



**AMANDA TOWNSHIP
HANCOCK COUNTY**

BASIC AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2023-2022

OHIO AUDITOR OF STATE KEITH FABER



65 East State Street
Columbus, Ohio 43215
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800-282-0370

BASIC AUDIT REPORT

Amanada Township
Hancock County
19260 Township Rd 162
Mt. Blanchard, Ohio 45867-9729

We have completed certain procedures in accordance with Ohio Rev. Code Section 117.01(G) to the accounting records and related documents of the Amanda Township, Hancock County, Ohio (the Township) for the years ended December 31, 2023 and 2022.

Our procedures were designed solely to satisfy the audit requirements of Ohio Rev. Code Section 117.11(A). Because our procedures were not designed to opine on the Township's financial statements, we did not follow *generally accepted auditing standards*. We do not provide any assurance on the Township's financial statements, transactions or balances for the years ended December 31, 2023 and 2022.

The Township's management is responsible for preparing and maintaining its accounting records and related documents. Our responsibility under Ohio Rev. Code Section 117.11(A) is to examine, analyze and inspect these records and documents.

Based on the results of our procedures, we found the following significant compliance or accounting issues to report.

Current Year Observations

1. **Ohio Rev. Code § 149.43(B)(2)** requires all public offices to have a records retention schedule and make it readily available to the public.

The Township does not have a record retention schedule and therefore could not make it readily available to the public as required by Ohio Rev. Code § 149.43(B)(2).

The Township shall establish a records retention schedule and make it readily available to the public.

Keith Faber
Auditor of State
Columbus, Ohio

September 17, 2024

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OHIO AUDITOR OF STATE KEITH FABER



AMANDA TOWNSHIP

HANCOCK COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 10/1/2024

65 East State Street, Columbus, Ohio 43215
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at
www.ohioauditor.gov