

OHIO AUDITOR OF STATE KEITH FABER



From: Auditor of State's Center for Audit Excellence
To: All IPA Firms
Subject: REDSS Procedures – Cuyahoga County Courts
Date: March 9, 2026

Attached are the REDSS procedures for testing at all applicable entity courts within Cuyahoga County. The REDSS (Regional Enterprise Data Sharing System) fee is an additional court cost of \$5 authorized under Ohio Revised Code § 2949.093 and assessed on each moving violation where an individual is convicted, pleads guilty, or forfeits bail in counties participating in a criminal justice regional information system.

IPAs conducting audit engagements that include a court hearing traffic or other moving violations will need to test these procedures. The procedures are intended to determine whether courts are properly assessing the fee per moving violation, as required by statute.

All results should be communicated to the Northeast Regional Chief Auditor, Allen Allred, at Akallred@ohioauditor.gov.

Questions can be directed to Tim Downey at Tpdowning@ohioauditor.gov with the Center for Audit Excellence.

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Objective:

To determine whether individual courts are properly assessing the additional court cost authorized under Ohio Revised Code § 2949.093, which mandates that a fee (not exceeding \$5) be imposed for each moving violation where an individual is convicted, pleads guilty, or forfeits bail in counties participating in a criminal justice regional information system (CRIS).

In accordance with the clarification by Ohio Attorney General Opinion No. 2007-030, this fee is required to be applied per moving violation, not per case. This test will evaluate whether courts are:

- Correctly identifying qualifying violations,
- Charging the adopted fee the proper number of times per case,
- Accurately posting and remitting the fee,
- Complying with waiver requirements tied to indigency determinations.

1. Understand Court Fee Configuration

- **Procedure:**
 - Obtain the board of county commissioners written notice of the county's election to participate in the criminal justice regional information system (CRIS) and of the amount of the court cost set by the county (cost not exceeding \$5).
 - Obtain and review the court's fee schedule and system setup to determine how the R.C. § 2949.093 fee is programmed.
 - Inquire with court personnel to understand whether the fee is assessed automatically or requires manual intervention.
 - Document how the court ensures per-violation compliance with the statute.

2. Test 5 Transactions per Court

- **Procedure:**
 - Select 5 closed traffic cases from the audit period with two or more charges. Closed cases are those that include a final judgment on the violations.
 - For each case:
 - Identify all moving violations that the individual was convicted of, pled guilty to, or forfeited bail on, and determine how many qualify as "moving violations" per ORC § 2949.093(H)(1) using the list below. This information will be found in the final judgment order.
 - Calculate the expected court cost based on the rate set by the County Commissioners: Number of moving violations where the individual was convicted, pled guilty, or forfeited bail × board-approved fee (e.g., \$5).
 - Compare the expected total fee to the actual fee assessed in the case docket or ledger.
 - If the fees or partial payment of the fees were collected, verify that the collected amounts were posted to the correct account and remitted to the county treasurer on the first business day of the following month.
 - If the § 2949.093 fee was waived, review court documentation to confirm:
 - A formal indigency determination was made, and
 - All other court costs were also waived, in compliance with § 2949.093(D).

The Following would be considered common moving violations that the fee would apply to (this list in non-exhaustive):

Violation	ORC Reference
Speeding	§ 4511.21
Running a red light	§ 4511.13
Failure to yield	§ 4511.43
Reckless operation	§ 4511.20
Improper lane change	§ 4511.33
Driving left of center	§ 4511.29
Failure to signal	§ 4511.39
Failure to stop for school bus	§ 4511.75
Tailgating	§ 4511.34
Driving without reasonable control	§ 4511.202
Operating under the influence	§ 4511.19

The following would not be considered moving violations for the fee collection:

Violation	ORC Reference
Seatbelt violations	§ 4513.263
Parking violations	Various (e.g., § 4511.68)
Expired vehicle registration	§ 4503.11
Equipment violations (e.g., broken taillight)	§ 4513.05
Loud exhaust	§ 4513.22
Window tint violations	§ 4513.241
Pedestrian infractions	§ 4511.46
Driving without license in possession	§ 4507.35