NOBLE METROPOLITAN HOUSING AUTHORITY NOBLE COUNTY, OHIO

AUDIT REPORT

FOR THE FISCAL YEAR ENDED MARCH 31, 2022

Zupka & AssociatesCertified Public Accountants



88 East Broad Street Columbus, Ohio 43215 IPAReport@ohioauditor.gov (800) 282-0370

Board of Directors Noble Metropolitan Housing Authority 1100 Maple Court Cambridge, OH 43725

We have reviewed the *Independent Auditor's Report* of Noble Metropolitan Housing Authority, Noble County, prepared by Zupka & Associates, for the audit period April 1, 2021 to March 31, 2022. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Noble Metropolitan Housing Authority is responsible for compliance with these laws and regulations.

Keith Faber Auditor of State Columbus, Ohio

November 04, 2022



NOBLE METROPOLITAN HOUSING AUTHORITY NOBLE COUNTY, OHIO AUDIT REPORT

FOR THE FISCAL YEAR ENDED MARCH 31, 2022

TABL	E O	F CO	NTE	NTS
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	<u>PAGE</u>
Independent Auditor's Report	1-3
Management's Discussion and Analysis	5-10
Statement of Net Position	11
Statement of Revenues, Expenses, and Changes in Fund Net Position	12
Statement of Cash Flows	13
Notes to the Financial Statements	14-20
Supplemental Data:	
Financial Data Schedules: Entity Wide Balance Sheet Summary Entity Wide Revenue and Expense Summary	21 22
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	23-24
Schedule of Prior Audit Findings	25





INDEPENDENT AUDITOR'S REPORT

To Members of the Board Noble Metropolitan Housing Authority Caldwell, Ohio Regional Inspector General of Audit Department of Housing and Urban Development

Opinions

We have audited the accompanying financial statements of the business-type activities of the Noble Metropolitan Housing Authority, Ohio, as of and for the year ended March 31, 2022, and the related notes to the financial statements, which collectively comprise the Noble Metropolitan Housing Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Noble Metropolitan Housing Authority as of March 31, 2022, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Noble Metropolitan Housing Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Noble Metropolitan Housing Authority ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Noble Metropolitan Housing Authority's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Noble Metropolitan Housing Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Noble Metropolitan Housing Authority's basic financial statements. The Financial Data Schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Financial Data Schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated September 23, 2022, on our consideration of the Noble Metropolitan Housing Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Noble Metropolitan Housing Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Noble Metropolitan Housing Authority's internal control over financial reporting and compliance.

Zupka & Associates

Certified Public Accountants

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September 23, 2022

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The Noble Metropolitan Housing Authority's ("the Authority") Management's Discussion and Analysis (MD&A) is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the Authority's financial activity, (c) identify changes in the Authority's position, and (d) identify individual fund issues of concerns.

Since the MD&A is designed to focus of the current year's activities, resulting changes and currently known facts, please read it in conjunction with the Authority's financial statement.

FINANCIAL HIGHLIGHTS

- The Authority's total net position decreased by \$23,517 (or 3.6 percent) during the fiscal year ended 2022. Since the Authority engages only in business-type activities, the decrease is all in the category of business-type net position. Net position was \$617,168 and \$640,685 for 2022 and 2021 respectively.
- The Authority's total revenue increased by \$86,283 (or 14.5 percent) during fiscal year ended 2022, and was \$680,851 and \$594,568 for 2022 and 2021, respectively.
- The total expenses of all Authority programs increased by \$23,946 (or 3.5 percent). Total expenses were \$704,368 and \$680,422 for the fiscal years ended 2022 and 2021, respectively.

USING THIS ANNUAL REPORT

This is a different presentation of the Authority's previous financial statements. The following graphic outlines these changes and are provided for your review:

M D & A -Management Discussion and Analysis-

Basic Financial Statements
-Statement of Net Position-Statement of Revenues, Expenses and Changes in Net Position-Statement of Cash Flows-Notes to Financial Statements-

The clearly preferable focus is on the Authority as a single Enterprise Fund. This format will allow the user to address relevant questions, broaden a basis for comparison (year to year or Authority to Authority), and enhance the Authority's accountability.

AUTHORITY FINANCIAL STATEMENTS

The Authority's financial statements are designed to be corporate-like in that all business-type activities are consolidated into columns, which add to a total for the entire Authority.

These Statements include a <u>Statement of Net Position</u>, which is similar to a Balance Sheet. The Statement of Net Position reports all financial and capital resources for the Authority. The Statement is presented in the format where assets minus liabilities equal "Net Position", formerly known as net assets. Assets and liabilities are presented in order of liquidity, and are classified as "current" (convertible into cash within one year), and "Non-current".

The focus of the Statement of Net Position (the "<u>Unrestricted Net Position</u>") is designed to represent the net available liquid (non-capital) assets, net of liabilities, for the entire Authority. Net Position (formerly net assets) is reported in three broad categories:

<u>Net Investment in Capital Assets:</u> This component of Net Position consists of all capital assets, reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, constructions, or improvement of those assets.

<u>Restricted Net Position</u>: This component of Net Position consists of restricted assets when constraints are placed on the asset by creditor (such as debt covenants), grantors, contributors, laws, regulations, etc.

<u>Unrestricted Net Position</u>: Consists of Net Position that does not meet the definition of "Net Investment in Capital Assets, Net of Related Debt", or "Restricted Net Position".

The Authority's financial statements also include a <u>Statement of Revenues</u>, <u>Expenses</u>, <u>and Changes in Fund Net Position</u> (similar to an Income Statement). This Statement includes Operating Revenue, such as rental income, Operating Expenses, such as administrative, utilities, and maintenance, and depreciation, and Non-Operating Revenue and Expenses, such as capital grant revenue, investment income, and interest expense.

The focus of the Statement of Revenues, Expenses, and Changes in Fund Net Position is the "Change in Net Position", which is similar to Net Income or Loss.

Finally, a <u>Statement of Cash Flows</u> is included, which discloses net cash provided by or used for operating activities, non-capital financing activities, and from capital and related financing activities.

The Authority consists exclusively of Enterprise Funds. Enterprise funds utilize the full accrual basis of accounting. The enterprise method of accounting is similar to accounting utilized by the private sector.

AUTHORITY PROGRAMS

Many of the programs maintained by the Authority are done so as required by the U.S. Department of Housing and Urban Development (HUD). Others are segregated to enhance accountability and control.

<u>Conventional Public Housing</u> (PH) – Under the Conventional Public Housing Program, the Authority rents units that it owns to low-income households. The conventional Public Housing Program is operated under an Annual Contributions contract (ACC) with HUD, and HUD provides Operating Subsidy and Capital Grant funding to enable the Authority to provide the housing at a rent that is based upon 30 percent of household income.

<u>Capital Fund Program</u> (CFP) – This is the primary funding source for physical and management improvements to the Authority's properties. Funds are allocated by a formula allocation and are based on the size and age of the properties.

Housing Choice Voucher Program (HCV) – Under the Housing Choice Voucher Program, the Authority administers contracts with independent landlords that own the property. The Authority subsidizes the family's rent through a Housing Assistance Payment made to the landlord. The Program is administered under an ACC with HUD. HUD provides Annual Contributions Funding to enable the Authority to structure a lease that sets the participants' rent at 30 percent of household income. The Authority earns administrative fees to cover the cost of administering the Program.

The following table reflects the condensed Statement of Net Position compared to prior year. The Authority is engaged only in Business-Type Activities.

Table 1 - Statement of Net Position

Table 1 - Statement of Net 1 of tube	2022	2021
<u>Assets</u>		
Current and Other Assets	\$ 139,250	\$ 108,026
Capital Assets	521,043	590,286
Total Assets	660,293	698,312
<u>Liabilities</u>		
Current Liabilites	30,403	54,643
Long-Term Liabilities	12,722	2,984
Total Liabilities	43,125	57,627
Net Position		
Net Investment in Capital Assets	521,043	590,286
Restricted	1,378	2,688
Unrestricted	94,747	47,711
	617,168	640,685
Total Liabilities and Net Position	\$ 660,293	\$ 698,312

For more detail information, see Statement of Net Position presented elsewhere in this report.

Major Factors Affecting the Statement of Net Position

During 2022, current assets increased by \$31,224, and current liabilities decreased by \$24,240. The increase in current assets is mainly due to an increase in unrestricted cash, due to an increase in subsidies received from HUD. The decrease in liabilities is due to year end vendor bills being paid at the end of the fiscal year.

Capital assets also changed, decreasing from \$590,286 to \$521,043. The \$69,243 decrease is due to current year depreciation of \$69,243.

The following table presents details on the Change in Net Position.

Table 2 - Change in Net Position

	I					
	Unrestricted			Assets	Restricted	
Beginning Balance - March 31, 2021	\$	47,711	\$	590,286	\$	2,688
Results of Operations		(23,517)		0		0
Adjustments:						
Current Year Depreciation Expense (1)		1,310		(69,243)		(1,310)
Net Capital Expenditures (2)		69,243		0		0
Ending Balance - March 31, 2022	\$	94,747	\$	521,043	\$	1,378

- (1) Depreciation is treated as an expense and reduces the Results of Operations but does not have an impact on Unrestricted Net Position.
- (2) Capital expenditures represent an outflow of Unrestricted Net Position, but are not treated as an expense against Results of Operations and, therefore, must be deducted.

While the results of operations are a significant measure of the Authority's activities, the analysis of the changes in Unrestricted Net Position provides a clearer presentation of financial position.

The following schedule compares the revenues and expenses for the current and previous fiscal year. The Authority is engaged in business-type activities.

Table 3 - Statement of Revenues, Expenses, and Changes in Net Position

			Net	Percent
	2022	2021	Change	Variance
Revenues				
Total Tenant Revenues	\$ 89,970	\$ 80,991	\$ 8,979	11%
Operating Subsidies	558,621	485,602	73,019	15%
Capital Grants	0	2,959	(2,959)	-100%
Investment Income	33	127	(94)	-74%
Other Revenues	32,227	24,889	7,338	29%
Total Revenues	680,851	594,568	86,283	14.5%
Expenses				
Administrative	103,143	104,126	(983)	-1%
Tenant Services	23,912	6,784	17,128	252%
Utilities	13,887	14,910	(1,023)	-7%
Maintenance	67,801	68,601	(800)	-1%
General Expenses	14,829	11,539	3,290	29%
Housing Assistance Payments	411,553	396,369	15,184	4%
Depreciation	69,243	78,093	(8,850)	-11%
Total Expenses	704,368	680,422	23,946	3.5%
Net Increases (Decreases)	\$ (23,517)	\$ (85,854)	\$ 62,337	

Major Factors Affecting the Statement of Revenues, Expenses, and Changes in Net Position

Operating Subsidy reflects an increase of \$73,019 (or 15 percent) due to increased Operating Grant funds received from HUD. No capital grant funds were drawn down in 2022 for capital improvement projects during the year.

Total tenant revenue increased by \$8,979 (or 11 percent). This increase was primarily due to an increase in tenant's income.

Total expenses increased \$23,946 (or 3.5 percent), due mainly to increases in housing assistance payments and tenant services during the year.

CAPITAL ASSETS

As of year-end, the Authority had \$521,043 invested in a variety of capital assets as reflected in the following schedule, which represents a net decrease of \$69,243 (or 11.7 percent) from the end of last year. This decrease was mainly due to current year depreciation expense.

Table 4 - Capital Assets at Year-End (Net of Depreciation)

				Percent
	2022	2021	Net Change	Variance
Land and Land Rights	\$ 84,000	\$ 84,000	\$ 0	0.0%
Buildings	1,572,574	1,572,574	0	0.0%
Furniture, Equipment, and Machinery - Dwelling	22,431	22,431	0	0.0%
Furniture, Equipment, and Machinery - Administrative	324,922	324,922	0	0.0%
Leasehold Improvements	142,565	142,565	0	0.0%
Total Capital Assets	2,146,492	2,146,492	0	0.0%
Accumulated Depreciation	(1,625,449)	(1,556,206)	(69,243)	4.45%
Total Capital Assets	\$ 521,043	\$ 590,286	\$ (69,243)	-11.7%

DEBT OUTSTANDING

As of March 31, 2022, the Authority had no outstanding debt.

ECONOMIC FACTORS

Significant economic factors affecting the Authority are as follows:

- Federal funding provided by Congress to the U.S. Department of Housing and Urban Development
- Local labor supply and demand, which can affect salary and wage rates
- Local inflationary, recessionary, and employment trends, which can affect resident incomes and, therefore, the amount of rental income
- Inflationary pressure on utility rates, supplies, and other costs
- The effect of COVID-19 which, as of this report date, has not significantly impacted the Authority.

FINANCIAL CONTACT

If you have any questions regarding this report, you may contact Tammi DeMattio, Executive Director of the Noble Metropolitan Housing Authority at P.O. Box 1388, Cambridge, Ohio 43725.

NOBLE METROPOLITAN HOUSING AUTHORITY NOBLE COUNTY, OHIO STATEMENT OF NET POSITION PROPRIETARY FUNDS MARCH 31, 2022

ASSETS	
<u>Current Assets</u>	
Cash and Cash Equivalents	\$ 110,700
Restricted Cash and Cash Equivalents	20,350
Receivables, Net	4,611
Prepaid Expenses and Other Assets	3,589
Total Current Assets	139,250
Noncurrent Assets	
Capital Assets:	
Non-Depreciable Capital Assets	84,000
Depreciable Capital Assets, Net	2,062,492
Accumulated Depreciation	(1,625,449)
Total Noncurrent Assets	521,043
TOTAL ASSETS	660,293
	 _
LIABLITTIES AND NET POSITION	
<u>Liabilities</u>	
Current Liabilities	
Accounts Payable	15,616
Accounts Payable - Other Governments	7,613
Tenant Security Deposits	6,250
Unearned Revenue	924
Total Current Liabilities	 30,403
Noncurrent Liabilities	
Noncurrent Liabilities - Other	 12,722
Total Current Liabilities	 12,722
Total Liaiblities	 43,125
Net Position	
Net Investment in Capital Assets	521,043
Restricted Net Position	1,378
Unrestricted Net Position	 94,747
Total Net Position	 617,168
TOTAL LIABILITIES AND NET POSITION	\$ 660,293

The accompanying notes to the financial statements are an integral part of these statements.

NOBLE METROPOLITAN HOUSING AUTHORITY NOBLE COUNTY, OHIO

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION PROPRIETARY FUNDS

FOR THE FISCAL YEAR ENDED MARCH 31, 2022

OPERATING REVENUES		
Tenant Revenue	\$	89,970
Government Operating Grants	Ψ	558,621
Other Revenue		32,227
Total Operating Revenues		680,818
Total Operating Revenues		000,010
OPERATING EXPENSES		
Administrative		103,143
Tenant Services		23,912
Utiities		13,887
Maintenance		67,801
General		14,829
Housing Assistance Payment		411,553
Depreciation		69,243
Total Operating Expenses		704,368
Operating income (loss)		(23,550)
NONOPERATING REVENUES (EXPENSES)		
Interest Income		33
Total Nonoperating Revenues		33
Change in Net Position		(23,517)
		,
Total Net Position - Beginning		640,685
Total Net Position - Ending	\$	617,168

The accompanying notes to the financial statements are an integral part of these statements.

NOBLE METROPOLITAN HOUSING AUTHORITY NOBLE COUNTY, OHIO STATEMENT OF CASH FLOWS PROPRIETARY FUNDS

FOR THE FISCAL YEAR ENDED MARCH 31, 2022

CASH FLOWS FROM OPERATING ACTIVITIES	
Operating Grants Received	\$ 534,560
Receipts from Tenants	90,163
Other Revenue Received	32,227
Cash Payments for Operating Expenses	(213,502)
Cash payments for HAP	(411,553)
Net Cash Provided (Used) by Operating Activities	31,895
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest Earned	33
Net Cash Provided (Used) by Investing Activities	33
Net Increase in Cash	31,928
Cash and Cash Equivalents - Beginning of Year	99,122
Cash and Cash Equivalents - End of Year	\$ 131,050
RECONCILIATION OF OPERATING INCOME TO NET CASH	
PROVIDED BY OPERATING ACTIVITIES	
Net Operating Income (Loss)	\$ (23,550)
Adjustment to Reconcile Operating Loss to Net Cash Used by Operating	
Depreciation	69,243
(Increase) Decreases in:	
Accounts Receivable	(167)
Prepaid Assets	871
Increase (Decreases) in:	
Accounts Payable	(1,872)
Payable to Other Governments	1,333
Tenant Security Deposit	360
Unearned Revenue	(24,061)
Non-Current Liabilities	9,738
Net Cash Provided (Used) by Operating Activities	\$ 31,895

The accompanying notes to the financial statements are an integral part of these statements.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Reporting Entity

The Noble Metropolitan Housing Authority (the Authority) is a political subdivision of the State of Ohio, located in Caldwell, Ohio. The Authority was created under the Ohio Revised Code Section 3735.27, to engage in the acquisition, development, leasing, and administration of low-rent housing programs. The Authority contracts with the United States Department of Housing and Urban Development (HUD) to provide low and moderate income persons with safe and sanitary housing through subsidies provided by HUD. The Authority depends on the subsidies from HUD to operate.

The accompanying basic financial statements comply with the provision of Governmental Accounting Standards Board (GASB) Statement No. 61, *The Financial Reporting Entity*, in that the financial statements include all organizations, activities, and functions for which the Authority is financially accountable. This report includes all activities considered by management to be part of the Authority by virtue of Section 2100 of the Codification of Governmental Accounting and Financial Reporting Standards.

Section 2100 indicates that the reporting entity consists of a) the primary government, b) organizations for which the primary government is financially accountable, and c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's government body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organization. A financial benefit or burden relationship exists if the primary government a) is entitled to the organization's resources; b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or c) is obligated in some manner for the debt of the organization.

Management believes the financial statements included in this report represent all of the funds of the Authority over which the Authority is financially accountable.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Presentation

The Authority's basic financial statements consist of a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Net Position, and a Statement of Cash Flows.

The Authority uses a single enterprise fund to maintain its financial records on an accrual basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

Enterprise fund reporting focuses on the determination of the change in net position, financial position, and cash flows. An enterprise fund may be used to account for any activity for which a fee is charged to external users for goods and services.

Measurement Focus and Basis of Accounting

The Enterprise Fund is accounted for on a flow of economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with the operation of the Authority are included on the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Net Position presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The Statement of Cash Flows provides information about how the Authority finances and meets the cash flows needs of its enterprise activity.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Authority's enterprise fund are charges to tenants for rent and operating subsidies from HUD. Operating expenses for the Enterprise Fund include housing assistance payments and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Authority considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

Investments

Investments are stated at fair value. Cost based measures of fair value were applied to nonnegotiable certificates of deposit and money market investments, with a maturity of more than three months when purchased.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Capital Assets

Capital assets are recorded at cost. Costs that materially add to the productive capacity or extend the life of an asset are capitalized while maintenance and repair costs are expensed as incurred. Depreciation is computed on the straight-line method based on the following estimated useful lives:

Buildings 40 years
Building Improvements 15 years
Land Improvements 15 years
Furniture, Equipment, and Machinery 10 years

Capitalization of Interest

The Authority's policy is not to capitalize interest related to the construction or purchase of capital assets.

Net Position

Net position represents the difference between assets and liabilities. Net position invested in capital assets – net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net position is recorded as restricted when there are limitations imposed on its use by internal or external restrictions.

Operating Revenues and Expenses

Operating revenues and expenses are those revenues that are generated directly from the primary activities of the Proprietary Fund and expenses incurred for day to day operations. For the Authority, operating revenues are tenant rent charges, operating subsidy from HUD, and other miscellaneous revenue.

Budgetary Accounting

The Authority is required by contractual agreements to adopt annual, appropriated operating budgets for all its Enterprise funds receiving federal expenditure awards. All budgets are prepared on a HUD basis, which is materially consistent with accounting principles generally accepted in the United States of America. All annual appropriations lapse at fiscal year-end. The Board of Commissioners adopts the budget through passage of a budget resolution.

NOTE 2: **DEPOSITS AND INVESTMENTS**

A. Deposits

State statutes classify monies held by the Authority into three categories.

Active deposits are public deposits necessary to meet demands on the treasury. Such monies must be maintained either as cash in the Authority's Treasury, in commercial accounts payable or withdrawal on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

NOTE 2: **DEPOSITS AND INVESTMENTS** (Continued)

A. **Deposits** (Continued)

Inactive deposits are public deposits that the Authority has identified as not required for use within the current two-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Protection of the Authority's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Authority by the financial institution, or the Ohio Pooled Collateral System (OPCS).

Based on the criteria described in GASB Statement No. 40, *Deposit and Investment Risk Disclosure*, as of March 31, 2022, the Authority was not exposed to custodial risk as discussed below because all of the funds on deposit were covered by federal depository insurance or by collateral held by the Authority's agent. Custodial credit risk is the risk that, in the event of bank failure, the Authority will not be able to recover the deposits.

At year-end, the carrying amount of the Authority's deposits was \$131,050, and the bank balance was \$131,825. As of year-end, deposits totaling \$131,825 were covered by Federal Depository Insurance.

Custodial Credit Risk

Custodial Credit Risk is the risk that, in the event of a bank failure, the Authority will not be able to recover the deposits. All deposits are collateralized with eligible securities in amounts equal to at least 105 percent of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held as specific collateral at the Federal Reserve Bank in the name of the Authority.

NOTE 2: **DEPOSITS AND INVESTMENTS** (Continued)

B. **Investments**

HUD, State Statute, and Board resolutions authorize the Authority to invest in obligations of the U. S. Treasury, agencies and instrumentalities, certificates of deposit, repurchase agreements, money market deposit accounts, municipal depository funds, super NOW accounts, sweep accounts, separate trading of registered interest and principal of securities, mutual funds, bonds and other obligations of this State, and the State Treasurer's investment pool. Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Authority and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The Authority has a formal investment policy. The objective of this policy shall be to maintain liquidity and protection of principal while earning investment interest. Safety of principal is the primary objective of the investment program. The Authority follows GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, and records its investments at fair value. At March 31, 2022, the Authority held no investments as defined by GASB Statement No. 40.

Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Authority will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Authority has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the controller or qualified trustee.

Interest Rate Risk

As a means of limiting its exposure to fair value of losses caused by rising interest rates, the Authority's investment policy requires those funds which are not operating reserve funds to be invested in investments with a maximum term of one year or the Authority's operating cycle. For investments of the Authority's operating reserve funds, the maximum term can be up to three years. The intent of the policy is to avoid the need to sell securities prior to maturity.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Authority has no investment policy that would further limit its investment choices.

NOBLE METROPOLITAN HOUSING AUTHORITY NOBLE COUNTY, OHIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED MARCH 31, 2022 (CONTINUED)

NOTE 2: **DEPOSITS AND INVESTMENTS** (Continued)

B. **Investments** (Continued)

Concentration of Credit Risk

Generally, the Authority places no limit on the amount it may invest in any one insurer. However, the investment policy limits the investment of HUD-approved mutual funds to no more than 20 percent of the Authority's available investment funds. The Authority's deposits in financial institutions represent 100 percent of its deposits.

Foreign Currency Risk

Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment or deposit. As of year-end, the Authority had no exposure to foreign currency rate risk, as regulated by HUD.

NOTE 3: **RESTRICTED CASH**

The Authority's cash restricted as to purpose are as follows:

Tenant Security Deposits	\$ 6,250
FSS Escrow Cash Balance	4,016
Housing Assistance Payment Funds on Hand	1,378
Tenant Council Funds	8,706
Total Restricted Cash	\$ 20,350

NOTE 4: CAPITAL ASSETS

	Balance							Balance
	3/31/2021		Additions		ons Deletions		3/31/2022	
Capital Assets Not Being Depreciated								
Land	\$	84,000	\$	0	\$	0	\$	84,000
Construction in Progress		0		0		0		0
Total Capital Assets Not Being Depreciated		84,000		0		0		84,000
Capital Assets Being Depreciated								
Buildings		1,572,574		0		0	1	,572,574
Leasehold Improvements		142,565		0	0 0			142,565
Furniture, Machinery, and Equipment	347,353		0		0			347,353
Total Capital Assets Being Depreciated		2,062,492		0		0	2	2,062,492
Accumulated Depreciation								
Buildings	(1,147,499)	(44	4,591)		0	(1	,192,090)
Leasehold Improvements		(119,540)	(0	5,601)		0		(126,141)
Furniture, Machinery, and Equipment		(289,167)	(18	3,051)		0		(307,218)
Total Accumulated Depreciation	(1,556,206)	(69	9,243)		0	(1	,625,449)
Total Capital Assets Being Depreciated, Net		506,286	(69	9,243)		0		437,043
Total Capital Assets, Net	\$	590,286	\$ (69	9,243)	\$	0	\$	521,043

NOTE 5: RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts; damage to and theft or destruction of assets; errors and omissions; injuries to employees and natural disaster. The Authority is covered for property damage, general liability, automobile liability, law enforcement liability, public officials' liability, and other crime liabilities through membership in the State Housing Authority Risk Pool Association, Inc. (SHARP). SHARP is an insurance risk pool comprised of forty (40) housing authorities in Ohio. Settled claims have not exceeded the Authority's insurance in any of the past three years.

NOTE 6: CONTINGENCIES

The Authority is party to various legal proceedings which seek damages or injunctive relief generally incidental to its operations and pending projects. The Authority's management is of the opinion that the ultimate disposition of various claims and legal proceedings will not have a material effect, if any, on the financial condition of the Authority.

The Authority has received federal grants for specific purposes which are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursements to grantor agencies for expenditures disallowed under the terms of the grant. Based upon prior experience, management believes such disallowances, if any, will be immaterial.

NOTE 7: MANAGEMENT AGREEMENT

The Noble Metropolitan Housing Authority entered into a housing management agreement with the Cambridge Metropolitan Housing Authority (CMHA) on March 30, 1987. Pursuant to the agreement, CMHA provides all management services to the Authority in order that the Authority shall comply with all applicable laws of the State of Ohio and of the United States Government, and with the terms of all contracts which the Authority has executed or may, from time to time, execute with HUD. As compensation for these services, the Authority transfers to CMHA the monthly administrative fees allocated to the Authority based on approved budgets. Total management fees for the fiscal year ended March 31, 2022 were \$41,479.

NOTE 8: SUBSEQUENT EVENTS

Generally accepted accounting principles define subsequent events as events or transactions that occur after the statement of financial position date, but before the financial statements as issued or are available to be issued. Management has evaluated subsequent events through the date on which the financial statements were available to be issued.

NOBLE METROPOLITAN HOUSING AUTHORITY SUPPLEMENTAL FINANCIAL SCHEDULE ENTITY WIDE BALANCE SHEET SUMMARY MARCH 31, 2022

Noble Metropolitan Housing Authority (OH069)	Project Total	14.871 Housing Choice Vouchers	14.HCC HCV CARES Act Funding	Subtotal	ELIM	Total
111 Cash - Unrestricted	86,146	24,554	-	110,700	-	110,700
113 Cash - Other Restricted	8,706	5,394	-	14,100	ı	14,100
114 Cash - Tenant Security Deposits	6,250	-	-	6,250	ı	6,250
100 Total Cash	101,102	29,948	-	131,050	-	131,050
122 Accounts Receivable - HUD Other Projects	4,461	-	-	4,461	-	4,461
126 Accounts Receivable - Tenants	150	-	-	150	-	150
120 Total Receivables, Net of Allowances for Doubtful	4,611			4,611		4.611
Accounts	4,011	_		4,011		4,011
142 Prepaid Expenses and Other Assets	3,589	_	_	3,589	-	3,589
150 Total Current Assets	109,302	29,948	-	139,250	-	139,250
150 Total Current Assets	109,302	29,940	-	139,230	-	139,230
161 Land	84,000	-	-	84,000	-	84,000
162 Buildings	1,572,574	-	-	1,572,574	-	1,572,574
163 Furniture, Equipment & Machinery - Dwellings	22,431	-	-	22,431	-	22,431
164 Furniture, Equipment & Machinery - Administration	324,922	_	-	324,922	-	324,922
165 Leasehold Improvements	142,565	-	-	142,565	-	142,565
166 Accumulated Depreciation	-1,625,449	-	-	-1,625,449	=	-1,625,449
160 Total Capital Assets, Net of Accumulated Depreciation	521,043	-	-	521,043	-	521,043
180 Total Non-Current Assets	521,043	-	-	521,043	-	521,043
200 Deferred Outflow of Resources	-	-	-	-	-	-
200 T.4-1 A A 1 D.6 1 O.46 6 D	620.245	20.049	-	660,202	-	660,202
290 Total Assets and Deferred Outflow of Resources	630,345	29,948	-	660,293	-	660,293
312 Accounts Payable <= 90 Days	4,364	4,910	-	9,274	-	9,274
333 Accounts Payable - Other Government	7,613	-	-	7,613	-	7,613
341 Tenant Security Deposits	6,250	-	-	6,250	-	6,250
342 Unearned Revenue	924	-	-	924	-	924
345 Other Current Liabilities	6,342	-	-	6,342	-	6,342
310 Total Current Liabilities	25,493	4,910	-	30,403	-	30,403
252 No. 1 1 177 Od	0.704	4.016		10.700		10.700
353 Non-current Liabilities - Other	8,706 8,706	4,016 4,016	-	12,722 12,722	-	12,722 12.722
350 Total Non-Current Liabilities	8,706	4,016	-	12,722	-	12,722
300 Total Liabilities	34,199	8,926	-	43.125	-	43,125
Journal Manifeles	54,177	0,720	-	73,123	-	73,123
400 Deferred Inflow of Resources	-	-	-	-	-	-
508.4 Net Investment in Capital Assets	521.043	_	-	521,043	-	521,043
511.4 Restricted Net Position	-	1,378	_	1,378	-	1,378
512.4 Unrestricted Net Position	75,103	19,644	-	94.747	-	94.747
513 Total Equity - Net Assets / Position	596,146	21,022	-	617,168	-	617,168
The Market Toolers	,			21.,100		21.,100
600 Total Liabilities, Deferred Inflow of Resources, and Equity Net	630,345	29,948		660,293	-	660,293

NOBLE METROPOLITAN HOUSING AUTHORITY SUPPLEMENTAL FINANCIAL SCHEDULE ENTITY WIDE REVENUE AND EXPENSE SUMMARY FOR THE FISCAL YEAR ENDED MARCH 31, 2022

Noble Metropolitan Housing Authority (OH069)	Project Total	14.871 Housing Choice Vouchers	14.HCC HCV CARES Act Funding	Subtotal	ELIM	Total
70300 Net Tenant Rental Revenue	88,437	-	-	88,437	-	88,437
70400 Tenant Revenue - Other	1,533	-	-	1,533	-	1,533
70500 Total Tenant Revenue	89,970	-	-	89,970	-	89,970
70600 HUD PHA Operating Grants	97,101	437,608	23,912	558,621	-	558,621
71100 Investment Income - Unrestricted	15	18	-	33	-	33
71500 Other Revenue	38	32,189	-	32,227	-	32,227
70000 Total Revenue	187,124	469,815	23,912	680,851	-	680,851
91100 Administrative Salaries	-	6,974	-	6,974	-	6,974
91200 Auditing Fees	3,274	3,547	-	6,821	-	6,821
91300 Management Fee	5,390	36,089	-	41,479	-	41,479
91400 Advertising and Marketing	2,536	261	-	2,797	-	2,797
91500 Employee Benefit contributions - Administrative	-	1,641	-	1,641	-	1,641
91600 Office Expenses	1,446	42	-	1,488	-	1,488
91700 Legal Expense	154	50	-	204	-	204
91900 Other	38,348	3,391	-	41,739	-	41,739
91000 Total Operating - Administrative	51,148	51,995	-	103,143	-	103,143
92400 Tenant Services - Other	-	-	23,912	23,912	-	23,912
92500 Total Tenant Services	-	-	23,912	23,912	-	23,912
93100 Water	7,416	-	-	7,416	-	7,416
93200 Electricity	5,640	-	-	5,640	-	5,640
93300 Gas	831	-	-	831	-	831
93000 Total Utilities	13,887	-	-	13,887	-	13,887
94200 Ordinary Maintenance and Operations - Materials and Other	12,383	63	-	12,446	-	12,446
94300 Ordinary Maintenance and Operations Contracts	55,195	160	-	55,355	-	55,355
94000 Total Maintenance	67,578	223	-	67,801	-	67,801
00120 1:13: 1	6.254	246		6 600		6.600
96120 Liability Insurance	6,254	346	-	6,600	-	6,600
96130 Workmen's Compensation	505	111	-	616	-	616
96100 Total insurance Premiums	6,759	457	-	7,216	-	7,216
06200 Dayments in Lieu of Toyos	7,613		_	7,613	_	7,613
96300 Payments in Lieu of Taxes 96000 Total Other General Expenses	7,613	-	-	7,613	-	7,613
90000 Total Other General Expenses	7,013	-	-	7,015	-	7,013
96900 Total Operating Expenses	146,985	52,675	23,912	223,572	-	223,572
97000 Excess of Operating Revenue over Operating Expenses	40,139	417,140	-	457,279	-	457,279
97300 Housing Assistance Payments	_	383,061	-	383,061	_	383,061
97300 Housing Assistance Payments 97350 HAP Portability-In	-		-		-	28,492
	60.242	28,492	-	28,492	-	
97400 Depreciation Expense 90000 Total Expenses	69,243 216,228	464,228	23,912	69,243 704,368	-	69,243 704,368
10010 Occasion Transfer In	22.771			22.771	22.771	
10010 Operating Transfer In	23,771	-	-	23,771	-23,771	-
10020 Operating transfer Out	-23,771	-	-	-23,771	23,771	-
10100 Total Other financing Sources (Uses)	-	-	-	-	-	-
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	-29,104	5,587	-	-23,517	-	-23,517
11030 Beginning Equity	625,250	15,435	-	640,685	-	640,685
11170 Administrative Fee Equity	-	19,644	-	19,644	-	19,644
11180 Housing Assistance Payments Equity	-	1,378	-	1,378	-	1,378
11190 Unit Months Available	336	1,104	-	1,440	-	1,440
11210 Number of Unit Months Leased	328	1,092	-	1,420	-	1,420



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To Members of the Board Noble Metropolitan Housing Authority Caldwell. Ohio Regional Inspector General of Audit Department of Housing and Urban Development

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of Noble Metropolitan Housing Authority, Ohio, as of and for the year ended March 31, 2022, and the related notes to the financial statements, which collectively comprise the Noble Metropolitan Housing Authority's basic financial statements, and have issued our report thereon dated September 23, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Noble Metropolitan Housing Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Noble Metropolitan Housing Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Noble Metropolitan Housing Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Noble Metropolitan Housing Authority's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Noble Metropolitan Housing Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of the financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Noble Metropolitan Housing Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Noble Metropolitan Housing Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Zupka & Associates

Certified Public Accountants

zipke & associates

September 23, 2022

NOBLE METROPOLITAN HOUSING AUTHORITY NOBLE COUNTY, OHIO SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE FISCAL YEAR ENDED MARCH 31, 2022

The audit report for the fiscal year ending March 31, 2021 contained no findings.





NOBLE METROPOLITAN HOUSING AUTHORITY

NOBLE COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 11/17/2022

88 East Broad Street, Columbus, Ohio 43215 Phone: 614-466-4514 or 800-282-0370