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From: Auditor of State's Center for Audit Excellence  
To: All IPA Firms  
Subject: RE: 2013 Data Collection Form  
Date: December 31, 2013

The Federal Audit Clearinghouse website (<https://harvester.census.gov/facweb/>) states the Form SF-SAC 2013 Data Collection is scheduled for release **January 7, 2014**. See the November 19, 2013 [Federal Register Notice](#). The Office of Management and Budget (OMB) has granted an extension until **February 28, 2014** for all 2013 forms due on or before **February 28, 2014**. The extension is automatic and there is no approval required. Auditees with findings are encouraged to submit as soon as the 2013 Form becomes available on **January 7, 2014**. The 2013 [form](#) and [instructions](#) are available for preview on the Federal Audit Clearinghouse website.

If your firm has any affected single audits, please review AOS Bulletin 2013-008. Two additional items to note when using the new IDES and completing the 2013 form:

- When logging out of the system, be sure to click "sign-out", rather than just closing your browser.
- Step #7 on page 1 of the DCF on Secondary Auditors is for other audit organizations that conducted work on the audit (ie. component unit, etc.).

As a reminder, per AOS Memo dated 9/6/13

([https://ohioauditor.gov/resources/ipa/correspondence/092013/090613\\_PDF%20Questions%20related%20to%20the%202013%20Data%20Collection%20Form.pdf](https://ohioauditor.gov/resources/ipa/correspondence/092013/090613_PDF%20Questions%20related%20to%20the%202013%20Data%20Collection%20Form.pdf)), **once the new DCF is issued, firms should prepare the DCF for each affected audit and submit a copy to CFAE via [IPARepor@ohioauditor.gov](mailto:IPARepor@ohioauditor.gov).**

Please contact [FACCR@ohioauditor.gov](mailto:FACCR@ohioauditor.gov) if you have any questions.