

**OHIO UNIVERSITY
INTERCOLLEGIATE ATHLETICS DEPARTMENT**

**Independent Accountant's Report on
Applying Agreed-Upon Procedures
June 30, 2020**

OHIO AUDITOR OF STATE
KEITH FABER



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Board of Trustees
Ohio University
204 West Union Street
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Athens, Ohio 45701

We have reviewed the *Independent Accountant's Report on Applying Agreed-Upon Procedures* of the Ohio University NCAA Report, Athens County, prepared by Crowe LLP, for the period July 1, 2019 through June 30, 2020. Based upon this review, we have accepted this report in lieu of the audit required by Section 117.11, Revised Code.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Ohio University is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Keith Faber".

Keith Faber
Auditor of State
Columbus, Ohio

March 03, 2021

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OHIO UNIVERSITY
INTERCOLLEGIATE ATHLETICS DEPARTMENT
Athens, Ohio

AGREED-UPON PROCEDURES
REQUIRED BY THE NCAA
June 30, 2020

CONTENTS

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES.....	1
SCHEDULE OF REVENUE AND EXPENSES (UNAUDITED)	2
NOTES TO SCHEDULE OF REVENUE AND EXPENSES (UNAUDITED).....	4
ATTACHMENT A – NCAA AUP REVENUE AND EXPENSE PROCEDURES.....	6
ATTACHMENT B – NCAA AUP YEAR-OVER-YEAR ANALYTICAL COMPARISON	23
ATTACHMENT C – OTHER REPORTING ITEMS.....	24

INDEPENDENT ACCOUNTANT'S REPORT ON
APPLYING AGREED-UPON PROCEDURES

To the Board of Trustees and Managements of Ohio University

We have performed the procedures enumerated below, which were agreed to by the President of Ohio University ("the University"), and the National Collegiate Athletic Association ("NCAA") solely to assist the specified parties in evaluating the University's compliance with the NCAA Constitution Article 3.2.4.15 during the year ended June 30, 2020. The University's management is responsible for the Schedule of Revenue and Expenses of intercollegiate athletics operations ("Schedule") and the Schedule's compliance with those requirements. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached listing of procedures and findings either for the purpose for which this report has been requested or for any other purpose.

The procedures that we performed and our findings are included in Attachment A.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion on the compliance of the accompanying Schedule of Revenue and Expenses of Ohio University intercollegiate athletic programs with the NCAA Constitution Article 3.2.4.15. Accordingly, we do not express such an opinion, or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the President of Ohio University and the NCAA and is not intended to be and should not be used by anyone other than these specified parties.

Crowe LLP

Crowe LLP

Columbus, Ohio
January 15, 2021

OHIO UNIVERSITY
INTERCOLLEGIATE ATHLETICS DEPARTMENT
SCHEDULE OF REVENUE AND EXPENSES
For the Year Ended June 30, 2020
(Unaudited)

Item	Men's Football	Men's Basketball	Women's Basketball	Other Sports	Non-Program Specific	Total
Summary of Revenue:						
Ticket sales	\$ 664,485	\$ 410,770	\$ 9,539	\$ 8,678	\$ -	\$ 1,093,472
Direct institutional support	6,896,160	1,675,696	1,213,856	6,978,227	2,130,601	18,894,540
Indirect institutional support	877,192	281,624	168,815	755,597	535,405	2,618,633
Guarantees	900,000	180,000	65,000	3,700	-	1,148,700
Contributions	184,212	22,816	5,461	207,452	1,823,469	2,243,410
Media rights	87,500	87,500	-	-	-	175,000
NCAA distributions	152,712	177,361	25,460	283,296	-	638,829
Conference distributions	1,000	1,000	1,000	-	1,302,000	1,305,000
Conference distributions of bowl generated revenue	350,000	-	-	-	-	350,000
Program, novelty, parking and concession sales	77,482	21,162	1,785	2,971	102,862	206,262
Royalties, licensing, advertisements and sponsorships	-	-	-	-	1,645,317	1,645,317
Sports camp revenue	470	-	5,120	230,349	-	235,939
Athletics restricted endowment and investment income	9,158	21,390	1,785	89,842	58,772	180,947
Other operating revenue	22,657	-	-	19,025	235,765	277,447
Bowl revenues	2,900	-	-	-	-	2,900
Total operating revenue	<u>\$ 10,225,928</u>	<u>\$ 2,879,319</u>	<u>\$ 1,497,821</u>	<u>\$ 8,579,137</u>	<u>\$ 7,834,191</u>	<u>\$ 31,016,396</u>

(Continued)

OHIO UNIVERSITY
INTERCOLLEGIATE ATHLETICS DEPARTMENT
SCHEDULE OF REVENUE AND EXPENSES
For the Year Ended June 30, 2020
(Unaudited)

Item	Men's Football	Men's Basketball	Women's Basketball	Other Sports	Non-Program Specific	Total
Summary of Expenses:						
Athletic student aid	\$ 3,540,116	\$ 585,485	\$ 563,816	\$ 4,153,882	\$ 11,198	\$ 8,854,497
Guarantees	600,000	257,000	21,500	2,500	-	881,000
Coaching salaries, benefits, and bonuses paid by the University and related entities	2,075,812	1,063,092	616,205	2,138,821	-	5,893,930
Support staff/administrative compensation, benefits and bonuses paid by the University and related entities	222,618	90,261	69,168	28,421	3,301,495	3,711,963
Recruiting	180,478	60,652	42,535	47,094	-	330,759
Team travel	610,924	353,565	240,756	693,346	-	1,898,591
Equipment, uniforms and supplies	369,292	41,080	9,369	183,845	-	603,586
Game expenses	178,008	125,319	77,246	52,421	-	432,994
Fundraising, marketing and promotion	109,763	70,862	11,247	24,592	611,972	828,436
Sports camp expenses	3,278	26,467	2,850	129,342	-	161,937
Athletic facilities debt service, leases and rental fees	-	-	-	32,945	2,193,787	2,226,732
Direct overhead and administrative expenses	172,903	48,809	16,429	39,424	520,139	797,704
Indirect institutional support	877,192	281,624	168,815	755,597	535,405	2,618,633
Medical expenses and medical insurance	3,137	8,104	254	435	631,470	643,400
Memberships and dues	138,568	8,628	2,044	12,440	141,978	303,658
Other operating expenses	65,506	28,424	9,567	27,723	144,588	275,808
Student-athlete meals (non-travel)	56,453	57,034	10,287	11,682	22,454	157,910
Bowl expenses	471,685	-	-	-	-	471,685
Total operating expenses	<u>9,675,733</u>	<u>3,106,406</u>	<u>1,862,088</u>	<u>8,334,510</u>	<u>8,114,486</u>	<u>31,093,223</u>
Excess (deficiency) of revenue over (under) expenses	<u>\$ 550,195</u>	<u>\$ (227,087)</u>	<u>\$ (364,267)</u>	<u>\$ 244,627</u>	<u>\$ (280,295)</u>	<u>\$ (76,827)</u>

OHIO UNIVERSITY
INTERCOLLEGIATE ATHLETICS DEPARTMENT
NOTES TO SCHEDULE OF REVENUE AND EXPENSES
For the Year Ended June 30, 2020
(Unaudited)

The accompanying Schedule of Revenue and Expenses (the "Schedule") has been prepared on the accrual basis of accounting and is prepared in a manner which intends to report all activity of Ohio University (the "University") intercollegiate athletics program. Unrestricted revenue is recorded when earned and expenses are recorded when incurred. Restricted revenue is reported when expended rather than when received. The revenue and expenses have been classified on a basis consistent with the account structure of the University.

Note A – Contributions

We identified one contribution of cash, services or goods which were received by the University's Athletics Department and that constituted 10 percent or greater of all contributions received by the University's Athletics Department. Contributions are as follows:

<u>Source of Funds, Goods and Services</u>	<u>Value</u>
Private Foundation	\$ 1,000,000

Note B – Capital Assets

Property and equipment are recorded at cost or, if donated, the acquisition value at the time of donation. Expense for maintenance and repairs is charged to current expense as incurred. Depreciation is computed using the straight-line method. No depreciation is recorded on land. Expenses for major renewals and betterments that extend the useful lives of the assets are capitalized. Estimated service lives range from 5-40 years depending on class.

The current year capitalized additions and deletions to facilities during the year ending June 30, 2020 are as follows:

	<u>Additions/ Transfers In</u>	<u>Disposals/ Transfers Out</u>
CIP	(211,117)	30,955
Infrastructure	396,924	-
Buildings	<u>602,304</u>	<u>-</u>
Total athletics facilities	<u>\$ 778,111</u>	<u>\$ 30,955</u>
Other institutional facilities	<u>\$ 127,537,487</u>	<u>\$ 16,677,074</u>

The total estimated book values of property, plant and equipment, net of depreciation, of the University as of the year ending June 30, 2020, are as follows:

	<u>Estimated Book Value</u>
Athletics-related property, plant and equipment balance	\$ 34,144,511
Institutional total property, plant and equipment balance	1,126,525,543

(Continued)

OHIO UNIVERSITY
 INTERCOLLEGIATE ATHLETICS DEPARTMENT
 NOTES TO SCHEDULE OF REVENUE AND EXPENSES
 For the Year Ended June 30, 2020
 (Unaudited)

Note C – Intercollegiate Athletics-Related Debt

The annual debt service and debt outstanding for the Athletics-related facilities and University as of the year ended June 30, 2020 is as follows:

	Annual Debt Service	Debt Outstanding
Athletics - Related Facilities	<u>\$ 2,226,732</u>	<u>\$ 6,887,320</u>
Total University	<u>\$ 39,566,953</u>	<u>\$ 652,614,530</u>

The repayment schedule for all outstanding intercollegiate athletics-related debt maintained by the University during the year ended June 30, 2020 is as follows:

<u>Year Ending June 30</u>	
2021	\$ 2,256,156
2022	1,095,877
2023	541,699
2024	356,869
2025	356,719
Thereafter	<u>2,280,000</u>
	<u>\$ 6,887,320</u>

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Procedures

Revenue Procedures

1. Before the commencement of fieldwork, determine that the amounts reported on the Schedule agree to the institution's general ledger.

Results: *No exceptions noted.*

2. Compare and agree each operating revenue category reported in the Schedule during the reporting period to supporting statements provided by the institution.

Results: *No exceptions noted.*

3. Compare and agree a haphazard sample of 5 operating revenue receipts obtained from the above operating revenue supporting statements to adequate supporting documentation (such as payment receipts, posting general and daily balancing report).

Results: *Crowe performed specific revenue procedures detailed below for all categories that were equal to or greater than 4% of total revenues. Testing of 5 operating receipts are included within these categories.*

4. Compare each major revenue account over 10% of the total revenues to prior period amounts and budget estimates. Obtain and document an explanation of any significant variations over 10% from the prior year. Report the analysis as a supplement to the final agreed upon procedures report.

Results: *We noted no variances requiring disclosure, refer to Attachment B. The budget to actual statement comparison was not performed at the account level but at the planning unit level which is the practice used for all departments within the University.*

Ticket Sales

5. Compare tickets sold during the reporting period, complimentary tickets provided during the reporting period and unsold tickets to the related revenue reported by the Institution in the Schedule and the related attendance figures and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

Student Fees

6. Compare and agree student fees reported by the institution in the Schedule for the reporting to student enrollments obtained from the Registrar during the same reporting period and recalculate totals.

Results: *We were informed by management that Athletics does not receive student fees revenue. The University does not record student fees revenue in the Schedule. Therefore, the procedures enumerated above are not applicable.*

7. Obtain documentation of institution's methodology for allocating student fees to intercollegiate athletics programs.

Results: *We were informed by management that Athletics does not receive student fees revenue. The University does not record student fees revenue in the Schedule. Therefore, the procedures enumerated above are not applicable.*

8. If the athletics department is reporting that an allocation of student fees should be countable as generated revenue, recalculate the totals of their methodology for supporting that they are able to count each sport. Tie the calculation to supporting documents such as seat manifests, ticket sales reports and student fee totals.

Results: *The procedures enumerated above are not applicable.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Direct State or Other Governmental Support

9. Compare direct state or other governmental support recorded by the institution during the reporting period with state appropriations, institutional authorizations or other corroborative supporting documentation and recalculate totals.

Results: *Management of the University informed us that there was no revenue from the state or other governmental support. The University does not record direct state or other governmental support on the Schedule. Therefore, the procedures enumerated above were not applicable.*

Direct Institutional Support

10. Compare the direct institutional support recorded by the institution during the reporting period with the institutional supporting budget transfers documentation and other corroborative supporting documentation and recalculate totals.

Results: *We agreed direct institutional support recorded to the planning unit spending authorization reports for athletics (regular operating) and athletics (grants-in-aid). No exceptions noted.*

Transfers Back to Institution

11. Compare the transfers back to institution with permanent transfers back to institution from the athletics department with recalculate totals.

Results: *We were informed by Management that Athletics did not make any transfers back to the institution, and as such, none were reported within the Schedule. Therefore, the procedures enumerated above are not applicable.*

Indirect Institutional Support

12. Compare the indirect institutional support recorded by the institution during the reporting period with expense payments, cost allocation detail or other corroborative supporting documentation and recalculate totals.

Results: *We recalculated allocations and agreed each sport's total expenditures to the general ledger. No exceptions noted.*

Guarantees

13. Select a haphazard sample of 5 settlement reports for away games during the reporting period and agree each selection to the institution's general ledger and the Schedule and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

14. Select a haphazard sample of 5 contractual agreements pertaining to revenues derived from guaranteed contests during the reporting period and compare and agree each selection to the institution's general ledger and the Schedule and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

Contributions

15. Obtain and agree supporting documentation for any contributions of money, goods or services received directly by an intercollegiate athletics program from any affiliated or outside organization, agency or group of individuals (two or more) not included above (e.g., contributions by corporate sponsors) that constitutes 10% or more of all contributions received for intercollegiate athletics during the reporting period and recalculate totals.

Results: *We obtained the signed gift agreements and agreed amounts received to the bank deposit and general ledger. No exceptions noted. Refer to Note A for contributions over 10 percent identified.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

In-Kind

16. Compare the in-kind recorded by the institution during the reporting period with a schedule of in-kind donations and recalculate totals.

Results: *Management of the University informed us that there was no revenue from in-kind contributions, and as such, none was reported on the Schedule. Therefore, the procedures enumerated above were not applicable.*

Compensation and Benefits Provided by a Third-Party

17. Obtain the summary of revenues from affiliated and outside organizations (the "Summary") as of the end of the reporting period from the institution and select a haphazard sample of funds representing at least 20% of the compensation and benefits revenues from the Summary and compare and agree each selection to supporting documentation (such as a report from the third-party), the institution's general ledger, and the Summary and recalculate totals.

Results: *Management of the University informed us that there was no revenue from affiliated and outside organizations provided to the coaching staff or certain support staff, and as such, none was reported on the Schedule. Therefore, the procedures enumerated above were not applicable.*

Media Rights

18. Obtain and inspect agreements to understand the institution's total media (broadcast, television, radio) rights received by the institution or through their conference offices as reported in the Schedule.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

19. Compare and agree the media right revenues recorded to a summary statement of all media rights identified, is applicable, and the institution's general ledger and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

NCAA Distributions

20. Compare the amounts recorded in the revenue and expense reporting to general ledger detail for NCAA distributions and other corroborative supporting documents (i.e., check copy, agreement) and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

Conference Distributions and Conference Distributions of Bowl Generated Revenue

21. Obtain and inspect all agreements related to the institution's conference distributions and participation in revenues from tournaments during the reporting period for relevant terms and conditions.

Results: *We agreed all conference distributions (non-bowl and bowl games) to correspondence from the conference. No exceptions noted.*

22. Compare and agree the related revenues to the institution's general ledger and the Schedule and recalculate totals.

Results: *No exceptions noted.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Program Sales, Concessions, Novelty Sales and Parking

23. Compare the amount recorded in the revenue reporting category to a general ledger detail of program sales, concessions, novelty sales and parking as well as any other corroborative supporting documents (i.e., check copy, agreement) and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

Royalties, Licensing, Advertisements and Sponsorships

24. Obtain and inspect agreements related to the institution's participation in revenues from royalties, licensing, advertisements and sponsorships during the reporting period for the relevant terms and conditions.

Results: *We obtained all agreements or cash receipts associated with the University's participation in revenues from royalties, licensing, advertisements and sponsorships during the year. No exceptions noted.*

25. Compare and agree the related revenues to the institution's general ledger and the Schedule and recalculate totals.

Results: *No exceptions noted.*

Sports Camp Revenues

26. Inspect sports-camp contract(s) between the institution and person(s) conducting institutional sports-camps or clinics during the reporting period to obtain documentation of the institution's methodology for recording revenues from sports-camps.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

27. Obtain schedules of camp participants and select a haphazard sample of 3 team camps and 3 individual camp participant cash receipts from the statement of sports-camp participants and agree each selection to the institution's general ledger and the Schedule and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

Athletics Restricted Endowment and Investment Income

28. Obtain and inspect all endowment agreements (if any) for relevant terms and conditions.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

29. Compare and agree the classification and use of endowment and investment income reported in the Schedule during the reporting period to the uses of income defined within the related endowment agreement and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

Other

30. Perform minimum agreed-upon procedures referenced for all revenue categories (see above under revenue procedures, points 1-3) and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Bowl Revenues

31. Obtain and inspect all agreements related to the institution's revenues from post-season bowl participation during the reporting period to gain an understanding of the relevant terms and conditions.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

32. Compare and agree the related revenues to the institution's general ledger and Schedule and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total revenues. Therefore, the procedures enumerated above were not applicable.*

* * * * *

Expense Procedures

1. Before the commencement of fieldwork, determine that the amounts reported on the Schedule agree to the institution's general ledger.

Results: *No exceptions noted.*

2. Compare and agree each operating expense category reported in the Schedule during the reporting period to supporting schedules provided by the institution.

Results: *No exceptions noted.*

3. Compare and agree a haphazard sample of 5 operating expenses (or all if the population is less than 5) obtained from the above operating expense supporting schedules to adequate supporting documentation (such as completed expense reimbursement forms, copies of receipts and invoices).

Results: *We performed specific expense procedures detailed below for all categories that were equal to or greater than 4% of total expense. Testing of 5 operating expenses are included within these categories.*

4. Compare and agree each major expense account over 10% of the total expenses to prior period amounts and budget estimates. Obtain and document an explanation of any significant variations (significant defined as 10% or more). Report the analysis as a supplement to the final agreed upon procedures report.

Results: *We noted no variances requiring disclosure, refer to Attachment B. The budget to actual statement comparison was not performed at the account level but at the planning unit level which is the practice used for all departments within the University.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Athletic Student Aid

5. Select a haphazard sample of students from the listing of institutional student aid recipients during the reporting period. Sample shall be no less than 10% of the total student athletes for institutions who have used NCAA's Compliance Assistant software to prepare athletic aid detail, with a maximum sample size of 40 and no less than 20% of total student athletes for institutions who have not, with a maximum sample size of 60.

Results: *We noted Management does not utilize NCAA's Compliance Assistant software to prepare athletic aid details, therefore a sample of 60 students was selected for testing.*

6. Obtain individual student-account detail for each selection and compare total aid in the institution's student system to the student's detail in CA or the institution report that ties directly to the NCAA membership Financial Reporting System.

Results: *We tested a sample of 60 students and agreed each student's account detail to the Calculation of Revenue Distribution Equivalency Report ("CRDE"). The students' accounts tested are summarized below:*

(Continued)

OHIO UNIVERSITY
 NCAA AUP REVENUE AND EXPENSE PROCEDURES
 June 30, 2020
 Attachment A

<u>Student Tested</u>	<u>Amount Per Student Account</u>	<u>Amount Per CRDE</u>	<u>Difference</u>		<u>Student Tested</u>	<u>Amount Per Student Account</u>	<u>Amount Per CRDE</u>	<u>Difference</u>	
1	\$ 8,846	\$ 8,845	\$ 1		31	\$ 14,990	\$ 14,990	\$ -	
2	39,839	39,774	65	A	32	14,151	14,151	-	
3	18,788	18,756	32	B	33	24,063	24,000	63	A
4	3,801	3,801	-		34	28,613	29,980	(1,367)	B
5	28,886	28,886	-		35	5,500	5,500	-	
6	19,634	19,634	-		36	16,489	16,489	-	
7	31,819	31,819	-		37	4,300	4,300	-	
8	24,692	25,400	(708)	B	38	14,807	15,473	(666)	B
9	39,899	39,774	125	A, B	39	21,896	21,896	-	
10	5,285	16,186	(10,901)	B, C	40	7,200	7,200	-	
11	38,191	38,008	183	A	41	29,291	29,194	97	A
12	42,786	42,594	192	A	42	30,073	29,980	93	A
13	29,846	29,846	-		43	29,194	19,194	-	
14	28,148	28,048	100	A	44	26,958	28,048	(1,090)	B
15	35,347	35,347	-		45	16,042	15,800	242	A
16	16,816	18,756	(1,940)	B	46	19,938	19,887	51	A
17	13,000	13,000	-		47	4,497	4,497	-	
18	13,086	12,800	286	A	48	38,071	38,008	63	A
19	20,904	20,904	-		49	11,107	10,739	368	A
20	39,961	39,774	187	A	50	13,144	13,144	-	
21	34,241	35,256	(1,015)	B, D	51	7,500	7,500	-	
22	19,142	18,887	255	A	52	29,255	29,194	61	A
23	18,105	18,756	(651)	A, B	53	13,549	13,491	58	
24	5,000	5,000	-		54	29,980	29,980	-	
25	11,417	11,417	-		55	38,145	38,008	137	A
26	35,602	38,008	(2,406)	A, B	56	21,286	21,286	-	
27	15,000	15,000	-		57	12,359	12,061	298	A
28	20,000	20,000	-		58	4,181	4,181	-	
29	12,000	12,000	-		59	12,400	12,400	-	
30	35,910	35,895	15	D	60	11,119	18,756	(7,637)	E

A - Difference is due to Digital Course Material fee

B – Actual tuition and/or meal plan option elected was less than aid allowance, therefore received less

C - Student was not eligible to compete for Spring Semester as the student quit the team and received aid for one semester.

D - Student was international student and the international insurance was a different amount than originally planned at the time the award letters were completed.

E – Student was approved for less than full time for Fall. Tuition was adjusted down to actual costs for Fall and aid was adjusted.

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

7. Perform a check of each student selected to determine their information was reported accurately in either the NCAA's Compliance Assistant software or entered directly into the NCAA Membership Financial Reporting System using the following criteria:

The equivalency value for each student-athlete in all sports, including head-count sports, needs to be converted to a full-time equivalency value. The full-time equivalency value is calculated using the athletic grant amount reported on the Calculation of Revenue Distribution Equivalencies Report (CRDE) from the NCAA Compliance Assistant (CA) as the numerator and the full grant amount which is the total cost for tuition, fees, course related books, room and board for an academic year as the denominator. If using the NCAA Compliance Assistant software, this equivalency value should already be calculated for you on the CRDE report labeled "Revenue Distribution Equivalent Award" and recalculate.

- a. *Criterion:* Grants-in-aid is calculated by using the revenue distribution equivalencies by sport and in aggregate (Athletic grant amount dividend by the full grant amount).

Procedure: For each student selected, recalculate the grants-in-aid and compare to the CRDE report to determine any discrepancies.

Results: *We noted exceptions when recalculating the numerator utilized in the equivalency calculation. Refer to results above in item 6.*

- b. *Criterion:* Other expenses related to attendance (also known as cost of attendance) should not be included in grants-in-aid revenue distribution equivalencies. Only tuition, fees, room, board, and course-related books are countable for grants-in-aid revenue distribution per Bylaw 20.02.07. Note: for compliance purposes equivalencies may include other expenses related to attendance per Bylaw 15.02.2, however these expenses are not allowed to be included for revenue distribution equivalencies.

Procedure: For each student selected, observe that only tuition, fees, room, board, and course-related books are included in the grants-in-aid revenue distribution.

Results: *No exceptions noted.*

- c. *Criterion:* The full grant amount should be the full cost of tuition for an academic year, not semester or quarter.

Procedure: For each student selected, compare the grant amount shown to the cost of tuition as published the institution and determine whether it is for the full year, not a semester or quarter.

Results: *No exceptions noted.*

- d. *Criterion:* Student-athletes should only be counted once, regardless of multi-sport participation, and should not receive a revenue distribution equivalency greater than 1.00.

Procedure: For each selection, observe that the student-athlete was counted once and did not receive a revenue distribution equivalency greater than 1.00.

Results: *No exceptions noted.*

- e. *Criterion:* Athletic grants are valid for revenue distribution purposes only in sports in which the NCAA conducts championship competitions, emerging sports for women and bowl subdivision football.

Procedure: Obtain a list of NCAA championship competitions, emerging sports for women, and bowl subdivision football. For the students selected, compare the sports included within the calculations to those on the list and determine if there are any discrepancies.

Results: *No exceptions noted.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

- f. *Criterion:* Grants-in-aid are valid for revenue distribution purposes in NCAA sports that do not meet the minimum contests and participants requirements of Bylaw 20.9.6.3.
- Procedure:* For each student selected, compare grants-in-aid included within the calculation to NCAA sports that do not meet the minimum contests and participation requirements of Bylaw 20.9.6.3 and determine if there are any discrepancies.
- Results:** *No exceptions noted.*
- g. *Criterion:* Institutions providing grants to student-athletes listed on the CRDE as 'Exhausted Eligibility (fifth year)' or 'Medical' receive credit in the grants-in-aid component.
- Procedure:* If a student selected is included in the grants-in-aid calculation, obtain and observe letter(s) from the institution to the student communicating the status as 'Exhausted Eligibility (fifth year)' or 'Medical', as applicable, and determine that the student is properly flagged in the compliance software (if used).
- Results:** *No exceptions noted.*
- h. *Criterion:* The athletics aid equivalency cannot exceed maximum equivalency limits. However, the total revenue distribution equivalency can exceed maximum equivalency limits due to exhausted eligibility and medical equivalencies (reference Bylaw 15.5.3.1).
- Procedure:* If maximum equivalency limits are exceeded, trace the excess over the limit to exhausted eligibility and medical equivalencies.
- Results:** *No exceptions noted.*
- i. *Criterion:* If a sport is discontinued and the grant(s) are still being honored by the institution, the grant(s) are included in student-athlete aid for revenue distribution purposes.
- Procedure:* For any selections where the sport is discontinued and the institution has included the related grant for the student, observe documentation that the grant is still being honored by the institution.
- Results:** *We were informed by management there were no discontinued sports in the current year. Therefore, the procedure enumerated above is not applicable.*
- j. *Criterion:* All equivalency calculations should be rounded to two decimal places.
- Procedure:* For each student selected, observe that calculations have two decimal points.
- Results:** *No exceptions noted.*
- k. *Criterion:* If a selected student received a Pell Grant, observe the value of the grant is not included in the calculation of equivalencies or the total dollar amount of student athletic aid expense for the institution.
- Procedure:* If a selected student received a Pell Grant, observe that the value of the grant is not included in the calculation of equivalencies or the total dollar amount of student athletic aid expense for the institution.
- Results:** *No exceptions noted.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

- l. Criterion:* If a selected student received a Pell Grant, observe the student's grant was included in the total number and total dollar value of Pell Grants reported for Revenue Distribution purposes in the NCAA Membership Financial Reporting System.

Procedure: If a selected student received a Pell Grant, observe that the student's grant was included in the total number and total dollar value of Pell Grants reported for Revenue Distribution purposes in the NCAA Membership Financial Reporting System.

Results: *No exceptions noted.*

8. Recalculate total student aid for each sport and overall based on detailed listing of student aid expense provided by the institution.

Results: *No exceptions noted.*

Guarantees

9. Obtain and inspect visiting institution's away-game settlement reports received by the institution during the reporting period and agree related expenses to the institution's general ledger and the Schedule and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

10. Obtain and inspect all contractual agreements pertaining to expenses recorded by the institution from guaranteed contests during the reporting period. Compare and agree related amounts expensed by the institution during the reporting period to the institution's general ledger and the Schedule and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

Coaching Salaries, Benefits, and Bonuses Paid by the University and Related Entities

1. Obtain and inspect a listing of coaches employed by the institution and related entities during the reporting period. Select a haphazard sample of 5 coaches' contracts that must include football, and men's and women's basketball from the above listing.

Results: *We obtained a listing of all coaches employed by the University and selected five coaches' contracts, including football, men's basketball, women's basketball, softball and women's volleyball. No exceptions noted.*

2. Compare and agree the financial terms and conditions of each selection to the related coaching salaries, benefits, and bonuses recorded by the institution and related entities in the Schedule during the reporting period.

Results: *We agreed the financial terms and conditions of each to the related coaching salaries, benefits, and bonuses recorded by the University on the payroll detail. No exceptions noted.*

3. Obtain and inspect payroll summary registers for the reporting period for each selection. Compare and agree related payroll summary registers for the reporting period to the related coaching salaries, benefits and bonuses paid by the institution and related entities expense recorded by the institution in the Schedule during the reporting period.

Results: *We agreed payroll summary registers for each selection. No exceptions noted.*

4. Compare and agree the totals recorded to any employment contracts executed for the sample selected and recalculate totals.

Results: *No exceptions noted.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Coaching Other Compensation and Benefits Paid by a Third-Party

5. Obtain and inspect a listing of coaches employed by third parties during the reporting period. Select a haphazard sample of 5 coaches' contracts, or all if less than 5, that must include football, and men's and women's basketball from the listing.

Results: *We were informed by management that Athletics does not have coaching other compensation and benefits paid by a third-party, and as such, none was recorded on the Schedule. Therefore, the procedures enumerated above are not applicable.*

6. Compare and agree the financial terms and conditions of each selection to the related coaching other compensation and benefits paid by third party and recorded by the institution in the Schedule during the reporting period.

Results: *We were informed by management that Athletics does not have coaching other compensation and benefits paid by a third-party, and as such, none was recorded on the Schedule. Therefore, the procedures enumerated above are not applicable.*

7. Obtain and inspect reporting period payroll summary registers for each selection. Compare and agree the related payroll summary register to the coaching other compensation and benefits paid by a third-party expense recorded by the institution in the Schedule during the reporting period and recalculate totals.

Results: *We were informed by management that Athletics does not have coaching other compensation and benefits paid by a third-party, and as such, none was recorded on the Schedule. Therefore, the procedures enumerated above are not applicable.*

Support Staff/Administrative Salaries, Benefits and Bonuses Paid by the University and Related Entities

8. Select a haphazard sample 5 (or all if fewer than 5) support staff/administrative personnel employed by the institution and related entities during the reporting period.

Results: *We obtained a listing of all support staff/administrative personnel employed by the University and selected 5 for testing. No exceptions noted.*

9. Obtain and inspect the reporting period summary payroll register for each selection. Compare and agree related reporting period payroll summary registers to the related support/staff administrative salaries, benefits and bonuses paid by the institution and related entities expense recorded by the institution in the Schedule during the reporting period and recalculate totals.

Results: *We agreed the payroll summary registers to the related support staff/administrative salaries, benefits and bonuses paid by the University to the statement and recalculated totals. No exceptions noted.*

Support Staff/Administrative Compensation and Benefits Paid by a Third Party

10. Select a haphazard sample of 5 (or all if fewer than 5) support staff/administrative personnel employed by the third parties during the reporting period.

Results: *We were informed by management that Athletics does not have support staff/administrative compensation and benefits paid by a third party, and as such, none was recorded on the Schedule. Therefore, the procedures enumerated above are not applicable.*

11. Obtain and inspect reporting period payroll summary registers for each selection. Compare and agree related reporting period payroll summary registers to the related support/staff administrative other compensation and benefits expense recorded by the institution in the Schedule during the reporting period and recalculate totals.

Results: *We were informed by management that Athletics does not have support staff/administrative compensation and benefits paid by a third party, and as such, none was recorded on the Schedule. Therefore, the procedures enumerated above are not applicable.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Severance Payments

12. Select a haphazard sample of 5 employees (or all if fewer than 5) receiving severance payments by the institution during the reporting period and agree each severance payment to the related termination letter or employment contract and recalculate totals.

Results: *We were informed by management there were no severance payments related to Athletics made during the year, and as such, none were reported on the Schedule. Therefore, the procedure enumerated above is not applicable.*

Recruiting

13. Obtain documentation of the Institution's recruiting expense policies.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

14. Compare and agree to existing institutional and NCAA-related policies.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

15. Obtain general ledger detail and compare to the total expenses reported and recalculate totals.

Result: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

Team Travel

16. Obtain documentation of the Institution's team travel policies.

Results: *We obtained the University's team travel policies.*

17. Compare and agree to existing institutional and NCAA-related policies.

Results: *No exceptions noted.*

18. Obtain general ledger detail and compare to the total expenses reported and recalculate totals.

Results: *No exceptions noted.*

Equipment, Uniforms and Supplies

19. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

Games Expenses

20. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Fund Raising, Marketing and Promotion

21. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

Sports Camp Expenses

22. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

Spirit Groups

23. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *We were informed by management of the University there were no expenses related to Spirit Groups in the year, and as such, none were reported on the Schedule. Therefore, the procedure enumerated above is not applicable.*

Athletic Facility Debt Service, Leases and Rental Fees

24. Obtain a listing of debt service schedules, lease payments and rental fees for athletics facilities for the reporting year. Compare a sample of 5 facility payments including the top two highest facility payments and an additional 3 haphazardly selected payments to additional supporting documentation (e.g. debt financing agreements, leases, rental agreements).

Results: *We agreed debt service payments to repayment schedules. The payments are paid by the University and are allocated to the Athletics department. No exceptions noted.*

25. Compare amounts recorded to amounts listed in the general ledger detail and recalculate totals.

Results: *No exceptions noted.*

Direct Overhead and Administrative Expenses

26. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if less than 5) to validate existence of transaction and accuracy of recording by agreeing to related calculations/agreements and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

Medical Expenses and Medical Insurance

27. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Memberships and Dues

28. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

Other Operating Expenses and Transfers to Institution

29. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

Student-Athlete Meals (non-travel)

30. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

Bowl Expenses

31. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *This procedure was not applicable in the current year as this category was less than 4% of the total expenses. Therefore, the procedures enumerated above were not applicable.*

* * * * *

Additional Minimum Agreed-Upon Procedures

1. For Grants-in-Aid:

- a. Compare and agree the sports sponsored reported in the NCAA Membership Financial Reporting System to the Calculation of Revenue Distribution Equivalencies Report (CRDE) from CA or other report that supports the equivalency calculations from the institution. The NCAA Membership Financial Reporting System populates the sports from the NCAA Sports Sponsorship and Demographics Form as they are reported by the institution. If there is a discrepancy in the sports sponsored between the NCAA Membership Financial Reporting System and the CRDE or other report that supports the equivalency calculations, inquire about the discrepancy and report the reason for the discrepancy in the AUP report.

Results *We noted no discrepancies in the sports sponsored between the NCAA Membership Financial Reporting Systems and Squad Listings.*

- b. Compare current year Grants-in-Aid revenue distribution equivalencies to prior year reported equivalencies per the Membership Financial Report submission. Inquire and document an explanation for any variance greater than +/- 4%.

Results: *We noted no variances greater than +/- 4% when comparing the current year Grants-in-Aid revenue distribution equivalencies to prior year reported equivalences per the Membership Financial Report submission in total.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

2. For Sports Sponsorship:

- a. Obtain the institution's Sports Sponsorship and Demographics Form submitted to the NCAA for the reporting year. Validate that the countable sports reported by the institution met the minimum requirements, set forth in Bylaw 20.9.6.3, related to the number of contests and the number of participants. If the institution requested and/or received a waiver related to minimum contests or minimum participants for a particular sport, that sport would not qualify as a sponsored sport for the purposes of revenue distribution. Also, only sports in which the NCAA conducts championships competition, emerging sports for women and bowl subdivision football are eligible. Once countable sports have been validated, ensure that the institution has properly reported these sports as countable for revenue distribution purposes within the NCAA Membership Financial Reporting System. Note: Any discrepancies MUST be resolved within the NCAA Membership Financial Reporting System prior to the report being submitted to the NCAA.
- b. Compare current year number of Sports Sponsored to prior year reported total per the Membership Financial Report submission. Inquire and document an explanation for any variance.

Results: *No exceptions noted. The number of sports sponsored in prior and current year was 16.*

***Note for 2019-20 reporting only: For this reporting year, sports an institution expected to sponsor in spring 2020, as reported on the institution's 2019 Sports Sponsorship and Demographics form, would qualify as a sponsored sport for the purposes of revenue distribution. This single year exception is consistent with the intent of the Division I Council Coordination Committee's decision on March 25, 2020 to grant an extraordinary blanket waiver in light of the impact of the COVID-19 global pandemic.**

3. For Pell Grants:

- a. Agree the total number of Division I student-athletes who, during the academic year, received a Pell Grant award (e.g. Pell Grant recipients on Full Athletic Aid, Pell Grant recipients on Partial Athletic Aid and Pell Grant recipients with no Athletic Aid) and the total dollar amount of these Pell Grants reported in the NCAA Membership Financial Reporting System to a report generated out of the institutions financial aid records of all student-athlete Pell Grants. Note: individual student-aid file testing in step 7 above should tie any selected student athletes who received Pell Grants back to the report of all student athlete Pell Grants to test the completeness and accuracy of the report.

Results: *No exceptions noted.*

- b. Compare current year Pell Grants total to prior year reported total per the Membership Financial Report submission. Inquire and document an explanation for any variance greater than +/- 20 grants.

Results: *No exceptions noted. We noted total Pell Grants in prior year and current year were 67 and 79, respectively.*

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(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Following is a complete listing of the minimum agreed-upon procedures for other reporting items, by category, to be performed to the Schedule.

Minimum Agreed-Upon Procedures Program for Other Reporting Items

1. Before the commencement of fieldwork, compare the amounts reported on the Schedule agree to the institution's general ledger.

Results: *No exceptions noted.*

Excess Transfers to Institution and Conference Realignment

2. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *We were informed by Management of the University there were no excess transfers to the University or conference realignment expenses. Therefore, the procedure enumerated above is not applicable.*

Total Athletics Related Debt

3. Obtain repayment schedules for all outstanding intercollegiate athletics debt during the reporting period and recalculate annual maturities (consisting of principal and interest) provided in the schedules obtained.

Results: *No exceptions noted, refer to Attachment C for additional information.*

4. Agree the total annual maturities and total outstanding athletic related debt to supporting documentation and the institution's general ledger.

Results: *No exceptions noted, refer to Attachment C for additional information.*

Total Institutional Debt

5. Agree the total outstanding institutional debt to the detail listing provided by the institution and the institution's audited financial statements, if available, or the institution's general ledger.

Results: *No exceptions noted, refer to Attachment C for additional information.*

Value of Athletics Dedicated Endowments

6. Obtain a schedule of all athletics dedicated endowments maintained by athletics, the institution, and affiliated organizations. Agree the fair value in the schedule(s) to the detail listing provided by the institution, the audited financial statements, and the institution's general ledger.

Results: *No exceptions noted, refer to Attachment C for additional information.*

Value of Institutional Endowments

7. Agree the total fair value of institutional endowments to the detail listing provided by the institution, the institution's audited financial statements and the institution's general ledger.

Results: *No exceptions noted, refer to Attachment C for additional information.*

(Continued)

OHIO UNIVERSITY
NCAA AUP REVENUE AND EXPENSE PROCEDURES
June 30, 2020
Attachment A

Total Athletics Related Capital Expenditures

8. Obtain a schedule of athletics related capital expenditures made by athletics, the institution, and affiliated organizations during the reporting period.

Results: *No exceptions noted, refer to Attachment C for additional information.*

9. Obtain general ledger detail and compare to the total expenses reported. Select a haphazard sample of 5 transactions (or all if fewer than 5) to validate existence of transaction and accuracy of recording by agreeing to underlying invoices and recalculate totals.

Results: *We selected 5 transactions and received supporting documentation and recalculated totals. No exceptions noted.*

OHIO UNIVERSITY
NCAA AUP YEAR OVER YEAR ANALYTICAL COMPARISON
June 30, 2020
Attachment B

If a specific reporting category is omitted from the schedule or it is less than 4% of the total revenue or expenses, the procedure is not deemed to be applicable for that specific category.

We compared revenues and expenses with prior year amounts.

There were no revenue line items on the Schedule of Revenues and Expenses that were greater than 10% of the total revenues identified above.

There were no expense line items on the Schedule of Revenues and Expenses that account for over 10% of the total expenses identified above.

OHIO UNIVERSITY
OTHER REPORTING ITEMS
June 30, 2020
Attachment C

Other Reporting Items

Total Athletics Related Debt	\$ 6,887,320
Total Institutional Related Debt	652,614,530
Value of Athletics Dedicated Endowments (includes Athletic Foundation Endowments)	6,190,489
Value of Institutional Endowments	579,349,840
Total Athletics Related Capital Expenditures	788,111
Total Institutional Pledges Receivable	1,107,524
Total Athletics Unrestricted Operating Fund Balance	308,325

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OHIO AUDITOR OF STATE KEITH FABER



OHIO UNIVERSITY - NATIONAL COLLEGIATE ATHLETICS ASSOCIATION

ATHENS COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 3/16/2021

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This report is a matter of public record and is available online at
www.ohioauditor.gov