



Dave Yost • Auditor of State



**SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER  
SCIOTO COUNTY**

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# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT

South Central Ohio Educational Service Center  
Scioto County  
522 Glenwood Avenue  
New Boston, OH 45662

To the Governing Board:

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the South Central Ohio Educational Service Center, Scioto County, Ohio (the Educational Service Center), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Educational Service Center's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Educational Service Center's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Educational Service Center's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

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**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the South Central Ohio Educational Service Center, Scioto County, Ohio, as of June 30, 2013, and the respective changes in financial position thereof, for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

**Emphasis of Matter**

As discussed in Note 16 to the financial statements, during the year ended June 30, 2013, the Educational Service Center adopted the provisions of Governmental Accounting Standard No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* and No. 65, *Items Previously Reported as Assets and Liabilities*. We did not modify our opinion regarding this matter.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require this presentation to include *Management's Discussion and Analysis*, listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

*Supplementary Information*

Our audit was conducted to opine on the Educational Service Center's basic financial statements taken as a whole.

The Supplemental Information presents additional analysis and is not a required part of the basic financial statements.

The Federal Award Receipts and Expenditures Schedule (the Schedule) also presents additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and is also not a required part of the financial statements.

The Supplemental Information and Schedule are management's responsibility, and derive from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected the Supplemental Information and Schedule to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling the Supplemental Information and Schedule directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplemental Information and Schedule are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 18, 2014, on our consideration of the Educational Service Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Educational Service Center's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

**Dave Yost**  
Auditor of State

Columbus, Ohio

February 18, 2014

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**South Central Ohio Educational Service Center**  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2013  
Unaudited

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The discussion and analysis of the South Central Ohio Educational Service Center's (the "Educational Service Center") financial performance provides an overall review of the Educational Service Center's financial activities for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to look at the Educational Service Center's financial performance as a whole; readers should also review the financial statements and notes to enhance their understanding of the Educational Service Center's financial performance.

**Financial Highlights**

- In total, net position increased \$1,552,766 which represents a significant increase from the prior fiscal year. The biggest difference reflected on the Educational Service Center's Statement of Net Position in relation to the prior fiscal year was related to depreciable capital assets net.
- General revenues accounted for \$1,096,269 of total revenues. Program specific revenues in the form of charges for services, operating and capital grants, and contributions accounted for \$10,182,672 of total revenues of \$11,278,941.
- The Educational Service Center had \$9,726,175 in expenses related to governmental activities; the total of these expenses were offset by \$10,182,672 of program specific charges for services, grants, and contributions.

**Using the Basic Financial Statements**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Educational Service Center as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Position and the Statement of Activities provide information about the activities of the whole Educational Service Center, presenting both an aggregate view of the Educational Service Center's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Educational Service Center's major funds with all other nonmajor funds presented in total in one column. The most significant funds for the South Central Ohio Educational Service Center are the General Fund and the Even Start Special Revenue Fund.

**South Central Ohio Educational Service Center**  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2013  
Unaudited

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**Reporting the Educational Service Center as a Whole**

One of the most important questions asked about the Educational Service Center is “How did we do financially during fiscal year 2013?” The Statement of Net Position and the Statement of Activities, which appear first in the Educational Service Center’s financial statements, report information on the Educational Service Center as a whole and its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current fiscal year’s revenues and expenses regardless of when cash is received or paid.

These two statements report the Educational Service Center’s net position and changes in net position. The change in net position is important because it tells the reader that, for the Educational Service Center as a whole, the financial position of the Educational Service Center has improved or diminished. The causes of this change may be the result of many factors, some financial, some not.

In the Statement of Net Position and the Statement of Activities, the Educational Service Center has only one kind of activity:

- Governmental Activities – All of the Educational Service Center’s educational programs and services are reported here including instruction and support services, which include operation and maintenance of plant and pupil transportation.

**Reporting the Educational Service Center’s Most Significant Funds**

**Fund Financial Statements**

The analysis of the Educational Service Center’s major funds begins on page 7. Fund financial statements provide detailed information about the Educational Service Center’s major funds. The Educational Service Center uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Educational Service Center’s most significant funds.

**South Central Ohio Educational Service Center**  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2013  
Unaudited

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**Governmental Funds** – Most of the Educational Service Center's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at fiscal year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Educational Service Center's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or difference) between governmental activities (reported in the Statement of Net Position and the Statements of Activities) and governmental funds is reconciled in the financial statements.

**Fiduciary Funds** – The Educational Service Center's fiduciary funds are agency funds. All of the Educational Service Center's fiduciary activities are reported in a separate Statement of Fiduciary Net Position. We exclude these activities from the Educational Service Center's other financial statements because the Educational Service Center cannot use these assets to finance its operations. Fiduciary funds use the accrual basis of accounting.

**The Educational Service Center as a Whole**

Recall that the Statement of Net Position provides the perspective of the Educational Service Center as a whole.

Table 1 provides a summary of the Educational Service Center's net position for fiscal years 2013 and 2012:

**South Central Ohio Educational Service Center**  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2013  
Unaudited

Table 1  
Net Position

	Governmental Activities		Increase (Decrease)
	2013	2012	
<b>Assets</b>			
Current Assets	\$2,596,768	\$2,196,646	\$400,122
Capital Assets, Net	1,327,452	121,415	1,206,037
Total Assets	<u>3,924,220</u>	<u>2,318,061</u>	<u>1,606,159</u>
<b>Liabilities</b>			
Other Liabilities	956,545	906,563	49,982
Long-Term Liabilities	370,277	366,866	3,411
Total Liabilities	<u>1,326,822</u>	<u>1,273,429</u>	<u>53,393</u>
<b>Net Position</b>			
Net Investment in Capital Assets	1,327,452	121,415	1,206,037
Restricted	408,805	188,659	220,146
Unrestricted	861,141	734,558	126,583
Total Net Position	<u>\$2,597,398</u>	<u>\$1,044,632</u>	<u>\$1,552,766</u>

Total assets increased \$1,606,159 when compared to the prior fiscal year. The most significant increase occurred within capital assets, net which was primarily due to the donation of land and a building in which the Educational Service Center is now housed. A significant increase occurred within intergovernmental receivables as a result of the Educational Service Center being awarded additional monies relating to the Even Start Program compared to fiscal year 2012. However, the Educational Service Center had not yet received the entire allocations of these awards prior to fiscal year-end.

Total liabilities increased \$53,393 which is insignificant.

Net investment in capital assets of governmental activities increased \$1,206,037. This is due primarily to the donation of land and a building along with the purchase of equipment and the retirement of the copier lease liability during the fiscal year.

Restricted net position, when viewed alone, experienced an increase of \$220,146 when compared to the prior fiscal year. This is primarily due to the Educational Service Center receiving additional grant monies related to the Even Start Program.

Unrestricted net position had an increase of \$126,583 as a result of the Educational Service Center receiving a greater amount of monies for services to clients than the costs incurred for providing those services.

**South Central Ohio Educational Service Center**  
**Management's Discussion and Analysis**  
**For the Fiscal Year Ended June 30, 2013**  
**Unaudited**

Table 2 shows the changes in net position for fiscal years 2013 and 2012.

Table 2  
Change in Net Position

	Governmental Activities		Increase/ (Decrease)
	2013	2012	
<b>Revenues</b>			
Program Revenues:			
Charges for Services	\$7,810,219	\$7,169,397	\$640,822
Operating Grants, Contributions, and Interest	1,138,423	924,219	214,204
Capital Grants and Contributions	1,234,030	0	1,234,030
<b>Total Program Revenues</b>	<b>10,182,672</b>	<b>8,093,616</b>	<b>2,089,056</b>
General Revenues:			
Grants and Entitlements not Restricted to Specific Programs	1,086,942	1,212,498	(125,556)
Investment Earnings	9,286	9,511	(225)
Miscellaneous	41	380	(339)
<b>Total General Revenues</b>	<b>1,096,269</b>	<b>1,222,389</b>	<b>(126,120)</b>
<b>Total Revenues</b>	<b>11,278,941</b>	<b>9,316,005</b>	<b>1,962,936</b>
<b>Expenses</b>			
Regular	308,020	507,557	(199,537)
Special	4,176,220	3,847,810	328,410
Adult/Continuing	153,079	181,591	(28,512)
Support Services:			
Pupils	2,145,560	1,995,906	149,654
Instructional Staff	1,579,735	1,315,544	264,191
Board of Education	32,386	29,552	2,834
Administration	684,154	734,520	(50,366)
Fiscal	236,331	240,645	(4,314)
Operation and Maintenance of Plant	242,980	119,973	123,007
Pupil Transportation	0	11,328	(11,328)
Central	167,710	135,135	32,575
Interest and Fiscal Charges	0	371	(371)
<b>Total Expenses</b>	<b>9,726,175</b>	<b>9,119,932</b>	<b>606,243</b>
<b>Change in Net Position</b>	<b>1,552,766</b>	<b>196,073</b>	<b>1,356,693</b>
<b>Net Position at Beginning of Year</b>	<b>1,044,632</b>	<b>848,559</b>	<b>196,073</b>
<b>Net Position at End of Year</b>	<b>\$2,597,398</b>	<b>\$1,044,632</b>	<b>\$1,552,766</b>

**South Central Ohio Educational Service Center**  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2013  
Unaudited

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Program revenues, which are primarily represented by charges for tuition and fees, capital grants and contributions, as well as restricted intergovernmental revenues, were \$10,182,672 of total revenues for fiscal year 2013 and were greater than fiscal year 2012. This increase is primarily due to the Educational Service Center receiving an increase in the amount of charges for services from clients and the donation of land and a building.

As stated previously, general revenues represent \$1,096,269 of the Educational Service Center's total revenues, and of this amount, \$1,086,942 consists of grants and entitlements not restricted to specific programs. Other revenue sources, such as investment earnings and miscellaneous, are insignificant.

As should be expected, the major program expense for governmental activities is instruction, which accounts for \$4,637,319 of all governmental expenses of \$9,726,175. Other programs which support the instruction process, including pupils and instructional staff account for \$3,725,595 of governmental expenses. Special instruction increased \$328,410 and support services-instructional staff increased \$264,191 from the prior fiscal year. These increases were primarily the result of the Educational Service Center receiving and expensing a greater amount of monies for services provided to clients.

### **The Educational Service Center's Funds**

Information about the Educational Service Center's most significant funds starts on page 15. Governmental funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$9,866,723 and expenditures of \$9,694,771. The net change in fund balance for the fiscal year was most significant in the General Fund, an increase of \$135,239. This was primarily due to the Educational Service Center providing additional special instruction services to local school districts. The fees charged to provide these additional services were more than the additional costs to provide them. The net change in fund balance for the Even Start Special Revenue Fund increased \$79,610 mostly due to the Educational Service Center being awarded additional monies relating to the Even Start Program compared to fiscal year 2012.

### **Capital Assets**

At the end of fiscal year 2013, the Educational Service Center had \$1,327,452 invested in capital assets (net of accumulated depreciation), an increase of \$1,206,037. Additions to capital assets included land, a building, and miscellaneous equipment. Disposals of capital assets included various equipment, computers and computer related purchases. For further information regarding the Educational Service Center's capital assets, refer to Note 8 to the basic financial statements.

**South Central Ohio Educational Service Center**  
Management's Discussion and Analysis  
For the Fiscal Year Ended June 30, 2013  
Unaudited

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**Current Issues**

The South Central Ohio Educational Service Center relies heavily on contracts with client school districts within the three county area in which it serves. In addition, State foundation per pupil funding and State and federal grants also provide significant sources of revenue to the Educational Service Center.

A major challenge facing educational service centers statewide is the level of funding by the Ohio Department of Education. Since 1997, the Educational Service Center's State per pupil funding has never increased. In fact, the Educational Service Center's State funding has been cut in each fiscal year since 2008. The future is most uncertain with regards to this funding. It has been reduced so much now that it does not cover the most basic of services. As a result, the Educational Service Center has been forced to look elsewhere for sources of revenue just to maintain the status quo.

Each decision made by the Educational Service Center is made with its client school districts in mind. The existence of the Educational Service Center depends on providing quality services that its clients need at a cost that is fair and reasonable. Because the use of the Educational Service Center's services is not mandated, it is imperative that the Educational Service Center continue to maintain a strong relationship with each of its clients and continue to look for ways to improve and expand its services into areas that will help its clients educate the children of their school district.

**Contacting the Educational Service Center's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Educational Service Center's finances and to show the Educational Service Center's accountability for the money it receives. If you have any questions about this report or need additional information, contact Andrew T. Riehl, Treasurer, South Central Ohio Educational Service Center, 522 Glenwood Avenue, New Boston, Ohio 45662, or by calling 740-354-0234.

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*South Central Ohio Educational Service Center*

Statement of Net Position

June 30, 2013

	<u>Governmental Activities</u>
<b><u>Assets:</u></b>	
Equity in Pooled Cash and Cash Equivalents	\$2,012,394
Accounts Receivable	3,988
Accrued Interest Receivable	595
Intergovernmental Receivable	579,791
Capital Assets:	
Land	26,460
Depreciable Capital Assets, Net	<u>1,300,992</u>
<i>Total Assets</i>	<u>3,924,220</u>
<b><u>Liabilities:</u></b>	
Accounts Payable	30,480
Accrued Wages and Benefits Payable	770,514
Intergovernmental Payable	155,551
Long-Term Liabilities:	
Due Within One Year	136,910
Due in More Than One Year	<u>233,367</u>
<i>Total Liabilities</i>	<u>1,326,822</u>
<b><u>Net Position:</u></b>	
Net Investment in Capital Assets	1,327,452
Restricted for Race to the Top Program	14,901
Restricted for Even Start Program	357,088
Restricted for Ohio Teacher Evaluation System Program	12,646
Restricted for Other Purposes	24,170
Unrestricted	<u>861,141</u>
<i>Total Net Position</i>	<u><u>\$2,597,398</u></u>

See accompanying notes to the basic financial statements

**South Central Ohio Educational Service Center**  
**Statement of Activities**  
For the Fiscal Year Ended June 30, 2013

	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	
<b><u>Governmental Activities:</u></b>					
Instruction:					
Regular	\$308,020	\$6,765	\$51,531	\$42,261	(\$207,463)
Special	4,176,220	3,834,273	274,061	629,693	561,807
Adult/Continuing	153,079	4,400	145,628	5,494	2,443
Support Services:					
Pupils	2,145,560	1,985,801	0	295,829	136,070
Instructional Staff	1,579,735	1,922,013	597,041	185,950	1,125,269
Board of Education	32,386	0	0	0	(32,386)
Administration	684,154	52,771	10,000	40,993	(580,390)
Fiscal	236,331	0	2,893	25,357	(208,081)
Operation and Maintenance of Plant	242,980	0	55,469	8,453	(179,058)
Central	167,710	4,196	1,800	0	(161,714)
<b>Total Governmental Activities</b>	<b>\$9,726,175</b>	<b>\$7,810,219</b>	<b>\$1,138,423</b>	<b>\$1,234,030</b>	<b>456,497</b>
<b><u>General Revenues:</u></b>					
Grants and Entitlements not					
Restricted to Specific Programs					1,086,942
Investment Earnings					9,286
Miscellaneous					41
<b>Total General Revenues</b>					<b>1,096,269</b>
Change in Net Position					1,552,766
<b>Net Position at Beginning of Year</b>					<b>1,044,632</b>
<b>Net Position at End of Year</b>					<b>\$2,597,398</b>

See accompanying notes to the basic financial statements

**South Central Ohio Educational Service Center**

Balance Sheet  
Governmental Funds  
June 30, 2013

	General	Even Start	Nonmajor Governmental Funds	Total Governmental Funds
<b><u>Assets:</u></b>				
Equity in Pooled Cash and Cash Equivalents	\$1,950,842	\$4,994	\$56,558	\$2,012,394
Receivables:				
Accounts	3,988	0	0	3,988
Intergovernmental	108,737	360,000	111,054	579,791
Accrued Interest	595	0	0	595
Interfund	7,861	0	0	7,861
<i>Total Assets</i>	<u>\$2,072,023</u>	<u>\$364,994</u>	<u>\$167,612</u>	<u>\$2,604,629</u>
<b><u>Liabilities and Fund Balances:</u></b>				
<b><u>Liabilities:</u></b>				
Accounts Payable	\$11,748	\$3,644	\$15,088	\$30,480
Accrued Wages and Benefits Payable	714,144	3,966	52,404	770,514
Intergovernmental Payable	124,635	0	30,738	155,373
Interfund Payable	0	178	7,861	8,039
<i>Total Liabilities</i>	<u>850,527</u>	<u>7,788</u>	<u>106,091</u>	<u>964,406</u>
<b><u>Deferred Inflows of Resources :</u></b>				
Unavailable Revenue	595	281,217	15,255	297,067
<i>Total Deferred Inflows of Resources</i>	<u>595</u>	<u>281,217</u>	<u>15,255</u>	<u>297,067</u>
<b><u>Fund Balances:</u></b>				
Restricted	39,118	75,989	64,521	179,628
Assigned	159,411	0	0	159,411
Unassigned (Deficit)	1,022,372	0	(18,255)	1,004,117
<i>Total Fund Balances</i>	<u>1,220,901</u>	<u>75,989</u>	<u>46,266</u>	<u>1,343,156</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$2,072,023</u>	<u>\$364,994</u>	<u>\$167,612</u>	<u>\$2,604,629</u>

See accompanying notes to the basic financial statements

**South Central Ohio Educational Service Center**  
 Reconciliation of Total Governmental Fund Balances to  
 Net Position of Governmental Activities  
 June 30, 2013

**Total Governmental Fund Balances** \$1,343,156

*Amounts reported for governmental activities in the  
 Statement of Net Position are different because:*

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. These assets consist of:

Land	26,460	
Capital assets	2,203,352	
Accumulated depreciation	(902,360)	
Total capital assets	1,327,452	1,327,452

Some of the Educational Service Center's revenues will be collected after fiscal year-end, but are not available soon enough to pay for the current period's expenditures and therefore are reported as unavailable revenue in the funds.

Intergovernmental	296,472	
Accrued Interest	595	
	297,067	297,067

Some liabilities are not due and payable in the current period and therefore are not reported in the funds. Those liabilities consist of:

Compensated absences	(370,277)	
	(370,277)	

**Net Position of Governmental Activities** \$2,597,398

See accompanying notes to the basic financial statements

**South Central Ohio Educational Service Center**  
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
For the Fiscal Year Ended June 30, 2013

	General	Even Start	Nonmajor Governmental Funds	Total Governmental Funds
<b><u>Revenues:</u></b>				
Intergovernmental	\$1,086,942	\$122,589	\$811,321	\$2,020,852
Investment Earnings	9,241	0	0	9,241
Tuition and Fees	6,242,335	0	20,250	6,262,585
Customer Sales and Service	1,540,869	0	6,765	1,547,634
Contributions and Donations	26,370	0	0	26,370
Miscellaneous	41	0	0	41
<i>Total Revenues</i>	<u>8,905,798</u>	<u>122,589</u>	<u>838,336</u>	<u>9,866,723</u>
<b><u>Expenditures:</u></b>				
Current:				
Instruction:				
Regular	216,197	0	102,515	318,712
Special	4,141,326	29,491	0	4,170,817
Adult/Continuing	0	0	155,778	155,778
Support Services:				
Pupils	2,132,579	0	0	2,132,579
Instructional Staff	982,870	5,014	574,209	1,562,093
Board of Education	32,386	0	0	32,386
Administration	643,570	1,703	39,931	685,204
Fiscal	232,871	371	0	233,242
Operation and Maintenance of Plant	226,570	6,400	7,000	239,970
Central	162,190	0	1,800	163,990
<i>Total Expenditures</i>	<u>8,770,559</u>	<u>42,979</u>	<u>881,233</u>	<u>9,694,771</u>
<i>Net Change in Fund Balances</i>	135,239	79,610	(42,897)	171,952
<i>Fund Balances at Beginning of Year</i>	<u>1,085,662</u>	<u>(3,621)</u>	<u>89,163</u>	<u>1,171,204</u>
<i>Fund Balances at End of Year</i>	<u><u>\$1,220,901</u></u>	<u><u>\$75,989</u></u>	<u><u>\$46,266</u></u>	<u><u>\$1,343,156</u></u>

See accompanying notes to the basic financial statements

*South Central Ohio Educational Service Center*  
 Reconciliation of the Statement of Revenues, Expenditures  
 and Changes in Fund Balances of Governmental Funds  
 to the Statement of Activities  
 For the Fiscal Year Ended June 30, 2013

**Net Change in Fund Balances - Total Governmental Funds** \$171,952

*Amounts reported for governmental activities in the  
 Statement of Activities are different because:*

Capital outlays are reported as expenditures in governmental funds. However, in the Statement of Activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:

Capital assets additions	9,817	
Donated assets	1,234,030	
Depreciation expense	(36,716)	
Excess of capital outlay over depreciation expense		1,207,131

Governmental funds report only the disposal of capital assets to the extent proceeds are received from the sale. In the Statement of Activities, a gain or loss is reported for each sale.

Loss on disposal of capital assets		(1,094)
------------------------------------	--	---------

Revenue in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.

Intergovernmental	178,143	
Interest	45	
		178,188

Some items reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. These activities consist of:

Increase in compensated absences payable		(3,411)
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**Change in Net Position of Governmental Activities** \$1,552,766

See accompanying notes to the basic financial statements

*South Central Ohio Educational Service Center*  
Statement of Fiduciary Net Position  
Fiduciary Funds  
June 30, 2013

	<u>Agency</u>
<b><u>Assets:</u></b>	
Equity in Pooled Cash and Cash Equivalents	<u><u>\$180,266</u></u>
<b><u>Liabilities:</u></b>	
Undistributed Monies	<u><u>\$180,266</u></u>

See accompanying notes to the basic financial statements

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**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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**NOTE 1 - DESCRIPTION OF THE EDUCATIONAL SERVICE CENTER AND REPORTING ENTITY**

The South Central Ohio Educational Service Center (the “Educational Service Center”) is located in Portsmouth, Ohio, the county seat of Scioto County. The Educational Service Center supplies supervisory, special education, administrative, and other services to the Oak Hill, Bloom-Vernon, Clay, Green, Minford, New Boston, Northwest, Valley, Washington-Nile, Wheelersburg, and Manchester Local School Districts, as well as the Scioto County Career Technical Center. The Portsmouth City School District is served on a limited basis in the area of handicapped students. The Educational Service Center furnishes leadership and consulting services designed to strengthen the School Districts in areas they are unable to finance or staff independently.

The Educational Service Center operates under a locally-elected Board form of government consisting of seven members elected at-large for staggered four year terms. The Educational Service Center has 54 classified, 101 certified, and two administrative personnel that provide services to the local, city, and joint vocational school districts.

*Reporting Entity*

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the Educational Service Center consists of all funds, departments, boards, and agencies that are not legally separate from the Educational Service Center. For the Educational Service Center, this includes general operations and student developmental activities.

Component units are legally separate organizations for which the Educational Service Center is financially accountable. The Educational Service Center is financially accountable for an organization if the Educational Service Center appoints a voting majority of the organization’s governing board and (1) the Educational Service Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Educational Service Center is legally entitled to or can otherwise access the organization’s resources; the Educational Service Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Educational Service Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Educational Service Center in that the Educational Service Center approves the budget, the issuance of debt, or the levying of taxes, and there is potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the primary government. The Educational Service Center has no component units.

***South Central Ohio Educational Service Center***

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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The Educational Service Center participates in five organizations, three of which are defined as jointly governed organizations, one as a public entity shared risk pool, and one as a related organization. Information about these organizations is presented in Note 15 to the basic financial statements. These organizations are:

Jointly Governed Organizations:

South Central Ohio Computer Association Council of Governments  
(SCOCA)

Family and Children First Council of Scioto County  
Coalition of Rural and Appalachian Schools

Public Entity Shared Risk Pool:

Optimal Health Initiatives Consortium

Related Organization:

Scioto County Career Technical Center

The Educational Service Center serves as fiscal agent for the Family and Children First Council of Scioto County. The Family and Children First Council provides services to disadvantaged school age children. This organization is presented as an agency fund within the Educational Service Center's financial statements. The Educational Service Center also serves as fiscal agent for the Southern Ohio Academy. The Academy was formed to offer students a non-traditional approach for reaching educational goals and to enhance and facilitate student learning among nontraditional student populations while utilizing a variety of innovative resources and educational strategies, which are customized to meet the needs of individual students. This organization is not presented as part of the Educational Service Centers financial statements.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Educational Service Center have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Educational Service Center's accounting policies are described below.

**Basis of Presentation**

The Educational Service Center's basic financial statements consist of government-wide statements, including a Statement of Net Position and a Statement of Activities, and fund financial statements which provide a more detailed level of financial information.

*South Central Ohio Educational Service Center*

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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*Government-wide Financial Statements*

The Statement of Net Position and the Statement of Activities display information about the Educational Service Center as a whole. These statements include the financial activities of the Educational Service Center, except for fiduciary funds. The government-wide financial statements usually distinguish between those activities that are governmental and those that are considered business-type activities. The Educational Service Center, however, has no activities which are reported as business-type.

The Statement of Net Position presents the financial condition of the governmental activities of the Educational Service Center at fiscal year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the Educational Service Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Educational Service Center, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Educational Service Center.

*Fund Financial Statements*

During the fiscal year, the Educational Service Center segregates transactions related to certain Educational Service Center functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Educational Service Center at this more detailed level. The focus of governmental fund financial statements is on major funds, rather than reporting by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

**Fund Accounting**

The Educational Service Center uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Educational Service Center fall within two categories: governmental and fiduciary.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

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*Governmental Funds*

Governmental funds are those through which most governmental functions of the Educational Service Center are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows and liabilities and deferred inflows is reported as fund balance.

The following is the Educational Service Center's major governmental funds:

General Fund – The General Fund is the operating fund of the Educational Service Center and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the Educational Service Center for any purpose provided it is expended or transferred according to the general laws of Ohio.

Even Start Fund – The Even Start Special Revenue Fund is used to account for and report restricted federal grant monies which are used to support local family literacy programs.

The other governmental funds of the Educational Service Center account for grants and other resources of the Educational Service Center whose use is restricted to a particular purpose.

*Fiduciary Funds*

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds and agency funds. Trust funds are used to account for assets held by the Educational Service Center under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Educational Service Center's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Educational Service Center's only fiduciary fund is an agency fund used to account for the Family and Children First Council of Scioto County.

**Measurement Focus**

*Government-wide Financial Statements*

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and deferred outflows of resources and liabilities and deferred inflows of resources associated with the operation of the Educational Service Center are included on the Statement of Net Position. The Statement of Activities presents increases (e.g., revenues) and decreases (e.g., expenses) in total net position.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

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*Fund Financial Statements*

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and deferred outflows of resources and current liabilities and deferred inflows of resources generally are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

**Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide and fiduciary fund financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred inflows/outflows of resources, and in the presentation of expenses versus expenditures.

*Revenues - Exchange and Non-exchange Transactions*

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. “Measurable” means that the amount of the transaction can be determined, and “available” means that the resources are collectible within the current fiscal year, or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Educational Service Center, available means expected to be received within 60 days of fiscal year-end.

Non-exchange transactions, in which the Educational Service Center receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Educational Service Center must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Educational Service Center on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: tuition and fees, customer sales, grants and accrued interest.

*Deferred Outflows/Inflows of Resources:*

In addition to assets, the statements of financial position will sometimes report a separate section for deferred outflows of resources. Deferred outflows of resources, represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statements of financial position report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. For the Educational Service Center, deferred inflows of resources include unavailable revenue. Unavailable revenue is reported only on the governmental funds balance sheet, and represents receivables which will not be collected within the available period.

For the Educational Service Center unavailable revenue includes charges for service, interest and intergovernmental grants. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available.

*Expenses/Expenditures*

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

**Cash and Cash Equivalents**

To improve cash management, all cash received by the Educational Service Center is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the Educational Service Center's records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

During fiscal year 2013, the Educational Service Center's investments were limited to negotiable certificates of deposit. Investments are reported at fair value which is based on quoted market prices.

Following Ohio statutes, the Educational Service Center has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2013 amounted to \$9,241, which includes \$1,402 assigned from other Educational Service Center funds.

*South Central Ohio Educational Service Center*

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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Investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the Educational Service Center are presented on the financial statements as Cash Equivalents.

**Capital Assets**

The Educational Service Center's only capital assets are general capital assets. General capital assets are those assets specifically related to governmental activities. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide Statement of Net Position but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost, which is determined by indexing the current replacement cost back to the year of acquisition) and updated for additions and retirements during the fiscal year. Donated capital assets are recorded at their fair market values as of the date received. The Educational Service Center maintains a capitalization threshold of \$500. The Educational Service Center does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets are depreciated. Depreciation of the building is computed using the straight-line method over fifty years and furniture, fixtures and equipment is computed using the straight-line method over five to 20 years.

**Compensated Absences**

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Educational Service Center will compensate the employees for the benefits through paid time off or some other means. The Educational Service Center records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the termination method. An accrual for earned sick leave is made to the extent it is probable that benefits will result in termination payments. The liability is an estimate based on the Educational Service Center's past experience of making termination payments.

The entire compensated absences liability is reported on the government-wide financial statements.

**Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds.

However, compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current fiscal year.

**Interfund Balances**

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as “Interfund Receivable” and “Interfund Payable”. These amounts are eliminated in the governmental activities column of the Statement of Net Position.

**Internal Activity**

Transfers within governmental activities are eliminated on the government-wide financial statements.

Internal allocations of overhead expenses from one function to another or within the same function are eliminated on the Statement of Activities. Payments for interfund services provided and used are not eliminated.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and are eliminated from the statement of activities. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

**Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Educational Service Center is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

*Nonspendable*

The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans, loans receivable, as well as property acquired for resale, unless the use of the proceeds from the collection of those receivables or from the sale of those properties is restricted, committed, or assigned.

*South Central Ohio Educational Service Center*

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

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*Restricted*

Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions.

*Committed*

The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Educational Service Center's Governing Board. Those committed amounts cannot be used for any other purpose unless the Educational Service Center's Governing Board removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

*Assigned*

Amounts in the assigned fund balance classification are intended to be used by the Educational Service Center for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent amounts assigned by the Treasurer for the encumbered amounts for outstanding obligations.

*Unassigned*

Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Educational Service Center applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**Net Position**

Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

Net position is reported as restricted when there are limitations imposed on its use either through enabling legislation adopted by the Educational Service Center or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net position restricted for other purposes include State grants restricted to expenditures for specified purposes.

The Educational Service Center applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**NOTE 3 - FUND BALANCES**

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Education Service Center is bound to observe constraints imposed upon the use of the resources in the governmental funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Fund Balances	General	Even Start	Nonmajor Governmental Funds	Total
<b><i>Restricted for</i></b>				
Tag Program	\$26,354	\$0	\$0	\$26,354
Music Teacher's Fund	12,764	0	0	12,764
Alternative School	0	0	23,543	23,543
Adult Basic Literacy Education	0	0	23,706	23,706
Ohio Teacher Evaluation System	0	0	6,094	6,094
Race to the Top	0	0	11,178	11,178
Even Start	0	75,989	0	75,989
<b><i>Total Restricted</i></b>	<b>39,118</b>	<b>75,989</b>	<b>64,521</b>	<b>179,628</b>
<b><i>Assigned to</i></b>				
Purchases on Order	159,411	0	0	159,411
<b><i>Unassigned (Deficit)</i></b>	<b>1,022,372</b>	<b>0</b>	<b>(18,255)</b>	<b>1,004,117</b>
<b><i>Total Fund Balances</i></b>	<b>\$1,220,901</b>	<b>\$75,989</b>	<b>\$46,266</b>	<b>\$1,343,156</b>

*South Central Ohio Educational Service Center*

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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**NOTE 4 - ACCOUNTABILITY**

At June 30, 2013, the Alternative School, EHA Pre-School Grant, and Miscellaneous Federal Grants Special Revenue Funds had deficit fund balances of \$9,380, \$8,685, and \$190, respectively. The General Fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

**NOTE 5 - DEPOSITS AND INVESTMENTS**

Monies held by the Educational Service Center are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Educational Service Center treasury. Active monies must be maintained either as cash in the Educational Service Center treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Educational Service Center can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above;

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

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4. Bonds and other obligations of the State of Ohio or Ohio Local Governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) above;
7. The State Treasurer's investment pool (STAR Ohio); and
8. Commercial paper and bankers acceptances if training requirements have been met.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. Investments may only be made through specified dealers and institutions.

*Investments:* As of June 30, 2013, the Educational Service Center had the following investments:

	Fair Value	Investment	S&P Rating
		Maturities in Years	
Negotiable Certificates of Deposit	<u>\$623,443</u>	<u>1 - 2</u> <u>\$623,443</u>	N/A

*Interest Rate Risk*

As a means of limiting its exposure to fair value losses caused by rising interest rates, the Educational Service Center's investment policy requires that, to the extent possible, investments will match anticipated cash flow requirements. No investment shall be made unless the Treasurer, at the time of making the investment, reasonably expects it can be held to its maturity. Unless matched to a specific obligation or debt of the Educational Service Center, the Educational Service Center will not directly invest in securities maturing more than five years from the date of investment.

*Credit Risk*

The Educational Service Center's investment policy limits investments to those authorized by State statute.

*Concentration of Credit Risk*

The Educational Service Center places no limit on the amount it may invest in any one issuer. The Educational Service Center's only investments include negotiable certificates of deposits.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

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**NOTE 6 - STATE AND LOCAL EDUCATIONAL SERVICE CENTER FUNDING**

The Educational Service Center, under State law, provides supervisory services to the local school districts within its territory. Each city and local school district that entered into an agreement with the Educational Service Center is considered to be provided supervisory services. The cost of the supervisory services is determined by formula under State law. The State Department of Education apportions the costs for all supervisory services among the Educational Service Center's city and local school district's based on each school's total student count. The Department of Education deducts each school district's amount from their State Foundation Program settlements and remits the amount to the Educational Service Center. The Educational Service Center may provide additional supervisory services if the majority of client school district's agree to the services and the apportionment of the costs to all of the client school district's.

Due to provisions in the State budget bill, the per pupil funding in the permanent section of law did not apply to fiscal years 2012 and 2013. Instead, ESC's received a percentage of the funding they received the previous year. For fiscal year 2013, ESC's received 85 percent of the funding they received in fiscal year 2012.

The Educational Service Center may contract with city, exempted village, local, joint vocational, or cooperative educational school district's to provide special education and related services or career-technical educational services. The individual boards of education pay the costs for these services directly to the Educational Service Center.

**NOTE 7 - RECEIVABLES**

Receivables at June 30, 2013, consisted of accounts, intergovernmental grants, accrued interest and interfund amounts. All receivables are considered collectible in full due to the stable condition of State programs and the current fiscal year guarantee of federal funds. All receivable amounts are expected to be received within one year.

A summary of the principal items of intergovernmental receivables follows:

	<u>Amounts</u>
<u>Governmental Activities:</u>	
Charges to Local School Districts and Other Governmental Entities	\$108,737
Race to the Top Grant	50,829
Adult Basic Literacy Education Grant	32,661
Even Start Program	360,000
Ohio Teacher Evaluation System Grant	17,679
Ohio Principals Evaluation System Grant	8,703
Early Childhood Special Education, IDEA Grant	1,182
Total Intergovernmental Receivable	<u><u>\$579,791</u></u>

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

**NOTE 8 - CAPITAL ASSETS**

Capital assets activity for the fiscal year ended June 30, 2013, was as follows:

	Balance at 6/30/12	Additions	Deductions	Balance at 6/30/13
<b><u>Governmental Activities:</u></b>				
Capital Assets Not Being Depreciated:				
Land	\$0	\$26,460	\$0	\$26,460
Capital Assets Being Depreciated:				
Buildings and Improvements	0	1,207,570	0	1,207,570
Furniture, Fixtures and Equipment	1,050,315	9,817	(64,350)	995,782
Total Capital Assets				
Being Depreciated	1,050,315	1,217,387	(64,350)	2,203,352
Less Accumulated Depreciation:				
Buildings and Improvements	0	(12,076)	0	(12,076)
Furniture, Fixtures and Equipment	(928,900)	(24,640)	63,256	(890,284)
Total Accumulated Depreciation	(928,900)	(36,716) *	63,256	(902,360)
Total Capital Assets Being Depreciated, Net	121,415	1,180,671	(1,094)	1,300,992
Governmental Activities Capital Assets, Net	\$121,415	\$1,207,131	(\$1,094)	\$1,327,452

\* Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$1,197
Special	16,801
Adult/Continuing	286
Support Services:	
Pupils	7,548
Instructional Staff	5,079
Administration	1,389
Fiscal	855
Operation and Maintenance of Plant	276
Central	3,285
Total Depreciation Expense	\$36,716

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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**NOTE 9 - RISK MANAGEMENT**

The Educational Service Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2013, the Educational Service Center contracted with School Insurance Consultants, LLC (SIC) for insurance consulting services. The premium paid to SIC for fiscal year 2013 was \$2,500. The Educational Service Center also pays to the awarded insurance agency an insurance premium that is based on types of coverage, limits of coverage, and deductibles that it selects. For the fiscal year, the Educational Service Center contracted with Argonaut Insurance Company for liability, property, and automobile liability insurance coverage and paid its premium to Governmental Underwriters of America, Inc., an agent for Argonaut Insurance Company.

Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There has been no significant reduction in coverage from last fiscal year.

The Educational Service Center pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

The Educational Service Center participates in the Optimal Health Initiatives Consortium (the "Consortium"), a public entity shared risk pool (Note 15), consisting of school district's whose self-insurance programs for health care benefits were administered previously under the Scioto County Schools Council of Governments, the Northern Buckeye Education Council, and the Butler Health Plan. Monthly premiums are paid to the fiscal agent who in turn pays the claims on the Educational Service Center's behalf.

**NOTE 10 - DEFINED BENEFIT PENSION PLANS**

**School Employees Retirement System**

Plan Description – The Educational Service Center contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Ohio Revised Code Chapter 3309. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by visiting the SERS website at [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources.

Funding Policy – Plan members are required to contribute 10 percent of their annual covered salary and the Educational Service Center is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are establish and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 10 percent for plan members and 14 percent for employers.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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The Retirement Board, acting with the advice of the actuary, allocates the employer contribution rate among four of the System's funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund). For the fiscal year ended June 30, 2013, the allocation to pension and death benefits was 13.10 percent. The remaining 0.90 percent of the 14 percent employer contribution rate is allocated to the Medicare B and Health Care funds. The Educational Service Center's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2013, 2012, and 2011, were \$ 195,700, \$191,117, and \$181,478, respectively. For fiscal year 2013, 92.57 percent has been contributed, with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2012 and 2011.

**State Teachers Retirement System of Ohio**

Plan Description – The Educational Service Center participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 East Broad Street, Columbus, Ohio 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio website at [www.strsoh.org](http://www.strsoh.org).

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal.

The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime annuity at age 50. Benefits are established by Ohio Revised Code Chapter 3307.

A DB or Combined Plan member with five or more years of credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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Funding Policy – Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. For the fiscal year ended June 30, 2013, plan members were required to contribute 10 percent of their annual covered salaries. The Educational Service Center was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations.

The Educational Service Center's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2013, 2012, and 2011, were \$653,126, \$599,943, and \$565,725, respectively. For fiscal year 2013, 89.68 percent has been contributed, with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2012 and 2011.

Contributions made to STRS Ohio for the DC Plan for fiscal year 2013 were \$105 made by the Educational Service Center and \$75 made by the plan members. In addition, member contributions of \$13,489 were made for fiscal year 2013 for the defined contribution portion of the Combined Plan.

**Social Security System**

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System of Ohio have an option to choose Social Security or the School Employees Retirement System. As of June 30, 2013, two members of the Governing Board have elected Social Security. The Board's liability is 6.2 percent of wages.

**NOTE 11 - POSTEMPLOYMENT BENEFITS**

Plan Description – The Educational Service Center participates in two cost-sharing, multiple-employer defined benefit other postemployment benefit (OPEB) plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans as well as a prescription drug program. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries up to a statutory limit. Benefit provisions and the obligations to contribute are established by SERS based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which can be obtained on SERS' website at [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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Funding Policy – State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For fiscal year 2013, 0.16 percent of covered payroll was allocated to health care. In addition, employers pay a surcharge for employees earning less than an actuarially determined amount; for fiscal year 2013, this amount was \$20,525. During fiscal year 2013, the Educational Service Center paid \$21,319 in surcharge.

Active employee members do not contribute to the Health Care Plan. Retirees and their beneficiaries are required to pay a health care premium that varies depending on the plan selected, the number of qualified years of service, Medicare eligibility and retirement status.

The Educational Service Center's contributions for health care for the fiscal years ended June 30, 2013, 2012, and 2011, were \$23,709, \$29,596, and \$43,433, respectively. For fiscal year 2013, 92.57 percent has been contributed, with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2012 and 2011.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare Part B Fund. For 2013, this actuarially required allocation was 0.74 percent of covered payroll. The Educational Service Center's contributions for Medicare Part B for the fiscal years ended June 30, 2013, 2012, and 2011, were \$11,055, \$11,286, and \$11,679, respectively. For fiscal year 2013, 92.57 percent has been contributed, with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2012 and 2011.

**State Teachers Retirement System of Ohio**

Plan Description – The Educational Service Center contributes to the cost-sharing, multiple-employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting [www.strsoh.org](http://www.strsoh.org) or by calling (888) 227-7877.

Funding Policy – Ohio Revised Code Chapter 3307 authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Health Care Plan. All benefit recipients, for the most recent year, pay a monthly premium. Under Ohio law, funding for postemployment health care may be deducted from employer contributions. For fiscal year 2013, STRS Ohio allocated employer contributions equal to one percent of covered payroll to postemployment health care. The Educational Service Center's contributions for health care for the fiscal years ended June 30, 2013, 2012, and 2011, were \$50,240, \$46,149, and \$43,517, respectively. For fiscal year 2013, 89.68 percent has been contributed, with the balance being reported as an intergovernmental payable. The full amount has been contributed for fiscal years 2012 and 2011.

*South Central Ohio Educational Service Center*

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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**NOTE 12 - EMPLOYEE BENEFITS**

**Compensated Absences**

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Support staff earns 10 to 20 days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified staff upon termination of employment. Teachers do not earn vacation time.

Teachers and support staff earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 220 days for all personnel. Upon retirement, payment is made for one-fourth of accrued, but unused sick leave credit to a maximum of 55 days for all employees.

**Insurance Benefits**

The Educational Service Center provides life insurance and accidental death and dismemberment insurance to most employees through American United Life Insurance Company.

**Deferred Compensation**

Educational Service Center employees may participate in the Ohio Public Employees Deferred Compensation Plan or the Ohio Association of School Business Officials Deferred Compensation Plan. Both plans were created in accordance with Internal Revenue Code Section 457. Participation is on a voluntary payroll deduction basis. The plans permit deferral of compensation until future years. According to the plans, the deferred compensation is not available until termination, retirement, death or an unforeseeable emergency.

**NOTE 13 - LEASES**

The Educational Service Center leased a building under a noncancelable operating lease. The Educational Service Center entered into a two year agreement relating to this noncancelable operating lease during fiscal year 2009. This agreement expired June 30, 2010. The Educational Service Center did not enter into a new agreement but continued to occupy the building until January 2013. At that time, the ESC moved into its new building. Operating lease payments are reported as function expenditures in governmental funds and on budgetary statements. Total operating lease payments in fiscal year 2013 amounted to \$83,468 in the General Fund and the Adult Basic Literacy Education Special Revenue Fund.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

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**NOTE 14 - LONG-TERM OBLIGATIONS**

The changes in the Educational Service Center’s long-term obligations during fiscal year 2013 were as follows:

	Amount Outstanding 6/30/12	Additions	Deductions	Amount Outstanding 6/30/13	Amounts Due Within One Year
<u>Governmental Activities:</u>					
Compensated Absences	\$366,866	\$190,879	\$187,468	\$370,277	\$136,910

Compensated absences will be paid from the General Fund and the Alternative School, Adult Basic Literacy Education, Race to the Top, Even Start, and Miscellaneous Federal Grants Special Revenue Funds.

**NOTE 15 - JOINTLY GOVERNED ORGANIZATIONS, PUBLIC ENTITY SHARED RISK POOL, AND RELATED ORGANIZATION**

**Jointly Governed Organizations**

*South Central Ohio Computer Association Council of Governments (SCOCACoG)*

The Educational Service Center is a participant in the South Central Ohio Computer Association Council of Governments (SCOCACoG), which is organized under ORC Code Chapter 167 as a council of governments. SCOCACoG is an association of public school districts within the boundaries of Pickaway, Gallia, Adams, Brown, Highland, Pike, Ross, Scioto, Vinton, Jackson, and Lawrence Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The governing board of SCOCACoG consists of two representatives from each county in the SCOCACoG service region designated by the Ohio Department of Education and two representatives of the school treasurers. The Educational Service Center paid SCOCACoG \$2,000 for services provided during the fiscal year. Financial information can be obtained from the SCOCA Council of Governments, Sandra Benson, Fiscal Officer, at P.O. Box 596, 175 Beaver Creek Rd., Piketon, Ohio, 45661.

*Family and Children First Council of Scioto County*

The Family and Children First Council of Scioto County (the “Council”) is a jointly governed organization created under Ohio Revised Code Section 121.37. The Council is made up of the following members: the director of the Alcohol, Drug Addiction and Mental Health Services Board of Adams, Lawrence, and Scioto Counties; the director of the Scioto County Health Department; the director of the City of Portsmouth Health Department; the director of the Scioto County Department of Human Services; the executive director of the Scioto County Children Services; the superintendent of the Scioto County Board of Developmental Disabilities; the Scioto County juvenile court judge; the superintendent of the city, exempted village, or local

## *South Central Ohio Educational Service Center*

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

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school district with the largest number of pupils residing in the County; a school superintendent representing all other school district's in the County; a representative of the City of Portsmouth; the chair of the Scioto County commissioners; a representative of the regional office of the department of youth services; a representative of the Scioto County Head Start Program; a representative of the County's Early Intervention Collaborative established pursuant to the program; a representative of the federal early intervention program operated under the "Education of the Handicapped Act Amendments of 1988" and at least three individuals representing the interest of families in the County. The Council provides services to disadvantage school age children. The Educational Service Center made no contributions to the Council during fiscal year 2013. Continued existence of the Council is not dependent on the Educational Service Center's continued participation, no equity interest exists, and no debt is outstanding. To obtain financial information, write to the fiscal agent, South Central Ohio Educational Service Center at 522 Glenwood Avenue, New Boston, Ohio 45662.

### *Coalition of Rural and Appalachian Schools*

The Coalition of Rural and Appalachian Schools (the "Coalition") is a jointly governed organization of over 100 school districts in southeastern Ohio. The Coalition is operated by a Board which is composed of 14 members. The Board members are composed of one superintendent from each county elected by the school districts within that county. The Coalition provides various services for school district administrative personnel; gathers data regarding education conditions in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Coalition is not dependent upon the continued participation of the Educational Service Center and the Educational Service Center does not maintain an equity interest in or a financial responsibility for the Coalition. The Educational Service Center paid \$325 to the Coalition for services provided during the fiscal year.

### **Public Entity Shared Risk Pool**

#### *Optimal Health Initiatives Consortium*

The Educational Service Center is a member of the Optimal Health Initiatives Consortium (the "Consortium"), a public entity shared risk pool, consisting of school district's whose self-insurance programs for health care benefits were administered previously under the Scioto County Schools Council of Governments, the Northern Buckeye Education Council, and the Butler Health Plan. The overall objective of the Consortium is to enable its members to purchase employee benefits and related products and services using the Consortium's economies of scale to create cost-savings. The Council's business and affairs are managed by an Executive Board of Trustees, consisting of the chairperson of each division's board of trustees and the chairperson of the Butler Health Plan. The participants pay an administrative fee to the fiscal agent to cover the costs of administering the Consortium. To obtain financial information, write to the fiscal agent, Jennifer Jostworth, CoWorth Financial Services at 10999 Reed Hartman Highway, Suite 304-E, Cincinnati, Ohio 45242.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

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**Related Organization**

*Scioto County Career Technical Center*

The Scioto County Career Technical Center is a distinct political subdivision of the State of Ohio operated under the direction of a five member Board of Education. Two representatives are appointed by the Portsmouth City School District and three representatives are appointed by the South Central Ohio Educational Service Center. The Scioto County Career Technical Center exposes students to job training, leading to employment upon graduation from high school. There is no financial benefit/burden relationship between the Scioto County Career Technical Center and the South Central Ohio Educational Service Center, nor can the South Central Ohio Educational Service Center impose their will on the Scioto County Career Technical Center.

**NOTE 16 - CHANGES IN ACCOUNTING PRINCIPLES**

For fiscal year 2013, the Educational Service Center has implemented Governmental Accounting Standard Board (GASB) Statement No. 62, "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989, FASB and AICPA Pronouncements," Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position," and Statement No. 65, "Items Previously Reported as Assets and Liabilities".

GASB Statement No. 62 incorporates into GASB's authoritative literature certain FASB and AICPA pronouncements issued on or before November 30, 1989. The implementation of this statement did not result in any change in the Educational Service Center's financial statements.

GASB Statement No. 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related note disclosures. These changes were incorporated in the Educational Service Center's fiscal year 2013 financial statements; however, there was no effect on beginning net position/fund balance.

GASB Statement No. 65 properly classifies certain items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources or recognizes certain items that were previously reported as assets and liabilities as outflows of resources (expenses or expenditures) or inflows of resources (revenues). These changes were incorporated in the Educational Service Center's fiscal year 2013 financial statements.

**NOTE 17 - INTERFUND ACTIVITY**

As of June 30, 2013, interfund receivables and payables that resulted from various interfund transactions totaled \$7,861 from the General Fund to Other Governmental Funds.

**South Central Ohio Educational Service Center**

Notes to the Basic Financial Statements  
For the Fiscal Year Ended June 30, 2013

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General Fund advances are made to move unrestricted balances to support programs and projects accounted for in other funds. Advancing monies to other funds is necessary due to timing differences in the receiving of grant monies. When the monies are finally received, the grant fund will use these restricted monies to reimburse the General Fund for the initial advance.

**NOTE 18 - CONTINGENCIES**

**Grants**

The Educational Service Center received financial assistance from federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Educational Service Center at June 30, 2013.

**Litigation**

The Educational Service Center is not party to any legal proceedings.

**NOTE 19 – SIGNIFICANT COMMITMENTS**

**Encumbrances**

Encumbrances are commitments related to the unperformed contracts for goods for services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At fiscal year end, the amount of encumbrances expected to be honored upon performance by the vendor in the next fiscal year were as follows:

General Fund	\$173,006
Even Start	20,831
Nonmajor Governmental Funds	53,356
Total	<u>\$247,193</u>

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**South Central Ohio Educational Service Center**  
Schedule of Revenues, Expenditures and  
Changes in Fund Balance - Budget and Actual (Budget Basis)  
General Fund  
For the Fiscal Year Ended June 30, 2013

	<u>Budget Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget Over/(Under)</u>
	<u>Original</u>	<u>Final</u>		
<b><u>Revenues:</u></b>				
Intergovernmental	\$1,102,700	\$1,086,942	\$1,086,942	\$0
Investment Earnings	6,000	7,908	7,908	0
Tuition and Fees	6,354,650	6,206,013	6,206,013	0
Customer Sales and Service	1,444,000	1,618,427	1,618,427	0
Contributions and Donations	30,500	26,370	26,370	0
<i>Total Revenues</i>	<u>8,937,850</u>	<u>8,945,660</u>	<u>8,945,660</u>	<u>0</u>
<b><u>Expenditures:</u></b>				
Current:				
Instruction:				
Regular	296,264	231,100	231,100	0
Special	4,224,310	4,149,073	4,149,073	0
Adult/Continuing	14,630	0	0	0
Support Services:				
Pupils	2,153,945	2,162,186	2,162,186	0
Instructional Staff	953,921	996,320	996,320	0
Board of Education	30,645	34,868	34,868	0
Administration	680,805	686,312	686,312	0
Fiscal	236,530	247,801	247,801	0
Operation and Maintenance of Plant	170,409	247,202	247,202	0
Pupil Transportation	3,800	0	0	0
Central	126,041	189,231	189,231	0
<i>Total Expenditures</i>	<u>8,891,300</u>	<u>8,944,093</u>	<u>8,944,093</u>	<u>0</u>
Excess of Revenues Over Expenditures	<u>46,550</u>	<u>1,567</u>	<u>1,567</u>	<u>0</u>
<b><u>Other Financing Sources (Uses):</u></b>				
Refund of Prior Year Expenditures	2,100	41	41	0
Advances In	410,000	270,295	270,295	0
Advances Out	(310,000)	(222,663)	(222,663)	0
<i>Total Other Financing Sources (Uses)</i>	<u>102,100</u>	<u>47,673</u>	<u>47,673</u>	<u>0</u>
<i>Net Change in Fund Balance</i>	148,650	49,240	49,240	0
<i>Fund Balance at Beginning of Year</i>	1,635,835	1,635,835	1,635,835	0
Prior Year Encumbrances Appropriated	<u>88,318</u>	<u>88,318</u>	<u>88,318</u>	<u>0</u>
<i>Fund Balance at End of Year</i>	<u><u>\$1,872,803</u></u>	<u><u>\$1,773,393</u></u>	<u><u>\$1,773,393</u></u>	<u><u>\$0</u></u>

See accompanying budgetary notes

**South Central Ohio Educational Service Center**  
Schedule of Revenues, Expenditures and  
Changes in Fund Balance - Budget and Actual (Budget Basis)  
Even Start Special Revenue Fund  
For the Fiscal Year Ended June 30, 2013

	<u>Budget Amounts</u>			Variance With Final Budget Over/(Under)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
<b><u>Revenues:</u></b>				
Intergovernmental	\$24,950	\$55,307	\$55,307	\$0
<b><u>Expenditures:</u></b>				
Current:				
Instruction:				
Special	23,600	44,030	44,030	0
Support Services:				
Instructional Staff	3,465	8,496	8,496	0
Administration	0	1,095	1,095	0
Fiscal	192	380	380	0
Operation and Maintenance of Plant	0	19,200	19,200	0
<i>Total Expenditures</i>	<u>27,257</u>	<u>73,201</u>	<u>73,201</u>	<u>0</u>
Excess of Revenues Under Expenditures	<u>(2,307)</u>	<u>(17,894)</u>	<u>(17,894)</u>	<u>0</u>
<b><u>Other Financing Sources (Uses):</u></b>				
Advances In	0	3,856	3,856	0
Advances Out	0	(3,856)	(3,856)	0
<i>Total Other Financing Sources (Uses)</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Net Change in Fund Balance</i>	(2,307)	(17,894)	(17,894)	0
<i>Fund Balance (Deficit) at Beginning of Year</i>	(1,675)	(1,675)	(1,675)	0
Prior Year Encumbrances Appropriated	<u>3,735</u>	<u>3,735</u>	<u>3,735</u>	<u>0</u>
<i>Fund Balance (Deficit) at End of Year</i>	<u><u>(\$247)</u></u>	<u><u>(\$15,834)</u></u>	<u><u>(\$15,834)</u></u>	<u><u>\$0</u></u>

See accompanying budgetary notes

*South Central Ohio Educational Service Center*

Budgetary Notes

For the Fiscal Year Ended June 30, 2013

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**NOTE 1 - BUDGETARY PROCESS**

The Educational Service Center is no longer required under State statute to file budgetary information with the State Department of Education. However, the Educational Service Center's Board does follow the budgetary process for control purposes.

The Educational Service Center's Governing Board budgets for resources estimated to be received during the fiscal year. The estimated revenues may be amended during the fiscal year if projected increases or decreases in revenue are identified by the Treasurer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts of the estimated revenues when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts of the estimated revenues in effect at the time final appropriations were passed by the Governing Board.

The Educational Service Center's Governing Board adopts an annual appropriation resolution, which is the Board's authorization to spend resources. The resolution sets annual limits on expenditures plus encumbrances at the level of control selected by the Governing Board. The level of control has been established by the Governing Board at the fund level for all funds. The Treasurer has been authorized to allocate appropriations to the function and object level within all funds.

Throughout the fiscal year, appropriations may be amended or supplemented as circumstances warrant. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the first appropriation resolution for that fund that covered the entire fiscal year, including amounts automatically carried forward from prior fiscal years. The amounts reported as the final budgeted amounts on the budgetary statements represent the final appropriation amounts passed by the Governing Board during the fiscal year.

**NOTE 2 - BUDGETARY BASIS OF ACCOUNTING**

While the Educational Service Center is reporting financial position, results of operations, and changes in fund balances on the basis of generally accepted accounting principles (GAAP), the budgetary basis is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budget Basis) – for the General Fund and the Even Start Special Revenue Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

**South Central Ohio Educational Service Center**

Budgetary Notes

For the Fiscal Year Ended June 30, 2013

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The major differences between the budget basis and GAAP basis are that:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Advances In and Advances Out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis).
4. Encumbrances are treated as expenditures (budget basis) rather than restricted, committed, or assigned fund balance (GAAP basis).
5. Investments are recorded at fair value (GAAP basis) rather than cost (budget basis).

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements for the General Fund and the Even Start Special Revenue Fund.

Net Change in Fund Balances		
	General	Even Start
GAAP Basis	\$135,239	\$79,610
Adjustments:		
Revenue Accruals	41,248	(67,282)
Expenditure Accruals	(528)	(9,391)
Increase in Fair Value of Investments - FY 2012	3,098	0
Increase in Fair Value of Investments - FY 2013	(4,443)	0
Advances	47,632	0
Encumbrances	(173,006)	(20,831)
Budget Basis	\$49,240	(\$17,894)

**SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER  
SCIOTO COUNTY**

**FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

<b>FEDERAL GRANTOR/ Pass Through Grantor Program Title</b>	<b>Grant Year</b>	<b>Federal CFDA Number</b>	<b>Receipts</b>	<b>Disbursements</b>
<b><u>U.S. DEPARTMENT OF EDUCATION</u></b>				
<i>Passed Through Ohio Department of Education:</i>				
Adult Education - Basic Grants to States	2012	84.002	\$ 29,544	\$ 22,101
	2013		147,281	141,094
Total Adult Education - Basic Grants to States			<u>176,825</u>	<u>163,195</u>
Special Education - Preschool Grants	2012	84.173	1,565	2,979
	2013		49,827	49,199
Total Special Education - Preschool Grants			<u>51,392</u>	<u>52,178</u>
Special Education - Grants for Infants and Families	2012	84.181	3,511	3,511
	2013		70,458	60,274
Total Special Education - Grants for Infants and Families			<u>73,969</u>	<u>63,785</u>
Even Start - State Educational Agencies	2012	84.213	15,307	17,369
	2013		40,000	35,003
Total Even Start - State Educational Agencies			<u>55,307</u>	<u>52,372</u>
Twenty-First Century Community Learning Centers	2012	84.287	94	4,051
Improving Teacher Quality State Grants	2012	84.367	21,400	21,400
	2013		28,921	33,769
Total Improving Teacher Quality State Grants			<u>50,321</u>	<u>55,169</u>
ARRA - Race to the Top, Recovery Act Ohio Resident Educator	2012	84.395A	8,750	
	2013		11,200	11,200
Regional Specialist	2012		35,549	16,885
	2013		119,424	117,671
Regional Formative Instruction Specialist	2012		38,910	17,973
	2013		107,747	106,174
Ohio Principal Evaluation Training Sessions	2013		3,297	3,297
Total ARRA - Race to the Top, Recovery Act			<u>324,877</u>	<u>273,200</u>
Total U.S. Department of Education			732,785	663,950
<b><u>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES</u></b>				
<i>Passed Through Ohio Department of Health</i>				
Affordable Care Act - Maternal, Infant, and Early Childhood Home Visiting Program	2013	93.505	27,500	3,744
Total U.S. Department of Health and Human Services			<u>27,500</u>	<u>3,744</u>
<b>Total Federal Awards Receipts and Expenditures</b>			<b><u>\$ 760,285</u></b>	<b><u>\$ 667,694</u></b>

*The Notes to the Federal Awards Receipts and Expenditures Schedule are an integral part of the Schedule.*

**SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER  
SCIOTO COUNTY**

**NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Federal Awards Receipts and Expenditures Schedule (the Schedule) reports the Educational Service Center's federal award programs' receipts and disbursements. The Schedule has been prepared on the cash basis of accounting.

**NOTE B - MATCHING REQUIREMENTS**

Certain Federal programs require the Educational Service Center to contribute non-Federal funds (matching funds) to support the Federally-funded programs. The Educational Service Center has met its matching requirements. The Schedule does not include the expenditure of non-Federal matching funds.

**NOTE C - TRANSFER BETWEEN PROGRAM YEARS**

Federal regulations require Educational Service Centers to obligate certain federal awards by June 30. However, with the Ohio Department of Education's consent, Educational Service Centers can transfer unobligated amounts to the subsequent fiscal year's program. The Educational Service Center transferred the following amounts from 2012 to 2013 program:

<u>Program Title:</u>	<u>CFDA Number</u>	<u>Amount Transferred from 2012 to 2013</u>
Adult Education - Basic Grants to States	84.002	\$56,314

**NOTE D - REIMBURSEMENT OF FEDERAL GRANT MONIES**

The Educational Service Center received an email, dated October 18, 2012 from the Ohio Department of Education requesting grant refund/reimbursement of unspent grant funds for the Even Start grant for the period ending June 30, 2012, in the amount of \$9,642.92. The Educational Service Center reimbursement of \$9,642.92 to the Treasurer of State of Ohio, on November 1, 2012, with check number 61770. This reimbursement of Federal monies was not included on the Schedule.



# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

South Central Ohio Educational Service Center  
Scioto County  
522 Glenwood Avenue  
New Boston, OH 45662

To the Governing Board:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the South Central Ohio Educational Service Center, Scioto County, Ohio (the Educational Service Center), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Educational Service Center's basic financial statements and have issued our report thereon dated February 18, 2014, wherein we noted the Educational Service Center had adopted Governmental Accounting Standards Board Statement Nos. 63 and 65.

### ***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the Educational Service Center's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Educational Service Center's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Educational Service Center's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

***Compliance and Other Matters***

As part of reasonably assuring whether the Educational Service Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Educational Service Center's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Educational Service Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**Dave Yost**  
Auditor of State

Columbus, Ohio

February 18, 2014



# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

South Central Ohio Educational Service Center  
Scioto County  
522 Glenwood Avenue  
New Boston, OH 45662

To the Governing Board:

### ***Report on Compliance for Each Major Federal Program***

We have audited the South Central Ohio Educational Service Center's, Scioto County, Ohio (the Educational Service Center), compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect the South Central Ohio Educational Service Center's major federal program for the year ended June 30, 2013. The *Summary of Auditor's Results* in the accompanying Schedule of Findings identifies the Educational Service Center's major federal program.

### ***Management's Responsibility***

The Educational Service Center's Management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to its federal program.

### ***Auditor's Responsibility***

Our responsibility is to opine on the Educational Service Center's compliance based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. These standards and OMB Circular A-133 require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the Educational Service Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on the Educational Service Center's major program. However, our audit does not provide a legal determination of the Educational Service Center's compliance.

***Opinion on the Major Federal Program***

In our opinion, the Educational Service Center complied, in all material respects with the compliance requirements referred to above that could directly and materially affect its major federal program for the year ended June 30, 2013.

***Report on Internal Control Over Compliance***

The Educational Service Center's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the Educational Service Center's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on each major federal program's compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the Educational Service Center's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control compliance tests and the results of this testing based on OMB Circular A-133 requirements. Accordingly, this report is not suitable for any other purpose.



**Dave Yost**  
Auditor of State

Columbus, Ohio

February 18, 2014

**SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER  
SCIOTO COUNTY**

**SCHEDULE OF FINDINGS  
OMB CIRCULAR A-133 § .505  
JUNE 30, 2013**

**1. SUMMARY OF AUDITOR'S RESULTS**

<i>(d)(1)(i)</i>	<b>Type of Financial Statement Opinion</b>	Unmodified
<i>(d)(1)(ii)</i>	<b>Were there any material control weaknesses reported at the financial statement level (GAGAS)?</b>	No
<i>(d)(1)(ii)</i>	<b>Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?</b>	No
<i>(d)(1)(iii)</i>	<b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>	No
<i>(d)(1)(iv)</i>	<b>Were there any material internal control weaknesses reported for major federal programs?</b>	No
<i>(d)(1)(iv)</i>	<b>Were there any significant deficiencies in internal control reported for major federal programs?</b>	No
<i>(d)(1)(v)</i>	<b>Type of Major Programs' Compliance Opinion</b>	Unmodified
<i>(d)(1)(vi)</i>	<b>Are there any reportable findings under § .510(a)?</b>	No
<i>(d)(1)(vii)</i>	<b>Major Programs (list):</b>	ARRA - Race to the Top – CFDA #84.395A
<i>(d)(1)(viii)</i>	<b>Dollar Threshold: Type A/B Programs</b>	Type A: > \$ 300,000 Type B: all others
<i>(d)(1)(ix)</i>	<b>Low Risk Auditee?</b>	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

**3. FINDINGS FOR FEDERAL AWARDS**

None.

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# Dave Yost • Auditor of State

**SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER**

**SCIOTO COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MARCH 11, 2014**