



Dave Yost • Auditor of State



**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY**

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# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT

Osnaburg Local School District  
Stark County  
310 Browning Ct.  
East Canton, Ohio 44730

To the Board of Education:

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Osnaburg Local School District, Stark County, Ohio (the District), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with the cash accounting basis Note 2 describes. This responsibility includes determining that the cash accounting basis is acceptable for the circumstances. Management is also responsible for designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the District's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Osnaburg Local School District, Stark County, Ohio, as of June 30, 2014, and the respective changes in cash financial position and the budgetary comparison for the General Fund thereof for the year then ended in accordance with the accounting basis described in Note 2.

***Accounting Basis***

Ohio Administrative Code § 117-2-03(B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. We draw attention to Note 2 of the financial statements, which describes the basis applied to these statements, which is a basis other than generally accepted accounting principles. We did not modify our opinion regarding this matter.

***Other Matters***

*Supplemental and Other Information*

We audited to opine on the District's financial statements that collectively comprise its basic financial statements.

*Management's Discussion & Analysis* includes tables of net position, changes in net position, governmental activities and long-term debt. This information provides additional analysis and is not a required part of the basic financial statements.

The Schedule of Federal Award Receipts and Expenditures also presents additional analysis as required by the U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and is also not a required part of the financial statements.

These tables and the Schedule are management's responsibility, and derive from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected these tables and the Schedule to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling these tables and the Schedule directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and in accordance with auditing standards generally accepted in the United States of America. In our opinion, these tables and the Schedule are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other than the aforementioned procedures applied to the tables, we applied no procedures to any other information in Management's Discussion & Analysis, and we express no opinion or any other assurance on it.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 29, 2014, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

**Dave Yost**  
Auditor of State  
Columbus, Ohio

December 29, 2014

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**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014  
(UNAUDITED)

The Management's Discussion and Analysis of the Osnaburg Local School District's (the "District") financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2014, within the limitations of the District's cash basis of accounting. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the cash basis financial statements and the notes to the financial statements to enhance their understanding of the District's financial performance.

**Financial Highlights**

Key financial highlights for fiscal year 2014 are as follows:

- The total net cash position of the District decreased \$15,213 or 0.44% from fiscal year 2013.
- General cash receipts accounted for \$6,931,705 or 77.48% of all governmental activities cash receipts. Program specific cash receipts in the form of charges for services and sales, grants and contributions accounted for \$2,014,575 or 22.52% of total governmental activities cash receipts of \$8,946,280.
- The District had \$8,961,493 in cash disbursements related to governmental activities; \$2,014,575 of these cash disbursements were offset by program specific charges for services, grants or contributions. General cash receipts supporting governmental activities (primarily taxes and unrestricted grants and entitlements) of \$6,931,705 were not adequate to provide for these programs.
- The District's major governmental funds are the general fund and classroom facilities fund. The general fund had \$7,252,075 in cash receipts and other financing sources and \$7,344,692 in cash disbursements and other financing uses. During fiscal year 2014, the general fund cash balance decreased from \$1,638,395 to \$1,545,778.
- The classroom facilities fund had \$230,879 in cash receipts and \$91,610 in cash disbursements. During fiscal year 2014, the classroom facilities fund cash balance increased from \$890,510 to \$1,029,779.

**Using the Cash Basis Basic Financial Statements (BFS)**

This annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the District's cash basis of accounting.

The Statement of Net Position - Cash Basis and Statement of Activities - Cash Basis provide information about the activities of the whole District, presenting an aggregate view of the District's cash basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other nonmajor funds presented in total in one column. In the case of the District, the general fund and classroom facilities fund are by far the most significant funds, and the only governmental funds reported as major funds.

**Reporting the District as a Whole**

*Statement of Net Position and the Statement of Activities*

The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis answer the question, "How did we do financially during fiscal year 2014?" These statements include only net position using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. This basis of accounting takes into account only the current year's receipts and disbursements if the cash is actually received or paid.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014  
(UNAUDITED)

These two statements report the District's net cash position and changes in that position on a cash basis. This change in net cash position is important because it tells the reader that, for the District as a whole, the cash basis financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, mandated federal and state programs and other factors.

As a result of the use of the cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not collected) and liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

In the Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis, the governmental activities include the District's programs and services, including instruction, support services, operation and maintenance of plant, pupil transportation, extracurricular activities and food service operations.

The District's Statement of Net Position - Cash Basis and Statement of Activities - Cash Basis can be found on pages 15-16 of this report.

**Reporting the District's Most Significant Funds**

***Fund Financial Statements***

The analysis of the District's major governmental funds begins on page 11. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds are the general fund and classroom facilities fund.

***Governmental Funds***

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The governmental fund statements provide a detailed view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer cash basis financial resources that can be readily spent to finance various District programs.

Since the District is reporting on the cash basis of accounting, there are no differences in the net cash position and fund cash balances or changes in net cash position and changes in fund cash balances. Therefore, no reconciliation is necessary between such financial statements. The governmental fund statements can be found on pages 17-19 of this report.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014  
(UNAUDITED)

***Reporting the District's Fiduciary Responsibilities***

The District is the trustee, or fiduciary, for its scholarship programs. These activities are presented as private-purpose trust funds. The District also acts in a trustee capacity as an agent for individuals or other entities. These activities are reported in agency funds. All of the District's fiduciary activities are reported in separate Statements of Fiduciary Net Position - Cash Basis and Changes in Fiduciary Net Position - Cash Basis on pages 20 and 21. These activities are excluded from the District's other financial statements because the assets cannot be utilized by the District to finance its operations.

***Notes to the Financial Statements***

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 23-43 of this report.

**The District as a Whole**

Recall that the Statement of Net Position - Cash Basis provides the perspective of the District as a whole.

The table below provides a summary of the District's net cash position at June 30, 2014 and 2013.

	<b>Net Cash Position</b>	
	Governmental Activities 2014	Governmental Activities 2013
<b><u>Assets</u></b>		
Equity in pooled cash and cash equivalents	\$ 3,432,272	\$ 3,447,485
Total assets	<u>3,432,272</u>	<u>3,447,485</u>
<b><u>Net cash position</u></b>		
Restricted	1,758,732	1,680,593
Unrestricted	<u>1,673,540</u>	<u>1,766,892</u>
Total net cash position	<u>\$ 3,432,272</u>	<u>\$ 3,447,485</u>

At June 30, 2014, the District's net cash position was \$3,432,272. A portion of this amount, \$1,758,732, represents resources that are subject to external restriction on how they may be used. The remaining balance of unrestricted net cash position of \$1,673,540 may be used to meet the District's ongoing obligations to the students and creditors.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014  
(UNAUDITED)

The table below shows the change in net cash position for fiscal years 2014 and 2013.

	Governmental Activities <u>2014</u>	Governmental Activities <u>2013</u>
<b><u>Cash Receipts</u></b>		
Program cash receipts:		
Charges for services and sales	\$ 992,299	\$ 970,200
Operating grants and contributions	1,022,276	1,021,851
General cash receipts:		
Property taxes	2,660,457	2,726,045
Grants and entitlements	4,255,132	3,767,376
Investment earnings	7,139	9,240
Other	<u>8,977</u>	<u>11,629</u>
Total cash receipts	<u>8,946,280</u>	<u>8,506,341</u>
<b><u>Cash disbursements:</u></b>		
Current:		
Instruction:		
Regular	\$ 3,207,744	\$ 3,253,137
Special	850,706	844,243
Vocational	181,377	231,507
Other	949,356	849,484
Support services:		
Pupil	244,438	239,957
Instructional staff	103,429	133,039
Board of education	33,166	29,330
Administration	666,316	640,384
Fiscal	288,624	286,453
Business	6,359	6,359
Operations and maintenance	652,427	684,815
Pupil transportation	346,026	464,999
Central	57,787	54,657
Food service operations	336,410	319,777
Other non-instructional services	11,969	13,390
Extracurricular activities	335,197	387,187
Facilities acquisition and construction	133,606	226,740
Debt service:		
Principal retirement	255,000	245,000
Interest and fiscal charges	<u>301,556</u>	<u>311,556</u>
Total cash disbursements	<u>8,961,493</u>	<u>9,222,014</u>
Change in net cash position	(15,213)	(715,673)
Net cash position at beginning of year	<u>3,447,485</u>	<u>4,163,158</u>
Net cash position at end of year	<u>\$ 3,432,272</u>	<u>\$ 3,447,485</u>

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014  
(UNAUDITED)

**Governmental Activities**

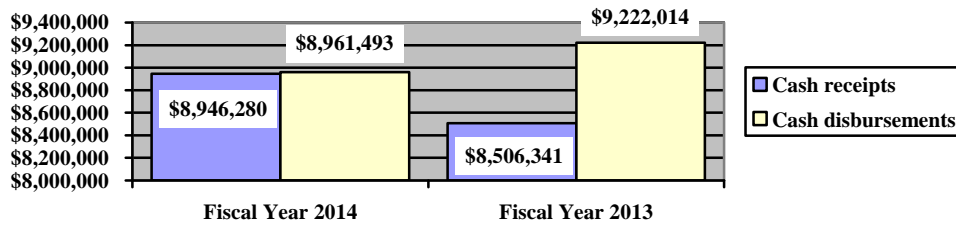
Net cash position of the District's governmental activities decreased \$15,213. Total governmental cash disbursements of \$8,961,493 were offset by program cash receipts of \$2,014,575 and general cash receipts of \$6,931,705. Program cash receipts supported 22.48% of the total governmental disbursements.

The primary sources of receipts for governmental activities are derived from property taxes and unrestricted grants and entitlements. These sources represent 74.74% of total governmental cash receipts. Despite a slight decrease in property taxes, the District's second largest source of revenue, total cash receipts increased by \$439,939 or 5.17%. This increase is mostly due to an increase in State Foundation funding and the final reimbursement payments from the Ohio School Facilities Commission for the District's recent construction project; both of these revenue sources are reported in general cash receipts - grants and entitlements on page 8.

Cash disbursements decreased in fiscal year 2014 by \$260,521 or 2.82%. The main factor in the decreased cash disbursements was a reduction in full-time equivalent staff. The largest cash disbursement of the District is for instructional programs. Instruction disbursements totaled \$5,189,183 or 57.91% of total governmental disbursements for fiscal year 2014.

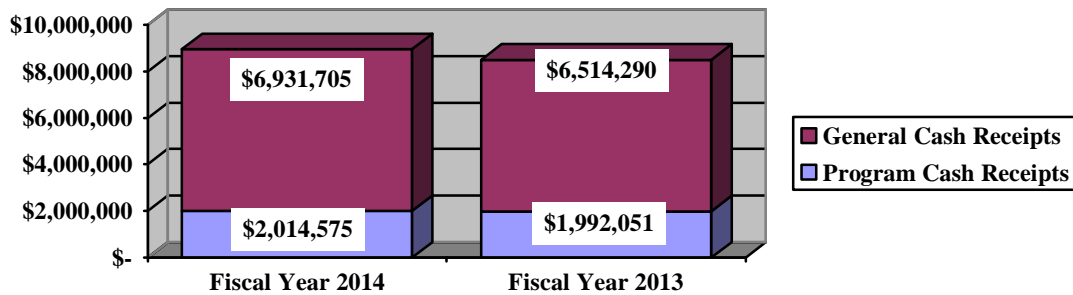
The graph below presents the District's cash receipts and cash disbursements for fiscal years 2014 and 2013.

**Governmental Activities - Cash Receipts and Cash Disbursements**



The graph below presents the District's governmental activities cash receipts for the fiscal years 2014 and 2013.

**Governmental Activities - General and Program Cash Receipts**



The Statement of Activities - Cash Basis shows the cost of program services and the charges for services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax receipts and unrestricted State grants and entitlements.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014  
(UNAUDITED)

**Governmental Activities**

	Total Cost of Services <u>2014</u>	Net Cost of Services <u>2014</u>	Total Cost of Services <u>2013</u>	Net Cost of Services <u>2013</u>
<b>Program cash disbursements</b>				
Instruction:				
Regular	\$ 3,207,744	\$ 2,593,088	\$ 3,253,137	\$ 2,603,979
Special	850,706	135,323	844,243	202,314
Vocational	181,377	138,964	231,507	173,467
Other	949,356	949,356	849,484	849,484
Support services:				
Pupil	244,438	244,437	239,957	235,766
Instructional staff	103,429	102,901	133,039	126,608
Board of education	33,166	33,166	29,330	29,330
Administration	666,316	644,081	640,384	618,180
Fiscal	288,624	288,624	286,453	286,453
Business	6,359	6,359	6,359	6,359
Operations and maintenance	652,427	635,397	684,815	667,755
Pupil transportation	346,026	313,740	464,999	422,183
Central	57,787	32,854	54,657	32,029
Food service operations	336,410	25,317	319,777	(12,803)
Other non-instructional services	11,969	(3,561)	13,390	(6,682)
Extracurricular activities	335,197	116,710	387,187	212,245
Facilities acquisition and construction	133,606	133,606	226,740	226,740
Debt service:				
Principal retirement	255,000	255,000	245,000	245,000
Interest and fiscal charges	<u>301,556</u>	<u>301,556</u>	<u>311,556</u>	<u>311,556</u>
Total cash disbursements	<u>\$ 8,961,493</u>	<u>\$ 6,946,918</u>	<u>\$ 9,222,014</u>	<u>\$ 7,229,963</u>

The dependence upon general cash receipts for governmental activities is apparent; with 77.52% and 78.40% of cash disbursements supported through taxes and other general cash receipts during fiscal years 2014 and 2013, respectively.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014  
(UNAUDITED)

**The District's Funds**

The District's governmental funds reported a combined fund cash balance of \$3,432,272, which is \$15,213 below last year's total of \$3,447,485. The schedule below indicates the fund cash balance and the total change in fund cash balance as of June 30, 2014 and June 30, 2013, for all major and nonmajor governmental funds.

	Fund Cash Balance <u>June 30, 2014</u>	Fund Cash Balance <u>June 30, 2013</u>	Increase <u>(Decrease)</u>	Percentage <u>Change</u>
General	\$ 1,545,778	\$ 1,638,395	\$ (92,617)	(5.65) %
Classroom facilities	1,029,779	890,510	139,269	15.64 %
Nonmajor governmental	<u>856,715</u>	<u>918,580</u>	<u>(61,865)</u>	(6.73) %
Total	<u>\$ 3,432,272</u>	<u>\$ 3,447,485</u>	<u>\$ (15,213)</u>	(0.44) %

**General Fund**

For the general fund, both cash receipts and cash disbursements increased slightly from the prior year. The table that follows assists in illustrating the cash receipts and disbursements of the general fund.

	2014 <u>Amount</u>	2013 <u>Amount</u>	Increase <u>(Decrease)</u>	Percentage <u>Change</u>
<b><u>Cash Receipts</u></b>				
Property taxes	\$ 2,154,517	\$ 2,199,216	\$ (44,699)	(2.03) %
Earnings on investments	5,401	7,286	(1,885)	(25.87) %
Intergovernmental	4,347,685	4,022,878	324,807	8.07 %
Other revenues	<u>742,150</u>	<u>699,955</u>	<u>42,195</u>	6.03 %
Total	<u>\$ 7,249,753</u>	<u>\$ 6,929,335</u>	<u>\$ 320,418</u>	4.62 %
<b><u>Cash Disbursements</u></b>				
Instruction	\$ 4,800,974	\$ 4,722,963	\$ 78,011	1.65 %
Support services	2,241,690	2,309,354	(67,664)	(2.93) %
Non-instructional services	10,935	12,244	(1,309)	(10.69) %
Extracurricular activities	248,959	272,098	(23,139)	(8.50) %
Facilities acquisition and construction	<u>40,734</u>	<u>-</u>	<u>40,734</u>	100.00 %
Total	<u>\$ 7,343,292</u>	<u>\$ 7,316,659</u>	<u>\$ 26,633</u>	0.36 %

The biggest change in the general fund's cash receipts was an increase in intergovernmental receipts, which is primarily due to additional Foundation funding from the State. Extracurricular receipts, which are included in other revenues on the table above, increased as the District implemented an increase in pay to participate fees for the District's athletics programs. Overall, cash disbursements for the general fund were in line with the prior year and there were no significant increases or decreases.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014  
(UNAUDITED)

***Classroom Facilities Fund***

The classroom facilities fund is reported as a major fund and had \$230,879 in cash receipts and \$91,610 in cash disbursements. During fiscal year 2014, the classroom facilities fund cash balance increased from \$890,510 to \$1,029,779. Receipts for this fund consist primarily of intergovernmental receipts from the Ohio Facilities Construction Commission for the State's share of the District's recent construction project.

***General Fund Budgeting Highlights***

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

For the general fund, final estimated budgetary basis receipts and other financing sources were \$359,191 above original budget estimates of \$6,847,540. Most of the increase came as a result of additional intergovernmental receipts due to the State's new Foundation funding calculation. The actual budgetary basis receipts and other financing sources of \$7,259,990 exceeded final budget estimates by \$53,259. Original and final estimated budgetary basis disbursements and other financing uses were \$7,515,658. The actual budgetary basis disbursements and other financing uses of \$7,450,583 were \$65,075 less than the final budget estimates. There were no significant variances between final budget and actual amounts for either receipts or disbursements.

**Capital Assets and Debt Administration**

***Capital Assets***

The District does not record capital assets in the accompanying cash basis basic financial statements, but records payments for capital assets as disbursements. The District had facilities acquisition and construction disbursements of \$133,606 during fiscal year 2014.

***Debt Administration***

At June 30, 2014, the District had \$7,967,736 in general obligation bonds outstanding. Of this total, \$254,288 is due within one year and \$7,713,448 is due in more than one year.

**Outstanding Debt, at Year End**

	Governmental Activities <u>2014</u>	Governmental Activities <u>2013</u>
General obligation bonds	\$ <u>7,967,736</u>	\$ <u>8,116,017</u>
Total	\$ <u><u>7,967,736</u></u>	\$ <u><u>8,116,017</u></u>

See Note 6 in the notes to the basic financial statements for additional information.



**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014  
(UNAUDITED)

**Current Financial Related Activities**

Osnaburg Local Schools has performed reasonably well according to the state's new report card at the preliminary mark. Although the percentages have changed to earn the point per assessment from 75 to 80, we have attained four points in our elementary, six out of seven points at the middle level, and two on the OGT at the high school level. We are extremely proud of all of our staff and students and want to congratulate them for all of their hard work and dedication as we strive to improve our children's performance. The District continues to allocate funds to allow our students to receive the opportunities that they need in order to be successful in all disciplines and programming.

A deficit spending pattern over the past several academic years has eaten away at our carryover. Cuts in programming and staffing were implemented at the end of the 2009 - 10 school year, taking effect the 2010 - 11 academic year. Additional cuts in programming and staffing have occurred every year since then. Our classified and certified staffs each negotiated their current contract in the spring of 2013. Fair financial packages were reached for both groups. We have hired a middle school intervention specialist and middle level language arts teacher to allow for the incorporation of STEM at the eighth grade and high school levels. We were currently awarded a Straight A Grant through our consortium partnership with Stark County ESC this summer. Planning is currently taking place as to the logistics and employment through the grant and will be available as the planning comes to fruition.

The last new operating levy was passed in 1998 and at that time District administrators assured the community that we would not ask for any new money until at least 2005. We have kept and exceeded that promise.

Traditionally, our community has been supportive of the District, but due to economic hardship our last four attempts have been defeated. Rising health costs, increased spending on purchased services to meet the demands of unfunded mandates, rising fuel and supply costs all indicate that unless there is additional support from the State, we must pass a new tax levy in the near future. We placed a 2.9 Mill operating levy on the ballot in November of 2014; however, this levy failed to pass.

**Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact Ms. Christine Robenstine, Treasurer, Osnaburg Local School District, 310 Browning Ct., East Canton, Ohio 44730.

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**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

STATEMENT OF NET POSITION - CASH BASIS  
JUNE 30, 2014

	<b>Governmental Activities</b>
<b>Assets:</b>	
Equity in pooled cash and cash equivalents . . .	\$ 3,432,272
Total assets. . . . .	3,432,272
<b>Net cash position:</b>	
Restricted for:	
Capital projects . . . . .	1,045,551
Debt service. . . . .	318,473
Classroom facilities maintenance . . . . .	219,256
State funded programs. . . . .	6,226
Federally funded programs . . . . .	15,644
Student activities . . . . .	66,784
Food service operations. . . . .	86,798
Unrestricted. . . . .	1,673,540
Total net cash position . . . . .	\$ 3,432,272

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

STATEMENT OF ACTIVITIES - CASH BASIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	Cash Disbursements	Program Cash Receipts		Net (Disbursements) Receipts and Changes in Net Cash Position Governmental Activities
		Charges for Services and Sales	Operating Grants and Contributions	
<b>Governmental activities:</b>				
Instruction:				
Regular . . . . .	\$ 3,207,744	\$ 587,769	\$ 26,887	\$ (2,593,088)
Special . . . . .	850,706	21,633	693,750	(135,323)
Vocational . . . . .	181,377	-	42,413	(138,964)
Other . . . . .	949,356	-	-	(949,356)
Support services:				
Pupil . . . . .	244,438	-	1	(244,437)
Instructional staff . . . . .	103,429	-	528	(102,901)
Board of education . . . . .	33,166	-	-	(33,166)
Administration . . . . .	666,316	-	22,235	(644,081)
Fiscal . . . . .	288,624	-	-	(288,624)
Business . . . . .	6,359	-	-	(6,359)
Operations and maintenance . . . . .	652,427	-	17,030	(635,397)
Pupil transportation . . . . .	346,026	-	32,286	(313,740)
Central . . . . .	57,787	-	24,933	(32,854)
Operation of non-instructional services:				
Food service operations . . . . .	336,410	149,832	161,261	(25,317)
Other non-instructional services . . . . .	11,969	14,578	952	3,561
Extracurricular activities . . . . .	335,197	218,487	-	(116,710)
Facilities acquisition and construction . . . . .	133,606	-	-	(133,606)
Principal retirement . . . . .	255,000	-	-	(255,000)
Interest and fiscal charges . . . . .	301,556	-	-	(301,556)
<b>Totals . . . . .</b>	<b>\$ 8,961,493</b>	<b>\$ 992,299</b>	<b>\$ 1,022,276</b>	<b>(6,946,918)</b>
<b>General cash receipts:</b>				
Property taxes levied for:				
General purposes . . . . .				2,154,517
Classroom facilities maintenance . . . . .				36,138
Debt service . . . . .				469,802
Grants and entitlements not restricted to specific programs . . . . .				4,025,621
Grants and entitlements restricted for Ohio School Facilities Commission . . . . .				229,511
Investment earnings . . . . .				7,139
Miscellaneous . . . . .				8,977
<b>Total general cash receipts . . . . .</b>				<b>6,931,705</b>
Change in net cash position . . . . .				(15,213)
<b>Net cash position at beginning of year . . . . .</b>				<b>3,447,485</b>
<b>Net cash position at end of year . . . . .</b>				<b>\$ 3,432,272</b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

STATEMENT OF ASSETS AND FUND BALANCES - CASH BASIS  
GOVERNMENTAL FUNDS  
JUNE 30, 2014

	<u>General</u>	<u>Classroom Facilities</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets:</b>				
Equity in pooled cash and cash equivalents . . .	\$ 1,545,778	\$ 1,029,779	\$ 856,715	\$ 3,432,272
Total assets. . . . .	<u>\$ 1,545,778</u>	<u>\$ 1,029,779</u>	<u>\$ 856,715</u>	<u>\$ 3,432,272</u>
<b>Fund cash balances:</b>				
Restricted:				
Debt service . . . . .	\$ -	\$ -	\$ 318,473	\$ 318,473
Capital improvements . . . . .	-	1,029,779	15,772	1,045,551
Classroom facilities maintenance . . . . .	-	-	219,256	219,256
Food service operations . . . . .	-	-	86,798	86,798
Public school preschool . . . . .	-	-	6,226	6,226
Special education . . . . .	-	-	92	92
Targeted academic assistance . . . . .	-	-	15,552	15,552
Student activities. . . . .	-	-	66,784	66,784
Committed:				
Capital improvements . . . . .	-	-	127,762	127,762
Assigned:				
Student instruction . . . . .	48,355	-	-	48,355
Student and staff support. . . . .	99,218	-	-	99,218
Adult education . . . . .	1,983	-	-	1,983
Unassigned . . . . .	1,396,222	-	-	1,396,222
Total fund cash balances . . . . .	<u>\$ 1,545,778</u>	<u>\$ 1,029,779</u>	<u>\$ 856,715</u>	<u>\$ 3,432,272</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES - CASH BASIS  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	<b>General</b>	<b>Classroom Facilities</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Cash receipts:</b>				
From local sources:				
Property taxes . . . . .	\$ 2,154,517	\$ -	\$ 505,940	\$ 2,660,457
Tuition . . . . .	526,846	-	-	526,846
Charges for services . . . . .	-	-	149,832	149,832
Earnings on investments . . . . .	5,401	1,368	637	7,406
Extracurricular . . . . .	111,515	-	106,972	218,487
Classroom materials and fees . . . . .	60,509	-	-	60,509
Other local revenues . . . . .	43,280	-	-	43,280
Intergovernmental - state . . . . .	4,309,566	229,511	228,875	4,767,952
Intergovernmental - federal . . . . .	38,119	-	471,070	509,189
Total cash receipts . . . . .	<u>7,249,753</u>	<u>230,879</u>	<u>1,463,326</u>	<u>8,943,958</u>
<b>Cash disbursements:</b>				
Current:				
Instruction:				
Regular . . . . .	3,176,313	-	31,431	3,207,744
Special . . . . .	493,928	-	356,778	850,706
Vocational . . . . .	181,377	-	-	181,377
Other . . . . .	949,356	-	-	949,356
Support services:				
Pupil . . . . .	244,437	-	1	244,438
Instructional staff . . . . .	102,835	-	594	103,429
Board of education . . . . .	33,166	-	-	33,166
Administration . . . . .	641,867	-	24,449	666,316
Fiscal . . . . .	278,251	-	10,373	288,624
Business . . . . .	6,359	-	-	6,359
Operations and maintenance . . . . .	572,690	-	79,737	652,427
Pupil transportation . . . . .	330,917	-	15,109	346,026
Central . . . . .	31,168	-	26,619	57,787
Operation of non-instructional services:				
Food service operations . . . . .	-	-	336,410	336,410
Other non-instructional services . . . . .	10,935	-	1,034	11,969
Extracurricular activities . . . . .	248,959	-	86,238	335,197
Facilities acquisition and construction . . . . .	40,734	91,610	1,262	133,606
Debt service:				
Principal retirement . . . . .	-	-	255,000	255,000
Interest and fiscal charges . . . . .	-	-	301,556	301,556
Total cash disbursements . . . . .	<u>7,343,292</u>	<u>91,610</u>	<u>1,526,591</u>	<u>8,961,493</u>
Excess (deficiency) of cash receipts over (under) cash disbursements . . . . .	<u>(93,539)</u>	<u>139,269</u>	<u>(63,265)</u>	<u>(17,535)</u>
<b>Other financing sources (uses):</b>				
Proceeds from sale of assets . . . . .	2,322	-	-	2,322
Advances in . . . . .	-	-	1,400	1,400
Advances (out) . . . . .	(1,400)	-	-	(1,400)
Total other financing sources (uses) . . . . .	<u>922</u>	<u>-</u>	<u>1,400</u>	<u>2,322</u>
Net change in fund cash balances . . . . .	<u>(92,617)</u>	<u>139,269</u>	<u>(61,865)</u>	<u>(15,213)</u>
<b>Fund cash balances at beginning of year . . .</b>	<u>1,638,395</u>	<u>890,510</u>	<u>918,580</u>	<u>3,447,485</u>
<b>Fund cash balances at end of year . . . . .</b>	<u>\$ 1,545,778</u>	<u>\$ 1,029,779</u>	<u>\$ 856,715</u>	<u>\$ 3,432,272</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	<u>Budgeted Amounts</u>			<b>Variance with Final Budget Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
<b>Budgetary basis receipts:</b>				
From local sources:				
Property taxes . . . . .	\$ 2,200,000	\$ 2,154,200	\$ 2,154,517	\$ 317
Tuition . . . . .	526,400	509,112	526,846	17,734
Earnings on investments . . . . .	4,000	4,000	5,401	1,401
Extracurricular . . . . .	66,000	71,850	75,597	3,747
Classroom materials and fees . . . . .	56,000	61,625	60,509	(1,116)
Other local revenues . . . . .	43,200	40,900	43,280	2,380
Intergovernmental - state . . . . .	3,916,840	4,283,644	4,309,566	25,922
Intergovernmental - federal . . . . .	15,000	34,000	38,119	4,119
Total budgetary basis receipts . . . . .	<u>6,827,440</u>	<u>7,159,331</u>	<u>7,213,835</u>	<u>54,504</u>
<b>Budgetary basis disbursements:</b>				
Current:				
Instruction:				
Regular . . . . .	3,236,282	3,236,282	3,215,879	20,403
Special . . . . .	498,666	498,666	493,928	4,738
Vocational . . . . .	187,179	187,179	183,377	3,802
Other . . . . .	935,667	935,667	995,710	(60,043)
Support services:				
Pupil . . . . .	257,727	257,727	251,957	5,770
Instructional staff . . . . .	154,527	154,527	134,313	20,214
Board of education . . . . .	41,130	41,130	33,166	7,964
Administration . . . . .	663,664	663,664	646,597	17,067
Fiscal . . . . .	284,884	284,884	280,646	4,238
Business . . . . .	6,855	6,855	6,359	496
Operations and maintenance . . . . .	576,153	576,153	577,457	(1,304)
Pupil transportation . . . . .	358,663	358,663	331,245	27,418
Central . . . . .	31,370	31,370	31,168	202
Operation of non-instructional services . . . . .	11,545	11,545	10,935	610
Extracurricular activities . . . . .	234,946	234,946	215,712	19,234
Facilities acquisition and construction . . . . .	35,000	35,000	40,734	(5,734)
Total budgetary basis disbursements . . . . .	<u>7,514,258</u>	<u>7,514,258</u>	<u>7,449,183</u>	<u>65,075</u>
Excess of budgetary basis disbursements over budgetary basis receipts . . . . .	<u>(686,818)</u>	<u>(354,927)</u>	<u>(235,348)</u>	<u>119,579</u>
<b>Other financing sources (uses):</b>				
Refund of prior year's expenditures . . . . .	20,000	45,000	43,833	(1,167)
Advances (out) . . . . .	(1,400)	(1,400)	(1,400)	-
Proceeds from sale of assets . . . . .	100	2,400	2,322	(78)
Total other financing sources (uses) . . . . .	<u>18,700</u>	<u>46,000</u>	<u>44,755</u>	<u>(1,245)</u>
Net change in fund cash balance . . . . .	(668,118)	(308,927)	(190,593)	118,334
<b>Fund cash balance at beginning of year . . . . .</b>	<b>1,506,983</b>	<b>1,506,983</b>	<b>1,506,983</b>	<b>-</b>
<b>Prior year encumbrances appropriated . . . . .</b>	<b>79,832</b>	<b>79,832</b>	<b>79,832</b>	<b>-</b>
<b>Fund cash balance at end of year . . . . .</b>	<b><u>\$ 918,697</u></b>	<b><u>\$ 1,277,888</u></b>	<b><u>\$ 1,396,222</u></b>	<b><u>\$ 118,334</u></b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

STATEMENT OF FIDUCIARY NET POSITION - CASH BASIS  
FIDUCIARY FUNDS  
JUNE 30, 2014

	<b>Private Purpose Trust</b>	
	<b>Scholarships</b>	<b>Agency</b>
<b>Assets:</b>		
Equity in pooled cash and cash equivalents. . . . .	\$ 123,776	\$ 44,517
Total assets . . . . .	\$ 123,776	\$ 44,517
<b>Liabilities:</b>		
Due to students. . . . .	-	\$ 44,517
Total liabilities . . . . .	-	\$ 44,517
<b>Net cash position:</b>		
Held in trust for scholarships . . . . .	\$ 123,776	
Total net cash position . . . . .	\$ 123,776	

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS



**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - CASH BASIS  
FIDUCIARY FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

	<b>Private Purpose Trust</b>
	<b>Scholarships</b>
<b>Additions:</b>	
Interest . . . . .	\$ 314
Gifts and contributions . . . . .	20,770
Total additions. . . . .	21,084
<b>Deductions:</b>	
Scholarships awarded . . . . .	27,004
Change in net cash position . . . . .	(5,920)
<b>Net cash position at beginning of year. . . . .</b>	<b>129,696</b>
<b>Net cash position at end of year . . . . .</b>	<b>\$ 123,776</b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

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**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT**

The Osnaburg Local School District (the "District") is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four-year terms. The District provides educational services as authorized by State statute and/or federal guidelines.

The District is located in East Canton, Stark County, Ohio. It is staffed by 37 non-certified employees and 58 certified employees who provide services to 851 students and other community members. The District operates one K-12 school building.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

As discussed in Note 2.B., these financial statements are presented on the cash basis of accounting. The cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. In cases where these cash basis statements contain items that are the same as, or similar to, those items in financial statements prepared in conformity with GAAP, similar informative disclosures are provided.

**A. Reporting Entity**

The reporting entity has been defined in accordance with GASB Statement No. 14, "The Financial Reporting Entity" as amended by GASB Statement No. 39, "Determining Whether Certain Organizations Are Component Units" and GASB Statement No. 61, "The Financial Reporting Entity: Omnibus an amendment of GASB Statements No. 14 and No. 34". The reporting entity is composed of the primary government and component units. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's Governing Board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; or (3) the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes. Certain organizations are also included as component units if the nature and significance of the relationship between the primary government and the organization is such that exclusion by the primary government would render the primary government's financial statements incomplete or misleading. Based upon the application of these criteria, the District has no component units. The basic financial statements of the reporting entity include only those of the District (the primary government).

The following organizations are described due to their relationship to the District:

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

*JOINTLY GOVERNED ORGANIZATIONS*

Stark-Portage Area Computer Consortium (SPARCC)

The District is a member of SPARCC, a jointly governed organization which provides computer services to the school districts within the boundaries of Stark and Portage Counties. Each District's Superintendent serves as a representative on the Board, which consists of approximately 31 member districts. However, SPARCC is primarily governed by a five member Executive Board which is made up of two representatives from Stark County, two from Portage County, and a Treasurer. The Board meets monthly to address any current issues.

*PUBLIC ENTITY RISK POOLS*

Risk Sharing Pool

The Stark County Schools Council of Governments Health Benefits Program is a shared risk pool created pursuant to State statute for the purpose of administering health care benefits. The consortium is governed by an assembly which consists of one representative from each participating member. The assembly elects officers for one year terms to serve on the Board of Directors. The assembly exercises control over the operation of the Consortium. All Consortium revenues are generated from charges for services.

Insurance Purchasing Pool

The Stark County Schools Council of Governments Workers' Compensation Group Rating Plan has created a group insurance pool for the purpose of creating a group rating plan for workers' compensation. The group is comprised of the treasurers of the members who have been appointed by the respective governing body of each member.

The intent of the pool is to achieve a reduced rate for the District by grouping with other members of the pool. The injury claim histories of all participating members are used to calculate a common rate for the pool. An annual fee is paid to CompManagement, Inc. to administer the group and to manage any injury claims. Premium savings created by the group are prorated to each member annually based on its payroll percent of the group.

**B. Basis of Accounting**

Although required by Ohio Administrative Code § 117-2-03(B) to prepare its annual financial report in accordance with GAAP, the District chooses to prepare its financial statements and notes on the cash basis of accounting. The cash basis of accounting is a comprehensive basis of accounting other than GAAP. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred.

Budgetary presentations report budgetary cash disbursements when a commitment is made (i.e. when an encumbrance is approved). The difference between disbursements reported in the fund and entity wide statements and disbursements reported in the budgetary statements are due to current year encumbrances being added to disbursements reported on the budgetary statements.

These statements include adequate disclosure of material matters, in accordance with the cash basis of accounting.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**C. Fund Accounting**

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary. The District does not have proprietary funds.

*GOVERNMENTAL FUNDS*

The District classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants) and other non-exchange transactions as governmental funds. The following are the District's major governmental funds:

*General fund* -The general fund is used to account for and report all financial resources not accounted for and reported in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

*Classroom facilities fund* - This fund is used to account for monies received and expended in connection with contracts entered into by the District and the Ohio Department of Education for the building and equipping of classroom facilities.

Other governmental funds of the District are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets, (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects and (c) financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

*FIDUCIARY FUNDS*

Fiduciary fund reporting focuses on net cash position and changes in net cash position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for cash assets held by the District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the District's own programs. The District's only trust funds are private-purpose trusts which account for scholarship programs for students. Agency funds are custodial in nature and do not involve measurement of results of operations. The District's agency fund accounts for student activities.

**D. Basis of Presentation**

*Government-wide Financial Statements* - The Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

The government-wide Statement of Activities - Cash Basis compares disbursements with program receipts for each function or program of the District's governmental activities. These disbursements are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program receipts include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Receipts which are not classified as program receipts are presented as general receipts of the District. The comparison of direct disbursements with program receipts identifies the extent to which each business segment or governmental function is self-financing on the cash basis or draws from the general receipts of the District.

Fund Financial Statements - Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column, and all nonmajor funds are aggregated into one column. Fiduciary funds are reported by fund type.

**E. Budgets**

The District is required by State statute to adopt an annual appropriated cash basis budget for all funds, except agency funds. The specific timetable for fiscal year 2014 is as follows:

1. Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The purpose of this budget document is to reflect the need for existing (or increased) tax rates.
2. On October 25, 2005, the Stark County Budget Commission voted to waive the requirement that school districts adopt a tax budget as required by Section 5705.28 of the Ohio Revised Code, by January 15<sup>th</sup> and the filing by January 20<sup>th</sup>. The Budget Commission now requires an alternate tax budget be submitted by January 20<sup>th</sup>, which no longer requires specific Board approval.
3. Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's Certificate of Estimated Resources which states the projected revenue of each fund. Prior to July 1, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the Certificate of Estimated Resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered balances from the preceding year as reported by the District Treasurer. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The budget figures, as shown in the accompanying budgetary statement, reflect the amounts set forth in the original and final Amended Certificates of Estimated Resources issued for fiscal year 2014.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

4. By July 1, the annual appropriation resolution is legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. State statute permits a temporary appropriation to be effective until no later than October 1 of each year. Although the legal level of budgetary control was established at the fund level of expenditures, the District has elected to present budgetary statement comparisons at the fund and function level of expenditures. Resolution appropriations by fund must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals.
5. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.
6. Formal budgetary integration is employed as a management control device during the year for all funds consistent with the general obligation bond indenture and other statutory provisions. All funds completed the year within the amount of their legally authorized cash basis appropriation.
7. Appropriation amounts are reported as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations, which either reallocated or increased the original appropriated amounts. All supplemental appropriations were legally enacted by the Board prior to June 30, 2014. The budget figures, as shown in the accompanying budgetary statement, reflect the original and final appropriation amounts including all amendments and modifications.
8. Unencumbered appropriations lapse at year end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures plus encumbrances may not legally exceed budgeted appropriations at the fund level.

**F. Cash and Investments**

To improve cash management, cash received by the District is pooled in a central bank account. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the basic financial statements.

During fiscal year 2014, investments were limited to the State Treasury Asset Reserve of Ohio (STAR Ohio). Except for nonparticipating investment contracts, investments are reported at fair value, which is based on quoted market prices.

The District has invested funds in STAR Ohio during fiscal year 2014. STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's shares price which is the price the investment could be sold for on June 30, 2014.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. Interest revenue credited to the general fund during fiscal year 2014 amounted to \$5,401, which includes \$1,768 assigned from other funds.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

For presentation on the basic financial statements, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

An analysis of the District's investment account at year end is provided in Note 4.

**G. Capital Assets**

Acquisition of property, plant, and equipment purchased are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements under the cash basis of accounting. Depreciation has not been reported for any capital assets.

**H. Unpaid Vacation and Sick Leave**

Employees are entitled to cash payments for unused vacation and sick leave in certain circumstances, such as upon leaving employment. Unpaid vacation and sick leave are not reflected as liabilities under the cash basis of accounting.

**I. Long-Term Obligations**

Bonds and other long-term obligations are not recognized as a liability in the financial statements under the cash basis of accounting. These statements report proceeds of debt when cash is received, and debt service disbursements for debt principal payments.

**J. Fund Cash Balance**

Fund cash balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

*Nonspendable* - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

*Restricted* - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

*Committed* - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the District Board of Education (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the District Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.



**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

*Assigned* - Amounts in the assigned fund balance classification are intended to be used by the District for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by policies of the District Board of Education, which includes giving the Treasurer the authority to constrain monies for intended purposes.

*Unassigned* - Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The District applies restricted resources first when disbursements are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when disbursements are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**K. Net Cash Position**

Net cash position is reported as restricted when enabling legislation or creditors, grantors or laws or regulations of other governments have imposed limitations on its use. The District first applies restricted resources when a disbursement is incurred for purposes for which both restricted and unrestricted net cash position is available. The District did not have any assets restricted by enabling legislation at June 30, 2014.

**L. Restricted Assets**

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments or imposed by enabling legislation. The District did not have any restricted assets at June 30, 2014.

**M. Interfund Activity**

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented on the basic financial statements. Interfund advances and transfers are eliminated in the Statement of Activities - Cash Basis.

**OSNABURG LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**N. Vocational Education**

The District has entered into an agreement with the Canton Local School District, Perry Local School District and the Sandy Valley Local School District to provide career technical education programs for students. The Canton Local School District is the principal agency for the programs and is responsible for the physical facilities of the programs. For fiscal year 2014, the District was required to pay the Canton Local School District a service charge equal to \$97,000 reduced by all State aid for District students attending the Canton Local School District for these programs.

**O. Extraordinary and Special Items**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during fiscal year 2014.

**NOTE 3 - ACCOUNTABILITY AND COMPLIANCE**

**A. Change in Accounting Principles**

For fiscal year 2014, the District has implemented GASB Statement No. 67, "Financial Reporting for Pension Plans - an amendment of GASB Statement No. 25", and GASB Statement No. 70, "Accounting and Financial Reporting for Nonexchange Financial Guarantees".

GASB Statement No. 67 improves the usefulness of pension information included in the general purpose external financial reports of state and local governmental pension plans for making decisions and assessing accountability. The implementation of GASB Statement No. 67 did not have an effect on the financial statements of the District.

GASB Statement No. 70 improves the recognition, measurement, and disclosures for state and local governments that have extended or received financial guarantees that are nonexchange transactions. The implementation of GASB Statement No. 70 did not have an effect on the financial statements of the District.

**B. Compliance**

Ohio Administrative Code § 117-2-03(B) requires the District to prepare its annual financial report in accordance with generally accepted accounting principles. However, the District prepared its financial statements on a cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The accompanying financial statements omit assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position/fund balances, and disclosures that, while material, cannot be determined at this time. The District can be fined and various other administrative remedies may be taken against the District.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories.

Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

**OSNABURG LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**A. Cash on Hand**

At fiscal year end, the District had \$1,100 in undeposited cash on hand which is included on the financial statements of the District as part of "equity in pooled cash and cash equivalents".

**B. Deposits with Financial Institutions**

At June 30, 2014, the carrying amount of all District deposits was \$3,533,713. Based on the criteria described in GASB Statement No. 40, "Deposits and Investment Risk Disclosures", as of June 30, 2014, \$3,055,275 of the District's bank balance of \$3,575,275 was exposed to custodial risk as discussed below, while \$520,000 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District. The District has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the District to a successful claim by the FDIC.

**D. Investments**

As of June 30, 2014, the District had the following investments and maturities:

<u>Investment type</u>	<u>Fair Value</u>	Investment <u>Maturities</u> 6 months or less
STAR Ohio	\$ 65,752	\$ 65,752
Total	<u>\$ 65,752</u>	<u>\$ 65,752</u>

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

*Interest Rate Risk:* As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the District's investment policy limits investment portfolio maturities to five years or less.

*Credit Risk:* STAR Ohio carries a rating of AAAM by Standard & Poor's. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service. The District's investment policy does not specifically address credit risk beyond requiring the District to only invest in securities authorized by State statute.

*Concentration of Credit Risk:* The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the District at June 30, 2014:

<u>Investment type</u>	<u>Fair Value</u>	<u>% to Total</u>
STAR Ohio	\$ 65,752	100.00
Total	<u>\$ 65,752</u>	<u>100.00</u>

**E. Reconciliation of Cash and Investments to the Statement of Net Position - Cash Basis**

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the Statement of Net Position - Cash Basis as of June 30, 2014:

<u>Cash and investments per note</u>	
Carrying amount of deposits	\$ 3,533,713
Investments	65,752
Cash on hand	<u>1,100</u>
Total	<u>\$ 3,600,565</u>
 <u>Cash and investments per Statement of Net Position - Cash Basis</u>	
Governmental activities	\$ 3,432,272
Private-purpose trust funds	123,776
Agency fund	<u>44,517</u>
Total	<u>\$ 3,600,565</u>

**NOTE 5 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the District fiscal year runs from July through June. First half tax collections are received by the District in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 5 - PROPERTY TAXES - (Continued)**

Property taxes include amounts levied against all real property and public utility property. Real property tax revenues received in calendar year 2014 represent the collection of calendar year 2013 taxes. Real property taxes received in calendar year 2014 were levied after April 1, 2013, on the assessed values as of January 1, 2013, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established. Public utility property tax revenues received in calendar year 2014 represent the collection of calendar year 2013 taxes. Public utility real and personal property taxes received in calendar year 2014 became a lien on December 31, 2012, were levied after April 1, 2013, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

The District receives property taxes from Stark and Carroll Counties. The County Auditors periodically advance to the District its portion of the taxes collected. Second-half real property tax payments collected by the Counties by June 30, 2014, are available to finance fiscal year 2014 operations. The amount of second-half real property taxes available for advance at fiscal year-end can vary based on the date the tax bills are sent.

The assessed values upon which the fiscal year 2014 taxes were collected are:

	2013 Second Half Collections		2014 First Half Collections	
	<u>Amount</u>	<u>Percent</u>	<u>Amount</u>	<u>Percent</u>
Agricultural/residential and other real estate	\$ 82,965,690	95.89	\$ 83,006,440	95.66
Public utility personal	<u>3,559,450</u>	<u>4.11</u>	<u>3,763,150</u>	<u>4.34</u>
Total	<u>\$ 86,525,140</u>	<u>100.00</u>	<u>\$ 86,769,590</u>	<u>100.00</u>
Tax rate per \$1,000 of assessed valuation	\$ 64.20		\$ 64.20	

**NOTE 6 - LONG-TERM OBLIGATIONS**

- A. On May 9, 2007, the District issued \$8,701,615 in general obligations bonds (Series 2007 School Facilities Construction and Improvement Bonds). The bond issue represents the District's local share and local funded initiatives of a construction project approved and significantly funded by the Ohio School Facilities Commission (OSFC). The OSFC has awarded the District a \$14,797,046 grant for the project, and will make quarterly disbursements to the District until the project is completed. These bonds are general obligations of the District for which the full faith and credit of the District is pledged for repayment. Payments of principal and interest relating to this bond issue are recorded as a disbursement in the bond retirement fund (a nonmajor governmental fund). The source of payment is derived from a 6.2 mil bonded debt tax levy. In conjunction with the 6.2 mils which support the bond issue, the District also passed in fiscal year 2007 a .5 mil levy to ultimately fund the maintenance costs of the new facilities. Tax revenue from this levy will be reported in the classroom facilities maintenance fund (a nonmajor governmental fund).

**OSNABURG LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 6 - LONG-TERM OBLIGATIONS - (Continued)**

This issue is comprised of both current interest bonds, par value \$8,520,000, and capital appreciation bonds, par value \$181,615. The interest rates on the current interest bonds range from 4.000% to 4.125%. The capital appreciation bonds mature on December 1, 2014 (stated interest 18.139%), December 1, 2015 (stated interest 18.139%) and December 16, 2016 (stated interest 18.139%) at a redemption price equal to 100% of the principal, plus accrued interest to the redemption date. The accreted value at maturity for each capital appreciation bond is \$265,000, for a total maturity of \$795,000.

Interest payments on the current interest bonds are due on June 1 and December 1 of each year. The final maturity stated in the issue is December 1, 2035.

The following is a schedule of activity for fiscal year 2014 on the Series 2007 general obligation bonds:

	Balance 06/30/13	Additions	Reductions	Balance 06/30/14	Due Within One Year
Current interest bonds	\$ 7,575,000	\$ -	\$ (255,000)	\$ 7,320,000	\$ -
Capital appreciation bonds	181,615	-	-	181,615	71,298
Accreted interest	359,402	106,719	-	466,121	182,990
<b>Total G.O. bonds</b>	<b>\$ 8,116,017</b>	<b>\$ 106,719</b>	<b>\$ (255,000)</b>	<b>\$ 7,967,736</b>	<b>\$ 254,288</b>

The following is a summary of the future debt service requirements to maturity for the Series 2007 general obligation bonds:

Fiscal Year	Current Interest Bonds			Capital Appreciation Bonds		
	Principal	Interest	Total	Principal	Interest	Total
2015	\$ -	\$ 296,456	\$ 296,456	\$ 71,298	\$ 193,702	\$ 265,000
2016	-	296,456	296,456	59,935	205,065	265,000
2017	-	296,456	296,456	50,382	214,618	265,000
2018	265,000	291,157	556,157	-	-	-
2019	275,000	280,356	555,356	-	-	-
2020 - 2024	1,550,000	1,224,081	2,774,081	-	-	-
2025 - 2029	1,880,000	881,881	2,761,881	-	-	-
2030 - 2034	2,295,000	461,219	2,756,219	-	-	-
2035 - 2036	1,055,000	44,035	1,099,035	-	-	-
<b>Total</b>	<b>\$ 7,320,000</b>	<b>\$ 4,072,097</b>	<b>\$ 11,392,097</b>	<b>\$ 181,615</b>	<b>\$ 613,385</b>	<b>\$ 795,000</b>

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 6 - LONG-TERM OBLIGATIONS - (Continued)**

**B. Legal Debt Margin**

The Ohio Revised Code provides that voted net general obligation debt of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The code additionally states that unvoted indebtedness related to energy conservation debt shall not exceed 9/10 of 1% of the property valuation of the District. The assessed valuation used in determining the District's legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in the District's legal debt margin calculation excluded tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property, and personal property owned or leased by a railroad company and used in railroad operations. The effects of these debt limitations at June 30, 2014, resulted in a voted debt margin of \$626,121 and an unvoted debt margin of \$86,770.

**NOTE 7 - EMPLOYEE BENEFITS**

**A. Compensated Absences**

The criteria for determining vested vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees earn 10 to 30 days of vacation per year, depending upon length of service and hours worked. Teachers do not earn vacation time. Administrators employed to work 240-260 days per year earn 20-25 days of vacation annually. Teachers, administrators and classified employees earn sick leave at the rate of one and one-fourth days per month up to a maximum of 320 days. Upon retirement, classified employees and certified employees receive payment for one-fourth of the total sick leave accumulation, up to a maximum of 70 days for certified and classified employees.

**B. Life Insurance**

The District provides life insurance and accidental death and dismemberment insurance to most employees. Life insurance is provided through the Stark County Schools Council of Governments Health Benefits Program, an insurance purchasing pool (Note 2.A.).

**C. Retirement Incentive**

The District had a retirement incentive bonus in place during fiscal year 2014. The employee must have worked for the District for at least 10 years. This bonus is available to certified teaching employees in the amount of \$15,000. The bonus for the classified non-teaching employees is \$250/year up to a maximum of \$7,500. Employees retiring the first time they are eligible to retire based upon STRS or SERS Ohio eligibility will receive the bonus.

**NOTE 8 - RISK MANAGEMENT**

**A. Comprehensive**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The District has contracted with Ohio Casualty for property, general and excess liability insurance, boiler and machinery and inland marine with a \$5,000 deductible.



**OSNABURG LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 8 - RISK MANAGEMENT - (Continued)**

Ohio Casualty also covers computers, audio/visual equipment, musical instruments, playground, and miscellaneous equipment with a \$500 deductible.

Professional liability is protected by Ohio Casualty with a \$5,000,000 single occurrence, \$5,000,000 aggregate and \$1,000 deductible. Vehicles are also covered by Ohio Casualty and have a \$500 deductible for comprehensive and a \$250 deductible for collision. Automobile liability and vehicle liability both have a \$1,000,000 single limit of liability.

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant reduction in coverage from 2013.

**B. Workers' Compensation Plan**

For fiscal year 2014, the District participated in the Stark County Schools Council of Governments Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 2.A.). The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "group savings fund". This "group savings" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of CompManagement Inc. provides administrative, cost control and actuarial services to the GRP.

**C. Employee Group Health Insurance**

The District has contracted with the Stark County Schools Council of Governments Health Benefits Program, an insurance purchasing pool (Note 2.A.), to provide employee medical/surgical and dental benefits. Rates are set through an annual calculation process. The District pays a monthly contribution which is paid in a common fund from which claim payments are made for all participants regardless of claims flow. The Board of Directors has the right to return monies to an existing school district subsequent to the settlements of all expenses and claims. The District pays health premiums of \$1,438 for family coverage and \$592 for single coverage per employee per month and the District pays dental premiums of \$185 for family coverage and \$75 for single coverage per employee per month. In fiscal year 2014, the District paid 89% of the health insurance premium and the certified staff paid 11%. The classified staff paid one month's premium. Districts in the insurance purchasing pool were allowed to take two premium holidays; the District took June and July 2013 as their premium holidays.

**OSNABURG LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 9 - PENSION PLANS**

**A. School Employees Retirement System**

Plan Description - The District contributes to the School Employees Retirement System (SERS), a cost-sharing, multiple-employer defined benefit pension plan. SERS provides retirement, disability, survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, [www.ohsers.org](http://www.ohsers.org), under "Employers/Audit Resources".

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits. For fiscal year 2014, 13.05 percent and 0.05 percent of annual covered salary was the portion used to fund pension obligations and death benefits, respectively. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to a statutory maximum amount of 14 percent for plan members and 14 percent for employers. Chapter 3309 of the Ohio Revised Code provides statutory authority for member and employer contributions. The District's required contributions for pension obligations and death benefits to SERS for the fiscal years ended June 30, 2014, 2013 and 2012 were \$114,581, \$129,520 and \$127,937, respectively; 77.63 percent has been contributed for fiscal year 2014 and 100 percent for fiscal years 2013 and 2012.

**B. State Teachers Retirement System of Ohio**

Plan Description - The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement plan. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio website at [www.strsoh.org](http://www.strsoh.org), under "Publications".

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 9 - PENSION PLANS - (Continued)**

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy - For fiscal year 2014, plan members were required to contribute 11 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 14 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2014, 2013 and 2012 were \$408,457, \$424,298 and \$444,592, respectively; 82.69 percent has been contributed for fiscal year 2014 and 100 percent for fiscal years 2013 and 2012.

**C. Social Security System**

Effective July 1, 1991, all employees not otherwise covered by the SERS/STRS Ohio have an option to choose Social Security or the SERS/STRS Ohio. As of June 30, 2014 certain members of the Board of Education have elected Social Security. The District's liability is 6.2 percent of wages paid.

**NOTE 10 - POSTEMPLOYMENT BENEFITS**

**A. School Employees Retirement System**

Plan Description - The District participates in two cost-sharing, multiple employer postemployment benefit plans administered by the School Employees Retirement System (SERS) for non-certificated retirees and their beneficiaries, a Health Care Plan and a Medicare Part B Plan. The Health Care Plan includes hospitalization and physicians' fees through several types of plans including HMO's, PPO's, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively. The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Section 3309.69 of the Ohio Revised Code. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B monthly premium for calendar year 2014 was \$104.90 for most participants, but could be as high as \$335.70 per month depending on their income and the SERS' reimbursement to retirees was \$45.50. Benefit provisions and the obligations to contribute are established by the System based on authority granted by State statute. The financial reports of both Plans are included in the SERS Comprehensive Annual Financial Report which is available by contacting SERS at 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746. It is also posted on the SERS' Ohio website, [www.ohsers.org](http://www.ohsers.org), under "Employers/Audit Resources".

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 10 - POSTEMPLOYMENT BENEFITS - (Continued)**

Funding Policy - State statute permits SERS to fund the health care benefits through employer contributions. Each year, after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer contribution of 14 percent of covered payroll to the Health Care Fund. The Health Care Fund was established and is administered in accordance with Internal Revenue Code Section 105(e). For 2014, 0.14 percent of covered payroll was allocated to health care. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2.0 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the statewide SERS-covered payroll for the health care surcharge. For fiscal year 2014, the actuarially determined amount was \$20,250.

Active members do not contribute to the postemployment benefit plans. The Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility and retirement status.

The District's contributions for health care (including surcharge) for the fiscal years ended June 30, 2014, 2013 and 2012 were \$19,001, \$17,377 and \$21,336, respectively; 77.63 percent has been contributed for fiscal year 2014 and 100 percent for fiscal years 2013 and 2012.

The Retirement Board, acting with advice of the actuary, allocates a portion of the employer contribution to the Medicare B Fund. For fiscal year 2014, this actuarially required allocation was 0.76 percent of covered payroll. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2014, 2013, and 2012 were \$6,647, \$7,316 and \$7,555, respectively; 77.63 percent has been contributed for fiscal year 2014 and 100 percent for fiscal years 2013 and 2012.

**B. State Teachers Retirement System of Ohio**

Plan Description - The District contributes to the cost sharing, multiple employer defined benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by visiting [www.strsoh.org](http://www.strsoh.org), under "Publications" or by calling (888) 227-7877.

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2014, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2014, 2013 and 2012 were \$31,420, \$32,638 and \$34,199, respectively; 82.69 percent has been contributed for fiscal year 2014 and 100 percent for fiscal years 2013 and 2012.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 11 - BUDGETARY BASIS OF ACCOUNTING**

While the District is reporting financial position, results of operations, and changes in fund balance on the cash basis, the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Receipts, Disbursements and Change in Fund Balance - Budget and Actual - Budgetary Basis presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budgetary basis and the cash basis are that:

- (a) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of a disbursement, as opposed to assigned or committed fund balance (cash basis); and,
- (b) Some funds are included in the general fund (cash basis), but have separate legally adopted budgets (budget basis).

The adjustments necessary to reconcile the budget basis statement to the cash basis statement are as follows:

**Net Change in Fund Cash Balance**

	<u>General fund</u>
Budget basis	\$ (190,593)
Funds budgeted elsewhere	2,671
Adjustment for encumbrances	95,305
Cash basis	<u>\$ (92,617)</u>

Certain funds that are legally budgeted in separate special revenue funds are considered part of the general fund on a cash basis. This includes the adult education fund and public school support fund.

**NOTE 12 - CONTINGENCIES**

**A. Grants**

The District received financial assistance from federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, the effect of any such disallowed claims on the overall financial position of the District at June 30, 2014, if applicable, cannot be determined at this time.

**B. Litigation**

The District is involved in no material litigation as either plaintiff or defendant.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 13 - SET-ASIDES**

The District is required by State law to annually set-aside certain general fund revenue amounts, as defined by statutory formula, for the acquisition and construction of capital improvements. Amounts not spent by the end of the fiscal year or offset by similarly restricted resources received during the year must be held in cash at fiscal year-end. This amount must be carried forward to be used for the same purpose in future years. Expenditures exceeding the set-aside requirement may not be carried forward to the next fiscal year.

The following cash-basis information describes the change in the fiscal year-end set-aside amount for capital improvements. Disclosure of this information is required by State statute.

	<u>Capital Improvements</u>
Set-aside balance June 30, 2013	\$ -
Current year set-aside requirement	137,704
Current year qualifying expenditures	(46,860)
Current year offsets	(58,300)
Prior year offset from bond proceeds	<u>(32,544)</u>
Total	<u>\$ -</u>
Balance carried forward to fiscal year 2015	<u>\$ -</u>
Set-aside balance June 30, 2014	<u><u>\$ -</u></u>

During fiscal year 2007, the District issued \$8,701,615 in capital related school improvement bonds. These proceeds may be used to reduce the capital improvements set-aside amount to below zero for future years. The amount presented for prior year offset from bond proceeds is limited to an amount needed to reduce the capital improvements set-aside balance to \$0. The District is responsible for tracking the amount of bond proceeds that may be used as an offset in future periods, which was \$8,428,960 at June 30, 2014.

**NOTE 14 - OPERATING LEASE - LESSOR DISCLOSURE**

On October 20, 2011, the District and Chesapeake Exploration, L.L.C. (the “Lessee”) entered into an agreement in which the District leases land to the Lessee and grants exclusive rights for the excavation of oil and gas therein. The primary term of the lease is five years, effective October 20, 2011. At the Lessee’s sole discretion, on or before the expiration date of the primary term, the Lessee may extend the duration of the lease for one additional five year term. The Lessee is to pay the District a single rental payment of \$5.00 per net acre. In addition, the agreement stipulates that the Lessee pay the District a yearly royalty fee equal to one-eighth of the net revenue realized by the Lessee for all oil and gas produced and marketed from the land. The District did not receive any payments from the Lessee during fiscal year 2014.

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

**NOTE 15 - OTHER COMMITMENTS**

The District utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the District's commitments for encumbrances in the governmental funds were as follows:

<u>Fund</u>	<u>Year-End Encumbrances</u>
General fund	\$ 96,355
Classroom facilities	11,437
Nonmajor governmental	<u>32,177</u>
Total	<u>\$ 139,969</u>

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OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY

SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2014

Federal Grantor/ Pass Through Grantor/ Program Title	Federal CFDA Number	Receipts	Non-Cash Receipts	Expenditures	Non-Cash Expenditures
<b><u>U.S. DEPARTMENT OF AGRICULTURE</u></b>					
<i>Passed Through Ohio Department of Education:</i>					
<i>Child Nutrition Cluster:</i>					
<i>Cash Assistance:</i>					
School Breakfast Program	10.553	\$19,456		\$19,456	
National School Lunch Program	10.555	138,182		138,182	
<i>Non-Cash Assistance (Food Distribution)</i>					
National School Lunch Program	10.555		\$19,519		\$19,519
Total Child Nutrition Cluster		157,638	19,519	157,638	19,519
<b>Total U.S. Department of Agriculture</b>		<b>157,638</b>	<b>19,519</b>	<b>157,638</b>	<b>19,519</b>
<b><u>U.S. DEPARTMENT OF EDUCATION</u></b>					
<i>Passed Through Ohio Department of Education:</i>					
Special Education Grants to States	84.027	125,536		141,132	
Title I, Grants to Local Educational Agencies	84.010	161,010		173,018	
Improving Teacher Quality State Grants	84.367	26,887		31,431	
Medicaid Assistance Program	93.778	38,119		0	
<b>Total U.S. Department of Education</b>		<b>351,552</b>		<b>345,581</b>	
<b>Totals</b>		<b>\$509,190</b>	<b>\$19,519</b>	<b>\$503,219</b>	<b>\$19,519</b>

*The accompanying notes to this schedule are an integral part of this schedule.*

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY**

**NOTES TO THE SCHEDULE OF FEDERAL AWARDS RECEIPTS AND EXPENDITURES  
FISCAL YEAR ENDED JUNE 30, 2014**

**NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Federal Awards Receipts and Expenditures Schedule (the Schedule) reports the Osnaburg Local School District's (the District's) federal award programs' receipts and disbursements. The schedule has been prepared on the cash basis of accounting.

**NOTE B - CHILD NUTRITION CLUSTER**

The District commingles cash receipts from the U.S. Department of Agriculture with similar State grants. When reporting expenditures on this Schedule, the District assumes it expends federal monies first.

**NOTE C – FOOD DONATION PROGRAM**

The District reports commodities consumed on the Schedule at the entitlement value. The District allocated donated food commodities to the respective programs that benefitted from the use of those donated food commodities.

**NOTE D – MEDICAL ASSISTANCE PROGRAM (CAFS)**

The District received \$38,119 for the Medical Assistance Program which relates to settlements for CAFS service provided during prior years.



# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Osnaburg Local School District  
Stark County  
310 Browning Ct.  
East Canton, Ohio 44730

To the Board of Education:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Osnaburg Local School District, Stark County, (the District) as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated December 29, 2014, wherein we noted the District uses a special purpose framework other than generally accepted accounting principles.

### ***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the District's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the District's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

***Compliance and Other Matters***

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters we must report under *Government Auditing Standards* which are described in the accompanying schedule of findings and questioned costs as items 2014-001 and 2014-002.

***Entity's Response to Findings***

The District's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit the District's responses and, accordingly, we express no opinion on them.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

**Dave Yost**  
Auditor of State  
Columbus, Ohio

December 29, 2014



# Dave Yost • Auditor of State

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Osnaburg Local School District  
Stark County  
310 Browning Ct.  
East Canton, Ohio 44730

To the Board of Education:

### ***Report on Compliance for the Major Federal Program***

We have audited the Osnaburg Local School District's (the District) compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect the Osnaburg Local School District's major federal program for the year ended June 30, 2014. The *Summary of Auditor's Results* in the accompanying schedule of findings and questioned costs identifies the District's major federal program.

### ***Management's Responsibility***

The District's Management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to its federal program.

### ***Auditor's Responsibility***

Our responsibility is to opine on the District's compliance for the District's major federal program based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. These standards and OMB Circular A-133 require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on the District's major program. However, our audit does not provide a legal determination of the District's compliance.

### ***Opinion on the Major Federal Program***

In our opinion, the Osnaburg Local School District complied, in all material respects with the compliance requirements referred to above that could directly and materially affect its major federal program for the year ended June 30, 2014.

**Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance which OMB Circular A-133 requires us to report, described in the accompanying schedule of findings and questioned costs as item 2014-003. This finding did not require us to modify our compliance opinion on the major federal program.

The Entity's response to our noncompliance finding is described in the accompanying schedule of findings and questioned costs and / or corrective action plan. We did not audit the District's response and, accordingly, we express no opinion on it.

**Report on Internal Control Over Compliance**

The District's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the District's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on each major federal program's compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control compliance tests and the results of this testing based on OMB Circular A-133 requirements. Accordingly, this report is not suitable for any other purpose.

**Dave Yost**  
Auditor of State  
Columbus, Ohio

December 29, 2014

**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
OMB CIRCULAR A -133 § .505  
June 30, 2014**

**1. SUMMARY OF AUDITOR'S RESULTS**

<b>(d)(1)(i)</b>	<b>Type of Financial Statement Opinion</b>	Unmodified
<b>(d)(1)(ii)</b>	<b>Were there any material control weaknesses reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(ii)</b>	<b>Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iii)</b>	<b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>	Yes
<b>(d)(1)(iv)</b>	<b>Were there any material internal control weaknesses reported for major federal programs?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any significant deficiencies in internal control reported for major federal programs?</b>	No
<b>(d)(1)(v)</b>	<b>Type of Major Programs' Compliance Opinion</b>	Unmodified
<b>(d)(1)(vi)</b>	<b>Are there any reportable findings under § .510(a)?</b>	Yes
<b>(d)(1)(vii)</b>	<b>Major Programs (list):</b>	Special Education Grants to States CFDA #84.027
<b>(d)(1)(viii)</b>	<b>Dollar Threshold: Type A/B Programs</b>	Type A: > \$ 300,000 Type B: all others
<b>(d)(1)(ix)</b>	<b>Low Risk Auditee?</b>	Yes

<b>2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS</b>
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**Financial Statement Presentation**

<i>Finding Number</i>	2014-001
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NONCOMPLIANCE

Ohio Rev. Code Section 117.38 provides that each public office shall file a financial report for each fiscal year. The Auditor of State may prescribe forms by rule or may issue guidelines, or both, for such reports. If the Auditor of State has not prescribed a rule regarding the form for the report, the public office shall submit its report to the form utilized by the public office.

Ohio Administrative Code Section 117-2-03 further clarifies the requirements of Ohio Rev. Code 117.38. Furthermore, the public office shall give public notice that the financial report is available for public inspection. Ohio Admin. Code Section 117-2-03(B) requires the School District to prepare its annual financial report in accordance with generally accepted accounting principles. Pursuant to Ohio Rev. Code Section 117.38, the School District may be fined and subject to various other administrative remedies for its failure to file the required financial report.

The District did not report the financial activity of the District in accordance with generally accepted accounting principles for fiscal year ending June 30, 2014. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures that, while material, cannot be determined at this time.

The Board of Education should review the standards and ensure preparation of its financial statements in accordance with AICPA’s Audit and Accounting Guide Audits of State and Local Governments. The Board of Education should ensure the financial statements are prepared in accordance with the Ohio Administrative Code and the Ohio Revised Code. Implementation of these procedures may help ensure accurate and timely financial statements are available to the District’s community.

**Official’s Response:** The Osnaburg Local Board of Education has reviewed the standards for financial reporting and has deemed the generally accepted accounting principles to be too costly. Henceforth we will be reporting on a cash-basis of accounting. The District’s financial statements will be prepared in a format that substantially conforms to the reporting model prescribed by Governmental Accounting Standards Board Statement No. 34 or “GAAP look-a-like” financial statements. We understand there will be \$750 fines for this non-compliance, but still feel the estimated \$8,000-\$10,000 annual savings is justified.



**Finding for Recovery - Repaid Under Audit**

<i>Finding Number</i>	2014-002
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NONCOMPLIANCE

Section 4 of the Interim Superintendent Contract provides effective August 1, 2013 the base salary of the interim superintendent shall be three hundred and twenty five dollars per day (\$325/day). The Interim Superintendent was paid \$350 per day and was therefore overpaid \$1,225.

On October 20, 2014, the Osnaburg Board of Education retroactively approved an amendment to the Interim Superintendent's Contract to approve the rate of \$350 per day. However, a legislative decision can only have a prospective effect.

The District should ensure the amount approved for salary reflects the intent of the Board.

In accordance with the foregoing facts and pursuant to Ohio Revised Code Section 117.28, a Finding For Recovery for public monies illegally expended is hereby issued against Carmela Lioi, Interim Superintendent, in the amount of \$1,225 and in favor of the general fund.

Carmela Lioi repaid \$1,225 to the District by check number 434 on December 3, 2014.

**Official's Response:** At the time of Ms. Lioi's hiring, there was a lot of discussion concerning her rate of pay. My understanding was that \$350/day was the final agreed upon daily rate. When the contract was typed up, \$325/day was used and I did not catch the error. The error was caught when the audit was done. The Osnaburg Local Board of Education did retroactively approve the original rate of pay and since they are the governing board, we were under the impression that would all that was needed.

**3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS**

**Time and Effort Documentation**

<b>Finding Number</b>	2014-003
<b>CFDA Title and Number</b>	Special Education Grants to States
<b>Federal Award Number / Year</b>	84.027/2014
<b>Federal Agency</b>	Department of Education
<b>Pass-Through Agency</b>	Ohio Department of Education

QUESTIONED COST/NONCOMPLIANCE/ALLOWABLE COSTS/COST PRINCIPLES

2 Code of Federal Regulations Part 225, Appendix B (8)(h) provides, in part, salaries and wages will be based on payrolls documented in accordance with generally accepted practice of the governmental unit and approved by a responsible official of the governmental unit. Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for that period covered by the certification. These certifications will be prepared at least semi-annually and will be signed by the employee or supervisory official having first-hand knowledge of the work performed by the employee. Where employees work on multiple activities or cost objectives, a distribution of their salaries or wages will be supported by personnel activity reports or equivalent documentation. Such documentary support will be required where employees work on more than one Federal award, or a federal award and a non-Federal award. Personnel activity reports or equivalent documentation must meet the following standards:

- They must reflect an after-the-fact distribution of the actual activity of each employee;
- They must account for the total activity for which the employee is compensated;
- They must be prepared at least monthly and must coincide with one or more pay periods; and
- They must be signed by the employee.

Time and effort documentation or semi-annual certifications were not maintained during fiscal year 2014 for two District employees who were partially compensated with Special Education Cluster funding. As a result, Special Education Cluster program payroll expenditures in the amount of \$11,927 are considered questioned costs.

The District should maintain personnel activity reports or equivalent documentation when employees are paid from multiple funds and semi-annual certifications for employees paid from only one grant fund. This will help ensure the proper amount is being charged to each Federal program.

The District should maintain semi-annual certifications, personnel activity reports, or equivalent documentation required for all employees paid from any Federal programs, in accordance with the requirements of 2 C.F.R. Part 225, Appendix B 8(h). This will help ensure the District is in compliance with all Federal time and effort documentation requirements. Furthermore, failure to maintain adequate time and effort documentation could compromise the District's eligibility to participate in future Federal grant programs.

**Time and Effort Documentation (continued)**

<b>Finding Number</b>	2014-003 (continued)
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**Official's Response:** Semi-annual certifications were done on 12 employees and time and effort monthly certifications were done on four employees for the audit year of 2013-14. Of the two district employees in questions, one was a bus aide hired for the 2012-13 school year, but not for the audit year of 2013-14. The time and efforts monthly certifications were missed on this one employee in the 2012-13 school year. On the second employee, we pay a stipend or flat rate of \$10,000 out of Title VI-B to Melanie Davis for her Special Director duties. This flat amount is part of her principal salary not over and above her principal salary. We have paid this flat rate as part of the regular salary to our special ed. director for over 16 year and this is the first time it has been considered a noncompliance issue.

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**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2014**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <b><i>Explain</i></b>
2013-001	<b>Ohio Rev. Code Section 117.38</b> - The District did not report the financial activity of the District in accordance with generally accepted accounting principles for fiscal year ending June 30, 2013.	No.	Not Corrected; <i>Repeated as Finding Number 2014-001.</i>

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**OSNABURG LOCAL SCHOOL DISTRICT  
STARK COUNTY**

**CORRECTIVE ACTION PLAN  
OMB CIRCULAR A -133 § .315 (c)  
June 30, 2014**

Finding Number	Planned Corrective Action	Anticipated Completion Date	Responsible Contact Person
2014-003	Semi-annual certifications/time and effort will be completed for all required employees	1/1/2015	Christine Robenstine