



Dave Yost • Auditor of State





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Richmond Dale Sewer District  
Ross County  
Richmond Dale, Ohio

We have completed certain procedures in accordance with Ohio Rev. Code Section 117.01(G) to the accounting records and related documents of the Richmond Dale Sewer District, Ross County, (the District) for the years ended December 31, 2015 and 2014.

Our procedures were designed solely to satisfy the audit requirements of Ohio Rev. Code Section 117.11(A). Because our procedures were not designed to opine on the Government's financial statements, we did not follow *generally accepted auditing standards*. We do not provide any assurance on the District's financial statements, transactions or balances for the years ended December 31, 2015 or 2014.

The District's management is responsible for preparing and maintaining its accounting records and related documents. Our responsibility under Ohio Rev. Code Section 117.11(A) is to examine, analyze and inspect these records and documents.

## Current Year Observations

1. We noted that General Fund appropriations of \$73,414 exceeded estimated resources by approximately \$3,470 for the year ended December 31, 2015. Ohio Rev. Code Section 5705.39 limits appropriations to estimated resources. Because appropriations authorize spending, appropriating more than estimated resources potentially authorizes deficit spending. The Richmond Dale Sewer District should reduce appropriations to the amount of estimated resources.
2. We noted that the General Fund disbursements of \$77,004 exceeded appropriations by approximately \$3,590 for the year ended December 31, 2015. Ohio Rev. Code Section 5705.41(B) prohibits a subdivision or taxing unit from expending money unless it has been appropriated. Budgetary expenditures enacted by the District may not exceed appropriations at the legal level of control for all funds. The Richmond Dale Sewer District should amend their appropriations as necessary to ensure disbursements do not exceed appropriations.

## Current Status of Matters we Reported in our Prior Engagement

1. The prior report for the years ended December 31, 2013 and 2012 noted the following matters:
  - The District did not file an annual report with the Auditor of State within 60 days of the fiscal year end for 2015 and 2014. The District did not correct this matter during 2015 and 2014. Ohio Revised Code Section 117.38 states that cash-basis entities must file annual reports with the Auditor of State within 60 days of the fiscal year end.
  - The District did not comply with § 5705.28(B)(2)(a), 5705.28(B)(2)(b), or 5705.36, 5705.38, 5705.40, 5705.41, 5705.43, 5705.44 and 5705.45. The District was found to be noncompliant with § 5705.39 and 5705.41(B) during 2015.

- The District's accounting system did not allow for integration of budget information. Budgeted amounts of receipts and disbursements integrated into the District's accounting system would allow for meaningful comparisons between the budgeted and actual figures. If budgetary integration is not feasible, the District should document its manual monitoring of budgetary status on the reports. The District did not correct this matter during 2015 and 2014.
- The District had various audit adjustments in 2013 and 2012 related to debt payments and debt proceeds posting. No such entries were necessary for 2015 and 2014.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping initial "D".

**Dave Yost**  
Auditor of State

Columbus, Ohio

January 10, 2017



# Dave Yost • Auditor of State

**RICHMOND DALE SEWER DISTRICT**

**ROSS COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JANUARY 24, 2017**