



PERRY

& Associates CPAs

PASSION *Beyond the Numbers*

**SPRINGFIELD TOWNSHIP
HAMILTON COUNTY**

**REGULAR AUDIT
FOR THE YEARS ENDED DECEMBER 31, 2022 - 2021**

OHIO AUDITOR OF STATE
KEITH FABER



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Board of Trustees
Springfield Township
9150 Winton Road
Cincinnati, Ohio 45231

We have reviewed the *Independent Auditor's Report* of Springfield Township, Hamilton County, prepared by Perry & Associates, Certified Public Accountants, A.C., for the audit period January 1, 2021 through December 31, 2022. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Springfield Township is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Keith Faber".

Keith Faber
Auditor of State
Columbus, Ohio

June 14, 2023

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**SPRINGFIELD TOWNSHIP
HAMILTON COUNTY**

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INDEPENDENT AUDITOR'S REPORT

Springfield Township
Hamilton County
9150 Winton Road
Cincinnati, Ohio 45231

To the Board of Trustees:

Report on the Audit of the Financial Statements

Unmodified and Adverse Opinions

We have audited the financial statements of the Springfield Township, Hamilton County, Ohio (the Township), which comprises the cash balances, receipts and disbursements for each governmental fund type and the fiduciary fund type combined total as of and for the year ended December 31, 2022, and for each governmental fund type as of and for the year ended December 31, 2021, and the related notes to the financial statements.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements for each governmental fund type and the fiduciary fund type combined total as of and for the year ended December 31, 2022, and for each governmental fund type as of and for the year ended December 31, 2021, and the related notes to the financial statements, in accordance with the financial reporting provisions which Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, described in Note 2.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* section of our report, the accompanying financial statements do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township, as of December 31, 2022 and 2021, or the changes in financial position thereof for the years then ended.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Township, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 2 of the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 30, 2023, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.



Perry & Associates
Certified Public Accountants, A.C.
Marietta, Ohio

May 30, 2023

**SPRINGFIELD TOWNSHIP
HAMILTON COUNTY**

**COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS
AND CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2022**

	General	Special Revenue	Capital Projects	Combined Total
Cash Receipts				
Property and Other Local Taxes	\$ 208,887	\$ 15,265,015	\$ -	\$ 15,473,902
Charges for Services	-	1,295,773	-	1,295,773
Licenses, Permits and Fees	513,967	-	-	513,967
Fines and Forfeitures	25,370	14,446	-	39,816
Intergovernmental	4,454,135	5,193,610	1,624,138	11,271,883
Special Assessments	204,364	-	-	204,364
Payments in Lieu of Taxes	-	-	637,038	637,038
Earnings on Investments	228,800	8,742	-	237,542
Miscellaneous	260,046	298,333	-	558,379
<i>Total Cash Receipts</i>	<u>5,895,569</u>	<u>22,075,919</u>	<u>2,261,176</u>	<u>30,232,664</u>
Cash Disbursements				
Current:				
General Government	2,820,449	347,853	-	3,168,302
Public Safety	-	16,246,695	-	16,246,695
Public Works	1,732,828	1,984,406	-	3,717,234
Health	81,817	-	-	81,817
Human Services	-	44,196	-	44,196
Conservation-Recreation	605,435	-	-	605,435
Other	1,903	91,277	399,920	493,100
Capital Outlay	114,100	1,134,903	1,710,013	2,959,016
Debt Service:				
Principal Retirement	328,830	661,737	98,400	1,088,967
Interest and Fiscal Charges	62,981	113,675	19,134	195,790
<i>Total Cash Disbursements</i>	<u>5,748,343</u>	<u>20,624,742</u>	<u>2,227,467</u>	<u>28,600,552</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>147,226</u>	<u>1,451,177</u>	<u>33,709</u>	<u>1,632,112</u>
Other Financing Receipts (Disbursements)				
Advances In	66,242	94,653	-	160,895
Advances Out	(94,653)	(66,242)	-	(160,895)
<i>Total Other Financing Receipts (Disbursements)</i>	<u>(28,411)</u>	<u>28,411</u>	<u>-</u>	<u>-</u>
<i>Net Change in Fund Cash Balances</i>	118,815	1,479,588	33,709	1,632,112
<i>Fund Cash Balances, January 1</i>	<u>7,969,669</u>	<u>16,251,345</u>	<u>510,045</u>	<u>24,731,059</u>
<i>Fund Cash Balances, December 31</i>	<u><u>\$ 8,088,484</u></u>	<u><u>\$ 17,730,933</u></u>	<u><u>\$ 543,754</u></u>	<u><u>\$ 26,363,171</u></u>

The notes to the financial statements are an integral part of this statement.

**SPRINGFIELD TOWNSHIP
HAMILTON COUNTY**

**COMBINED STATEMENT OF ADDITIONS, DEDUCTIONS
AND CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)
ALL FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2022**

	Fiduciary Fund Types
	Other Custodial
Additions	
Fines, Licenses and Permits for Distribution	\$ 183,999
<i>Total Additions</i>	183,999
Deductions	
Distributions to Other Governments	7,003
Distributions to Other Funds (Primary Gov't)	7,004
<i>Total Deductions</i>	14,007
Net Change in Fund Balances	169,992
<i>Fund Cash Balances, January 1</i>	-
<i>Fund Cash Balances, December 31</i>	\$ 169,992

The notes to the financial statements are an integral part of this statement.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 1 – Reporting Entity

The constitution and laws of the State of Ohio establish the rights and privileges of Springfield Township, Hamilton County, (the Township) as a body corporate and politic. A publicly elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, police and fire protection, emergency medical services, zoning, senior services, and parks and recreation. The Township also contracts with Colerain Township and the City of Springdale to provide fire protection and emergency medical services in specific areas of the Township.

Joint Ventures, Jointly Governed Organizations, Public Entity Risk Pools and Related Organizations

The Township participates in jointly governed organizations, joint ventures, and a public entity risk pool and is associated with a related organization. Notes 7, 11, 12 and 13 to the financial statements provide additional information for these entities.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

Note 2 – Summary of Significant Accounting Policies

Basis of Presentation

The Township's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, and a combined statement of additions, deductions and changes in fund balances (regulatory cash basis) for all fiduciary fund types which are all organized on a fund type basis.

Fund Accounting

The Township uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Township are presented below:

General Fund The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Township had the following significant Special Revenue Funds:

Police District Fund The police district fund receives property tax revenue to provide police protection in the Township.

Fire District Fund The fire district fund receives property tax revenue to provide fire protection in the Township.

Road District Fund The road district fund receives property tax revenue for the purpose of constructing, reconstructing, resurfacing or improving public roads.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 2 – Summary of Significant Accounting Policies (Continued)

Fund Accounting (Continued)

Capital Project Funds These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. The Township had the following significant capital project funds:

Public Improvement Tax Increment Fund The public improvement tax increment fund captures activity related to real property improvements funded with tax increment financing and other economic development purposes.

Fiduciary Funds Fiduciary funds include private purpose trust funds, investment trust funds, and custodial funds. Trust funds account for assets held under a trust agreement meeting certain criteria.

Custodial funds are purely custodial in nature and are used to report fiduciary activity that is not required to be reported in a trust fund. The Township's custodial funds account for unadjudicated forfeitures.

For regulatory purposes, certain own source revenues are permitted to flow through clearing funds presented as custodial funds. The amounts distributed to the other funds of the entity are identified on the combined statement of additions, deductions and changes in fund balances (regulatory cash basis) all fiduciary fund types. Also, for regulatory purposes, certain deposits and clearing funds are permitted to be presented as custodial funds.

Basis of Accounting

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

Appropriations Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

Estimated Resources Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.

Encumbrances The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2022 budgetary activity appears in Note 3.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 2 – Summary of Significant Accounting Policies (Continued)

Deposits and Investments

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

The Township enters into written repurchase agreements with North Side Bank and Trust Company for the investment of interim deposits.

Capital Assets

The Township records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

Nonspendable The Township classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Township and the nonspendable portion of the corpus in permanent funds.

Restricted Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed Trustees can *commit* amounts via formal action (resolution). The Township must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

Assigned Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Township applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 15.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 3 – Budgetary Activity

Budgetary activity for the year ending December 31, 2022 follows:

2022 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 4,463,726	\$ 5,895,569	\$ 1,431,843
Special Revenue	20,481,556	22,075,919	1,594,363
Capital Projects	2,086,183	2,261,176	174,993
Total	\$ 27,031,465	\$ 30,232,664	\$ 3,201,199

2022 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 8,767,812	\$ 5,939,773	\$ 2,828,039
Special Revenue	25,922,827	21,824,635	4,098,192
Capital Projects	2,348,052	2,241,451	106,601
Total	\$ 37,038,691	\$ 30,005,859	\$ 7,032,832

As provided by the Ohio Revised Code, advances-in and advances-out are not budgeted by the Township. Advances-in and advances-out have been excluded from the budgetary activity presented above.

Note 4 – Deposits and Investments

To improve cash management, cash received by the Township is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Township's deposit and investment accounts at December 31, 2022 are as follows:

Cash Management Pool:

Petty Cash	\$ 500
Total deposits	500
Repurchase agreement	26,532,663
Total investments	26,532,663
<i>Total carrying amount of deposits and investments held in the Pool</i>	\$ 26,533,163

The Township does not use a separate payroll clearing account. The expenditures included in the accompanying financial statements reflect net payroll plus all remitted payroll withholdings. At December 31, 2022, the Township is holding \$243,834 in unremitted employee payroll withholdings.

Deposits

Deposits are insured by the Federal Deposit Insurance Corporation or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 4 – Deposits and Investments (Continued)

Investments

The Township's financial institution transfers securities to the Township's agent to collateralize repurchase agreements. The securities are not in the Township's name.

Note 5 – Property Taxes

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statements include these credits and/or deduction amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

The County is responsible for assessing property and for billing, collecting, and distributing all property taxes on behalf of the Township.

Note 6 – Interfund Balances

Outstanding advances from the General Fund at December 31, 2022, consisted of \$161,228 advanced to the FEMA Fund to provide working capital for operations or projects.

Note 7 – Risk Management

Risk Pool Membership

The Township belongs to the Ohio Plan Risk Management, Inc. (OPRM) (the "Plan"), a non-assessable, unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management program and other administrative services to Ohio governments ("Members"). The Plan is legally separate from its member governments.

Pursuant to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

Effective November 1, 2010 (through October 31, 2017), the corridor is for losses paid is between 60% and 70% of casualty premiums earned in the first \$250,000. Effective November 1, 2016, the OPRM elected to participate in a property loss corridor deductible. The property corridor includes losses paid between 70% and 75%. In 2018, the casualty loss corridor was eliminated and the property corridor was adjusted to losses paid between 65% and 70%. Effective November 1, 2019, the property loss corridor was adjusted to losses between 60% and 67.5% and remain unchanged effective November 1, 2021 and November 1, 2020. OPRM had 769 members as of December 31, 2021.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 7 – Risk Management (Continued)

Risk Pool Membership (Continued)

The Pool's audited financial statements conform with generally accepted accounting principles, and reported the following assets, liabilities and equity at December 31, 2021 (the latest information available).

Assets	\$ 21,777,439
Liabilities	<u>(15,037,383)</u>
Members Equity	<u>\$ 6,740,056</u>

You can read the complete audited financial statements for OPRM at the Plan's website, www.ohioplan.org.

Commercial Insurance

The Township has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

Self-Insurance

The Township is self-insured for employee health insurance. The Township pays a fixed monthly cost per employee as well as all claims up to \$100,000 annually per employee (including his/her dependents). All claims above \$100,000 annually are paid by the Township's stop loss carrier, NUS. The monthly fixed costs and claims are paid directly from the General, Police, Fire or DART fund depending on which fund is charged for the employee's salary expenses. Amounts reasonably sufficient are appropriated annually in the General, Police, and Fire and DART funds to cover claims costs.

Note 8 – Defined Benefit Pension Plans

Ohio Public Employees Retirement System

Some Township employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS local members contributed 10 percent of their gross salaries, and the Township contributed an amount equaling 14 percent of participants' gross salaries. OPERS law enforcement members contributed 13 percent of their gross salaries, and the Township contributed an amount equaling 18.1 percent of participants' gross salaries. The Township has paid all contributions required through December 31, 2022.

Ohio Police and Fire Retirement System

The Township's certified Fire Fighters belong to the Ohio Police and Fire Pension Fund (OP&F). OP&F is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OP&F participants contributed 12.25 percent of their wages. The Township contributed to OP&F an amount equal to 24 percent of full-time fire fighters' wages. The Township has paid all contributions required through December 31, 2022.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 8 – Defined Benefit Pension Plans (Continued)

Social Security

Some of the Township’s employees contributed to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.

Employees contributed 6.2 percent of their gross salaries. The Township contributed an amount equal to 6.2 percent of participants’ gross salaries. The Township has paid all contributions required through December 31, 2022.

Note 9 – Postemployment Benefits

Both OPERS and OP&F offer cost-sharing, multiple-employer defined benefit postemployment plans, which include multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement, and Medicare Part B premium reimbursements, to qualifying benefit recipients. The portion of employer contributions allocated to health care for OPERS members in the traditional pension plan and combined plan was 0 percent during calendar year 2022. The portion of employer contributions allocated to health care for OPERS members in the member-directed plan was 4.0 percent during calendar year 2022. OP&F contributes 0.5 percent to fund these benefits.

Beginning January 1, 2019, OP&F changed its retiree health care model to a stipend-based health care model. A stipend funded by OP&F was placed in individual Health Reimbursement Accounts that retirees use to be reimbursed for health care expenses.

Effective January 1, 2022, OPERS discontinued the group plans currently offered to non-Medicare retirees and re-employed retirees. Instead, eligible non-Medicare retirees will select an individual medical plan. OPERS will provide a subsidy or allowance via an HRA allowance to those retirees who meet health care eligibility requirements. Retirees will be able to seek reimbursement for plan premiums and other qualified medical expenses.

Note 10 – Debt

Debt outstanding at December 31, 2022, was as follows:

	<u>Principal</u>	<u>Interest Rate</u>
OPWC-CB12F	\$ 25,821	0.00%
OPWC-CB18N	160,246	0.00%
OPWC-CB21Q	107,594	0.00%
OPWC-CB42R	102,232	0.00%
OPWC-CB16T	76,629	0.00%
OPWC-CB26U	22,498	0.00%
OPWC-CB04T	243,216	0.00%
OPWC-CB05U	422,575	0.00%
Series 2004 Bonds	250,000	2.30%
Series 2015 Bonds	3,425,000	2.0-4.0%
Series 2020 Bonds	940,000	2.25%
Series 2021 Bonds	770,000	2.50%
Total	<u>\$ 6,545,811</u>	

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 10 – Debt (Continued)

The Ohio Public Works Commission Loans relate to various infrastructure improvements within the Township. The loan amounts will be repaid over periods ranging from 8 to 20 years with interest of 0.00 percent.

During 2004, the Township issued \$2,500,000 of bonds to fund the acquisition of land and equipping a new service facility building. The general obligation bonds will be repaid through 2024, with interest at 2.30%.

During 2015, the Township issued \$7,440,000 of general obligation bonds. Proceeds were used to retire the remaining balance on the Series 2006 Bonds that were originally issued to acquire land, constructing and equipping a new fire station with a connection to the administration building. The Series 2015 bonds will be repaid through 2027, with interest at rates ranging from 2.00% to 4.00%.

During 2020, the Township issued \$1,300,000 of general obligation bonds. Proceeds were used to make renovations to the Arts Center. The Series 2020 bonds will be repaid through 2029, with interest at 2.25%.

During 2021, the Township issued \$825,000 of special obligation bonds. Proceeds were used to purchase property formerly known as the Brentwood Bowl. The Series 2021 bonds will be repaid through 2036, with interest at 2.50%.

The general obligation bonds and Ohio Public Works Commission project loans are collateralized by the Township's taxing authority are payable from unvoted property tax receipts to the extent that other resources are not available to meet annual principal and interest payments. Debt is paid from the General, Police District, Fire District, Road District, Permissive Motor Vehicle License Tax and Public Improvement Tax Increment Funds.

Amortization of the above debt, including interest, is scheduled as follows:

Year Ending December 31:	OPWC Loans	Series 2004 Bonds	Series 2015 Bonds	Series 2020 Bonds	Series 2021 Bonds	Total
2023	\$ 131,360	\$ 130,750	\$ 764,000	\$ 147,150	\$ 73,906	\$ 1,247,166
2024	128,507	127,883	764,800	146,315	72,531	1,240,036
2025	105,774	-	765,000	146,435	71,156	1,088,365
2026	105,775	-	767,800	146,488	69,781	1,089,844
2027	65,713	-	764,400	146,472	68,406	1,044,991
2028-2032	291,758	-	-	293,607	321,406	906,771
2033-2037	259,880	-	-	-	232,375	492,255
2038-2040	72,044	-	-	-	-	72,044
Total	<u>\$ 1,160,811</u>	<u>\$ 258,633</u>	<u>\$ 3,826,000</u>	<u>\$ 1,026,467</u>	<u>\$ 909,561</u>	<u>\$ 7,181,472</u>

Note 11 – Joint Ventures

The Springfield Township Community Improvement Corporation (CIC) is a non-profit 501(C) (3) that was created by the Springfield Township Trustees and certified by the State of Ohio, Secretary of State in February 2014. The CIC was created in order to advance, encourage and promote industrial, economic, commercial, housing and civic development in Springfield Township. The CIC has been designated by the Springfield Township Board of Trustees as the Economic Development agent for Springfield Township. Springfield Township contributed \$225,000 to the CIC in 2022 to support economic development grant programs.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 12 – Jointly Governed Organizations

Joint Economic Development District I

Springfield Township participates in a Joint Economic Development District (JEDD I) with the City of Mt. Healthy. The JEDD I is located entirely within Springfield Township, Hamilton County. The purpose of the JEDD I is to facilitate the development of jobs and employment opportunities along with improving the welfare of people in the State of Ohio and the area of the contracting parties.

The proceeds of the JEDD I are used to provide expanded public services to the JEDD I, for example, police protection, fire protection, civil defense, local government, administration, and so forth commensurate with economic growth.

The joint venture between the Township and the City of Mt. Healthy is defined in the following manner:

Springfield Township receives 75% of the net income tax revenue collected. The City of Mt. Healthy receives 25% of the net income tax revenue collected.

The City of Mt. Healthy contracts with the Regional Income Tax Agency (RITA) to administer and collect the income tax and the City of Mt. Healthy reports monthly to Springfield Township.

Joint Economic Development Zone I

Springfield Township residents voted on May 6, 2014 to establish a Joint Economic Development Zone I (JEDZ I). The creation of the JEDZ I enables the implementation of an earnings tax of 1.5% on individuals working in the zone and on the net profits of businesses located in the zone. State law requires a partnering jurisdiction to implement any earnings tax for townships. Springfield Township partners with the City of Mt. Healthy. The City of Mt. Healthy contracts with the Regional Income Tax Agency (RITA) for tax collection. The revenue generated through the JEDZ I earnings tax is used to continue current services and implement economic development initiatives for the improvement of existing commercial districts and the neighborhoods that support local businesses.

The joint venture between the governmental entities is defined in the following manner:

Springfield Township receives 85% of the net Income revenue collected up to \$1,500,000. Once gross collections exceed \$1,500,000, the Township receives 90%.

The City of Mt. Healthy receives 15% of the net income revenue collected up to \$1,500,000. Once gross collections exceed \$1,500,000, the City receives 10%.

The City of Mt. Healthy contracts with the Regional Income Tax Agency (RITA) to administer and collect the income tax and the City of Mt. Healthy reports monthly to Springfield Township.

DART

Springfield Township is the administering agency for the Northeast Hamilton County Drug Task Force (DART). Springfield Township receives, allocates, and expenses funds from federal, state and local sources for the purposes established by the DART Collaboration Board. Springfield Township participates in a cooperative and supportive arrangement with Cheviot, Colerain Township, Delhi Township, Evendale, Fairfax, Forest Park, Greenhills, Green Township, Harrison, Lockland, Loveland, Madeira, Mariemont, Montgomery, Mt. Healthy, North College Hill, Norwood and Springdale. DART is primarily funded through federal and state grants.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2022

Note 13 – Related Organizations

Springfield Township Arts And Enrichment Council

Springfield Township Board of Trustees passed a resolution on September 26, 2012, authorizing the creation of a 501(C) (3) Arts and Enrichment Council. The Springfield Township Arts and Enrichment Council is now a sustaining resource for arts and enrichment opportunities for the community. The mission of the Springfield Township Arts and Enrichment Council is to create an engaged and vibrant community with quality of life enhancements through the arts, community events, and parks and recreation. The non-profit organization helps to assist the township with community programming and special events. As a 501(C) (3) organization, the arts council is able to qualify for additional grant funding and have the ability to offer tax deductions for private donations. The Arts and Enrichment Council is primarily funded through grants, donations and operations.

Note 14 – Contingent Liabilities

Amounts grantor agencies pay to the township are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

Note 15 – Fund Balances

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

Fund Balances	General	Special Revenue	Capital Projects	Total
Outstanding Encumbrances	\$ 191,430	\$ 1,199,893	\$ 13,984	\$ 1,405,307
Total	<u>\$ 191,430</u>	<u>\$ 1,199,893</u>	<u>\$ 13,984</u>	<u>\$ 1,405,307</u>

The fund balance of special revenue funds is either restricted or committed. The fund balance of capital projects funds are restricted, committed or assigned. These restricted, committed and assigned amounts in the special revenue and capital projects funds would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

Note 16 – COVID-19

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. Ohio's state of emergency ended in June, 2021 while the national state of emergency continues. During 2022, the Township received COVID-19 funding. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Township. The impact on the Township's future operating costs, revenues, and additional recovery from funding, either federal or state, cannot be estimated

**SPRINGFIELD TOWNSHIP
HAMILTON COUNTY**

**COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS
AND CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2021**

	General	Special Revenue	Capital Projects	Totals (Memorandum Only)
Cash Receipts				
Property and Other Local Taxes	\$ 204,771	\$ 14,948,298	\$ -	\$ 15,153,069
Charges for Services	-	1,171,782	-	1,171,782
Licenses, Permits and Fees	537,408	-	-	537,408
Fines and Forfeitures	17,186	83,468	-	100,654
Intergovernmental	4,251,309	5,097,067	1,310,207	10,658,583
Special Assessments	148,797	-	-	148,797
Payments in Lieu of Taxes	-	-	620,572	620,572
Earnings on Investments	72,604	3,897	-	76,501
Miscellaneous	364,757	162,505	-	527,262
<i>Total Cash Receipts</i>	<u>5,596,832</u>	<u>21,467,017</u>	<u>1,930,779</u>	<u>28,994,628</u>
Cash Disbursements				
Current:				
General Government	2,573,361	277,910	-	2,851,271
Public Safety	-	15,465,065	-	15,465,065
Public Works	2,029,955	1,574,178	-	3,604,133
Health	62,927	-	-	62,927
Conservation-Recreation	441,146	-	-	441,146
Other	-	57,804	391,562	449,366
Capital Outlay	106,311	376,283	2,102,557	2,585,151
Debt Service:				
Principal Retirement	270,200	689,384	96,000	1,055,584
Interest and Fiscal Charges	49,235	128,040	21,294	198,569
<i>Total Cash Disbursements</i>	<u>5,533,135</u>	<u>18,568,664</u>	<u>2,611,413</u>	<u>26,713,212</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>63,697</u>	<u>2,898,353</u>	<u>(680,634)</u>	<u>2,281,416</u>
Other Financing Receipts (Disbursements)				
Other Debt Proceeds	-	-	825,000	825,000
Sale of Capital Assets	15,000	14,845	-	29,845
Advances In	556,574	258,391	-	814,965
Advances Out	(258,391)	(556,574)	-	(814,965)
<i>Total Other Financing Receipts (Disbursements)</i>	<u>313,183</u>	<u>(283,338)</u>	<u>825,000</u>	<u>854,845</u>
<i>Net Change in Fund Cash Balances</i>	376,880	2,615,015	144,366	3,136,261
<i>Fund Cash Balances, January 1 (Restated - See Note 16)</i>	<u>7,592,789</u>	<u>13,636,330</u>	<u>365,679</u>	<u>21,594,798</u>
<i>Fund Cash Balances, December 31</i>	<u>\$ 7,969,669</u>	<u>\$ 16,251,345</u>	<u>\$ 510,045</u>	<u>\$ 24,731,059</u>

The notes to the financial statements are an integral part of this statement.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 1 – Reporting Entity

The constitution and laws of the State of Ohio establish the rights and privileges of Springfield Township, Hamilton County, (the Township) as a body corporate and politic. A publicly elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, police and fire protection, emergency medical services, zoning, senior services, and parks and recreation. The Township also contracts with Colerain Township and the City of Springdale to provide fire protection and emergency medical services in specific areas of the Township.

Joint Ventures, Jointly Governed Organizations, Public Entity Risk Pools and Related Organizations

The Township participates in jointly governed organizations, joint ventures, and a public entity risk pool and is associated with a related organization. Notes 7, 11, 12 and 13 to the financial statements provide additional information for these entities.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

Note 2 – Summary of Significant Accounting Policies

Basis of Presentation

The Township's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, which are all organized on a fund type basis.

Fund Accounting

The Township uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Township are presented below:

General Fund The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Township had the following significant Special Revenue Funds:

Police District Fund The police district fund receives property tax revenue to provide police protection in the Township.

Fire District Fund The fire district fund receives property tax revenue to provide fire protection in the Township.

Road District Fund The road district fund receives property tax revenue for the purpose of constructing, reconstructing, resurfacing or improving public roads.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 2 – Summary of Significant Accounting Policies (Continued)

Fund Accounting (Continued)

Capital Project Funds These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. The Township had the following significant capital project funds:

Public Improvement Tax Increment Fund The public improvement tax increment fund captures activity related to real property improvements funded with tax increment financing and other economic development purposes.

Basis of Accounting

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

Appropriations Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

Estimated Resources Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.

Encumbrances The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2021 budgetary activity appears in Note 3.

Deposits and Investments

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

The Township enters into written repurchase agreements with North Side Bank and Trust Company for the investment of interim deposits.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 2 – Summary of Significant Accounting Policies (Continued)

Capital Assets

The Township records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

Nonspendable The Township classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Township and the nonspendable portion of the corpus in permanent funds.

Restricted Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed Trustees can *commit* amounts via formal action (resolution). The Township must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

Assigned Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Township applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 15.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 3 – Budgetary Activity

Budgetary activity for the year ending December 31, 2021 follows:

2021 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 4,565,251	\$ 5,611,832	\$ 1,046,581
Special Revenue	21,700,547	21,481,862	(218,685)
Capital Projects	2,755,779	2,755,779	-
Total	\$ 29,021,577	\$ 29,849,473	\$ 827,896

2021 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 7,310,291	\$ 5,819,272	\$ 1,491,019
Special Revenue	23,637,090	19,211,682	4,425,408
Capital Projects	2,718,379	2,630,804	87,575
Total	\$ 33,665,760	\$ 27,661,758	\$ 6,004,002

As provided by the Ohio Revised Code, advances-in and advances-out are not budgeted by the Township. Advances-in and advances-out have been excluded from the budgetary activity presented above.

Note 4 – Deposits and Investments

To improve cash management, cash received by the Township is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Township's deposit and investment accounts at December 31, 2021 are as follows:

Cash Management Pool:

Petty Cash	\$ 500
Total deposits	500
Repurchase agreement	24,730,559
Total investments	24,730,559
<i>Total carrying amount of deposits and investments held in the Pool</i>	\$ 24,731,059

The Township does not use a separate payroll clearing account. The expenditures included in the accompanying financial statements reflect net payroll plus all remitted payroll withholdings. At December 31, 2021, the Township is holding \$230,594 in unremitted employee payroll withholdings.

Deposits

Deposits are insured by the Federal Deposit Insurance Corporation or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 4 – Deposits and Investments (Continued)

Investments

The Township's financial institution transfers securities to the Township's agent to collateralize repurchase agreements. The securities are not in the Township's name.

Note 5 – Property Taxes

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statements include these credits and/or deduction amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

The County is responsible for assessing property and for billing, collecting, and distributing all property taxes on behalf of the Township.

Note 6 – Interfund Balances

Outstanding advances from the General Fund at December 31, 2021, consisted of \$17,426 advanced to the Community Development Block Grant Fund and \$115,391 advanced to the FEMA Fund to provide working capital for operations or projects.

Note 7 – Risk Management

Risk Pool Membership

The Township belongs to the Ohio Plan Risk Management, Inc. (OPRM) (the "Plan"), a non-assessable, unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management program and other administrative services to Ohio governments ("Members"). The Plan is legally separate from its member governments.

Pursuant to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

Effective November 1, 2010 (through October 31, 2017), the corridor is for losses paid is between 60% and 70% of casualty premiums earned in the first \$250,000. Effective November 1, 2016, the OPRM elected to participate in a property loss corridor deductible. The property corridor includes losses paid between 70% and 75%. In 2018, the casualty loss corridor was eliminated and the property corridor was adjusted to losses paid between 65% and 70%. Effective November 1, 2019, the property loss corridor was adjusted to losses between 60% and 67.5% and remain unchanged effective November 1, 2021 and November 1, 2020. OPRM had 769 members as of December 31, 2021.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 7 – Risk Management (Continued)

Risk Pool Membership (Continued)

The Pool's audited financial statements conform with generally accepted accounting principles, and reported the following assets, liabilities and equity at December 31, 2021.

Assets	\$ 21,777,439
Liabilities	<u>(15,037,383)</u>
Members Equity	<u>\$ 6,740,056</u>

You can read the complete audited financial statements for OPRM at the Plan's website, www.ohioplan.org.

Commercial Insurance

The Township has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

Self-Insurance

The Township is self-insured for employee health insurance. The Township pays a fixed monthly cost per employee as well as all claims up to \$100,000 annually per employee (including his/her dependents). All claims above \$100,000 annually are paid by the Township's stop loss carrier, NUS. The monthly fixed costs and claims are paid directly from the General, Police, Fire or DART fund depending on which fund is charged for the employee's salary expenses. Amounts reasonably sufficient are appropriated annually in the General, Police, and Fire and DART funds to cover claims costs.

Note 8 – Defined Benefit Pension Plans

Ohio Public Employees Retirement System

Some Township employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS local members contributed 10 percent of their gross salaries, and the Township contributed an amount equaling 14 percent of participants' gross salaries. OPERS law enforcement members contributed 13 percent of their gross salaries, and the Township contributed an amount equaling 18.1 percent of participants' gross salaries. The Township has paid all contributions required through December 31, 2021.

Ohio Police and Fire Retirement System

The Township's certified Fire Fighters belong to the Ohio Police and Fire Pension Fund (OP&F). OP&F is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OP&F participants contributed 12.25 percent of their wages. The Township contributed to OP&F an amount equal to 24 percent of full-time fire fighters' wages. The Township has paid all contributions required through December 31, 2021.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 8 – Defined Benefit Pension Plans (Continued)

Social Security

Some of the Township’s employees contributed to Social Security. This plan provides retirement benefits, including survivor and disability benefits to participants.

Employees contributed 6.2 percent of their gross salaries. The Township contributed an amount equal to 6.2 percent of participants’ gross salaries. The Township has paid all contributions required through December 31, 2021.

Note 9 – Postemployment Benefits

Both OPERS and OP&F offer cost-sharing, multiple-employer defined benefit postemployment plans, which include multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement, and Medicare Part B premium reimbursements, to qualifying benefit recipients. The portion of employer contributions allocated to health care for OPERS members in the traditional pension plan and combined plan was 0 percent during calendar year 2021. The portion of employer contributions allocated to health care for OPERS members in the member-directed plan was 4.0 percent during calendar year 2021. OP&F contributes 0.5 percent to fund these benefits.

Beginning January 1, 2019, OP&F changed its retiree health care model to a stipend-based health care model. A stipend funded by OP&F was placed in individual Health Reimbursement Accounts that retirees use to be reimbursed for health care expenses.

Note 10 – Debt

Debt outstanding at December 31, 2021, was as follows:

	<u>Principal</u>	<u>Interest Rate</u>
OPWC-CB12F	\$ 38,732	0.00%
OPWC-CB18N	200,307	0.00%
OPWC-CB22D	13,675	0.00%
OPWC-CB21Q	115,565	0.00%
OPWC-CB42R	109,048	0.00%
OPWC-CB16T	100,372	0.00%
OPWC-CB26U	37,906	0.00%
OPWC-CB04T	257,522	0.00%
OPWC-CB05U	458,651	0.00%
Series 2004 Bonds	375,000	2.30%
Series 2015 Bonds	4,040,000	2.0-4.0%
Series 2020 Bonds	1,063,000	2.25%
Series 2021 Bonds	825,000	2.50%
Total	<u>\$ 7,634,778</u>	

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 10 – Debt (Continued)

The Ohio Public Works Commission Loans relate to various infrastructure improvements within the Township. The loan amounts will be repaid over periods ranging from 8 to 20 years with interest of 0.00 percent.

During 2004, the Township issued \$2,500,000 of bonds to fund the acquisition of land and equipping a new service facility building. The general obligation bonds will be repaid through 2024, with interest at 2.30%.

During 2015, the Township issued \$7,440,000 of general obligation bonds. Proceeds were used to retire the remaining balance on the Series 2006 Bonds that were originally issued to acquire land, constructing and equipping a new fire station with a connection to the administration building. The Series 2015 bonds will be repaid through 2027, with interest at rates ranging from 2.00% to 4.00%.

During 2020, the Township issued \$1,300,000 of general obligation bonds. Proceeds were used to make renovations to the Arts Center. The Series 2020 bonds will be repaid through 2029, with interest at 2.25%.

During 2021, the Township issued \$825,000 of special obligation bonds. Proceeds were used to purchase property formerly known as the Brentwood Bowl. The Series 2021 bonds will be repaid through 2036, with interest at 2.50%.

The general obligation bonds and Ohio Public Works Commission project loans are collateralized by the Township's taxing authority are payable from unvoted property tax receipts to the extent that other resources are not available to meet annual principal and interest payments. Debt is paid from the General, Police District, Fire District, Road District, Permissive Motor Vehicle License Tax and Public Improvement Tax Increment Funds.

Amortization of the above debt, including interest, is scheduled as follows:

Year Ending December 31:	OPWC Loans	Series 2004 Bonds	Series 2015 Bonds	Series 2020 Bonds	Series 2021 Bonds	Total
2022	\$ 145,035	\$ 133,625	\$ 757,450	\$ 146,918	\$ 75,797	\$ 1,258,825
2023	131,360	130,750	764,000	147,150	73,906	1,247,166
2024	131,240	127,883	764,800	146,315	72,531	1,242,769
2025	105,774	-	765,000	146,435	71,156	1,088,365
2026	105,775	-	767,800	146,488	69,781	1,089,844
2027-2031	315,501	-	764,400	440,079	328,281	1,848,261
2032-2036	267,852	-	-	-	293,907	561,759
2037-2040	129,241	-	-	-	-	129,241
Total	<u>\$ 1,331,778</u>	<u>\$ 392,258</u>	<u>\$ 4,583,450</u>	<u>\$ 1,173,385</u>	<u>\$ 985,359</u>	<u>\$ 8,466,230</u>

Note 11 – Joint Ventures

The Springfield Township Community Improvement Corporation (CIC) is a non-profit 501(C) (3) that was created by the Springfield Township Trustees and certified by the State of Ohio, Secretary of State in February 2014. The CIC was created in order to advance, encourage and promote industrial, economic, commercial, housing and civic development in Springfield Township. The CIC has been designated by the Springfield Township Board of Trustees as the Economic Development agent for Springfield Township. Springfield Township contributed \$245,000 to the CIC in 2021 to support economic development grant programs.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 12 – Jointly Governed Organizations

Joint Economic Development District I

Springfield Township participates in a Joint Economic Development District (JEDD I) with the City of Mt. Healthy. The JEDD I is located entirely within Springfield Township, Hamilton County. The purpose of the JEDD I is to facilitate the development of jobs and employment opportunities along with improving the welfare of people in the State of Ohio and the area of the contracting parties.

The proceeds of the JEDD I are used to provide expanded public services to the JEDD I, for example, police protection, fire protection, civil defense, local government, administration, and so forth commensurate with economic growth.

The joint venture between the Township and the City of Mt. Healthy is defined in the following manner:

Springfield Township receives 75% of the net income tax revenue collected. The City of Mt. Healthy receives 25% of the net income tax revenue collected.

The City of Mt. Healthy contracts with the Regional Income Tax Agency (RITA) to administer and collect the income tax and the City of Mt. Healthy reports monthly to Springfield Township.

Joint Economic Development Zone I

Springfield Township residents voted on May 6, 2014 to establish a Joint Economic Development Zone I (JEDZ I). The creation of the JEDZ I enables the implementation of an earnings tax of 1.5% on individuals working in the zone and on the net profits of businesses located in the zone. State law requires a partnering jurisdiction to implement any earnings tax for townships. Springfield Township partners with the City of Mt. Healthy. The City of Mt. Healthy contracts with the Regional Income Tax Agency (RITA) for tax collection. The revenue generated through the JEDZ I earnings tax is used to continue current services and implement economic development initiatives for the improvement of existing commercial districts and the neighborhoods that support local businesses.

The joint venture between the governmental entities is defined in the following manner:

Springfield Township receives 85% of the net Income revenue collected up to \$1,500,000. Once gross collections exceed \$1,500,000, the Township receives 90%.

The City of Mt. Healthy receives 15% of the net income revenue collected up to \$1,500,000. Once gross collections exceed \$1,500,000, the City receives 10%.

The City of Mt. Healthy contracts with the Regional Income Tax Agency (RITA) to administer and collect the income tax and the City of Mt. Healthy reports monthly to Springfield Township.

DART

Springfield Township is the administering agency for the Northeast Hamilton County Drug Task Force (DART). Springfield Township receives, allocates, and expenses funds from federal, state and local sources for the purposes established by the DART Collaboration Board. Springfield Township participates in a cooperative and supportive arrangement with Cheviot, Colerain Township, Delhi Township, Evendale, Fairfax, Forest Park, Greenhills, Green Township, Harrison, Lockland, Loveland, Madeira, Mariemont, Montgomery, Mt. Healthy, North College Hill, Norwood and Springdale. DART is primarily funded through federal and state grants.

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 13 – Related Organizations

Springfield Township Arts And Enrichment Council

Springfield Township Board of Trustees passed a resolution on September 26, 2012, authorizing the creation of a 501(C) (3) Arts and Enrichment Council. The Springfield Township Arts and Enrichment Council is now a sustaining resource for arts and enrichment opportunities for the community. The mission of the Springfield Township Arts and Enrichment Council is to create an engaged and vibrant community with quality of life enhancements through the arts, community events, and parks and recreation. The non-profit organization helps to assist the township with community programming and special events. As a 501(C) (3) organization, the arts council is able to qualify for additional grant funding and have the ability to offer tax deductions for private donations. The Arts and Enrichment Council is primarily funded through grants, donations and operations.

Note 14 – Contingent Liabilities

Amounts grantor agencies pay to the township are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

Note 15 – Fund Balances

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

Fund Balances	General	Special Revenue	Capital Projects	Total
Outstanding Encumbrances	\$ 286,137	\$ 643,018	\$ 19,391	\$ 948,546
Total	<u>\$ 286,137</u>	<u>\$ 643,018</u>	<u>\$ 19,391</u>	<u>\$ 948,546</u>

The fund balance of special revenue funds is either restricted or committed. The fund balance of capital projects funds are restricted, committed or assigned. These restricted, committed and assigned amounts in the special revenue and capital projects funds would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

Note 16 – Restatement of Fund Balances

The Township's fund cash balances at January 1, 2021 have been restated for checks written in prior years that were voided in 2021. This adjustment resulted in the following changes in fund balances at January 1, 2021:

	General Fund	Special Revenue Fund Type
Fund balance December 31, 2020, as previously reported	\$ 7,591,118	\$ 13,632,448
Voided Checks	<u>1,671</u>	<u>3,882</u>
Fund balance January 1, 2021, as restated	<u>\$ 7,592,789</u>	<u>\$ 13,636,330</u>

Springfield Township
Hamilton County
Notes to the Financial Statements
For the Year Ended December 31, 2021

Note 17 – COVID-19

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Township. In addition, the impact on the Township's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Springfield Township
Hamilton County
9150 Winton Road
Cincinnati, Ohio 45231

To the Board of Trustees:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the cash balances, receipts, and disbursements for each governmental fund type and the fiduciary fund type combined total as of and for the year ended December 31, 2022, and for each governmental fund type as of and for the year ended December 31, 2021, and the related notes to the financial statements of the Springfield Township, Hamilton County, (the Township) and have issued our report thereon dated May 30, 2023, wherein we noted the Township followed financial reporting provisions Ohio Rev. Code § 117.38 and Ohio Admin. Code 117-2-03(C) permit.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Perry and Associates
Certified Public Accountants, A.C.
Marietta, Ohio

May 30, 2023

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OHIO AUDITOR OF STATE KEITH FABER



SPRINGFIELD TOWNSHIP

HAMILTON COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 6/27/2023

88 East Broad Street, Columbus, Ohio 43215
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at
www.ohioauditor.gov