



Auditor of State  
Dave Yost

# 16<sup>th</sup> ANNUAL LOCAL GOVERNMENT OFFICIALS' CONFERENCE

Mayors . Council Members . Trustees  
Fiscal Officers . New Fiscal Officers  
Clerks . Clerk-Treasurers

HYATT REGENCY COLUMBUS, APRIL 1-2, 2015

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## WORKSHOP SCHEDULE / DAY 1 /April 1, 2015

Session Times							New Township Fiscal Officers Only	New Village Clerks Only
8:00 - 10:00 am	<b>Conference Check-In</b>						<b>ALL DAY SESSIONS</b> • Basic Accounting • Fund Accounting • Chart of Accounts • <b>ALL DAY SESSIONS</b>	<b>ALL DAY SESSIONS</b> • Basic Accounting • Fund Accounting • Chart of Accounts • <b>ALL DAY SESSIONS</b>
10:00 - 10:50 am	Asset Management & Insurance Valuation	Small Government Investment Options	How to Analyze Your Financial Reports	Psychology of Financial Scams	Zoning for Townships	Road Maintenance Agreement		
11:00 - 11:50 am	Municipal Income Tax Reform Update	Working with your County Auditor	Legislative Update for Municipalities	Selling a Levy/Tax Increase in Difficult Times	Zoning for Villages	Auditor of State's Annual Financial Data Reporting System (AFDRS)		
12:00 - 1:00 pm	<b>Lunch Speaker: Dave Yost, Ohio Auditor of State</b>							
1:15 - 2:15 pm	Update on Workers' Comp	Drafting Resolution and Ordinance	Managing Your Public Perception	<b>LEAN Ohio</b>	Form 941 Depositing Rules and Form 1099 Requirements	Village/Township Funds and How They May be Expended		
2:30 - 3:30 pm	STAR Ohio/ STAR Plus	Cemeteries	Records Retention		Form 941 Depositing Rules and Form 1099 Requirements	Share Ohio		
3:45 - 5:00 pm	Payroll 101	Protecting Your Entity While Conducting Business Online	Reconciliations	Benefits of a Five Year Plan	UAN Budget	Audit Update		

## WORKSHOP SCHEDULE / DAY 2 /April 2, 2015

7:00 - 8:00 am	<b>Conference Check-In</b>						
8:00 - 9:00 am	How To Record	How RCAP (Rural Community Assistance Program) Can Assist Your Community	OWDA	Annexations	Benefit of Performance Audits	How to Deal with Difficult Employees	Mobile Device Trends in Local Government
9:15 - 10:30 am	Affordable Care Act	Economic Impact of Oversized/Overweight Vehicles	Duties of a Village Clerk	Utilizing the State's Cooperative Purchasing Program	Cyber Theft	Duties of a Township Fiscal Officer	Legislative Update for Townships
10:45 - 12:00 pm	Ohio Police & Fire Pension Update	UAN Update	Duties of a Village Clerk	Funding Opportunities for Transportation Infrastructure	OPERS Update for New Fiscal Officers/ Village Clerks	Duties of a Township Fiscal Officer	Human Resource Management
12:00 - 1:00 pm	<b>Lunch</b>						
1:15 - 2:30 pm	GASB 67&68	How To Organize Your Files	Utilizing Social Media in Government	Grant Writing I: Finding Funding	Legal Update for Villages	Legal Update for Townships	Ohio Budgetary Law
2:45 - 3:45 pm	Robert's Rules of Order	I'm a Trustee or Council Member, which UAN Reports should I request?	Sunshine Law	Grant Writing II: Writing Successful Proposals	Update on Oil and Gas Leases	Basic Policies for Small Government	