# TRI-VILLAGE LOCAL SCHOOL DISTRICT DARKE COUNTY, OHIO

BASIC FINANCIAL STATEMENTS (AUDITED)

FOR THE FISCAL YEAR ENDED JUNE 30, 2013



Board of Education Tri-Village Local School District P.O. Box 31 New Madison, Ohio 45346

We have reviewed the *Independent Auditor's Report* of the Tri-Village Local School District, Darke County, prepared by Julian & Grube, Inc., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Tri-Village Local School District is responsible for compliance with these laws and regulations.

Dave Yost Auditor of State

January 13, 2014



# TRI-VILLAGE LOCAL SCHOOL DISTRICT DARKE COUNTY, OHIO

# BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2013

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# Julian & Grube, Inc.

Serving Ohio Local Governments

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#### Independent Auditor's Report

Tri-Village Local School District P.O. Box 31 New Madison, Ohio 45346

To the Board of Education:

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Tri-Village Local School District, Darke County, Ohio, as of and for the fiscal year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Tri-Village Local School District's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the cash accounting basis Note 2 describes. This responsibility includes determining that the cash accounting basis is acceptable for the circumstances. Management is also responsible for designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Tri-Village Local School District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Tri-Village Local School District's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

Independent Auditor's Report Page Two

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Tri-Village Local School District, Darke County, Ohio, as of June 30, 2013, and the respective changes in cash financial position and the budgetary comparison for the General Fund, thereof for the fiscal year then ended in accordance with the accounting basis described in Note 2.

#### Accounting Basis

Ohio Administrative Code § 117-2-03 (B) requires the Tri-Village Local School District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. We draw attention to Note 2 of the financial statements, which describes the basis applied to these statements, which is a basis other than generally accepted accounting principles. We did not modify our opinion regarding this matter.

#### Other Matters

Supplemental and Other Information

We audited to opine on the Tri-Village Local School District's financial statements that collectively comprise its basic financial statements. *Management's Discussion & Analysis* includes tables of net position, changes in net position and governmental activities. These tables provide additional analysis and are not a required part of the basic financial statements.

These tables are management's responsibility, and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected this information to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling this information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, these tables are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other than the aforementioned procedures applied to the tables, we applied no procedures to any other information in Management's Discussion & Analysis, and we express no opinion or any other assurance on it.

#### Other Reporting Required by Government Auditing Standards

Julian & Sube Enc

In accordance with *Government Auditing Standards*, we have also issued our report dated November 15, 2013, on our consideration of the Tri-Village Local School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Tri-Village Local School District's internal control over financial reporting and compliance.

Julian & Grube, Inc. November 15, 2013

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2013

This discussion and analysis of the Tri-Village Local School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2013, within the limitations of the School District's cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the School District's financial performance.

### **Highlights**

Key highlights for fiscal year 2013 are as follows:

Net position of governmental activities increased \$243,549, or 8.2 percent.

The School District's general receipts are primarily property and income taxes and grants and entitlements not restricted to specific programs. These receipts represent respectively 39.8 and 37.8 percent of the total cash received for governmental activities during the fiscal year.

Fund balance of governmental funds increased \$243,549, of which, \$203,511 was due to an increase in the General Fund balance.

School income tax collections increased \$90,934. Property tax receipts increased \$1,926 for fiscal year 2013. Grants and entitlements not restricted to specific programs receipts increased \$97,304 in fiscal year 2013.

#### **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the School District's cash basis of accounting.

#### **Report Components**

The statement of net position and the statement of activities provide information about the cash activities of the School District as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the School District as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

#### **Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The School District has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2013

School District's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

### Reporting the School District as a Whole

The statement of net position and the statement of activities reflect how the School District did financially during fiscal year 2013, within the limitations of cash basis accounting. The statement of net position presents the cash balances and investments of the governmental activities of the School District at fiscal year-end. The statement of activities compares cash disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the School District's general receipts.

These statements report the School District's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the School District's financial health. Over time, increases or decreases in the School District's cash position is one indicator of whether the School District's financial health is improving or deteriorating. When evaluating the School District's financial condition, you should also consider other nonfinancial factors as well such as the School District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs and other factors.

In the statement of net position and the statement of activities, the School District reports governmental activities. Governmental activities are where the School District's basic services are reported, including, but not limited to, instruction, support services, operation and maintenance of plant, pupil transportation and extracurricular activities. The School District has no business-type activities.

#### Reporting the School District's Most Significant Funds

Fund financial statements provide detailed information about the School District's major funds – not the School District as a whole. The School District establishes separate funds to better manage its many activities and to help demonstrate how restricted money is it be used and spent for its intended purpose. The funds of the School District are split into two categories: governmental and fiduciary.

Governmental Funds - Most of the School District's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the School District's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Government's programs. The School District's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The School District's major governmental funds are the General Fund and the Bond

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2013

Retirement Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements. We describe this relationship in reconciliations presented with the governmental fund financial statements.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the School District. Fiduciary funds are not reflected on the government-wide financial statements because the resources of these funds are not available to support the School District's programs.

# The School District as a Whole

Table 1 provides a summary of the School District's net position for fiscal year 2013 compared to fiscal year 2012 on a cash basis:

# (Table 1) **Net Position**

	Governmental Activities		
	2012	2013	
Assets			
Equity in Pooled Cash			
and Cash Equivalents	\$2,969,387	\$3,212,936	
<b>Net Position</b>			
Restricted for:			
Debt Service	\$659,000	\$676,912	
Other Purposes	316,435	329,212	
Bus Purchases	35,192	44,312	
Unrestricted	1,958,760	2,162,500	
Total Net Position	\$2,969,387	\$3,212,936	

As mentioned previously, net position of governmental activities increased \$243,549, or 8.2 percent.

Net position for debt service increased as property tax collections for debt service exceeded required debt service disbursements during fiscal year 2013.

An increase in the Classroom Facilities Maintenance Fund and Athletics Fund contributed to the increase in net position restricted for other purposes.

The School District's unrestricted fund balance increased 10%.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2013

Table 2 reflects the changes in net position for fiscal years 2013 and 2012:

# (Table 2) **Changes in Net Position**

	Governmental Activities 2012	Governmental Activities 2013
Receipts:		
Program Receipts:		
Charges for Services and Sales	\$1,208,391	\$1,205,690
Operating Grants and Contributions	730,130	582,751
Capital Grants and Contributions	8,234	9,120
Total Program Receipts	1,946,755	1,797,561
General Receipts:		
Property Taxes	2,068,878	2,070,804
Income Taxes	1,075,783	1,166,717
Grants and Entitlements Not Restricted		
to Specific Programs	2,973,941	3,071,245
Interest	15,600	9,327
All Other	13,579	19,892
Total General Receipts	6,147,781	6,337,985
Total Receipts	8,094,536	8,135,546
Disbursements:		
Instruction	4,123,117	4,065,897
Support Services:		
Pupils and Instructional Staff	713,823	706,225
Board of Education, Administration and Fiscal	784,194	792,508
Operation and Maintenance of Plant	557,969	524,972
Pupil Transportation	538,311	591,226
Central	28,127	30,973
Operation of Non-Instructional Services	304,285	322,471
Extracurricular Activities	323,059	326,264
Capital Outlay	2,826	0
Debt Service	535,585	531,461
Total Disbursements	7,911,296	7,891,997
Increase in Net Position	183,240	243,549
Net Position, Beginning of Year	2,786,147	2,969,387
Net Position, Ending of Year	\$2,969,387	\$3,212,936

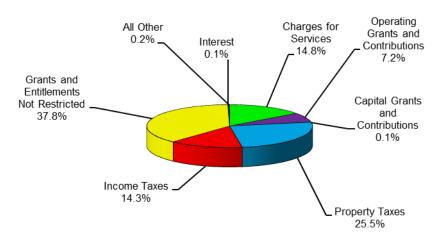
Operating grants and contributions decreased in 2013 due to decreases in Education Jobs monies. Property taxes remained stable during fiscal year 2013. Income taxes increased \$90,934, or 8.5% for fiscal year 2013. This increase in income tax revenue was the third increase in a row and a welcomed increase after the School District saw a 6% decrease for fiscal year 2010 and a 5% decrease in fiscal year 2009. Disbursements decreased .2% in fiscal year 2013 as the School District has closely monitored disbursements and decreased staffing when possible to save the District money. In addition, required debt service payments decreased.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2013

#### **Governmental Activities**

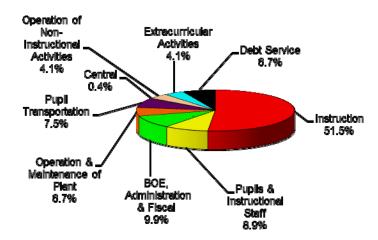
The unique nature of property taxes in Ohio creates the need to routinely seek voter approval for the School District Operations. The table below shows governmental receipts. Property taxes make up 25.5% of receipts while income taxes add an additional 14.3% of receipts. Grants and entitlements not restricted, the School District's largest source of receipts consists largely of state foundation monies and make up 37.8% of receipts.

#### **Governmental Receipts**



The table below shows governmental disbursements. Instruction comprises 51.5% of the School District's disbursements. Support services make up 33.4% of disbursements.

#### **Governmental Disbursements**



Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2013

If you look at the Statement of Activities on page 12 you will see that the first column lists the major services provided by the School District. The next column identifies the costs of providing these services. The next three columns of the Statement entitled Program Receipts identify amounts paid by people who are directly charged for the service and grants received by the School District that must be used to provide a specific service. The Net Receipt (Disbursement) column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service which ends up being paid from money provided by local taxpayers. These net costs are paid from the general receipts which are presented at the bottom of the statement. A comparison between the total cost of services and the net cost is presented in Table 3.

(Table 3) **Governmental Activities** 

	Total Cost Of Services 2012	Net Cost Of Services 2012	Total Cost Of Services 2013	Net Cost Of Services 2013
Instruction	\$4,123,117	(\$3,115,547)	\$4,065,897	(\$3,143,786)
Support Services:				
Pupils and Instructional Staff	713,823	(506,040)	706,225	(498,302)
Board of Education, Administration and Fiscal	784,194	(666,111)	792,508	(759,980)
Operation and Maintenance of Plant	557,969	(553,748)	524,972	(510,863)
Pupil Transportation	538,311	(435,708)	591,226	(487,278)
Central	28,127	(27,127)	30,973	(30,973)
Operation of Non-Instructional Services	304,285	(2,911)	322,471	(13,359)
Extracurricular Activities	323,059	(118,938)	326,264	(118,434)
Capital Outlay	2,826	(2,826)	0	0
Debt Service	535,585	(535,585)	531,461	(531,461)
Total Expenses	\$7,911,296	(\$5,964,541)	\$7,891,997	(\$6,094,436)

The dependence upon property and income tax receipts and State foundation monies is apparent. The School District relies upon these sources in order to meet its operational costs.

#### The School District's Funds

Total governmental funds had receipts of \$8,107,176 and disbursements of \$7,883,228. The General Fund's fund balance increase for 2013 was \$203,511. Because property tax collections for debt service exceeded the required debt payments, the fund balance of the Bond Retirement fund increased \$17,912.

#### **General Fund Budgeting Highlights**

The School District's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

Final budgeted receipts remained the same as originally estimated. Actual income tax receipts were \$166,717 over the estimate.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2013

During fiscal year 2013, the School District amended its General Fund budget several times to reflect changing circumstances. Final disbursements were budgeted at \$6,781,235 while actual disbursements were \$6,459,177. The School District monitored spending closely during the fiscal year to spend \$322,058 less than final appropriations.

### **Capital Assets and Debt Administration**

#### Capital Assets

The School District does not report its capital assets and infrastructure.

#### Debt

At June 30, 2013, the School District's outstanding debt included \$3,440,000 in general obligation bonds issued for improvements to buildings and structures, and \$1,352,000 in capital leases for facilities.

For further information regarding the School District's debt and leases, refer to Notes 9 and 10 to the basic financial statements.

#### **Current Issues**

The challenge for all school districts is to provide quality services to the public while staying within the restrictions imposed by limited, and in some cases shrinking, funding. The School District relies heavily on local taxes and state funding. From a State funding perspective, the State of Ohio was found by the Ohio Supreme Court to be operating an unconditional educational system, one that was neither "adequate" nor "equitable".

In fiscal year 2013, the District's state funding was based on a transitional formula known as the "Bridge formula" since a new funding mechanism was not formulated in time for the implementation of the FY 2012-2013 biennium budget. Funding for 2012 and 2013 was based on using FY 2011 total calculated amounts on a per pupil basis. Again, in FY 2014 and FY 2015, House Bill 59 approved another new funding method that includes "component" funding based on the following areas: opportunity grant, targeted assistance, K-3 literacy funding, economic disadvantaged funding, gifted, transportation, special education and career tech funding. Until the legislators decide to approve an ongoing formula, the District will need to be cautious when projecting revenues in this area as it is unknown what kind of formula will be used in FY 2016 and thereafter to calculate school foundation dollars.

The District continues to maintain a positive trend in school income tax collections and has gained another revenue source in Ohio casino collections. However, medical insurance benefits continue to increase. The District will need to look at negotiating insurance concessions in the next round of negotiations.

The School District continues to monitor the State of Ohio's budget, the State's school funding methods, as well as their own revenues in order to maintain a quality education with the resources the School District receives.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2013

# **Contacting the School District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the School District's finances and to reflect the School District's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Kimberly Chowning, Treasurer at P.O. Box 31, New Madison, Ohio 45346.

Statement of Net Position - Cash Basis June 30, 2013

	Governmental Activities
Assets	
Equity in Pooled Cash and Cash Equivalents	\$3,212,936
Net Position	
Restricted for:	
Debt Service	\$676,912
Other Purposes	329,212
Bus Purchases	44,312
Unrestricted	2,162,500
Total Net Position	\$3,212,936

# Tri-Village Local School District Darke County Statement of Activities - Cash Basis For the Fiscal Year Ended June 30, 2013

		Progr	ram Cash Receipts		Net (Disbursements) Receipts and Changes in Net Position
_	Cash Disbursements	Charges for Services and Sales	Operating Grants and Contributions	Capital Grants	Total Governmental Activities
Governmental Activities					
Instruction:					
Regular	\$3,345,113	\$681,190	\$73,739	\$0	(\$2,590,184)
Special	719,768	17,318	149,864	0	(552,586)
Student Intervention Services Support Services:	1,016	0	0	0	(1,016)
Pupil	424,488	12,710	140,531	0	(271,247)
Instructional Staff	281,737	43,845	10,837	0	(227,055)
Board of Education	17,757	0	0	0	(17,757)
Administration	509,836	0	32,528	0	(477,308)
Fiscal	264,915	0	0	0	(264,915)
Operation and Maintenance of Plant	524,972	14,109	0	0	(510,863)
Pupil Transportation	591,226 30,973	94,828 0	0	9,120 0	(487,278) (30,973)
Central Operation of Non-Instructional Services	30,973	143,878	165,234	0	(13,359)
Extracurricular Activities	326,264	197,812	10,018	0	(118,434)
Principal Retirement	306,000	0	0,018	0	(306,000)
Interest and Fiscal Charges	225,461	0	0	0	(225,461)
Total Governmental Activities	\$7,891,997	\$1,205,690	\$582,751	\$9,120	(6,094,436)
	General Receipts Property Taxes Levied for: General Purposes Capital Maintenance Debt Service Income Taxes Levied for General Purposes Grants and Entitlements not Restricted to Specific Programs Gifts and Donations not Restricted to Specific Programs Interest Miscellaneous			1,663,449 32,130 375,225 1,166,717 3,071,245 10,903 9,327 8,989	
		Total General Receipts			6,337,985
		Change in Net Position			243,549
		Net Position Beginning of Year  Net Position End of Year			2,969,387 \$3,212,936

Statement of Assets and Fund Balances - Cash Basis Governmental Funds June 30, 2013

	General	Bond Retirement	Other Governmental Funds	Total Governmental Funds
Assets				
Equity in Pooled Cash and Cash Equivalents Restricted Assets:	\$2,099,910	\$676,912	\$391,802	\$3,168,624
Equity in Pooled Cash and Cash Equivalents	44,312	0	0	44,312
Total Assets	\$2,144,222	\$676,912	\$391,802	\$3,212,936
Fund Balances				
Restricted	\$44,439	\$676,912	\$329,085	\$1,050,436
Committed	0	0	62,717	62,717
Assigned	295,353	0	0	295,353
Unassigned	1,804,430	0	0	1,804,430
Total Fund Balances	\$2,144,222	\$676,912	\$391,802	\$3,212,936

Statement of Receipts, Disbursements and Changes in Fund Balances - Cash Basis Governmental Funds For the Fiscal Year Ended June 30, 2013

			04	T. 4.1
		D 1	Other	Total
	~ .	Bond	Governmental	Governmental
- ·	General	Retirement	Funds	Funds
Receipts	A1 552 110	<b>#255 225</b>	<b>\$22.120</b>	42.070.004
Property Taxes	\$1,663,449	\$375,225	\$32,130	\$2,070,804
Income Taxes	1,166,717	0	0	1,166,717
Intergovernmental	3,029,146	54,774	568,929	3,652,849
Interest	6,922	2,405	43	9,370
Tuition and Fees	706,666	0	97,550	804,216
Rent	1,660	0	0	1,660
Extracurricular Activities	74,517	0	136,142	210,659
Contributions and Donations	15,336	0	5,791	21,127
Charges for Services	188	0	143,878	144,066
Miscellaneous	43,878	0	600	44,478
Total Receipts	6,708,479	432,404	985,063	8,125,946
Disbursements				
Current:				
Instruction:				
Regular	3,221,534	0	123,579	3,345,113
Special	569,952	0	149,816	719,768
Other	1,016	0	0	1,016
Support Services:				
Pupil	284,161	0	140,327	424,488
Instructional Staff	229,328	0	52,409	281,737
Board of Education	17,757	0	0	17,757
Administration	498,023	0	11,813	509,836
Fiscal	253,636	10,402	877	264,915
Operation and Maintenance of Plant	499,513	0	25,459	524,972
Pupil Transportation	580,374	0	10,852	591,226
Central	30,973	0	0	30,973
Operation of Non-Instructional Services	0	0	322,471	322,471
Extracurricular Activities	201,849	0	124,415	326,264
Debt Service:	201,049	U	124,413	320,204
	46,000	260,000	0	207,000
Principal Retirement	46,000	260,000	0	306,000
Interest and Fiscal Charges	81,371	144,090	0	225,461
Total Disbursements	6,515,487	414,492	962,018	7,891,997
Excess of Receipts Over (Under) Disbursements	192,992	17,912	23,045	233,949
Other Financing Sources (Uses)				
Proceeds from Sale of Assets	9,600	0	0	9,600
Advance In	919	0	0	919
Advance Out	0	0	(919)	(919)
Total Other Financing Sources (Uses)	10,519	0	(919)	9,600
Net Change in Fund Balances	203,511	17,912	22,126	243,549
Fund Balances Beginning of Year	1,940,711	659,000	369,676	2,969,387
Fund Balances End of Year	\$2,144,222	\$676,912	\$391,802	\$3,212,936

Statement of Receipts, Disbursements and Changes In Fund Balance - Budget and Actual - Budget Basis General Fund For the Fiscal Year Ended June 30, 2013

	Budgeted	Amounts		Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Receipts				
Property Taxes	\$1,574,118	\$1,574,118	\$1,663,449	\$89,331
Income Taxes	1,000,000	1,000,000	1,166,717	166,717
Intergovernmental	2,916,596	2,916,596	3,029,146	112,550
Interest	15,000	15,000	6,922	(8,078)
Tuition and Fees	640,000	640,000	670,296	30,296
Rent	1,000	1,000	1,660	660
Contributions and Donations	1,000	1,000	10,903	9,903
Charges for Services	500	500	188	(312)
Miscellaneous	10,000	10,000	23,824	13,824
Total Receipts	6,158,214	6,158,214	6,573,105	414,891
Disbursements				
Current:				
Instruction:				
Regular	3,125,311	3,212,872	3,193,009	19,863
Special	644,248	632,224	580,503	51,721
Other	12,500	12,500	1,016	11,484
Support Services:				
Pupil	297,733	302,228	284,825	17,403
Instructional Staff	231,648	235,005	229,328	5,677
Board of Education	23,700	23,700	17,617	6,083
Administration	516,546	525,296	500,011	25,285
Fiscal	274,752	276,350	253,636	22,714
Operation and Maintenance of Plant	619,978	634,021	524,891	109,130
Pupil Transportation	621,148	638,648	594,181	44,467
Central	36,916	36,916	30,973	5,943
Extracurricular Activities	124,103	124,103	121,815	2,288
Debt Service:	12.,100	12 1,100	121,010	2,200
Principal Retirement	46,000	46,000	46,000	0
Interest and Fiscal Charges	81,372	81,372	81,372	0
increst and i isea Charges	01,372	01,372	01,372	
Total Disbursements	6,655,955	6,781,235	6,459,177	322,058
Excess of Receipts Over (Under) Disbursements	(497,741)	(623,021)	113,928	736,949
Other Financing Sources (Uses)				
Refund of Prior Year Expenditures	20,000	20,000	18,170	(1,830)
Proceeds from Sale of Assets	0	0	9,600	9,600
Advances In	919	919	919	0
Refund of Prior Year Receipts	(15,000)	(15,000)	(8,769)	6,231
Total Other Financing Sources (Uses)	5,919	5,919	19,920	14,001
Net Change in Fund Balance	(491,822)	(617,102)	133,848	750,950
Fund Balance Beginning of Year	1,786,213	1,786,213	1,786,213	0
Prior Year Encumbrances Appropriated	97,723	97,723	97,723	0
Fund Balance End of Year	\$1,392,114	\$1,266,834	\$2,017,784	\$750,950

Statement of Fiduciary Net Position - Cash Basis Fiduciary Funds June 30, 2013

	Private Purpose Trust	Agency
Assets Equity in Pooled Cash and Cash Equivalents	\$1,595	\$46,497
Liabilities Due to Students	\$0	\$46,497
Net Position: Held in Trust for Scholarship	\$1,595	

Statement of Changes in Fiduciary Net Position - Cash Basis Fiduciary Funds For the Fiscal Year Ended June 30, 2013

	Private
	Purpose Trust
Additions	
Gifts and Contributions	\$500
Deductions	
Scholarships	700
Scholarships	700
Change in Net Position	(200)
-	
Net Position - Beginning of Year	1,795
Net Position - End of Year	\$1,595

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 1 - Description of the School District and Reporting Entity

The Tri-Village Local School District (The School District) is a body politic and corporate established to exercise the rights and privileges the constitution and laws of the State of Ohio convey to it. A locally-elected five-member Board governs the School District, which provides educational services mandated by the State and federal agencies.

The School District was established in 1972 through the consolidation of existing land areas and school districts. The School District serves an area of approximately 82 square miles. It is located in Darke County, and includes the Village of New Madison and portions of Butler, Harrison, Liberty, Neave and Washington Townships. The Board of Education controls the School District's instructional building and administrative building which are staffed by 32 classified employees and 54 certificated full-time personnel who provide services to 764 students.

#### A. Primary Government

The primary government of the School District consists of all funds, departments, boards and agencies that are not legally separate from the School District. For Tri-Village Local School District, this includes general operations, food service, preschool, and student related activities of the School District.

#### B. Component Units

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; (3) the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; (4) or the School District is obligated for the debt of the organization. The School District is also financially accountable for any organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the School District, are accessible to the School District, and are significant in amount to the School District. The School District has no component units.

The School District participates in three jointly governed organizations, one related organization and three insurance purchasing pools. Note 13 to the basic financial statements provides additional information for these entities. These organizations are:

Jointly Governed Organizations:

Metropolitan Dayton Educational Cooperative Association

Southwestern Ohio Educational Purchasing Council (SOEPC)

Southwestern Ohio Instructional Technology Association

Related Organization:

New Madison Public Library

**Insurance Purchasing Pools:** 

SOEPC Workers' Compensation Group Rating Plan

**SOEPC** Medical Benefits Plan

SOEPC Property, Fleet and Liability Insurance Program

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

### **Note 2 - Summary of Significant Accounting Policies**

As discussed further in Note 2.C, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. Following are the more significant of the School District's accounting policies.

#### A. Basis of Presentation

The School District's basic financial statements consist of a government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

#### Government-wide Financial Statement:

The statement of net position and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for the fiduciary funds. The statements distinguish between those activities that are governmental in nature and those that are considered business-type. Governmental activities generally are financed through taxes, intergovernmental receipts or other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The School District does not have any business-type activities.

The statement of net position presents the cash balance of the governmental activities of the School District at fiscal year-end. The statement of activities compares disbursements with program receipts for each function or program of the School District's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the government is responsible. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on the cash basis or draws from the School District's general receipts.

#### Fund Financial Statements:

During the fiscal year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 2 - Summary of Significant Accounting Policies (Continued)

# B. Fund Accounting

The School District uses funds to maintain its financial records during the fiscal year. A fund is a fiscal and accounting entity with a self-balancing set of accounts. The School District classifies each fund as either governmental or fiduciary.

*Governmental:* The School District classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants) and other nonexchange transactions as governmental funds. The following are the School District's major governmental funds:

*General Fund* The general fund accounts for all financial resources except for restricted resources requiring a separate accounting. The general fund balance is available for any purpose provided it is expended or transferred according to Ohio law.

**Bond Retirement Fund** The bond retirement fund accounts for the accumulation of resources received from property taxes for the payment of school improvement general obligation bond principal, interest and related costs.

The other governmental funds of the School District account for grants and other resources whose use is restricted to a particular purpose.

Fiduciary Funds: Fiduciary funds account for cash and investments where the District is acting as trustee or fiscal agent for other entities or individuals. The School District's fiduciary funds include private purpose trust funds and an agency fund. Trust funds account for assets the School District holds under trust agreements for individuals, private organizations, or other governments and are not available to support the School District's own programs. The agency fund, which is custodial in nature, is where the School District deposits and pays cash as directed by another entity or individual. The School District's agency fund accounts for student activities' cash.

#### C. Basis of Accounting

The School District's financial statements are prepared using the basis of cash accounting. Except for modifications having substantial support, receipts are recorded in the School District's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when paid rather than when a liability is incurred. Any such modifications made by the School District are described in the appropriate section in this note.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. If the School District utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 2 - Summary of Significant Accounting Policies (Continued)

#### D. Cash, Cash Equivalents and Investments

To improve cash management, cash received by the School District is pooled and invested. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through School District records. Interest in the pool is presented as "equity in pooled cash and cash equivalents" on the financial statements.

Investments of the cash management pool and investments with an original maturity of three months or less when purchased are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

Investments are reported as assets. Accordingly, purchases of investment are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of the sale are recorded as receipts or negative receipts (contra revenue), respectively.

The School District invested funds in certificates of deposit and STAR Ohio during fiscal year 2013.

Except for nonparticipating investment contracts, investments are reported at fair value, which is based upon quoted market prices. Nonparticipating investment contracts, such as certificates of deposit are reported at cost. STAR Ohio is an investment pool, managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2013.

Following Ohio statutes, the Board of Education specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 2013 was \$6,922, including \$2,239 assigned from other School District funds.

#### E. Restricted Assets

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. Restricted cash and investments in the General Fund unexpended revenues restricted for the purchase of school buses. See note 12 for additional information regarding set-asides.

# F. Inventory and Prepaid Items

On the cash-basis of accounting, inventories of supplies and prepaid items are reported as disbursements when paid.

#### G. Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. The financial statements do not report these assets.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 2 - Summary of Significant Accounting Policies (Continued)

#### H. Interfund Receivables/Payables

The School District reports advances-in and advances-out for interfund loans. These items are not reflected as assets and liabilities in the accompanying financial statements.

#### I. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the School District's cash basis of accounting.

#### J. Employer Contributions to Cost-Sharing Pension Plans

The School District recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for postretirement health care benefits.

# K. Long-term Obligations

Bonds and other long-term obligations are not recognized as a liability in the financial statements under the cash-basis of accounting. Proceeds of debt are reported when cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure are recorded at inception. Lease payments are reported when paid.

#### L. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in governmental funds. The classifications are as follows:

Non-spendable – The non-spendable classification includes amounts that cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact. The 'not in spendable form' includes items that are not expected to be converted to cash.

Restricted – Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions.

Committed – The committed classification includes amounts that can be used only for the specific purposes imposed by formal action (resolution) of the Board of Education. The committed amounts cannot be used for any other purpose unless the Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 2 - Summary of Significant Accounting Policies (Continued)

Assigned – Amounts in the assigned classification are intended to be used by the School District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds, other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the Board of Education.

Unassigned – Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed or assigned.

The School District first applies restricted resources when an expenditure is incurred for purposes for which either restricted or unrestricted (committed, assigned, unassigned) amounts are available. Similarly, within restricted fund balance, committed amounts are reduced first followed by assigned and unassigned amounts when expenditures are incurred for purposes for which amount in any of the unrestricted fund balance classifications can be used.

#### M. Net Position

Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net position restricted for other purposes include resources for food service operations, music and athletic programs, and federal and state grants restricted to cash disbursement for specified purposes. The School District first applies restricted resources when a cash disbursement is incurred for purposes for which both restricted and unrestricted net position is available. The School District did not have any assets restricted by enabling legislation at June 30, 2013.

# N. Interfund Transactions

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchasing funds. Nonexchange flows of cash from one fund to another are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented on the financial statements.

#### O. Budgetary Data

Ohio law requires all funds, other than agency funds, to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution and the certificate of estimated resources, which use the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The Board of Education uses the object level within each fund and function as its legal level of control. Budgetary allocations at the object level within all funds are made by the Treasurer.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 2 - Summary of Significant Accounting Policies (Continued)

The certificate of estimated resources may be amended during the fiscal year if the School District Treasurer projects increases or decreases in receipts. The amounts reported as the original budget in the budgetary statements reflect the amounts in the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budget in the budgetary statements reflect the amounts in the amended certificate of estimated resources in effect at the time the final appropriations were passed by the Board.

The Board may amend appropriations throughout the fiscal year with the restriction that appropriations may not exceed estimated resources. The amounts reported as the original budget reflect the first appropriation for that fund covering the entire fiscal year, including amounts automatically carried over from prior fiscal years. The amounts reported as the final budget represent the final appropriation the Board passed during the fiscal year.

#### P. Budget Stabilization

The District has established a budget stabilization reserve in accordance with authority established by State law. Additions to the budget stabilization reserve can only be made by formal resolution of the Board of Education. Expenditures out of the budget stabilization reserve can only be made to offset future budget deficits. At June 30, 2013, the balance in the budget stabilization reserve was \$35,675. This amount is included in unassigned fund balance of the general fund and in unrestricted net assets on the statement of net position.

### **Note 3 - Deposits and Investments**

#### **Investment Policies**

State statues require the classification of the monies held by the School District into three categories:

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive monies are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including but not limited to passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim monies must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts including but not limited to passbook accounts.

Interim monies are to be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 3 - Deposits and Investments (Continued)

- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAR Ohio);
- 7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 3 - Deposits and Investments (Continued)

#### **Deposits**

Custodial credit risk for deposits is the risk that in the event of bank failure, the School District will not be able to recover deposits or collateral securities that are in possession of an outside party. The School District has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited with either the School District or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least 105 percent of deposits being secured.

At fiscal year-end, the carrying amount of the School District's deposits was \$3,155,915 and the bank balance was \$3,163,228. \$250,000 of the School District's deposits was insured by federal depository insurance. As of June 30, 2013, \$2,913,228 of the School District's bank balance was exposed to custodial risk and was uninsured and uncollateralized.

#### **Investments**

The School District investment in STAR Ohio, an investment pool operated by the Ohio State Treasurer, had a fair value of \$105,113 at June 30, 2013.

Interest Rate Risk – Interest rate risk arises because the potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The Ohio Revised Code generally limits security purchases to those that mature within five years of the settlement date. The School District's investment policy does not further limit its investment choices. The average days to maturity of the STAR Ohio portfolio at June 30, 2013, was 57.5 days.

Credit Risk – State law limits investments in commercial paper and corporate bonds to the top two ratings issued by nationally recognized statistical rating organizations. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service and that the money market fund be rated in the highest category at the time of purchase by at least one nationally recognized standard rating service. The School District's investment policy does not further limit its investment choices. The School District's investment in STAR Ohio is rated AAAm by Standard & Poor's.

Custodial Credit Risk - Custodial credit risk is the risk that, in the event of the failure of the counterparty, the School District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The School District has no investment policy dealing with investment custodial risk beyond the requirements of ORC 135.14(M)(2) which states, "Payment for investments shall be made only upon the delivery of securities representing such investments to the treasurer, investing authority, or qualified trustee. If the securities transferred are not represented by a certificate, payment shall be made only upon receipt of confirmation of transfer from the custodian by the treasurer, governing board, or qualified trustee."

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 3 - Deposits and Investments (Continued)

Concentration of Credit Risk - The School District places no limits on the amount the School District may invest in any one issuer. The School District's investments consist solely of investments in STAR Ohio.

# **Note 4 - Property Taxes**

Property taxes include amounts levied against all real property and public utility property located in the School District.

Real property tax receipts received in calendar year 2013 represent the collection of calendar year 2012 taxes. Real property taxes received in calendar year 2013 were levied after April 1, 2012, on the assessed values as of January 1, 2012, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value.

Public utilities subject to taxation on their tangible personal property include electric, rural electric, natural gas, pipeline, water works, water transportation, heating and telegraph companies. The tax rates vary according to the type of public utility. Public utility taxes are levied on all tangible personal property owned and located in Ohio on December 31 of the preceding year.

Real property and public utility taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

The School District receives property taxes from Darke County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2013, are available to finance fiscal year 2013 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

The assessed values upon which the fiscal year 2013 taxes were collected are:

	2012 Second- Half Collections		2013 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/ Residential				
and Other Real Estate	\$76,862,830	85.4 %	\$77,152,990	85.2 %
Public Utility Personal	13,134,180	14.6 %	13,404,960	14.8 %
Total	\$89,997,010	100.0 %	\$90,557,950	100.0 %
Tax rate per \$1,000 of assessed valuation	\$33.18		\$32.68	

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 5 - Income Tax

The School District levies a voted tax of one and one-half percent for general operations on the income of residents and of estates. The original one percent tax was effective on January 1, 1991, and is a continuing tax. In May 1999, the voters of the School District approved an increase of one-half percent for a total continuing income tax of one and one-half percent, effective January 1, 2000. Employers of residents are required to withhold income tax on compensation and remit the tax to the State. Taxpayers are required to file an annual return. The State makes quarterly distributions to the School District after withholding amounts for administrative fees and estimated refunds. Income tax revenue is credited to the General Fund.

#### Note 6 - Risk Management

#### A. Property and Liability

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year 2013, the School District participated in the Southwestern Ohio EPC Liability, Fleet and Property Insurance program administered by Arthur J. Gallagher Risk Management Services, Inc.

#### Coverage provided is as follows:

Building and Contents – replacement cost (\$1,000 deductible)	\$37,907,103
Boiler & Machinery (3,500 deductible)	250,000,000
Crime (\$1,000 deductible)	500,000
Automobile Liability (per occurrence, \$1,000 deductible)	1,000,000
Education General Liability:	
Occurrence	1,000,000
Aggregate	3,000,000
Medical Payments Occurrence/Aggregate	5,000
Employee Benefit Liability	
Occurrence	1,000,000
Aggregate	3,000,000
School Board Legal Liability (\$5,000 deductible)	1,000,000
Umbrella Policy/Excess Liability	5,000,000
Excess Property	
Occurrence	350,000,000
Annual Aggregate	25,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in insurance coverage from the prior year.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 6 - Risk Management (Continued)

# B. Workers' Compensation

For fiscal year 2013, the School District participated in the Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 13). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "equity pooling fund." This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Hunter Consulting provides administrative, cost control and actuarial services to the GRP.

#### C. Employee Medical Benefits

For fiscal year 2013, the School District participated in the Southwestern Ohio Educational Purchasing Council Medical Benefits Plan (MBP), an insurance purchasing pool (Note 13). The intent of the MBP is to achieve the benefit of reduced health insurance premiums for the School District by virtue of its grouping and representation with other participants in the MBP. The health insurance experience of the participating school districts is calculated and a premium rate is applied to all school districts in the MBP. Each participant pays its health insurance premiums to Southwestern Ohio Educational Purchasing Council Medical Benefits Plan. Participation in the MBP is limited to school districts that can meet the MBP's selection criteria.

#### **Note 7 - Defined Benefit Pension Plans**

#### A. School Employees Retirement System

Plan Description - The School District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement, disability and survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website at <a href="https://www.ohsers.org">www.ohsers.org</a> under Employers/Audit Resources.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

# Note 7 - Defined Benefit Pension Plans (continued)

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the School District is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS' Retirement Board. The Retirement Board acting with the advice of the actuary, allocates the employer contribution rating among four of the funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund and Health Care Fund) of the System. For fiscal year 2013, the allocation to pension and death benefits is 13.10 percent of annual covered salary. The remaining .9 percent of the 14 percent employer contribution rate is allocated to the Health Care and Medicare B Funds. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2013, 2012 and 2011 were \$114,418, \$111,122, and \$93,948, respectively; 63.56 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

#### B. State Teachers Retirement System of Ohio

Plan Description - The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio Web site at <a href="https://www.strsoh.org">www.strsoh.org</a>.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to allocate all their member contributions and employer contributions equal to 10.5 percent of earned compensation among various investment choices. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

### Note 7 - Defined Benefit Pension Plans (continued)

Funding Policy - For the fiscal year ended June 30, 2013, plan members were required to contribute 10 percent of their annual covered salaries. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2013, 2012, and 2011 were \$358,731, \$371,068, and \$389,182, respectively; 83.64 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or State Teachers Retirement System of Ohio have an option to choose social security or the School Employees Retirement System. As of June 30, 2013, two members of the Board of Education have elected Social Security. The Board's liability is 6.2 percent of wages paid.

#### **Note 8 - Postemployment Benefits**

#### A. School Employees Retirement System

Plan Description – The School District participates in two cost-sharing multiple employer defined benefit OPEB (other post-employment benefits) plans administered by the School Employees Retirement System for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan.

Medicare Part B Plan – The Medicare B plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code (ORC) 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999, Medicare Part B premium or the current premium.

The Medicare Part B premium for calendar year 2013 was \$104.90 for most participants, but could be as high as \$335.70 per month depending on their income. SERS' reimbursement to retirees was \$45.50.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2013, this actuarially required allocation was 0.74 percent. The School District's contributions for Medicare Part B for the fiscal years ended June 30, 2013, 2012, and 2011 were \$6,463, \$6,562, and \$6,046, respectively; 63.56 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

### Note 8 - Postemployment Benefits (continued)

Health Care Plan – ORC 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMOs, PPOs, Medicare Advantage and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

The ORC provides the statutory authority to fund SERS' postemployment benefits through employer contributions. Active members do not make contributions to the postemployment benefit plans.

The Health Care Fund was established under, and is administered in accordance with Internal Revenue Code 105(e). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14 percent contribution to the Health Care Fund. For the year ended June 30, 2013, the health care allocation is .16 percent. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2 percent of that employer's SERS covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the total statewide SERS covered payroll for health care surcharge. For fiscal year 2013, the minimum compensation level was established at \$20,525. The surcharge, added to the unallocated portion of the 14% employer contribution rate is the total amount assigned to the Health Care Fund.

The School District's contributions for health care for the fiscal years ended June 30, 2013, 2012, and 2011 were \$16,780, \$18,472, and \$29,868, respectively; 63.56 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility, and retirement status.

The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on the SERS' at <a href="www.ohsers.org">www.ohsers.org</a> under Employers/Audit Resources.

#### B. State Teachers Retirement System of Ohio

Plan Description – The School District contributes to the cost sharing multiple employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting <a href="https://www.strsoh.org">www.strsoh.org</a> or by calling (888) 227-7877.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

### Note 8 - Postemployment Benefits (continued)

Funding Policy – Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2013, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The School District's contributions for health care for the fiscal years ended June 30, 2013, 2012, and 2011 were \$27,595, \$28,544, and \$29,937, respectively; 83.64 percent has been contributed for fiscal year 2013 and 100 percent for fiscal years 2012 and 2011.

#### Note 9 - Leases

During fiscal year 2003, the School District entered into a lease-purchase agreement for the renovation and construction of additions to the high school that began in fiscal year 2004. The School District is leasing the project additions from the Columbus Regional Airport Authority. The Columbus Regional Airport Authority assigned U.S. Bank as trustee, transferring rights, title, and interest in the project to the trustee.

During fiscal year 2002, the School District entered into a lease-purchase agreement for the renovation and construction of the additions to the high school. The School District is leasing the project site from Rickenbacker Port Authority. Rickenbacker Port Authority assigned U.S. Bank as trustee, transferring rights, title, and interest in the project to the trustee. The School District is acting as an agent for the lessor and is constructing the facilities and improvements from the proceeds provided by the lessor for both of the above leases.

As part of the agreements, U.S. Bank deposited \$1,221,000 and \$630,000, respectively, with a fiscal agent for the building lease. The School District will make semi-annual lease payments to U.S. Bank for both of the above leases. The leases are renewable annually and expire in fiscal year 2032. The intention of the School District is to renew the leases annually.

The lease payments have been classified as debt service expenditures in the financial statements in the General Fund. These expenditures amounted to \$127,371.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

### Note 9 - Leases (continued)

The following is a schedule of the future minimum lease payments required under the lease and the present value of the minimum lease payments as of June 30, 2013:

Year ending June 30:	<b>Amount</b>
2014	\$126,882
2015	126,198
2016	126,452
2017	126,321
2018	125,273
2019-2023	621,143
2024-2028	611,370
2029-2032	477,626
Total	2,341,265
Less: Amount Representing Interest and fees	(878,265)
Present Value of Minimum Lease Payments	\$1,463,000

#### Note 10 – Long-Term Liabilities

The changes in the School District's long-term obligations during the fiscal year consist of the following:

	Amount			Amount	Amount
	Outstanding			Outstanding	Due in
	6/30/2012	Additions	Deletions	6/30/2013	One Year
<b>Governmental Activities</b>					
2001 School Improvement Bonds	\$1,010,000	\$0	(\$230,000)	\$780,000	\$245,000
2010 School Facilities Refunding Bonds Total Governmental Activities Long-Term	2,690,000	0	(30,000)	2,660,000	35,000
Liabilities	\$3,700,000	\$0	(\$260,000)	\$3,440,000	\$280,000

The School Facilities Construction and Improvement Bonds were issued April 10, 2001, for the purpose of constructing additions to and renovating and improving the existing junior-senior high school and to house grades k-12, including multi-purpose facilities for school and community use, along with health and safety upgrades and improving access for the disabled. The original bond issue was for \$5,710,000. The interest rate on the bonds is 3.40%-5.80%. The bonds will mature December 1, 2023, and will be retired from the Bond Retirement Debt Service Funds.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

## Note 10 – Long-Term Liabilities (continued)

On December 1, 2009, the School District issued \$2,980,000 in School Facilities Construction and Improvement Refunding Bonds. Of the \$2,980,000 bonds issued, \$2,795,000 is serial bonds with interest rates ranging from 1% to 4% and a final maturity December 1, 2023, \$135,000 is term bonds with an interest rate of 2.75% maturing December 1, 2015, and \$50,000 are capital appreciation bonds with a maturity value of \$325,000 on December 1, 2016.

At June 30, 2013, the School District's overall legal debt margin was \$5,387,128 with an un-voted debt margin of \$90,558. Principal and interest requirements to retire long-term liabilities outstanding at June 30, 2013, are as follows:

Fiscal Year Ending

June 30,	Principal	Interest	Total
2014	\$280,000	\$129,536	\$409,536
2015	295,000	113,994	408,994
2016	310,000	97,650	407,650
2017	45,000	369,263	414,263
2018	325,000	84,225	409,225
2019-2023	1,790,000	247,634	2,037,634
2024	395,000	7,900	402,900
Total	\$3,440,000	\$1,050,202	\$4,490,202

The term bonds maturing on December 1, 2015, are subject to mandatory sinking fund redemption, in part by lot, pursuant to the terms of the mandatory sinking fund requirements of the District. The mandatory redemption is to occur on December 1 in each of the fiscal years 2012 through 2015 at a redemption price equal to 100 percent of the principal amount, thereof plus accrued interest to the date of redemption according to the following schedule:

Fiscal Year	P	Principal		
2014	\$	35,000		
2015		35,000		
2016		35,000		

## Note 11 – Fund Balance

Fund balance is classified as nonspendable, restricted, committed, assigned, and/or unassigned based primarily on the extent to which the School District is bound to observe constraints imposed upon the use of the resources in governmental funds.

The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

## Note 11 - Fund Balance (continued)

			Other	Total	
		Bond	Governmental	Governmental	
Fund Balance	General	Retirement	Funds	Funds	
Restricted for:					
Food Service Operations	\$ -	\$ -	\$ 20,189	\$ 20,189	
Title I	-	-	49	49	
Classroom Maintenance	-	-	255,175	255,175	
Athletics	-	-	53,643	53,643	
Race to the Top	-	-	24	24	
Debt Service	-	676,912	-	676,912	
Improving Teacher Quality	-	-	5	5	
Natural Resource Grant	127	-	-	127	
Bus Purchases	44,312			44,312	
Total Restricted	44,439	676,912	329,085	1,050,436	
Committed to:					
Wee Patriots Preschool			62,717	62,717	
Assigned for:					
Unpaid Obligations	74,379	-	-	74,379	
FY 14 Appropriations	169,029	-	-	169,029	
Public School Support	41,963	-	-	41,963	
School Supplies	9,982			9,982	
Total Assigned	295,353	-		295,353	
Unassigned	1,804,430	-		1,804,430	
Total Fund Balance	\$ 2,144,222	\$ 676,912	\$ 391,802	\$ 3,212,936	

### Note 12 - Set-Aside Calculations

State statute annually requires the School District set aside in the general fund an amount based on a statutory formula to acquire and construct capital improvements. Amounts not spent by fiscal year-end or offset by similarly restricted resources received during the fiscal year must be held in cash at fiscal year-end and carried forward to be used for the same purposes in future fiscal years. The amount reserved for budget stabilization represents refunds received from the Bureau of Workers' Compensation. Based on legislative changes, this is the only money still required to be set aside for this purpose.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

### Note 12 - Set-Aside Calculations (continued)

The following cash basis information describes the change in the fiscal year-end set-aside amounts for capital acquisition and budget stabilization. State statute requires disclosing this information.

	Capital	
	Improvements	
Set-aside Reserve Balance as of June 30, 2012	\$	-
Current Year Set Aside Requirement		126,540
Current Year Qualifying Disbursements		(8,773)
Current Year Offsets		(49,383)
Prior Year Offset from Bond Proceeds		(68,384)
Total	\$	-
Balance Carried Forward to Fiscal year 2014	\$	-
Set Aside Reserve Balance June 30, 2013	\$	-

The School District had qualifying disbursements during the fiscal year that reduced the set-aside amount below zero for the capital improvement set-aside. The negative amount can only be carried forward to the extent of proceeds from capital lease, Classroom Facilities Special Revenue Fund receipts, and Capital Improvement Fund property tax receipts.

The District had current year offsets that reduced the capital improvements set-aside amount to zero. During fiscal years 2001 and 2010, the District issued \$5,701,000 and \$2,980,000 respectively, in capital related school improvement bonds. These proceeds may be used to reduce capital acquisition below zero for future years. The amount presented for Prior Year Offset from Bond Proceeds is limited to an amount needed to reduce the reserve for capital improvement to zero. The District is responsible for tracking the amount of the bond proceeds that may be used as an offset in future periods, which was \$6,934,062 at June 30, 2013.

In addition to the above statutory set-asides, the District also has \$44,312 in monies restricted for school bus purchases.

A schedule of the restricted assets at June 30, 2013 follows:

Amount restricted for school bus purchases \$ 44,312

#### Note 13 - Jointly Governed Organizations, Related Organization and Insurance Purchasing Pools

#### A. Jointly Governed Organizations

Metropolitan Dayton Educational Cooperative Association – The School District is a participant in the Metropolitan Dayton Educational Cooperative Association (MDECA), which is a computer consortium. MDECA is an association of public school districts within the boundaries of Montgomery, Miami, and Darke Counties and the Cities of Dayton, Troy and Greenville. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

## Note 13 - Jointly Governed Organizations, Related Organization and Insurance Purchasing Pools (Continued)

The governing board of MDECA consists of seven Superintendents of member school districts, with six of the Superintendents elected by majority vote of all member school districts except Montgomery County Educational Service Center. The seventh Superintendent is from the Montgomery County Educational Service Center. The School District paid MDECA \$16,360 for services provided during the fiscal year. Financial information can be obtained from Dean Reineke, who serves as Executive Director, at 225 Linwood Street, Dayton, Ohio 45405.

Southwestern Ohio Education Purchasing Council - The Southwestern Ohio Educational Purchasing Council (SOEPC) is a purchasing cooperative made up of 126 school districts in 18 counties. The purpose of the cooperative is to obtain prices for quality merchandise and services commonly used by schools. All member districts are obligated to pay all fees, charges, or other assessments as established by the SOEPC. Each member district has one voting representative. Title to any and all equipment, furniture and supplies purchased by the SOEPC is held in trust for the member districts. Any district withdrawing from the SOEPC shall forfeit its claim to any and all SOEPC assets. One year prior notice is necessary for withdrawal from the group.

During this time, the withdrawing member is liable for all member obligations. Payments to SOEPC are made from the general fund. During fiscal year 2013, the School District paid \$27,480 to SOEPC. To obtain financial information, write to the Southwestern Ohio Educational Purchasing Council, Ken Swink, who serves as Director, at 303 Corporate Center Drive, Suite 208, Vandalia, OH 45377.

Southwestern Ohio Instructional Technology Association - The Southwestern Ohio Instructional Technology Association (SOITA) is a not-for-profit corporation. The purpose of the corporation is to serve the educational needs of the area through television programming for the advancement of educational programs. The Board of Trustees is comprised of twenty-three representatives of SOITA member schools or institutions. Twenty-one representatives are elected from within the counties by the qualified members within the counties, i.e., Auglaize, Brown, Butler, Champaign, Clark, Clermont, Clinton, Darke, Fayette, Greene, Hamilton, Logan, Mercer, Miami, Montgomery, Preble, Shelby, and Warren. Montgomery, Greene and Butler Counties elect two representatives per area. All others elect one representative per area.

One at-large non-public representative is elected by the non-public school SOITA members in the State-assigned SOITA service area representative. One at-large higher education representative is elected by higher education SOITA members from within the State-assigned SOITA service area.

All member districts are obligated to pay all fees, charges, or other assessments as established by the SOITA. Upon dissolution, the net assets shall be distributed to the federal government, or to a state or local government, for a public purpose. Payments to SOITA are made from the general fund. During fiscal year 2013, the School District paid \$1,239 to SOITA. To obtain financial information, write to the Southwestern Ohio Instructional Technology Association, Larry Pogue, who serves as Executive Director, at 150 East Sixth Street, Franklin, Ohio 45005.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

## Note 13 - Jointly Governed Organizations, Related Organization and Insurance Purchasing Pools (Continued)

#### B. Related Organization

New Madison Public Library – The New Madison Public Library is a distinct political subdivision of the State of Ohio created under Chapter 3375 of the Ohio Revised Code. The Library is governed by a Board of Trustees appointed by the Tri-Village Local School District Board of Education. The Board of Trustees possesses its own contracting and budgeting authority, hires and fires personnel and does not depend on the School District for operational subsidies. Although the School District does serve as the taxing authority and may issue tax related debt on behalf of the Library, its role is limited to a ministerial function. The determination to request approval of a tax, the rate, and the purpose are discretionary decisions made solely by the Board of Trustees. The School District did not make any contributions to the New Madison Public Library during fiscal year 2013. Financial information can be obtained from the New Madison Public Library, Kim Chowning, Clerk/Treasurer, at 142 South Main, New Madison, Ohio 45346.

#### C. Insurance Purchasing Pools

Southwestern Ohio Educational Purchasing Council Workers' Compensation Group Rating Plan - The School District participates in the Southwestern Ohio Education Purchasing Council Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by an eleven member Executive Committee consisting of the Chairperson, the Vice-Chairperson, a representative from the Montgomery County Educational Service Center and eight other members elected by majority vote of all member school districts. The Chief Administrator of GRP serves as the coordinator of the program. Each fiscal year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

Southwestern Ohio Educational Purchasing Council Medical Benefits Plan – The School District participates in the Southwestern Ohio Educational Purchasing Council Medical Benefits Plan (MBP). The MBP's business and affairs are conducted by a six member committee consisting of various EPC representatives that are elected by the general assembly. Either the superintendent or treasurer from each participating school district serves on the general assembly. Each fiscal year, the participating school districts pay an enrollment fee to the MBP to cover the costs of administering the program. During fiscal year 2013, the School District paid \$809,917 for medical benefits.

Southwestern Ohio Educational Council Property, Fleet and Liability Insurance Program – The School District participates in the Southwestern Ohio Educational Council Property, Fleet and Liability Insurance Program (PFL). The PFL's business affairs are conducted by a six member committee consisting of various PFL representatives that are elected by the general assembly. The purpose of the program is to jointly provide or obtain casualty, property, employer liability, general liability, risk management, professional liability, group coverage and other protections for participating school districts. During fiscal year 2013, the School District paid \$26,898 for insurance coverage. Financial information can be obtained from Ken Swink, Director, at 303 Corporate Center Drive, Suite 208, Vandalia, OH 45377.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

### **Note 14 - Contingencies**

#### A. Grants

The School District receives financial assistance from federal and State agencies in the form of grants. Disbursing grant funds generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2013.

#### B. Litigation

There are currently no matters in litigation with the School District as defendant.

### Note 15 - Budgetary Basis of Accounting

While the School District is reporting financial position, results of operations and changes in fund balance on the cash basis, the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balances - Budget and Actual – Budget Basis presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and cash basis is

- 1.) Outstanding year-end encumbrances are treated as cash disbursements (budgetary) rather than as a reservation of fund balance (cash basis) and
- 2.) Perspective differences resulting from differences in fund structure.

Cash Basis	\$ 203,511
Encumbrances	(74,379)
Perspective Differences	4,716
Budgetary Basis	\$ 133,848

#### **Note 16 - Interfund Balances**

During fiscal year 2012, the General fund advanced the Title II-D Fund, a non-major special revenue fund, \$919. This advance was repaid during fiscal year 2013. The interfund transaction was due to the timing of the receipt of grants.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

### Note 17 – Compliance

Ohio Administrative Code, Section 117-2-03 (B), requires the School District to prepare its annual financial report in accordance with generally accepted accounting principles. However, the School District prepared its financial statements on a cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The accompanying financial statements omit assets, liabilities, net position/fund balances, and disclosures that, while material, cannot be determined at this time. The School District can be fined and various other administrative remedies may be taken against the School District.

#### Note 18 – Change in Accounting Principles

For fiscal year 2013, the School District has implemented Governmental Accounting Standard Board (GASB) Statement No. 60, "Accounting and Financial Reporting for Service Concession Arrangements", Statement No. 61, "The Financial Reporting Entity: Omnibus an Amendment of GASB Statements No. 14 and No. 34", Statement No. 62, "Codification of Accounting and Financial Reporting Guidance contained in Pre-November 30, 1989, FASB and AlCPA Pronouncements," Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position," Statement No. 65, "Items Previously Reported as Assets and Liabilities", and Statement No. 66, "Technical Corrections-2012".

GASB Statement No. 60 addresses issues related to service concession arrangements (SCAs), which are a type of public-private or public-public partnership. An SCA is an arrangement between a transferor (a government) and an operator (governmental or nongovernmental entity) in which (1) the transferor conveys to an operator the right and related obligation to provide services through the use of infrastructure or other public asset (a "facility") in exchange for significant consideration and (2) the operator collects and is compensated by fees from third parties. The implementation of GASB Statement No. 60 did not have an effect on the financial statements of the District.

GASB Statement No. 61 modifies certain requirements for inclusion of component units in the financial reporting entity, most notably, the fiscal dependency criterion. The implementation of GASB Statement No. 61 did not have an effect on the financial statements of the District.

GASB Statement No. 62 incorporates into GASB's authoritative literature certain FASB and AICPA pronouncements issued on or before November 30, 1989. The implementation of this statement did not result in any change in the School District's financial statements.

GASB Statement No. 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in a statement of financial position and related note disclosures. These changes were incorporated in the School District's fiscal year 2013 financial statements; however, there was no effect on beginning net position/fund balance.

GASB Statement No. 65 properly classifies certain items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources or recognizes certain items that were previously reported as assets and liabilities as outflows of resources (expenses or expenditures) or inflows of resources (revenues). These changes were incorporated in the School District's fiscal year 2013 financial statements, however the implementation of GASB Statement No. 65 did not have an effect on the financial statements of the District.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2013

### **Note 18 – Change in Accounting Principles** (continued)

GASB Statement No. 66 enhances the usefulness of financial reports by resolving conflicting accounting and financial reporting guidance that could diminish the consistency of financial reporting. The implementation of GASB Statement No. 66 did not have an effect on the financial statements of the District.

## Note 19 – Subsequent Event

The School District assessed events occurring subsequent to June 30, 2013, to November 15, 2013, for potential recognition and disclosure in the financial statements. No events were identified that would require adjustment to or disclosure in the financial statements.



## Julian & Grube, Inc.

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## Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards*

Tri-Village Local School District P.O. Box 31 New Madison, Ohio 45346

To the Board of Education:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Tri-Village Local School District, Darke County, Ohio, as of and for the fiscal year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Tri-Village Local School District's basic financial statements and have issued our report thereon dated November 15, 2013, wherein we noted the Tri-Village Local School District uses a special purpose framework other than generally accepted accounting principles.

#### Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the Tri-Village Local School District's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Tri-Village Local School District's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Tri-Village Local School District's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Board of Education Tri-Village Local School District

#### Compliance and Other Matters

As part of reasonably assuring whether the Tri-Village Local School District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matters we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings and responses as item 2013-TVLSD-001.

#### Tri-Village Local School District's Response to Finding

Julian & Sube, the

The Tri-Village Local School District's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the Tri-Village Local School District's response and, accordingly, we express no opinion on it.

#### Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Tri-Village Local School District's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Tri-Village Local School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Julian & Grube, Inc. November 15, 2013

## TRI-VILLAGE LOCAL SCHOOL DISTRICT DARKE COUNTY, OHIO

#### SCHEDULE OF FINDINGS AND RESPONSES JUNE 30, 2013

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS			
Finding Number 2013-TVLSD-001			

Ohio Rev. Code Section 117.38 provides each public office shall file a financial report for each fiscal year. The Auditor of State may prescribe forms by rule or may issue guidelines, or both, for such reports. If the Auditor of State has not prescribed a rule regarding the form for the report, the public office shall submit its report on the form utilized by the public office. Ohio Admin. Code Section 117-2-03 further clarifies the requirements of Ohio Rev. Code Section 117.38.

Ohio Admin. Code Section 117-2-03(B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America (GAAP). The District prepares its financial statements in accordance with the cash basis of accounting in a report format similar to the requirements of Governmental Accounting Standards Board Statement 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. This presentation differs from (GAAP). There would be variances on the financial statements between this accounting practice and GAAP that, while presumably material, cannot be reasonably determined at this time.

Failure to prepare proper GAAP financial statements may result in the District being fined or other administrative remedies.

The District should prepare its financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP).

<u>Client Response</u>: The District is aware of the requirements to file financial statements in accordance with GAAP; however, after performing a cost-benefit analysis, the District has elected to prepare its financial statements utilizing the cash basis of accounting.

# TRI-VILLAGE LOCAL SCHOOL DISTRICT DARKE COUNTY, OHIO

## STATUS OF PRIOR AUDIT FINDINGS JUNE 30, 2013

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; Finding no Longer Valid
2012-TVLSD-001	Ohio Revised Code Section 117.38 provides that each public office shall file a financial report for each fiscal year. Ohio Administrative Code Section 117-2-03(B) requires the District to prepare its annual financial report in accordance with generally accepted accounting principles (GAAP). The District prepared its annual financial report in accordance with the cash basis of accounting.	No	Repeated as finding 2013-TVLSD-001



## Julian & Grube, Inc.

Serving Ohio Local Governments

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#### **Independent Accountants' Report on Applying Agreed-Upon Procedure**

Tri-Village Local School District P.O. Box 31 New Madison, Ohio 45346

To the Board of Education:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedure enumerated below, which was agreed to by the Board solely to assist the Board in evaluating whether the Tri-Village Local School District has updated its anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedure engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of this procedure is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedure described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board amended its anti-harassment policy at its meeting on October 15, 2012 to include prohibiting harassment, intimidation, or bullying of any student "on a school bus" or by an "electronic act".

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.

Julian & Grube, Inc. November 15, 2013

Julian & Sube the!





#### TRI VILLAGE LOCAL SCHOOL DISTRICT

#### **DARKE COUNTY**

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

**CERTIFIED JANUARY 23, 2014**