

Department of Education & Workforce

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FINANCIAL REPORTING AND DATA COLLECTION

Transportation T-1 Report

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DISCUSSION TOPICS

Preparing for the T-1 Report

Beginning Steps



Personal Audits

Review

Q and A

Discussion Topics



ORC 3327.01 TRANSPORTATION OF PUPILS

Shall deliver students enrolled in preschool through twelfth grades to their respective public and nonpublic schools:

- not earlier than thirty minutes prior to the beginning of school
- be available to pick them up not later than thirty minutes after the close of their respective schools each day.



CONSIDER THEM AS BOOK ENDS





FILING DEADLINES

T-1: November 1

Amended T-1:Jan. 31





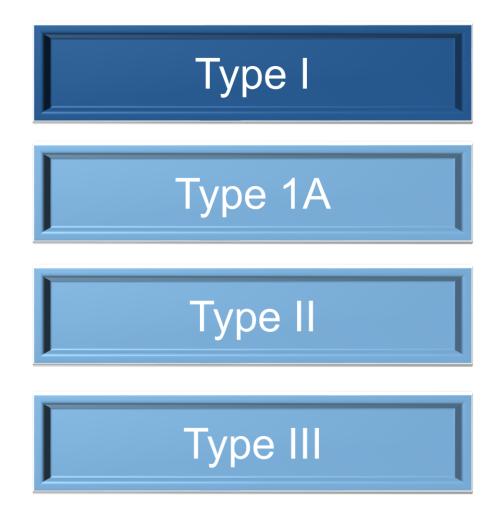
TRANSPORTATION FORMULA: FY25

FY25 count week Oct. 7-11

What does the State fund?

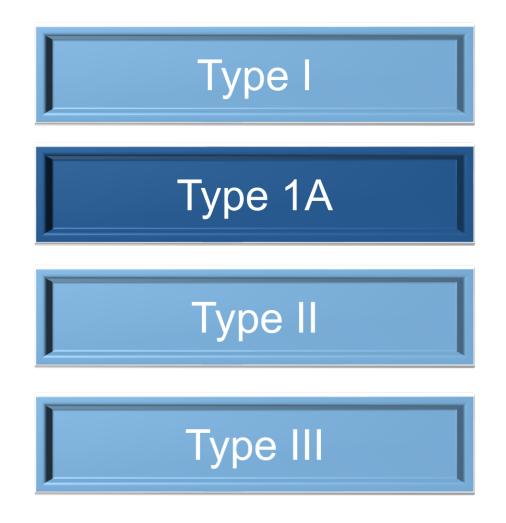
- ✓ Yellow School Bus (type I & II)
- ✓ Public Utility (i.e. Metro/COTA/TARTA) (type III)
- ✓ Vehicles other than a school bus (type V & VI)
- ✓ Supplemental Transportation (type IA)
- ✓ Special Education Transportation (not part of "foundation formula") (type VI)





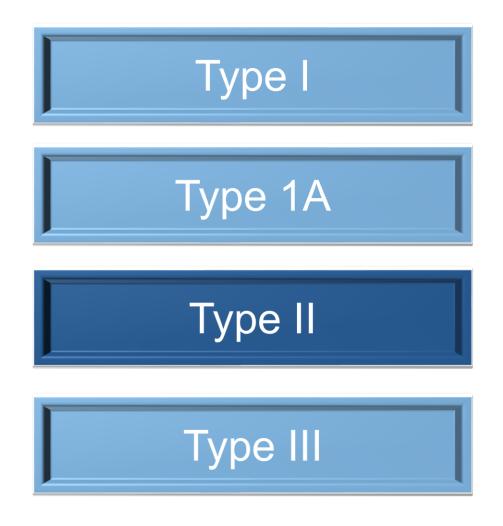






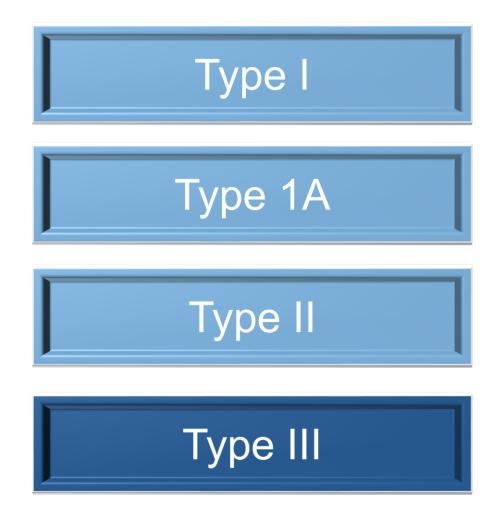
















ORC 3327.017

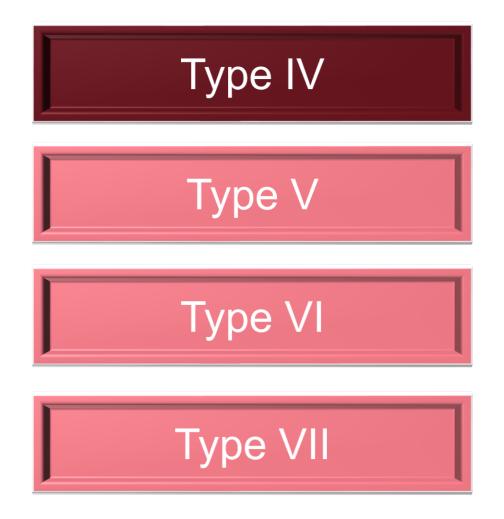
MASS TRANSIT TO TRANSPORT COMMUNITY AND NONPUBLIC SCHOOL STUDENTS

No city, local, or exempted village school district shall provide or arrange for transportation for any eligible student enrolled in any of grades kindergarten through eight in a community school established under Chapter 3314. of the Revised Code or chartered nonpublic school to and from school using vehicles operated by a mass transit system, unless the district enters into an agreement with that school authorizing such transportation. An agreement under division (B) of this section shall not be effective unless both the school district and community or chartered nonpublic school approve it.

ORC 3327.017 MASS TRANSIT TO TRANSPORT COMMUNITY AND NONPUBLIC SCHOOL STUDENTS

A school district that elects to provide or arrange for transportation for any eligible student enrolled in any of grades nine through twelve in a community or chartered nonpublic school to and from school using vehicles operated by a mass transit system shall ensure that the student is assigned to a route that does not require the student to make more than one transfer.









ORC 3327.02 RESOLUTION DECLARING IMPRACTICALITY OF TRANSPORTATION-OFFER OF PAYMENT IN LIEU OF TRANSPORTATION

- (1) The time and distance required to provide the transportation;
- (2) The number of pupils to be transported;
- (3) The cost of providing transportation in terms of equipment, maintenance, personnel, and administration;
- (4) Whether similar or equivalent service is provided to other pupils eligible for transportation;
- (5) Whether and to what extent the additional service unavoidably disrupts current transportation schedules;
- (6) Whether other reimbursable types of transportation are available.



ORC 3327.02 RESOLUTION DECLARING IMPRACTICALITY OF TRANSPORTATION-OFFER OF PAYMENT IN LIEU OF TRANSPORTATION

Such determination shall be made not later than thirty calendar days prior to the district's or school's first day of instruction, or in the case of a student who enrolls within thirty calendar days prior to the first day of instruction or on or after the first day of instruction, not later than fourteen calendar days after the student's enrollment.

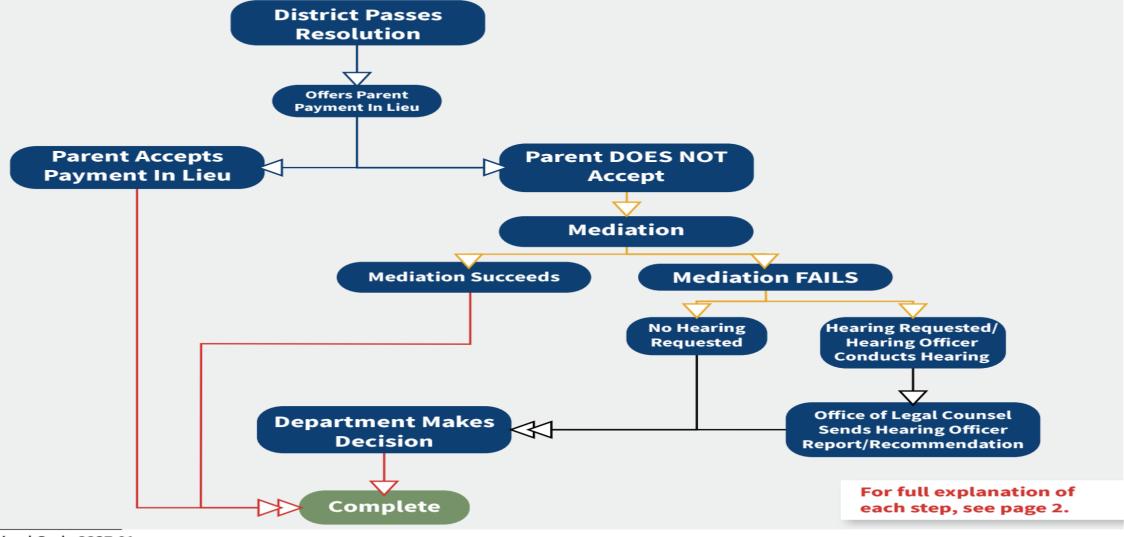


ORC 3327.02 RESOLUTION DECLARING IMPRACTICALITY OF TRANSPORTATION-OFFER OF PAYMENT IN LIEU OF TRANSPORTATION

The board or governing authority shall issue a letter to the pupil's parent, guardian, or other person in charge of the pupil, the nonpublic or community school in which the pupil is enrolled, and to the state board with a detailed description of the reasons for which such determination was made. The submission to the department shall be submitted to: PILOtransportation@education.ohio.gov



A district that wishes to provide payment in lieu of transportation to a student must follow the steps below. For a full explanation of each step, see page 2. If a parent/guardian rejects payment in lieu of transportation and requests mediation, until the Department makes a final decision the district must provide transportation to the student.



¹ Ohio Revised Code 3327.01

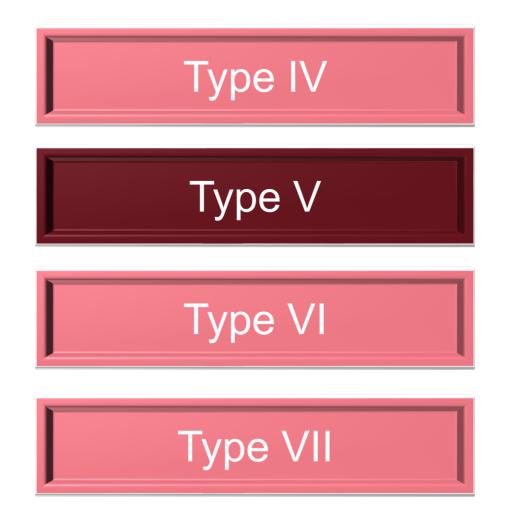
^{1 |} Payment In Lieu Process | May 2024





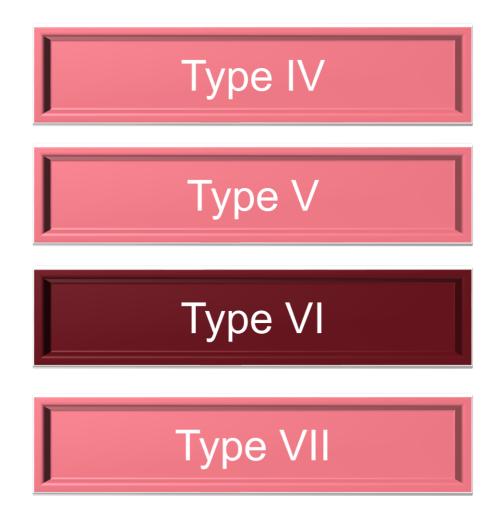
² A school district may declare a student impractical only if it is statutorily required to transport that student.

³Ohio Revised Code 3327.02



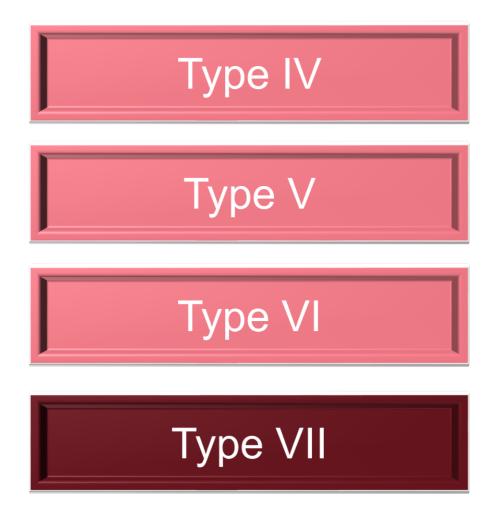






Privately-owned vehicles other than school buses Includes contracts with parents (special education)









FUNDABLE STUDENTS

Regular Education

- ✓ PK-12 Students (state law requires K-8)
- ✓ All residential eligible Typical Students from assigned school
 - ✓ Public school (PS)
 - ✓ Non-public School (NP)
 - √ Community School (CS)

Special Education

(Separate funding process)



REGULAR TRANSPORTATION



- Greater of statewide cost per rider or cost per mile.
- Minimum state share percentage of 41.66% percent for FY25. Districts paid greater of local share percentage or state share percentage. ORC 3317.0212



FINANCIAL DATA REPORTING



T-1 = ACTUAL Riders
Preschool,

Community School (1.5), and Non-Public (2.0)

riders/miles Reported by District



IMPACT OF THE T-REPORTS

Funding Ramifications

Future Data Collection

Student Counts



YOUR KEY CONCERNS

Tracking Expenses

EMIS vs. T-1 Data

How to Collect Data

Accurately Recording Data



SEQUENCE OF EVENTS

Bus Inventory

Driver Count Sheets

Driver Counts 1st FULL week in October (October 7-11)



SEQUENCE OF EVENTS

Compile AVERAGE DAILY Driver Counts and DAILY Miles

Data Entry

Data Validation



SEQUENCE OF EVENTS

Internal Audit

Signature "Gathering"

Submission



LET'S BEGIN

Are your buses listed in the Bus Inventory?

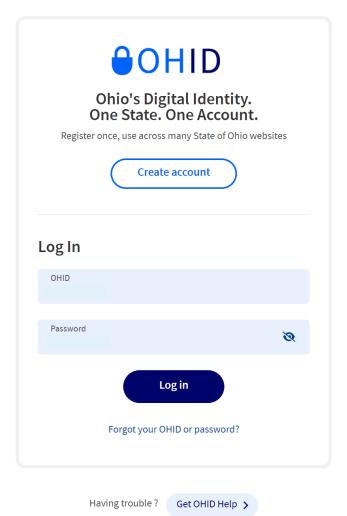
Create Driver Count Form

Driver counts taken first full week in October



Get Started: Log into SAFE

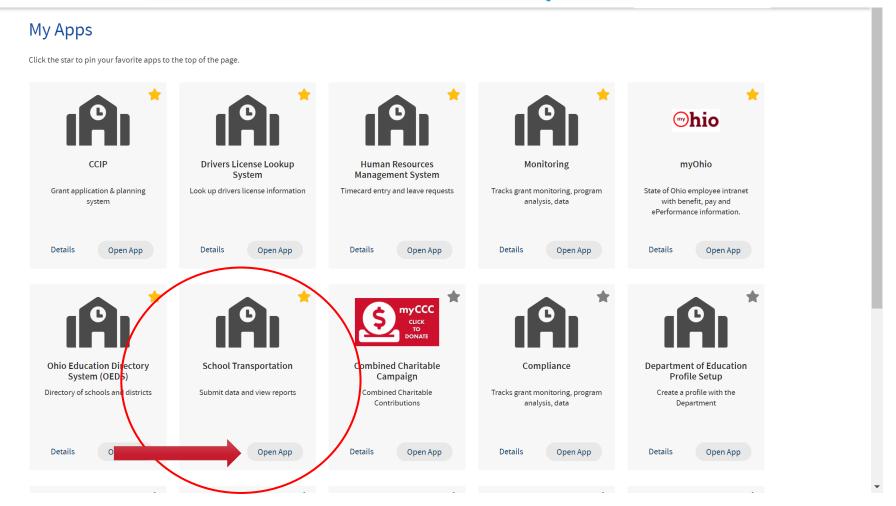
https://safe.ode.state.oh.us/portal





Get Started: Log in to SAFE

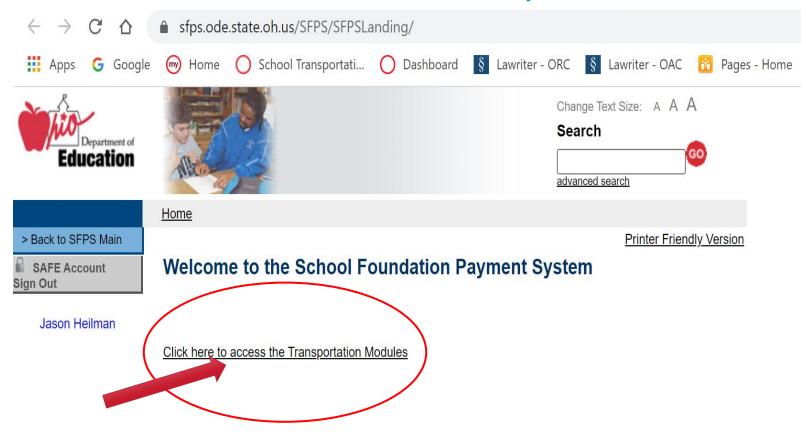
safe.ode.state.oh.us/portal





Get Started: Log in to SAFE

safe.ode.state.oh.us/portal





Transportation Module

SELECT REPORT YEAR 2025

| > Back to SFPS Main |
|------------------------|
| > T-1 |
| > T1-S |
| > T-2 |
| > Drivers |
| > Add |
| > Maintain |
| > BMV Info |
| > Suspend |
| > Search Batch |
| > T8 |
| > T9 |
| > PS View |
| > Driver Search |
| > District In-Service |
| > Bus Inventory |
| > T10 |
| > Search Reports |
| > Admin |
| > T1 Admin |
| > T9 Admin |
| > Maintenance |
| > Access Window |
| > Due Dates |
| > Org Lists |
| > BCII Admin |
| > SFPS Reports |
| > Emergency Assistance |

Printer Friendly Version

T1 Reports

Current Report (Listed by Fiscal Year) 2025

Report Status

T-1 Data Reporting Reminders

- Report community and nonpublic school ridership data
- Ensure that you have updated your bus inventory data with
 - o Current odometer reading and date of reading.
 - o Condition of bus (Good, Fair, Poor) at current FY reporting time.
- Report is due no later than November 1st.
- The greater of the morning or afternoon average ridership may be used.
- · All Pre-School students that you provide transportation services are calculated in payment.
- Districts will receive funding for all students transported, not just the students that reside more than 1 mile from the school they attend. For reporting purposes, we will still ask for the students less than 1 mile be reported.

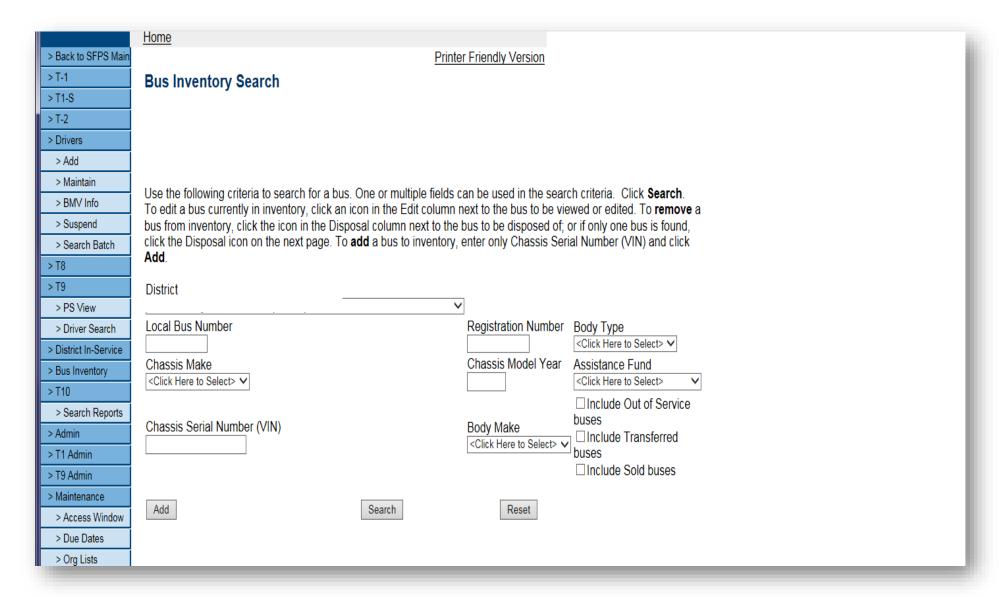
Past Reports

2023

| Approved Status |
|-----------------|
| Approved Status |
| Saved Status |
| |



TRANSPORTATION MODULE





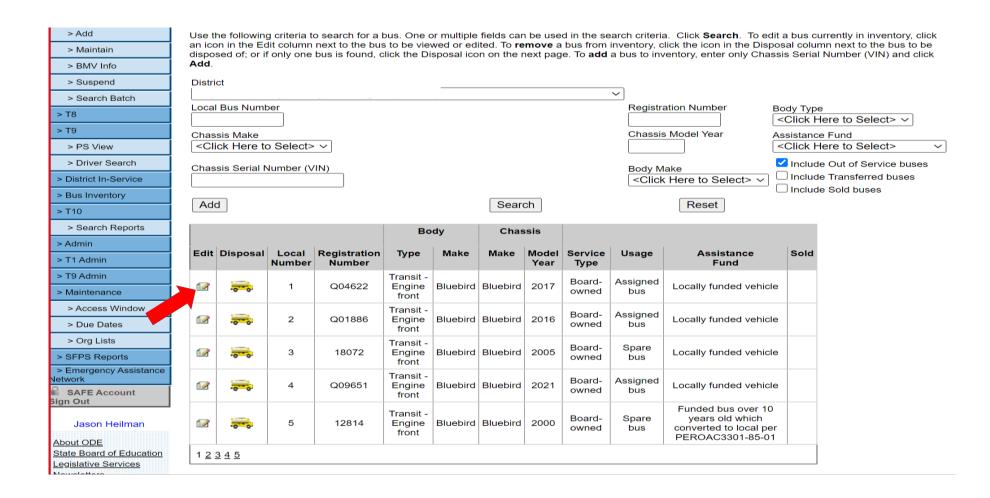
STATUS OF BUS INVENTORY

Assigned

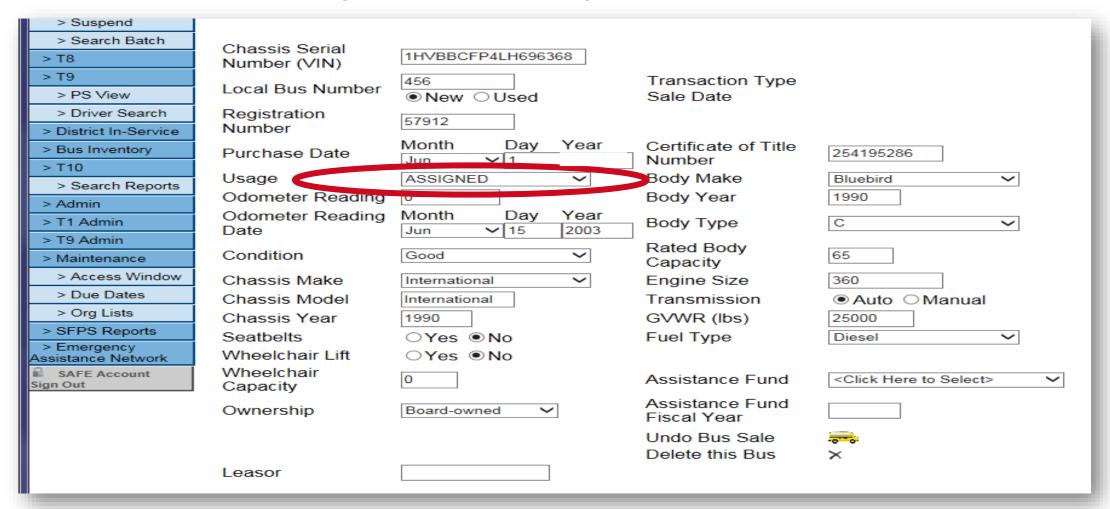
Spare

Out of Service

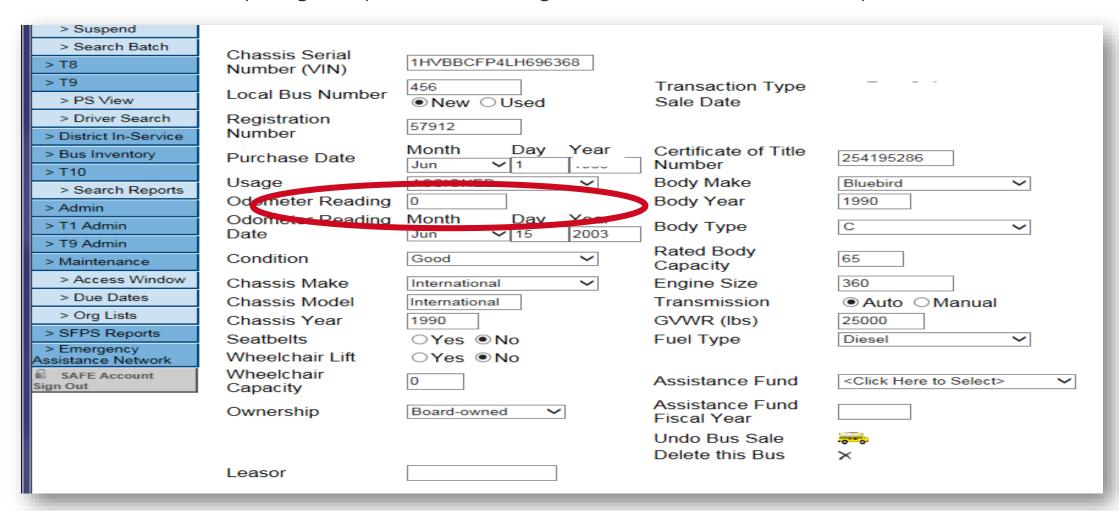




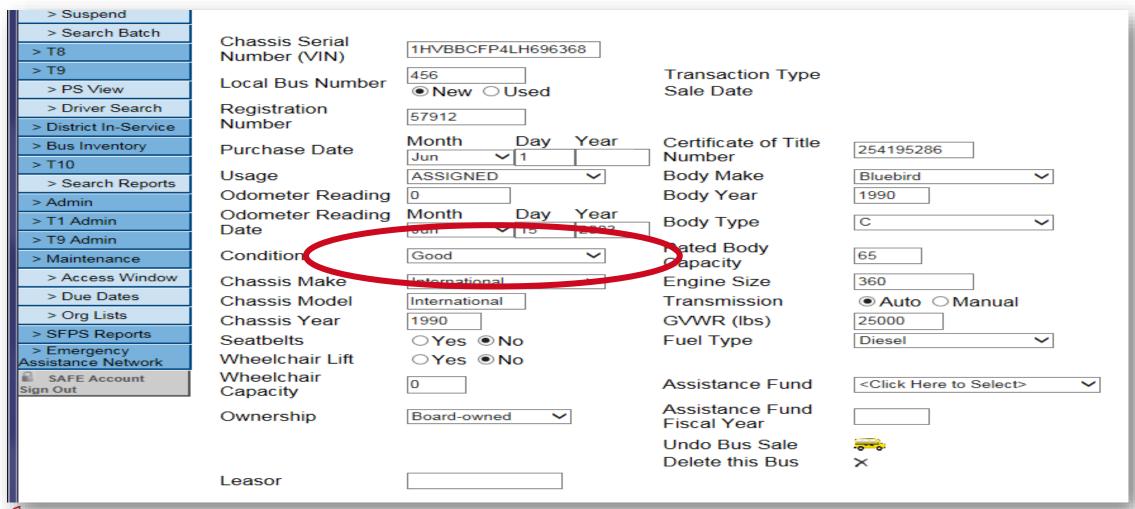














STEP-BY-STEP

Record daily mileage and student counts and compute AVERAGE miles and students for five-day week.

Retain Driver's original copies of daily count sheets for five years!



| | | | Stu | dent Count form | | | | | |
|--------------|----------|--------|---------|--|----------|--------|-------|--|--|
| School: | | | | | | | | | |
| Student Name | | Monday | Tuesday | Wednesday | Thursday | Friday | Total | | |
| Student #1 | am | × | × | × | | × | | | |
| | pm | X | X | × | X | X | | | |
| Student #2 | am | X | × | X | × | X | | | |
| | pm | | X | × | | X | | | |
| Student #3 | am | × | X | X | X | × | | | |
| | pm | X | | × | × | X | | | |
| Student #4 | am | × | X | 1 | | × | | | |
| | pm | X | | × | X | X | | | |
| Student #5 | am | X | | × | × | X | | | |
| | pm | X | × | * * * * * * * * * * * * * * * * * * * | X | × | | | |
| Student #6 | am | × | × | X | | | | | |
| Student no | pm | X | | X | X | X | | | |
| Student #7 | am | × | × | × | X | × | | | |
| Stadent #7 | pm | X | X | X | | X | | | |
| Student #8 | am | × | × | × | × | × | | | |
| Student #0 | pm | X | | × | X | × | | | |
| Student #9 | : | X | × | | × | × | | | |
| Student #9 | am pm | × | x | × | × | × | | | |
| Ch | | × | × | × | X | × | | | |
| Student #10 | am | × | x | × | × | × | | | |
| C. I . Had | pm | | | | × | × | | | |
| Student #11 | am | × × | × | X | | | | | |
| 0. 1 | pm | ^ | × | X | × | × | | | |
| Student #12 | am | | × | - - | | | | | |
| a | pm | X | X | X | X | X | | | |
| Student #13 | am | X | × | X | X | X | | | |
| _ | pm | × | × | × | X | × | | | |
| Student #14 | am | | | | | | | | |
| | pm | X | X | X | X | X | | | |
| Student #15 | am | X | X | X | X | × | | | |
| | pm | | X | X | X | X | | | |
| Student #16 | am | X | X | X | X | X | | | |
| | pm | X | X | X | X | X | | | |
| Student #17 | am | × | x | × | X | × | | | |
| | pm | | | <u> </u> | | | | | |
| Student #18 | am | X | | X | X | X | | | |
| | pm | × | × | X | X | × | | | |
| Student #19 | am | X | × | X | X | × | | | |
| | pm | × | × | X | X | × | | | |
| Student #20 | am | X | X | X | | X | | | |
| | pm | × | × | × | X | X | | | |
| Student #21 | am | X | X | X | X | X | | | |
| | pm | × | × | × | × | × | | | |



| Bus # | | | | | Driver | |
|---------|----------------|--------------|--------------------------------|--------------|--------------|--|
| | | | Monday AM | | Monday PM | |
| Name | Elementa | ary | | - | | |
| | <u>Shuttle</u> | | | - | | |
| | Middle S | <u>chool</u> | | - | | |
| | High Sch | <u>iool</u> | | | | |
| | <u>JVS</u> | | | <u>.</u> | | |
| | Non Pub | lic_ | | - | | |
| | Commun | ity | | <u>-</u> | | |
| | Special E | Education | | - | | |
| | Miles | | at bus garage at bus garage | | | |
| | Field trip | miles | | Start End | | |
| | Miles | | at bus garage | | | |
| | | | the bus in the | | | |
| Count s | students a | s iney ente | er the bus in tl | ne arterno | on | |



COMPLETE THE TRANSPORTATION PROGRAM SURVEY

Transportation Contact Information

Email Address

Phone Number



COMPLETE THE TRANSPORTATION PROGRAM SURVEY

> T-1 > T1-S > T-2 > Drivers > Add > Maintain > BMV Info > Suspend > Search Batch > T8 > T9 > PS View > Driver Search > District In-Service > Bus Inventory > T10 > Search Reports > Admin > T1 Admin > T9 Admin > Maintenance > Access Window > Due Dates > Org Lists > BCII Admin > SFPS Reports > Emergency Assistance Network **SAFE Account** Sign Out

| Transportation | Program | Survey |
|----------------|----------------|--------|
|----------------|----------------|--------|

Saved Status

Instructions

Transportation Contact Title Email Address Phone Number

Please note that if any of the above transportation staff information is incorrect, please log into OEDS and make the appropriate corrections

Route Service Provided

Please identify the level of transportation service that is most common for each of the following grades. If no service is provided for an individual grade, check "No Service":

| Grades | | Progran | • • | | Walk Limit to School |
|--------|---------------|-------------------|---------------|-------|----------------------|
| | No Service | Public Transit | Yellow Bus | Other | |
| PK | | | | | None Ride 🗸 |
| K | | | | | .5 |
| 1-8 | | | | | .5 |
| 9 | | | | | None Ride ✓ |
| 10 | | | | | None Ride ✓ |
| 11 | | | | | None Ride 🗸 |
| 12 | | | | | None Ride ✓ |

1.Do you provide transportation to STEM, community and nonpublic school students?

- Yes No
- 2.If Yes, Are the students routed with the public-school students or do they have their own designated routes?
- O Shared routing
- Own designated routing
- O Both



COMPLETE THE LOWER PORTION OF THE PROGRAM SURVEY

Program Type

Walk limit to school (By grade)

Enter new data request for Community/Nonpublic/STEM

Click "NEXT" button



Transportation Program Survey > T-1 > T1-S Saved Status > T-2 II IOU UCUUI IO > Drivers > Add **Transportation Contact** Title **Email Address Phone Number** > Maintain > BMV Info > Suspend Please note that if any of the above transportation staff information is incorrect, please log into OEDS and make > Search Batch the appropriate corrections > T8 **Route Service Provided** > T9 Pleas des. If no service is provided for an individual grade, check "No Service": > PS View > Driver Search **Program Type Grades** Walk Limit to School > District In-Service Public Yellow No Other Service **Transit** Bus > Bus Inventory PK None Ride > T10 ĸ .5 > Search Reports .5 1-8 > Admin 9 None Ride > T1 Admin 10 None Ride > T9 Admin 11 None Ride > Maintenance None Ride 12 > Access Window > Due Dates 1.Do you provide transportation to STEM, community and nonpublic school students? > Org Lists O Yes O No > BCII Admin 2.If Yes, Are the students routed with the public-school students or do they have their own designated routes? > SFPS Reports Shared routing > Emergency Assistance Own designated routing Network Prev Save Next SAFE Account Sign Out T1 Completion Page



MILES BY BUS

List buses by local bus number, status, usage.

Enter miles by bus for public, nonpublic, community school and special education.



STEP-BY-STEP



 Add <u>daily</u> miles then divide total miles by 5.

Enter average
 daily miles to be
 reported by bus.



BASIC: MILES BY BUS

Home > Back to SFPS Main Miles > T-1 > T1-S > T-2 Instructions > Drivers > Add Prev > Maintain > BMV Info Sort by Local Bus Number Sort by Registration Number > Suspend > Search Batch > T8 > T9 > PS View > Driver Search > District In-Service > Bus Inventory > T10 > Search Reports > Admin > T1 Admin > T9 Admin > Maintenance > Access Window > Due Dates 1 2 3 4 5 6 / 8 9 10 ... > Org Lists Prev > BCII Admin Bus Inventory Maintenance > SFPS Reports

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Saved Status

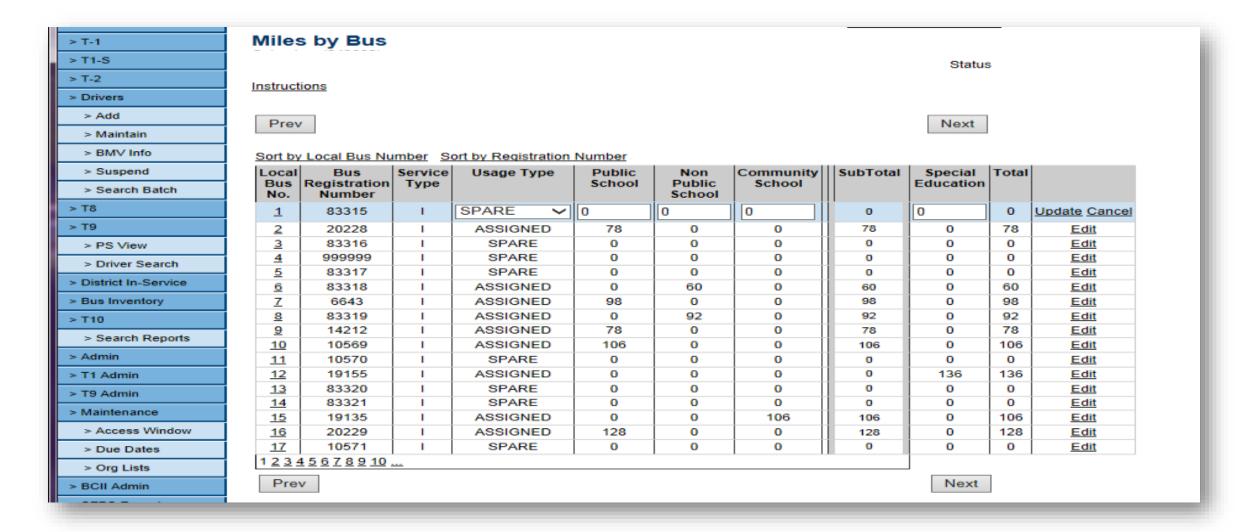
Next

| Local Bus No. | Bus Registration Number | | Usage Type | Public School | Non Public School | Community School | | SubTotal | Special Education | Total | |
|------------------|-------------------------------|---|------------|------------------|-------------------------|---------------------|---|----------|----------------------|-------|-------------|
| <u>1</u> | 83315 | I | SPARE | 0 | 0 | 0 | П | 0 | 0 | 0 | Edit |
| 2 | 20228 | I | ASSIGNED | 78 | 0 | 0 | ш | 78 | 0 | 78 | <u>Edit</u> |
| <u>3</u> | 83316 | I | SPARE | 0 | 0 | 0 | ш | 0 | 0 | 0 | <u>Edit</u> |
| 4 | 999999 | I | SPARE | 0 | 0 | 0 | П | 0 | 0 | 0 | Edit |
| <u>5</u> | 83317 | I | SPARE | 0 | 0 | 0 | П | 0 | 0 | 0 | Edit |
| <u>6</u> | 83318 | I | ASSIGNED | 0 | 60 | 0 | П | 60 | 0 | 60 | Edit |
| 7 | 6643 | I | ASSIGNED | 98 | 0 | 0 | Ш | 98 | 0 | 98 | <u>Edit</u> |
| 8 | 83319 | I | ASSIGNED | 0 | 92 | 0 | Ш | 92 | 0 | 92 | <u>Edit</u> |
| 9 | 14212 | I | ASSIGNED | 78 | 0 | 0 | Ш | 78 | 0 | 78 | <u>Edit</u> |
| 10 | 10569 | I | ASSIGNED | 106 | 0 | 0 | ш | 106 | 0 | 106 | Edit |
| 11 | 10570 | I | SPARE | 0 | 0 | 0 | | 0 | 0 | 0 | Edit |
| 12 | 19155 | I | ASSIGNED | 0 | 0 | 0 | Ш | 0 | 136 | 136 | <u>Edit</u> |
| <u>13</u> | 83320 | I | SPARE | 0 | 0 | 0 | Ш | 0 | 0 | 0 | <u>Edit</u> |
| 14 | 83321 | I | SPARE | 0 | 0 | 0 | П | 0 | 0 | 0 | Edit |
| <u>15</u> | 19135 | I | ASSIGNED | 0 | 0 | 106 | П | 106 | 0 | 106 | Edit |
| <u>16</u> | 20229 | I | ASSIGNED | 128 | 0 | 0 | | 128 | 0 | 128 | <u>Edit</u> |
| 17 | 10571 | I | SPARE | 0 | 0 | 0 | | 0 | 0 | 0 | Edit |
| 12345 | 678910 | | | | | | | | | | |

Next



EDIT MODE: MILES BY BUS





Miles by Bus

Approved Status

Instructions

Prev

Next

Sort by Local Bus Number Sort by Registration Number

| Local Bus No. | Bus Registration Number | | Usage Type | | Non Public School | | SubTotal | Special Education | |
|------------------|-------------------------------|-----|------------|----|-------------------------|---|----------|----------------------|----|
| 1 | 20215 | | ASSIGNED | 46 | 0 | 0 | 46 | 0 | 46 |
| 2 | 8652 | I | ASSIGNED | 48 | 0 | 0 | 48 | 0 | 48 |
| 3 | 147 | I | ASSIGNED | 96 | 0 | 0 | 96 | 0 | 96 |
| 5 | 22539 | - 1 | ASSIGNED | 60 | 0 | 0 | 60 | 0 | 60 |
| 8 | 3755 | | ASSIGNED | 48 | 0 | 0 | 48 | 0 | 48 |
| 8 | 3/55 | ı | ASSIGNED | 48 | U | 0 | 48 | 0 | 48 |

1

Prev

Next



MILES BY SERVICE TYPE

ASN = Assigned

• **SPR** = Spare

Public, Nonpublic, Community,
 Special ED

Services Types Summary



> Back to SFPS Main > T-1 > T1-S > T-2 > Drivers > Add > Maintain > BMV Info > Suspend > Search Batch > T8 > T9 > PS View > Driver Search > District In-Service > Bus Inventory > T10 > Search Reports > Admin > T1 Admin > T9 Admin

> Maintenance

Miles by Service Type

Prev

Instructions

Next

Printer Friendly Version

| Service Type | Usa | age | Description | Public School | Non Public | Community School | Subtotal | Special Education | Total Daily |
|-------------------------------|-----|-----|---------------------------------|------------------|---------------|---------------------|----------|----------------------|----------------|
| | ASN | SPR | | | School | | | | Miles |
| I | 70 | 29 | Board-owned | 2433 | 899 | 309 | 3641 | 514 | 4155 |
| П | 31 | 9 | Contractor- owned | 176 | 491 | 991 | 1658 | 0 | 1658 |
| Subtotal | 101 | 38 | | 2609 | 1390 | 1300 | 5299 | 514 | 5813 |
| V | 0 | | Board owned, other vehicles | 0 | 0 | 0 | 0 | 0 | 0 |
| VI | 104 | | Privately owned, other vehicles | 937 | 0 | 0 | 937 | 5756 | 6693 |
| Subtotal | 104 | | | 937 | 0 | 0 | 937 | 5756 | 6693 |
| Total All Service Types | 205 | 38 | | 3546 | 1390 | 1300 | 6236 | 6270 | 12506 |

Prev

Next



PUPILS BY BUS

Lists buses by local bus number, service type

Student Counts- greater of the am or pm ridership average (even though new language allows for all riders to receive payment we are requesting the data be separated within a mile and more than a mile). This can be determined per bus.

By Category of Public, Non-Public, Community, Special Education



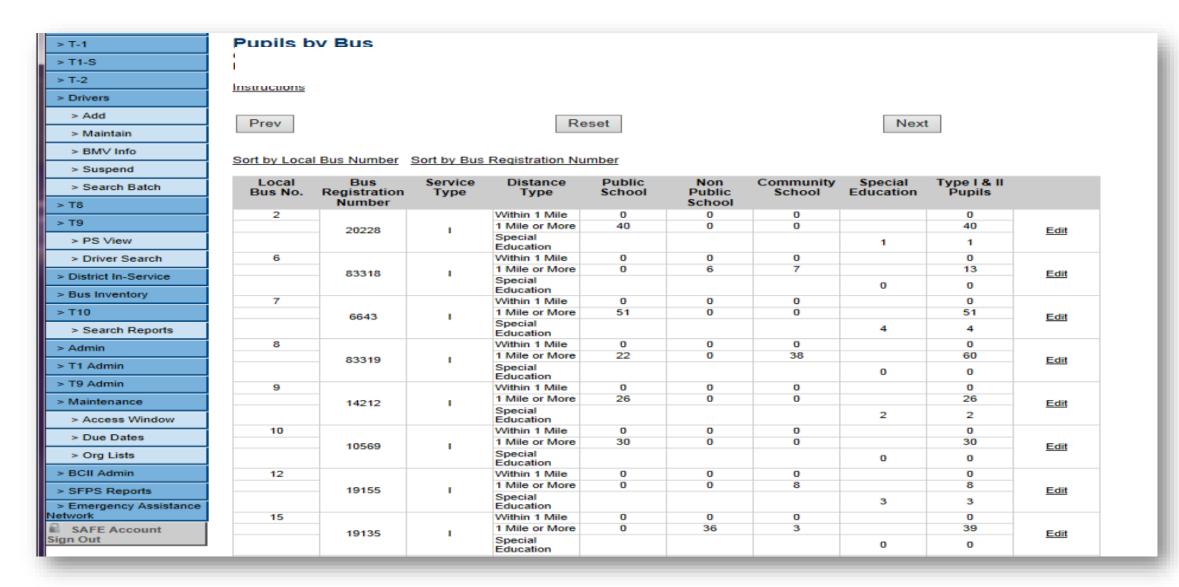
STEP-BY-STEP

 Add daily student counts then divide counts by 5.

 Record this AVERAGE daily riders to be reported by bus and by category.



PUPILS BY BUS





EDIT SCREEN: PUPILS BY BUS

| > T-1 | Pupils b | y Bus | | | | | | | | |
|------------------------|--------------|--------------|-------------|----------------------------|--------|--------|-----------|-----------|-------------|--------------|
| » T1-S | _ | | | | | | | | us | |
| > T-2 | | | | | | | | | 45 | |
| > Drivers | Instructions | | | | | | | | | |
| > Add | | | | | | | | | _ | |
| > Maintain | Prev | | | R | eset | | | Next | t | |
| > BMV Info | | | | | | | | | | |
| | Sort by Loca | Bus Number | Sort by Bus | Registration No | umber | | | | | |
| > Suspend | Local | Bus | Service | Distance | Public | Non | Community | Special | Type I & II | |
| > Search Batch | Bus No. | Registration | Type | Type | School | Public | School | Education | Pupils | |
| > T8 | | Number | | | | School | | | | |
| > T9 | 2 | | | Within 1 Mile | 0 | 0 | 0 | | 0 | |
| > PS View | | 20228 | 1 | 1 Mile or More | 40 | 0 | 0 | | 0 | Update Cance |
| > Driver Search | | | | Special Education | | | | 1 | 0 | |
| > District In-Service | 6 | | | Within 1 Mile | 0 | 0 | 0 | | 0 | |
| > Bus Inventory | | 83318 | 1 | 1 Mile or More Special | 0 | 6 | 7 | | 13 | Edit |
| * | | | | Education | | | | 0 | 0 | |
| > T10 | 7 | | | Within 1 Mile | 0 | 0 | 0 | | 0 | |
| > Search Reports | | 6643 | 1 | 1 Mile or More Special | 51 | 0 | 0 | | 51 | Edit |
| > Admin | | | | Education | | | | 4 | 4 | |
| > T1 Admin | 8 | | | Within 1 Mile | 0 | 0 | 0 | | 0 | |
| > T9 Admin | | 83319 | 1 | 1 Mile or More Special | 22 | U | 38 | 0 | 60 | Edit |
| | 9 | | | Education Within 1 Mile | 0 | 0 | 0 | Ü | 0 | |
| > Maintenance | 9 | | | 1 Mile or More | 26 | 0 | 0 | | 26 | |
| > Access Window | | 14212 | | Special Education | | _ | | 2 | 2 | Edit |
| > Due Dates | 10 | | | Within 1 Mile | 0 | 0 | 0 | | 0 | |
| > Org Lists | | 10569 | | 1 Mile or More | 30 | 0 | 0 | | 30 | Edit |
| > BCII Admin | | 10000 | • | Special Education | | | | 0 | 0 | |
| > SFPS Reports | 12 | | | Within 1 Mile | 0 | 0 | 0 | | 0 | |
| > Emergency Assistance | | 19155 | 19155 | | 0 | 0 | 8 | | 8 | Edit |
| Network | | | | Special Education | | | | 3 | 3 | |



Pupils by Bus

Instructions

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Reset

Next

Sort by Local Bus Number Sort by Bus Registration Number

| Local Bus No. | Bus Registration Number | Service Type | Distance Type | Public School | Non Public School | Community School | Special Education | Type I & II Pupils |
|------------------|-------------------------------|-----------------|----------------------|------------------|-------------------------|---------------------|----------------------|-----------------------|
| 1 | | | Within 1 Mile | 19 | 0 | 0 | | 19 |
| | 20215 | 1 | 1 Mile or More | 51 | 0 | 0 | | 51 |
| | | | Special Education | | | | 0 | 0 |
| 2 | | | Within 1 Mile | 0 | 0 | 0 | | 0 |
| | 8652 | 1 | 1 Mile or More | 44 | 0 | 0 | | 44 |
| | | | Special Education | | | | 0 | 0 |
| 3 | | | Within 1 Mile | 0 | 0 | 0 | | 0 |
| | 147 | 1 | 1 Mile or More | 19 | 0 | 0 | | 19 |
| | | | Special Education | | | | 0 | 0 |
| 5 | | | Within 1 Mile | 2 | 0 | 0 | | 2 |
| | 22539 | 1 | 1 Mile or More | 78 | 0 | 0 | | 78 |
| | | | Special Education | | | | 0 | 0 |
| 8 | | | Within 1 Mile | 4 | 0 | 0 | | 4 |
| | 3755 | 1 | 1 Mile or More | 81 | 0 | 0 | | 81 |
| | | | Special Education | | | | 0 | 0 |



PUPILS BY SERVICE TYPE

Summary Page of Service Type

Student Counts

 Edit page for types 1A, 3 (III), 4 (IV), 5 (V), 6 (VI) and Community Schools type 7 (VII)



SERVICE TYPE 1A, 3, 4, 5, 6 AND 7

| > Driver Search | | | Mile | U | U | U | U | U | U | |
|---------------------------------------|-----------------|--------------------------|----------------------|------------------|-------------------------|---------------------|----------|----------------------|-----------------|--------------|
| > District In-Service | | Contract | 1 Mile or More | 0 | 0 | 0 | 0 | 0 | 0 | |
| > Bus Inventory | | bus | Special | 0 | 0 | 0 | 0 | 0 | 0 | |
| > T10 | | | Education | | | | | | | |
| > Search Reports | Service Type | Description | Distance Type | Public School | Non Public School | Community School | Subtotal | Special Education | Total Pupils | |
| > Admin > T1 Admin | A | | Within 1 Mile | | | | | | | |
| > T9 Admin | | Contracted with other | 1 Mile or More | 0 | 0 | 0 | 0 | | 0 | Edit |
| > Maintenance | | district | Special Education | | | | | 0 | 0 | |
| > Access Window | п | | Within 1 Mile | 0 | 0 | 0 | 0 | | 0 | |
| ≻ Due Dates | | Public transit | 1 Mile or More | 0 | 0 | 951 | 951 | | 951 | Edit |
| ≻ Org Lists | | | Special Education | | | | | 0 | 0 | |
| | v | | Within 1 | | | | | | | |
| > SFPS Reports > Emergency Assistance | | Payment in lieu of | 1 Mile or | 0 | 0 | 1122 | 1122 | | 1122 | Edit |
| letwork | | lied of | Special Education | | | | | | | |
| SAFE Account | , | | Within 1 | 0 | 0 | 0 | 0 | | 0 | |
| | | Board owned, | Mile 1 Mile or | 0 | 0 | 0 | 0 | | 0 | Edit |
| | | other vehicles | Special | | | | | 0 | 0 | |
| | | Privately | Education | | | | | | | |
| ~ | 4 | owned, other vehicles | Within 1 Mile | 0 | 0 | 0 | 0 | | 0 | |
| | | | 1 Mile or More | 0 | 0 | 0 | o | | o | Update Cance |
| | | | Special Education | | | | o | 16 | o | |
| ~ | /II | | Within 1 Mile | o | 0 | 0 | 0 | | o | |
| | | Community school | 1 Mile or More | 0 | 0 | 0 | o | | o | Edit |
| | | | Special Education | | | | | 0 | 0 | |
| | Service Type | Description | Distance Type | Public School | Non Public School | Community School | Subtotal | Special Education | Total Pupils | |
| s | ervice Typ | e III - VII, IA | Within 1 Mile | 0 | 0 | 0 | 0 | 0 | 0 | |
| About ODE S | ervice Typ | e III - VII, IA | 1 Mile or More | 0 | 0 | 2073 | 2073 | 0 | 2073 | |
| State Board of Education S | ervice Typ | e III - VII, IA | Special Education | 0 | 0 | 0 | 0 | 16 | 16 | |
| Legislative Services Newsletters | otal All S | ervice Types | | 20004 | 1264 | 6896 | 28164 | 3536 | 31700 | |
| Newsroom | | | | | | | | | | |



Pupils by Service Type

í

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Next

| Service Type | Description | Distance Type | Public School | Non Public School | Community School | Subtotal | Special Education | Total Pupils |
|-----------------|------------------------|--|------------------|-------------------------|---------------------|----------|----------------------|-----------------|
| | | Within 1 Mile | 25 | 0 | 0 | 25 | 0 | 25 |
| I | District Bus | 1 Mile or More | 273 | 0 | 0 | 273 | 0 | 273 |
| | | Special Education | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Within 1 Mile | 0 | 0 | 0 | 0 | 0 | 0 |
| II | Contract Bus | 1 Mile or More | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Special Education | 0 | 0 | 0 | 0 | 0 | 0 |
| Service Type | Description | Distance Type | Public School | Non Public | Community School | Subtotal | Special | Total |
| | | Type | 3011001 | School | 3011001 | | Education | Pupils |
| IA | | Within 1 Mile | 3011001 | | School | | Education | Pupiis |
| IA | Contracted with other | Within 1 | 0 | | 0 | 0 | Education | Pupils 0 |
| IA | | Within 1 Mile 1 Mile or | | School | | 0 | O | |
| | with other | Within 1 Mile 1 Mile or More Special | | School | | 0 | | 0 |
| | with other | Within 1 Mile 1 Mile or More Special Education Within 1 | 0 | School 0 | 0 | | | 0 |
| IA III | with other district | Within 1 Mile 1 Mile or More Special Education Within 1 Mile 1 Mile or | 0 | 0 0 | 0 | 0 | | 0 0 0 |



SPECIAL EDUCATION PUPILS BY BUS

 Special needs students can be serviced by a regular education route.

• If total of special needs students is less than 50 percent, all are counted as regular education riders.



REVIEW: HOW TO ACCOUNT FOR SPECIAL EDUCATION PUPILS

- Only count "special needs" students if 50 percent or more riders are eligible.
- Special needs are identified <u>AND</u> an IEP noting transportation as a related service is in effect.
- A student may still be a special needs student, but for funding purposes, they must meet the above criteria.



PRO-RATED SPECIAL EDUCATION PUPILS

If 50 percent or more riders are eligible special needs AND total student count is NOT 100 percent special needs, count is to be pro-rated.

20 students counted, 11 are special needs, then counts would be 9 regular education and 11 special needs.



TYPE IV WAIVERS

A: Previously Approved

B: New Type IV

C: College Credit Plus and Postsecondary Pupils

D: Open Enrollment below Federal Poverty Line



PAYMENT IN LIEU OF

• Entries should *not* indicate name of student and related payment.

Indicate total number only.



TYPE IV WAIVERS PAYMENT IN LIEU OF

Passed Board Resolution for STUDENTS.

Students are ELIGIBLE but IMPRACTICAL

Not an option if other types of service are available.

Must be supported by proper documentation.



TYPE IV WAIVERS PAYMENT IN LIEU OF

- Last resort.
- All other types are exhausted/not available.
- Minimum payment in lieu of is calculated as 50% of the statewide average per pupil to provide transportation from pervious year. Previous year average cost is \$1,167.72 per student 50%=\$583.86 for FY25.



PAYMENT IN LIEU OF

> Back to SFPS Main > T-1 > T1-S > T-2 > Drivers > Add > Maintain > BMV Info > Suspend > Search Batch > T8 > T9 > PS View > Driver Search > District In-Service > Bus Inventory > T10 > Search Reports > Admin > T1 Admin > T9 Admin > Maintenance > Access Window > Due Dates > Org Lists > BCII Admin > SFPS Reports > Emergency Assistance

Home Printer Friendly Version Type IV Waivers Instructions Prev Next Description Waiver Type Pupils 0 Previously approved, still eligible for payment this fiscal year в New Type IV pupils - waiver forms and board resolution required 1122 C Post-secondary pupils providing own transport - no waiver required 0 Open enrollment pupils below Federal poverty line - no waiver required Total Service Type IV Pupils on this Page: 1122 Total Service Type IV Pupils in Previous Section: 1122 Totals of A, B, C, and D pupils must equal the combined total of Type IV Public, Community School, and Non-Public pupil count Prev Next



AUDIT REPORT

| | <u>Home</u> |
|-----------------------------------|---|
| > Back to SFPS Main | Printer Friendly Version |
| > T-1 | T1 Completion |
| > T1-S | |
| > T-2 | Instructions |
| > Drivers | |
| > Add | Transportation Service Level (T1) Certification |
| > Maintain | This form is electronically signed when you click 'Sign Report.' By signing, you are confirming that the information provided by you is accurate and all pupil transportation is in compliance with existing laws and Ohio Pupil Transportation Operation and Safety Rules (OAC |
| > BM∨ Info | 3301-83-03 through 3301-83-22). |
| > Suspend | District staff are recommended to review the audit report prior to submitting this report. |
| ≻ Search Batch | Audit Report T1 Transportation Service |
| > T8 | |
| > T9 | aport St. Latures |
| > PS View | Sign Report |
| > Driver Search | Sign Report |
| > District In-Service | Report Status Saved |
| > Bus Inventory | |
| > T10 | |
| > Search Reports | Report Comments (* Hold comments are shown in bold) |
| > Admin | |
| > T1 Admin | |
| > T9 Admin | |
| > Maintenance | |
| > Access Window | |
| > Due Dates | New Comment: |
| > Org Lists | New Comment: Add |
| > BCII Admin | |
| > SFPS Reports | |
| > Emergency Assistance Network | |
| SAFE Account Sian Out | ☐ Send Comment to Transportation Staff |



T1 AUDIT REPORT

• Lists Miles and Pupils by service type(s) for current year and last year.

Provides Variance Percentage.

• <u>Must</u> be viewed by <u>treasurer</u> and <u>superintendent</u> to populate sign and submit button.



T1 AUDIT REPORT

| | Value | Value | Variance |
|---|-------|-------|------------|
| Miles by Service Type I (Board-owned) - Public School | 44445 | 26725 | 66.30 % |
| Miles by Service Type I (Board-owned) - Non Public School | 2925 | 488 | 499.39 % |
| Miles by Service Type I (Board-owned) - Community School | 10958 | 915 | 1,097.60 % |
| Miles by Service Type II (Contractor-owned) - Public School | 0 | 8595 | -100.00 % |
| Miles by Service Type II (Contractor-owned) - Non Public School | 0 | 5776 | -100.00 % |
| Miles by Service Type II (Contractor-owned) - Community School | 0 | 14636 | -100.00 % |
| Miles by Service Type II (Contractor-owned) - Special Education | 0 | 1160 | -100.00 % |
| Miles by Service Type VI (Privately owned, other vehicles) - Special Education | 466 | 320 | 45.63 % |
| Pupils by Service Type I (Board-owned) - Public School - 1 Mile or More | 20004 | 13575 | 47.36 % |
| Pupils by Service Type I (Board-owned) - Non Public School - 1 Mile or More | 1264 | 78 | 1,520.51 % |
| Pupils by Service Type I (Board-owned) - Community School - 1 Mile or More | 4823 | 264 | 1,726.89 % |
| Pupils by Service Type II (Contractor-owned) - Public School - 1 Mile or More | 0 | 3696 | -100.00 % |
| Pupils by Service Type II (Contractor-owned) - Non Public School - 1 Mile or More | 0 | 1731 | -100.00 % |
| Pupils by Service Type II (Contractor-owned) - Community School - 1 Mile or More | 0 | 5653 | -100.00 % |
| Pupils by Service Type II (Contractor-owned) - Special Education | 0 | 149 | -100.00 % |
| Pupils by Service Type III (Public transit) - Community School - 1 Mile or More | 951 | 434 | 119.12 % |
| Pupils by Service Type VI (Privately owned, other vehicles) - Special Education | 16 | 10 | 60.00 % |



T1 COMPLETION PAGE

Also known as Signature Page

Click "SIGN REPORT"

Click "SUBMIT REPORT"



COMPLETION PAGE

| | Home . | |
|-----------------------------------|---|--|
| > Back to SFPS Main | Printer Friendly Version | |
| > T-1 | T1 Completion | |
| > T1-S | | |
| > T-2 | Instructions | |
| > Drivers | | |
| > Add | Transportation Service Level (T1) Certification | |
| > Maintain | This form is electronically signed when you click 'Sign Report.' By signing, you are confirming that the information provided by you is accurate and all pupil transportation is in compliance with existing laws and Ohio Pupil Transportation Operation and Safety Rules (OAC | |
| > BM∨ Info | 3301-83-03 through 3301-83-22). | |
| > Suspend | District staff are recommended to review the audit report prior to submitting this report. | |
| > Search Batch | Audit Report T1 Transportation Service | |
| > T8 | | |
| > T9 | F port Signatures | |
| > PS View | Sinn Danast | |
| > Driver Search | Sign Report | |
| > District In-Service | sport Status aved | |
| > Bus Inventory | Veu Veu | |
| > T10 | | |
| > Search Reports | Report Comments (* Hold comments are shown in bold) | |
| > Admin | | |
| > T1 Admin | | |
| > T9 Admin | | |
| > Maintenance | | |
| > Access Window | | |
| > Due Dates | New Comment: Add | |
| > Org Lists | Add | |
| > BCII Admin | | |
| > SFPS Reports | | |
| > Emergency Assistance Network | | |
| SAFE Account Sian Out | ☐ Send Comment to Transportation Staff | |



T1 COMPLETION PAGE

Verify signature.

• If other signatures are incomplete REPORT STATUS will indicate such.

• SIGN and "SUBMIT"



LU SFFS IVIAIII ers bb aintain **VIV** Info uspend earch Batch 3 View iver Search ict In-Service Inventory earch Reports dmin dmin itenance cess Window ue Dates rg Lists Admin S Reports rgency Assistance

son Heilman

E Account

ODE oard of Education tive Services

T1 Completion

Instructions

Transportation Service Level (T1) Certification

FILITEL LITERIOLY VELSION

Approved Status

This form is electronically signed when you click 'Sign Report.' By signing, you are confirming that the information provided by you is accurate and all pupil transportation is in compliance with existing laws and Ohio Pupil Transportation Operation and Safety Rules (OAC 3301-83-03 through 3301-83-22).

District staff are recommended to review the audit report prior to submitting this report.

Audit Report T1 Transportation Service

| teport Signatures Name | Title | Signed Date |
|--------------------------------------|-------|-------------|
| Report Status Approved | | |
| | | |
| Report Comments (* Helde | | |
| 4/13/2 <mark>)</mark> 22 Report Appr | oved | |
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| 10/25/ <mark>2</mark> 021 | | е |
| • | - | |
| New Comment: | | Add |
| | | Add |
| | | |
| | | |

☐ Send Comment to Transportation Staff

Audit Report T1 Transportation Service



SIGN AND SUBMIT

Sign report

- ✓ Treasurer
- ✓ Superintendent
- ✓ Must view audit report



SUBMIT REPORT



ADDITIONAL T-REPORTS

| Report | Data Needed | Filing Due Date |
|--------------|------------------------------------|--|
| T-8 | Driver Physicals | Dated after May 1, but before the first day of school for returning drivers New hires between Jan. 1 and April 30 (good until following year May 1) |
| | | DOT Physical NOT acceptable. |
| DOT Physical | Vendors may need both DOT and T-8. | |



ADDITIONAL T-REPORTS

| Report | Data Needed | Filing Due Date |
|--------|---|---|
| T-9 | Driver Training Record | Within 30 days of last date of training as noted by On-bus-instructor |
| T-10 | Accident Report for any accident where damages are greater than \$1,000 total | Within 15 days of accident Must Notify OSHP within 48 hours regardless of amount |



T-REPORTS SUMMARY

| Report | Data Needed | Filing Due Date |
|--------|--|-----------------|
| T-1 | Miles and Student counts | Nov. 1 |
| T-2 | Directly Related Transportation Expenses | Aug. 31 |



FILING DEADLINES

T-1: November 1

• Amended T-1: Jan. 31

• T-2: Aug. 31





REMEMBER: BOOK ENDS



Can't have one without the other!



CONTACT THE DEPARTMENT

WWW.SCHOOLBUS@EDUCATION.OHIO.GOV

614-466-4230





QUESTIONS?

EDUCATION.OHIO.GOV



