



Dave Yost • Auditor of State

**MONROE TOWNSHIP WATER AND SEWER DISTRICT
MIAMI COUNTY**

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Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT

Monroe Township Water and Sewer District
Miami County
4 East Main Street
Tipp City, Ohio 45371

To the Board of Trustees:

Report on the Financial Statements

We have audited the accompanying financial statements and related notes of Monroe Township Water and Sewer District, Miami County, (the District) as of and for the years ended December 31, 2013 and 2012.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the District's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the District prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D), which is an accounting basis other than accounting principles generally accepted in the United States of America, to satisfy these requirements.

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The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2013 and 2012, or changes in financial position or cash flows thereof for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balance of Monroe Township Water and Sewer District, Miami County as of December 31, 2013 and 2012, and its cash receipts and disbursements for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit, described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 19, 2014, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Dave Yost
Auditor of State

Columbus, Ohio

August 19, 2014

**MONROE TOWNSHIP WATER AND SEWER DISTRICT
MIAMI COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS
AND CHANGES IN FUND BALANCE (CASH BASIS)
FOR THE YEARS ENDED DECEMBER 31, 2013 AND 2012**

	2013	2012
Operating Cash Receipts:		
Interest Income	\$1	\$15
Total Operating Cash Receipts	1	15
Operating Cash Disbursements:		
Engineering Services	25,076	4,060
Legal Fees	28,546	8,013
Surveying Services	2,080	
Soil Boring Services	5,500	
Advertising	99	460
Dues	150	
Insurance - Liability, E&O	2,546	1,550
Office Supplies and Materials	131	88
Total Operating Cash Disbursements	64,128	14,171
Operating Income/(Loss)	(64,127)	(14,156)
Non-Operating Cash Receipts:		
Loan Proceeds	10,000	30,000
Revenue Note Proceeds	350,000	
Total Non-Operating Cash Receipts	360,000	30,000
Non-Operating Cash Disbursements:		
Revenue Note Fees	7,000	
Total Non-Operating Cash Disbursements	7,000	
Net Receipts Over/(Under) Disbursements	288,873	15,844
Cash Balances, January 1	15,844	
Cash Balances, December 31	\$304,717	\$15,844

The notes to the financial statements are an integral part of this statement.

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**MONROE TOWNSHIP WATER AND SEWER DISTRICT
MIAMI COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2013 AND 2012**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Monroe Township Water and Sewer District, Miami County, (the District) as a body corporate and politic. The Monroe Township Trustees appointed all members to the Board of Trustees to direct the District. There are five board members. The only subdivision within the District is Monroe Township. During 2012 and 2013, the District was in the planning phase. Eventually, the District plans to provide water and sewer services to residents of the District.

The District is associated with a related organization. Note 7 to the financial statements provides additional information for this entity. This organization is Monroe Township, Miami County.

The District's management believes these financial statements present all activities for which the District is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The District recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred.

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Deposits

The District's cash is in demand deposits.

D. Budgetary Process

The Ohio Revised Code requires the Board to budget annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the function and object level of control, and appropriations may not exceed estimated resources. Appropriation authority includes current year appropriations plus encumbrances carried over from the prior year (if any). Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1.

3. Encumbrances

The Ohio Revised Code requires the District to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are carried over, and need not be re-appropriated.

A summary of 2013 and 2012 budgetary activity appears in Note 3.

**MONROE TOWNSHIP WATER AND SEWER DISTRICT
MIAMI COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2013 AND 2012
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Property, Plant, and Equipment

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

2. EQUITY IN POOLED DEPOSITS

The District may invest in certificates of deposits, notes, bonds, or other obligations of the United States, or any agency or instrumentality thereof, or in obligations of the State or any political subdivision thereof.

The carrying amount of deposits at December 31 was as follows:

	2013	2012
Demand deposits	\$304,717	\$15,844

Deposits: Deposits are insured by the Federal Depository Insurance Corporation.

At December 31, 2013, \$58,931 of deposits were not insured or collateralized, contrary to Ohio law.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2013 and 2012 follows:

2013 Budgeted vs. Actual Receipts		
Budgeted Receipts	Actual Receipts	Variance
\$306,200	\$360,001	\$53,801

2013 Budgeted vs. Actual Budgetary Basis Expenditures		
Appropriation Authority	Budgetary Expenditures	Variance
\$306,200	\$71,128	\$235,072

2012 Budgeted vs. Actual Receipts		
Budgeted Receipts	Actual Receipts	Variance
\$30,000	\$30,015	\$15

2012 Budgeted vs. Actual Budgetary Basis Expenditures		
Appropriation Authority	Budgetary Expenditures	Variance
\$30,000	\$14,171	\$15,829

**MONROE TOWNSHIP WATER AND SEWER DISTRICT
MIAMI COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2013 AND 2012
(Continued)**

4. DEBT

Debt outstanding at December 31, 2013 was as follows:

	Principal	Interest Rate
Water Resource Revenue Notes	\$350,000	2.5%
Monroe Township Loan	40,000	0%
Total	\$390,000	

The District issued \$350,000 of Water Resource Revenue Notes (the "Series 2013 Notes") for the purpose of paying for the planning of the cost of the Country Estates East Project (water and sewer project). With the Bank purchasing all of the Series 2013 Notes, the Series 2013 Notes were issued as a single note in the principal amount of \$350,000, numbered from R-1 upward in order of issuance, dated the date of their initial delivery to the Bank, maturing not more than three (3) years from their date of issuance, and registered as to both principal and interest in the name of the Bank. The Series 2013 Notes shall be designated "Water Resource Revenue Notes (Country Estates East Water and Sewer Project)". The outstanding principal amount of the Series 2013 Notes from time to time shall bear interest at the rate of two and five tenths percent (2.5%) per annum, calculated from the last date to which interest has been paid, or, if no interest has been paid, from the date of their issuance and on the basis of a 365-day year. The principal of and interest on the Series 2013 Notes (the "Note Service Charges") shall be payable at maturity.

In addition, the Board of Trustees of Monroe Township, Miami County, Ohio approved a Loan Reimbursement Agreement in the total amount of \$40,000 for the purpose of planning, constructing, maintaining, repairing and operating water and sewer systems pursuant to Ohio Revised Code Sections 505.705 and 6119.04. The District is not required to pay any interest to the Township on the sums advanced.

Repayment of sums advanced by the Township shall be due within ninety days after the date on which construction of the Phase 1 project (currently anticipated to be the Country Estates Water Line Project) is completed and provision of services to resident customers has been initiated. The District may repay the advanced sums sooner if they choose to do so. Should the District be unable to repay the advance amount in full as required, then an alternative plan may be negotiated between the Township and the District.

5. RISK MANAGEMENT

Commercial Insurance

The District has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Errors and omissions.

6. RELATED PARTY TRANSACTION

As previously discussed in Note 4, the District has a Loan Reimbursement Agreement with the Board of Trustees of Monroe Township, Miami County, Ohio. Monroe Township appoints the Board members of the District.

**MONROE TOWNSHIP WATER AND SEWER DISTRICT
MIAMI COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2013 AND 2012
(Continued)**

7. RELATED ORGANIZATION

The District was formed by the Board of Trustees of Monroe Township, Miami County, Ohio. As such, the governing board of the District are selected and appointed by a majority vote of the Board of Trustees of Monroe Township.



Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Monroe Township Water and Sewer District
Miami County
4 East Main Street
Tipp City, Ohio 45371

To the Board of Trustees:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of Monroe Township Water and Sewer District, Miami County, (the District) as of and for the years ended December 31, 2013 and 2012, and the related notes to the financial statements and have issued our report thereon dated August 19, 2014 wherein we noted the District followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 permit.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the District's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the District's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Compliance and Other Matters

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2013-001.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

Dave Yost
Auditor of State

Columbus, Ohio

August 19, 2014

**MONROE TOWNSHIP WATER AND SEWER DISTRICT
MIAMI COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2013 AND 2012**

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS
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FINDING NUMBER 2013-001

Noncompliance Citation

Ohio Rev. Code Section 135.18(A) states that the treasurer, before making the initial deposit in a public depository pursuant to an award made under sections 135.01 to 135.21 of the Revised Code, except as provided in section 135.144 or 135.145 of the Revised Code, shall require the institution designated as a public depository to pledge to and deposit with the treasurer, as security for the repayment of all public moneys to be deposited in the public depository during the period of designation pursuant to the award, eligible securities of aggregate market value equal to the excess of the amount of public moneys to be at the time so deposited, over and above the portion or amount of such moneys as is at that time insured by the federal deposit insurance corporation or by any other agency or instrumentality of the federal government. In the case of any deposit other than the initial deposit made during the period of designation, the amount of the aggregate market value of securities required to be pledged and deposited shall be equal to the difference between the amount of public moneys on deposit in such public depository plus the amount to be so deposited, minus the portion or amount of the aggregate as is at the time insured as provided in this section. The treasurer may require additional eligible securities to be deposited to provide for any depreciation which may occur in the market value of any of the securities so deposited.

During the audit period the District's bank cash balances exceeded the \$250,000 FDIC insurance, and specifically at December 31, 2013, the coverage maximum was exceeded by \$58,931. The District did not have a pledged or pooled collateral agreement with its financial institution and collateral was not provided by its financial institution to cover the amount of deposits in excess of FDIC coverage. The lack of such agreement and collateral could result in the loss of funds to the District in the event of a bank failure.

Officials' Response:

We did not receive a response from Officials to this finding.

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MONROE TOWNSHIP WATER AND SEWER DISTRICT

MIAMI COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
OCTOBER 21, 2014**