



Dave Yost • Auditor of State

**WELLER TOWNSHIP
RICHLAND COUNTY**

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Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT

Weller Township
Richland County
2410 Pavonia East Road
Mansfield, Ohio 44903

To the Board of Trustees:

Report on the Financial Statements

We have audited the accompanying financial statements and related notes of Weller Township, Richland County, Ohio, (the Township) as of and for the years ended December 31, 2014, 2013 and 2012.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Township's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the Township prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D), which is an accounting basis other than accounting principles generally accepted in the United States of America, to satisfy these requirements.

Although the effects on the financial statements of the variances between the regulatory accounting basis and GAAP are not reasonably determinable, we presume they are material.

Though the Township does not intend these statements to conform to GAAP, auditing standards generally accepted in the United States of America require us to include an adverse opinion on GAAP. However, the adverse opinion does not imply the amounts reported are materially misstated under the accounting basis Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit. Our opinion on this accounting basis permitted is in the *Opinion on Regulatory Basis of Accounting* paragraph below.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Township as of December 31, 2014, 2013, and 2012, or changes in financial position thereof for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined cash balances of Weller Township, Richland County, Ohio, as of December 31, 2014, 2013 and 2012, and its combined cash receipts and disbursements for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit, described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 8, 2015, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.



Dave Yost
Auditor of State
Columbus, Ohio

October 8, 2015

**WELLER TOWNSHIP
RICHLAND COUNTY**

**COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS
AND CHANGES IN FUND BALANCES (CASH BASIS)
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2014**

	General	Special Revenue	Debt Service	Permanent	Totals (Memorandum Only)
Cash Receipts					
Property and Other Local Taxes	\$ 26,574	\$ 233,818	\$ -	\$ -	\$ 260,392
Charges for Services	-	6,000	-	-	6,000
Licenses, Permits and Fees	3,788	-	-	-	3,788
Intergovernmental	20,034	116,734	-	-	136,768
Earnings on Investments	-	-	-	47	47
Miscellaneous	734	600	-	-	1,334
<i>Total Cash Receipts</i>	<u>51,130</u>	<u>357,152</u>	<u>-</u>	<u>47</u>	<u>408,329</u>
Cash Disbursements					
Current:					
General Government	58,015	1,465	-	-	59,480
Public Safety	-	65,628	-	-	65,628
Public Works	-	212,694	-	-	212,694
Health	1,000	-	-	-	1,000
Capital Outlay	80	208,448	-	-	208,528
Debt Service:					
Principal Retirement	-	15,187	22,284	-	37,471
Interest and Fiscal Charges	-	298	1,937	-	2,235
<i>Total Cash Disbursements</i>	<u>59,095</u>	<u>503,720</u>	<u>24,221</u>	<u>-</u>	<u>587,036</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(7,965)</u>	<u>(146,568)</u>	<u>(24,221)</u>	<u>47</u>	<u>(178,707)</u>
Other Financing Receipts (Disbursements)					
Sale of Bonds	-	111,350	-	-	111,350
Sale of Capital Assets	-	16,750	-	-	16,750
Transfers In	-	-	24,221	-	24,221
Transfers Out	-	(24,221)	-	-	(24,221)
Other Financing Sources	1,520	-	-	-	1,520
<i>Total Other Financing Receipts (Disbursements)</i>	<u>1,520</u>	<u>103,879</u>	<u>24,221</u>	<u>-</u>	<u>129,620</u>
<i>Net Change in Fund Cash Balances</i>	<u>(6,445)</u>	<u>(42,689)</u>	<u>-</u>	<u>47</u>	<u>(49,087)</u>
<i>Fund Cash Balances, January 1</i>	<u>106,818</u>	<u>331,384</u>	<u>-</u>	<u>10,094</u>	<u>448,296</u>
Fund Cash Balances, December 31					
Nonspendable	-	-	-	10,000	10,000
Restricted	-	253,857	-	141	253,998
Committed	-	34,838	-	-	34,838
Assigned	99,023	-	-	-	99,023
Unassigned	1,350	-	-	-	1,350
<i>Fund Cash Balances, December 31</i>	<u>\$ 100,373</u>	<u>\$ 288,695</u>	<u>\$ -</u>	<u>\$ 10,141</u>	<u>\$ 399,209</u>

The notes to the financial statements are an integral part of this statement.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS
AND CHANGES IN FUND BALANCES (CASH BASIS)
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2013**

	General	Special Revenue	Permanent	Totals (Memorandum Only)
Cash Receipts				
Property and Other Local Taxes	\$ 26,495	\$ 239,385	\$ -	\$ 265,880
Charges for Services	-	9,945	-	9,945
Licenses, Permits and Fees	475	-	-	475
Intergovernmental	57,007	129,391	-	186,398
Earnings on Investments	118	-	65	183
Miscellaneous	1,068	-	-	1,068
<i>Total Cash Receipts</i>	<u>85,163</u>	<u>378,721</u>	<u>65</u>	<u>463,949</u>
Cash Disbursements				
Current:				
General Government	91,044	-	-	91,044
Public Safety	-	66,877	-	66,877
Public Works	-	205,767	-	205,767
Health	100	-	-	100
Capital Outlay	-	-	-	-
Debt Service:				
Principal Retirement	-	14,490	-	14,490
Interest and Fiscal Charges	-	1,420	-	1,420
<i>Total Cash Disbursements</i>	<u>91,144</u>	<u>288,554</u>	<u>-</u>	<u>379,698</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(5,981)</u>	<u>90,167</u>	<u>65</u>	<u>84,251</u>
Other Financing Receipts (Disbursements)				
Other Financing Sources	1,478	-	-	1,478
Other Financing Uses	(10)	-	-	(10)
<i>Total Other Financing Receipts (Disbursements)</i>	<u>1,468</u>	<u>-</u>	<u>-</u>	<u>1,468</u>
<i>Net Change in Fund Cash Balances</i>	<u>(4,513)</u>	<u>90,167</u>	<u>65</u>	<u>85,719</u>
<i>Fund Cash Balances, January 1</i>	<u>111,331</u>	<u>241,217</u>	<u>10,029</u>	<u>362,577</u>
Fund Cash Balances, December 31				
Nonspendable	-	-	10,000	10,000
Restricted	-	314,674	94	314,768
Committed	-	16,710	-	16,710
Assigned	42,558	-	-	42,558
Unassigned	64,260	-	-	64,260
<i>Fund Cash Balances, December 31</i>	<u>\$ 106,818</u>	<u>\$ 331,384</u>	<u>\$ 10,094</u>	<u>\$ 448,296</u>

The notes to the financial statements are an integral part of this statement.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS
AND CHANGES IN FUND BALANCES (CASH BASIS)
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2012**

	General	Special Revenue	Debt Service	Permanent	Totals (Memorandum Only)
Cash Receipts					
Property and Other Local Taxes	\$ 26,136	\$ 216,042	\$ 15,884	\$ -	\$ 258,062
Charges for Services	-	17,965	-	-	17,965
Licenses, Permits and Fees	2,095	-	-	-	2,095
Intergovernmental	97,682	109,236	-	-	206,918
Earnings on Investments	42	-	-	-	42
Miscellaneous	321	2,316	-	-	2,637
<i>Total Cash Receipts</i>	<u>126,276</u>	<u>345,559</u>	<u>15,884</u>	<u>-</u>	<u>487,719</u>
Cash Disbursements					
Current:					
General Government	73,077	-	-	-	73,077
Public Safety	-	105,211	-	-	105,211
Public Works	-	286,402	-	-	286,402
Health	6,700	-	-	-	6,700
Debt Service:					
Principal Retirement	-	-	14,489	-	14,489
Interest and Fiscal Charges	-	-	1,395	-	1,395
<i>Total Cash Disbursements</i>	<u>79,777</u>	<u>391,613</u>	<u>15,884</u>	<u>-</u>	<u>487,274</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	46,499	(46,054)	-	-	445
<i>Fund Cash Balances, January 1</i>	<u>64,832</u>	<u>287,271</u>	<u>-</u>	<u>10,029</u>	<u>362,132</u>
Fund Cash Balances, December 31					
Nonspendable	-	-	-	10,000	10,000
Restricted	-	241,217	-	29	241,246
Assigned	17,624	-	-	-	17,624
Unassigned	93,707	-	-	-	93,707
<i>Fund Cash Balances, December 31</i>	<u>\$ 111,331</u>	<u>\$ 241,217</u>	<u>\$ -</u>	<u>\$ 10,029</u>	<u>\$ 362,577</u>

The notes to the financial statements are an integral part of this statement.

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**WELLER TOWNSHIP
RICHLAND COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014, 2013 AND 2012**

1. Summary of Significant Accounting Policies

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of Weller Township, Richland County, (the Township) as a body corporate and politic. A publicly-elected three-member Board of Trustees directs the Township. The Township provides general government services, road and bridge maintenance, and cemetery maintenance. The Township contracts with Franklin Township to provide fire protection and emergency medical services.

The Township participates in *Ohio Plan Risk Management, Inc. (OPRM)*, a public entity risk pool. OPRM provides property and casualty coverage for its members. Note 7 to the financial statements provides additional information for this entity.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

C. Deposits

The Township maintains a checking account and an interest bearing savings account and certificate of deposit.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

1. General Fund

The General Fund accounts for and reports all financial resources not accounted for and reported in another fund.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

1. Summary of Significant Accounting Policies (Continued)

D. Fund Accounting (Continued)

2. Special Revenue Funds

These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Township had the following significant Special Revenue Funds:

Road and Bridge Fund - This fund receives property tax money for constructing, maintaining, and repairing Township roads and bridges.

Gasoline Tax Fund - This fund receives gasoline tax money to pay for constructing, maintaining, and repairing Township roads.

Special Levy Fund – This fund receives property tax money for the purpose of providing fire protection and emergency medical services for the Township.

Permissive Sales Tax Fund - This fund receives permissive sales tax money to pay for constructing, maintaining, and repairing Township roads.

3. Permanent Fund

This fund accounts for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (for the benefit of the government or its citizenry). The Township had the following significant permanent fund:

Wolford Trust Fund – This fund receives interest earned on the nonexpendable corpus from a trust agreement. These earnings are to be used for the general maintenance and repairs at a closed cemetery within the Township.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must approve estimated resources.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

1. Summary of Significant Accounting Policies (Continued)

E. Budgetary Process (Continued)

3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled, and reappropriated in the subsequent year.

A summary of 2014, 2013 and 2012 budgetary activity appears in Note 3.

F. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

1. Nonspendable

The Township classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

2. Restricted

Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

3. Committed

Trustees can *commit* amounts via formal action (resolution). The Township must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

4. Assigned

Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. Governmental funds other than the general fund report all fund balances as *assigned* unless they are restricted or committed. In the general fund, *assigned* amounts represent intended uses established by Township Trustees or a Township official delegated that authority by resolution, or by State Statute.

5. Unassigned

Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

1. Summary of Significant Accounting Policies (Continued)

F. Fund Balance (Continued)

The Township applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

G. Property, Plant, and Equipment

The Township records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

H. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

2. Equity in Pooled Deposits

The Township maintains a deposit pool all funds use. The Ohio Revised Code prescribes allowable deposits. The carrying amount of deposits at December 31 was as follows:

	2014	2013	2012
Demand deposits	\$189,164	\$367,356	\$271,649
Certificate of deposit	10,014	0	10,010
Savings Account	200,031	80,940	80,918
Total deposits	399,209	448,296	362,577

Deposits: Deposits are insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

3. Budgetary Activity

Budgetary activity for the years ending December 31, 2014, 2013 and 2012 follows:

2014 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$69,700	\$52,650	(\$17,050)
Special Revenue	345,580	485,252	139,672
Debt Service	111,350	24,221	(87,129)
Permanent	65	47	(18)
Total	\$526,695	\$562,170	\$35,475

**WELLER TOWNSHIP
RICHLAND COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

3. Budgetary Activity (Continued)

2014 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$112,258	\$59,095	\$53,163
Special Revenue	550,826	527,941	22,885
Debt Service	135,571	24,221	111,350
Permanent	130	0	130
Total	<u>\$798,785</u>	<u>\$611,257</u>	<u>\$187,528</u>

2013 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$69,700	\$86,641	\$16,941
Special Revenue	337,947	378,721	40,774
Permanent	65	65	0
Total	<u>\$407,712</u>	<u>\$465,427</u>	<u>\$57,715</u>

2013 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$92,164	\$91,154	\$1,010
Special Revenue	291,679	288,554	3,125
Permanent	90	0	90
Total	<u>\$383,933</u>	<u>\$379,708</u>	<u>\$4,225</u>

2012 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$60,000	\$126,276	\$66,276
Special Revenue	354,107	345,559	(8,548)
Debt Service	15,884	15,884	0
Permanent	40	0	(40)
Total	<u>\$430,031</u>	<u>\$487,719</u>	<u>\$57,688</u>

2012 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$81,862	\$79,777	\$2,085
Special Revenue	425,019	391,613	33,406
Debt Service	15,884	15,884	0
Total	<u>\$522,765</u>	<u>\$487,274</u>	<u>\$35,491</u>

**WELLER TOWNSHIP
RICHLAND COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

4. Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

5. Debt

The Township paid off a dump truck loan in 2014. Annual payments, including interest, on this loan in 2012, 2013, and 2014 were \$15,884, \$15,910, and \$15,485, respectively.

Debt outstanding at December 31, 2014 was as follows:

	Principal	Interest Rate
2014 Equipment Bonds	\$89,066	3.45%

In 2014, the Township issued \$111,350 in equipment bonds to purchase a new dump truck and related equipment. The bonds will be paid off in annual installments of \$24,221, including interest at 3.45%. The final payment is due November 1, 2018.

Amortization of the above debt, including interest, is scheduled as follows:

	Fire Equipment Bonds
Year ending December 31:	
2015	\$24,221
2016	24,221
2017	24,221
2018	24,221
Total	\$96,884

6. Retirement Systems

All employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plans. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2014, 2013 and 2012, OPERS members contributed 10% of their gross salaries and the Township contributed an amount equaling 14% of participants' gross salaries. The Township has paid all contributions required through December 31, 2014.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

7. Risk Management

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Government belongs to the Ohio Plan Risk Management, Inc. (OPRM) - formerly known as the Ohio Government Risk Management Plan, (the "Plan"), a non-assessable, unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management program and other administrative services to Ohio governments ("Members"). The Plan is legally separate from its member governments.

Pursuant to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

OPRM coverage programs are developed specific to each member's risk management needs and the related premiums for coverage are determined through the application of uniform underwriting criteria addressing the member's exposure to loss, except OPRM retains 41.5% (effective November 1, 2011) of the premium and losses on the first \$250,000 casualty treaty and 10% of the first \$1,000,000 property treaty. Effective November 1, 2012 (and through October 2014) the plan increased its retention to 50% of the first \$250,000 casualty treaty. The Plan's property retention remained unchanged from prior years. This change was made to balance the reinsurance market conditions. Members are only responsible for their self-retention (deductible) amounts, which vary from member to member. OPRM had 774 and 783 members as of December 31, 2013 and 2014 respectively.

Plan members are responsible to notify the Plan of their intent to renew coverage by their renewal date. If a member chooses not to renew with the Plan, they have no other financial obligation to the Plan, but still need to promptly notify the Plan of any potential claims occurring during their membership period. The former member's covered claims, which occurred during their membership period, remain the responsibility of the Plan.

Settlement amounts did not exceed insurance coverage for the past three fiscal years.

The Pool's audited financial statements conform with generally accepted accounting principles, and reported the following assets, liabilities and equity at December 31, 2012, 2013 and 2014:

	2012	2013	2014
Assets	\$13,100,381	\$13,774,304	\$14,830,185
Liabilities	(6,687,193)	(7,968,395)	(8,942,504)
Members' Equity	\$6,414,188	\$5,805,909	\$5,887,681

You can read the complete audited financial statements for OPRM at the Plan's website, www.ohioplan.org.

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Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Weller Township
Richland County
2410 Pavonia East Road
Mansfield, Ohio 44903

To the Board of Trustees:

We have audited in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of Weller Township, Richland County, (the Township) as of and for the years ended December 31, 2014, 2013 and 2012, and the related notes to the financial statements and have issued our report thereon dated October 8, 2015, wherein we noted the Township followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the Township's internal control. Accordingly, we have not opined on it.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Therefore, unidentified material weaknesses or significant deficiencies may exist. However, as described in the accompanying schedule of findings we identified a certain deficiency in internal control over financial reporting, that we consider a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Township's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider findings 2014-001 through 2014-004 described in the accompanying schedule of findings to be material weaknesses.

Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters we must report under *Government Auditing Standards* which are described in the accompanying schedule of findings as items 2014-003 and 2014-004.

Entity's Response to Findings

The Township's responses to the findings identified in our audit are described in the accompanying schedule of findings. We did not audit the Township's responses and, accordingly, we express no opinion on them.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Dave Yost
Auditor of State
Columbus, Ohio

October 8, 2015

**WELLER TOWNSHIP
RICHLAND COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2014, 2013 AND 2012**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2014-001

Material Weakness – Cash Reconciliations and Board Monitoring

Monthly bank reconciliations should be performed by the Fiscal Officer to determine if all receipts and disbursements have been properly posted. Reconciling items should be investigated at the time of the reconciliation and resolved in a timely manner. Once completed, the reconciliation should be reviewed for completeness and accuracy by the Board.

The Township was unreconciled during 2012, 2013, and 2014, and the Fiscal Officer did not provide monthly financial reports to the Trustees for review during 2012 or 2013. The former Fiscal Officer resigned effective December 31, 2013, and the current Fiscal Officer was hired in January 2014. In 2015, the Township contracted with the Auditor of State's Local Government Services division to assist in preparing monthly bank reconciliations for January 2012 through December 2014.

When bank reconciliations are not performed timely, the Township does not have accurate knowledge of the financial status of the Township. Also, lack of monitoring of monthly financial reports and bank reconciliations may lead to errors, irregularities, or misappropriation of the Township's assets as well as misstated financial statements, such as those misstatements identified in Finding 2014-002.

We recommend the Fiscal Officer promptly prepare monthly bank to book reconciliations that properly account for all transactions during the respective month as well as all reconciling items. We further recommend the Fiscal Officer provide the Board monthly system-generated financial reports, including detailed revenue and expenditure transaction reports, budget versus actual revenue and expenditure reports, bank reconciliation report, and fund balance reports. These reports should be reviewed by the Board and appropriate follow-up should be made regarding any unusual balances or transactions.

Officials' Response:

We did not receive a response from officials to this finding.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)
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FINDING NUMBER 2014-002

Material Weakness – Financial Reporting

Sound financial reporting is the responsibility of the Fiscal Officer and Board of Trustees and is essential to ensure the information provided to the readers of the financial statements is complete and accurate.

The following adjustments and reclassifications were deemed material and required posting to the Township's December 31, 2012 financial statements.

- Adjustment to move \$1,818 in trustees' salaries from the Gasoline Tax special revenue fund to the General fund. (See Finding 2014-003 for further detail)
- Reclassification of \$17,624 fund balance in General fund from unassigned to assigned due to fiscal year 2013 appropriations exceeding 2013 estimated receipts.

The following adjustments and reclassifications were deemed material and required posting to the Township's December 31, 2013 financial statements.

- Adjustment to move \$4,840 in trustees' salaries from the Gasoline Tax special revenue fund to the General fund. (See Finding 2014-003 for further detail)
- Reclassification of \$42,558 fund balance in General fund from unassigned to assigned due to fiscal year 2014 appropriations exceeding 2014 estimated receipts.
- Reclassification of \$16,710 fund balance for inside millage in the Road and Bridge special revenue fund from restricted to committed.
- Reclassification of \$14,490 principal retirement and \$1,420 interest misposted as capital outlay in the Gas Tax fund.
- Adjustment of \$1,607 in Motor Vehicle License Tax fund receipts misposted to the Permissive Sales Tax fund (see Finding 2014-004 for further detail).
- Adjustment of \$883 in Gasoline Tax fund receipts misposted to the Motor Vehicle License Tax fund (see Finding 2014-004 for further detail).

The following adjustments and reclassifications were deemed material and required posting to the Township's December 31, 2014 financial statements.

- Adjustment to move \$2,932 in trustees' salaries and retirement from the Gasoline Tax special revenue fund to the Road and Bridge special revenue fund. (See Finding 2014-003 for further detail)
- Reclassification of \$99,023 fund balance in General fund from unassigned to assigned due to fiscal year 2015 appropriations exceeding 2015 estimated receipts.
- Reclassification of \$34,838 fund balance for inside millage in the Road and Bridge special revenue fund from restricted to committed.
- Reclassification of homestead and rollback receipts misposted as property taxes rather than intergovernmental receipts in the General (\$6,992), Special Levy (\$6,975), and Road and Bridge (\$9,894) funds.
- Adjustment of \$3,501 in Gas Tax fund receipts misposted to the Permissive Sales Tax fund (see Finding 2014-004 for further detail).
- Adjustment to record \$111,350 sale of bonds and related capital outlay expenditure in the Road and Bridge special revenue fund rather than the Debt Service fund.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

<p>FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)</p>

FINDING NUMBER 2014-002 (Continued)

Material Weakness – Financial Reporting (Continued)

The Township has recorded these adjustments and reclassifications to the financial statements and accounting records.

We recommend the Township implement additional procedures to provide assurance over the completeness and accuracy of information recorded in their accounting records and reported within the financial statements. Such procedures may include additional reviews of the financial statements including the notes to the financial statements by a member of management and an analytical comparison of the current year annual report to the prior year annual report for obvious errors or omissions.

Officials' Response:

We did not receive a response from officials to this finding.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)**

FINDING NUMBER 2014-003

Material Noncompliance / Material Weakness - Allocation of Trustee Compensation

Ohio Rev. Code Section 505.24(C) sets forth the method by which township trustees' compensation should be allocated. This section states that the amount of the annual salary approved by the board shall be no more than the maximum amount that could be received annually by a trustee if the trustee were paid on a per diem basis as specified in this division, and shall be paid only from the township general fund or from funds in proportions as the board may specify by resolution. Each trustee shall certify the percentage of time spent working on matters to be paid from the township general fund and from other township funds in such proportions as the kinds of services performed.

Auditor of State Bulletin 2011-007 further states each township trustee and township fiscal officer that is compensated from funds other than the general fund must complete the certification prior to receiving his/her pay for that pay period. The certification must be done individually, but is not required to be notarized.

The Township could not provide required certifications for trustees' salaries allocated to the Gasoline Tax fund for September 2012 (\$1,818) and for May, June and July 2013 (\$4,840).

Additionally, certifications completed for January and May 2014 supported allocation of \$2,932 in salaries and retirement benefits to the Road and Bridge fund; however, this amount was improperly allocated to the Gasoline Tax fund.

Based on the facts above, the 2012 and 2013 financial statements and accounting records have been adjusted to reflect the movement of trustee salaries from the Gasoline Tax fund to the General fund in the amounts of \$1,818 and \$4,840, respectively. The 2014 financial statements and accounting records have been adjusted to reflect the movement of trustee salaries and retirement benefits from the Gasoline Tax fund to the Road and Bridge fund in the amount of \$2,932.

We recommend the trustees certify the percentage of time spent working on matters to be paid from the general fund and from other Township funds as required.

Officials' Response:

Certifications for trustees' salaries for January and May 2014 to Road and Bride Fund was a clerical error as we have the accounts to pay the wages in Gasoline Tax Fund which should have been designated instead of Road and Bridge.

**WELLER TOWNSHIP
RICHLAND COUNTY**

**SCHEDULE OF FINDINGS
DECEMBER 31, 2014, 2013 AND 2012
(Continued)**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS (Continued)**

FINDING NUMBER 2014-004

Material Noncompliance / Material Weakness – Revenue Posting

Ohio Rev. Code § 5705.10 states, in part, all revenue derived from a source other than the general property tax and which the law prescribes, shall be used for a particular purpose is to be paid into a special fund for such purpose.

The Township posted receipts to improper funds as follows:

- In 2014, Gasoline Tax fund receipts totaling \$3,501 were misposted to the Permissive Sales Tax fund.
- In 2013, Motor Vehicle License Tax fund receipts totaling \$1,607 were misposted to the Permissive Sales Tax fund.
- In 2013, Gasoline Tax fund receipts totaling \$883 were misposted to the Motor Vehicle License Tax fund.

The Township's accounting records and financial statements have been adjusted to properly record these receipts.

We recommend the Township closely monitor the posting of revenue derived for a particular purpose to ensure the revenue is paid into the special revenue fund for such purpose.

Officials' Response:

We did not receive a response from officials to this finding.

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Dave Yost • Auditor of State

WELLER TOWNSHIP

RICHLAND COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
NOVEMBER 19, 2015