



**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

REGULAR AUDIT

**FOR THE YEARS ENDED
DECEMBER 31, 2016 & 2017**



Dave Yost • Auditor of State

Board of Trustees
Warren-Trumbull County Public Library
444 Mahoning Ave NW
Warren, OH 44483

We have reviewed the *Independent Auditor's Report* of Warren-Trumbull County Public Library, Trumbull County, prepared by Canter & Associates, for the audit period January 1, 2016 through December 31, 2017. Based upon this review, we have accepted this report in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Warren-Trumbull County Public Library is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

October 22, 2018

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**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

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INDEPENDENT AUDITOR'S REPORT

Warren-Trumbull County Public Library
Trumbull County
440 Mahoning Ave NW
Warren, Ohio 44483

To the Board of Trustees:

Report on the Financial Statements

We have audited the accompanying financial statements of the cash balances, receipts and disbursements by fund type of the Warren-Trumbull County Public Library, Trumbull County (the Library), as of and for the years ended December 31, 2016 and 2017, and the related notes to the financial statements, which collectively comprise Warren-Trumbull County Public Library, Trumbull County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles-(continued)

Although the effects on the financial statements of the variances between the regulatory accounting basis and GAAP are not reasonably determinable, we presume they are material.

Though the Library does not intend these statements to conform to GAAP, auditing standards generally accepted in the United States of America require us to include an adverse opinion on GAAP. However, the adverse opinion does not imply the amounts reported are materially misstated under the accounting basis Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit. Our opinion on this accounting basis is in the *Opinion on Regulatory Basis of Accounting* paragraph below.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Library as of December 31, 2016 and 2017, and the respective changes in financial position thereof for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements by fund type, and related notes of Warren-Trumbull County Public Library, Trumbull County as of December 31, 2016 and 2017, for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit, described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 27, 2018, on our consideration of the Library's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control over financial reporting and compliance.



Canter & Associates
Poland, Ohio

July 27, 2018

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	Governmental Fund Types				Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Permanent	
Cash Receipts:					
Property and Other Local Taxes	\$1,853,855	\$ -	\$ -	\$ -	\$1,853,855
Public Library	3,954,142	-	-	-	3,954,142
Intergovernmental	282,478	5,223	55,165	-	342,866
Patron Fines and Fees	127,340	-	-	-	127,340
Services Provided to Other Entities	11,969	-	-	-	11,969
Contributions, Gifts and Donations	33,621	69,325	60,571	-	163,517
Earnings on Investments	4,333	-	1,909	-	6,242
Lease of Old Cortland Branch	0	16,977	-	-	16,977
Miscellaneous	16,420	-	-	-	16,420
<i>Total Cash Receipts</i>	<u>6,284,158</u>	<u>91,525</u>	<u>117,645</u>	<u>-</u>	<u>6,493,328</u>
Cash Disbursements:					
Current:					
Library Services:					
Public Services and Programs	4,538,863	16,522	1	-	4,555,386
Collection Development and Processing	815,393	400	-	-	815,793
Support Services:					
Facilities Operation and Maintenance	544,151	1,248	10,117	-	555,516
Business Administration	9,008	-	-	-	9,008
Capital Outlay	33,138	377,059	370,510	-	780,707
<i>Total Cash Disbursements</i>	<u>5,940,553</u>	<u>395,229</u>	<u>380,628</u>	<u>-</u>	<u>6,716,410</u>
<i>Excess of Receipts Over/(Under) Disbursements</i>	<u>343,605</u>	<u>(303,704)</u>	<u>(262,983)</u>	<u>-</u>	<u>(223,082)</u>
Other Financing Receipts/(Disbursements):					
Transfers In	200	98,532	245,228	-	343,960
Transfers Out	(327,000)	(16,960)	-	-	(343,960)
<i>Total Other Financing Receipts/(Disbursements)</i>	<u>(326,800)</u>	<u>81,572</u>	<u>245,228</u>	<u>-</u>	<u>0</u>
<i>Net Change in Fund Cash Balances</i>	16,805	(222,132)	(17,755)	-	(223,082)
Fund Cash Balances, January 1	<u>819,667</u>	<u>624,900</u>	<u>1,272,786</u>	<u>9,495</u>	<u>2,726,848</u>
Fund Cash Balances, December 31					
Restricted	-	76,242	-	9,495	85,737
Committed	-	282,231	1,229,439	-	1,511,670
Assigned	72,759	44,295	25,592	-	142,646
Unassigned	763,713	-	-	-	763,713
<i>Total Fund Cash Balances, December 31</i>	<u>\$836,472</u>	<u>\$402,768</u>	<u>\$1,255,031</u>	<u>\$9,495</u>	<u>\$2,503,766</u>

The notes to the financial statements are an integral part of this statement.

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2017**

	<u>Governmental Fund Types</u>				Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Permanent</u>	
Cash Receipts:					
Property and Other Local Taxes	\$1,879,698	\$ -	\$ -	\$ -	\$1,879,698
Public Library	3,975,627	-	-	-	3,975,627
Intergovernmental	279,202	31,283	63,955	-	374,440
Patron Fines and Fees	120,037	-	-	-	120,037
Services Provided to Other Entities	12,560	-	-	-	12,560
Contributions, Gifts and Donations	24,246	62,441	-	-	86,687
Earnings on Investments	6,003	0	3,497	-	9,500
Lease of Old Cortland Branch	0	21,459	-	-	21,459
Miscellaneous	11,489	-	-	-	11,489
<i>Total Cash Receipts</i>	<u>6,308,862</u>	<u>115,183</u>	<u>67,452</u>	<u>-</u>	<u>6,491,497</u>
Cash Disbursements:					
Current:					
Library Services:					
Public Services and Programs	4,713,463	22,843	-	-	4,736,306
Collection Development and Processing	874,882	-	-	-	874,882
Support Services:					
Facilities Operation and Maintenance	555,581	7,093	-	-	562,674
Information Services	-	-	43,257	-	43,257
Business Administration	41,384	-	-	-	41,384
Capital Outlay	18,552	69,385	303,282	-	391,219
<i>Total Cash Disbursements</i>	<u>6,203,862</u>	<u>99,321</u>	<u>346,539</u>	<u>-</u>	<u>6,649,722</u>
<i>Excess of Receipts Over/(Under) Disbursements</i>	<u>105,000</u>	<u>15,862</u>	<u>(279,087)</u>	<u>-</u>	<u>(158,225)</u>
Other Financing Receipts/(Disbursements):					
Other Financing Sources	1,088	0	0	-	1,088
Transfers In	56,341	20,000	179,202	-	255,543
Transfers Out	(170,500)	(85,043)	-	-	(255,543)
<i>Total Other Financing Receipts/(Disbursements)</i>	<u>(113,071)</u>	<u>(65,043)</u>	<u>179,202</u>	<u>-</u>	<u>1,088</u>
<i>Net Change in Fund Cash Balances</i>	<u>(8,071)</u>	<u>(49,181)</u>	<u>(99,885)</u>	<u>-</u>	<u>(157,137)</u>
Fund Cash Balances, January 1	<u>836,472</u>	<u>402,768</u>	<u>1,255,031</u>	<u>9,495</u>	<u>2,503,766</u>
Fund Cash Balances, December 31					
Restricted	-	15,864	-	9,495	25,359
Committed	-	337,723	1,139,597	-	1,477,320
Assigned	52,570	-	15,549	-	68,119
Unassigned	775,831	-	-	-	775,831
<i>Total Fund Cash Balances, December 31</i>	<u>\$828,401</u>	<u>\$353,587</u>	<u>\$1,155,146</u>	<u>\$9,495</u>	<u>\$2,346,629</u>

The notes to the financial statements are an integral part of this statement.

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The Warren-Trumbull County Public Library (the Library), Trumbull County, is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Trumbull County Common Pleas Court Judge appoints three of the Trustees to govern the Library. The remaining four Trustees are appointed by the Trumbull County Board of Commissioners. The Library provides the community with various educational and literary resources.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

C. Deposits and Investments

The Library's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

The Library values certificate of deposits and common stock at cost or fair value when donated. Money market mutual funds (including STAR Ohio) are recorded at share values the mutual funds report.

D. Fund Accounting

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Library are presented below:

General Fund - The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (continued)

Special Revenue Funds - These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Library had the following significant Special Revenue Funds:

Lease of Old Cortland Bank Fund – This fund accounts for money collected from a rental agreement.

Capital Project Funds - These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. The Library had the following significant capital project funds:

Capital Improvement Fund – This fund utilizes transfers from the General fund to make building repairs and improvements.

Technology Fund – This fund utilizes transfers from the General fund to make purchases of computer and communication equipment and related software needs.

Permanent Funds - These funds account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (for the benefit of the Library or its citizenry). The Library had the following significant permanent fund:

Kyser Fund – The earnings from this trust fund can be used for erecting new buildings, making additions to present buildings, and purchasing new equipment or books.

E. Budgetary Process

The Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end. Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function, and object level of control.

A summary of 2017 and 2016 budgetary activity appears in Note 3.

F. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Library must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

Nonspendable The Library classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (continued)

Restricted Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed Trustees can *commit* amounts via formal action (resolution). The Library must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

Assigned Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. Governmental funds other than the general fund report all fund balances as *assigned* unless they are restricted or committed. In the general fund, *assigned* amounts represent intended uses established by Library Trustees or a Library official delegated that authority by resolution, or by State Statute.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Library applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

G. Property, Plant and Equipment

The Library records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

H. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

2. EQUITY IN POOLED DEPOSITS AND INVESTMENTS

The Library maintains a deposit and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

	2017	2016
Deposits:		
Demand deposits	\$1,634,099	\$1,717,257
Certificates of deposit	200,000	249,000
Total deposits	1,834,099	1,966,257
Investments:		
STAR Ohio	512,530	507,093
Common stock (at cost, fair value was \$24,277 at December 31, 2016).	0	30,416
Total investments	512,530	537,509
Total deposits and investments	\$2,346,629	\$2,503,766

At December 31, 2016, the Library held \$24,277 in equity securities. Equity securities are not eligible investments for the Library under Ohio law, and were sold during 2017.

Deposits: Deposits are insured by the Federal Depository Insurance Corporation; or collateralized by the financial institution's public entity deposit pool.

Investments: Investments in STAR Ohio and mutual funds are not evidenced by securities that exist in physical or book-entry form.

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

3. BUDGETARY ACTIVITY

Budgetary activity for the year ending December 31, 2016 and 2017 follows:

2017 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$6,441,107	\$6,366,291	(\$74,816)
Special Revenue	104,400	135,183	30,783
Capital Projects	55,000	246,654	191,654
Permanent	0	0	0
Total	\$6,600,507	\$6,748,128	\$147,621

2017 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$6,526,460	\$6,426,932	\$99,528
Special Revenue	239,117	184,364	54,753
Capital Projects	632,850	362,088	270,762
Permanent	9,400	0	9,400
Total	\$7,407,827	\$6,973,384	\$434,443

2016 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$6,360,868	\$6,284,358	(\$76,510)
Special Revenue	10,800	190,057	179,257
Capital Projects	0	362,873	362,873
Permanent	0	0	0
Total	\$6,371,668	\$6,837,288	\$465,620

2016 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$6,607,520	\$6,340,311	\$267,209
Special Revenue	469,312	456,485	12,827
Capital Projects	551,341	406,220	145,121
Permanent	9,400	0	9,400
Total	\$7,637,573	\$7,203,016	\$434,557

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

4. GRANTS-IN AID AND TAX RECEIPTS

Grants in Aid

The primary source of revenue for Ohio public libraries is the Public Library Fund (PLF). The State allocates PLF to each county based on the total tax revenue credited to the State's general revenue fund during the preceding month using the statutory allocation method. Estimated entitlement figures were issued to County Auditors. The actual current year entitlements were computed in December of each year. The difference between the estimate and actual will be adjusted evenly in the PLF distributions made from January-June of each subsequent year.

Property Taxes

Real property taxes become a lien on January 1 preceding the October 1 date for which the taxing authority of the subdivision to whose jurisdiction the Library is subject adopts rates. The State Department of Taxation, Division of Tax Equalization, adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as intergovernmental receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Library.

5. DEFINED BENEFIT PENSION PLANS

Ohio Public Employees Retirement System

The Library's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10 percent, of their gross salaries and the Library contributed an amount equaling 14 percent, of participants' gross salaries. The Library has paid all contributions required through December 31, 2017.

6. POSTEMPLOYMENT BENEFITS

OPERS offers cost-sharing, multiple-employer defined benefit postemployment plans, which include multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement and Medicare Part B premium reimbursements, to qualifying benefit recipients. OPERS contributed 2 and 1 percent, respectively, of the employer contribution to fund these benefits for 2016 and 2017.

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2017 AND 2016**

7. RISK MANAGEMENT

Commercial Insurance

The Library is exposed to various risks of property and casualty losses, and injuries to employees. The Library has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions

Workers Compensation

Workers' Compensation coverage is provided by the State of Ohio. The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs (if material).



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CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Warren-Trumbull County Public Library
Trumbull County
444 Mahoning Ave NW
Warren, Ohio 44483

To the Board of Trustees:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the cash balances, receipts, and disbursements by fund type of Warren-Trumbull County Public Library, Trumbull County (the Library) as of and for the years ended December 31, 2016 and 2017, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements, and have issued our report thereon dated July 27, 2018, wherein we noted the Library followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Library's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Library's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CANTER & ASSOCIATES
Poland, Ohio

July 27, 2018

**WARREN-TRUMBULL COUNTY PUBLIC LIBRARY
TRUMBULL COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2016 AND 2017**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain:
2015-001	Funds not Properly Classified	Yes	
2015-002	Fund Balance Classification GASB 54	Yes	



Dave Yost • Auditor of State

WARREN TRUMBULL COUNTY PUBLIC LIBRARY

TRUMBULL COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
NOVEMBER 8, 2018