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PERRY & Associates

Certified Public Accountants, A.C.

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY
Regular Audit
For the Year Ended December 31, 2014 and 2013**

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Dave Yost • Auditor of State

Board of Trustees
Mt. Sterling Public Library
60 W. Columbus St.
Mt. Sterling, Ohio 43143

We have reviewed the *Independent Auditor's Report* of the Mt. Sterling Public Library, Madison County, prepared by Perry & Associates, Certified Public Accountants, A.C., for the audit period January 1, 2013 through December 31, 2014. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Mt. Sterling Public Library is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

July 21, 2015

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**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY
TABLE OF CONTENTS**

TITLE	PAGE
Independent Auditor's Report	1
Statement of Receipts, Disbursements, and Changes in Fund Balance (Cash Basis) – All Governmental Fund Types - For the Year Ended December 31, 2014	3
Statement of Receipts, Disbursements, and Changes in Fund Balance (Cash Basis) – All Governmental Fund Types - For the Year Ended December 31, 2013	4
Notes to the Financial Statements	6
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i>	11
Schedule of Audit Findings	13

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INDEPENDENT AUDITOR'S REPORT

June 19, 2015

Mount Sterling Public Library
Madison County
60 W. Columbus Street
Mt. Sterling, Ohio 43143

To the Board of Trustees:

Report on the Financial Statements

We have audited the accompanying financial statements and related notes of the **Mount Sterling Public Library**, Madison County, (the Library) as of and for the years ended December 31, 2014 and 2013.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Library's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

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Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1B of the financial statements, the Library prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements.

Although the effects on the financial statements of the variances between the regulatory accounting basis and GAAP are not reasonably determinable, we presume they are material.

Though the Library does not intend these statements to conform to GAAP, auditing standards generally accepted in the United States of America require us to include an adverse opinion on GAAP. However, the adverse opinion does not imply the amounts reported are materially misstated under the accounting basis Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit. Our opinion on this accounting basis is in the *Opinion on Regulatory Basis of Accounting* paragraph below.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Library as of December 31, 2014 and 2013, or changes in financial position thereof for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of the Mount Sterling Public Library, Madison County as of December 31, 2014 and 2013, and its cash receipts and disbursements for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit, described in Note 1B.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 19, 2015, on our consideration of the Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control over financial reporting and compliance.



Perry and Associates
Certified Public Accountants, A.C.
Marietta, Ohio

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS, AND
CHANGES IN FUND BALANCE (CASH BASIS)
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2014**

	General	Special Revenue	Capital Projects	Permanent	Totals (Memorandum Only)
Cash Receipts					
Public Library	\$ 176,778	\$ -	\$ -	\$ -	\$ 176,778
Intergovernmental	62	-	-	-	62
Patron Fines and Fees	3,062	-	-	-	3,062
Contributions, Gifts and Donations	6,986	-	-	-	6,986
Earnings on Investments	1,000	-	-	-	1,000
Miscellaneous	10,154	-	-	-	10,154
<i>Total Cash Receipts</i>	<u>198,042</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>198,042</u>
Cash Disbursements					
Current:					
Library Services	203,550	-	-	-	203,550
Public Services and Programs	4,730	-	-	-	4,730
Collection Development and Processing	355	-	-	-	355
Support Services:					
Facilities Operation and Maintenance	218	-	-	-	218
Capital Outlay	4,374	-	-	-	4,374
<i>Total Cash Disbursements</i>	<u>213,227</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>213,227</u>
<i>Net Change in Fund Cash Balance</i>	(15,185)	-	-	-	(15,185)
<i>Fund Cash Balance, January 1</i>	<u>193,984</u>	<u>150</u>	<u>1,326</u>	<u>664</u>	<u>196,124</u>
Fund Cash Balance, December 31					
Nonspendable	-	-	-	500	500
Restricted	-	50	-	164	214
Committed	-	-	1,326	-	1,326
Assigned	-	100	-	-	100
Unassigned	178,799	-	-	-	178,799
<i>Fund Cash Balance, December 31</i>	<u>\$ 178,799</u>	<u>\$ 150</u>	<u>\$ 1,326</u>	<u>\$ 664</u>	<u>\$ 180,939</u>

The notes to the financial statements are an integral part of this statement.

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY**

**STATEMENT OF RECEIPTS, DISBURSEMENTS, AND
CHANGES IN FUND BALANCE (CASH BASIS)
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2013**

	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Permanent</u>	<u>Totals (Memorandum Only)</u>
Cash Receipts					
Public Library	\$ 180,238	\$ -	\$ -	\$ -	\$ 180,238
Intergovernmental	238	112,485	-	-	112,723
Patron Fines and Fees	3,123	-	-	-	3,123
Contributions, Gifts and Donations	60,283	-	-	-	60,283
Earnings on Investments	1,214	-	-	-	1,214
Miscellaneous	3,468	-	-	-	3,468
<i>Total Cash Receipts</i>	<u>248,564</u>	<u>112,485</u>	<u>-</u>	<u>-</u>	<u>361,049</u>
Cash Disbursements					
Current:					
Library Services	228,626	-	-	-	228,626
Public Services and Programs	5,577	-	-	-	5,577
Capital Outlay	33,695	112,485	-	-	146,180
<i>Total Cash Disbursements</i>	<u>267,898</u>	<u>112,485</u>	<u>-</u>	<u>-</u>	<u>380,383</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	(19,334)	-	-	-	(19,334)
Other Financing Receipts (Disbursements)					
Transfers In	37,500	-	-	-	37,500
Transfer Out	-	(37,500)	-	-	(37,500)
<i>Total Other Financing Receipts (Disbursements)</i>	<u>37,500</u>	<u>(37,500)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Net Change in Fund Cash Balance</i>	18,166	(37,500)	-	-	(19,334)
<i>Fund Cash Balance, January 1</i>	<u>175,818</u>	<u>37,650</u>	<u>1,326</u>	<u>664</u>	<u>215,458</u>
Fund Cash Balance, December 31					
Nonspendable	-	-	-	500	500
Restricted	-	50	-	164	214
Committed	-	-	1,326	-	1,326
Assigned	-	100	-	-	100
Unassigned	193,984	-	-	-	193,984
<i>Fund Cash Balance, December 31</i>	<u>\$ 193,984</u>	<u>\$ 150</u>	<u>\$ 1,326</u>	<u>\$ 664</u>	<u>\$ 196,124</u>

The notes to the financial statements are an integral part of this statement.

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Mount Sterling Public Library, Madison County, (the Library) as a body corporate and politic. The Library is directed by a seven-member Board of Trustees. The Library provides the community with various educational and literary resources.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

C. Deposits and Investments

The Library's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

D. Fund Accounting

The Library uses fund accounting to segregate cash and investments that are restricted as to use. The Library classifies its fund into the following types:

1. General Fund

The General Fund accounts for and reports all financial resources not accounted for and reported in another fund.

2. Special Revenue Funds

These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Library had the following significant Special Revenue Funds:

Special Revenue Vincent Fund- was established to receive donations from this individual for specific expenditures.

Special Revenue Mary Vincent Fund- was established to receive donations from this individual for specific expenditures.

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

2. Special Revenue Funds (Continued)

Bookmobile Grant Fund- was established to receive grant monies from the State of Ohio for the purchase of a Bookmobile for the Library.

3. Capital Project Funds

These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Capital Improvement Fund- was established to receive monies to purchase real estate to allow for future expansion of the Library facility.

4. Permanent Funds (Trust Funds)

These funds account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (for the benefit of the government or its citizenry). The Library had the following significant permanent fund:

Taylor Trust Fund- was established by an estate trust agreement. The Library was given \$500 as the corpus of a trust. Interest earned on this investment is to be used for the purchase of books or music at the discretion of the Board of Library Trustees, as specified in the trust agreement.

E. Budgetary Process

The Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end. Budgetary expenditures may not exceed appropriations at the fund, function, and object level of control.

A summary of 2014 and 2013 budgetary activity appears in Note 3.

F. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Library must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

1. Nonspendable

The Library classified assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013
(CONTINUED)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

F. Fund Balance (Continued)

2. Restricted

Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

3. Committed

Trustees can *commit* amounts via formal action (resolution). The Library must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

4. Assigned

Assigned funds balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. Governmental funds other than the general fund report all fund balances as *assigned* unless they are restricted or committed. In the general fund, *assigned* amount represent intended uses established by Library Trustees or a Library official delegated that authority by resolution, or by State Statute.

5. Unassigned

Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Library applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

G. Property, Plant and Equipment

The Library records disbursements for acquisitions of property, plant and equipment when paid. The accompanying financial statements do not report these items as assets.

H. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013
(CONTINUED)**

2. EQUITY IN POOLED DEPOSITS AND INVESTMENTS

The Library maintains a deposit and investments pool that all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

	2014	2013
Demand Deposits	\$ 24,828	\$ 39,991
Certificate of Deposit	156,111	156,133
Total Deposits	\$ 180,939	\$ 196,124

Deposits: Deposits are insured by the Federal Deposit Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ended December 31, 2014 and 2013 follows:

2014 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 188,592	\$ 198,042	\$ 9,450
Total	\$ 188,592	\$ 198,042	\$ 9,450

2014 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 239,401	\$ 214,990	\$ 24,411
Total	\$ 239,401	\$ 214,990	\$ 24,411

2013 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 168,106	\$ 286,064	\$ 117,958
Special Revenue	112,500	112,485	(15)
Total	\$ 280,606	\$ 398,549	\$ 117,943

2013 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$233,273	\$267,898	\$(34,625)
Special Revenue	-	149,985	(149,985)
Total	\$233,273	\$417,883	\$(184,610)

Contrary to Ohio law, budgetary expenditures exceeded appropriation authority in the General and Bookmobile Grant Fund by \$184,610 for the year ended December 31, 2013.

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013
(CONTINUED)**

4. GRANTS-IN-AID AND TAX RECEIPTS

The primary source of revenue for Ohio public libraries is the Public Library Fund (PLF). The State allocates PLF to each county based on the total tax revenue credited to the State's general revenue fund during the preceding month. This method of distribution is called the "percentage of revenue" method. This method was not used for August 2011 through June 2013. During that 23 month period PLF received a designated percentage of the dollar amounts received by the fund during the corresponding month of the fiscal year 2011 "base-year" period. Effective July 2013 the statutory allocation method reverted to the "percentage of revenue" method for PLF distribution. The fund received an amount equal to a specified percentage of the amount of GRF tax revenue received during the previous month. Beginning with the July 2013 distribution the "statutory allocation method" was implemented. The calendar year 2013 entitlements were used in the computation as the basis of each county's allocation percentage. Those percentages were used through December 2013. In December 2013 the actual calendar year entitlement was computed. Any difference was adjusted evenly to the PLF distributions from January-June 2014. In calendar year 2014 the statutory entitlement computation method continued. Estimated entitlement figures were issued to County Auditors in July 2013, December 2013 and June 2014. The actual 2014 entitlements will be computed in December 2014. The difference between the estimate and actual will be adjusted evenly in the PLF distributions made from January-June 2015.

Real property taxes become a lien on January 1 preceding the October 1 date for which the taxing authority of the subdivision to whose jurisdiction the Library is subject adopts rates. The State Department of Taxation, Division of Tax Equalization, adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Other Governments' Grants In Aid. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the taxing district.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Library.

5. RETIREMENT SYSTEMS

The Library's elected officials and employees belong to the Ohio Public Employees Retirement System (OPERS) of Ohio. OPERS is a cost-sharing, multi-employer plan. The Ohio Revised Code prescribes this plan's benefits, which includes postretirement healthcare, and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2014 and 2013, OPERS members contributed 10% of their gross salaries, and the Library contributed an amount equaling 14% of participants' gross salaries. The Library has paid all contributions required through December 31, 2014.

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013
(CONTINUED)**

6. TRANSFERS

During 2013, the following transfers were made:

	Transfers In	Transfers Out
General	\$ 37,500	\$ -
Special Revenue Grant Fund	-	37,500
Total	<u>\$ 37,500</u>	<u>\$ 37,500</u>

During 2013, the Library transferred money from the Special Revenue Grant Fund to the General Fund in order to correct a previous transfer made in 2012. The Library received a "Services to Targeted Populations Grant" in 2012 and received \$112,485 from the State of Ohio in 2013. The Library agreed to expend \$37,500 from the General Fund to cover supplies and equipment for the grant. The \$37,500 was transferred into the Special Revenue Fund in 2012 to cover these expenses. In 2013, the required \$37,500 was expensed out of the General Fund. This money was transferred back to the General Fund, since the local cost was expensed out of the General Fund in 2013.

7. RISK MANAGEMENT

Commercial Insurance

The Library has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Errors and omissions

8. CONTINGENT LIABILITIES

Management believes there are no pending claims or lawsuits.

Amounts grantor agencies pay to the Library are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

June 19, 2015

Mount Sterling Public Library
Madison County
60 W. Columbus Street
Mt. Sterling, Ohio 43143

To the Board of Trustees:

We have audited in accordance with auditing standards generally accepted in the United State and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the **Mount Sterling Public Library**, Madison County, (the Library) as of and for the years ended December 31, 2014 and 2013, and the related notes to the financial statements and have issued our report thereon dated June 19, 2015, wherein we noted the Library followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the Entity's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the Entity's internal control. Accordingly, we have not opined on it.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Therefore, unidentified material weaknesses or significant deficiencies may exist. However, as described in the accompanying schedule of audit findings we identified a certain deficiency in internal control over financial reporting, that we consider a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Entity's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider finding 2014-001 described in the accompanying schedule of audit findings to be a material weakness.

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Compliance and Other Matters

As part of reasonably assuring whether the Library's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matters we must report under *Government Auditing Standards* which is described in the accompanying schedule of audit findings as item 2014-001.

We also noted certain matters not requiring inclusion in this report that we reported to the Township's management in a separate letter dated June 19, 2015.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Library's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Library's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Perry and Associates
Certified Public Accountants, A.C.
Marietta, Ohio

**MOUNT STERLING PUBLIC LIBRARY
MADISON COUNTY**

**SCHEDULE OF AUDIT FINDINGS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2014-001

Noncompliance/Material Weakness

Ohio Rev. Code, Section 5705.41 (B), provides that no subdivision shall expend money unless it has been appropriated. Disbursements exceeded appropriations for 2013 in the General and Special Revenue Funds.

By having weak oversight over the above non-compliance items, the Library significantly increases the risk of negative fund balances, expending more than is available, and the over appropriation of funds. Management of the Library should take due care to monitor the Library's budgetary receipt and expenditure positions by having the Fiscal Officer provide Comparison of Budget and Actual Receipts reports and Appropriation Status reports at least quarterly to be reviewed and approved by the Board.

By regularly monitoring its budgetary position throughout the year, the Library will be better able to determine when amendments need to be made to original budgeted receipts thus avoiding negative fund/account code balances, and will be better prepared for making decisions which effect the overall cash position of the Library.

Management's Response – We did not receive a response from management to the finding above.

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Dave Yost • Auditor of State

MT. STERLING PUBLIC LIBRARY

MADISON COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
AUGUST 4, 2015**