is as follows:

1. Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The purpose of this budget document is to reflect the need for existing (or increased) tax rates.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### E. Budgets (Continued)

- 2. By no later than January 20, the Board-adopted budget is filed with the Wayne County Budget Commission for tax rate determination.
- 3. Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's certificate of estimated resources which states the projected revenue of each fund. Prior to July 1, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered balances from the preceding year as reported by the District Treasurer. The certificate of estimated resources may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The budget figures, as shown in the accompanying budgetary statement, reflect the amounts set forth in the original and final certificate of estimated resources issued for fiscal year 2013.
- 4. By July 1, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. (State statute permits a temporary appropriation to be effective until no later than October 1 of each year.) Resolution appropriations by fund must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals.
- 5. Any revisions that alter the total of any fund appropriation for all funds must be approved by the Board of Education.
- 6. Formal budgetary integration is employed as a management control device during the year for all funds consistent with the statutory provisions. All funds completed the year within the amount of their legally authorized cash basis appropriation.
- 7. Appropriations amounts are as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations, which either reallocated or increased the original and final appropriated amounts. All supplemental appropriations were legally enacted by the Board.

Although the legal level of budgetary control was established at the fund level of expenditures, the budgetary statements present comparisons at the fund and function level of expenditures as elected by the District Treasurer.

8. Unencumbered appropriations lapse at year end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures plus encumbrances may not legally exceed budgeted appropriations at the fund level.

As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On fund financial statements, encumbrances outstanding at year end (not already recorded in accounts payable) are reported as part of restricted, committed, or assigned fund balance.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### F. Cash and Investments

To improve cash management, cash received by the District is pooled in a central bank account. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the basic financial statements.

During fiscal year 2013, investments were limited to federal agency securities, municipal bonds, a money market and the State Treasury Asset Reserve of Ohio (STAR Ohio). Investments are reported at fair value, which is based on quoted market prices.

STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's shares price which is the price the investment could be sold for on June 30, 2013.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. The Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 2013 amounted to \$1,909, which includes \$861 assigned from other District funds.

For presentation on the basic financial statements, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

An analysis of the District's investment account at year end is provided in Note 4.

# G. Inventory

On government-wide and fund financial statements, purchased inventories are presented at the lower of cost or market and donated commodities are presented at their entitlement value. Inventories are recorded on a first-in, first-out basis and are expensed when used. Inventories are accounted for using the consumption method.

Inventory consists of expendable supplies held for consumption, donated food and purchased food.

#### H. Capital Assets

General capital assets are those assets that generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position, but are not reported in the fund financial statements.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

# H. Capital Assets (Continued)

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The District's capitalization threshold is \$2,000. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. The District does not possess infrastructure.

All reported capital assets except land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Governmental Activities <u>Estimated Lives</u>
Land improvements	20 years
Buildings and improvements	20 - 50 years
Furniture and equipment	8 - 35 years
Vehicles	15 years

#### I. Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated in the governmental type activities columns of the statement of net position. Receivables resulting from loans to the agency fund are reported as loans receivable on the governmental financial statements.

# J. Compensated Absences

Compensated absences of the District consist of vacation leave and sick leave to the extent that payments to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the District and the employee.

In accordance with the provisions of GASB Statement No. 16, "<u>Accounting for Compensated Absences</u>", a liability for vacation leave is accrued if a) the employees' rights to payment are attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. An accrual for earned sick leave is made to the extent that it is probable that the benefits will result in termination (severance) payments. A liability for sick leave is accrued using the vesting method; i.e., the liability is based on the sick leave accumulated at June 30, 2013, by those employees who are currently eligible to receive termination (severance) payments, as well as those employees expected to become eligible in the future. For purposes of establishing a liability for sick leave on employees expected to become eligible to retire in the future, all employees with at least 10 years of service regardless of their age were considered expected to become eligible to retire in accordance with GASB Statement No. 16.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### J. Compensated Absences (Continued)

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at June 30, 2013 and reduced to the maximum payment allowed by labor contract and/or statute, plus any applicable additional salary related payments.

The entire compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements.

# K. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year. Bonds are recognized as a liability in the fund financial statements when due.

#### L. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

<u>Nonspendable</u> - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

<u>Restricted</u> - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

<u>Committed</u> - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the District Board of Education (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the District Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### L. Fund Balance (Continued)

<u>Assigned</u> - Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes, but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by policies of the District Board of Education, which includes giving the Treasurer the authority to constrain monies for intended purposes.

<u>Unassigned</u> - Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The District applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

#### M. Net Position

Net position represents the difference between assets and deferred outflows and liabilities and deferred inflows. The net position component "net investment in capital assets," consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction or improvement of those assets or related debt also should be included in this component of net position. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

#### N. Estimates

The preparation of the basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and accompanying notes. Actual results may differ from those estimates.

#### O. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the basic financial statements.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### P. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during fiscal year 2013.

#### Q. Bond Issuance Costs/Premiums

On the government-wide financial statements, issuance costs are expensed during the year in which they are incurred.

Bond premiums are deferred and amortized over the term of the bonds. Bond premiums are presented as an addition to the face amount of the bonds.

On the governmental-wide financial statements bond premiums are recognized in the current period. The reconciliation between the bonds face value and the amount reported on the statement of net position is presented in Note 11.A.

#### NOTE 3 - ACCOUNTABILITY AND COMPLIANCE

#### A. Change in Accounting Principles

For fiscal year 2013, the District has implemented GASB Statement No. 60, "<u>Accounting and</u> <u>Financial Reporting for Service Concession Arrangements</u>", GASB Statement No. 61, "<u>The</u> <u>Financial Reporting Entity: Omnibus an amendment of GASB Statements No. 14 and No. 34</u>", GASB Statement No. 62, "<u>Codification of Accounting and Financial Reporting Guidance</u> <u>Contained in Pre-November 30, 1989 FASB and AICPA pronouncements</u>", GASB Statement No. 63, "<u>Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of</u> <u>Resources, and Net Position</u>", GASB Statement No. 65, "<u>Items Previously Reported as Assets</u> <u>and Liabilities</u>", and GASB Statement No. 66, "<u>Technical Corrections-2012</u>".

GASB Statement No. 60 addresses issues related to service concession arrangements (SCAs), which are a type of public-private or public-public partnership. An SCA is an arrangement between a transferor (a government) and an operator (governmental or nongovernmental entity) in which (1) the transferor conveys to an operator the right and related obligation to provide services through the use of infrastructure or another public asset (a "facility") in exchange for significant consideration and (2) the operator collects and is compensated by fees from third parties. The implementation of GASB Statement No. 60 did not have an effect on the financial statements of the District.

GASB Statement No. 61 modifies certain requirements for inclusion of component units in the financial reporting entity. The Statement amends the criteria for reporting component units as if they were part of the primary government in certain circumstances. Finally, the Statement also clarifies the reporting of equity interests in legally separate organizations. The implementation of GASB Statement No. 61 did not have an effect on the financial statements of the District.

GASB Statement No. 62 codifies accounting and financial reporting guidance contained in pre-November 30, 1989 FASB and AICPA pronouncements in an effort to codify all sources of GAAP for State and local governments so that they derive from a single source. The implementation of GASB Statement No. 62 did not have an effect on the financial statements of the District.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 3 - ACCOUNTABILITY AND COMPLIANCE - (Continued)

## A. Change in Accounting Principles (Continued)

GASB Statement No. 63 provides financial and reporting guidance for *deferred outflows* of *resources* and *deferred inflows* of *resources* which are financial statement elements that are distinct from assets and liabilities. GASB Statement No. 63 standardizes the presentation of deferred outflows of resources and deferred inflows of resources and their effects on a government's *net position*. The implementation of GASB Statement No. 63 has changed the presentation of the District's financial statements to incorporate the concepts of net position, deferred outflows of resources and deferred inflows of resources.

GASB Statement No. 65 establishes accounting and financial reporting standards that reclassify, as *deferred outflows of resources* or *deferred inflows of resources*, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. GASB Statement No. 65 also provides other financial reporting guidance related to the impact of the financial statement elements *deferred outflows of resources* and *deferred inflows of resources*, such as changes in the determination of the major fund calculations and limiting the use of the term *deferred* in financial statement presentations. The implementation of GASB Statement No. 65 had the following effect on the financial statements of the District:

	Governmental
	Activities
Net assets as previously reported	\$ 4,596,076
Removal of unamortized bond issuance costs	(267,679)
Net position at July 1, 2012	<u>\$ 4,328,397</u>

GASB Statement No. 66 enhances the usefulness of financial reports by resolving conflicting accounting and financial reporting guidance that could diminish the consistency of financial reporting. The implementation of GASB Statement No. 66 did not have an effect on the financial statements of the District.

## B. Deficit Fund Balances

Fund balances at June 30, 2013 included the following individual fund deficits:

Nonmajor funds	Deficit	
Food service	\$ 7,908	
IDEA Part-B	15,621	
Title I	12,219	

The general fund is liable for any deficits in these funds and provides transfers when cash is required, not when accruals occur. The deficit fund balances resulted from adjustments for accrued liabilities.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

## **NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories.

Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAR Ohio);
- 7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)

8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

# A. Cash on Hand

At fiscal year end, the District had \$100 in undeposited cash on hand which is included on the financial statements of the District as part of "equity in pooled cash and cash equivalents."

## **B.** Deposits with Financial Institutions

At June 30, 2013, the carrying amount of all District deposits was \$13,337,375. Based on the criteria described in GASB Statement No. 40, "<u>Deposits and Investment Risk Disclosures</u>", as of June 30, 2013, \$12,689,855 of the District's bank balance of \$13,318,025 was exposed to custodial risk as discussed below, while \$628,170 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District. The District has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the District to a successful claim by the FDIC.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

#### C. Investments

As of June 30, 2013, the District had the following investments and maturities:

		Investment Maturities			
		6 months or	7 to 12		
Investment type	Fair value	less	months		
FHLB	\$ 999,920	\$ 999,920 \$	-		
Municipal bonds	127,991	-	127,991		
Money market	2,500	2,500	-		
STAR Ohio	1,033,319	1,033,319	-		
Total	\$ 2,163,730	<u>\$   2,035,739   </u> \$	127,991		

The weighted average maturity of investments is 0.18 years.

*Interest Rate Risk:* As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the District's investment policy limits investment portfolio maturities to five years or less.

*Credit Risk:* Standard & Poor's has assigned STAR Ohio an AAAm money market rating. Standard & Poor's and Moody's Investor Services have rated the municipal bonds AA and Aa2, respectively. Standard & Poor's and Moody's Investor Services have rated the federal agency securities AA+ and Aaa, respectively.

The District's policy does not specifically address credit risk beyond requiring the District to only invest in securities authorized by State statute.

*Custodial Credit Risk*: For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District has no investment policy dealing with investment custodial credit risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the Treasurer or qualified trustee.

*Concentration of Credit Risk:* The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the District at June 30, 2013:

Investment type	Fair Value		<u>% of Total</u>
FHLB	\$	999,920	46.20
Municipal bonds		127,991	5.92
Money market		2,500	0.12
STAR Ohio		1,033,319	47.76
Total	\$	2,163,730	100.00

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

#### D. Reconciliation of Cash and Investments to the Statement of Net Position

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net position as of June 30, 2013:

Cash and investments per note Carrying amount of deposits Investments Cash on hand	\$	13,337,375 2,163,730 100
Total	\$	15,501,205
Cash and investments per statement of net position	n	
Governmental activities	\$	15,400,397
Agency fund		100,808
Total	\$	15,501,205

## **NOTE 5 - INTERFUND TRANSACTIONS**

**A.** Interfund transfers for the year ended June 30, 2013, consisted of the following, as reported on the fund financial statements:

Transfers from building fund to: Classroom facilities fund

#### \$ 11,220,095

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and (2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. The transfer between the building fund and classroom facilities fund was to move funds in accordance with the Classroom Facilities Assistance Program.

Interfund transfers between governmental funds are eliminated for reporting in the statement of activities.

All transfers were made in compliance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

**B.** Interfund balances for the year ended June 30, 2013, consisted of the following interfund loans receivable/payable:

Receivable fund	Payable fund	Amount
General fund	Nonmajor governmental funds	\$ 53,962

The primary purpose of the interfund balances is to cover cost in the specific nonmajor governmental funds where revenues were not received by June 30. These interfund balances are expected to be repaid once the anticipated revenues are received. All interfund balances are expected to be repaid within one year.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# **NOTE 5 - INTERFUND TRANSACTIONS - (Continued)**

Interfund balances between governmental funds are eliminated on the government-wide financial statements.

**C.** Loans between governmental funds and the agency fund are reported as "loans receivable/payable" on the financial statements. The District had the following loan outstanding at fiscal year end:

Loan from	Loan to	Amount
General fund	Agency fund	<u>\$ 1,600</u>

This loan is expected to be repaid in the subsequent year as resources become available in the agency fund.

# NOTE 6 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real property and public utility property. Real property tax revenues received in calendar year 2013 represent the collection of calendar year 2012 taxes. Real property taxes received in calendar year 2013 were levied after April 1, 2012, on the assessed values as of January 1, 2012, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established. Public utility property taxes. Public utility real and personal property taxes received in calendar year 2013 are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

The District receives property taxes from Wayne County. The County Auditor periodically advances to the District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2013, are available to finance fiscal year 2013 operations. The amount available as an advance at June 30, 2013 was \$217,107 in the general fund, \$39,203 in the bond retirement fund (a nonmajor governmental fund), \$11,321 in the permanent improvement fund (a nonmajor governmental fund). This amount is recorded as revenue. The amount available for advance at June 30, 2012 was \$164,100 in the general fund, \$47,600 in the bond retirement fund (a nonmajor governmental fund). The amount of second-half real property taxes available for advance at fiscal year-end can vary based on the date the tax bills are sent.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# **NOTE 6 - PROPERTY TAXES - (Continued)**

Accrued property taxes receivable includes real property, public utility property and delinquent tangible personal property taxes which are measurable as of June 30, 2013 and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the amount of real property taxes available as an advance at June 30 was levied to finance current fiscal year operations and is reported as revenue at fiscal year end. The portion of the receivable not levied to finance current fiscal year operations is offset by a credit to deferred inflows.

On the accrual basis of accounting, collectible delinquent property taxes have been recorded as a receivable and revenue, while on a modified accrual basis of accounting the revenue has been reported as a deferred inflow.

The assessed values upon which the fiscal year 2013 taxes were collected are:

	2012 Second Half Collections		2013 First Half Collections	
	Amount	Percent	Amount Percent	
Agricultural/residential and other real estate Public utility personal	\$ 136,295,660 3,403,510	97.56 2.44	\$ 136,876,590 97.35 3,722,340 2.65	
Total	<u>\$ 139,699,170</u>	100.00	<u>\$ 140,598,930</u> <u>100.00</u>	
Tax rate per \$1,000 of assessed valuation	\$50.10		\$50.10	

## NOTE 7- INCOME TAXES

The District levies a voted tax of .75 percent for general operations on the income of residents and of estates. The tax was effective on January 1, 2005 and will continue for an indefinite period of time. Employers of residents are required to withhold income tax on compensation and remit the tax to the State. Taxpayers are required to file an annual return. The State makes quarterly distributions to the District after withholding amounts for administrative fees and estimated refunds. During fiscal year 2013, \$1,162,899 of income tax revenue was credited to the general fund.

#### **NOTE 8 - RECEIVABLES**

Receivables at June 30, 2013 consisted of taxes, accrued interest and intergovernmental grants and entitlements. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs and the current year guarantee of Federal funds. A summary of the principal items of receivables reported in the statement of net position follows:

Governmental activities:	
Taxes	\$ 3,705,892
Accrued interest	442
Intergovernmental	5,204,563
Total	<u>\$ 8,910,897</u>

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# **NOTE 8 – RECEIVABLES (Continued)**

Receivables have been disaggregated on the face of the basic financial statements. All receivables are expected to be collected in the subsequent year, with the exception of the Ohio School Facilities Commission intergovernmental receivable of \$5,053,013, which will be collected over the duration of the construction project.

# **NOTE 9 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2013, was as follows:

	Balance			Balance
	06/30/12	Additions	<b>Deductions</b>	06/30/13
Governmental activities:				
Capital assets, not being depreciated: Land Construction in progress	\$ 755,864 705,270	\$- 	\$ - 	\$    755,864 4,316,689
Total capital assets, not being depreciated	1,461,134	3,611,419		5,072,553
Capital assets, being depreciated: Land improvements	580,126	5,134	-	585,260
Buildings and improvements	6,436,402	2,595	-	6,438,997
Furniture and equipment	815,169	-	-	815,169
Vehicles	826,812	77,535		904,347
Total capital assets, being depreciated	8,658,509	85,264		8,743,773
Less: accumulated depreciation:				
Land improvements	(293,148)	(24,144)	-	(317,292)
Buildings and improvements	(3,274,409)	(125,804)	-	(3,400,213)
Furniture and equipment	(502,194)	(19,521)	-	(521,715)
Vehicles	(498,189)	(36,239)		(534,428)
Total accumulated depreciation	(4,567,940)	(205,708)		(4,773,648)
Governmental activities capital assets, net	<u>\$ 5,551,703</u>	<u>\$ 3,490,975</u>	<u>\$ -</u>	<u>\$ 9,042,678</u>

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# **NOTE 9 - CAPITAL ASSETS (Continued**

Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$ 76,079
Special	1,466
Support services:	
Pupil	809
Instructional staff	6,072
Board of education	543
Administration	3,524
Fiscal	1,310
Operations and maintenance	10,136
Pupil transportation	38,322
Extracurricular activities	62,037
Food Service operation	5,410
Total depreciation expense	\$205,708

## **NOTE 10 - CAPITAL LEASES - LESSEE DISCLOSURE**

In a prior fiscal year, the District entered into capitalized leases for copier equipment. These lease agreements meet the criteria of capital lease as defined by generally accepted accounting principles, which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the financial statements for the governmental funds. These expenditures are reported as function expenditures on the budgetary statements.

Capital assets consisting of equipment have been capitalized in the amount of \$83,502. This amount represents the present value of the minimum lease payments at the time of acquisition. Accumulated depreciation as of June 30, 2013 was \$31,313, leaving a current book value of \$52,189. A corresponding liability is recorded in the government-wide financial statements. Principal payments in fiscal year 2013 totaled \$4,875 paid by the general fund. The capital lease obligation was retired during fiscal year 2013.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 11 - LONG-TERM OBLIGATIONS

**A.** During the fiscal year 2013, the following activity occurred in governmental activities long-term obligations:

	Balance Outstanding 06/30/12	Additions	Reductions	Balance Outstanding 06/30/13	Amounts Due in <u>One Year</u>
Governmental activities: 2011 Series Issue: School improvement bonds	\$ 14,750,000	\$-	\$ (50,000)	\$ 14,700,000	\$ 50,000
2012 Series Issue: Energy conservation bonds	-	788,336	(47,336)	741,000	43,000
Capital lease payable Compensated absences	4,875 730,486		(4,875) (44,263)	- 773,250	- 43,910
Total long-term obligations, governmental activities	<u>\$ 15,485,361</u>	<u>\$875,363</u> Add: Unamor	<u>\$ (146,474)</u> tized Premium	16,214,250 <u>271,357</u> \$ 16,485,607	<u>\$ 136,910</u>

Compensated absences will be paid from the fund which the employee's salaries are paid which, for the District, is primarily the general fund and the food service fund (a nonmajor governmental fund).

## **B.** Classroom Facilities and School Improvement Bonds

On September 20, 2011, the District issued general obligation bonds (school improvement bonds -series 2011) in order to fund the local share of the Ohio Schools Facilities Commission (OSFC) project. These bonds are general obligations of the District, for which its full faith and credit is pledged for repayment. The bonds will be paid from the bond retirement fund. The source of payment is derived from the District's property tax bond levy.

The issued is comprised of current interest bonds, par value \$14,750,000. The interest rates on the current interest bonds range from 2.00% to 5.00%.

Interest payments on the current interest bonds are due on February 1 and August 1 of each year. The final stated maturity of the current interest bonds is August 1, 2039.

At June 30, 2013, \$11,007,950 (net of contract payable of \$635,781) of proceeds from this bond issue are unspent.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

## NOTE 11 - LONG-TERM OBLIGATIONS (Continued)

# B. Classroom Facilities and School Improvement Bonds (Continued)

Principal and interest requirements to retire the long-term bonds are as follows:

Fiscal	Current Interest Bonds				
Year Ended	Principal	_	Interest	_	Total
2014	\$ 50,000	\$	630,869	\$	680,869
2015	155,000		628,819		783,819
2016	175,000		625,519		800,519
2017	300,000		620,769		920,769
2018	350,000		612,519		962,519
2019 - 2023	2,065,000		2,890,094		4,955,094
2024 - 2028	2,555,000		2,392,719		4,947,719
2029 - 2033	3,190,000		1,688,813		4,878,813
2034 - 2038	4,000,000		882,359		4,882,359
2039 - 2040	1,860,000		84,600		1,944,600
Total	<u>\$ 14,700,000</u>	\$	11,057,080	<u>\$</u> 2	25,757,080

#### C. Energy Conservation Bonds - Series 2012

In August 2012, the District issued \$788,336 in energy conservation bonds. At June 30, 2013, \$30,215 of proceeds from this bond issue has not been spent. The proceeds of these bonds were used for building improvements intended to increase the energy efficiency of the District's buildings. These bonds bear an annual interest rate of 2.95%, mature on December 1, 2026 and will be paid from the permanent improvement fund (a nonmajor governmental fund).

Principal and interest requirements to retire the energy conservation bonds are as follows:

Fiscal	Energy Conservation Bonds					
<u>Year Ended</u>	Principal		Interest		Total	
2014	\$	43,000	\$	21,225	\$	64,225
2015		45,000		19,927		64,927
2016		46,000		18,585		64,585
2017		47,000		17,213		64,213
2018		49,000		15,797		64,797
2019 - 2023		267,000		56,173		323,173
2024 - 2028		244,000		14,691		258,691
Total	\$	741,000	\$	163,611	\$	904,611

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 11 - LONG-TERM OBLIGATIONS (Continued)

# D. Legal Debt Margin

The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation of the District. The assessed valuation used in determining the District's legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the District's legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2013, are a voted debt margin of \$(1,594,190), including available funds of \$451,906 and an unvoted debt margin of \$140,599. The District has been authorized by the Ohio Superintendent of Public Instruction to exceed its overall limitation because it has been designated as a "special needs" school district.

# **NOTE 12 - RISK MANAGEMENT**

# A. Comprehensive

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. During fiscal year 2013, the District has contracted with Argonaut Insurance Group to provide coverage in the following amounts:

	Limits of	
Coverage	<u>Coverage</u>	<b>Deductible</b>
General liability:		
Each occurrence	\$1,000,000	\$ 0
Annual aggregate	3,000,000	0
Commercial excess liability:		
Each occurrence	5,000,000	2,500
Annual aggregate	5,000,000	2,500
Crime coverage		
Theft, Disappearance, Destruction	50,000	500
Public Employee Dishonesty	100,000	1,000
Fleet:		
Liability	1,000,000	0
Uninsured motorist & Underinsured	1,000,000	0
Comprehensive and Collision	1,000,000	500
Building and contents	28,755,438	2,500

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant reduction in coverage from the prior year.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

#### **NOTE 12 - RISK MANAGEMENT - (Continued)**

## B. Medical and Dental Insurance

During fiscal year 2013, the District was a member of the Stark County Schools Council of Governments Health Care Benefit Program (Council), a shared risk pool (See Note 2.A.) to provide employees with medical and dental benefits. Rates are set through an annual calculation process. The District pays a monthly contribution, which is placed in a common fund from which claim payments are made for all participating districts.

## C. Workers' Compensation

For fiscal year 2013, the District participated in the Ohio Schools Council Association (the "Council") Workers' Compensation Group Rating Plan (GRP), a jointly governed organization. The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is tiered into groups based upon past workers' compensation experience. Within each tiered group, a common premium rate is applied to all school districts within that group. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of their tiered group. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Sheakley UniComp provides administrative cost control and actuarial services to the Council.

## NOTE 13 - PENSION PLANS

## A. School Employees Retirement System

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement, disability, survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, www.ohsers.org, under "Employees/Audit Resources".

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2013, 13.05 percent and 0.05 percent of annual covered salary was the portion used to fund pension obligations and death benefits, respectively. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District's required contributions for pension obligations and death benefits to SERS for the fiscal years ended June 30, 2013, 2012 and 2011 were \$152,450, \$153,254 and \$148,924, respectively; 78.93 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

#### NOTE 13 - PENSION PLANS - (Continued)

#### B. State Teachers Retirement System of Ohio

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio website at www.strsoh.org, under "Publications".

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2013, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2013, 2012 and 2011 were \$475,949, \$497,748 and \$515,734, respectively; 83.95 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011. Contributions to the DC and Combined Plans for fiscal year 2013 were \$12,330 made by the District and \$8,807 made by the plan members.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

#### NOTE 13 - PENSION PLANS - (Continued)

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the SERS/STRS Ohio have an option to choose Social Security or the SERS/STRS Ohio. As of June 30, 2013, certain members of the Board of Education have elected Social Security. The District's liability is 6.2 percent of wages paid.

## NOTE 14 - POSTEMPLOYMENT BENEFITS

#### A. School Employees Retirement System

Plan Description - The District participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the selfinsurance and prescription drug plans, respectively. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Section 3309.69 of the Ohio Revised Code. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B monthly premium for calendar year 2013 was \$104.90 for most participants, but could be as high as \$335.70 per month depending on their income and the SERS' reimbursement to retirees was \$45.50. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, www.ohsers.org, under "Employers/Audit Resources".

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For 2013, 0.16 percent of covered payroll was allocated to health care. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2.0 percent of the employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the statewide SERS-covered payroll for the health care surcharge. For fiscal year 2013, the actuarially determined amount was \$20,525.

Active members do not contribute to the postemployment benefit plans. The Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility and retirement status.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# **NOTE 14 - POSTEMPLOYMENT BENEFITS - (Continued)**

## A. School Employees Retirement System (Continued)

The District's contributions for health care (including surcharge) for the fiscal years ended June 30, 2013, 2012 and 2011 were \$20,215, \$31,486 and \$44,951, respectively; 78.93 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2013, this actuarially required allocation was 0.74 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2013, 2012, and 2011 were \$8,612, \$9,050 and \$9,584, respectively; 78.93 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

## B. State Teachers Retirement System of Ohio

Plan Description - The District contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting <u>www.strsoh.org</u>, under "*Publications*" or by calling (888) 227-7877.

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2013, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2013, 2012 and 2011 were \$36,611, \$38,288 and \$39,672, respectively; 83.95 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

## **NOTE 15 - BUDGETARY BASIS OF ACCOUNTING**

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The statement of revenue, expenditures and changes in fund balance - budget and actual (non-GAAP budgetary basis) presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues and other financing sources are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures and other financing uses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# NOTE 15 - BUDGETARY BASIS OF ACCOUNTING (Continued)

- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of an expenditure, as opposed to assigned or committed fund balance for that portion of outstanding encumbrances not already recognized as an account payable (GAAP basis);
- (d) Some funds are included in the general fund (GAAP basis), but have separate legally adopted budgets (budget basis) ; and,
- (e) Advances-in and advances-out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for the general fund is as follows:

	General fund	
Budget basis	\$	257,045
Net adjustment for revenue accruals		122,364
Net adjustment for expenditure accruals 4		4,419
Net adjustment for other sources/uses		26,943
Funds budgeted elsewhere	6,742	
Adjustment for encumbrances		54,750
GAAP basis	\$	472,263

# Net Change in Fund Balance

Certain funds that are legally budgeted in separate special revenue funds are considered part of the general fund on a GAAP basis. This includes the public school support fund.

# NOTE 16 - CONTINGENCIES

# A. Grants

The District receives significant financial assistance from numerous federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the District. However, in the opinion of management, any such disallowed claims will not have a material effect on the financial position of the District.

## B. Litigation

The District is involved in no material litigation as either plaintiff or defendant.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

#### NOTE 17 - SET-ASIDES

The District is required by State statute to annually set-aside in the general fund an amount based on a statutory formula for the acquisition and construction of capital improvements. Amounts not spent by the end of the fiscal year or offset by similarly restricted resources received during the year must be held in cash at fiscal year-end. These amounts must be carried forward to be used for the same purposes in future years.

The following cash basis information describes the change in the fiscal year-end set-aside amounts for capital improvements. Disclosure of this information is required by State statute.

	Capital Improvements		
Set-aside balance June 30, 2012	\$	-	
Current year set-aside requirement		154,593	
Current year offsets		(229,135)	
Total	\$	(74,542)	
Balance carried forward to fiscal year 2014	\$	-	
Set-aside balance June 30, 2013	\$	-	

Although the District had qualifying disbursements and offsets during the fiscal year that reduced the set-aside amount to below zero for the capital improvements set-aside, this amount may not be used to reduce the set-aside requirement for future fiscal years. The negative balance is therefore not presented as being carried forward to future fiscal years.

# **NOTE 18 - OTHER COMMITMENTS**

The District utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the District's commitments for encumbrances in the governmental funds were as follows:

		Year-End
<u>Fund</u>	En	<u>cumbrances</u>
General fund	\$	48,397
Building fund		219,759
Classroom facilities fund		13,911,379
Nonmajor governmental funds		85,883
Total	\$	14,265,418

# NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013 (Continued)

# **NOTE 19 - CONTRACTUAL COMMITMENTS**

The District had the following outstanding contractual commitments at fiscal year end:

Vendor		Contract Amount		Amount Paid		Amount Outstanding	
Scaparotti Construction Group	\$	898,044	\$	159,597	\$	738,447	
Guenther Mechanical Design		2,964,566		392,370		2,572,196	
C.T. Taylor Company Inc.		9,115,000		466,511		8,648,489	
Total	\$	12,977,610	\$	1,018,478	\$	11,959,132	

## FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE FOR THE YEAR ENDED JUNE 30, 2013

FEDERAL GRANTOR         Pass Through Grantor         Program Title	Federal CFDA Number	Receipts	Disbursements
U.S. DEPARTMENT OF AGRICULTURE Passed Through Ohio Department of Education			
Child Nutrition Cluster:			
Non-Cash Assistance (Food Distribution) National School Lunch Program Cash Assistance:	10.555	\$ 10,427	\$ 10,427
National School Lunch Program Total Child Nutrition Cluster	10.555	101,994 112,421	101,994 112,421
Total U.S. Department of Agriculture		112,421	112,421
U.S. DEPARTMENT OF EDUCATION Passed Through Ohio Department of Education			
Special Education - Grants to States	84.027	204,600	217,144
Title I Grants to Local Educational Agencies	84.010	260,451	283,074
Improving Teacher Quality State Grants	84.367	19,759	20,700
Education Technology State Grants	84.318	3,022	380
Education Jobs Fund	84.395	593	0
Total U.S. Department of Education		488,425	521,298
TOTAL FEDERAL AWARDS RECEIPTS AND EXPENDITURES		\$ 600,846	\$ 633,719

The accompanying notes are an integral part of this schedule.

#### NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE FISCAL YEAR ENDED JUNE 30, 2013

# **NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Federal Awards Receipts and Expenditures Schedule (the Schedule) reports the Dalton Local School District's (the District's) federal award programs' receipts and disbursements. The Schedule has been prepared on the cash basis of accounting.

# **NOTE B - CHILD NUTRITION CLUSTER**

The District commingles cash receipts from the U.S. Department of Agriculture with similar State grants. When reporting expenditures on this Schedule, the District assumes it expends federal monies first.

# NOTE C – FOOD DONATION PROGRAM

The District reports commodities consumed on the Schedule at the entitlement value. The District allocated donated food commodities to the respective program that benefitted from the use of those donated food commodities.



Dave Yost · Auditor of State

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Dalton Local School District Wayne County 177 North Mill Street Dalton, Ohio 44618

To the Board of Education:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Dalton Local School District, Wayne County, Ohio (the District), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated January 29, 2014.

# Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the District's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the District's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

88 East Broad Street, Tenth Floor, Columbus, Ohio 43215-3506 Phone: 614-466-3402 or 800-443-9275 Fax: 614-728-7199 www.ohioauditor.gov Dalton Local School District Wayne County Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

## **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

## Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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Dave Yost Auditor of State Columbus, Ohio

January 29, 2014



Dave Yost · Auditor of State

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Dalton Local School District Wayne County 177 North Mill Street Dalton, Ohio 44618

To the Board of Education:

# Report on Compliance for the Major Federal Program

We have audited the Dalton Local School District's, Wayne County, Ohio (the District's), compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect the District's major federal program for the year ended June 30, 2013. The *Summary of Audit Results* in the accompanying schedule of findings identifies the District's major federal program.

## Management's Responsibility

The District's Management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

## Auditor's Responsibility

Our responsibility is to opine on the District's compliance for the District's major federal program based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. These standards and OMB Circular A-133 require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on the District's major program. However, our audit does not provide a legal determination of the District's compliance.

## **Opinion on the Major Federal Program**

In our opinion, Dalton Local School District, Wayne County, Ohio complied, in all material respects with the compliance requirements referred to above that could directly and materially affect its major federal program for the year ended June 30, 2013.

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#### **Report on Internal Control Over Compliance**

The District's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the District's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on the major federal program's compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not to the extent needed to opine on the effectiveness of internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance requirement will not be prevented, or timely detected and corrected. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance requirement will not be prevented, or timely detected and corrected. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control compliance tests and the results of this testing based on OMB Circular A-133 requirements. Accordingly, this report is not suitable for any other purpose.

Dave Yost Auditor of State Columbus, Ohio

January 29, 2014

# SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 JUNE 30, 2013

# 1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unmodified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unmodified
(d)(1)(vi)	Are there any reportable findings under § .510(a)?	No
(d)(1)(vii)	Major Programs (list):	CFDA #84.027 – Special Education – Grants to States
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

3. FINDINGS FOR FEDERAL AWARDS

None

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Dave Yost · Auditor of State

# INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURE

Dalton Local School District Wayne County 177 North Mill Street Dalton, Ohio 44618

To the Board of Education:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedure enumerated below, which was agreed to by the Board, solely to assist the Board in evaluating whether Dalton Local School District, Wayne County, Ohio, (the District) has updated its anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedure engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of this procedure is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board amended its anti-harassment policy at its meeting on December 18, 2012 to include prohibiting harassment, intimidation, or bullying of any student "on a school bus" or by an "electronic act".

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.

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Dave Yost Auditor of State Columbus, Ohio

January 29, 2014

88 East Broad Street, Tenth Floor, Columbus, Ohio 43215-3506 Phone: 614-466-3402 or 800-443-9275 Fax: 614-728-7199 www.ohioauditor.gov This page intentionally left blank.



# Dave Yost • Auditor of State

DALTON LOCAL SCHOOL DISTRICT

WAYNE COUNTY

CLERK'S CERTIFICATION This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED MARCH 11, 2014

> 88 East Broad Street, Fourth Floor, Columbus, Ohio 43215-3506 Phone: 614-466-4514 or 800-282-0370 Fax: 614-466-4490 www.ohioauditor.gov