



## NORTHEAST OHIO MANAGEMENT INFORMATION NETWORK TRUMBULL COUNTY YEARS END JUNE 30, 2021 AND 2020

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88 East Broad Street Columbus, Ohio 43215 ContactUs@ohioauditor.gov (800) 282-0370

## INDEPENDENT AUDITOR'S REPORT

Northeast Ohio Management Information Network Trumbull County 528 Educational Highway Warren, Ohio 44483

To the Members of the Assembly and Board of Directors:

## **Report on the Financial Statements**

We have audited the accompanying financial statements of the cash balances, receipts and disbursements, and related notes of Northeast Ohio Management Information Network, Trumbull County, Ohio (NEOMIN) as of and for the years ended June 30, 2021 and 2020.

## Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the District's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

## Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 2 of the financial statements, NEOMIN prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements.

Northeast Ohio Management Information Network Trumbull County Independent Auditor's Report Page 2

Although the effects on the financial statements of the variances between the regulatory accounting basis and GAAP are not reasonably determinable, we presume they are material.

Though NEOMIN does not intend these statements to conform to GAAP, auditing standards generally accepted in the United States of America require us to include an adverse opinion on GAAP. However, the adverse opinion does not imply the amounts reported are materially misstated under the accounting basis Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit. Our opinion on this accounting basis is in the *Opinion on Regulatory Basis of Accounting* paragraph below.

## Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of NEOMIN as of June 30, 2021 and 2020, and the respective changes in financial position and cash flows thereof for the years then ended.

## **Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements, and related notes of Northeast Ohio Management Information Network, Trumbull County as of June 30, 2021 and 2020, for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, described in Note 2.

## Emphasis of Matter

As discussed in Note 10 to the 2021 financial statements, the financial impact of COVID-19 and the continuing emergency measures may impact subsequent periods of the District. We did not modify our opinion regarding this matter.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 5, 2022, on our consideration of NEOMIN's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering NEOMIN's internal control over financial reporting.

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Keith Faber Auditor of State Columbus, Ohio

April 5, 2022

# Northeast Ohio Management Information Network

Trumbull County Statement of Receipts, Disbursements and Change in Fund Balance (Regulatory Cash Basis) Proprietary Fund Type For the Year Ended June 30, 2021

	Enterprise
Operating Cash Receipts	
Charges for Services	\$1,654,780
Refund of Prior Year Exp	0
Total Operating Cash Receipts	1,654,780
<b>Operating Cash Disbursements</b>	
Salaries	813,286
Employee Fringe Benefits	350,675
Purchased and Contracted Services	965,914
Supplies and Materials	570,139
Equipment	16,380
Other	83,874
Total Operating Cash Disbursements	2,800,267
Operating (Loss)	(1,145,487)
Non-Operating Receipts (Disbursements) Intergovernmental Earnings on Investments	1,311,049 16,449
Total Non-Operating Receipts (Disbursements)	1,327,498
Net Change in Fund Cash Balances	182,010
Fund Cash Balances, July 1	1,861,032
Fund Cash Balances, June 30	\$2,043,042

See accompanying notes to the basic financial statements

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2021

#### **NOTE 1 - DESCRIPTION OF THE CONSORTIUM**

NEOMIN, Trumbull County, is a cooperative group of school districts as defined by ORC 3313.92. The cooperative is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The Governing Body of the Consortium is an Assembly composed of the Superintendents and Treasurers of the members and any other representative of members who have been appointed by the respective governing bodies of the members. All representatives shall serve without compensation. As of June 30, 2021, there were 62 participating members of the Consortium. There are 5 non-public school districts that are provided internet access only and are not voting members. The Governing Board (Executive Board) shall function as the advisory body to the Assembly. It shall consist of ten representatives of the members, three of whom shall be appointed by the President of the Trumbull County Superintendent's Association, three of whom shall be appointed by the President of the Ashtabula County Superintendent's Association and the ninth and tenth are the Trumbull County Superintendent and the Ashtabula County Superintendent. The Trumbull County Educational Service Center shall serve as the Consortium's fiscal agent and the Treasurer of NEOMIN shall be the Treasurer of the Fiscal Agent. NEOMIN purpose is to improve the delivery of instructional and administrative functions and to make optimum use of public funds through cooperation of member school districts.

NEOMIN's management believes these basic financial statements present all activities for which the Consortium is financially accountable.

## **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **Basis of Presentation**

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-203(C). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

#### Fund Accounting

NEOMIN uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Consortium are presented below:

### **Basis of Accounting**

NEOMIN maintains its accounting records in accordance with the principles of "fund" accounting. Fund accounting is a concept developed to meet the needs of government entities in which legal or other restraints require the recording of specific receipts and disbursements. NEOMIN uses an enterprise fund to account for operations (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for public policy, management control, accountability or other purposes.

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2021

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### **Budgetary Process**

NEOMIN is not required to follow the budgetary process, but has decided to adopt a formal budget annually.

#### 1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level of control. The Board annually approves appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

#### 2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of July 1.

#### 3. Encumbrances

NEOMIN reserves (encumbers) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over and need not be reappropriated.

A summary of 2021 budgetary activity appears in Note 4.

## **Deposits and Investments**

The Treasurer of the ESC is the statutory fiscal officer for NEOMIN. The ESC maintains a deposit and investments pool all funds use. The financial institution maintains records identifying the ESC as owner of these securities.

The carrying amount of deposits and investments at June 30, 2021 on deposit with the ESC was as follows:

Demand deposits and investments on deposit with the fiscal agent \$ 2,043,042.

The fiscal agent is responsible for maintaining adequate depository collateral for all funds in the fiscal agent's pooled and deposit accounts. All risks associated with the above deposits are the responsibility of the fiscal agent.

#### Capital Assets

NEOMIN records disbursements for acquisitions of equipment when paid. The accompanying financial statements do not report these items as assets.

## **Accumulated Leave**

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused vacation and sick leave. The financial statements do not include a liability for unpaid leave.

### **NOTE 3 – COMPLIANCE**

There are no material budgetary violations.

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2021

#### **NOTE 4 – BUDGETARY ACTIVITY**

2021 Budgeted vs Actual Receipts			
Fund Type	<b>Budgeted Receipts</b>	Actual Receipts	Variance
Enterprise	\$3,023,015	\$2,982,277	(\$40,737)
2021 Budgeted vs Actual Expenditures			
Fund Type	<b>Budgeted Expenditures</b>	Actual Expenditures	Variance
Enterprise	\$3,009,026	\$2,800,267	\$208,267

## NOTE 5 – DEPOSITS AND INVESTMENTS

Deposits	The Fiscal Agent maintains all deposits.

*Investments* The Fiscal Agent maintains all investments.

## NOTE 6 – RISK MANAGEMENT

Workers' Compensation coverage is provided by the State of Ohio. Neomin pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs (if material).

## **Commercial Insurance**

Neomin has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2021

## Employee Medical/Surgical, Dental and Life Insurance

The Trumbull County Educational ESC ("ESC"), as the fiscal agent for NEOMIN, has contracted with Trumbull County School Employee Insurance Benefits Consortium (the "Consortium") to provide employee medical/surgical and dental benefits. The Consortium is a shared risk pool comprised of sixteen Trumbull County school districts and the ESC. The ESC is fiscal agent for the Consortium. Rates are set through an annual calculation process. The ESC pays a monthly contribution, which is placed in a common fund from which claim payments are made for all participating school districts. Claims are paid for all participants regardless of claims flow. The Executive Committee of the Consortium has the right to return monies to an exiting district subsequent to the settlements of all expenses and claims.

Life insurance of \$50,000 is provided through the Consortium with Voya Financial Services.

Monthly premiums are as follows for 2021:

PPO 1 – Family \$1,903.95	Employee/Spouse - \$1,427.96	Employee/Children - \$1,155.97	Single - \$679.98
PPO 2 - Family \$1,709.74	Employee/Spouse - \$1,282.31	Employee/Children - \$1,038.06	Single - \$610.62
PPO 3 – Family \$1,515.54	Employee/Spouse - \$1,136.66	Employee/Children - \$ 920.15	Single - \$541.26
PPO 4 – Family \$1,416.54	Employee/Spouse - \$1,062.40	Employee/Children - \$ 860.04	Single - \$505.91

The NEOMIN Governing Board pays 90% of the medical, dental and life insurance premium while employees pay 10%.

#### NOTE 7 – DEFINED BENEFIT PENSION PLANS

Neomin's employees belong to the State Employees Retirement System (SERS). SERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. SERS members contributed 10 percent of their gross salaries and the District contributed an amount equaling 14 percent of participants' gross salaries. Neomin has paid all contributions required through June 30, 2021.

#### **NOTE 8 – POST EMPLOYMENT BENEFITS**

SERS offers a cost-sharing, multiple-employer defined benefit postemployment plan, which includes multiple health care plans including medical coverage, prescription drug coverage, and deposits to a Health Reimbursement Arrangement, to qualifying benefit recipients. The portion of employer contributions allocated to health care for SERS members was 0.5 percent for the period from July 1, 2020, through July 1, 2021.

FOR THE FISCAL YEAR ENDED JUNE 30, 2021

#### NOTE 9 – LEASES

#### **Operating** Lease

NEOMIN leased office space under an agreement with terms of five years beginning July 1, 2017 and expiring June 30, 2022. Rent expense for fiscal year 2021 \$34,000.

### **NOTE 10 – COVID 19**

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Council. The Council's investment portfolio fluctuates with market conditions, and due to market volatility, the amount of gains or losses that will be realized in subsequent periods, if any, cannot be determined. In addition, the impact on the Council's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

## Northeast Ohio Management Information Network

Trumbull County Statement of Receipts, Disbursements and Change in Fund Balance (Regulatory Cash Basis) Proprietary Fund Type For the Year Ended June 30, 2020

	Enterprise
Operating Cash Receipts	
Charges for Services	\$1,651,802
Refund of Prior Year Exp	0
Total Operating Cash Receipts	1,651,802
Operating Cash Disbursements	
Salaries	769,096
Employee Fringe Benefits	336,897
Purchased and Contracted Services	855,472
Supplies and Materials	621,426
Equipment	17,043
Other	91,115
Total Operating Cash Disbursements	2,691,049
Operating (Loss)	(1,039,247)
Non-Operating Receipts (Disbursements)	
Intergovernmental	1,340,467
Earnings on Investments	20,425
Total Non-Operating Receipts (Disbursements)	1,360,892
Net Change in Fund Cash Balances	321,645
Fund Cash Balances, July 1	1,539,386
Fund Cash Balances, June 30	\$1,861,032

See accompanying notes to the basic financial statements

#### FOR THE FISCAL YEAR ENDED JUNE 30, 2020

#### NOTE 1 - DESCRIPTION OF THE CONSORTIUM

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NEOMIN uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Consortium are presented below:

## **Basis of Accounting**

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### FOR THE FISCAL YEAR ENDED JUNE 30, 2020

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

## **Budgetary Process**

NEOMIN is not required to follow the budgetary process, but has decided to adopt a formal budget annually.

## 1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level of control. The Board annually approves appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

## 2. Estimated Resources

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## Capital Assets

NEOMIN records disbursements for acquisitions of equipment when paid. The accompanying financial statements do not report these items as assets.

## Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused vacation and sick leave. The financial statements do not include a liability for unpaid leave.

## NOTE 3 – COMPLIANCE

There are no material budgetary violations.

### FOR THE FISCAL YEAR ENDED JUNE 30, 2020

## NOTE 4 – BUDGETARY ACTIVITY

2020 Budgeted vs Actual Receipts			
Fund Type	<b>Budgeted Receipts</b>	Actual Receipts	Variance
Enterprise	\$3,021,610	\$3,012,694	(\$8,916)
2020 Budgeted vs Actual Expenditures			
Fund Type	<b>Budgeted Expenditures</b>	Actual Expenditures	Variance
Enterprise	\$2,905,433	\$2,691,049	\$214,384
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## NOTE 5 – DEPOSITS AND INVESTMENTS

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## NOTE 6 – RISK MANAGEMENT

Workers' Compensation coverage is provided by the State of Ohio. Neomin pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs (if material).

## **Commercial Insurance**

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- Comprehensive property and general liability;
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#### FOR THE FISCAL YEAR ENDED JUNE 30, 2020

#### Employee Medical/Surgical, Dental and Life Insurance

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FOR THE FISCAL YEAR ENDED JUNE 30, 2020

## NOTE 9 – LEASES

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## **NOTE 10 – COVID – 19**

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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Northeast Ohio Management Information Network Trumbull County 528 Educational Highway Warren, Ohio 44483

To the Members of the Assembly and Board of Directors:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the cash balances, receipts, and disbursements of the Northeast Ohio Management Information Network, Trumbull County, (NEOMIN) as of and for the years ended June 30, 2021 and 2020, of the Northeast Ohio Management Information Network, (NEOMIN), and the related notes, and have issued our report thereon dated April 5, 2022, wherein we noted NEOMIN followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, and wherein we referred to the financial impact of COVID-19 and the ensuing emergency measures that may impact subsequent periods.

## Internal Control Over Financial Reporting

As part of our financial statement audit, we considered NEOMIN's internal control over financial reporting (internal control) as a basis for designing audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of NEOMIN's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Township's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Northeast Ohio Management Information Network Trumbull County Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards Page 2

## **Compliance and Other Matters**

As part of reasonably assuring whether NEOMIN's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

## Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering NEOMIN's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

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Keith Faber Auditor of State Columbus, Ohio

April 5, 2022



## NORTHEAST OHIO MANAGEMENT INFORMATION NETWORK

## TRUMBULL COUNTY

## AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 5/5/2022

88 East Broad Street, Columbus, Ohio 43215 Phone: 614-466-4514 or 800-282-0370