

**DELAWARE-MORROW MENTAL HEALTH AND  
RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

**Audit Report**

**Year Ended December 31, 2016**







# Dave Yost • Auditor of State

Board of Directors  
Delaware-Morrow Mental Health and Recovery Services Board  
40 North Sandusky Street, Suite 301  
Delaware, Ohio 43015

We have reviewed the *Report of Independent Auditors* of the Delaware-Morrow Mental Health and Recovery Services Board, Delaware County, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2016 through December 31, 2016. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Delaware-Morrow Mental Health and Recovery Services Board is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

June 5, 2017

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**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

**AUDIT REPORT**  
For the year ended December 31, 2016

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## **REPORT OF INDEPENDENT AUDITORS**

Delaware-Morrow Mental Health and Recovery Services Board  
Delaware County  
40 North Sandusky Street, Suite 301  
Delaware, Ohio 43015

To the Board of Directors:

### ***Report on the Financial Statements***

We have audited the accompanying cash basis financial statements of the governmental activities and the major fund of the Delaware-Morrow Mental Health and Recovery Service Board, Delaware County, Ohio (the Board), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise Board's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with the cash accounting basis Note 2 describes. This responsibility includes determining that the cash accounting basis is acceptable for the circumstances. Management is also responsible for designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Board's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Board's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities and the major fund of the Delaware-Morrow Mental Health and Recovery Services Board, Delaware County, Ohio as of December 31, 2016, and the respective changes in cash financial position and the budgetary comparison for the Mental Health and Recovery Services Fund for the year then ended in accordance with the accounting basis described in Note 2.

***Accounting Basis***

We draw attention to Note 2 of the financial statements, which describes the accounting basis. The financial statements are prepared on the cash basis of accounting, which differs from generally accepted accounting principles. We did not modify our opinion regarding this matter.

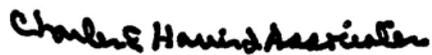
**Other Matters**

Other Information

We applied no procedures to the Management's Discussion & Analysis as listed in the table of contents. Accordingly, we express no opinion or any other assurance on it.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated April 3, 2017 on our consideration of the Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control over financial reporting and compliance.



*Charles E. Harris & Associates, Inc.*  
April 3, 2017

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
JANUARY 1, 2016 - DECEMBER 31, 2016

(UNAUDITED)

The management's discussion and analysis of the Delaware-Morrow Mental Health and Recovery Services Board, Delaware County (the "Board") financial performance provides an overall review of the Board's financial activities for the year ended December 31, 2016, within the limitation of the Board's cash basis of accounting. The intent of this discussion and analysis is to look at the Board's financial performance as a whole; readers should also review the cash-basis basic financial statements and the notes to the basic financial statements to enhance their understanding of the Board's financial performance.

***Financial Highlights***

Key financial highlights for 2016 are as follows:

- Net position of the Board's governmental activities decreased \$4,885,233 from 2015.
- General cash receipts accounted for \$2,917,880 or 81% of total governmental activities cash receipts. Program specific cash receipts accounted for \$696,380 or 19% of total governmental activities cash receipts. Total governmental activities cash receipts for 2016 were \$3,614,260.
- The Board had \$8,499,493 in cash disbursements related to governmental activities; \$696,380 of these cash disbursements was offset by program specific operating grants or contributions. The remaining cash disbursements of the governmental activities of \$7,803,113 were offset by general cash receipts (primarily taxes and unrestricted grants and entitlements) of \$3,614,260. The Board used the fund balance to offset the shortfall of cash by \$4,885,233.
- The Board's major governmental fund is the Mental Health and Recovery Services fund. This fund had cash receipts of \$3,614,260 and cash disbursements of \$8,499,493. The net decrease in fund balance was \$4,885,233.

***Using the Basic Financial Statements (BFS)***

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the Board's cash basis of accounting.

The Statement of Net Position – Cash Basis and Statement of Activities-Cash Basis provide information about the activities of the Board as a whole, presenting both an aggregate view of the Board's cash-basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Board's most significant funds.

Since the Board uses the cash basis of accounting, certain assets and their related revenues and liabilities and their related expenses are not recorded on these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
JANUARY 1, 2016 - DECEMBER 31, 2016

(UNAUDITED)

***Reporting the Board as a Whole***

*Statement of Net Position and the Statement of Activities*

A general question typically asked about the Board's finances is "How did we do financially during 2016?" The Statement of Net Position-Cash Basis and the Statement of Activities-Cash Basis answers this question. These statements present only the net position using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. This basis of accounting takes into account only the current year's cash receipts and cash disbursements if the cash is actually received or paid.

These two statements report the Board's net position and changes in position on a cash basis. This change in net position is important because it tells the reader that, for the Board as a whole, the financial position of the Board has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the Board's property tax base, current property tax laws in Ohio restricting revenue growth, changes in Medicaid funding, changes in required community programs and other factors.

In the Statement of Net Position-Cash Basis and the Statement of Activities-Cash Basis, the Board is consisted of the following types of activities:

Governmental activities – The Board's programs and services are reported here including general and Mental Health and Substance Abuse programs. These services are funded primarily by real estate taxes and intergovernmental revenues including federal and state grants and other shared revenues.

***Reporting the Board's Most Significant Fund***

*Fund Financial Statements*

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Board uses a fund to account for financial transactions and has segregated these funds into a major fund. Information for its major fund is presented separately in the governmental fund financial statements. The Board's major governmental fund is the Mental Health and Recovery Services fund.

*Governmental Funds*

The governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the year. For the Board, this fund is reported using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Since the Board is reporting on the cash basis of accounting, there are no differences between net position and fund balances or changes in net position and changes in fund balances. Therefore, no such reconciliation is necessary between such financial statements.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
JANUARY 1, 2016 - DECEMBER 31, 2016

(UNAUDITED)

The Board's budgetary process accounts for certain transactions on the cash basis. The budgetary statement for the Mental Health and Recovery Services fund is presented to demonstrate the Board's compliance with annually adopted budgets. Differences arising between the changes in fund balance presented on the fund financial statements and fund balance on the budgetary statement may be attributed to outstanding encumbrances at year end.

***The Board as a Whole***

Recall that the Statement of Net Position – Cash Basis provides the perspective of the Board as a whole.

The table below provides a summary of the Board's Net Position for 2016 and 2015:

	<u>Governmental Activities 2016</u>	<u>Governmental Activities 2015</u>
<u>Assets</u>		
Cash with Fiscal Agent	<u>\$ 11,273,102</u>	<u>\$ 16,158,335</u>
Total assets	<u><u>\$ 11,273,102</u></u>	<u><u>\$ 16,158,335</u></u>
<u>Net Position</u>		
Unrestricted	<u>\$ 11,273,102</u>	<u>\$ 16,158,335</u>
Total net position	<u><u>\$ 11,273,102</u></u>	<u><u>\$ 16,158,335</u></u>

Net position of the Board's governmental activities decreased \$4,885,233 from 2015.

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**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
JANUARY 1, 2016 - DECEMBER 31, 2016

(UNAUDITED)

The table below provides a summary of changes in the Board's Net Position for 2016 and 2015:

	<u>Governmental Activities 2016</u>	<u>Governmental Activities 2015</u>
<b>Cash receipts:</b>		
Program cash receipts:		
Operating grants and contributions	<u>\$ 1,650,779</u>	<u>\$ 1,608,314</u>
Total program cash receipts	<u>1,650,779</u>	<u>1,608,314</u>
General cash receipts:		
Property taxes	1,648,170	6,293,131
Unrestricted grants and entitlements	209,637	825,840
Miscellaneous	<u>105,674</u>	<u>116,576</u>
Total general cash receipts	<u>1,963,481</u>	<u>7,235,547</u>
Total cash receipts	<u>3,614,260</u>	<u>8,843,861</u>
<b>Cash disbursements:</b>		
General Government	807,498	890,393
Behavioral Health Services	<u>7,691,995</u>	<u>7,469,480</u>
Total cash disbursements	<u>8,499,493</u>	<u>8,359,873</u>
Change in net position	(4,885,233)	483,988
Net position at beginning of year	<u>16,158,335</u>	<u>15,674,347</u>
Net position at end of year	<u><u>\$ 11,273,102</u></u>	<u><u>\$ 16,158,335</u></u>

A reclassification of grant revenue was made in the 2015 column to be consistent with 2016.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
JANUARY 1, 2016 - DECEMBER 31, 2016

(UNAUDITED)

Behavioral Health Services, which consists of payments to provider agencies, accounted for \$7,691,995 of the total cash disbursements of the Board. These services were offset by \$1,650,779 in operating and grants and contributions. General cash receipts totaled \$1,963,481 and comprised 54% of total cash receipts. General cash receipts consist of real estate taxes, unrestricted grants and entitlements, and miscellaneous receipts.

The Statement of Activities-Cash Basis shows the cost of program services and grants offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements. As can be seen below, the Board is highly dependent upon property taxes as well as unrestricted grants and entitlements to support its governmental activities. A comparative analysis of governmental data is presented for 2016 and 2015.

**Governmental Activities**

	Total Cost of Services 2016	Net Cost of Services 2016	Total Cost of Services 2015	Net Cost of Services 2015
Program Cash Disbursements:				
General Government	\$ 807,498	\$ 807,498	\$ 890,393	\$ 890,393
Behavioral Health Services	7,691,995	6,041,216	7,469,480	5,861,166
<b>Total</b>	<b>\$ 8,499,493</b>	<b>\$ 6,848,714</b>	<b>\$ 8,359,873</b>	<b>\$ 6,751,559</b>

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**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
JANUARY 1, 2016 - DECEMBER 31, 2016

(UNAUDITED)

***Financial Analysis of the Board's Fund***

As noted earlier, the Board uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

***Governmental Fund***

The Board's governmental fund is accounted for using the cash basis of accounting.

The Board's governmental fund reported a fund cash balance of \$11,273,102, which is \$4,885,233 less than last year's combined total of \$16,158,335. The schedule below indicates the fund cash balance and the total change in fund cash balance as of December 31, 2016 and December 31, 2015, for its major governmental fund.

	Fund Balances 12/31/2016	Fund Balances 12/31/2015	Increase (Decrease)
Mental Health and Recovery Services Fund	<u>\$ 11,273,102</u>	<u>\$ 16,158,335</u>	<u>\$ (4,885,233)</u>

***Budgeting Highlights***

The Board's budgeting process is prescribed by the Ohio Revised Code (ORC). Essentially the budget is the Board's appropriations which are restricted by the amounts of anticipated revenues certified by the County Budget Commission in accordance with the ORC. Therefore, the Board's plans or desires cannot be totally reflected in the original budget. If budgeted revenues are adjusted due to actual activity then the appropriations can be adjusted accordingly.

The actual cash receipts came in \$186,287 more than they were in the final budget and actual cash disbursements were \$2,079,799 less than the amount in the final budget. Budgeted cash receipts and cash disbursements changed from the original to the final budget.

***Capital Assets and Debt Administration***

***Capital Assets***

The Board does not record capital assets in the accompanying basic financial statements, but records payments for capital assets as cash disbursements.

***Debt Administration***

The Board did not have any outstanding debt at December 31, 2016.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
JANUARY 1, 2016 - DECEMBER 31, 2016**

(UNAUDITED)

**Economic Conditions and Outlook**

Overall, the receipts and fund balance of the Board have remained stable and, in the short run, decreased in calendar year (CY) 2016 due to a one-time reduction of .75 mill in the local levy collections. The Board will be collecting the full 1.0 mill in CY 2017. The electorate overwhelmingly passed a 1 mill five-year renewal property tax levy in November, 2016. The levy revenues represent 84% of the total revenue the Board expects to expend in fiscal year (FY) 2017. The percentage of levy funding is expected to provide the majority of the total revenue in future fiscal years. State and Federal funding levels are inconsistent from year to year and have decreased over time. The Board and local behavioral health system of care are very reliant on the stable support and continuation of the levy revenues. The Board maintains a network of providers that deliver mental health and substance abuse prevention and treatment services, and recovery supports to the residents of Delaware and Morrow Counties. The Board and its administration maintain careful financial planning and prudent fiscal management in order to balance the budget annually and for long-term service system stability. The Board expends over 90 % of all revenue received for prevention and treatment services, and supports. Due to the lag time between the delivery of services and billing by contract providers, some contract payments from one fiscal year are made in the following fiscal year.

The expansion in Ohio's Medicaid Program, which provides more low income individuals coverage for treatment services, has impacted the ability of several of the Board's contract providers to fully earn non-Medicaid funds under the Board's FY 2015 and FY 2016 contracts. As a result, the Board's fund balance increased in the short run due to a larger portion of treatment services being reimbursed from Medicaid rather than from Board fund sources. The Board made an adjustment in the fund balance by approving a one-time levy collection reduction of .75 mill for the 2016 tax year. The Board is expecting to re-allocate Board funding sources to increase prevention, intervention, and non-Medicaid eligible treatment services capacity and recovery supports in FY 2017 and FY 2018. This one-year reduction in CY 2016 levy funds and the establishment of a budget stabilization account significantly reduced the cash reserve level for CY 2016. The Board maintains a reserve to secure a viable long-term safety net of services and supports for the residents of Delaware and Morrow Counties.

Due to expected major Federal changes to the Affordable Care Act and State government initiatives for the Medicaid program, the Board is anticipating changes in public policy and corresponding administrative changes in the next State fiscal year. However, until these policy changes are finalized, the Board and local service system will be unable to fully adjust to these major changes and any resulting disruption in services to the residents of the two-county area.

**Contacting the Board's Financial Management**

This financial report is designed to provide, local citizens, taxpayers, and community with a general overview of the Board's finances and to show the Board's accountability for the money it receives. If you have questions about this report or need additional financial information please contact Ms. Shirley Robinson, Finance Director or Mr. Steve Hedge, Executive Director of the Delaware-Morrow Mental Health and Recovery Services Board, 40 North Sandusky Street, Suite 301, Delaware, Ohio 43015, 740-368-1740.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

STATEMENT OF NET POSITION - CASH BASIS  
DECEMBER 31, 2016

	<u>Governmental Activities</u>
<b>Assets</b>	
Cash with Fiscal Agent	\$ 11,273,102
<i>Total Assets</i>	<u>\$ 11,273,102</u>
<b>Net Position</b>	
Unrestricted	\$ 11,273,102
<i>Total Net Position</i>	<u>\$ 11,273,102</u>

See accompanying notes to the basic financial statements

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

STATEMENT OF ACTIVITIES - CASH BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>Cash Disbursements</u>	<u>Program Cash Receipts Operating Grants and Contributions</u>	<u>Net (Cash Disbursements) Cash Receipts and Changes in Net Position</u>
			<u>Governmental Activities</u>
<b>Governmental Activities</b>			
General Government	\$ 807,498	\$ -	\$ (807,498)
Behavioral Health Services	<u>7,691,995</u>	<u>1,650,779</u>	<u>(6,041,216)</u>
 <i>Total Governmental Activities</i>	 <u>\$ 8,499,493</u>	 <u>\$ 1,650,779</u>	 <u>(6,848,714)</u>
		<b>General Cash Receipts:</b>	
		Property Taxes Levied for:	
		General Purposes	1,648,170
		Grants and Entitlements - Unrestricted	209,637
		Miscellaneous	<u>105,674</u>
		<i>Total General Receipts</i>	<u>1,963,481</u>
		Change in Net Position	(4,885,233)
		<i>Net Position Beginning of Year</i>	<u>16,158,335</u>
		<i>Net Position End of Year</i>	<u>\$ 11,273,102</u>

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES  
GOVERNMENTAL FUND  
DECEMBER 31, 2016

	<u>Mental Health and Recovery Services Fund</u>
<b>Assets</b>	
Cash with Fiscal Agent	\$ 11,273,102
<i>Total Assets</i>	<u>\$ 11,273,102</u>
<b>Fund Balance</b>	
Assigned	\$ 2,506,419
Unassigned	8,766,683
<i>Total Fund Balance</i>	<u>\$ 11,273,102</u>

See accompanying notes to the basic financial statements

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CHANGES IN  
CASH BASIS FUND BALANCE - GOVERNMENTAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2016

	<b>Mental Health and Recovery Services Fund</b>
<b>Cash Receipts:</b>	
Property and Other Local Taxes	\$ 1,648,170
Intergovernmental	1,860,416
Miscellaneous	105,674
<i>Total Cash Receipts</i>	3,614,260
<b>Cash Disbursements:</b>	
Current:	
General Government	807,498
Behavioral Health Service	7,691,995
<i>Total Cash Disbursements</i>	8,499,493
<i>Net Change in Fund Balance</i>	(4,885,233)
<i>Fund Balance Beginning of Year</i>	16,158,335
<i>Fund Balance End of Year</i>	\$ 11,273,102

See accompanying notes to the basic financial statements

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)  
MENTAL HEALTH AND RECOVERY SERVICES FUND  
FOR THE YEAR ENDED DECEMBER 31, 2016

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original	Final	Actual	
<b>Budgetary Basis Receipts:</b>				
Property and Other Local Taxes	\$ 1,586,960	\$ 1,586,960	\$ 1,648,170	\$ 61,210
Intergovernmental	1,730,213	1,730,213	1,860,416	130,203
Miscellaneous	110,800	110,800	105,674	(5,126)
<i>Total Budgetary Basis Receipts</i>	<u>3,427,973</u>	<u>3,427,973</u>	<u>3,614,260</u>	<u>186,287</u>
<b>Budgetary Basis Disbursements:</b>				
Current:				
General Government	830,270	855,270	809,296	45,974
Behavioral Health Services	10,317,979	10,317,979	8,295,330	2,022,649
Capital Outlay	90,000	90,000	84,532	5,468
Contingency	5,708	5,708	-	5,708
<i>Total Budgetary Basis Disbursements</i>	<u>11,243,957</u>	<u>11,268,957</u>	<u>9,189,158</u>	<u>2,079,799</u>
<i>Excess (Deficiency) of Budgetary Basis Receipts (Under) Budgetary Basis Disbursements</i>	<u>(7,815,984)</u>	<u>(7,840,984)</u>	<u>(5,574,898)</u>	<u>2,266,086</u>
<b>Other Financing Sources (Uses)</b>				
<i>Transfers Out</i>	<u>(550,000)</u>	<u>(525,000)</u>	<u>-</u>	<u>525,000</u>
<i>Net Change in Fund Balance</i>	(8,365,984)	(8,365,984)	(5,574,898)	2,791,086
<i>Fund Balance at Beginning of Year</i>	15,554,685	15,554,685	15,554,685	-
Prior Year Encumbrance	<u>603,650</u>	<u>603,650</u>	<u>603,650</u>	<u>-</u>
<i>Fund Balance at End of Year</i>	<u>\$ 7,792,351</u>	<u>\$ 7,792,351</u>	<u>\$ 10,583,437</u>	<u>\$ 2,791,086</u>

See accompanying notes to the basic financial statements

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016

**Note 1 – Reporting Entity**

The Delaware-Morrow Mental Health and Recovery Services Board, Delaware, Ohio (the Board) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Board is made up of Fourteen members and provides alcohol, drug addiction, and mental health services and programs to citizens of Delaware and Morrow counties. These services are provided primarily through contracts with private and public agencies.

**A. Primary Government**

A reporting entity is comprised of the primary government, component units and other organizations included in ensuring that the basic financial statements are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Board.

**B. Component Units**

Component units are legally separate organizations for which the Board is financially accountable. The Board is financially accountable for an organization if the Board appoints a voting majority of the organization's governing board and (1) the Board is able to significantly influence the programs or services performed or provided by the organization; or (2) the Board is legally entitled to or can otherwise access the organization's resources; the Board is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide support to, the organization; or the Board is obligated for the debt of the organization. The Board is also financially accountable for any organizations that are fiscally dependent on the Board in that the Board approves their budget, the issuance of their debt or the levying of their taxes. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the Board, are accessible to the Board and are significant in amount to the Board. The Board does not have any component units.

The Board's management believes these financial statements present all activities for which the Board is financially accountable.

**Note 2 – Summary of Significant Accounting Policies**

As discussed further in Note 2, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Accounting principles generally accepted in the United States of America include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. The following are the more significant of the Board's accounting policies.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**A. Basis of Accounting**

The Board's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, cash receipts are recorded in the Board's financial records and reported in the financial statements when cash is received rather than when earned and cash disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Board are described in the appropriate section in this note.

As a result of the use of the cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

**B. Basis of Presentation**

The Board's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-Wide Financial Statements

The statement of net position and the statement of activities display information about the Board as a whole. These statements include the financial activities of the primary government. The Board's statements are presented as governmental activities, and are generally are financed through taxes, intergovernmental receipts, or other non-exchange transactions.

The statement of net position presents the financial position of the governmental of the Board at year end. The statement of activities compares cash disbursements with program cash receipts for each of the Board's governmental activities. Cash disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Board is responsible. Program cash receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General cash receipts are all cash receipts not classified as program cash receipts, with certain limited exceptions. The comparison of direct cash disbursements with program cash receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Board's general cash receipts.

Fund Financial Statements

During the year, the Board segregates transactions related to certain Board functions or activities in a separate fund to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Board at this more detailed level. The focus of governmental fund financial statements is on its major fund.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 2 – Summary of Significant Accounting Policies (Continued)**

The Board's major fund is presented in a separate column. Any non-major funds would be aggregated and presented in a single column. The Board had a major fund for the year ended December 31, 2016 which is described below.

**C. Fund Accounting**

The Board uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Board are categorized as a governmental fund.

Governmental Fund

The Board classifies funds financed primarily from taxes, intergovernmental cash receipts (e.g. grants), and other non-exchange transactions as governmental funds. The Board's major governmental fund is the Mental Health and Recovery Services fund.

***Mental Health and Recovery Services Fund-*** This fund is used to account for all financial resources and used for alcohol, drug addiction, mental health services and program, and general purposes for citizens in Delaware and Morrow counties.

**D. Budgetary Process**

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Board may appropriate.

The appropriations resolution is the Board's authorization to spend resources and sets limits on cash disbursements plus encumbrances at the level of control selected by the Board. The legal level of control has been established at the fund, function and object level.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificated of estimated resources in effect at the time final appropriations were passed by the Board.

Appropriations are subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts original appropriations for that fund that covered the entire year, including amounts automatically carried forward from prior years.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**E. Cash and Cash Equivalents**

As required by Ohio Revised Code, the Delaware County Treasurer is custodian for the Board's cash. The Board's cash is held in Delaware County's cash and investment pool, and is valued at the County Treasurer's carrying amount. Deposits and investments disclosures for Delaware County may be obtained from the Delaware County Treasurer's office.

For the purposes of financial reporting, investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. The Board values investments and cash equivalents at cost.

**F. Restricted Assets**

Cash, cash equivalents, and investments are reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. The Board did not report restricted assets at December 31, 2016.

**G. Inventory and Prepaid Items**

The Board reports cash disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

**H. Capital Assets**

Acquisitions of property, plant and equipment are recorded as cash disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

**I. Accumulated Leave**

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Board's cash basis of accounting.

**J. Employer Contributions to Cost-Sharing Pension Plans**

The Board recognizes the cash disbursement for their employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for postretirement health care benefits.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 2 – Summary of Significant Accounting Policies (Continued)**

**K. Long-Term Obligations**

The Board's cash basis financial statements do not report liabilities for long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither another financing source nor capital outlay disbursement is reported at inception. Lease payments are reported when paid. The Board did not have any long-term obligations new or outstanding at December 31, 2016.

**L. Net Position**

Net position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The Board did not report restricted net position subject to enabling legislation.

**M. Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Board is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Non-spendable - The non-spendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. This classification of fund balance did not apply to the Board at December 31, 2016.

Restricted - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation. This classification of fund balance did not apply to the Board at December 31, 2016.

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Board of Directors (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the Board of Directors removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements. This classification of fund balance did not apply to the Board at December 31, 2016.

Assigned - Amounts in the assigned fund balance classification are intended to be used by the Board for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by policies of the Board of Directors, which includes giving management the authority to constrain monies for intended purposes. The Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenues and appropriations in the subsequent year's appropriated budget.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 2 – Summary of Significant Accounting Policies (Continued)**

*Unassigned* - Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Board applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**N. Extraordinary and Special Items**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. The Board had no extraordinary or special items during 2016.

**Note 3 – Budgetary Basis of Accounting**

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, cash disbursements, and encumbrances. The Statement of Cash Receipts, Cash Disbursements and Changes in Fund Balance – Budget and Actual- (Budgetary Basis) is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as an assigned fund balance (cash basis). Encumbrances at December 31, 2016 were \$689,665.

The following table summarizes the adjustments necessary to reconcile the cash basis statements to the budgetary basis statements:

Statement of Cash Basis Assets and Fund Balances – Fund Balance	\$11,273,102
Encumbrances at December 31, 2016	<u>\$ (689,665)</u>
Statement of Cash Receipts, Cash Disbursements and Changes in Fund Balance – Budgetary Basis	<u><u>\$10,583,437</u></u>

**Note 4 – Deposits and Investments**

The Delaware County Treasurer serves as the fiscal agent for the Board and is responsible for investing funds in active, inactive and interim deposits.

The Ohio Revised Code restricts deposits and investments to the following:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 4 – Deposits and Investments (Continued)**

2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days.
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio).

In addition, authorized investments may include investments in commercial paper and bankers acceptances with appropriate limitations if ORC training requirements have been met.

Investments in stripped principal or interest obligations reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited.

An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Board, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

Deposits

Custodial credit risk is the risk that in the event of bank failure, the Board will not be able to recover deposits or collateral securities that are in the possession of an outside party. The Delaware County Treasurer serves as the fiscal agent for the Board and the investments of Delaware County funds, including the Board's cash. The Board maintains no control over the investment of its cash. At December 31, 2016, the carrying amount of the Board's deposits was \$11,273,102.

The Board relies on the Delaware County Treasurer to monitor interest rate, credit and concentration of credit risk associated with the Board's deposits.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 5 – Property Taxes**

Property taxes include amounts levied against all real property, public utility property, and tangible personal property located in the Delaware and Morrow County. Real property tax receipts received in 2016 represent the collection of 2015 taxes. Real property taxes received in 2016 were levied after October 1, 2015, on the assessed values as of January 1, 2016, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value.

Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established which Delaware County has chosen to do.

2016 real property taxes are levied after October 1, 2015, on assessed value as of January 1, 2016, the lien date. Assessed values are established by State law at 35 percent of the appraised value. 2015 real property taxes are collected in and intended to finance 2016.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2016 public utility property taxes became a lien December 31, 2015, are levied after October 1, 2015, and are collected in 2016 with real property taxes.

The full tax rate (with the exception of public utility tangible personal property) for all Board operations for the year ended December 31, 2016, was \$1.00 per \$1,000 of assessed value. The assessed values of real property and public utility property upon which 2016 tax receipts were based are as follows:

<b>Real Property</b>	
Residential	\$6,246,710,650
Agriculture	403,152,820
Commercial/Industrial/ Mineral	855,988,150
<b>Public Utility Property</b>	
Real	1,299,400
Personal	<u>372,164,950</u>
<b>Total Assessed Value</b>	<b><u>\$7,879,315,970</u></b>

**Note 6 – Risk Management**

The Board participates in a risk-sharing pool, the County Risk Sharing Authority (CORSA), for property, casualty, and public officials' insurance coverage. The Board retains the risk for property, casualty, and public officials' insurance coverage up to \$100,000 per occurrence. Following these deductibles, the pool retains the risk per occurrence up to \$1,000,000. An excess policy insures claims exceeding this self-insured retention up to \$10,000,000. The Board would retain any losses above the excess policy level. Settlement amounts have not exceeded insurance coverage for the last three years.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 7 – Defined Benefit Pension Plans**

**Ohio Public Employees Retirement System**

Plan Description - Board employees participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional pension plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan and the combined plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. While members (e.g. Board employees) may elect the member-directed plan and the combined plan, substantially all employee members are in OPERS' traditional plan; therefore, the following disclosure focuses on the traditional pension plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost-of living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the traditional plan as per the reduced benefits adopted by SB 343 (see OPERS CAFR referenced above for additional information):

Group A	Group B	Group C
Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Members not in other Groups and members hired on or after January 7, 2013
<b>State and Local</b>	<b>State and Local</b>	<b>State and Local</b>
<b>Age and Service Requirements:</b>	<b>Age and Service Requirements:</b>	<b>Age and Service Requirements:</b>
Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
<b>Formula:</b>	<b>Formula:</b>	<b>Formula:</b>
2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35

Final average salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 7 – Defined Benefit Pension Plans – (Continued)**

When a benefit recipient has received benefits for 12 months, an annual cost of living adjustment (COLA) is provided. This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. For those retiring prior to January 7, 2013, the COLA will continue to be a 3 percent simple annual COLA. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 3 percent.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	State and Local
<b>2016 Statutory Maximum Contribution Rates</b>	
Employer	14.0 %
Employee	10.0 %
 <b>2016 Actual Contribution Rates</b>	
Employer:	
Pension	12.0 %
Post-employment Health Care Benefits	2.0
 Total Employer	 14.0 %

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Board provides an OPERS pickup of 3.0% as a benefit to all employees except the Executive Director, who receives an OPERS pickup of 10%. This increases the Board’s total contribution to 17% for all employees and 24% for the Executive Director. Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll. The Board’s contractually required contribution was \$75,702 for year 2016.

**Note 8 - Postemployment Benefits**

**Ohio Public Employees Retirement System**

**A. Plan Description**

Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan—a cost-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan—a defined contribution plan; and the Combined Plan—a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 8 - Postemployment Benefits – (Continued)**

**Ohio Public Employees Retirement System**

**A. Plan Description**

OPERS maintains two cost-sharing multiple-employer defined benefit post-employment health care trusts, which fund multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement and Medicare Part B premium reimbursements, to qualifying benefit recipients of both the Traditional Pension and the Combined plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including OPERS sponsored health care coverage.

In March 2016, OPERS received two favorable rulings from the Internal Revenue Service (IRS) allowing OPERS to consolidate all health care assets into the OPERS 115 Health Care Trust. Transition to the new health care trust structure was completed July 1, 2016. As of December 31, 2016, OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement to qualifying benefit recipients of both the Traditional Pension and the Combined plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including OPERS sponsored health care coverage. OPERS funds a Retiree Medical Account (RMA) for participants in the Member-Directed Plan. At retirement or refund, participants can be reimbursed for qualified medical expenses from their vested RMA balance.

In order to qualify for health care coverage, age-and-service retirees under the Traditional Pension and Combined plans must have 20 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45. Please see the Plan Statement in the OPERS 2015 CAFR for details.

The Ohio Revised Code permits, but does not require, OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the OPERS Board of Trustees (OPERS Board) in Chapter 145 of the Ohio Revised Code.

OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/financial/reports.shtml#CAFR>, by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642, or by calling 614-222-5601 or 800-222-7377.

**B. Funding Policy**

The Ohio Revised Code provides the statutory authority requiring public employers to fund postemployment health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside to fund OPERS health care plans.

Employer contribution rates are expressed as a percentage of the earnable salary of active members. In 2016, the Board contributed at a rate of 14.00% of earnable salary for state and local employees. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active member contributions do not fund the OPEB Plan.

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 8 - Postemployment Benefits – (Continued)**

**Ohio Public Employees Retirement System – (Continued)**

Each year, the OPERS Board determines the portion of the employer contribution rate that will be set aside to fund health care plans. The portion of employer contributions allocated to health care for members in the Traditional Pension Plan and Combined Plan was 2.0% during calendar year 2016. As recommended by OPERS' actuary, the portion of employer contributions allocated to health care beginning January 1, 2017 decreased to 1.0% for both plans. The OPERS Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited into the RMA for participants in the Member-Directed Plan for 2016 was 4.0%.

Actual employer contributions which were used to fund postemployment benefits for the years ended December 31, 2016, 2015, and 2014 were \$10,598, \$10,166 and \$9,904 respectively, 100% has been contributed for 2016, 2015, and 2014.

**Note 9 – Contingent Liabilities**

**A. Grants**

Amounts grantor agencies pay to the Board are subject to audit and adjustment by the grantor, principally the federal government. Grantors may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any such disallowed claims could have a material adverse effect on the overall financial position of the Board at December 31, 2016.

**B. Litigation**

The Board is currently not involved in any pending litigation.

**Note 10 – Fund Balance**

Fund balance is classified as non-spendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Board is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for its major governmental fund is presented below for 2016:

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
JANUARY 1, 2016 – DECEMBER 31, 2016  
(CONTINUED)

**Note 10 – Fund Balance – (Continued)**

<u>Fund Balance</u>	<u>Mental Health and Recovery Services Fund</u>
<b>Assigned for:</b>	
Subsequent Year Appropriations	\$ 1,816,754
Encumbrances	689,665
<b>Unassigned</b>	<u>8,766,683</u>
<b>Total Fund Balance</b>	<u>\$ 11,273,102</u>

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

Delaware-Morrow Mental Health and Recovery Services Board  
Delaware County  
40 North Sandusky Street, Suite 301  
Delaware, Ohio 43015

To the Board of Directors:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities and the major fund of the Delaware-Morrow Mental Health and Recovery Services Board (the Board), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements and have issued our report thereon dated April 3, 2017. We noted the Board reports on the cash basis of accounting, which is a comprehensive accounting basis other than generally accepted accounting principles.

**Internal Controls Over Financial Reporting**

As part of our financial statement audit, we considered the Board's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the Board's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Board's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

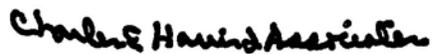
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

### **Compliance and Other Matters**

As part of reasonably assuring whether the Board's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

### **Purpose of this Report**

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Board's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Board's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



*Charles E. Harris & Associates, Inc.*  
April 3, 2017

**DELAWARE-MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD  
DELAWARE COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS**

The prior audit report, for the year ending December 31, 2015, reported no material citations or recommendations.

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# Dave Yost • Auditor of State

**DELAWARE MORROW MENTAL HEALTH AND RECOVERY SERVICES BOARD**

**DELAWARE COUNTY**

## **CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JUNE 20, 2017**